

## HOME RULE CHARTER

The Town of Silt Home Rule Charter Commission hereby presents this Charter to the citizens of the Town of Silt, Colorado. The Charter has been prepared by the nine elected members of the Commission in accordance with Article XX of the Colorado Constitution and the Municipal Home Rule Act of 1971, as amended.

*The Charter seeks to achieve the following objectives:*

(1) To reserve for the Town of Silt the greatest autonomy and self-government legally permissible under the Constitution and laws of the State of Colorado;

(2) To establish a structure for the efficient, fair and orderly conduct of the Town government while also providing for flexibility and encouraging citizen participation to the fullest extent possible, with elections continuing to be held in April of even-numbered years. The current Board of Trustees and the Mayor will serve out their elected terms as members of the new Town Board of Trustees.

The Charter grants the Town new powers including the power of eminent domain outside the municipal limits and the power to organize any type of municipal utility. The Charter also requires the Town to adopt and maintain a master plan for the community and to consider the master plan in the context of all major new development applications. The purpose of this requirement is to demonstrate that the Town can thrive economically and function as a community with a diverse population while still maintaining environmental quality, protecting the river that forms an integral part of the Town's identity, and promoting growth in a thoughtful and responsible manner.

### PREAMBLE

We, the citizens of the Town of Silt, Colorado, believing that the government of Silt exists to serve the people of the Town of Silt; desiring to preserve the heritage of Silt – its river, wildlife habitat, open spaces, and historic small town character; seeking to enable effective citizen participation and to promote involvement in the political process; committed to securing the benefits and advantages of the Constitution of Colorado and to availing ourselves of the rights and privileges of home-rule and self-government in local affairs to the fullest possible extent; do hereby adopt this Charter.

### ARTICLE I GENERAL PROVISIONS

**Section 1-1. Name and Boundaries.** The municipal corporation hereto existing as the Town of Silt, which is located in Garfield County, State of Colorado, shall remain and continue as a body corporate and politic and under this Charter be known as the Town of Silt, with the same boundaries, unless changed in a manner authorized by law.

**Section 1-2. Powers .** The Town shall have all powers which are necessary, requisite, proper or convenient for the government and administration of the Town, including all powers granted to home rule and statutory cities or towns by the Constitution and statutes of the State of Colorado, and shall have the authority to supersede provisions of the Colorado Constitution, statutes and regulations to the maximum extent allowed by the Colorado Constitution and by law. The enumeration below of certain specific powers shall not be construed to limit, impair or deny any other right or power granted to the Town.

(a) The Town shall have the power of eminent domain, within or without its municipal limits, to construct, condemn, purchase, acquire, lease, maintain, operate, and dispose of all property, real, personal or otherwise, including but not limited to, water systems, sewer systems, power systems, telephone systems,

transportation systems, streets, alleys, rights of way, easements, communication systems, water, ditches, water rights and appurtenances, parks, recreation facilities and all other utilities or works, and may enter into such contracts as necessary, convenient or appropriate in relation thereto.

(b) The Town shall have the power of taxation, the power to provide for health, safety, welfare, and the common good of the Town and its citizens, and the power to construct and operate any type of public utility.

(c) The Town may accept bequests, gifts, and donations of all kinds of property in fee simple, or in trust, for public, charitable, and other purposes, and do all things and acts necessary to carry out the purposes of such gifts, bequests, and donations, with the power to manage, sell, lease, or otherwise dispose of the same in accordance with the terms of the gift, bequest, or trust.

(d) The Town shall have the right and power to grant and enter into revocable license agreements and lease agreements for the use of public streets, rights of way, easements, and alleys with private parties without the need for an election.

**Section 1-3. Rights and Liabilities.** By the name of the Town of Silt, the municipal corporation shall have perpetual succession; shall own, possess and hold all property, real and personal heretofore owned, possessed and held by the Town of Silt, and shall assume and manage and dispose of all trusts in any way connected therewith; shall succeed to all the rights and liabilities and shall acquire all benefits and shall assume and pay all bonds, obligations and indebtedness of the Town of Silt, and may sue, defend, plead and be impleaded in all courts and places and in all matters.

**Section 1-4. Existing Ordinances and Regulations.**

(a) All ordinances, resolutions, rules and other regulations of the Town consistent with this Charter which are in effect as of the effective date of this Charter shall continue in full force and effect until repealed or amended. Any provision inconsistent with this Charter is hereby superseded, and the Board of Trustees shall proceed with due diligence after the adoption of this Charter to make the necessary amendments or repeals to bring Town ordinances of a general and permanent nature into consistency with this Charter.

(b) To the extent that the Town has not adopted an ordinance or resolution to address a matter that is addressed by the Colorado Revised Statutes and would be applicable to a statutory town that did not have such an ordinance or resolution, then the provisions of such statutes shall continue to apply until the Town adopts such an ordinance or resolution.

(c) To the maximum extent permitted by law, any ordinance, resolution, or other official action taken by the Town prior to the effective date of this Charter shall be deemed to have taken place under the authority of this Charter. Without limiting the preceding sentence, to the extent that the Town's home-rule authority cannot legally be extended retroactively to apply to any particular ordinance or resolution, then, and only then, all such ordinances or resolutions which would otherwise be deemed wholly or partially invalid if enacted under the authority of a statutory town are hereby reenacted under the authority of this Charter as of the effective date hereof.

**Section 1-5. Amendments to the Charter.** This Charter may be amended at any time in the manner provided in the Colorado Constitution and in Title 31, Article 2 of the Colorado Revised Statutes, as said provisions may be amended from time to time. Proceedings to amend the Charter may be initiated by the filing of a petition meeting the requirements of the Colorado Revised Statutes, or by the adoption of an ordinance by the Board of Trustees submitting the proposed amendment to a vote of the registered electors of the Town. Nothing herein contained shall be construed as preventing the submission to the people of more than one Charter amendment at any one election. If provisions of two or more proposed amendments adopted or approved at the same election conflict, the amendment receiving the highest affirmative vote shall become effective.

**Section 1-6. Ordinances, Resolutions and Motions.** All actions of the Board of Trustees shall be by ordinance, resolution, or motion. In addition to such Board of Trustees acts that are required by other provisions of the Colorado Constitution or this Charter to be by ordinance, every action making an appropriation, creating an indebtedness, authorizing the borrowing of money, levying a tax, establishing any rule or regulation for the violation of which a penalty is imposed, disposing of any municipally-owned real estate, including water rights, repealing a prior ordinance, or approving an eminent domain action by the Town shall be by ordinance; provided, however, that this Section shall not apply to the annual appropriation and budget procedures set forth in Article VIII of this Charter, nor shall an ordinance be required to levy an ad valorem tax. Ordinances making appropriations shall be confined to the subject of appropriation. Policies of the Town may be adopted by the Board of Trustees by resolution or motion.

**Section 1-7. Voting.** A roll call vote shall be taken upon the passage of all ordinances and upon the passage of any resolution making an appropriation or levying a tax and shall be entered upon the minutes of the Board of Trustees proceedings. Except as otherwise provided herein, all ordinances, motions, and resolutions shall pass if the majority of the votes cast are in the affirmative. Any member of the Board of Trustees may abstain from any vote in his or her discretion, including without limitation, "line item" abstentions from specific items that are part of a general payment or budgeting authorization. If an abstention is for the stated reason that the vote concerns a matter involving the consideration of his or her own official conduct or that his or her personal or financial interest is involved, then such member of the Board of Trustees shall not be counted in determining whether a quorum is present for that vote. Otherwise, an abstaining member of the Board of Trustees who is entitled to vote shall still be considered present. Nothing herein shall preclude the Board of Trustees from requiring by ordinance a greater number of votes in certain instances.

**Section 1-8. Procedure for Ordinances.** Except for emergency ordinances, ordinances making general codification of existing ordinances, and ordinances adopting standard codes, the following procedure for enactment of ordinances shall be followed:

- (a) The ordinance shall be introduced at any regular or special meeting of the Board of Trustees and shall either be available in written form for the Board of Trustees to review or shall be read in full.
- (b) The Board of Trustees may amend, adopt, defeat or continue action on the ordinance.
- (c) Except as otherwise provided in this Charter, the adoption of any ordinance shall require the affirmative vote of a majority of the members of the Board of Trustees present and voting but in no event less than three (3) members of the Board of Trustees.
- (d) All ordinances, except emergency ordinances, shall have at least two public hearings.
- (e) Copies of any proposed ordinance shall be posted at Town Hall from the day after introduction before the Board of Trustees until the ordinance becomes effective or is withdrawn from consideration.
- (f) The ordinance shall take effect thirty (30) days following publication of the notice as provided for in this Charter, except for emergency ordinances which shall take effect immediately upon adoption.
- (g) All ordinances shall be appropriately numbered and preserved in the official records of the Town. The adoption of the ordinance shall be authenticated by the signature of the Mayor or Mayor Pro Tem, the attestation of the Town Clerk, and placing the Town Seal on the ordinance.
- (h) After final passage, the ordinance shall be posted in a public place within the Town Hall and, whenever technologically feasible, on the internet, for thirty (30) days after passage. A notice shall be published in a newspaper of general circulation within the Town which shall include the number and title of the ordinance, a statement where the full text is available to the public (including the internet web address, if applicable), and a statement as to the effective date of the ordinance.
- (i) The Board may adopt other requirements as they deem necessary or appropriate, as long as those requirements do not conflict with the provisions of this Section 1-8.

**Section 1-9. Form of Ordinances.** Every ordinance shall be in written or printed form. The enacting clause of all ordinances shall be, "BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF

SILT, COLORADO.” Failure of the enacting clause to comply with this Section shall not invalidate the ordinance.

**Section 1-10. Disposition of Ordinances.** Copies of the original ordinances and the certificates of the publisher of notice of ordinance shall be kept and be available for public inspection in the office of the Town Clerk.

**Section 1-11. Codes Enacted by Reference.**

(a) Any ordinance may be enacted by reference, in whole or in part, any published compilations of statutes, ordinances, rules, regulations or standards adopted by the federal government, the State of Colorado, or any agency or political subdivision of either.

(b) Any ordinance may also adopt by reference in whole or in part, codes and technical standards concerning buildings or structures, fire prevention, plumbing, housing, mechanical systems, electrical systems, energy conservation and similar matters published by recognized technical organizations.

(c) The Town may also provide for the codification of all ordinances of the Town of a general and permanent nature and adopt such code by reference. Amendments to the Town Code shall be adopted by ordinance. Such codification may make appropriate non-substantive changes and may repeal ordinances or parts thereof by omission from the Code.

(d) A certified copy of the Code or other document adopted by reference shall be kept in the official records of the Town except that it shall not be necessary to keep certified copies of provisions of state or federal statutes or regulations adopted by reference.

(e) The ordinance adopting any such code, law or publication by reference shall be adopted in accordance with the procedures established by this Charter.

(f) Copies of such codes in published form, duly certified by the Clerk and Mayor, shall be received without further proof as prima facie evidence of the provisions of such codes in all courts and administrative tribunals of the state.

**Section 1-12. Emergency Ordinances.**

(a) An ordinance that is immediately necessary for the preservation of public peace, health, or safety may be enacted as an “emergency ordinance” at any regular or special meeting of the Board of Trustees by the affirmative vote of every member of the Board of Trustees present or by affirmative votes equal to a quorum plus one (1), whichever is less. Any emergency ordinance shall state expressly that it is an emergency ordinance and shall describe the nature of the emergency. An emergency ordinance shall take effect immediately upon passage. The ordinance shall be posted, and a notice thereof shall be published, as provided in this Charter as soon as reasonably possible.

(b) No ordinance granting any special privilege, levying taxes, approving the sale of real property, or incurring general obligation indebtedness shall be passed as an emergency ordinance.

**Section 1-13. Severability of Ordinance.** Unless an ordinance shall expressly provide to the contrary, if any portion of an ordinance or the application thereof to any person or circumstances shall be found to be invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining portions or applications of the ordinance that can be given effect without the invalid portion or application; provided such remaining portions or applications are not determined by the court to be inoperable, and to this end ordinances are declared to be severable.

**Section 1-14. Intergovernmental Agreements.** The Board of Trustees may, by resolution or by ordinance, enter into contracts or agreements with public and/or governmental units, agencies, boards and commissions and entities for the use of properties, improvements, buildings, equipment, or facilities, and for furnishing or receiving commodities or services and for all other legal purposes.

**Section 1-15. Master Plan.** The Board of Trustees shall adopt a Master Plan for the Town and update it from time to time as the Board of Trustees deems appropriate. The Town of Silt Comprehensive Plan of 1996, as well as any legally adopted amendments, shall be considered a Master Plan for the purposes of this Section.

**Section 1-16. Code of Ethics.** Unless otherwise prescribed by ordinance, the Colorado Code of Ethics, C.R.S. 24-18-101, et seq., shall apply to the Town.

**Section 1-17. Conflict of Interest.** Neither the Mayor nor any Trustee shall vote or participate in discussion or deliberation on any question in which he or she has a substantial personal or financial interest, direct or indirect, including an interest held through a spouse or family member, other than the common public interest, or on any question concerning his or her own conduct. In the event the Mayor or any Trustee has such an interest, he or she shall declare such interest. Whether or not such a declaration is made, the remaining Trustees may determine by a majority vote whether said interest does in fact constitute a conflict of interest. When such conflict of interest is established, the Mayor or Trustee affected shall not vote on the matter, and the remaining Trustees shall take any further action they deem to be in the best interests of the Town. If such conflict of interest was not disclosed and is established with respect to a matter already considered by the Board of Trustees, the remaining members of the Board of Trustees shall take any action they deem to be in the best interests of the Town, including, but not limited to, terminating the unperformed portion of any contract entered into when such a conflict of interest existed. This Section and any ordinance adopted in furtherance thereof shall abrogate and replace any common law doctrine on this subject.

**Section 1-18. Conveyances of Real Property Owned.** The Board, by motions made and approved, may purchase, sell, exchange, receive by donation, enter into a lease, or dispose of any interest in real property including easements. When possible, the Board's actions shall identify the location of the property or property interest by lot and block or subdivision designation. Motions authorizing the acquisition or disposal of real estate interests shall take effect thirty (30) days after public notification.

## **ARTICLE II FORM OF GOVERNMENT/BOARD OF TRUSTEES/TERMS OF OFFICE/VACANCIES**

**Section 2-1. Board of Trustees.** There shall be a Board of Trustees consisting of six (6) Trustees and one (1) Mayor, who shall act as and be considered as a full member of the Board of Trustees. The Board of Trustees shall be the governing body of the Town and shall have all policy-making and legislative powers and other powers possessed by the Town not otherwise limited or conferred upon others by this Charter.

**Section 2-2. Terms of Office.** Each Trustee and the Mayor shall be elected for a term of four (4) years. Three (3) Trustees shall be elected at the general election in April of 2004 and every four (4) years thereafter. Three (3) Trustees and the Mayor shall be elected at the general election in April of 2006 and every four (4) years thereafter, subject to the provisions of Section 2-6 of this Article. The provisions of Article XVIII, Section 11, of the Colorado Constitution, as the same may be amended from time to time, regarding limitation on terms of office shall apply.

**Section 2-3. Qualifications for Elected Office.** Each Trustee and the Mayor shall be a qualified elector of the Town and shall be a resident for at least twelve (12) months of an area that is within the Town as of the date of election and during his or her entire tenure in office. Neither any Trustee nor the Mayor shall be a paid employee of the Town, nor shall they apply for any employment position with the Town while in office. The term of any Trustee or the Mayor shall terminate when he or she no longer resides in the boundaries of the Town of Silt.

**Section 2-4. Duties of the Mayor.** The Mayor shall preside at all regular and special meetings of the Board of Trustees and shall be required to vote on matters being considered by the Board of Trustees, except as otherwise provided herein. The Mayor shall act as the ceremonial head of government of the Town. The Mayor shall execute and authenticate with his original signature legal instruments, contracts, and documents requiring a signature on behalf of the Town, unless the Board of Trustees authorizes another manner of authenticating documents by ordinance or resolution. The Board of Trustees may, for specific and limited purposes, delegate certain non-legislative duties of the Mayor to the Town Administrator or other employees of the Town.

**Section 2-5. Mayor Pro Tem.** The Board of Trustees shall appoint one (1) of its Trustees as Mayor Pro Tem at the first meeting following each election, who shall act as Mayor during the absence of the Mayor with all powers herein granted to the Mayor. Such appointment shall be made by a majority of the Trustees present constituting a quorum. If the office of Mayor Pro Tem becomes vacant, then the Board of Trustees shall appoint a new Mayor Pro Tem at its next regular meeting.

**Section 2-6. Vacancies.**

(a) Occurrence of a Vacancy. A vacancy shall occur whenever a Trustee or the Mayor dies, becomes incapacitated, resigns, becomes a non-resident of the Town, or is convicted while in office of a felony or of any misdemeanor offense for abuse of public office as defined in Part 4, Article 8, Title 18, C.R.S., as now existing or as may be hereafter amended or recodified.

(b) Removal. If a member of the Board of Trustees misses more than three consecutive regular meetings, he may be removed from his position by a vote of at least five (5) members of the Board of Trustees, after notice and hearing. If a Trustee has a reasonable basis for missing meetings acceptable to other Board of Trustees members, particularly if given in advance, the absence shall be deemed to be excused and shall not be a basis for a removal vote.

(c) Procedure to Fill Vacancy for Trustee Other Than the Mayor. Whenever a vacancy occurs more than ninety (90) days prior to the next regular Town election, the Board of Trustees shall solicit the general public for applications to fill the vacancy. Within sixty (60) days following the occurrence of a vacancy, the Board of Trustees shall either appoint a replacement or call a special election to replace such person. If the Board of Trustees fails to appoint a replacement within sixty (60) days following the occurrence of a vacancy, then the Board of Trustees may schedule a special election to be held within one hundred eighty (180) days after such failure, unless a general election is already scheduled within that time period. If a vacancy occurs within one hundred eighty (180) days of the next general election, then the Board of Trustees may leave the office vacant and provide for a replacement to be elected at such general election.

(d) Procedure to Fill Vacancy for Office of the Mayor. If the office of Mayor becomes vacant within six (6) months of a general election, then the office shall remain vacant, and the Mayor Pro Tem shall assume the duties of the Mayor until such general election, at which time a new Mayor shall be elected. If the office of Mayor becomes vacant more than six (6) months before a general election, then the Board of Trustees shall schedule a special election to elect a new Mayor within ninety (90) days of the occurrence of the vacancy.

(e) Multiple Vacancies. If three (3) or more vacancies exist on the Board of Trustees at any given time, then the Board of Trustees shall immediately schedule a special election to take place within sixty (60) days after the occurrence of the third vacancy, unless a general election is already scheduled within ninety (90) days.

(f) Terms of Persons Filling Vacancies. Any person appointed or elected to the Board of Trustees to fill a vacancy shall hold office until the next regular election and until a successor is elected and qualified. If a current Trustee is elected as Mayor, the Trustee's former seat shall become vacant upon the effective date of the election, and a replacement shall be appointed or elected in accordance with this Section.

**Section 2-7 Powers of the Board.** The Board shall be the legislative and governing body of the Town and shall have such powers as are possessed by the Town and not otherwise conferred by this Charter. All such

powers shall be exercised in the manner prescribed in this Charter or, if not provided for herein, in such manner as shall be provided by ordinance or resolution.

**Section 2-8 Term Limitations.** There shall be no limitations on the number of terms which may be served by Board Members or the Mayor.

**Section 2-9. Compensation of Elected Officials.** The compensation for the Mayor and other Trustees shall be as established by ordinance from time to time; provided, however, that any change or increase passed during a Trustee's or the Mayor's current term of office shall not take effect with respect to that official until a subsequent term, if any. Notwithstanding the foregoing, the Board may establish additional compensation by ordinance for special meetings requested by applicants, and such compensation may take effect for all Board members immediately, as the Board may determine appropriate by ordinance.

**Section 2-10. Meetings of Board of Trustees.**

(a) Regular Meetings. The Board of Trustees shall hold regular meetings not less than twice per month and shall schedule by ordinance a time and place for regular meetings.

(b) Special Meetings. Special meetings of the Board of Trustees shall be called by the Town Clerk on the request of the Mayor or the Town Administrator with the informal consent of at least a quorum of the Board of Trustees. At least twenty-four (24) hours prior to such meeting, the Town Clerk shall post a notice of the meeting in at least one (1) public place within the Town and shall provide reasonable notice to all Trustees of the meeting. Trustees shall have the duty to keep the Town Clerk informed of their preferred method of receiving notice for this and other provisions of this Charter. A special meeting may be held on shorter notice to the members of the Board of Trustees and with less than twenty-four (24) hour advance posting of notice if a quorum of the Board of Trustees consents at the beginning of such meeting.

(c) Organizational Meeting. At the first regular meeting following a regular election, and before the Board of Trustees conducts any official business other than approval of minutes from past meetings, the Town Clerk shall administer the oath of office to newly-elected members of the Board of Trustees, and they shall assume office at that time. The Board of Trustees shall then proceed at such meeting or at a subsequent meeting, if approved by a majority of the Trustees present and voting, to appoint the Mayor Pro Tem and conduct such other organizational business as it sees fit.

(d) Place of Meetings. Meetings of the Board of Trustees shall be held in Town Hall. When Town Hall facilities are not available or are inadequate, or if approved by a majority of the Board of Trustees for special reasons, the Board of Trustees may designate an alternate place for such meeting and post notice thereof as provided in subsection (b) above.

(e) Meetings Open to the Public - Executive Sessions Authorized. All meetings of the Board of Trustees shall be open to the public. Executive sessions may be conducted during regular or special meetings of the Board of Trustees to the maximum extent permitted by the laws of the State as may be enacted from time to time. Executive sessions shall not be "meetings" for the purpose of this Section.

(f) Quorum. A majority of the Board of Trustees in office at the time shall be a quorum for the transaction of business at all Board of Trustees meetings.

**Section 2-11. Oath of Office.** Before entering upon the duties of their respective offices, every person elected or appointed to any office shall take and file with the Town Clerk an oath or affirmation to support the Constitution of the United States, the Constitution of the State of Colorado, and the Charter and ordinances of the Town of Silt, and to perform faithfully the duties of the office.

**ARTICLE III TOWN ADMINISTRATION**

**Section 3-1. Town Administrator.** The Board of Trustees shall appoint a Town Administrator, who shall execute the laws and ordinances of the Town, shall have the duty and authority to hire, suspend, transfer

and remove any Town Employee, except as otherwise provided in this Charter or by ordinance, and other powers and duties as provided by ordinance. If the office of the Town Administrator becomes vacant, the Board of Trustees shall appoint either a temporary or permanent replacement as soon as reasonably possible. The Board of Trustees shall appoint the Town Administrator on the basis of fitness, education, competency, training and experience. The Town Administrator shall serve at the pleasure of the Board of Trustees, and he or she may be removed by the Board of Trustees at any time with or without cause upon the affirmative vote of a majority of the Board of Trustees. The Board of Trustees may establish policies and procedures for a contract with the Town Administrator, at their sole discretion.

