

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
APRIL 22, 2019 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, April 22, 2019 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

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<b>Roll call</b>	<b>Present</b>	Mayor Keith Richel Mayor Pro-tem Samantha Alexander Trustee Kyle Knott Trustee Andreia Poston Trustee Dina Prieto Trustee Jerry Seifert Trustee Sam Walls
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Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Public Works Director Trey Fonner, Chief of Police Mike Kite, Community Development Director Janet Aluise, Town Treasurer Betty Vega and members of the public.

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**Pledge of Allegiance and Moment of Silence**

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**Consent Agenda**

- 1) Minutes of the April 8, 2019 Board of Trustees meeting
- 2) **Resolution No. 14, Series 2019, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT TO SET AN ADMINISTRATIVE FEE ON KENNEL CHARGES COLLECTED FOR THE RIFLE ANIMAL SHELTER AND TO UPDATE PUBLIC WORKS AND TOWN PERSONNEL FEES**
- 3) Purchase of trench shoring equipment approval
- 4) Approval of work assigned to Town Engineer regarding the 8<sup>th</sup> Street Waterline Project

**Trustee Knott made a motion to approve the consent agenda as presented. Mayor Pro-tem Alexander seconded the motion, and the motion carried unanimously.**

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**Conflicts of Interest** – There were no conflicts of interest.

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**Public Comments** – There were no public comments.

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**Agenda Changes** – There were no agenda changes.

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## **Convene as the Local Liquor Licensing Authority**

**Trustee Seifert made a motion to convene as the Local Liquor Licensing Authority. Trustee Knott seconded the motion, and the motion carried unanimously.**

## **Kum & Go, LLC – Renewal of Retail Beer license**

Clerk McIntyre stated that this is a standard renewal application. She added that there have been no issues with this licensee, that all of their fees have been paid and their sales tax is current. Staff recommends approval.

**Trustee Knott made a motion to approve the renewal of the Retail Beer license for Kum & Go, LLC. Trustee Walls seconded the motion, and the motion carried unanimously.**

**Trustee Seifert made a motion to reconvene as the Board of Trustees. Trustee Knott seconded the motion, and the motion carried unanimously.**

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**Resolution No. 13, Series 2019, A RESOLUTION OF THE TOWN OF SILT, COLORADO APPROVING THE WESLEY SPECIAL USE PERMIT FOR THE PLACEMENT OF A MANUFACTURED HOME OR A MODULAR HOME ON A PROPERTY KNOWN AS LOTS 11-14, BLOCK 14, BALLARD ADDITION, ALSO KNOWN AS PARCEL #2179-033-06-004 AND 442 ORCHARD AVENUE, TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO**

Director Aluise went through her staff report stating that the applicant requires a special use permit for the placement of a new manufactured home. She added that the applicant does not have a design plan as of yet but once he does it will go through the proper process within the building department.

The public hearing was opened at 7:18 p.m. There were no public comments and the hearing closed at 7:18 p.m.

**Trustee Seifert made a motion to approve Resolution No. 13, Series 2019, A RESOLUTION OF THE TOWN OF SILT, COLORADO APPROVING THE WESLEY SPECIAL USE PERMIT FOR THE PLACEMENT OF A MANUFACTURED HOME OR A MODULAR HOME ON A PROPERTY KNOWN AS LOTS 11-14, BLOCK 14, BALLARD ADDITION, ALSO KNOWN AS PARCEL #2179-033-06-004 AND 442 ORCHARD AVENUE, TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO. Trustee Walls seconded the motion, and the motion carried unanimously.**

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## **March 2019 financials and balance sheets**

Administrator Layman went over the March 2019 financials and balance sheets and provided a new Monthly Finance Report for the Boards review. Administrator Layman and Treasurer Vega explained that there was a repayment of \$47,754 in sales tax to Amazon for a payment made in error to the Town of Silt in 2017.

## **8<sup>th</sup> Street and Front Street Waterline Replacement Improvements discussion**

Director Fonner explained that the Town was awarded a GCFMLD grant in the amount of \$150,000, which was \$64,076 less than what was originally requested. Staff is asking that the Board consider using money out of the reserves in an effort to complete this project in its entirety. Director Fonner explained that if the bid comes in lower than anticipated, then the amount of the shortfall could decrease. He stated that if necessary, the Town could remove the sidewalk, curb and gutter in order to stay within the amount of money awarded plus the Town's match. The Board suggested that staff contact Cedar Networks and Xcel Energy regarding the installation of conduit while the trenches are open.

