

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
SEPTEMBER 9, 2019 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, September 9, 2019 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Kyle Knott Trustee Andreia Poston Trustee Dina Prieto Trustee Sam Walls
	Absent	Trustee Justin Brintnall Trustee Jerry Seifert

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Chief of Police Mike Kite and members of the public.

Pledge of Allegiance and Moment of Silence

Consent Agenda

- 1) Minutes of the August 26, 2019 Board of Trustees meeting
- 2) Approval of the High Q Retail Marijuana license renewal

Mayor Pro-tem Knott made a motion to approve the consent agenda as presented. Trustee Poston seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Public Comments – There were no public comments.

Agenda Changes – Administrator Layman stated that he would like move the Senior Meals discussion up to take place at 7:50 p.m. and to add an Executive Session regarding real estate at the end of the meeting.

Downtown Improvement Grant – Request for additional money – Renee Grossman

Present tonight was Renee Grossman who submitted a Downtown Improvement Grant for improvements made to the front of her business. Administrator Layman stated while staff has the authority to match up to \$1000, Ms. Grossman is asking that the Board consider reimbursing her more than that amount.

Ms. Grossman went over the changes that she has made to her storefront and asked that the Board consider providing a grant match of up to \$3000 of her approximate total project cost of \$7600.

Mayor Pro-tem Knott made a motion to approve a total reimbursement of \$2000 to Renee Grossman for her Downtown Improvement Grant. Trustee Walls seconded the motion, and the motion carried unanimously.

Mosquito Control Contract Manager for Garfield County – Stephan Sheaffer

Present tonight was Stephan Sheaffer who contracts with Garfield County to do mosquito spraying for the Town. Mr. Sheaffer explained how the Intergovernmental Agreement works between the Town and Garfield County and the process of how and when he determines to spray within Town limits. He stated that the point of the program is to control the mosquito that carries the West Nile virus, adding that there has been no evidence of West Nile in Silt this year.

It was discussed if he could spray prior to big concert events in the future. Mr. Sheaffer explained some of the measures that people can do to help from getting bit in the future such as draining any standing water, dress appropriately by wearing long sleeves if out at dusk and dawn and to use repellent that contains Deet.

Town of Silt Irrigation Program overview

Due to recent issues that have been experienced with the irrigation system and lack of water, Director Fonner provided the Board and public an overview of how the irrigation system works and why the Town runs out of water on occasions. There was discussion regarding the Town not issuing credits for those days that water isn't available, that citizens are encouraged to contact Town Hall to have an audit done of their properties to see if they are being charged the correct amount based on square footage of irrigable space and that people need to water responsibly and remember to water on their correct watering days so that the tanks can keep up.

Area Sector Analysis Process Update

Administrator Layman went through his power point presentation that provided an update of where the Town is in regards to the ASAP process. He stated that the committee continues to refine its goals, plan a marketing strategy, target businesses and industries and implement a strategy. Committee member Carolyn Tucker was also present to provide her input and stated that this has been a collaborative partnership throughout the valley. She added that the group is focusing to grow this entire area and target a business that pays better than some and that will help to keep the workforce closer to home.

Ms. Tucker added that the group is not only working at a local and regional level but that they are also tapping into State, Federal and non-profit resources. Administrator Layman stated that he would be developing a marketing plan.

Second reading of **Ordinance No. 6, Series 2019, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING THE ZONING FROM R-2 GENERAL RESIDENTIAL DISTRICT TO PUBLIC UTILITY DISTRICT ON A PARCEL KNOWN AS LOTS 4 THROUGH 10, BLOCK 8, BALLARD ADDITION, ALSO KNOWN AS 707 ORCHARD AVENUE, PARCEL 2179-03-31-2008, AND THE SILT HISTORICAL PARK, TO BETTER REFLECT THE ACTUAL LAND USE OF A MUSEUM ON THE PROPERTY WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO**

Administrator Layman stated that there have been no changes to this Ordinance and recommends approval.

The public hearing was opened at 8:38 p.m. There were no public comments and the hearing closed at 8:38 p.m.

Mayor Pro-tem Knott made a motion to approve second reading of Ordinance No. 6, Series 2019, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING THE ZONING FROM R-2 GENERAL RESIDENTIAL DISTRICT TO PUBLIC UTILITY DISTRICT ON A PARCEL KNOWN AS LOTS 4 THROUGH 10, BLOCK 8, BALLARD ADDITION, ALSO KNOWN AS 707 ORCHARD AVENUE, PARCEL 2179-03-31-2008, AND THE SILT HISTORICAL PARK, TO BETTER REFLECT THE ACTUAL LAND USE OF A MUSEUM ON THE PROPERTY WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO. Trustee Walls seconded the motion, and the motion carried unanimously.