**Section 3-2. Town Clerk.** The Board of Trustees shall appoint a Town Clerk. The Town Clerk shall be the custodian of the Town Seal and shall keep records of Board of Trustees proceedings and record in full all ordinances, motions, and resolutions. The Town Clerk shall have the power to administer oaths and take acknowledgments under the seal of the Town and shall perform such other duties as required by this Charter or the Board of Trustees.

**Section 3-3. Police Chief.** The Board of Trustees shall appoint a Police Chief. The Police Chief shall be the head of the Police Department, shall see that the ordinances of the Town are duly enforced, and shall have such other powers and duties as provided by ordinance.

**Section 3-4. Treasurer.** The Board of Trustees shall appoint a Treasurer. The Treasurer shall have charge of the financial records of the Town and shall collect, receive and disburse all monies belonging to the Town and shall have all other duties required to administer properly the financial affairs of the Town.

**Section 3-5. Multiple Positions.** Unless otherwise prohibited by this Charter or by ordinance, any one person may be appointed to multiple positions.

**Section 3-6. Terms.** The Board of Trustees may establish terms of office for all appointed personnel positions by ordinance.

**Section 3-7. Board and Administration Relations.** Except for informal inquiry, Board Members and the Mayor shall deal with personnel and employees solely through their designated supervisor or supervisors. Employees whose responsibilities include more than one department may have more than one supervisor. Complaints about the Town Administrator shall first be registered with the Human Relations Director. If the complaint remains unresolved, the Human Relations Director shall contact the Mayor and the Board of Trustees, if necessary. For all other employees, the Board may from time to time adopt by resolution personnel procedures and complaint procedures. Complaints about individual employees shall not be permitted at Board meetings without first having followed the procedures established by the Board of Trustees.

## **ARTICLE IV TOWN ATTORNEY**

**Section 4-1. Town Attorney.** The Board of Trustees shall appoint a Town Attorney, who shall be the legal representative of the Town, and he or she shall advise the Board of Trustees and Town officials in matters relating to their official powers and duties and legal matters affecting the Town. The Town Attorney or his or her assistants shall represent the Town in legal proceedings and shall assist with the drafting of ordinances and resolutions and the preparation of other legal documents. The Town Attorney shall be an attorney-at-law licensed and admitted to practice in the State of Colorado, and he or she may be an employee of the Town or a contract attorney, at the sole discretion of the Board of Trustees. The Board of Trustees shall establish the compensation to be paid to the Town Attorney. The Town Attorney shall serve at the pleasure of the Board of Trustees, and the Board of Trustees may remove the Town Attorney at any time with or

without cause. The Town Attorney may use associated counsel with the approval of the Board of Trustees. The Board of Trustees may also retain the services of special counsel for any matter and may, in its discretion, delegate any duty of the Town Attorney to such special counsel.

## **ARTICLE V ELECTIONS AND RECALL**

**Section 5-1. Colorado Municipal Election Laws Adopted.** All Town elections shall be governed by the Colorado Municipal Election Code of 1965, as now existing or hereafter amended or modified, except as otherwise provided in this Charter, or by ordinance.

**Section 5-2. Elector Qualification.** In order to vote in any election, an elector must be eighteen (18) years of age as of the day of the election, be a citizen of the United States of America, be registered with the Town Clerk or Garfield County Clerk, not be in prison, and have legally resided for at least thirty (30) days immediately preceding the election in Colorado and in an area that is within the municipal limits of the Town as of the date of the election.

**Section 5-3. Time of Elections.** All regular elections of the Town shall be held on the first Tuesday of April in even numbered years. Any special election of the Town shall be called by resolution enacted at least sixty (60) days in advance of such election. The resolution calling a special election shall set forth the purpose of such election.

**Section 5-4. Non-Partisan Elections.** All municipal elections shall be non-partisan. No candidate for any municipal office shall run under a party label of any kind.

**Section 5-5. Elective Officers.** The elective officers of the Town shall be six (6) Trustees and one (1) Mayor, all of whom shall be nominated and elected from the Town at large unless otherwise provided by ordinance in accordance with this Charter. Nominations shall be by petition as provided in the Colorado Municipal Election Code of 1965 as now existing, or hereafter amended or modified, except that at least twenty-five (25) signatures of registered electors of the Town of Silt shall be required on each petition. Notwithstanding the provisions of the Colorado Municipal Election Code, a registered elector may sign any number of nominating petitions regardless of the number of separate offices to be filled in any municipal election.

**Section 5-6. Election Precincts.** The Town shall consist of one (1) voting precinct, provided that the Board of Trustees may by ordinance establish more precincts and/or change precinct boundaries at least thirty (30) days or more prior to any election. Any precincts so established shall remain for subsequent elections until otherwise provided by ordinance.

**Section 5-7. Election Procedures.** The establishment of regulations on registration, judges, and clerks, and the conduct of elections shall be governed by the Colorado Municipal Election Code as now existing, or hereafter amended or modified, except as otherwise provided in this Charter, or by ordinance.

### **Section 5-8. Recall.**

(a) Members of the Board of Trustees, including the Mayor, may be recalled in accordance with the provisions and limitations of this Section.

(b) No recall petition shall be accepted against the Mayor or any Trustee until the Mayor or Trustee has actually held the office for at least six (6) months.

(c) A petition for recall shall be signed by a number of registered electors equal to or more in number than twenty-five percent (25%) of the entire vote cast at the last preceding regular election for all candidates to the office which the incumbent sought to be recalled occupies.

(d) Except to the extent inconsistent with this Charter or procedures prescribed by ordinance, the procedures and provisions for recall as provided by Article XXI of the Colorado Constitution applicable to municipal governing bodies shall apply to recall of the Board of Trustees. Consistent with the Constitution and this Charter, the Board of Trustees may provide by ordinance for further recall procedures.

**Section 5-9. Conduct of Elections.** The Town Clerk shall have charge of all activities and duties required pursuant to this charter relating to the conduct of Town elections. In any case where election procedures are in doubt or question, the Town Clerk shall prescribe the procedures to be followed.

## **ARTICLE VI INITIATIVES, REFERENDUMS AND PETITIONS**

### **Section 6-1. General Authority.**

(a) Initiative. The registered electors of the Town shall have power to propose any ordinance to the Board of Trustees, in accordance with the provisions of this Article and Article V, Section 1(1) of the Colorado Constitution.

(b) Referendum. The registered electors of the Town shall have power to require reconsideration by the Board of Trustees of any ordinance in accordance with the procedures of this Article except emergency ordinances or ordinances dealing with administrative matters, including but not limited to, budgets, appropriations, calling elections, employee salaries, contractual obligations, and payment of bills in accordance with the provisions of this Article and Article V, Section 1(1) of the Colorado Constitution.

(c) The Board of Trustees may refer a matter to the registered electors of the Town.

**Section 6-2. Procedure.** Except as specifically provided in this Article to the contrary, the provisions of Title 31, Article 11, C.R.S., as amended from time to time, are hereby adopted and shall apply to the initiative and referendum process and to referred measures.

**Section 6-3. Petitioner's Committee.** Any three (3) registered electors of the Town may commence initiative or referendum proceedings by filing with the Town Clerk an affidavit stating that they will constitute the petitioner's committee, will circulate the petition and file it in proper form, and further stating their names, street addresses, the address to which all notices to the committee are to be sent, and setting out in full the proposed initiative ordinance or citing the ordinance sought to be reconsidered. Promptly after the affidavit of the petitioner's committee is filed, the Clerk shall issue the appropriate petition forms to the petitioner's committee.

### **Section 6-4. Petitions.**

(a) Number of Signatures. Initiative petitions or referendum petitions must be signed by registered electors of the Town equal in number to at least five percent (5%) of the total number of registered electors in Town as of the date the affidavit referred to in Section 7-3 is filed.

(b) Form and Content. All pages of a petition shall be uniform in size and style and shall be assembled as one instrument for filing. The form of the petition shall comply with state statutes. Each signature shall be executed in ink or indelible pencil and shall be followed by the address of the person signing. Petitions shall contain or have attached thereto throughout their circulation the full text of the ordinance proposed or sought to be reconsidered.

(c) Reading of Ordinance. The Circulator shall require every person signing the petition to read it and the ordinance in question in full prior to signing.

(d) Affidavit of Circulator. Each page of a petition shall have attached to it, when filed, an affidavit of the Circulator stating that the Circulator personally circulated the petition, the number of signatures thereon, that all the signatures were affixed in the Circulator's presence, that the Circulator believes them to be the genuine signatures of the persons whose names they purport to be and that each signer read the full text of the ordinance proposed or sought to be reconsidered prior to signing the petition.

(e) Time for Filing Referendum Petitions. A referendum petition complying with the requirements of this Article must be filed within thirty (30) days following publication of the notice provided for in Section 3-3(g) or it shall be of no effect.

**Section 6-5. Review of Petition.** Within fifteen (15) working days after the petition is filed, The Town Clerk shall issue a decision as to its sufficiency, specifying, if it is insufficient, the particulars wherein it is defective and shall promptly send a copy of the decision by U.S. mail to the petitioner's committee and return the petition.

**Section 6-6. Protest.** The period of time for filing a written protest of an initiative or a referendum petition shall be within thirty (30) days from the date the petition is filed.

**Section 6-7. Suspension of Ordinance.** When a referendum petition is filed with the Town Clerk, the ordinance sought to be reconsidered shall be suspended from taking effect. Such suspension shall terminate upon the occurrence of any of the following events: (1) a determination of insufficiency of the petition; (2) a withdrawal of the petition by the petitioner's committee; (3) repeal of the ordinance by the Board of Trustees; or (4) upon certification of a favorable vote on the ordinance.

**Section 6-8. Amendment and Repeal.** An ordinance adopted by the electorate may not be amended or repealed by the Board of Trustees for a period of six (6) months after the date of the election at which it was adopted, and an ordinance repealed by the electorate may not be reenacted by the Board of Trustees for a period of six (6) months after the date of the election at which it was repealed, but such ordinances may be adopted, amended or repealed at any time by the voters.

**Section 6-9. Additional Procedures.** The Board of Trustees may by ordinance prescribe additional procedures as necessary or appropriate for the initiative or referendum process.

## **ARTICLE VII MUNICIPAL COURT; MUNICIPAL JUDGE**

**Section 7-1. Municipal Court .** There shall be a Municipal Court which shall have jurisdiction to hear and try all alleged violations of the Town ordinances. The Municipal Court shall have all jurisdiction as is provided under State statutes and rules promulgated by the Colorado Supreme Court. The Municipal Court shall be a qualified Municipal Court of Record and shall keep a verbatim record of all proceedings and evidence at trials by either electronic or stenographic means.

**Section 7-2. Municipal Judge.** The Board of Trustees shall appoint a Municipal Judge for an indefinite term to serve at the pleasure of the Board of Trustees. Said Judge may be removed with or without cause by the vote of four (4) members of the Board of Trustees at any time. The Board of Trustees may appoint additional assistant or acting municipal judges as deemed appropriate from time to time. Municipal Judges shall be licensed to practice law in Colorado. Municipal Judges shall be compensated on a basis established by the Board of Trustees provided that compensation shall not be based directly on the number of cases handled or heard by the Judge.

**Section 7-3. Municipal Court Clerk.** The Town Administrator may designate a person to perform the duties of Municipal Court Clerk and provide for such compensation as deemed appropriate by the Board of Trustees.

**Section 7-4. Powers of Municipal Judge.** The Municipal Judge shall have all judicial powers relating to the operation of the Municipal Court to the extent not inconsistent with this Charter or Town ordinances.

**Section 7-5. Penalties.** Penalties for violations of Town ordinances shall be established by ordinance. No fine or sentence for such violations shall exceed the maximum established by applicable laws for municipal ordinance and/or code violations.

**Section 7-6. Additional Procedures.** The Board of Trustees may by ordinance prescribe additional procedures as necessary or appropriate for the municipal court or the municipal judge, as permitted by law.

## **ARTICLE VIII BUDGET, FINANCE, INVESTMENTS AND TAXATION**

**Section 8-1. Fiscal Year.** The fiscal year of the Town shall be the calendar year.

**Section 8-2. Contracts.** Except as otherwise prescribed by the Board of Trustees, the Board of Trustees shall approve all contracts for the Town. All employment or personal service contracts shall either terminate in one (1) year or less or be terminable for the Town's convenience, with or without cause, unless otherwise provided by this Charter or by ordinance.

**Section 8-3. Funds and Accounts.** The Board of Trustees may establish such funds and accounts as necessary or convenient for the Town. Funds and accounts may be established by ordinance, resolution or by the annual budget.

**Section 8-4. Proposed Budget and Message.** Prior to October 15, or such other time as the Board of Trustees may provide by ordinance, the Town Administrator shall cause to be prepared and submitted to the Board of Trustees a proposed budget and accompanying message. The proposed budget shall provide a financial plan for all Town funds and activities for at least the next fiscal year and, except as required by this Charter, shall be in such form as required by law.

### **Section 8-5. Budget.**

- (a) The Board of Trustees shall adopt an annual budget for the fiscal year. Such budget shall present a complete financial plan by fund and by spending agency within each fund and shall set forth the following:
- (1) All proposed expenditures for administration, operation, maintenance, debt service, and capital projects to be undertaken or executed by any spending agency during the fiscal year;
  - (2) Anticipated revenues for the fiscal years;
  - (3) Estimated beginning and ending fund balances;
  - (4) The corresponding actual figures for the prior fiscal year and estimated figures projected through the end of the current fiscal year, including disclosures of all beginning and ending fund balances, consistent with the basis of accounting used to prepare the budget;
  - (5) A written budget message describing the important features of the proposed budget, including a statement of the budgetary basis of accounting used and description of the services to be delivered during the fiscal year;
  - (6) Explanatory schedules or statements classifying the expenditures by object and the revenues by source;
  - (7) An estimate of the amount required to be raised from an ad valorem property tax levy; and
  - (8) Such other information as the Board of Trustees may require.

**Section 8-6. Budget Hearing.** A public hearing on the proposed budget and capital program shall be held by the Board of Trustees after receipt of the proposed budget. Notice of the time and place of such hearing shall be published at least one (1) time at least ten (10) days prior to the hearing and shall state that copies of the proposed budget and the proposed capital projects programs are available for public inspection in the office of the Town Clerk.

**Section 8-7. Board of Trustees Action on Budget.**

(a) Unless another date is provided by ordinance, the Board of Trustees shall adopt the budget, by resolution, on or before the date provided by law for certification of the ad valorem property tax levy. If the Board of Trustees fails to adopt the budget by the required date, the amounts appropriated for the current fiscal year, together with any additional amounts necessary for payments of principal and interest on securities and other payment obligations, shall be deemed appropriated for the next fiscal year on a month-to-month basis, with all items in it prorated accordingly, until such time as the Board of Trustees adopts the budget for that fiscal year.

(b) The total of the proposed expenditures in the adopted budget shall not exceed the total of estimated revenues, including unappropriated cash reserves.

(c) Adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated, and shall constitute a levy of the ad valorem property tax therein provided. The Board of Trustees shall cause the ad valorem property tax levy to be certified as provided by law.

**Section 8-8. Contingencies.**

(a) The budget may include an item for contingencies.

(b) Expenditures shall not be charged directly to contingencies except in those cases where there is no logical account to which an expenditure can be charged.

**Section 8-9. Amendments After Adoption.**

(a) Supplemental Appropriations. If, during the fiscal year, the Town Administrator certifies there are available for appropriation revenues in excess of those estimated in the budget or revenues not previously appropriated, the Board of Trustees by resolution following a public hearing may make supplemental appropriations for the year up to the amount of such excess or unappropriated revenues.

(b) Emergency Appropriations. To meet a public emergency affecting life, health, property or the public peace, the Board of Trustees may make emergency appropriations. Such appropriations may be made by emergency ordinance in accordance with provisions of this Charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the Board of Trustees may by emergency ordinance authorize the issuance of emergency securities as provided in this Charter.

(c) Reduction of Appropriations. If, at any time during the fiscal year, it appears probable to the Town Administrator that the revenues available will be insufficient to meet the amount appropriated, the Town Administrator shall report to the Board of Trustees without delay, indicating the estimated amount of deficit and the Town Administrator's recommendation as to any remedial steps to be taken. The Board of Trustees shall then take such action as it deems necessary to prevent or minimize any deficit and for that purpose it may by resolution reduce one or more appropriations.

(d) Transfer of Appropriations. Any time during the fiscal year, the Town Administrator may recommend the transfer of part or all of any unencumbered appropriation balance among programs within a fund, department, office or agency and, upon written request of the Town Administrator. The Board of Trustees may by resolution transfer part or all of any unencumbered appropriation balance from one fund, department, office, agency or object to another.

(e) Limitation - Effective Date. No appropriation for debt service may be reduced or transferred. The supplemental appropriations, emergency appropriations and reduction or transfer of appropriations authorized by this section may be made effective immediately upon adoption.

**Section 8-10. Administration - Payments and Obligations Prohibited.** Except for securities issued and payment obligations incurred pursuant to Articles XI and XII of this Charter, no payment shall be made or obligation incurred except in accordance with appropriations made pursuant to this Charter and unless the Town Administrator first certifies that sufficient funds are or are estimated to be available to meet the payment or obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void at the Board of Trustees' discretion.

**Section 8-11. Adoption of Property Tax Levy.** The Board of Trustees shall adopt the property tax levy each year in time to have it certified to Garfield County for collection. The property tax levy may be adopted by resolution or by ordinance. If the Board of Trustees should fail to make such levy, the rate last fixed shall be the rate for the next ensuing fiscal year and shall be levied according to law.

**Section 8-12. Budget Control.**

(a) The Board of Trustees shall require quarterly reports to be prepared for review by the Board of Trustees showing the relation between budgeted expenditures and revenues, and the year's actual expenditures and revenues to date.

(b) If it appears that revenues may be less than anticipated, the Board of Trustees may reduce appropriations and amend the budget as necessary to avoid expenditures exceeding revenues.

(c) During the year, the Board of Trustees may make supplemental appropriations by resolution provided that revenues are available from unanticipated revenues, unappropriated fund balances, reserves, emergency reserves or other sources for such purpose.

(d) The Board of Trustees may authorize unappropriated fund balances, unencumbered appropriation balances or revenues to be transferred from one fund to another.

(e) All supplemental appropriations, reduced appropriations or transfers shall be accomplished by a resolution approved by a minimum of four (4) members of the Town Board of Trustees.

(f) Annual expenditures shall not exceed appropriations on a fund basis.

**Section 8-13. Audit.** The Board of Trustees shall provide for an annual independent audit of the Town's financial condition and may provide for more frequent audits as determined appropriate. The annual audit shall be made by a qualified, certified public accountant.

**Section 8-14. Accounting Principles.** Except as otherwise provided by this Charter or Town ordinances, the Town shall comply with generally accepted accounting principles for municipalities.

**Section 8-15. Deposits and Investments.** The Town may deposit and invest its money until such time as it is required to be expended, in any bank, depository, savings and loan, financial institution, investment or security authorized by Colorado statutes for the state or local governments or any agency or political subdivision thereof. The Town or any fund, district or authority thereof may invest in the bonds or other securities of the town or any fund, district or authority thereof.

**Section 8-16. Municipal Taxation.** Except for ad valorem taxes which may be adopted by resolution, the Board of Trustees may adopt or increase municipal taxes by ordinance as long as those taxes or tax increases comply with the following conditions:

(a) Such taxes or tax increases are subject to any applicable limitations in the Colorado Constitution, including any requirements for voter approval; and

(b) Such taxes or tax increases are not prohibited for home rule municipalities by the Colorado Constitution.

**Section 8-17. Authority to Acquire Property at Tax Sales.** In addition to any other power it has to acquire property, the Town is hereby authorized to purchase or otherwise acquire property on which there are delinquent taxes and/or special assessments. The Town may sell and dispose of any property acquired under this authority, provided approval for any such sale or disposal is accomplished by ordinance.

**Section 8-18. Capital Improvements Plan.**

(a) The Board of Trustees shall provide for the development and adoption of a capital improvements plan each year.

(b) The plan shall be developed and adopted each year in time to be considered in the preparation and adoption of the Town's annual budget.

(c) The plan shall at a minimum include significant capital improvement projects, planned or proposed, for the next five (5) years, including estimated costs and sources of revenue proposed to finance such improvements.

(d) Such plan shall be utilized by the Board of Trustees as a guide in drafting and adopting the annual budget.

(e) The capital program shall include the estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

**Section 8-19. Forms of Borrowing.** The Town may, subject to any applicable limitations in the Colorado Constitution, borrow money and issue securities or enter into other obligations to evidence such borrowing in any form and in any manner determined by the Board of Trustees to be in the best interests of the Town.

**Section 8-20. Review of Proceedings.** No action or proceeding at law or in equity to review or question the validity of any acts or proceedings, to enjoin the performance, issue or collect any securities, or the levy or collection of any assessments, or for any other relief against any acts or proceedings of the town done under this Article, shall be maintained against the Town unless commenced within thirty (30) days after the performance of the act or the effective date of the ordinance or other action authorizing borrowing the money, or shall thereafter be forever barred.

**Section 8-21. Enterprise Funds.**

(a) The Board of Trustees may, subject to ordinance requirements and limitations, adopt ordinances providing for the establishment and operation of any enterprise deemed to be in the best interest of the Town.

(b) Within this Article, enterprise refers to a government-owned business authorized to issue its own revenue bonds and receiving less than ten percent (10%) of its annual revenue in grants from all Colorado state and local governments combined.

**Section 8-22. Competitive Bidding.** The Board shall establish, by resolution, procedures to ensure fair and competitive bidding practices.

**ARTICLE IX UTILITY DISTRICTS, FRANCHISES AND SPECIAL DISTRICTS**

**Section 9-1. Authorization.**

(a) The Town shall have the power to create local improvement districts, general improvement districts, special taxing districts, urban renewal authorities, housing authorities and other special districts and authorities as authorized by Colorado statutes for municipalities within or without or partly within or without the Town.

(b) The Town shall also have the power to create districts and authorities similar to those referred to in paragraph (a) above pursuant to provisions prescribed by ordinance subject to the provisions of this Charter, and to adopt policies by resolution regarding the establishment of any district.

(c) The costs of constructing, installing or acquiring public, local or municipal improvements of every kind and character may be assessed in whole or in part upon the property benefitted by such improvements by the Town.

