

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
DECEMBER 14, 2020 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, December 14, 2020. Mayor Richel called the meeting to order at 7:00 p.m.

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| Roll call | Present | Mayor Keith Richel Mayor Pro-tem Kyle Knott (remotely) Trustee Justin Brintnall Trustee Andreia Poston Trustee Jerry Seifert (remotely) Trustee Samuel Flores Trustee Sam Walls |
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Present remotely were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Town Treasurer Amie Tucker, Police Chief Mike Kite, Town Attorney Michael Sawyer, Town Engineer Deric Walter and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – Sara Tymczyszyn with Highwater Farms was present to provide the Board with an update on the progress of the farm out at the Silt River Preserve. She stated that they are fully operational and that they grew about 8000 pounds of food on a half of an acre this year with half of it going to local relief organizations. She stated that they are already gearing up for next year.

Consent Agenda

1. Minutes of the November 23, 2020 Board of Trustees meeting
2. **Resolution No. 37, Series 2020**, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT TO SET VARIOUS TOWN FEES AND DEPOSITS FROM JANUARY 1, 2021 TO DECEMBER 31, 2021
3. Approval of the 2021 IGA Traveler Services and 2021 7-Party Memorandum of Understanding
4. Reappointment of Justin Brintnall to the Garfield County Weed Advisory Board
5. **Resolution No. 42, Series 2020**, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT GRANT IN THE AMOUNT OF \$200,000.00, FOR A TOTAL PROJECT COST OF \$326,690.00, IN ORDER TO OFFSET THE COSTS ASSOCIATED WITH THE 7TH STREET INFRASTRUCTURE IMPROVEMENTS WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

Mayor Pro-tem Knott made a motion to approve the consent agenda as presented. Trustee Flores seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – There were no agenda changes.

Water Plant updates

Director Fonner and Engineer Walter provided an update on the workings of the water plant. They went over the two violations incurred by the town explaining that they were both clerical errors and emphasized that the water quality is fine. Engineer Walter went over his memo that listed the improvements and management adjustments that have taken place to help with streamlining the system. Mr. Walter stated that the plant is running better and that the TTHM numbers have greatly reduced from a year ago due to some of the adjustments that have been made. Staff stated that they would continue to work on improvements at the plant and once they reach a certain level of consistency, they can then determine what to address next.

The Board thanked staff for stepping up especially with all of the staffing changes that have taken place at the plants over the last year. Administrator Layman concurred stating that he has been happy with the crew at the water and wastewater plants and their willingness to jump in and take care of things and do a good job.

Resolution No. 38, Series 2020, A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE TOWN OF SILT, COLORADO FOR THE 2020 BUDGET YEAR

Administrator Layman and Treasurer Tucker went over the supplemental for the Silt Housing Authority explaining that this line item went over due to the remediation that took place at the town's condominium.

The public hearing was opened at 7:28 p.m. There were no comments and the hearing closed at 7:29 p.m.

Mayor Pro-tem Knott made a motion to approve Resolution No. 38, Series 2020, A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE TOWN OF SILT, COLORADO FOR THE 2020 BUDGET YEAR. Trustee Poston seconded the motion, and the motion carried unanimously.

Resolution No. 39, Series 2020, A RESOLUTION TO ADOPT THE TOWN OF SILT'S BUDGET FOR CALENDAR YEAR 2021, APPROPRIATE FUNDS AND LEVY PROPERTY TAX

Administrator Layman went over his power point presentation regarding the 2021 proposed budget. There was discussion regarding the Parks Master Plan and if there was a need for it right now and Administrator Layman stated that it would assist the town with moving forward and to have a vision in place prior to attempting to move forward with different items. There was also discussion regarding the \$600,000 being set aside for the roundabout and what the town hopes to accomplish with the money. Staff explained that the money would help achieve about 40-50% of the design for the pedestrian bridge with the interchange being done at a later date.

Staff added that the town has a better chance of moving forward if the town shows that we have stepped up and provided money up front. It was clarified by staff that most of the money is from the Multi-Model Option Fund grant and would need to be used for the pedestrian bridge and partial interchange design. The Board voiced their concern that the Town would never be able to afford to replace the interchange on their own.

The public hearing was opened at 8:35 p.m. There were no comments and the hearing closed at 8:35 p.m.

Mayor Richel thanked staff for their hard work on this year's budget.

Trustee Seifert made a motion to approve Resolution No. 39, Series 2020, A RESOLUTION TO ADOPT THE TOWN OF SILT'S BUDGET FOR CALENDAR YEAR 2021, APPROPRIATE FUNDS AND LEVY PROPERTY TAX. Trustee Walls seconded the motion, and the motion carried unanimously.

Mayor Richel declared adjournment as the Board of Trustees and convened as the Silt Housing Authority

Resolution No. 40, Series 2020, A RESOLUTION TO ADOPT THE SILT HOUSING AUTHORITY BUDGET FOR CALENDAR YEAR 2021 AND APPROPRIATE FUNDS

Administrator Layman stated that staff had already gone over the budgets for the next two items during the budget presentation.

The public hearing was opened at 8:38p.m. There were no comments and the hearing closed at 8:38 p.m.

Commissioner Knott made a motion to approve Resolution No. 40, Series 2020, A RESOLUTION TO ADOPT THE SILT HOUSING AUTHORITY BUDGET FOR CALENDAR YEAR 2021 AND APPROPRIATE FUNDS. Commissioner Walls seconded the motion, and the motion carried unanimously.

