

First Presbyterian Church of Conroe

Title: Congregation-Wide Fundraising Project Approval Form (F-240201)

Use this form for obtaining approval for a Fundraising Project.

Date submitted: _____

Name of Fundraising Project: _____

Sponsoring organization's name: _____

Applicant's name: _____

Applicant's telephone and cell number: _____

Applicant's email address: _____

Name of Responsible Person for conducting the project: _____

Proposed Start Date: _____, and Proposed End Date: _____

Description and purpose of the fundraising project:

Will merchandise be sold? [] Yes, [] No

Describe the merchandise: _____

Who will benefit from the funds received? _____

Financial goal of the project (dollar amount): _____

Provide description to go in the Church Calendar (maximum of 36 characters – include spaces): _____

Describe need for set-up and/or resources for event?

Publicity requirements - list the means for publicizing the event: _____

Did this project receive funding in the organization's budget? [] Yes, [] No

If yes, what amount? _____

Signature of Applicant: _____ Date: _____

The Session **Approved** [] **Disapproved** [] this request on (date): _____

Clerk's approval signature: _____

Distribution: Applicant, Pastor, and Church Administrator for Church Records.