(d) Money may be borrowed to finance the construction, installation or acquisition of such improvements by borrowing money as provided for in Article XI of this Charter, including securities secured by a pledge of assessments against the benefitted property in the District. Such obligations shall not require a vote of the electorate unless required by the Colorado constitution.

(e) The Town may also pay for such improvements out of monies available therefor from any appropriate fund or source and provide for repayment to the appropriate fund from collection of the assessments.

(f) The Town may also redeem or prepay improvement district securities at any time funds are available to

do so and assign the assessments as collected to an appropriate fund of the Town.

**Section 9-2. Public Hearing.** Prior to the creation of any district with separate taxing powers or which is intended to assess the costs of improvements against the property within the district, a hearing shall be held with notice as may be required by the Silt Municipal Code, as may be amended from time to time, or as otherwise provided by ordinance, to the owners of record subject to the proposed assessments or within the district.

**Section 9-3. Review of Improvement District Proceedings.** No action or proceeding at law or in equity to review or question the validity of any acts or proceedings, to enjoin the issuance or payment of any securities or levy or collection of assessments authorized by this Article or for any relief against any acts or proceedings of the Town done under this Article shall be maintained against the Town unless commenced within thirty (30) days after the performance of such act or the effective date of the ordinance or resolution complained of, or else be thereafter forever barred.

**Section 9-4. Public Utility Franchises.**

(a) No public utility, including but not limited to, those providing water, sewer, cable TV, electrical power, telephone, telegraph, telecommunications or natural gas, may use or occupy the streets, alleys and other property of the Town without obtaining a utility franchise or permit authorized by an ordinance adopted by the Board of Trustees.

(b) All franchise and utility permits shall be non-exclusive and shall not have a term longer than fifteen (15) years.

(c) The Town shall have the power and authority within or without the Town to construct, condemn, purchase, acquire, lease, operate and maintain its own utilities, assets, equipment and everything in relation or in connection therewith and every utility franchise or permit granted by the Town shall be subject to the reserved right of the Town to acquire such utility by eminent domain.

(d) All public utilities shall remain subject to the police power of the Town notwithstanding anything to the contrary in the franchise or permit.

**Section 9-5. Control of Water Reserved to Town.** No franchise, right, or privilege shall be granted affecting the use of water or water rights belonging to the Town, or affecting its water systems, without retaining complete and absolute control for the Town.

**Section 9-6. Franchise Records.** The Board of Trustees shall cause to be kept in the office of the Town Clerk a franchise record in which shall be transcribed copies of all franchises granted by the Town. The record shall be a complete history of all such franchises and shall include a comprehensive and convenient reference to all actions at law affecting the same, and copies of all annual and inspection reports, and such other information as the Board of Trustees may require.

**Section 9-7. Existing Franchises.** All franchise ordinances of the Town in effect at the time that this Charter is adopted shall remain in full force and effect according to their provisions and terms until the expiration date provided in such ordinance or until modified by another franchise.

**Section 9-8. Town Utilities.**

(a) The Town shall have and exercise all the authority and powers provided by the Colorado Constitution, state statutes, and other applicable laws in any matter pertaining to Town-owned utilities, including water and water rights and acquisition thereof, and bonded indebtedness in connection therewith.

(b) The Board of Trustees shall from time to time fix, establish, maintain, and provide for the collection of rates, fees, and charges for water, sewer, and other utility services furnished by the Town.

(c) Such rates, fees, and charges shall be sufficient in the Board of Trustee's judgment to provide good

service to the customers, pay all bonded indebtedness, pay legally required refunds, cover the cost of operation, maintenance, additions, extensions, betterments, and improvements, provide a reasonable return on the Town's investment in utility properties and capital investments, and reimburse the general fund for administrative services and overhead provided and incurred by the Town on behalf of each utility, as allowed by the Colorado Constitution and other applicable laws.

(d) Any right, privilege, permit or contract granted by the Town giving any right, permission or privilege to use Town water, the Town water system or Town sewer system shall always be subject to the most comprehensive oversight, control and management by the Town and such control is retained and reserved by the Town to insure that nothing can be done which would interfere with the successful long term operation of the Town's water or sewer systems or impair such systems for the benefit of the people of the Town.

#### **Section 9-9. Enterprise Funds.**

(a) The Board of Trustees may, subject to ordinance requirements and limitations, adopt ordinances providing for the establishment and operation of any enterprise deemed to be in the best interest of the Town.

(b) Within this Article, enterprise refers to a government-owned business authorized to issue its own revenue bonds and receiving under ten percent (10%) of its annual revenue in grants from all Colorado state and local governments combined.

### **ARTICLE X STREETS, ALLEYS AND PROPERTY**

**Section 10-1. Town Streets, Alleys and Property.** The Town shall have full authority, power and control over all Town streets, alleys, rights-of-way, easements and other Town owned property, including but not limited to, all power and authority to regulate, operate, use, maintain, establish, repair, replace, vacate, purchase, condemn, sell and lease such property.

### **ARTICLE XI EXISTING BOARDS, COMMISSIONS, EMPLOYEES AND CONTRACTORS**

**Section 11-1. Board of Trustees.** The Mayor and Trustees of the Board of Trustees in office upon the effective date of this Charter shall thereafter become the Mayor and Trustees of the Board of Trustees and shall serve as such for the remainder of the term for which they were elected. Upon the expiration of those terms, Trustees shall be elected as provided in this Charter. All references to the Board of Trustees in any ordinance, resolution or regulation, contract or other documents shall be construed to include the Board of Trustees after the effective date of this Charter.

**Section 11-2. Existing Boards and Commissions.** All existing Boards and Commissions shall continue as established, except as otherwise provided by ordinance or this Charter.

**Section 11-3. General Provisions.** The Board of Trustees may establish Boards and Commissions and provide for their powers and duties, and the Board of Trustees may consolidate, merge, or abolish any Board or Commission. Further, the Board of Trustees may establish temporary Advisory Commissions for advising the Board of Trustees with regard to a specific matter or for accomplishing specific tasks. The establishment, consolidation, merger, or abolishment of any Boards or Commissions shall be accomplished by ordinance or resolution. The ordinance or resolution establishing a Board or Commission shall provide for any required qualifications of Board and Commission members, the terms of office for such members and the method of appointment. Members of Boards or Commissions shall be removable by a majority vote of the Board of Trustees. The resolution creating a temporary Advisory Commission shall describe the advice to be provided to the Board of Trustees or the task to be accomplished by the temporary Advisory Commission. Unless otherwise provided by the establishing ordinance or resolution, the Board of Trustees

shall make appointments to fill vacancies for unexpired terms. Unless otherwise provided by this Charter or the establishing ordinance or resolution, each Board and Commission shall choose its own chairperson from its members and adopt and follow its own rules of procedure. All meetings of Boards and Commissions shall be open to the public. Copies of all records of all meetings shall be kept and placed in the office of the Town Clerk for public inspection. Reports shall be made to the Board of Trustees as the Board of Trustees shall require. Members of Boards and Commissions may be paid, if such pay is established by ordinance, and they may be reimbursed for their reasonable expenses. A majority of any Board or Commission shall constitute a quorum. A vote of a majority of a quorum shall be a vote of the Board or Commission; provided, nothing herein shall preclude the Board of Trustees or a Board or Commission from requiring a greater number of affirmative votes in certain instances.

**Section 11-4. Employees and Independent Contractors.** The adoption of this Charter shall not affect the status of any employees or independent contractors currently under contract or employment by the Town.

## ARTICLE XII EFFECTIVE DATE AND TRANSITION PROVISIONS

**Section 12-1. Purpose of Transitional Provisions.** The purpose of this Article is to provide for an orderly transition from the present Town government to the Home Rule government under the provisions of this Charter.

**Section 12-2. Effective Date of Charter.** This Charter shall become effective immediately upon its filing and recording with the Colorado Secretary of State following an election at which the Charter is approved by a majority of the votes cast by the registered electors of the Town voting at such election.

**Section 12-3. Savings Clause.** The adoption of this Charter shall not be construed, except as specifically provided herein, to affect any offense or act committed, any penalty incurred or any contract, right or duty established or accruing before the effective date of this Charter. The adoption of this Charter shall not be interpreted to affect any contract previously entered into by the Town.

**Section 12-4. Saturdays, Sundays, and Holidays.** Except where expressly provided to the contrary, whenever a date fixed by this Charter, or by ordinance, for the doing or completion of any act falls on a Saturday, Sunday, or legal holiday, such act shall be done or completed on the next succeeding day that is not a Saturday, Sunday, or legal holiday.

**Section 12-5. Emergency Powers and Line of Succession.** The Board of Trustees may, by ordinance, provide for emergency powers and a line of succession in case of riot, insurrection, disaster, or extraordinary emergency.

### **Section 12-6. Interpretation.**

(a). Except as otherwise specifically provided in or indicated by the context, all words used in this Charter indicating the present tense shall not be limited to the time of the adoption of this Charter, but shall extend to and include the time of the happening of any event or requirement for which provision is made in this Charter.

(b). Except as otherwise specifically provided in or indicated by the context, the singular number shall include the plural, the plural shall include the singular, and the word "person" may extend and be applied to bodies politic and corporate, partnerships, individuals and other public or private entities.

## ARTICLE XIII MISCELLANEOUS PROVISIONS

**Section 13-1. Revocable Permits or Licenses.** The Town may grant a permit or license at any time for the temporary use or occupation of any street, alley, other public way, or Town-owned place. Any such permit or license shall be revocable by the Town at any time and without cause, whether or not such right to revoke is expressly reserved in the permit, license or agreement.

**Section 13-2. Disposition of Ordinances.** Copies of the original ordinances and the certificates of the publisher of notice of ordinance shall be kept and be available for public inspection in the office of the Town Clerk.

**Section 13-3. Governmental Immunity.** The Town reserves to itself all rights under the Colorado Governmental Immunity Act, as now existing or hereafter amended.

**Section 13-4. Titles and Headings.** The article titles and headings of sections are inserted for convenience and reference only and shall not be construed to limit, describe or control the scope or intent of any provision contained therein.

**Section 13-5. Seal.** The Board of Trustees shall provide for a Town seal.

**Section 13-6 Technical Amendments.** The Board may, by ordinance, effect technical changes in the Charter which do not substantively change the provisions of this Charter, such as correction of spelling or grammatical errors.

**Section 13-7 Effect of State Statutes.** The power to supersede any law of the State of Colorado now or hereafter in force, insofar as it applies to local or municipal affairs, shall be reserved to the Town, acting by ordinance, subject only to restrictions of the Colorado Constitution and subsequent amendments to this Charter and by ordinance. Unless otherwise provided by or as pre-empted or in conflict with this Charter or by ordinances adopted by the Board hereunder, the statutes of the State of Colorado shall be in effect.

**Section 13-8 Land Use Administration.** The Board may adopt land use and development ordinances and approve or disapprove of any related land use decisions concerning these ordinances.

### **Section 13-9 Mineral Rights**

(a) The Town shall have the right and power to buy, appropriate, sell, condemn, exchange, lease, own, control and otherwise deal in mineral rights, including the right to compel the dedication and conveyance of all mineral rights associated with real property as a condition precedent to obtaining or maintaining use or development rights or other municipal services from the Town.

(b) The Board may adopt procedures to identify, document, and permanently record the ownership of all mineral rights associated with all property located within the Town. Nothing contained in this section shall be construed as prohibiting the Board from adopting appropriate ordinances, which limit or prohibit the transfer or application of mineral rights associated with one parcel or development to another parcel or development.

(c) No franchise, right, or privilege shall be granted affecting the use of mineral rights belonging to the Town, without retaining ownership of such property in the Town. No such franchise right or privilege shall allow or create an encumbrance on such property in favor of a third party, or be for a term exceeding ten (10) years. Any such franchise, right or privilege shall terminate automatically if necessary to preserve or maintain the property or right of the Town's ownership.

### **Section 13-10 Water Rights and Geothermal Control of Water Reserved to Town**

(a) The Town shall have the right and power to buy, appropriate, adjudicate, sell, condemn, exchange, lease, own, control and otherwise deal in water and geothermal water rights including the right to compel the dedication and conveyance of all water rights associated with real property as a condition precedent to obtaining or maintaining water or other municipal services from the Town.

(b) The Board may adopt procedures to identify document, and permanently record the ownership of all water and geothermal water rights associated with all property located within the Town. Nothing contained in this section shall be construed as prohibiting the Board from adopting appropriate ordinances, which limit or prohibit the transfer or application of water associated with one parcel or development to another parcel or development.

(c) No franchise, right, or privilege shall be granted affecting the use of water, geothermal water or water rights belonging to the Town, or affecting its water systems, without retaining ownership of such property in the Town. No such franchise right or privilege shall allow or create an encumbrance on such property in favor of a third party, or be for a term exceeding ten (10) years. Any such franchise, right, or privilege shall terminate automatically if necessary to preserve or maintain the property or right of the Town's ownership.

**Section 13-11. Property Rights.** The Town shall have the power to acquire, own, sell, lease, exchange, dispose of, or otherwise deal with real or personal property by ordinance without the need for an election.

## ARTICLE XIV DEFINITIONS

**Section 14-1. Definitions.** The following definitions shall apply as used in this Charter:

1. **"Ad valorem tax"** means only the general property tax levied annually on real or personal property listed with the assessor of Garfield County, Colorado.
2. **"Administrator"** means the Town Administrator of the Town of Silt appointed by the Board of Trustees.
3. **"Appropriation"** means the authorized amount of monetary funds designated for expenditure during a specified time for a specified purpose, usually as an appropriation of funds in the Town budget or amendment thereto.
4. **"Board or Commission"** or **"Board and Commission"** means the boards and commissions established by this Charter or ordinances.
5. **"Board of Trustees"** means the governing body constituting the Town Board of the Town of Silt, including the Mayor.
6. **"Clerk"** means the Town Clerk of the Town of Silt or such office designation as may be used in place of the office of Town Clerk.
7. **"Elected Official"** means the Mayor and each Trustee, whether elected or appointed.
8. **"Emergency ordinance"** means an ordinance which, in the opinion of the Town Board is necessary for the immediate preservation of the public property, health, welfare, peace and safety.
9. **"Employee"** means each compensated person in the service of the Town who is designated as an employee in the personnel code or applicable rules and regulations of the Town.
10. **"Entire Board"** means all of the members of the Town Board of Trustees, including the Mayor, provided for in Article 2.
11. **"Franchise"** means a right conferred by the Town (such as to a public utility) to use public property for public use but for private profit.
12. **"General election"** or **"Statewide general election"** means the statewide election held on the Tuesday succeeding the first Monday of November in each even-numbered year.
13. **"Initiative"** means the power of the registered electors of the Town of Silt to propose to the Town Board, in accordance with the provisions of this Charter, certain ordinances for adoption by the Town Board which, if not adopted by the Board, shall be submitted to a vote of the registered electors of the Town for acceptance or rejection, in accordance with the provisions of this Charter.
14. **"Manager"** See Town Administrator.
15. **"Mayor"** means the Mayor of the Town.
16. **"Newspaper"** means a newspaper of general circulation in the Town which meets the requirements for

a legal newspaper as established in the State statutes.

17. **“Notice”** means that notice may be provided to the public as prescribed by this Charter and/or by ordinance by any or all means and methods of communication.

18. **“Officer”** means the Mayor and each Trustee.

19. **“Ordinance”** means a permanent law or regulation adopted by legislative action of the Town Board pursuant to the procedures set forth in this Charter or by ordinances.

20. **“Publication or Posting”** means:

A. Publication in a newspaper of general circulation; or

B. Publication by electronic means and methods; or

C. In the event of an emergency, or when no such newspaper is available, posting. Anything published by such posting because of an emergency shall subsequently be published in a newspaper of general circulation or published electronically; or

D. Posting shall be effected by providing written or printed notice in various locations throughout the Town as provided by ordinance.

21. **“Referendum”** means the power of the registered electors of the Town of Silt to request that the Town Board reconsider certain ordinances adopted by the Board as provided in this Charter; and, if the Board fails to repeal such ordinances, to require that the Board submit the referred ordinances to a vote of the registered electors of the Town for approval or rejection, in accordance with the provisions of this Charter.

22. **“Registered Elector”** means an elector who has registered in compliance with the provisions for registration to vote as provided in the State statutes.

23. **“Regular Election”** or **“Regular Municipal Election”** means a Town election held pursuant to Article 5.

24. **“Resolution”** means an expression of an administrative or a ministerial act of the Town Board without any required form or procedure, as distinguished from legislative acts embodied in Town ordinances.

25. **“Special Election”** or **“Special Town Election”** means a Town election held at a time other than a regular election.

26. **“State Constitution”** or **“Colorado Constitution”** means the Constitution of the State of Colorado, as amended from time to time.

27. **“State statutes”** means the statutes of the State of Colorado, as amended or repealed from time to time.

28. **“Treasurer”** means the Treasurer of the Town of Silt, or such office designation as may be used in place of the office of Treasurer.

29. **“Trustee”** means each member of the Board of Trustees, except the Mayor, except as provided otherwise in this Charter, including, but not limited to Finance Director.

30. **“United States Constitution”** means the Constitution of the United States of America, as amended from time to time.

## Chapter 2.28 - BOARD MEETING RULES AND PROCEDURES

### 2.28.010 - Meetings of the board of trustees.

A. Regular Board of Trustee Meetings. The board of trustees (board) shall meet in regular session on the second and fourth Mondays of each month in the council chambers at the Silt Municipal Building, 231 North Seventh Street, beginning at seven p.m. When a regular meeting falls on a holiday as provided in the "Town of Silt Employee Handbook," the regular meeting shall be held on the following day, at the same hour.

B. Special Meetings. Special meetings shall be called by the town clerk on the request of the mayor or any two members of the board with at least forty-eight hours written notice to each member of the board and the town administrator, served personally or left at their usual place of residence. Such notice shall indicate the business to be performed at such special meeting. No business shall be transacted at any special meeting of the board unless the same has been stated in the notice of such meeting unless otherwise determined by unanimous vote of those members present.

C. Adjourned (Continued) Meeting. 1.If at a regular or special meeting, the board is unable to complete its agenda or other related work, a meeting may be continued to a later date and time before adjournment. On such continued date, the board shall reopen the meeting and begin the remaining work at the point where the board interrupted the prior meeting, provided that any adjourned meeting shall be scheduled before the next regular board meeting. 2.No meeting will be adjourned during a public hearing; however, a public hearing may be continued.

D. Work Sessions. The board may meet informally in work sessions, generally on the first and third Mondays of each month in the council chambers at a time to be determined, for the purpose of receiving reports and discussing town business. No formal action shall occur at a work session. Any decisions proposed during a work session shall be approved at a subsequent board meeting in the appropriate manner.

E. Executive Sessions. Colorado Revised Statutes require that an affirmative vote by two-thirds of a quorum present may call an executive session at either a regular or special meeting. No formal action can occur at an executive session. The motion for executive session shall describe as specifically as possible the subject of the executive session so long as such description does not disclose any information that would potentially harm the public interest. Only the following matters may be discussed at an executive session: 1.The purchase, acquisition, lease, transfer or sale of any real, personal or other property interest; 2.Conferences with the board's attorney for the purpose of receiving legal advice on specific legal questions; 3.Matters required to be kept confidential by federal or state law; 4.Details of security arrangements or investigations; 5.Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiation, and instructing negotiators; 6.Personnel matters, unless the employee requests an open meeting; 7.Consideration of documents protected by the Open Records Act; and, 8.Other matters allowed by state law.

F. Emergency Meetings. In the event of an emergency that requires the immediate action of the board of trustees in order to protect the public health, safety, and welfare of the town residents, the mayor or any two board members may call an emergency meeting. Notice of an emergency meeting may be given to the board by telephone or whatever other means are reasonable to meet the circumstances of the

emergency. A majority of the board members will not be necessary to conduct the business related to an emergency meeting. At an emergency meeting, any action with the police power of the board that is necessary for the immediate protection of the public health, safety, and welfare may be taken; provided however, any action taken at an emergency meeting shall be effective only until the first to occur of: (1) the next regular meeting, or (2) the next special meeting of the board at which the emergency issue has been disclosed on the public notice of the meeting. At such subsequent meeting the board may ratify any emergency action taken. If any emergency action taken is not ratified, then it shall be deemed rescinded.

(Ord. 24-00 (part))

2.28.020 - Meetings to be public.

A. Board meetings where formal action can occur and work sessions are open to the public.

B. At regular board meetings, time shall be designated on the agenda for public comment so interested individuals or spokespersons for various organizations may present their views directly to the board. At the board's discretion, time for public comment may be designated on a special or emergency meeting agenda.

C. The following shall be the required procedures for public comment at any board meeting:1. All individuals or spokespersons desiring to address the board must register on the "sign-in" sheet provided by the town clerk prior to the announcement of the public comment agenda item. Each individual must print his or her name, address, and reason for addressing the board.2.Public comment to the board on non-agenda items shall be scheduled at the beginning of each regular board meeting and shall be limited to a total period for all comments not to exceed thirty minutes and a total time for any one individual's comments not to exceed three minutes. The presiding officer will call forward each individual listed on the "sign-in" sheet for non-agenda items.3. The presiding officer will recognize each individual desiring to address the board on any agenda item when such item is before the board for discussion. The individual providing comment shall have no more than five minutes to address the board.4. All individuals shall observe proper decorum and avoid the use of abusive or profane language in the meeting room whether or not addressing the board. In the event abusive or profane language is used or an individual otherwise disrupts any board meeting, such individual may be removed from the meeting room, at the board's discretion, by a peace officer.5.The time limits or procedures in this section may be suspended or amended by majority vote of the members present.

(Ord. 24-00 (part))

2.28.030 - Presiding officer—Mayor—Mayor pro tem—Temporary chair.

A. Duties of the Presiding Officer.1.Open the meeting at the appointed time, and call the meeting to order;2.Announce the business coming before the board in accordance with the prescribed order of business;3.Recognize members who are entitled to the floor;4.State and put to a vote all questions that legitimately come before the board, and announce the results of each vote. Although not prohibited, the presiding officer generally does not propose a motion;5.To the extent possible, preserve order and decorum, prevent persons present from attacking personalities or impugning board members' motives; and limit members or other persons involved in debate to the questions under discussion;6.Expedite

business in every way compatible with the rights of members;7.Decide all questions of order;8.Declare the meeting adjourned.

B. The Mayor. The mayor shall preside over all meetings of the board and shall be a voting member of the board and shall be counted for purposes of a quorum. The mayor shall under no circumstances have the power to veto.

C. Mayor Pro Tem. At its first meeting following each biennial election, the board of trustees shall elect within its membership one of the trustees as mayor pro tem. The mayor pro tem shall serve as mayor in the absence or disability of the mayor.