Mayor Richel declared adjournment as the Silt Housing Authority and convened as the Silt Urban Renewal Authority

Resolution No. 41, Series 2021, A RESOLUTION TO ADOPT THE SILT URBAN RENEWAL AUTHORITY BUDGET FOR CALENDAR YEAR 2021 AND APPROPRIATE FUNDS

The public hearing was opened at 8:40 p.m. There were no comments and the hearing closed at 8:40 p.m.

Commissioner Richel made a motion to approve Resolution No. 41, Series 2021, A RESOLUTION TO ADOPT THE SILT URBAN RENEWAL AUTHORITY BUDGET FOR CALENDAR YEAR 2021 AND APPROPRIATE FUNDS. Commissioner Brintnall seconded the motion, and the motion carried unanimously.

Mayor Richel declared adjournment as the Silt Urban Renewal Authority and reconvened as the Board of Trustees

November 2020 financials and balance sheets

Treasurer Tucker went over the November 2020 financials and balance sheets. She stated that the additional sales tax that was inadvertently paid to the town would be coming back out the first part of next year. Administrator Layman commented that the Town's reserve represents 98% of the Town's expenditures which is more than necessary and that the town may want to consider spending some of that money.

First reading of Ordinance No. 17, Series 2020, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, AMENDING SECTION 17.42.060 OF THE SILT MUNICIPAL CODE REGARDING USES REQUIRING A SPECIAL USE PERMIT AND SITE PLAN IN COMMERCIAL DISTRICTS

Attorney Sawyer went through the ordinance that relates to the towns' site plan review process. Staff is proposing to add to the triggers for site plan review, landscaping within a public right of way that is adjacent to land that is zoned for commercial or multi-family purposes. He stated that the main reason is to recognize the significant investments that the town has made over the last decade to develop a unified streetscape and entryway definition into our community that is consistent with the Comprehensive Plan.

The public hearing was opened at 8:55 p.m. There were no comments and the hearing closed at 8:55 p.m.

Mayor Pro-tem Knott made a motion to approve first reading of Ordinance No. 17, Series 2020, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, AMENDING SECTION 17.42.060 OF THE SILT MUNICIPAL CODE REGARDING USES REQUIRING A SPECIAL USE PERMIT AND SITE PLAN IN COMMERCIAL DISTRICTS. Trustee Poston seconded the motion, and the motion carried unanimously.

Coronavirus Aid, Relief and Economic Security (CARES) Act Funds Update

Administrator Layman provided the Board with a review of the disbursement of the funds that were provided to the town through the CARES Act. He stated that the remaining \$8000 would be distributed equally to our four restaurants. He then went through the list of authorized CARES Act expenditures.

Mayor Pro-tem Knott made a motion to reauthorize the town's spending related to the CARES Act as stated in the expenditure list attached. Trustee Walls seconded the motion, and the motion carried unanimously.

Senate Bill 20B-001 – Business Assistance

Attorney Sawyer stated that this was the Senate Bill that he had gone over with the Board during the work session prior to the meeting, adding that staff is not asking the board to take any action at this time. Mr. Sawyer provided a brief recap of the Bill where the legislature appropriated \$37 million in COVID relief for small businesses. He stated that there are strings

attached to this money and that staff is not in favor of the Bill. He stated that staff would continue to monitor DOLA's guidance on this topic and if it is found that the funds can be made available without any strings then staff would submit an application and provide an update to the Board. Attorney Sawyer stated that applications have to be submitted by January 8, so if staff does complete an application, the Board members would be contacted for their feedback with a formal follow up at the January 11, 2021 meeting.

Pedestrian Bridge Engineering RFQ's

Director Fonner stated that in January 2020 staff received a Multi-Model Option Fund (MMOF) grant for the design phase of the I-70 pedestrian bridge overpass. He added that part of the process on the CDoT funded grant is to obtain Requests for Qualifications from engineering firms. Staff has received four RFQ's that they are in the process of reviewing. A firm needs to be chosen prior to the January 5, 2021 meeting with CDoT so that staff can introduce our team at that meeting. The project would then be able to move forward in regards to negotiations, scope of work and costs. Director Fonner offered the Board the opportunity to review the RFQ's.

Administrator & Staff reports

Administrator Layman went over his report and stated how much fun the downtown tree lighting event was.

Updates from Board / Board comments

The Board thanked staff for their hard work on the budget and for listening to the Board on what they wanted to do this last year and for accomplishing so many of those items. They also thanked staff for the tree lighting event adding that many positive comments were received on it and for making the downtown area even more festive this year. The Board also commended staff on the great job that they did this year with everything that the Town was faced with between staff turnover and COVID.


Mayor Pro-tem Knott also thanked the water department for the clean water that they provide to the citizens adding that people tend to take it for granted. Mayor Richel thanked the citizens, the Board and the Staff. He stated that the Town has tried hard to maintain some sense of normalcy this entire year and feels that we have all gone above and beyond which has helped to give Silt it's good name. He also stated that his frustration with the interchange is not with staff but with the other agencies involved in the process. He stated that it is a huge process and the bulk of the burden falls on the Town of Silt's shoulders which makes him appreciate even more every minute that every member of staff puts towards the project. Mayor Richel stated that he is looking forward to seeing everyone in 2021 and that the million dollars in sales tax that the town achieved this year for the first time ever was very nice even with the year we had.

The Board wished everyone happy holidays!

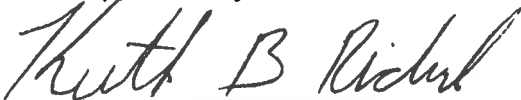
Adjournment

Trustee Poston made a motion to adjourn. Trustee Walls seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 9:20 p.m.

Respectfully submitted,



Sheila M. McIntyre, CMC
Town Clerk

Approved by the Board of Trustees


Keith B. Richel
Mayor

