

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
JANUARY 28, 2019 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, January 28, 2019 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel Trustee Kyle Knott Trustee Dina Prieto Trustee Jerry Seifert
	Absent	Mayor Pro-tem Samantha Alexander Trustee Sam Walls Vacancy

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Community Development Director Janet Aluise, Chief of Police Mike Kite, Town Attorney Mike Sawyer and members of the public.

Pledge of Allegiance and Moment of Silence

Consent Agenda

- 1) Minutes of the January 14, 2019 Board of Trustees meeting

Trustee Prieto made a motion to approve the consent agenda as presented. Trustee Knott seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Public Comments – There were no public comments.

Agenda Changes – Administrator Layman stated that he would like to provide an update on an Economic Development Strategic Planning process that he has recently become aware of as well a Human Resources update regarding both the Treasurer and Planning Technician positions.

Board of Trustee interviews – Tod Tibbetts and Justin Brintnall

The Board interviewed both Mr. Tibbetts and Mr. Brintnall. The Board discussed how they would like to fill this position and whether they wanted to spend the money to send it to a special election, fill the position tonight or hold a special meeting to allow for additional time to receive applications.

Trustee Prieto made a motion to vote by ballot to appoint an applicant to the vacant seat. Trustee Seifert seconded the motion, and the motion failed with Mayor Richel and Trustee Knott voting nay.

Trustee Knott made a motion to appoint Justin Brintnall to the vacancy. Trustee Prieto seconded the motion, and the motion failed with Mayor Richel and Trustee Seifert voting nay.

Mayor Richel made a motion to extend the application deadline to February 7 for potential candidates and to hold a special meeting on February 8 at 7:00 p.m. to appoint an applicant to the vacant Trustee position. Trustee Knott seconded the motion, and the motion carried unanimously.

Convene as the Local Liquor Licensing Authority

Trustee Seifert made a motion to convene as the Local Liquor Licensing Authority. Trustee Knott seconded the motion, and the motion carried unanimously.

Brickhouse Pizzeria – Renewal of Hotel & Restaurant liquor license

Clerk McIntyre went over the renewal application stating that there have been no issues with this licensee, all taxes are current and that all fees have been paid. Staff recommends approval.

Trustee Knott made a motion to approve the renewal of the Hotel & Restaurant liquor license for Brickhouse Pizzeria. Trustee Seifert seconded the motion, and the motion carried unanimously.

Trustee Prieto made a motion to reconvene as the Board of Trustees. Trustee Knott seconded the motion, and the motion carried unanimously.

Reconvene as the Board of Trustees

Downtown Exterior Improvement grant discussion

Administrator Layman stated that the Board had discussed last fall the reinstatement of this grant and had earmarked \$10,000 out of Beautification Fund for downtown business exterior improvements. This grant will be a fifty-percent match and good up to \$1000 per business.

Trustee Knott made a motion to approve the Downtown Exterior Improvement grant application that would be a fifty percent match by the Town and up to \$1000 per business. Trustee Seifert seconded the motion, and the motion carried unanimously.

Administrator updates

Administrator Layman provided an update regarding a presentation that will be given by an individual with Utah State who works for Western Rural Development group. He explained that they have a program that has an economic development strategic planning process by which

they identify assets and positive characteristics within communities and then match them with industries or business that fit those assets. He stated that he would like to work with Parachute on this, as there may be a reduced cost if the town could meet with this group while they are already in the area.

Administrator Layman also provided a Human Resources update on the Planning Tech position stating that the current part-time Police Records clerk will be taking on those extra twenty hours. He then stated that staff is in the process of interviewing candidates for the Treasurer position and that all of the Department Heads will be part of this process. He stated that it is staffs' plan to select a person for the Board to appoint once a finalist has been determined. **There was a consensus of the Board to allow staff to interview and select a candidate for appointment.**

December 2018 financials and balance sheets

Administrator Layman went over the December 2018 financials and balance sheets. He added that he is currently working with Treasurer Lewis on creating a Town Investment policy and that staff will begin discussions with some of the town's financial institutions to see if there are better ways to be investing our money.

Updates from Board / Board comments

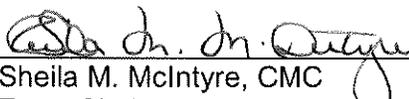
The Board thanked staff for the Opportunity Zone presentation tonight and thanked Director Aluise for the good job she did in putting it together. They asked staff to continue moving forward with this process.

Mayor Richel commented about an upcoming House Bill that if it should pass would require municipalities to have journeyman or master plumbers on staff or hired out to do inspections. Staff added that CML is also opposed to this bill. **The Board directed staff to write a letter opposing this bill.**

Adjournment

Trustee Seifert made a motion to adjourn. Trustee Knott seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 8:06 p.m.

Respectfully submitted,


Sheila M. McIntyre, CMC
Town Clerk

Approved by the Board of Trustees


Keith B. Richel
Mayor