D. Temporary Chair.1.In case of the absence or disability of the mayor and mayor pro tem, the town clerk shall call the board to order and call the roll of members.2.If a quorum is found to be present, the board shall proceed to elect, by a majority vote of those present, a temporary chair to serve as presiding officer of the meeting until the arrival of the mayor or mayor pro tem at which time the temporary chair shall relinquish the chair upon conclusion of the business immediately before the board.

(Ord. 24-00 (part))

2.28.040 - Meeting procedures—Rules of order.

A. Excused From Attendance. It shall be the responsibility of each board member to contact the town clerk or town administrator as soon as it is known that such member will not be in attendance at a meeting of the board.

B. Excused During Meeting. No board member may leave the council chambers while a meeting is in session without permission from the presiding officer.

C. Recess. The presiding officer may call a recess not to exceed twenty minutes at any time during a meeting to determine a rule of order, or at the request of a majority of the board. The presiding officer may call a recess at any time between items of business.

D. Quorum. A quorum shall be a majority of the members of the board in office at the time for the transaction of business at all board meetings. In the absence of a quorum, those in attendance shall adjourn any meeting to a later time and date. The only action the board may take in the absence of a quorum is the motion to adjourn.

E. Motions. 1.A motion is a formal proposal by a board member upon which the board may take action. Motions are generally introduced by voice. A long or involved motion shall be put in writing at the request of two board members.2.All motions presented by a board member shall require a second.3.A motion and second may be withdrawn by the movers, prior to the vote, with the consent of the board.

F. Voting.1.Voting is Required. Each member present shall vote yes or no on any ordinance, resolution or motion before the board unless excused by the unanimous consent of the remaining members present or unless he or she has a conflict of interest as provided by Colorado law or town ordinance.2.Any member of the board may request a roll call vote. The polling order shall be alternated for each roll call vote.3.An abstention shall be recorded as such and is simply a nonparticipation vote.4.In the case of a tie in votes on any item or motion, the action shall be defeated. The board may reconsider the item or motion if, at the same meeting the tie vote occurred, a majority of the board votes to reconsider.

G. Rules of Order.1.The primary purpose for use of parliamentary procedure is to protect the rights and privileges of those deliberating, and to assure that the minority is protected while facilitating the will of the majority.2.The current Robert's Rules of Order Newly Revised (RONR) shall govern the proceedings of the board in all cases, unless they are in conflict with these rules or the Silt Municipal Code. The board asserts that the rules shall be modified such as to facilitate the transaction of business and not to be so formal or strict as to hinder effective discussion.

(Ord. 24-00 (part))

2.28.060 - Notification of meetings—Posting location.

A. Posting of Agenda and Location(s). The agenda of the board of trustees and its appointed boards, commissions, and committees shall be posted at least twenty-four hours prior to the meeting in the entrance of town hall. Notices also may be posted at other appropriate location(s) and location(s) shall be designated annually at the first regular town board meeting of each calendar year.

(Ord. 24-00 (part))

2.28.070 - Preparation and delivery of board member packets.

A.Filing with the town clerk.1.Except as otherwise required under this code or state statutes, every individual who wishes to file a document from outside sources to come before the board for consideration at a meeting, must file such document with the town clerk no fewer than five days prior to the day on which the board meets.2.Failure to file the document(s) with the town clerk within the required time jeopardizes the item's inclusion in the board packet and consideration by the board at that meeting. Nothing contained herein limits the town's ability to review the item before placement of such items in the board's packet. In the case there is not sufficient time for the town to review the submitted items, the town shall attempt to place such documents on the next available board agenda.3.The town clerk shall assign appropriate numbers to each resolution and ordinance presented to the board and such numbers shall be indicated on the board's agenda.B.Board member packets. The town clerk shall provide an electronic link to the board's packet, which includes an agenda showing the order of business, any unapproved prior minutes, public hearings that are scheduled, each proposed ordinance and/or resolution, and/or any other written or printed document to be presented at the meeting, including background information, analysis and recommendations. Conversely, a board member may request a hard copy of the agenda and packet, and the town clerk will do his best to deliver same to the board member no later than the scheduled meeting time. The town is under no obligation to provide a hard copy of the agenda and the packet for any other individual, until or unless the individual pre-pays such copy/printing fees as set by the board of trustees by resolution annually, or more often as necessary.

(Ord. 24-00 (part))

(Ord. No. 6-2016, § 1, 11-28-2016)

2.28.080 - Minutes of meeting.

A. Minutes shall be kept of all meetings of the board of trustees where formal action may occur, of the planning and zoning commission and of any other board, commission, or committee of the town,

required by Colorado law to maintain minutes. Upon adoption of the minutes by any board or commission, such minutes shall be the official record of the meeting.

B. The minutes shall include the date, time, and place of the meeting, and the names of officials in attendance. The minutes shall be a record of the action taken at a meeting, not what was specifically stated.

C. The minutes shall contain a separate paragraph for each subject matter and, at a minimum, shall reflect each subject or item considered and the language of and disposition of each motion, resolution, ordinance, or matter on which action is taken. With respect to annexation and zoning hearings, considerably more detail may be needed.

D. The minutes may be corrected or amended after they have been approved, if an error or material omission is reasonably established. In this case the motion "to amend minutes previously adopted" may be used.

(Ord. 24-00 (part))

2.28.090 - Severability and repeal of existing ordinances and resolutions.

A. If any provisions of the ordinance codified in this chapter or the application thereof, to any person or circumstances are held to be invalid, such invalidity shall not affect other provisions and application of this chapter, which can be given effect without the invalid provision or application, and to this end the provisions of the chapter are declared to be severable.

B. Existing Ordinance Number 19, Series of 1981 and all other ordinances and resolutions or parts thereof covering the same matters and in conflict with or inconsistent with this chapter are repealed.

(Ord. 24-00 (part))

#### 2.04.110 - Code of ethics.

This section shall be known and cited as the Town of Silt Code of Ethics.

A. Definitions. For purposes of this section, the following definitions shall apply:1."Affiliate" or "affiliated with" means the present status of being an employer, employee, partner, agent, stockholder, joint venturer, officer, owner, member, or corporate director of any business organization or a person who shares office space with such an organization.2."Appear on behalf of another" means to act as a witness, advocate, or expert or otherwise to support the position of another person.3."Business" means a corporation, partnership, sole proprietorship, trust or foundation or any other individual or organization carrying on a business, whether or not operated for profit.4."Confidential information" means any information which is not available to the general public or deemed confidential in accordance with a local, state or federal law and which is obtained by reason of an official or employee's position or under circumstances by which a reasonable person could anticipate that such information not be disclosed. Confidential information shall also include information which, by determination of two-thirds of the entire board of trustees, any commission, board or agency, the town administrator or the town attorney, would not be in the best interest of the town if such information was made available to the public at the time it is provided to the recipient; provided, however, such determination shall be in compliance with any applicable law. Confidential information shall also include privileged attorney-client information and communication in compliance with applicable law.5."Direct Financial interest" means a substantial, financial or monetary interest held by an individual or immediate family member which is: a. An ownership interest in a business, including ownership of the corporate stock issued, or any other form of interest in a business; b. A creditor interest in an insolvent business; c. An employment, or prospective employment, for which negotiations have begun; d. An ownership in real or personal property; e. A loan or other debtor interest in a business; or f. A position as director, manager or officer in a business.6."Employee" means any seasonal, temporary, part-time, or regular employee of the town subject to the ultimate direction and supervision of the town administrator.7."Immediate family" means a spouse or a child, parent, brother, sister, any dependent or person assuming a relationship being the substantial equivalent of those listed herein up through the second generation of blood.8."Official" means any person or officer holding a position by election or appointment in the service of the town, whether paid, unpaid or volunteer, including without limitation, members of the town board of trustees, any board, agency, committee, commission or entity of the town, commission or other administrative or personnel position as set forth in Title 2 of this code.9."Official act" or "Official action" means a vote, decision, recommendation, advisory opinion, approval, disapproval, discussion or other action, including inaction, which involves the use of discretionary authority.10."Pecuniary stake" means a present interest which may yield a monetary or other material benefit, except for duly authorized salary or other compensation from the town to the individual or to a person or organization with whom the individual is affiliated.11."Personal interest" means a present interest which may yield a benefit to the individual that cannot be measured in terms of material benefit, yet nonetheless is clearly a benefit of such a degree that the members of the board of trustees may decide that the individual with the "Personal interest" shall not participate in the action of the town. The remaining members of the board of trustees shall determine whether the interest is sufficient to constitute a conflict of interest, in accordance with subsection 2.04.110(E)(2).12."Transaction" means any contract; any sale or lease of any interest in land, material, supplies, or services; or any decision upon any land development right, license, permit, application, appointment, request for ruling or determination, or any other claim or controversy. B.

Financial Interest in Transaction. No official or employee having the power or duty to perform an official act or action, related to a transaction which is or may be the subject of an official act or action of the town, shall:1.Have a financial interest in such transaction; or2.Have a financial interest in any business entity representing, advising, affiliated with, or appearing on behalf of, whether paid or unpaid, any individual or business involved in such transaction.

C. Rules of Conduct for Officials and Employees.1.No official or employee in his or her official capacity may solicit or accept from any person or entity any present or future gift, favor, loan of service or thing of value: (a) which would tend improperly to influence a reasonable person in his or her position to depart from the faithful and impartial discharge of his or her public duties; or (b) which he or she knows or which a reasonable person in his or her position should know under the circumstances is primarily for the purpose of rewarding him or her for official action he or she has taken.2.No official or employee in his or her official capacity may solicit or accept from any person or entity a present or future gift, favor, loan, service or thing of value, whose cumulative value is more than fifty dollars per annum. This prohibition shall not apply to: a. Acceptance of food and refreshment at conferences, seminars, training sessions, luncheon and dinner meetings, special occasions, and other instances in conjunction with town business; b. Campaign contribution and contributions in kind as authorized by law; c. An award publicly presented in recognition of public service; d. Any gift which would have been offered or given to an individual if he/she was not an official or employee; e. Educational scholarships and grants available to members of the general public similarly situated; f. Grants and services provided for medical, respite, or hospice care or other social welfare needs available to members of the general public similarly situated; g. An occasional, unsolicited gift having a fair market value of fifty dollars or less; h. Unsolicited information material, publications, or subscriptions related to town official or employee's performance of his or her official duties; i. An unsolicited token or award of appreciation in the form of a plaque, trophy, desk item, wall memento or similar item; j. Payment of or reimbursement for actual and necessary expenditures for registration, travel, lodging and meals for attendance at a convention, training seminar, or other meeting at which the town official or employee is scheduled to participate as a representative of the town or to attend as part of his or her official duties; and k. Payment received by a board of trustees member for a speech, appearance or publication required to be reported by the board of trustees member pursuant to C.R.S. § 24.6.203.

D. Ex Parte Communication. No official shall engage in any ex parte communication if such communication precludes the official from the ability to perform objectively an official act involving the pending matter before the town. An official who has engaged in such ex parte communication shall:1.Cause to be disclosed the existence of the ex parte communication into the record of the next regularly scheduled board of trustees meeting: and2.Be disqualified with respect to any official act to which the ex parte communication relates, if the board of trustees upon consultation with the town attorney believes that the ex parte communication has made it impossible for the official to perform an official act in an objective manner.

E. Direct Financial Interest or Personal Interest.1.Any official who has a direct financial interest in any matter proposed or pending before the town board of trustees, any board, commission, agency, committee or entity shall disclose such interest to the governing body of such entity and shall not vote thereon, and shall refrain from influencing or attempting to influence the decisions of the other members of such entity in voting on the matter.2.Any official who has a personal interest in any matter proposed or pending before the town board of trustees, any board, commission, agency, committee or

entity shall disclose such interest to the governing body of such entity. The remaining members of the governing body shall determine by majority vote whether to allow the member with the personal interest to participate and vote thereon or to recuse himself/herself. Upon disclosure of such personal interest and determination by remaining members of the governing body that the member shall recuse himself/herself, the official may work with or continue to work with town employees or town staff, in an unofficial capacity, on the matter related to the conflict of interest.

F. Confidential Information. No official or employee with respect to any matter which is or may be the subject of an official act or action of the town, shall, without legal authorization, disclose confidential information concerning the property, government, or affairs of the town or use such information to advance the financial, personal or private interest of himself/herself or others. The town board of trustees or other public body may waive its privileged attorney-client communication and information regarding confidential information and matters by vote of two-thirds of the entire board of trustees or public body.

G. Equality of Treatment. No official or employee shall grant any special consideration, treatment or advantage to any person other than that which is available to every other person.

H. Requests for Opinion. An official or employee, upon full disclosure of facts to the town administrator, may request an advisory opinion of the town administrator, with the advice of the town attorney, regarding the application of this section to the official or employee.

I. Enforcement.

1. The town board of trustees shall have the sole and exclusive responsibility and authority for the enforcement of this section. All complaints under this section shall be filed with the board of trustees within one year after the date of the alleged violation. The board of trustees shall promptly review and/or investigate any such complaint and take such action thereon as the board of trustees shall deem to be appropriate. In exercising its authority hereunder, the board of trustees shall have the power to make a determination that any complaint is founded or unfounded, to impose discipline upon any official of the town, to initiate any suit and to prosecute any criminal or civil action on behalf of the town wherein it believes, in its sole and exclusive discretion, such action is appropriate. The board of trustees may direct the town attorney to review, investigate and/or prosecute any complaint, or in its sole and exclusive discretion, the board of trustees may employ or appoint a qualified attorney or appropriate person or entity to do so. Final action by the board of trustees on any complaint shall be the final action of the town on the matter.

2. Town officials or employees shall not discharge, threaten or otherwise discriminate against any other town official or employee regarding compensation, terms, conditions, location or privileges of employment or office, on the basis of any report made against any other official or employee suspected of violating this section, or for participating in any investigation, hearing or inquiry conducted pursuant thereto. This subsection shall not apply to any town official or employee who knowingly or with reckless indifference to the truth makes a false report or provides false information.

(Ord. 15-07 § 1)

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES AGENDA  
MONDAY, JULY 27, 2020 – 7:00 P.M.  
MUNICIPAL COUNCIL CHAMBERS**

**6:00 p.m. work session – Board of Trustee training**

<b>ESTIMATED TIME</b>	<b>AGENDA ITEM</b>	<b>PUBLIC HEARING or ACTION ITEM</b>	<b>STAFF PRESENTOR</b>
	<b>Agenda</b>		<b>Tab A</b>
<b>7:00</b>	<b>Call to order</b>		<b>Mayor Richel</b>
	<b>Roll call</b>		
	<b>Pledge of Allegiance and Moment of Silence</b>		
<b>7:05</b>	<b>Public Comments</b> - The Mayor will announce the time for public comment. Persons desiring to make public comment on items not on the agenda shall activate the “raise hand” function in the meeting program. For persons who will participate in the meeting by telephone, they should send an email by 5:00 p.m. on the day of the meeting to sheila@townofsilt.org indicating their desire to make public comment. For those attending in person, a “Sign in Sheet” is available in the Council Chambers. Each speaker will limit comments to no more than three (3) minutes, with a total time of 30 minutes allotted to public comments, pursuant to Section 2.28.020 of the Silt Municipal Code		
<b>7:20</b>	<b>Consent agenda –</b>  1. Minutes of the July 13, 2020 Board of Trustees meeting	<b>Action Item</b>	<b>Tab B Mayor Richel</b>
	<b>Conflicts of Interest</b>		
<b>7:25</b>	<b>Agenda Changes</b>		
<b>7:25 15 min</b>	<b>Water Treatment Improvement Update – Deric Walter</b>	<b>Info Item</b>	<b>Tab C Director Fonner</b>
<b>7:40 30 min</b>	<b>Irrigation System Overview</b>	<b>Info Item</b>	<b>Tab D Administrator Layman and Director Fonner</b>
<b>8:10 15 min</b>	<b>Approval to extend the Miner’s Claim agreement with the Town to allow the temporary use of 8<sup>th</sup> Street as an open container public place and license agreement</b>	<b>Action Item</b>	<b>Tab E Administrator Layman</b>
<b>8:25 30 min</b>	<b>Mountain Waste &amp; Recycling Annual Rate Increase request – Mike Hinkley</b>	<b>Action Item</b>	<b>Tab F Administrator Layman</b>
<b>8:55 5 min</b>	<b>June 2020 financials and balance sheets</b>	<b>Info Item</b>	<b>Tab G Treasurer Tucker</b>
<b>9:00 10 min</b>	<b>Updates from Board / Board Comments</b>		
<b>9:10</b>	<b>Adjournment</b>		

The next regularly scheduled meeting of the Silt Board of Trustees is Monday, August 10, 2020. Items on the agenda are approximate and intended as a guide for the Board of Trustees. “Estimated Time” is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
JULY 13, 2020 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, July 13, 2020. Mayor Richel called the meeting to order at 7:00 p.m.

---

<b>Roll call</b>	Present	Mayor Keith Richel Mayor Pro-tem Kyle Knott Trustee Justin Brintnall Trustee Sam Flores Trustee Andreia Poston Trustee Jerry Seifert Trustee Sam Walls
------------------	---------	--

Present remotely were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Community Development Director Janet Aluise, Town Treasurer Amie Tucker, Public Works/Utilities Director Trey Fonner, Chief of Police Mike Kite, Town Attorney Michael Sawyer and members of the public.

---

**Pledge of Allegiance and Moment of Silence**

---

**Public Comments** – There were no public comments.

---

**Consent Agenda**

- 1) Minutes of the June 22, 2020 Board of Trustees meeting
- 2) Renewal of Kum & Go Fermented Malt Beverage License
- 3) Renewal of Columbine Liquor Retail Liquor License

Administrator Layman stated that Russ Hatle had a correction to a statement that he made in the June 22 minutes and that Mr. Hatle asked that the following be reflected in the record: “Mr. Hatle stated that he would be recommending to the partners of Raley, Vista Opportunity Fund and to their Board that they accept the terms as outlined in the motion for the revenue sharing and that the town consider from the fees paid by the project contributing an additional \$200,000 to the overpass fund as seed money to use toward raising the money needed to build the overpass”. Administrator Layman stated that Mr. Hatle was concerned that it was being perceived that they would be contributing an additional \$200,000 and that wasn’t his intent.

**Trustee Seifert made a motion to approve the consent agenda with the changes requested by Administrator Layman to the minutes. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.**

---

**Conflicts of Interest** – There were no conflicts of interest.

**Agenda Changes** – Administrator Layman asked that the Mountain Waste discussion be continued until the July 27 meeting to allow staff more time to review their proposal and that staff would like to discuss the call on water for the Ware & Hinds ditch and how it impacts the town.

---

**Resolution No. 18, Series 2020**, A RESOLUTION OF THE TOWN OF SILT, COLORADO APPROVING A MINOR SUBDIVISION FINAL PLAN AND PLAT FOR PROPERTY KNOWN AS THE VILLAGE AT PAINTED PASTURES ANNEXATION, LOCATED SOUTH OF THE EXISTING PAINTED PASTURES SUBDIVISION AND EAST OF THE LYON COMMERCIAL PLANNED UNIT DEVELOPMENT, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO (continuance requested by applicant)

Director Aluisse explained that the applicants have submitted most of what was required of them but that staff couldn't get it all reviewed in time for packet. Staff asks that this item be continued until the July 27 meeting.

**Mayor Pro-tem Knott made a motion to continue the public hearing for Resolution No. 18, Series 2020, A RESOLUTION OF THE TOWN OF SILT, COLORADO APPROVING A MINOR SUBDIVISION FINAL PLAN AND PLAT FOR PROPERTY KNOWN AS THE VILLAGE AT PAINTED PASTURES ANNEXATION, LOCATED SOUTH OF THE EXISTING PAINTED PASTURES SUBDIVISION AND EAST OF THE LYON COMMERCIAL PLANNED UNIT DEVELOPMENT, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO until the July 27 meeting. Trustee Walls seconded the motion, and the motion carried unanimously.**

---

**Mountain Waste & Recycling Annual Rate Increase request – Mike Hinkley**

Staff has asked that this item be continued until the July 27 meeting.

**Trustee Seifert made a motion to continue the Mountain Waste & Recycling Annual Rate Increase request until the July 27 meeting. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.**

---

**Water Plant status update**

Director Fonner went over his memo outlining TTHM's in addition to other items that staff is looking at to help get the plant up to date. There was discussion about upgrading the electronics at the plant, how they would be paid for, if money could be used from the savings achieved from the bond, the addition of a sand filtration system and in what order the upgrades should be done in order to benefit the plant the most. Staff will keep the board updated.

---

**Resolution No. 30, Series 2020**, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT TO INCREASE WATER AND WASTEWATER SYSTEM IMPROVEMENT FEES FROM THE DATE OF THIS RESOLUTION TO DECEMBER 31, 2020, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

Director Aluisse stated that staff was asked to bring this increase in tap fee discussion back for reconsideration. Staff provided a potential fee schedule and Director Aluisse stated that the

future is looking good in terms of building permits that have been approved so far this year in light of COVID. There was discussion on how much the tap fees should be increased as well as how costs continue to rise to maintain our plants as just discussed.

**Trustee Seifert made a motion to approve Resolution No. 30, Series 2020, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SILT TO INCREASE WATER AND WASTEWATER SYSTEM IMPROVEMENT FEES FROM THE DATE OF THIS RESOLUTION TO DECEMBER 31, 2020, WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO to \$6500 for each tap. Trustee Poston seconded the motion, and the motion carried with Mayor Pro-tem Knott voting nay.**

---

### **Transportation Master Plan**

Administrator Layman provided the board with a status of the transportation master plan and explained how it could assist the town with transportation improvements and annual maintenance. Administrator Layman stated that staff still feels that this is important in order help set a priority schedule in terms of taking care of our roads, but with what is going on with COVID and the uncertainty of our future revenues staff feels that we should wait to see how the year progresses before moving forward.

**There was a consensus to table the Transportation Master Plan until a later date.**

---

### **Silt Castle LLC v Town of Silt**

Attorney Sawyer provided an update on this case stating that the courts have turned down Silt Castle's requests and that the case has been dropped. A Stipulation for Dismissal with Prejudice has been presented to the Board tonight for their approval. Mr. Sawyer added that Silt Castle would be responsible for paying for the transcription fee and that each side would pay their own attorney fees.

**Mayor Pro-tem Knott made a motion to approve the Stipulation for Dismissal with Prejudice. Trustee Walls seconded the motion, and the motion carried unanimously.**

---

### **Ware and Hinds Ditch call discussion**

Director Fonner explained how the irrigation system works in town, the tanks used to store the water, how water is transferred to the tanks and how water is supplied to each of the subdivisions as well as old town Silt. He added that currently there is not enough water to support all of the users on the Ware and Hinds ditch and that a senior call has been put in by the Ware and Hinds ditch company but that it could take up to a week to see the additional water in the ditch.