Award of Beautiful Yard Contest – Round 2

Mayor Richel went over the votes received and announced that the second round winner of the beautiful yard contest was 321 N 4th Street.

Mayor Pro-tem Knott made a motion to award the second round of the Beautiful Yard Contest to 321 N 4th Street. Trustee Prieto seconded the motion, and the motion carried unanimously.

Mayor Richel suggested doing a yard contest for the best Halloween decorations. **There was a consensus to move forward with the best-decorated yard for Halloween.** The winner will be announced at the first meeting in November.

Nomination of Town Representative to Garfield County Weed Board

Administrator Layman stated that prior Trustee Sonny Fernandez resigned from the Weed Board and that we need someone to step into that position.

Trustee Walls nominated Trustee Justin Brintnall to sit on the Garfield County Weed Board. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.

Senior Meals trial run at Town Center

Present tonight were Judy Martin with Garfield County Senior Meals and Randy Callahan, Fire Chief with Colorado River Fire Rescue. Administrator Layman explained that while the Silt Senior Meals have been hosted at the Silt Firehouse for many years, CRFR is exploring making

some changes at the firehouse that could affect hosting the senior meal program in the near future. The Town was contacted to see if they would consider hosting the meals at the Town Center as the facility would provide everything necessary to host 30-50 people on a weekly basis.

Administrator Layman explained that the Town Center facility would be large enough to host the event. He added that there the building would need some minor modifications to fully serve the purpose but can certainly serve the seniors nicely in its current state. Chief Callahan stated that the fire department would still assist with the weekly program as they committed to this community service program.

There was a consensus of the Board to use the Town Center as a trial run for the month of October for the Senior Meal Program.

Off-Highway Vehicle (OHV) Ordinance consideration

Chief Kite stated that he would support moving forward to allow OHV's in Town with stipulations. He stated that he has been in contact with several communities who currently allow OHV's and they have not had any issues. He added that CDoT is allowing them on their roads on a case-by-case basis but has not been in contact with them yet regarding Silt.

Chief Kite went over the requirements that he would propose such as: obeying all applicable laws of the state of Colorado and the Model Traffic Code, valid Colorado Driver's License, current insurance, possession of a Colorado Division Parks and Wildlife registration, Town registration, head light, tail light, braking system, spark arrester and muffler and helmets for everyone under the age of eighteen.

There was discussion on how to address visitors with OHV's and possibly issuing those people temporary permits. **There was a consensus of the Board to bring this back in the form of an Ordinance.**

Administrator and Staff reports

Chief Kite stated that he is down another officer and that an ad has been placed in the paper. Director Fonner stated that he would be losing two employees, one now and another in February. He also commented about the Seven State Water Compact Conference that will be taking place on September 18 in case anyone is interested in attending with staff.

Updates from Board / Board comments

The Board thanked staff for all of their hard work. Trustee Walls thanked staff for the information on the irrigation system and that it was very informative. He also stated that he had spoken with a citizen the other day and that the corner of 11th Street & Grand appears to be a blind corner with vehicles parking so close to the stop sign. Trustee Walls also encouraged people to come down to the meetings to voice what they would like or want in town. Trustee Poston thanked staff for their work on the ASAP project. Mayor Pro-tem Knott reminded the downtown businesses that there is still some grant money left for improvements and to come pick up an application. He also encouraged citizens to be engaged with their community and to come to the meetings and talk to the Board about their concerns.

Mayor Richel thanked staff for the Block Party and suggested that we have it more often so that people see what Silt has to offer. He also asked for a status on Cedar Networks and Administrator Layman stated that he has spoken with them and that they are preparing a new proposal for Town Hall. Mayor Richel commented about the information on social media regarding the Golden Gate that is being constructed, and encouraged people to contact town staff to get the facts on what is going on. He stated that he hopes that Senior Meals works out well at the Town Center as it is a great program.

Mayor Richel adjourned for a break at 9:13 p.m. and reconvened at 9:18 p.m.

Executive Session

Mayor Pro-tem Knott made a motion to go into an executive session to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest under C.R.S. Section 24-6-402(4)(a). Trustee Prieto seconded the motion, and the motion carried unanimously. The board adjourned to executive session at 9:19 p.m.

At the end of executive session, Mayor Richel made the following statement: "The time is now 9:45 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Andrea Poston, Dina Prieto, Kyle Knott, Sam Walls, Jeff Layman, Sheila McIntyre and Trey Fonner. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.

Adjournment

Mayor Pro-tem Knott made a motion to adjourn. Trustee Walls seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 9:46 p.m.

Respectfully submitted,



Sheila M. McIntyre, CMC
Town Clerk

Approved by the Board of Trustees


Keith B. Richel
Mayor

