

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
FEBRUARY 11, 2019 – 7:00 P.M.**

**6:00 p.m. Work session  
Western Rural Development Center – Economic Development discussion  
Area Sector Analysis Process (ASAP)**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, February 11, 2019 in the municipal council chambers. Mayor Richel called the meeting to order at 7:08 p.m.

---

<b>Roll call</b>	Present	Mayor Keith Richel Mayor Pro-tem Samantha Alexander Trustee Kyle Knott Trustee Andreia Poston Trustee Jerry Seifert Trustee Sam Walls
	Absent	Trustee Dina Prieto

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Community Development Director Janet Aluise, Public Works Director Trey Fonner, Chief of Police Mike Kite and members of the public.

---

**Pledge of Allegiance and Moment of Silence**

---

**Consent Agenda**

- 1) Minutes of the January 28, 2019 Board of Trustees meeting
- 2) **Resolution No. 4, Series 2019**, A RESOLUTION ADOPTING A SCHEDULE OF ADMINISTRATIVE FEES FOR THE TOWN OF SILT, COLORADO MUNICIPAL COURT

**Trustee Knott made a motion to approve the consent agenda as presented. Mayor Pro-tem Alexander seconded the motion, and the motion carried unanimously.**

---

**Conflicts of Interest** – There were no conflicts of interest.

---

**Public Comments** – There were no public comments.

---

**Agenda Changes** – Administrator Layman asked to include additional discussion regarding Western Rural Development Center Economic Development (ASAP) after the Town Engineer discussion.

---

## **Approval of the bid for Town Engineer**

Director Fonner gave an overview of the bids received and recommended that the town remain with Boundaries Unlimited. Town Engineer Deric Walter was present to answer questions from the Board on various issues.

**Trustee Seifert made a motion to accept the bid from Boundaries Unlimited. Trustee Knott seconded the motion, and the motion carried unanimously.**

---

## **Western Rural Development Center – Economic Development discussion – Area Sector Analysis Process (ASAP)**

The Board discussed the information that they had received during the work session and directed staff to spend up to \$3000 towards the ASAP.

**Trustee Knott made a motion to approve an expenditure of up to \$3000 for the Area Sector Analysis Process. Trustee Walls seconded the motion, and the motion carried unanimously.**

---

## **Administrator and staff reports**

There were no questions for staff.

---

## **Updates from Board / Board comments**

Trustee Walls welcomed Trustee Poston. There was discussion regarding the potholes in town and Director Fonner stated that once the weather improves they would be able to start patching them. Trustee Poston stated that she is slowly getting to know everything and appreciates everyone's help. Mayor Pro-tem Alexander thanked staff for all of their work and is impressed by everything that they do as stated in their staff reports.

---

Mayor Richel adjourned for a break at 7:27 p.m. and reconvened at 7:35 p.m.

---

## **Executive Session**

**Trustee Knott made a motion to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f). Trustee Walls seconded the motion, and the motion carried unanimously. The board adjourned to executive session at 7:35 p.m.**

**At the end of executive session, Mayor Richel made the following statement: "The time is now 7:56 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Samantha Alexander, Kyle Knott, Sam Walls, Jerry Seifert, Andreia Poston, and Jeff Layman. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action**

occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record". No objections were stated.

---

Trustee Seifert made a motion to approve pursuant to the Town Administrator's contract, a quarterly bonus in the amount of \$2000. Trustee Walls seconded the motion, and the motion carried with Trustee Poston abstaining.

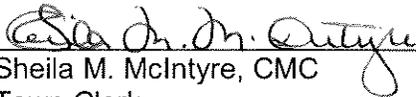
---

**Adjournment**

Mayor Pro-tem Alexander made a motion to adjourn. Trustee Walls seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 7:59 p.m.

---

Respectfully submitted,

  
\_\_\_\_\_  
Sheila M. McIntyre, CMC  
Town Clerk

Approved by the Board of Trustees

  
\_\_\_\_\_  
Keith B. Richel  
Mayor