Mayor Richel cautioned residents that while we are low on water to reduce their watering times and use the irrigation water sparingly so as not to run the tanks dry as they are trying to fill.

---

## **Administrator and Staff reports**

Trustee Seifert asked who owns the park next to Master Petroleum, stating that there is a broken rail in the fence. Staff will look into this.

Administrator Layman talked about the potential fire danger on the overgrown lots above Stoney Ridge ballfield saying that the town has mitigated their lots and that letters have been delivered to the homeowners asking them to trim up their lots per town code. He stated that staff had also met with CDoT on interim improvements on the overpass since the recent accident. CDoT has pledged to place additional signage and speed limit signs on the overpass in an effort to make it safer.

It was asked how many applications had been received for the open police officer position and Chief Kite stated that two people have tested and are moving onto the next phase. Mayor Richel asked if there was anything that the police department needs to help get officers to apply. Chief Kite explained that all agencies are having a hard time getting applicants right now. Mayor Pro-tem Knott suggested offering a sign on bonus or a retention bonus for our current officers. Administrator Layman stated that staff has been entertaining those same suggestions and that they would also be having discussions with our Human Resource company on is working for others. He added that the sub-committee would be talking about this in the next couple of months.

Mayor Richel asked if the County could spray for mosquitos before the next movie in the park night and Director Fonner stated that he would talk with them about their next spraying date.

---

## **Updates from Board / Board comments**

Trustee Flores thanked the Administrator for addressing the potential fire danger on the lots above the ballfield. Trustee Walls asked that everyone be patient with the irrigation water. He also reminded everyone to keep an eye on their elderly neighbors with the extreme heat we have had lately. Trustee Seifert thanked staff for their work and asked people to conserve water where they can.

Mayor Pro-tem Knott agreed on the conservation of water and thanked staff for the water education. Mayor Richel stated that he has been approached by citizens and has seen it as well, employees driving town vehicles who are rolling through stop signs, not using their turn signals and texting while driving. He asked that department heads speak with their employees regarding this concern. Mayor Richel also commented about a recent Glenwood Springs City council meeting where their Mayor stated that he wants to send a letter to the Governor asking him to mandate that everyone in the State wear a mask. Mayor Richel stated that he has an issue with a Mayor from a neighboring town trying to dictate what we should do in Silt. He added that maybe we should send a letter to the Governor thanking him for giving Garfield County a variance and allowing us to do what we've done in our town. He also thanked the Board of County Commissioners for agreeing to contribute another \$500,000 so that the Western Slope could continue to be part of the rule making industry.

---

Mayor Richel adjourned for a break at 8:23 p.m. and reconvened at 8:28 p.m.

---

## Executive Session

Mayor Pro-tem Knott made a motion to go into an executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b) – Richard Dally PC v. Town of Silt; for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiation, and instructing negotiators under Section 24-6-402(4)(e) – Golden Gate; and for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) – Town Administrator evaluation. Trustee Walls seconded the motion, and the motion carried unanimously. The board adjourned to executive session at 8:29 p.m.

At the end of executive session, Mayor Richel made the following statement: “The time is now 9:51 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Andreia Poston, Jerry Seifert, Kyle Knott, Sam Walls, Justin Brintnall, Sam Flores, Janet Aluise, Michael Churchill, Jeff Layman and Michael Sawyer. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record”. No objections were stated.

---

Trustee Seifert made a motion to approve the Town Administrator’s quarterly bonus of \$2000. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.

## Adjournment

Trustee Seifert made a motion to adjourn. Trustee Brintnall seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 9:58 p.m.

---

Respectfully submitted,

Approved by the Board of Trustees

---

Sheila M. McIntyre, CMC  
Town Clerk

---

Keith B. Richel  
Mayor

**TOWN OF SILT  
BOARD OF TRUSTEES EXECUTIVE SESSION  
July 27, 2020**

**AGENDA ITEM SUMMARY**

---

**SUBJECT:** Water Treatment Improvement Update

**PROCEDURE:** Information

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

At our last Board of Trustees meeting, some Trustees had some questions about the progress we were making in addressing various concerns at the Silt Water Treatment Plant (WTP). In an effort to answer those questions more directly, we are bringing this subject back to the Board, along with Town Engineer Deric Walter.

We continue to be concerned about the level of total trihalomethanes (TTHM) in the water distribution system. Mr. Walter and consulting engineer Tony Zancanella have been working with the Town to identify causes, solutions, alternatives and costs.

Mr. Zancanella's inspection of the plant prompted him to make a couple of suggestions in the operation of the plant, i.e., chlorine dosage. TTHM are formed when chlorine and the organics mix within the system. Elevated chlorine residual could be adding to the problem. These adjustments have been made and another round of TTHM testing will be completed shortly.

Mr. Zancanella also noted that some critical electronics used in the plant to produce drinking water ought to be replaced. The current systems are no longer supported and have not been replaced since the installation of the plant. In discussions with plant personnel and Engineers, it is agreed that this is a priority. This improvement is estimated to cost between \$40,000 - \$80,000. We are working with Mr. Zancanella to come up with an RFP to get some solid pricing.

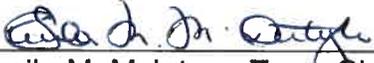
The research into installing a sand filtration system at the plant is ongoing. One aspect of this research is to insure that what is already in place is operating optimally. It is believed that sand filtration equipment is ultimately what will best reduce the TTHM in the system and prevent future problems. Questions at this point revolve around what kinds of equipment and its specifications. Part of getting the plant to operate optimally is improving the electronic control systems that will continue to be valuable even after the installation of a sand filtration capability.

**ORIGINATED BY:** Jeff Layman

**PRESENTED BY:** Jeff Layman, Trey Fonner, Deric Walter

**SUBMITTED BY:** **REVIEWED BY:**

Jeff Layman  
Jeff Layman, Town Administrator

  
Sheila M. McIntyre, Town Clerk

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
July 27, 2020  
AGENDA ITEM SUMMARY**

---

**SUBJECT:** Irrigation system overview

**PROCEDURE:** Info Item

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

In 1990 the Town put in an irrigation system to supply the Town with non-potable water for irrigation purposes. This system to date consists of 94,335 feet of piping, 5 ditches, 8 pump stations and 4 storage tanks, following is a brief explanation of the above and how the system functions.

**FACILITIES:**

The Town has useable water rights from 5 different ditches. Most of the water used in the system originates in Old Town. The system uses four tanks and eight pump stations.

**Ditches**

**Cactus Valley Ditch**

- Operated by the Grand River Ditch Company:
- Runs through Town.
- 24.56 shares
- One share is approximately 64gpm.

**Ware and Hines Ditch**

- Runs east of Town
- 68.50 shares
- each share is approximately 9gpm

**Ditch 19 (aka FICO)**

- North of Town
- Feeds into Eagles View subdivision
- 13 shares
- Each share is approximately 3gpm

**Giacinta Ditch**

- North of Town
- Feeds into Mesa View
- Theoretically 1.512 CFS or some 600 gpm
- Historically this ditch has never supplied that amount of water.
- No company associated with this ditch
- Supplies Mesa View with about 50gpm

### **Silt Pump Canal**

- North of Town
- Feeds into Eagles View
- EV HOA has 15-acre feet

### **Tanks**

#### **Cemetery Tank**

- Adjacent to Skyline Cemetery
- 265,000 gallon capacity
- Serves "Old Town"

#### **Shop Tank**

- Adjacent to Eagle's View, above the Town Shops
- 59,000 gallon capacity
- Serves Eagle's View

#### **Eagle's View Tank**

- North of Eagle's View
- 100,000 gallon capacity
- Serves Eagle's View

#### **Mesa View Tank**

- North of Mesa View
- 55,000 gallon capacity
- Serves Mesa View

### **Pump Stations**

#### **Tara Pump Station**

- Tara Subdivision, adjacent to the Park
- 250 gallons per minute
- Delivers water to Old Town

#### **Willow Pump Station**

- 500 block of Ballard
- 100-400 gpm
- Delivers to Old Town

#### **Eagle's View Transfer Pump Station**

- Adjacent to the Shop Tank
- 200 gpm

#### **Eagle's View Pump Station**

- North of Eagle's View
- 50 gpm

#### **Mesa View Pump Station**

- North of Mesa View
- 50 gpm

### **Orchard Pump Station**

- 900 Block of Orchard
- 400 gpm

### **Sixteenth and Em Pump Station**

- 16<sup>th</sup> and Em
- 250-300 gpm

### **Davis Point / Ware and Hinds Pump Station**

- Davis Point Road
- 100-500 gpm

### **HOW IT WORKS:**

While the entire system is connected, there are three different “zones” that all function and move water in different ways. Please see the attached map:

#### **Red (Old Town)**

This part of the system is commonly referred to as “Old Town”. The majority of the water that is used throughout Town originates from the Old Town section. There are 4 pump stations located on this part of the system and include Tara, Willow, Orchard and Davis Point

Three of the four, Tara, Willow and Orchard, are on the Cactus Valley ditch. We have rights available to draw an additional 600 gpm from this ditch that we currently do not have the capacity to do. The Davis Point pump station pulls water from the Ware and Hines Ditch. There are 2 pumps at this location, only one is on at a time. The pumps here are Variable Frequency pumps, which mean they will fluctuate in the amount of water that can be pumped depending on demand. They will run as low as 100gpm and up to 500gpm.

All of the above mentioned pumps feed Old Town and the Cemetery and Shop tanks.

#### **Orange (Mesa View)**

Mesa View gets its water from the Giacinta Ditch. It brought this water to the Town when annexed. It supplies 50gpm and is not enough for Mesa View to stand on its own and is supplemented by Old Town. The 16<sup>th</sup> and Em pump station pulls water from Old Town and transfers it to the Mesa View zone.

#### **Blue (Eagle’s View)**

Eagle’s View receives water from Ditch 19 and receives approximately 40gpm into the system. It also has 15 acres of “project water”. Not a true water right, this water is first to be withdrawn when a call is placed on the Colorado River.

Eagle's View's water use from Ditch 19 requires a water order to be placed for enough water to supply 50gpm to this pump. This arrangement normally results in Eagle's View running out of water by the end of July. In the past, we have contacted the HOA with the option to buy more water out of the Pump Canal to help keep more water in the area, to which they have agreed. This will have to be a yearly deal to keep water all irrigation season. Even with these arrangements, Eagle's View still cannot stand on its own. The Eagle's View Pump Station, located at the tank behind the Town shop transfers water into Eagle's View from the Old Town zone.

The remaining two subdivisions are irrigated differently. The Stoney Ridge HOA runs the irrigation system there and is not part of the Town's system. Their water sources are the Silt Pump Canal and Ditch 19, aka FICO.

Iron Horse Mesa is the lone subdivision to use potable water. As a result, their tap fees and base water rates are higher than other areas of town.

**Action Plan:**

- Immediate
  - Increase Education/Enforcement Campaign
    - Increase patrols and public contact—Silt PD
    - Public Information: Get started earlier in 2021—Newsletter, Website, social media, etc.
  - Prepare FMLD grant application for the fall of 2020 to build infrastructure to take more water from the Cactus Valley Ditch.
  - Audit lots in upper subdivisions to insure that homeowners are irrigating the proper area.
  - Discuss the Town's responsibility to provide irrigation water to developments that brought less water to the Town upon annexation than is now needed. Should they participate to a greater level?
  - Develop a better relationship / involvement / influence with Ditch companies.
- Explore
  - Development of a system that transfers potable water to irrigation tanks for upper neighborhoods
  - Work with the State of Colorado to use potable water for irrigation
  - Consider installing irrigation system meters at homes and /or developments
  - Amending irrigation code

**PRESENTED BY:** Jeff Layman, Trey Fonner, Janet Aluise and Michael Sawyer

**DOCUMENTS ATTACHED:** Town's irrigation system map

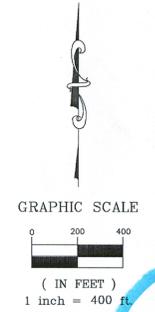
**TOWN ATTORNEY REVIEW [ ] YES [x ] NO      INITIALS \_\_\_\_\_**

**SUBMITTED BY:**

**REVIEWED BY:**

\_\_\_\_\_  
*Trey Fonner*  
Trey H Fonner, Public Works Director

\_\_\_\_\_  
  
Jeff Layman, Town Administrator



WARE & HINES Ditch

WARE & HINES Pump Station  
100-500 gpm

TOWN OF SILT  
IRRIGATION  
MAPPING



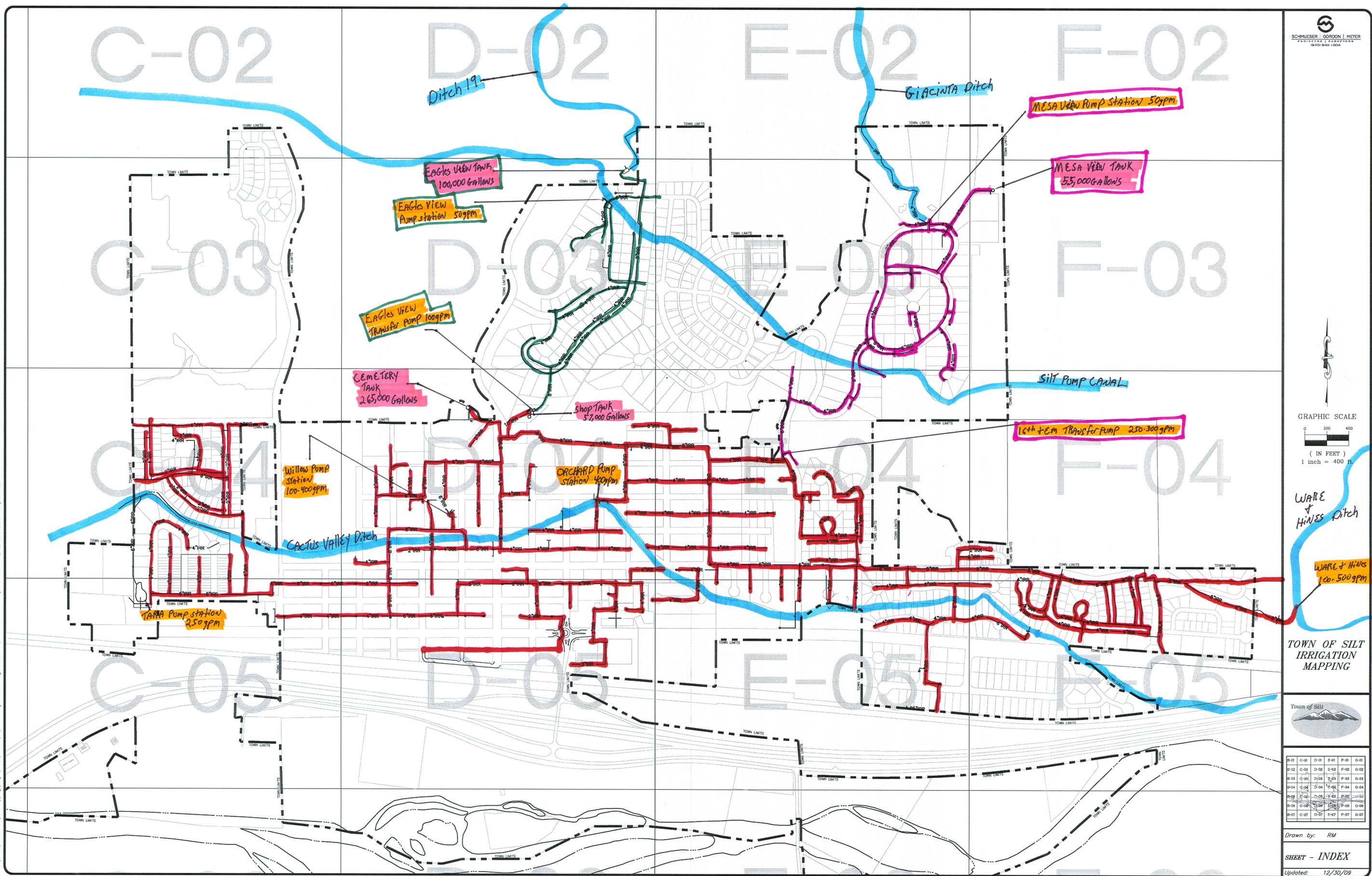
B-01	C-01	D-01	E-01	F-01	G-01
B-02	C-02	D-02	E-02	F-02	G-02
B-03	C-03	D-03	E-03	F-03	G-03
B-04	C-04	D-04	E-04	F-04	G-04
B-05	C-05	D-05	E-05	F-05	G-05
B-06	C-06	D-06	E-06	F-06	G-06
B-07	C-07	D-07	E-07	F-07	G-07

Drawn by: RM

SHEET - INDEX

Updated: 12/30/09

1: 2009 | 2009 - 151 | GIS Mapping | Dwg | UtilMapbook | Mapbook - Irrigation - BM.dwg | Saved: Tue, 22 Dec 2009 4:54pm rmit



**Jeff Layman**

---

**From:** Town of Silt <townofsilt@public.govdelivery.com>  
**Sent:** Thursday, July 16, 2020 12:41 PM  
**To:** Jeff Layman  
**Subject:** July 16, 2020 Newsletter

Having trouble viewing this? [View it as a webpage](#)



July 16, 2020

News You Can Use!

## **Irrigation Water Slow to Recover**

### **Hot, Dry Summer and High Use Taxes System**



Town of Silt officials learned from the Ware and Hinds Ditch Association yesterday that the ditch that supplies some of our irrigation water had recovered somewhat to run at between 19 and 23 cubic feet per second. This is down considerably from earlier in the summer and reflects the lower snowpack and warm and dry spring and summer that we have had. Ware and Hinds reports that while the local water commissioner is working to get more water into the ditch, "it looks like water levels will be up and down from here on out."

Ware and Hinds ran low on irrigation water in its ditch and had issued a call to replenish its supply from Elk Creek last week. The Town relies substantially on Ware and Hinds, getting approximately 30-35% of its irrigation water from

this source. Silt's irrigation storage tanks are operating, but with much less water than normal.

The Town of Silt does not own or operate any of the irrigation ditches. It does not control the amount of water flowing in the ditches or have influence on the supply.

### **Ware and Hinds Ditch Basics**

The Ware & Hinds Ditch Association has very senior water rights on Elk Creek, dating back to adjudication dates in 1889. The Town of Silt is a shareholder on the ditch, but has a lower priority than others due to how water rights were established as the ditch was dug, in five sections. Since Silt is at the end of the ditch, it has some of the lowest priorities on the ditch. The ditch company alerts us when it anticipates interruptions in flow, but tells us it is not possible to predict these interruptions sooner than it currently does.

During the hot summer months, Ware and Hinds asks its shareholders "to be judicious in their use of water and 'help out' the people downstream." Silt is generally at the mercy of upstream users.

### **Irrigation in Silt**

Some developments in Town, most notably Mesa View and Eagle's View, have historically not brought enough water at annexation for their actual irrigation use. These developments are supplemented by water pumped from the original town site from other ditches by pumps working overtime to replenish the tanks. When water consumption in Town is more than the supply, the Town is unable to fill these tanks. It should be noted, according to Town officials, that much of this consumption is inappropriate and in some cases against Town Code.

Common inappropriate use includes homeowners watering on days other than their scheduled days, irrigating larger spaces than they have a right to irrigate and simply

using more water than is necessary for their landscaping and gardens. Many homeowners also water on Fridays, which is designated as a "no watering" day so that tanks have a day to recover.

The Town's irrigation system is not a beneficiary of any property tax. It is fully funded by use and tap fees, and grants for improvement projects.

The Town is currently investigating how it can deliver more original town site ditch water to neighborhoods at higher elevations. It is hoped that grant funding may be available for this purpose.

In the meantime, **it is critical always** that homeowners strictly observe their watering schedules so that there is enough water for as many citizens as possible. Citizens are also reminded that it is **unlawful** to use the Town of Silt treated water for irrigation of any kind.

### **How can homeowners help?**

-The typical lawn only needs to be watered every 5 to 7 days in the summer. A good rain eliminates the need for water for up to two weeks.

-It is recommended to water your lawn in the early morning when the wind is at its lowest velocity and less evaporation due to lower temperatures.

-Position your water sprinklers to land on your lawn and not on the street, driveway or sidewalks.

-Frequently check your sprinkler systems and timing devices to make sure they are working correctly. Make sure everyone in the house knows how to turn off the sprinkler system in the event of rain.

-Water **ONLY** on your authorized water days!

Even Numbered Houses    Saturday, Monday & Wednesday

Odd Numbered Houses    Sunday, Tuesday & Thursday

NO watering on Fridays and NO use of drinking water for irrigation!

---

---

## **Close Call For Silt Trade Center**

Colorado River Fire Rescue (CRFR) received some unexpected help just when they needed it on Wednesday when an Illinois wild land fire team traveling west on I-70 stopped to provide initial attack of a fire that started on the highway adjacent to the Silt Trade Center. CRFR firefighters had just arrived to a fire that was outrunning their resources, when the out of state crew "self-deployed" with 10 crew members and provided critical assistance.

**TOWN OF SILT  
BOARD OF TRUSTEES EXECUTIVE SESSION  
July 27, 2020**

**AGENDA ITEM SUMMARY**

---

**SUBJECT:** Miner's Claim Restaurant 8<sup>th</sup> Street License Agreement Extension

**PROCEDURE:** Action Item

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

As Trustees will recall, the Town entered in to an agreement that allows Miner's Claim to use a portion of 8<sup>th</sup> Street for a temporary outdoor seating area for food and drink service during the pandemic. It allows Miner's Claim to "socially distance" diners and increase the capacity of their restaurant.

The arrangement has caused few, if any, pedestrian and vehicular conflicts and few, if any, complaints. Both Staff and Christian Harra, the restaurant's owner, see benefit in the arrangement and wish to extend it through the winter 2020-21. The issue before the Board is the consideration of an extension of the license agreement.

Staff has identified items that should be addressed in an extension. First, if the Tim's Tools building is redeveloped and/or a business wishes to relocate there, Miner's Claim would be required to move the tent or remove it from the street to accommodate a new or relocated business. Second, should it be necessary for utility work to be performed in that section of 8<sup>th</sup> Street, Miner's Claim would be required to move or remove the tent at its expense. Finally, Miner's Claim will be responsible for snow removal from the alley south to the tent.