**Trustee Knott made a motion to approve the 8<sup>th</sup> Street and Front Street Waterline Replacement improvements and setting aside up to \$64,076.60 in order to complete the project in its entirety. Trustee Prieto seconded the motion, and the motion carried unanimously.**

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## **I-70 Interchange Improvements Funding Plan**

Administrator Layman went over his report stating that staff continues to move forward on the interchange improvement funding plan as staff believes it is important to the development and economic growth of Silt. Staff has met with CDoT who also believes that the interchange must be improved in order to handle the increased volume of growth and to provide for enhanced safety of the motoring public. The cost of the interchange is anticipated to be \$30 million.

Administrator Layman also talked about the amount of commuter and truck traffic that uses the interchange and the impact of the traffic coming off County Road 311. The Town currently has an RFP out for a Traffic Master Plan and hopes to gather some information from that. He added that the Golden Gate project would be making some improvements to the interchange. He stated that CDoT recommends that the Town design up to 30% of the project, or about \$1 million and then approach the construction through an incremental "design/build" process.

Administrator Layman stated that staff has been talking with a grant writer that the town will be hiring soon to assist with this plan. Staff will also work on a cost sharing/recovery with the businesses that build on the south side of the interstate for the improvements.

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## **First Quarter 2019 accomplishments / Second Quarter Goals**

Administrator Layman went over the list of accomplishments made by staff during the first quarter of the year, what staff is currently working on and what is slated for the future.

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## **Updates from Board / Board comments**

Trustee Walls commented about the many things going on that keeps staff busy, adding that he appreciates all of staff's work. Trustee Knott invited citizens to come down and talk with the Board especially after seeing some of the comments made on social media. He added that the Board would like to hear their thoughts and opinions during public comments so that the Town knows what is important to them. Trustee Prieto thanked staff for their hard work. Trustee Poston stated how nice the parks are looking adding that some of the basketball nets need

replacing at Flying Eagle Park. She also thanked staff for the great work that they do. Trustee Seifert stated that he liked to new Financial Report and that it was much easier to read. He also thanked staff for everything.

Mayor Pro-tem Alexander stated that the new playground equipment at Flying Eagle Park looks great and that the kids are enjoying it. She added that the Easter Egg Hunt was awesome and thanked staff for their hard work. Mayor Richel stated that last week he was invited to Washington D.C. for an Opportunity Zone conference. He stated that he gained a lot of interesting information from it and that he would be compiling it and bringing it back to the Board on a future agenda. He added that Silt was the smallest town in attendance and feels that Silt is in a real good position to draw investors and sell our town to them.

Mayor Richel also commented about bringing back the discussion of allowing OHV's on town streets and roads adding that he would like to see this happen in a way to help market the town. Staff will research this information again and bring back to a future meeting.

Director Aluisse added that the Opportunity Zone website is very close to being completed and it will identify all of the properties on a map. She also stated that Aspen Valley Land Trust hopes to write a GOCO grant for the town in the fall that would allow for rehabilitation of the ponds at the Silt River Preserve and to help stock them with fish.

Administrator Layman encouraged citizens to come down to Town Hall or call him, as staff would like to hear from the citizens about their concerns so that they can be addressed.

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Mayor Richel adjourned for a break at 8:23 p.m. and reconvened at 8:32 p.m.

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### **Executive Session**

**Trustee Knott made a motion to go into an executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f). Trustee Prieto seconded the motion, and the motion carried unanimously. The board adjourned to executive session at 8:33 p.m.**

**At the end of executive session, Mayor Richel made the following statement: "The time is now 9:04 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Samantha Alexander, Kyle Knott, Dina Prieto, Jerry Seifert, Andreia Poston, Sam Walls and Jeff Layman. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.**

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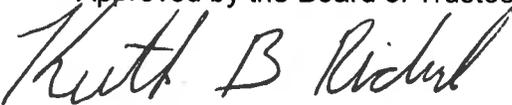
**Trustee Knott made a motion to approve the quarterly bonus for the Town Administrator as stated in his contract. Trustee Poston seconded the motion, and the motion carried unanimously.**

**Adjournment**

**Trustee Knott made a motion to adjourn. Trustee Seifert seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 9:06 p.m.**

Respectfully submitted,

  
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Sheila M. McIntyre, CMC  
Town Clerk

Approved by the Board of Trustees  
  
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Keith B. Richel  
Mayor