**ORIGINATED BY:** Jeff Layman

**PRESENTED BY:** Jeff Layman/Michael Sawyer

**TOWN ATTORNEY REVIEW [ x ] YES [ ] NO      INITIALS MJS**

**SUBMITTED BY:**

Jeff Layman  
Jeff Layman, Town Administrator

**REVIEWED BY:**

  
Sheila M. McIntyre, Town Clerk

## FIRST AMENDMENT TO LICENSE AGREEMENT

THIS FIRST AMENDMENT TO LICENSE AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_ 2020 between the TOWN OF SILT (the “Town”) and Miner’s Claim Restaurant (“Licensee”).

WHEREAS, Licensee operates a restaurant located at 740 Main Street, Silt, Colorado (the “Restaurant”); and

WHEREAS, the Town and Licensee entered into a License Agreement (the “Agreement”) dated \_\_\_\_\_ whereby the Town granted Licensee a license to access and utilize a portion of 8<sup>th</sup> Street (the “Property”) for use as a temporary outdoor seating and dining area; and

WHEREAS, the Town and Licensee desire to amend the Agreement as set forth herein; and

NOW THEREFORE, in consideration of the mutual promises contained herein, the City and Licensee agree as follows:

1. Paragraph 2 of the Agreement shall be revised to state as follows:

Term. The License shall remain in effect through April 30, 2021 and shall automatically expire effective May 1, 2021.

2. Paragraph 7 of the Agreement shall be revised to state as follows:

Town’s Access and Use of Property. Except for the rights and privileges granted to Licensee by this Agreement, the Town reserves the full, complete and uninterrupted right to use, possess, and occupy the Property as long as such use, possession and occupancy does not unreasonably interfere with the purposes for which the License is granted. However, the Town may use the Property at any time as necessary for municipal emergency services and may access the Property as needed to perform repairs on the road or utilities located on or close to the Property. In the event the Town must access the Property for emergency services or to complete repairs, Licensee shall, at its own expense, remove the tent and all other personal property located on the Property.

The Town shall provide Licensee with at least 14 days’ notice of Licensee’s obligation to remove the tent and other personal property from the Property unless 14 days’ notice is not possible due to an emergency. In that case, notice will be provided to Licensee as soon as practicable. If Licensee fails to remove said property as requested by the Town, the property shall be deemed abandoned and the Town shall have the right to remove said property on its own, and Licensee shall reimburse the Town for all costs associated with its failure to remove the tent or other personal property.

3. Paragraph 12 shall be revised to state as follows:

Revocation. The Town may revoke the License for any reason or no reason upon 60 days written notice or immediately if the Town determines that continued use of the License poses an undue threat to the public health and welfare, violates any executive or public health order, or other cause exists. The Town may also terminate the License upon 30 days written notice if the Tim’s Tools building located at 810 Main Street is redeveloped, sold or another business opens in that location.

4. The following Paragraph 14 shall be added to the Agreement:

Snow Removal. Licensee shall be responsible for snow removal from the alley located south to the tent.

5. Except as expressly amended herein, the Agreement shall remain unchanged and in full force and effect.

TOWN OF SILT, COLORADO

ATTEST:

\_\_\_\_\_  
Jeff Layman, Town Administrator

\_\_\_\_\_  
Sheila McIntyre, Town Clerk

LICENSEE - \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made this 2<sup>ND</sup> day of JUNE 2020 between the TOWN OF SILT (the "Town") and MIVER'S CLUB ("Licensee").

WHEREAS, the Town is the owner the owner of certain property located in Garfield County, Colorado, more particularly described as 8<sup>TH</sup> STREET BTW MAIN & HOME AVE (the "Property") in Silt, Colorado 81652; and

WHEREAS, Licensee occupies, either through ownership or lease, and operates a restaurant in property adjoining to the Property, located at MAIN STREET (the "Restaurant"); and

WHEREAS, Licensee wishes to secure from the Town and the Town wishes to grant to Licensee a license to access and utilize the Property as a temporary outdoor seating area for the service and consumption of food prepared in the Restaurant that may or may not include the service of alcoholic beverages; and

NOW THEREFORE, in consideration of the mutual promises contained herein, the City and Licensee agree as follows:

1. Grant of License. The Town hereby grants to Licensee a revocable license to access, occupy and utilize the Property as a temporary outdoor dining space for the service and consumption of food prepared in the Restaurant that may or may not include the service of alcoholic beverages (the "License").
2. Term. The License shall remain in effect through September 30, 2020 and shall automatically expire effective October 1, 2020.
3. Perimeter Fencing. Licensee, at its sole expense, shall erect and maintain a perimeter enclosure not more than forty-two inches (42") in height and not less than thirty-six inches (36") in height. The perimeter enclosure material, design, and installation shall be approved by the Town and the local Liquor Licensing Authority. The perimeter enclosure must be approved by the Town for egress purposes. The perimeter enclosure shall not be affixed to the Property or in any way damage the existing surface of the Property or surrounding area, unless approved in writing by the Town. The required perimeter enclosure shall be continuously maintained during the term of this Agreement.
4. Personal Property. Licensee may place furniture and fixtures on the Property so long as the same do not endanger any passersby or patrons, are secured to resist wind, and are not affixed to the Property or in any way damages the existing surface of the Property or the surrounding area. No portion of Licensee's furniture, fixtures or equipment shall extend beyond the boundaries of the Property nor impede pedestrian traffic on the public right-of-way adjoining the Property. The terms of this paragraph shall include, but not be limited to, perimeter enclosures, planters, signs, tables, chairs, shade structures, umbrellas while closed or open, outdoor portable heaters and any other furniture or equipment placed or utilized by Licensee. Licensee's furniture

may remain on the Property during hours not in operation at Licensee's own discretion and Licensee shall accept and retain full responsibility and liability for any damage or theft. Licensee shall not store furniture, fixtures or equipment on the Property when not being used as an outdoor dining area.

Under no circumstances shall electrical wires, extension cords or similar wiring, cables or conduit extend beyond the Property into the public way, nor cross pedestrian paths, nor be placed as to create a tripping hazard.

5. Signs. Signs notifying customers of entrance into or exit from the limits of the liquor licensed premises shall be posted on the Property as required by state liquor regulations and or the local Liquor Licensing Authority.

6. Trash. Licensee shall keep the License in good repair and free from litter, dirt, debris and in a clean and sanitary condition. Licensee shall not utilize sidewalk trash and/or recycling containers for refuse generated on the Property or by the operation of the Restaurant. Licensee may provide a private trash and/or recycling receptacle within the Property provided it is emptied and maintained on a regular basis. All trash and/or recycling receptacles must be emptied or pulled into an enclosed area at the close of business each day. Licensee shall at all times ensure that refuse generated within the Property does not transfer to the adjoining public right-of-way and does not attract wildlife.

7. Town's Access and Use of Property. Except for the rights and privileges granted to Licensee by this Agreement, the Town reserves the full, complete and uninterrupted right to use, possess, and occupy the Property as long as such use, possession and occupancy does not unreasonably interfere with the purposes for which the License is granted. However, the Town may use the Property at any time as necessary for municipal emergency services even if such use interferes with Licensee's use of the License.

8. Assignment Prohibited. Licensee shall not have the right to assign the License in whole or in part without the prior written consent of the Town.

9. Compliance with Legal Requirements. Licensee shall comply with all applicable rules, regulations and requirements of any governmental or quasi-governmental body including state and local liquor licensing authorities and executive and public health orders.

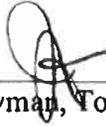
10. Indemnification and Governmental Immunity. Licensee shall be responsible for all damages to persons or property caused by Licensee, its agents, employee or subcontractors which may result from its negligent acts, errors and omissions hereunder, and to the extent permitted by law shall indemnify and hold harmless the Town from any claims or actions brought against Licensee or the Town by any reason thereof. Nothing herein shall be interpreted as a waiver of governmental immunity to which the Town would otherwise be entitled to under C.R.S. §24-10-101, et seq., as amended.

11. Insurance. Licensee shall provide the Town with proof of general liability insurance naming the Town as an "additional insured" with appropriate endorsements and with single limit liability coverage of no less than \$1,000,000 for the term of the License.

12. Revocation. The Town may revoke the License for any reason or no reason upon 60 days written notice or immediately if the Town determines that continued use of the License poses an undue threat to the public health and welfare, violates any executive or public health order, or other cause exists.

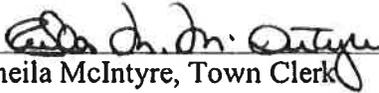
13. Enforcement. In the event of litigation regarding the terms hereof, the prevailing party shall be entitled to recover its attorneys' fees and costs. This Agreement shall be governed by the laws of the State of Colorado. Any litigation shall be in the Garfield County, Colorado District Court.

TOWN OF SILT, COLORADO



Jeff Layman, Town Administrator

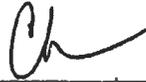
ATTEST:



Sheila McIntyre, Town Clerk

LICENSEE - MINER'S CLAIM RESTAURANT

By:



Name: Christian Harva

Title: owner.



**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
July 27, 2020**

**AGENDA ITEM SUMMARY**

**SUBJECT:** Mountain Waste and Recycling-Rate Increase Request

**PROCEDURE:** Action Item

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:** The Silt Board of Trustees will hear a presentation by Mountain Waste's District Manager Mike Hinkley and will be asked to approve this rate increase request.

Mountain Waste & Recycling (MWR) is requesting a 1.2% trash rate increase plus \$.21 per home for a recycle "tipping" fee increase, for a total of \$.29 per home per week. Fee and charge increases last year were 5% and \$.31 per home. These increases are based on a 12 month retrospective of July 2019-June 2020.

The 2018 contract with the Town provides that the Bureau of Labor Statistics Consumer Price Index-Transportation (CPI-T) be used to calculate an increase in the amount MWR is paid. MWR is requesting that the Town use the CPI-"Urban", from the west region instead. Due to conditions caused by the pandemic, most notably fuel prices, the Transportation index declined by nearly 10%. The Urban index is perhaps a more accurate gauge of the local cost of doing business.

Recycling "tipping" fees have continued to rise, although not as dramatically as last year, rising 11% so far in 2020. Since the last MWR fee increase last year, however, these recycling tipping fees have increased more than 100%---from about \$39, per ton, to almost \$84. Attached please see materials provided by MWR.

The emailed Annual Rate Increase request was received on June 29, 2020 within the 30 day notice required by the agreement.

**RECOMMENDATION:** It is reasonable to use the Urban index in calculating a price increase. The 1.2% increase is documented in the CPI reports. The tipping fee request of .20 per home is supported by the documentation provided by MWR. Under this request, the total fee increase for a "Residential Customer" will be \$.29 per week.

**ORIGINATED BY:** Jeff Layman

**PRESENTED BY:** Mike Hinkley

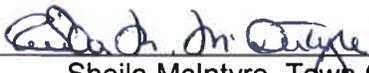
**DOCUMENTS ATTACHED:** Mountain Waste and Recycling request memo and supporting documentation.

**TOWN ATTORNEY REVIEW [ x ] YES [ ] NO INITIALS mjs**

**SUBMITTED BY:**

  
\_\_\_\_\_  
Jeff Layman, Town Administrator

**REVIEWED BY:**

  
\_\_\_\_\_  
Sheila McIntyre, Town Clerk

To: The Town of Silt Colorado  
Mayor & Town Council

From: Mike Hinkley  
District Manager  
Mountain Waste & Recycling  
Carbondale CO 81623

**RE: Annual Rate Increase Town of Silt, CO. – Contract Year 2020**

Mountain Waste & Recycling is requesting a rate increase of 1.2% (\$.08 per home – per week for the basic household) for services in the upcoming 2020/2021 contract year. Additionally, a pass thru increase to cover the increased Recycling Tipping fees for the Recyclable materials collected from the Town of Silt Colorado as specified in the 2018 contract. As described in the 2018 contract (Sections 4.3 & 4.4) annual price increases are based on the CPI-T index. MWR is asking to use the CPI-U index as transportation is stating a negative number due to the impact Covid-19 has had on transportation. The increase request for 2020 is 1.2%. [https://www.bls.gov/regions/west/news-release/consumerpriceindex\\_west.htm](https://www.bls.gov/regions/west/news-release/consumerpriceindex_west.htm). Increases at landfills for the materials we collect from your community and the rising cost for human capital, insurance, maintenance, parts, and doing business in the Colorado River Valley are some of the reasons for the rate increase.

Alpine Waste & Recycling raised the tipping fee for recyclables 215% (yes 215%) since July 2019. The pass thru increase requested by Mountain Waste & Recycling is based on the rate increase for processing all the recycling materials removed from the Town of Silt Co. We have absorbed the increases we can, but must pass thru the increase of the tipping fee cost –this is an expense we do not control.

Mountain Waste & Recycling formally requests the rate increase to begin August 1, 2020 as stipulated section 4 of the ***Town of Silt, Colorado Solid Waste Removal and collection Agreement – August 1, 2018.***

**Price Increase Calculations**

Service	Number	Current Contracted Unit Cost per week	Plus	CPI-U Price Increase 1.2%	=	New Rate with CPI Price Increase	Plus	July 2019 - June 2020 Recycle Tipping Fee Increase	Requested Rates with Price Increase per Week
Residential Customer	900	\$6.68	+	\$0.08	=	\$6.71	+	\$0.21	\$6.92
Senior Rate	100	\$5.86	+	\$0.07	=	\$5.93	+	\$0.21	\$6.14
2 Yard -Senior Center	1	\$12.50	+	\$0.15	=	\$12.65			\$12.65
6 Yard -Town Shop	1	\$35.00	+	\$0.42	=	\$35.42			\$35.42
2 Yard -Sewer Plant - Grit	1	\$12.50	+	\$0.15	=	\$12.65			\$12.65
2 Yard -Sewer Plant - Plant	1	\$12.50	+	\$0.15	=	\$12.65			\$12.65

We appreciate your business; MWR in the past 4 months has continued to provide our services as we are classified a ***Critical Service*** during a Pandemic. We have worked hard to maintain our local community’s quality service during these hard and difficult times. MWR has seen a tremendous upward spike in the volume of solid waste that is being generated from the home. Comparing same time frame year over year, during the Pandemic we collected an average of 4 tons more trash per service day. We are committed and prided to continue our efforts, but due to the increases beyond our control, we need to update the rate Mountain Waste & Recycling charges to the Town of Silt, Colorado.

Thank you for understanding that this price increase means that we can continue to maintain the superior standard of service to the Town of Silt Resident’s for the coming year.



Mike Hinkley  
District Manager  
Mountain Waste & Recycling

# Mountain Waste & Recycling

## Town Of Silt Colorado

### Rate Increase Proposal - Effective Date 8/1/2020

#### Price Increase Calculations

Service	Number	Current Contracted Unit Cost per week	CPI-U Price Increase 1.2%	Plus	New Rate with CPI Price Increase	Plus	July 2019 - June 2020 Recycle Tipping Fee Increase	Requested Rates with Price Increase per Week
Residential Customer	900	\$6.63	\$0.08	+	\$6.71	+	\$0.21	\$6.92
Senior Rate	100	\$5.86	\$0.07	+	\$5.93	+	\$0.21	\$6.14
2 Yard -Senior Center	1	\$12.50	\$0.15	+	\$12.65			\$12.65
6 Yard -Town Shop	1	\$35.00	\$0.42	+	\$35.42			\$35.42
2 Yard -Sewer Plant - Grit	1	\$12.50	\$0.15	+	\$12.65			\$12.65
2 Yard -Sewer Plant - Plant	1	\$12.50	\$0.15	+	\$12.65			\$12.65

#### Billing Summary - Before & After Price Increase

Current Rate Per Home	June 2020 Invoice	Rate with PI & REC Increase	Estimated New Billing
964 - Standard Rates	\$25,565.28	\$6.92	\$26,683.52
120 - Senior Rates (12% Disc)	\$2,812.80	\$6.14	\$2,947.20
	<u>\$28,378.08</u>		<u>\$29,630.72</u>

#### Recycling Tipping Fee Calculations

July 2019 - June 2020	
Recycle Tonnage / by Total Weeks	273.92 / 52
Tons per Week	5.27
X Tip Fee Difference	\$44.69
/ by # of Residents	\$235.52 / 1107
<b>Recycling Fee Increase Per House - Per Week</b>	<b>\$0.21</b>

#### Trash Volume Increase

PRE Covid -19	POST Covid -19	Collected
5/3/2019	7.53/Tons	4.01 more Tons Averaged per week
6/21/2019	6.86/Tons	
7/5/2019	8.09/Tons	
Average	7.48/Tons	
5/15/2020	11.98	
6/5/2020	10.91	
7/3/2020	11.59	
Average	11.49/Tons	



# Altogether Recycling

Homepages | Altogether Recycling

Alpine's Altogether Recycling facility was built in 2007 to meet the growing demand for recycling in Colorado.

Since then, Altogether Recycling has led the way in increasing the breadth of recycling in Colorado. Altogether Recycling was the first program in the State to accept 3-7 plastic and aseptic (milk) cartons, and is currently the only company in the market to accept rigid plastics in its program. Altogether Recycling offers its customers the most comprehensive recycling program in Colorado.

Today, Altogether Recycling is the second largest recycling facility in the State, processing in excess of 6,000 tons of recycling per month. Many of the commodities we process are recirculated to end users in Colorado.



Mountain Waste & Recycling – Processing Rates Only

Rates quoted Monthly: Wendy Foss (303)744-9881

## Alpine Rate Excluding Contamination & Hauling - Cost Per Ton at MRF

July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019 - Mar 2020	April - June 2020
\$39.06	\$42.33	\$79.81	\$83.09	\$84.64	\$82.81	\$83.75
<b>July 2019 - June 2020 Increase in Tipping Fee Only</b>						<b>215%</b>



**ALPINE RECYCLING**  
645 W 53RD PL  
DENVER, CO 80216-1600

*May 2019*

# INVOICE

INVOICE NUMBER: 0039A  
INVOICE DATE: 05-31-19  
SERVICE PERIOD: **MAY**

PAYMENT DUE:  
**06-30-19**

BILLING CONTACT #:

**ACCOUNT #: 00**

PREVIOUS BALANCE		13,315.51
CURRENT CHARGES	+	10,133.21
PAYMENTS/ADJUSTMENTS	-	13,315.51
BALANCE NOW DUE	=	<b>10,133.21</b>

DATE	DESCRIPTION	QTY X UNIT PRICE	TOTAL
	*** SiteID 00001 - Vail Honeywagon 10100 E 102nd Ave		
05-01-19	Xfer Trashed load to TS	1.00	75.00
05-02-19	Xfer Trashed load to TS	1.00	75.00
05-02-19	Xfer Trashed load to TS	1.00	75.00
05-06-19	Altogether Recycling T#12200026092 TRK#9108	10.37	279.99
05-06-19	Contamination/Residue T#12200026092 TRK#9108	3.46	65.74
05-06-19	Altogether Recycling T#12200026128 TRK#20424	8.93	241.11
05-06-19	Contamination/Residue T#12200026128 TRK#20424	3.14	59.66
05-07-19	Altogether Recycling T#12200026317 TRK#20424	11.33	305.91
05-07-19	Contamination/Residue T#12200026317 TRK#20424	1.54	29.26
05-08-19	Altogether Recycling T#12200026451 TRK#20424	10.78	291.06

*continued...*

### IMPORTANT NEWS:

*# 27<sup>00</sup>/TON - Recycle*

*# 19<sup>00</sup>/TON - Contamination*

PAID  
JUN 16 2019

**Waste Industries Offers Pay-By-Phone!**  
Call 1-800-647-9946. Choices. Checking, Visa, and Mastercard are accepted.

For Customer Service and Account Inquiries, please call (303) 744-9881

**Convenience.** It's fast! Your statement is online right now. **Control.** You decide how and when to pay. To Enroll:  
[www.wasteindustries.com/BillingOptions](http://www.wasteindustries.com/BillingOptions)

To avoid late fees and service interruption, payments must be received by the due date. All past due balances will be assessed a 1.5% late fee with a minimum charge of \$5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

▼ PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT. ▼

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.  
CUSTOMER ACCOUNT #:  
INVOICE NUMBER: 0039C  
PAYMENT DUE: 06-30-19  
TOTAL AMOUNT DUE: **\$10,133.21**

Amount Enclosed \$

▼ Remit to: [www.wasteindustries.com](http://www.wasteindustries.com)

Check here and see reverse for address and phone corrections

7606249-8155-1 1 3 8155 1 MB 0.428 29



10100 E 102ND AVE  
COMMERCE CITY CO 80640-8492



ALPINE RECYCLING  
PO BOX 791519  
BALTIMORE, MD 21279-1519

0039075330001431892000101332100010133213000

11082PST1M A 5/18/19 CMYK 3.58

7606249-8155-1-3



**ALPINE RECYCLING**  
645 W 53RD PL  
DENVER, CO 80216-1600

August 2019

# INVOICE

**PAYMENT DUE:  
UPON RECEIPT**

INVOICE NUMBER: 00407  
INVOICE DATE: 08-31-19  
SERVICE PERIOD: **AUGUST**

BILLING CONTACT #:

**ACCOUNT #: 001431892**

PREVIOUS BALANCE		24,880.75
CURRENT CHARGES	+	20,409.29
PAYMENTS/ADJUSTMENTS	-	0.00
BALANCE NOW DUE	=	<b>45,290.04</b>

DATE	DESCRIPTION	QTY X UNIT PRICE	TOTAL
	*** SiteID 00001 - Vail Honeywagon 10100 E 102nd Ave		
08-01-19	Altogether Recycling T#12200036820 TRK#20424	11.18	473.25
08-01-19	Contamination/Residue T#12200036820 TRK#20424	1.52	34.96
08-01-19	Altogether Recycling T#12200036903 TRK#9107	9.27	392.40
08-01-19	Contamination/Residue T#12200036903 TRK#9107	2.17	49.91
08-02-19	Altogether Recycling T#12200036979 TRK#20424	9.58	405.52
08-02-19	Contamination/Residue T#12200036979 TRK#20424	2.25	51.75
08-02-19	Altogether Recycling T#12200036987 TRK#20476	11.88	502.88
08-02-19	Contamination/Residue T#12200036987 TRK#20476	0.63	14.49

continued...

**IMPORTANT NEWS:**

# 42.<sup>33</sup>/TON - Recycling **RECEIVED**  
# 23<sup>00</sup>/TON - Contamination **SEP 8, 2019**

**Waste Industries Offers Pay-By-Phone!**  
Call 1-800-647-9946. Choices. Checking, Visa, and Mastercard are accepted.

For Customer Service and Account Inquiries, please call (303) 744-9881

**Convenience.** It's fast! Your statement is online right now. **Control.** You decide how and when to pay. To Enroll:  
[www.wasteindustries.com/BillingOptions](http://www.wasteindustries.com/BillingOptions)

To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided by written contract, all past due balances will be assessed a 1.5% late fee with a minimum charge of \$5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

▼ PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT. ▼

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.  
CUSTOMER ACCOUNT #: 0040  
INVOICE NUMBER: 0040  
PAYMENT DUE: **UPON RECEIPT**  
TOTAL AMOUNT DUE: **\$45,290.04**

Amount Enclosed \$

▼ Remit to: [www.wasteindustries.com](http://www.wasteindustries.com)



**ALPINE RECYCLING**  
645 W 53RD PL  
DENVER, CO 80216-1600

Check here and see reverse for address and phone corrections

7977569-7450-2 1 4 7450 1 MB 0.428 26



10100 E 102ND AVE  
COMMERCE CITY CO 80640-8492



ALPINE RECYCLING  
PO BOX 791519  
BALTIMORE, MD 21279-1519

0040711469001431892000204092900045290044000

11082PST1M A 7/29/19 CMYK 3.58

7977569-7450-1-4-1



**ALPINE RECYCLING**  
645 W 53RD PL  
DENVER, CO 80216-1600

Sept 2019

# INVOICE

**PAYMENT DUE:  
UPON RECEIPT**

INVOICE NUMBER: 0041  
INVOICE DATE: 09-30-19  
SERVICE PERIOD: **SEPTEMBER**

BILLING CONTACT #:

**ACCOUNT #: 001431892**

PREVIOUS BALANCE		45,290.04
CURRENT CHARGES	+	37,309.70
PAYMENTS/ADJUSTMENTS	-	24,880.75
BALANCE NOW DUE	=	<b>57,718.99</b>

DATE	DESCRIPTION	QTY X UNIT PRICE	TOTAL
	*** SiteID 00001 - Vail Honeywagon 10100 E 102nd Ave		
09-03-19	Altogether Recycling T#12200040409 TRK#20424	10.48	836.41
09-03-19	Contamination/Residue T#12200040409 TRK#20424	1.43	32.89
09-03-19	Altogether Recycling T#12200040493 TRK#9107	9.09	725.47
09-03-19	Contamination/Residue T#12200040493 TRK#9107	3.03	69.69
09-04-19	Altogether Recycling T#12200040551 TRK#20424	8.52	679.98
09-04-19	Contamination/Residue T#12200040551 TRK#20424	1.87	43.01
09-05-19	Altogether Recycling T#12200040693 TRK#20424	11.43	912.23
09-05-19	Contamination/Residue T#12200040693 TRK#20424	1.56	35.88

continued...

**IMPORTANT NEWS:**

# 79.85 / TON - Recycle

# 23.00 / TON - Contamination

Waste Industries Offers Pay-By-Phone!  
Call 1-800-647-9946. Choices. Checking, Visa, and Mastercard are accepted.

For Customer Service and Account Inquiries, please call (303) 744-9881

Convenience. It's fast! Your statement is online right now. Control. You decide how and when to pay. To Enroll:  
[www.wasteindustries.com/BillingOptions](http://www.wasteindustries.com/BillingOptions)

To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided by written contract, all past due balances will be assessed a 1.5% late fee with a minimum charge of \$5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

▼ PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT. ▼

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.  
CUSTOMER ACCOUNT #: 0041  
INVOICE NUMBER: 0041  
PAYMENT DUE: UPON RECEIPT  
TOTAL AMOUNT DUE: **\$57,718.99**

Amount Enclosed \$

▼ Remit to: TO PAY ONLINE, GO TO [www.wasteindustries.com](http://www.wasteindustries.com)

**ALPINE RECYCLING**  
645 W 53RD PL  
DENVER, CO 80216-1600

Check here and see reverse for address and phone corrections

8086095-7424-2 1 4 7424 1 MB 0.428 24



10100 E 102ND AVE  
COMMERCE CITY CO 80640-8492



ALPINE RECYCLING  
PO BOX 791519  
BALTIMORE, MD 21279-1519

0041128841001431892000373097000057718993000



**GFL ENVIRONMENTAL**  
645 W 53RD PL  
DENVER, CO 80216-1600

*April 2020*

**INVOICE**  
PAYMENT DUE:  
**UPON RECEIPT**

INVOICE NUMBER: 0044C  
INVOICE DATE: 04-30-20  
SERVICE PERIOD: APRIL

BILLING CONTACT #:

<b>ACCOUNT #: 001431892</b>	
PREVIOUS BALANCE	64,115.57
CURRENT CHARGES	+ 33,526.80
PAYMENTS/ADJUSTMENTS	= 0.00
BALANCE NOW DUE	= <b>97,642.37</b>

DATE	DESCRIPTION	QTY X UNIT PRICE	TOTAL
	*** SiteID 00001 - Vail Honeywagon 10100 E 102nd Ave		
04-01-20	Single-Stream Recycling T#12200064574 TRK#24821	16.21	1,357.59
04-02-20	Single-Stream Recycling T#12200064699 TRK#24823	13.63	1,141.51
04-03-20	Single-Stream Recycling T#12200064862 TRK#24823	13.58	1,137.33
04-04-20	Single-Stream Recycling T#12200064906 TRK#24823	15.43	1,292.26
04-06-20	Single-Stream Recycling T#12200064968 TRK#24823	13.56	1,135.65
04-06-20	Single-Stream Recycling T#12200064990 TRK#24821	16.74	1,401.98
04-06-20	Single-Stream Recycling T#12200065038 TRK#24823	15.43	1,292.26
04-07-20	Single-Stream Recycling T#12200065096 TRK#24823	18.66	1,562.78

continued...

**IMPORTANT NEWS:**

*# 83<sup>75</sup>/TON - Recycling  
# 23<sup>00</sup>/TON - Contamination*

**GFL Environmental Offers Pay-By-Phone!**  
Call 1-800-647-9946. Choices. Checking, Visa, and Mastercard are accepted.

For Customer Service and Account Inquiries. Please call (303) 744-9881



**Convenience.** It's fast! Your statement is online right now. **Control.** You decide how and when to pay. To Enroll:

[www.wasteindustries.com/BillingOptions](http://www.wasteindustries.com/BillingOptions)

To avoid late fees and service interruption, payments must be received by the due date. Except as may be otherwise provided by written contract, all past due balances will be assessed a 1.5% late fee with a minimum charge of \$5.00. By payment of this invoice, you are expressly confirming your consent to be contacted, with respect to this account, at the Billing Contact # reflected above.

▼ PLEASE DETACH AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT. ▼

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK.  
CUSTOMER ACCOUNT #: 0014C  
INVOICE NUMBER:  
PAYMENT DUE: **UPON RECEIPT**  
TOTAL AMOUNT DUE: **\$97,642.37**

Amount Enclosed \$

▼ Remit to: TO PAY ONLINE, GO TO [www.wasteindustries.com](http://www.wasteindustries.com)



**GFL ENVIRONMENTAL**  
645 W 53RD PL  
DENVER, CO 80216-1600

Check here and see reverse for address and phone corrections

8776389-6820-1 1 2 6820 1 AB 0.419 23



10100 E 102ND AVE  
COMMERCE CITY CO 80640-8492



**GFL ENVIRONMENTAL**  
PO BOX 791519  
BALTIMORE, MD 21279-1519

0044084137001431892000335268000097642373000



**For Release: Tuesday, July 14, 2020**

**20-1397-SAN**

WESTERN INFORMATION OFFICE: San Francisco, Calif.  
 Technical information: (415) 625-2270 BLSinfoSF@bls.gov www.bls.gov/regions/west.  
 Media contact: (415) 625-2270

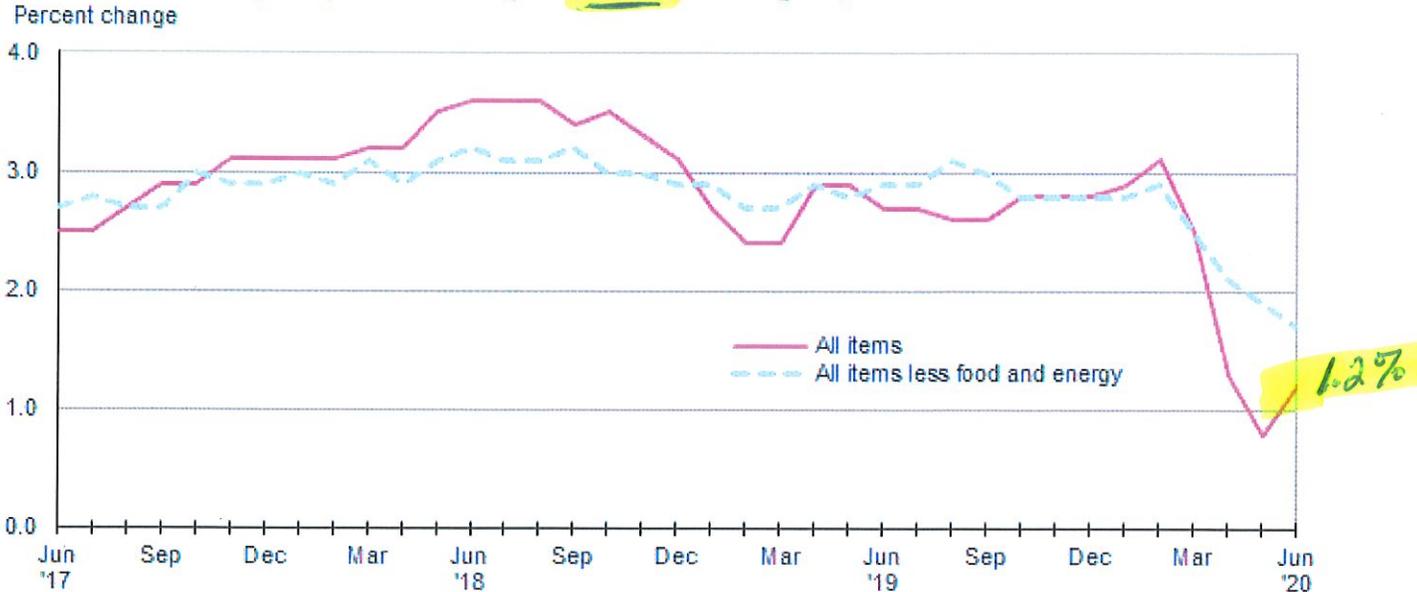
**Consumer Price Index, West Region — June 2020**

**Area prices were up 0.4 percent over the past month, up 1.2 percent from a year ago**

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.4 percent in June, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) The June increase was influenced by higher prices for gasoline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 1.2 percent. (See [chart 1](#) and [table A.](#)) The index for all items less food and energy advanced 1.7 percent over the year. Food prices rose 5.2 percent. Energy prices dropped 13.3 percent, largely the result of a decrease in the price of gasoline. (See [table 1.](#))

**Chart 1. Over-the-year percent change in CPI-U, West region, June 2017–June 2020**



Source: U.S. Bureau of Labor Statistics.

**Food**

Food prices increased 0.7 percent for the month of June. (See [table 1.](#)) Prices for food away from home increased 0.9 percent, and prices for food at home advanced 0.5 percent for the same period.

Over the year, food prices rose 5.2 percent. Prices for food at home increased 5.6 percent since a year ago, and prices for food away from home increased 4.6 percent.

### Energy

The energy index advanced 4.0 percent over the month. The increase was mainly due to higher prices for gasoline (8.6 percent). Prices for natural gas service increased 0.6 percent, but prices for electricity decreased 0.7 percent for the same period.

Energy prices dropped 13.3 percent over the year, largely due to lower prices for gasoline (-23.6 percent). Prices paid for natural gas service rose 8.5 percent, and prices for electricity rose 0.6 percent during the past year.

### All items less food and energy

The index for all items less food and energy crept up 0.1 percent in June. Higher prices for medical care (0.4 percent) and household furnishings and operations (0.4 percent) were partially offset by lower prices for recreation (-0.4 percent) and new and used motor vehicles (-0.4 percent).

Over the year, the index for all items less food and energy advanced 1.7 percent. Components contributing to the increase included medical care (6.5 percent) and shelter (2.9 percent). Partly offsetting the increases were price decreases in apparel (-6.3 percent) and new and used motor vehicles (-2.1 percent).

**Table A. West region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2016		2017		2018		2019		2020	
	1-month	12-month								
January.....	0.5	2.6	0.5	2.5	0.5	3.1	0.2	2.7	0.3	2.9
February.....	0.1	2.1	0.6	3.0	0.5	3.1	0.2	2.4	0.4	3.1
March.....	0.2	1.5	0.3	3.1	0.4	3.2	0.4	2.4	-0.2	2.5
April.....	0.5	1.8	0.3	2.9	0.4	3.2	0.8	2.9	-0.4	1.3
May.....	0.5	1.5	0.2	2.6	0.5	3.5	0.5	2.9	0.1	0.8
June.....	0.2	1.6	0.0	2.5	0.2	3.6	0.0	2.7	0.4	1.2
July.....	0.1	1.4	0.1	2.5	0.1	3.6	0.0	2.7		
August.....	0.0	1.5	0.2	2.7	0.2	3.6	0.1	2.6		
September.....	0.3	2.0	0.5	2.9	0.3	3.4	0.3	2.6		
October.....	0.3	2.3	0.3	2.9	0.4	3.5	0.5	2.8		
November.....	-0.2	2.3	0.0	3.1	-0.2	3.3	-0.1	2.8		
December.....	0.0	2.5	0.1	3.1	-0.2	3.1	-0.2	2.8		

**The July 2020 Consumer Price Index for the West Region is scheduled to be released on August 12, 2020.**

**From:** [Kim Sharpe](#)  
**To:** [Sheila McIntyre](#)  
**Subject:** Mountain Waste increase  
**Date:** Monday, July 13, 2020 3:25:43 PM

---

We are just commenting that Mountain Waste has had a few prior increases and now they are asking for another? Why can't the Town find a company more reasonable with their rates? Our utilities through the town are getting high for what we get. Currently paying \$160 a month for all services and keeps going up. We also are having our normal irrigation issues ,with no break in what we pay for it each month. We hope this little town isn't becoming Glenwood.

Thanks for your help.

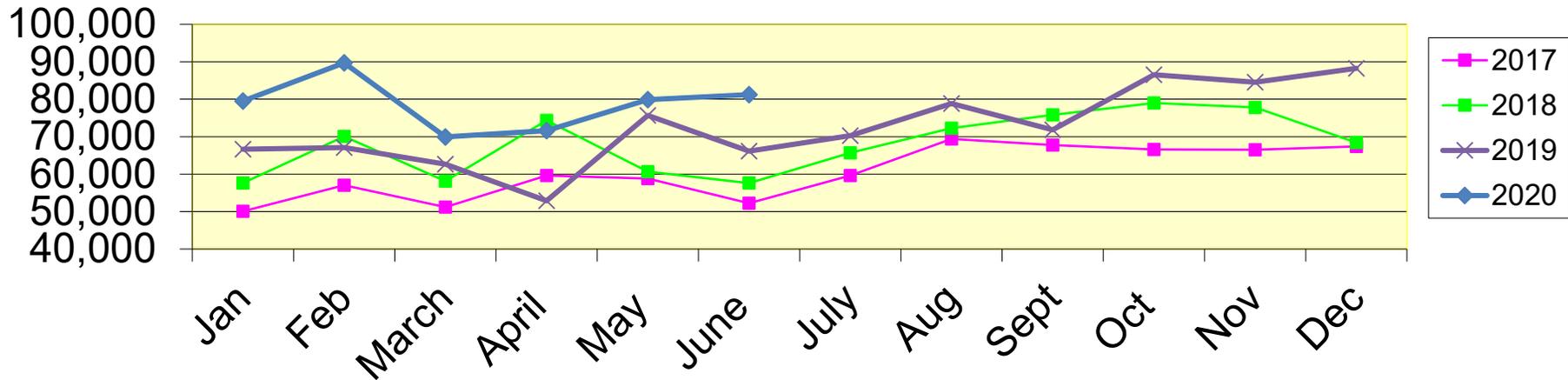
Kim & Bob Sharpe

# Town of Silt

Month Town Received Funds

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2017	50,080	57,035	51,212	59,655	58,779	52,208	59,598	69,393	67,756	66,559	66,518	67,410
2018	57,660	70,030	58,182	74,318	60,672	57,601	65,718	72,248	75,837	78,986	77,830	68,435
2019	66,667	67,063	62,651	52,890	75,666	66,144	70,293	78,867	71,805	86,548	84,521	88,243
2020	79,495	89,702	69,937	71,613	79,900	81,218						

## Sales Tax Collected 2017-2020



Y-T-D	Total
328,969	2017   726,203
378,463	2018   817,517
391,081	2019   871,358
471,865	2020

# Town of Silt Finance Report

Month: JUNE 2020 (50% of year has elapsed)

## General Fund

Revenue	\$ 1,483,851	47%
Expenditures	\$ 1,143,466	36%

## General Fund Revenue

Sales Tax:	\$ 471,865	55%
Use Tax:	\$ 122,912	40%

## Funds Report

### Water/Wastewater:

Revenue	\$ 1,006,857	28%
Expense	\$ 804,525	24%

### Irrigation:

Revenue	\$ 119,666	38%
Expense	\$ 125,383	44%

### Silt Housing Authority:

Revenue	\$ 128,956	65%
Expense	\$ 163,468	56%

## Capital Improvement Expenses

## Investments

Cash:	4,315,932
Checking:	400,263 ANB
Money Market:	1,330,795 ANB
CSafe 01	503,630 CSafe
CSafe 02	1,513,205 CSafe
Csafe 03	593,769 CSafe
Utilities Cash Clearing:	1,270
A/R Cash Clearing:	0
W/WW Reserved Cash:	27,000

# Town of Silt      Monthly Financial / Cash Flow Report

JUNE 2020 (50% of the Year has elapsed)

Fund	YTD Revenues	Budgeted Revenues	%	YTD Expenses	Budgeted Expenses	%	Revenues over/under Expenses	Current Fund Balance
General Fund	1,483,851	3,134,186	47%	1,143,466	3,195,378	36%	340,385	2,443,500
Conservation Trust Fund	15,765	34,500	46%	1,589	30,000	5%	14,176	101,646
Water & Wastewater Fund	1,006,857	3,604,935	28%	804,525	3,286,859	24%	202,332	2,415,680
Irrigation Fund	119,666	311,000	38%	125,383	287,451	44%	-5,717	593,256
Victim Assistance Fund	2,078	8,000	26%	1,530	11,000	14%	548	56,239
Beautification Fund	12,564	46,525	27%	9,782	190,500	5%	2,782	263,447
Park Impact Fund	6,294	12,050	52%	0	10,000	0%	6,294	56,363
Construction Impact Fund	4,545	9,000	51%	0	30,000	0%	4,545	52,683
Silt Housing Authority	128,956	199,500	65%	91,798	163,468	56%	37,158	170,117
Economic Devel. Revolving	16,266	16,990	96%	2,001	16,591	12%	14,265	27,756
<b>Total</b>	<b>2,796,842</b>	<b>7,376,686</b>		<b>2,180,074</b>	<b>7,221,247</b>		<b>616,768</b>	<b>6,180,687</b>

	YTD Revenue	% of Budget
Sales Tax	471,865	55.1%
Use Tax	122,912	39.7%

	YTD Revenue	% of Budget
Trash Service Fees	203,413	53.0%
Water Service Fees	393,363	49.8%
Wastewater Service Fees	490,512	51.6%
Irrigation Fees	119,666	50.7%

TOWN OF SILT  
 COMBINED CASH INVESTMENT  
 JUNE 30, 2020

COMBINED CASH ACCOUNTS

100-0000-100-0101	COMBINE CHECKING-AMERICAN NAT	400,262.64
100-0000-100-0106	MONEY MARKET / COMBINED	1,330,794.65
100-0000-100-0107	CASH - CSAFE 01	503,630.30
100-0000-100-0108	CASH - CSAFE 02	1,513,205.08
100-0000-100-0109	CASH - CSAFE 03	593,769.02
100-0000-100-0175	CASH CLEARING - UTILITIES	1,270.08
100-0000-100-0185	RESERVED CASH/WATER/WW	( 27,000.00)
	TOTAL COMBINED CASH	4,315,931.77
100-0000-100-0100	CASH ALLOCATED TO OTHER FUNDS	( 4,315,931.77)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	2,487,552.90
3	ALLOCATION TO CONSERVATION TRUST FUND	( 46,156.78)
5	ALLOCATION TO WATER & WASTEWATER FUND	1,477,682.83
6	ALLOCATION TO IRRIGATION FUND	510,339.54
8	ALLOCATION TO VICTIM ASSISTANCE FUND	56,238.99
9	ALLOCATION TO BEAUTIFICATION FUND	246,367.18
12	ALLOCATION TO PARK IMPACT FEE FUND	30,494.09
13	ALLOCATION TO CONSTRUCTION IMPACT FEE FUND	52,683.25
15	ALLOCATION TO SILT HOUSING AUTHORITY	( 527,026.60)
17	ALLOCATION TO ECONOMIC DEVELOPMENT REVOLVING	27,756.37
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,315,931.77
	ALLOCATION FROM COMBINED CASH FUND - 100-0000-100-0100	( 4,315,931.77)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF SILT  
PAYABLES CLEARING FUND ALLOCATIONS  
JUNE 30, 2020

PAYROLL PAYABLES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PAYROLL PAYABLES ALLOCATION RECONCILIATION

1 ALLOCATION TO GENERAL FUND	38,912.41
5 ALLOCATION TO WATER & WASTEWATER FUND	17,739.07
6 ALLOCATION TO IRRIGATION FUND	4,550.35
15 ALLOCATION TO SILT HOUSING AUTHORITY	1,158.04
	_____
TOTAL ALLOCATIONS TO OTHER FUNDS	62,359.87
	_____
ZERO PROOF IF ALLOCATIONS BALANCE	62,359.87
	_____

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

GENERAL FUND

ASSETS

001-0000-100-0100	CASH - COMBINED FUND	2,487,552.90	
001-0000-100-0101	ANB BANK	12,539.20	
001-0000-100-0109	XPRESS DEPOSIT ACCOUNT	3,810.12	
001-0000-100-0114	CASH IN BANK - COLO TRUST	35,924.70	
001-0000-100-0125	PETTY CASH	400.00	
001-0000-100-0127	REC. PETTY CASH	4,000.00	
001-0000-100-0135	INVENTORY - RFTA PASSES	752.35	
001-0000-100-0201	ACCOUNTS RECEIVABLE	107,933.32	
001-0000-100-0205	TRASH ACCOUNTS RECEIVABLE	41,452.30	
001-0000-100-0209	A/R - OTHER GOV'T ENTITIES	201,819.87	
001-0000-100-0241	ACCOUNTS REC	258.50	
	TOTAL ASSETS		2,896,443.26

LIABILITIES AND EQUITY

LIABILITIES

001-0000-200-0101	ACCOUNTS PAYABLE	121,395.20	
001-0000-200-0120	LANDSCAPING DEPOSITS	7,350.00	
001-0000-200-0200	PAYROLL PAYABLES ALLOCATION	38,912.41	
001-0000-200-0204	CHILD SUPPORT PAYABLES	( 4,983.48)	
001-0000-200-0205	FEDERAL WITHHOLDING	5,303.52	
001-0000-200-0206	STATE WITHHOLDING	5,418.00	
001-0000-200-0207	SOCIAL SECURITY WITHHOLDING	8,472.24	
001-0000-200-0208	MEDICARE WITHHOLDING	3,386.16	
001-0000-200-0209	POLICE PENSION PAYABLE	( 142.12)	
001-0000-200-0210	RETIREMENT PAYABLE	7,018.28	
001-0000-200-0211	HEALTH / LIFE PAYABLE	( 3,981.33)	
001-0000-200-0214	STATE UNEMPLOYMENT PAYABLE	1,224.63	
001-0000-200-0216	DEATH & DISABILITY	( 351.50)	
001-0000-200-0301	ESCROW - CONTRACTOR BONDS	8,470.00	
001-0000-200-0302	STREET CUT DEPOSITS	3,040.00	
001-0000-200-0304	RECR SCHLORSHIP ESCROW	566.00	
001-0000-200-0308	SALES TAX REFUND	32,772.44	
001-0000-200-0316	6 & 24 @ 1ST TURN LANE	29,911.58	
001-0000-200-0317	LYON'S ARADR & SIA DEPOSIT	1,000.00	
001-0000-200-0550	ACCRUED LIABILITY/VACATION	110,322.85	
	TOTAL LIABILITIES		375,104.88

FUND EQUITY

001-0000-250-0101	RESERVE	77,838.00	
	UNAPPROPRIATED FUND BALANCE:		
001-0000-240-0101	FUND BALANCE	2,103,115.24	
	REVENUE OVER EXPENDITURES - YTD	340,385.14	
	BALANCE - CURRENT DATE		2,443,500.38
	TOTAL FUND EQUITY		2,521,338.38

TOWN OF SILT  
BALANCE SHEET  
JUNE 30, 2020

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

---

2,896,443.26

---

---

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
001-0000-300-0101	24,250.68	226,062.61	322,284.00	96,221.39	70.1
001-0000-300-0103	54,145.50	314,575.71	571,000.00	256,424.29	55.1
001-0000-300-0104	8,385.86	58,930.79	105,000.00	46,069.21	56.1
001-0000-300-0105	14,597.48	122,911.50	310,000.00	187,088.50	39.7
001-0000-300-0106	3,859.28	33,469.19	65,000.00	31,530.81	51.5
001-0000-300-0107	.00	14,357.96	31,000.00	16,642.04	46.3
001-0000-300-0108	.00	.00	900.00	900.00	.0
001-0000-300-0109	1,590.57	10,056.68	22,000.00	11,943.32	45.7
001-0000-300-0111	27,072.74	157,287.85	285,600.00	128,312.15	55.1
<b>TOTAL TAXES</b>	<b>133,902.11</b>	<b>937,652.29</b>	<b>1,712,784.00</b>	<b>775,131.71</b>	<b>54.7</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
001-0000-300-0201	217.00	1,112.84	2,400.00	1,287.16	46.4
001-0000-300-0202	5,580.43	45,715.01	104,311.00	58,595.99	43.8
001-0000-300-0203	1,279.43	7,103.88	14,500.00	7,396.12	49.0
001-0000-300-0204	.00	.00	190,000.00	190,000.00	.0
001-0000-300-0205	103.85	999.42	5,000.00	4,000.58	20.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>7,180.71</b>	<b>54,931.15</b>	<b>316,211.00</b>	<b>261,279.85</b>	<b>17.4</b>
<u>LICENSES/PERMITS</u>					
001-0000-300-0301	250.00	5,150.00	5,500.00	350.00	93.6
001-0000-300-0302	700.00	6,635.00	6,000.00	( 635.00)	110.6
001-0000-300-0303	1,030.00	2,195.00	2,300.00	105.00	95.4
001-0000-300-0304	478.75	2,203.75	2,500.00	296.25	88.2
001-0000-300-0305	120.00	650.00	1,000.00	350.00	65.0
001-0000-300-0306	1,592.50	16,076.44	50,000.00	33,923.56	32.2
001-0000-300-0308	500.00	5,900.00	2,000.00	( 3,900.00)	295.0
001-0000-300-0309	.00	70.00	200.00	130.00	35.0
001-0000-300-0310	.00	.00	50.00	50.00	.0
001-0000-300-0312	100.00	800.00	800.00	.00	100.0
001-0000-300-0313	.00	350.00	800.00	450.00	43.8
001-0000-300-0314	.00	.00	40.00	40.00	.0
<b>TOTAL LICENSES/PERMITS</b>	<b>4,771.25</b>	<b>40,030.19</b>	<b>71,190.00</b>	<b>31,159.81</b>	<b>56.2</b>

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
001-0000-300-0401	RECREATION FEES	205.00	475.00	800.00	325.00 59.4
001-0000-300-0402	CEMETERY FEES	100.00	150.00	1,200.00	1,050.00 12.5
001-0000-300-0403	TRASH SERVICE FEES	34,053.63	203,412.75	384,000.00	180,587.25 53.0
001-0000-300-0405	POLICE SERVICE FEES	127.00	1,297.70	4,000.00	2,702.30 32.4
001-0000-300-0430	SOCCER REVENUE	( 40.00)	1,080.00	.00	( 1,080.00) .0
001-0000-300-0435	VENDOR FEES	.00	.00	60.00	60.00 .0
001-0000-300-0437	COMMUNITY/CONCERT EVENTS	.00	3,730.00	15,000.00	11,270.00 24.9
001-0000-300-0440	COM. DEV. ADMIN FEES	.00	1,051.58	1,000.00	( 51.58) 105.2
001-0000-300-0444	AMBULANCE FEES	464.67	464.67	100.00	( 364.67) 464.7
	TOTAL CHARGES FOR SERVICES	34,910.30	211,661.70	406,160.00	194,498.30 52.1
<u>FINES</u>					
001-0000-300-0501	COURT FINES	1,591.00	7,185.16	26,000.00	18,814.84 27.6
001-0000-300-0502	POLICE SURCHARGE FINES	198.00	775.10	3,400.00	2,624.90 22.8
001-0000-300-0503	USEFUL PUBLIC SERVICE	.00	.00	100.00	100.00 .0
001-0000-300-0504	IMPOUND CHARGES	170.00	523.00	1,000.00	477.00 52.3
	TOTAL FINES	1,959.00	8,483.26	30,500.00	22,016.74 27.8
<u>GRANTS/CONTRIBUTIONS</u>					
001-0000-300-0601	POLICE - BIKE RODEO	.00	1,350.00	500.00	( 850.00) 270.0
001-0000-300-0602	POLICE REIMBURSEMENT	2,322.00	10,761.00	10,000.00	( 761.00) 107.6
001-0000-300-0603	MISC. GRANTS	41,094.35	44,704.35	357,000.00	312,295.65 12.5
001-0000-300-0604	POLICE - CAMP BADGE	.00	.00	2,500.00	2,500.00 .0
001-0000-300-0607	POLICE GRANT/DONATION - K9	.00	13,133.71	.00	( 13,133.71) .0
001-0000-300-0609	DONATIONS - RECREATION	.00	1,000.00	4,500.00	3,500.00 22.2
	TOTAL GRANTS/CONTRIBUTIONS	43,416.35	70,949.06	374,500.00	303,550.94 19.0
<u>ADMINISTRATION FEES</u>					
001-0000-300-0702	ADMIN FEE - WATER & WW	.00	52,572.10	126,173.00	73,600.90 41.7
001-0000-300-0703	ADMIN FEE - IRRIGATION	.00	4,535.40	10,885.00	6,349.60 41.7
001-0000-300-0705	ADMIN FEE - SENIOR HOUSING	.00	2,909.60	6,983.00	4,073.40 41.7
	TOTAL ADMINISTRATION FEES	.00	60,017.10	144,041.00	84,023.90 41.7

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
001-0000-300-0801	INTEREST INCOME	1,521.77	22,629.57	30,000.00	7,370.43 75.4
001-0000-300-0802	COPIES/FAXES/NOTARY	33.25	1,097.75	500.00 (	597.75) 219.6
001-0000-300-0803	RECREATION CONCESSION SALES	.00	.00	4,000.00	4,000.00 .0
001-0000-300-0804	TOWN CENTER REVENUE	.00	1,187.50	10,000.00	8,812.50 11.9
001-0000-300-0808	MISCELLANEOUS	725.29	10,024.65	10,000.00 (	24.65) 100.3
001-0000-300-0812	LEGAL REIMBURSEMENT	( 420.21)	59,699.29	3,000.00 (	56,699.29) 1990.0
001-0000-300-0817	WATER SALES STREET REVENUE	1,100.24	3,445.14	8,000.00	4,554.86 43.1
001-0000-300-0818	ENGINEERING REIMBURSEMENT	.00	1,607.00	2,000.00	393.00 80.4
001-0000-300-0825	ROYALTY REVENUE	.00	435.79	1,300.00	864.21 33.5
001-0000-300-0835	BEER/WINE SALES	.00	.00	10,000.00	10,000.00 .0
	TOTAL MISCELLANEOUS	2,960.34	100,126.69	78,800.00 (	21,326.69) 127.1
	TOTAL FUND REVENUE	229,100.06	1,483,851.44	3,134,186.00	1,650,334.56 47.3

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
001-0100-405-0101	3,000.00	18,200.00	36,000.00	17,800.00	50.6
001-0100-405-0106	238.50	1,446.90	2,950.00	1,503.10	49.1
001-0100-405-0110	.00	.00	1,000.00	1,000.00	.0
001-0100-405-0112	.00	.00	500.00	500.00	.0
001-0100-405-0213	1,339.72	2,824.66	5,500.00	2,675.34	51.4
001-0100-405-0235	380.00	4,072.50	1,000.00	( 3,072.50)	407.3
001-0100-405-0242	50.00	187.58	2,000.00	1,812.42	9.4
001-0100-405-0277	.00	.00	500.00	500.00	.0
001-0100-405-0401	.00	20.70	50.00	29.30	41.4
001-0100-405-0404	61.30	306.52	580.00	273.48	52.9
001-0100-405-0406	.00	1,473.43	1,500.00	26.57	98.2
001-0100-405-0425	.00	317.66	1,000.00	682.34	31.8
	<u>5,069.52</u>	<u>28,849.95</u>	<u>52,580.00</u>	<u>23,730.05</u>	<u>54.9</u>
<u>BOARD OF TRUSTEES-CONTRIB</u>					
001-0100-406-0540	.00	.00	2,000.00	2,000.00	.0
001-0100-406-0545	.00	.00	1,450.00	1,450.00	.0
001-0100-406-0552	.00	3,000.00	3,000.00	.00	100.0
001-0100-406-0557	.00	3,000.00	3,000.00	.00	100.0
001-0100-406-0596	.00	1,400.00	1,875.00	475.00	74.7
001-0100-406-0599	.00	2,500.00	2,500.00	.00	100.0
	<u>.00</u>	<u>9,900.00</u>	<u>13,825.00</u>	<u>3,925.00</u>	<u>71.6</u>
<u>TOWN ADMINISTRATOR</u>					
001-0200-410-0101	2,930.60	20,768.90	40,000.00	19,231.10	51.9
001-0200-410-0106	225.92	1,608.75	3,000.00	1,391.25	53.6
001-0200-410-0107	140.58	913.77	2,236.00	1,322.23	40.9
001-0200-410-0109	628.98	3,773.88	8,814.00	5,040.12	42.8
001-0200-410-0110	.00	.00	1,000.00	1,000.00	.0
001-0200-410-0112	.00	111.36	750.00	638.64	14.9
001-0200-410-0251	61.37	109.96	650.00	540.04	16.9
001-0200-410-0406	.00	.00	1,000.00	1,000.00	.0
	<u>3,987.45</u>	<u>27,286.62</u>	<u>57,450.00</u>	<u>30,163.38</u>	<u>47.5</u>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN CLERK</u>					
001-0300-415-0101	3,356.79	21,797.08	43,810.00	22,012.92	49.8
001-0300-415-0106	266.48	1,730.56	3,300.00	1,569.44	52.4
001-0300-415-0107	167.84	1,089.85	2,340.00	1,250.15	46.6
001-0300-415-0109	513.30	3,079.80	6,162.00	3,082.20	50.0
001-0300-415-0110	.00	.00	800.00	800.00	.0
001-0300-415-0112	.00	53.00	500.00	447.00	10.6
001-0300-415-0204	.00	63.06	4,000.00	3,936.94	1.6
001-0300-415-0235	.00	.00	100.00	100.00	.0
001-0300-415-0251	40.00	255.00	480.00	225.00	53.1
001-0300-415-0402	82.79	298.87	300.00	1.13	99.6
001-0300-415-0403	.00	187.00	200.00	13.00	93.5
001-0300-415-0404	.00	551.50	1,500.00	948.50	36.8
001-0300-415-0406	.00	204.98	350.00	145.02	58.6
001-0300-415-0499	.00	.00	75.00	75.00	.0
	<u>4,427.20</u>	<u>29,310.70</u>	<u>63,917.00</u>	<u>34,606.30</u>	<u>45.9</u>
<u>TREASURER</u>					
001-0400-420-0101	3,255.29	21,349.14	40,295.00	18,945.86	53.0
001-0400-420-0106	255.36	1,676.59	4,200.00	2,523.41	39.9
001-0400-420-0107	159.86	1,006.62	2,080.00	1,073.38	48.4
001-0400-420-0109	599.90	3,599.40	7,800.00	4,200.60	46.2
001-0400-420-0110	.00	170.00	1,000.00	830.00	17.0
001-0400-420-0112	.00	.00	1,000.00	1,000.00	.0
001-0400-420-0201	.00	.00	4,000.00	4,000.00	.0
001-0400-420-0202	614.56	3,647.45	6,500.00	2,852.55	56.1
001-0400-420-0203	154.95	4,358.68	9,000.00	4,641.32	48.4
001-0400-420-0205	635.72	1,659.83	3,500.00	1,840.17	47.4
001-0400-420-0214	.00	.00	8,000.00	8,000.00	.0
001-0400-420-0402	.00	.00	700.00	700.00	.0
001-0400-420-0406	.00	.00	100.00	100.00	.0
001-0400-420-0413	.00	.00	50.00	50.00	.0
001-0400-420-0499	.00	.00	150.00	150.00	.0
	<u>5,675.64</u>	<u>37,467.71</u>	<u>88,375.00</u>	<u>50,907.29</u>	<u>42.4</u>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL ADMINISTRATION</u>					
001-0500-425-0101	PAYROLL	3,560.77	24,031.00	49,960.00	25,929.00 48.1
001-0500-425-0106	PAYROLL TAXES	276.56	1,871.31	3,800.00	1,928.69 49.3
001-0500-425-0107	RETIREMENT PLAN	141.78	920.14	1,976.00	1,055.86 46.6
001-0500-425-0109	INSURANCE	846.04	5,076.24	9,450.00	4,373.76 53.7
001-0500-425-0110	TRAINING/REGISTRATIONS	.00	.00	1,000.00	1,000.00 .0
001-0500-425-0112	TRAVEL/MEALS	.00	.00	500.00	500.00 .0
001-0500-425-0214	CONTRACT SERVICE	.00	490.00	.00	( 490.00) .0
001-0500-425-0215	ADMIN CARWASH	.00	.00	25.00	25.00 .0
001-0500-425-0230	CONTRACT SERVICE - COMPUTER	596.30	14,858.95	12,000.00	( 2,858.95) 123.8
001-0500-425-0235	LEGAL FEES	.00	.00	200.00	200.00 .0
001-0500-425-0236	ENGINEER FEES	297.50	803.25	1,000.00	196.75 80.3
001-0500-425-0244	REPAIRS - VEHICLE	429.60	607.59	450.00	( 157.59) 135.0
001-0500-425-0248	EQUIPMENT MAINTENANCE	65.96	421.55	1,000.00	578.45 42.2
001-0500-425-0250	TELEPHONE EXPENSE	833.74	4,541.10	8,000.00	3,458.90 56.8
001-0500-425-0251	CELL PHONE	45.48	182.77	400.00	217.23 45.7
001-0500-425-0260	POSTAGE	465.00	2,330.00	4,300.00	1,970.00 54.2
001-0500-425-0276	EMPLOYEE RECOGNITION	21.99	210.94	1,500.00	1,289.06 14.1
001-0500-425-0350	MARKETING	.00	.00	5,000.00	5,000.00 .0
001-0500-425-0355	CELEBRATION - FIREWORKS	.00	.00	14,000.00	14,000.00 .0
001-0500-425-0370	HR CONSULTANT	500.00	2,500.00	3,250.00	750.00 76.9
001-0500-425-0401	ADVERTISING	.00	.00	200.00	200.00 .0
001-0500-425-0404	WORKERS' COMP	452.31	2,261.72	4,270.00	2,008.28 53.0
001-0500-425-0405	INSURANCE/CIRSA	.00	5,612.18	21,100.56	15,488.38 26.6
001-0500-425-0406	DUES/MEMBERSHIPS/SUBS	16.02	415.38	700.00	284.62 59.3
001-0500-425-0422	SUPPLIES - OFFICE	.00	550.68	3,500.00	2,949.32 15.7
001-0500-425-0425	SUPPLIES - OPERATING	550.32	2,044.33	2,500.00	455.67 81.8
001-0500-425-0435	VEHICLE - FUEL	.00	.00	500.00	500.00 .0
001-0500-425-0450	MISCELLANEOUS - SUPPLIES	.00	.00	500.00	500.00 .0
001-0500-425-0460	SAFETY SUPPLIES	.00	403.19	8,000.00	7,596.81 5.0
001-0500-425-0499	SMALL TOOLS & SUPPLIES	.00	13.74	200.00	186.26 6.9
001-0500-425-0550	BAD DEBT EXPENSE	.00	5,142.00	25.00	( 5,117.00) 20568.
001-0500-425-0555	ECONOMIC DEVELOPMENT	3,244.60	23,519.85	24,000.00	480.15 98.0
001-0500-425-0601	CAPITAL/CASH PURCHASES	.00	.00	6,000.00	6,000.00 .0
001-0500-425-0602	LEASE/COPIER-FAX	188.82	1,007.08	2,600.00	1,592.92 38.7
001-0500-425-0603	LEASE/POSTAGE MACHINE	.00	1,560.00	3,000.00	1,440.00 52.0
001-0500-425-0655	CONTINGENCY	.00	.00	250.00	250.00 .0
001-0500-425-0808	MISCELLANEOUS	.00	11.99	5,000.00	4,988.01 .2
001-0500-425-0810	SALES TAX / TIF CONTRIBUTION	.00	.00	3,000.00	3,000.00 .0
	<b>TOTAL GENERAL ADMINISTRATION</b>	<b>12,532.79</b>	<b>101,386.98</b>	<b>203,156.56</b>	<b>101,769.58 49.9</b>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEN ADMIN/BLDG OPERATIONS</u>					
001-0500-427-0214	.00	374.75	1,200.00	825.25	31.2
001-0500-427-0215	325.00	1,915.00	2,300.00	385.00	83.3
001-0500-427-0220	335.28	11,865.18	13,000.00	1,134.82	91.3
001-0500-427-0241	625.00	2,447.09	2,000.00	( 447.09)	122.4
001-0500-427-0252	373.75	3,361.84	10,000.00	6,638.16	33.6
001-0500-427-0425	.00	.00	200.00	200.00	.0
001-0500-427-0606	.00	8,831.51	5,000.00	( 3,831.51)	176.6
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL GEN ADMIN/BLDG OPERATIONS	1,659.03	28,795.37	33,700.00	4,904.63	85.5
 <u>COMM. DEV. ADMINISTRATION</u>					
001-0600-430-0101	2,897.62	17,941.79	36,665.00	18,723.21	48.9
001-0600-430-0106	230.12	1,424.96	3,000.00	1,575.04	47.5
001-0600-430-0107	109.68	712.28	1,092.00	379.72	65.2
001-0600-430-0109	196.06	1,005.24	5,200.00	4,194.76	19.3
001-0600-430-0110	.00	769.00	1,000.00	231.00	76.9
001-0600-430-0112	.00	.00	500.00	500.00	.0
001-0600-430-0235	.00	120.00	500.00	380.00	24.0
001-0600-430-0244	.00	.00	500.00	500.00	.0
001-0600-430-0276	.00	.00	100.00	100.00	.0
001-0600-430-0401	.00	.00	50.00	50.00	.0
001-0600-430-0402	.00	.00	150.00	150.00	.0
001-0600-430-0403	.00	.00	75.00	75.00	.0
001-0600-430-0406	37.00	1,361.25	1,000.00	( 361.25)	136.1
001-0600-430-0425	46.48	360.47	1,400.00	1,039.53	25.8
001-0600-430-0435	.00	48.64	300.00	251.36	16.2
001-0600-430-0499	.00	125.00	300.00	175.00	41.7
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL COMM. DEV. ADMINISTRATION	3,516.96	23,868.63	51,832.00	27,963.37	46.1
 <u>COMM. DEV/PLANNING DIVISION</u>					
001-0600-432-0101	2,897.61	17,941.73	36,665.00	18,723.27	48.9
001-0600-432-0106	230.12	1,424.96	3,500.00	2,075.04	40.7
001-0600-432-0107	109.68	712.29	2,964.00	2,251.71	24.0
001-0600-432-0109	196.06	1,005.21	16,120.00	15,114.79	6.2
001-0600-432-0110	.00	261.94	500.00	238.06	52.4
001-0600-432-0112	.00	148.72	500.00	351.28	29.7
001-0600-432-0235	.00	.00	1,000.00	1,000.00	.0
001-0600-432-0251	.00	.00	500.00	500.00	.0
001-0600-432-0406	.00	132.93	250.00	117.07	53.2
001-0600-432-0425	.00	21.38	400.00	378.62	5.4
001-0600-432-0499	.00	.00	1,300.00	1,300.00	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL COMM. DEV/PLANNING DIVISION	3,433.47	21,649.16	63,699.00	42,049.84	34.0

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEV/BUILDING DIVISION</u>					
001-0600-434-0101	1,931.30	11,666.35	23,975.00	12,308.65	48.7
001-0600-434-0106	153.36	926.43	2,200.00	1,273.57	42.1
001-0600-434-0107	61.36	398.48	650.00	251.52	61.3
001-0600-434-0109	344.67	1,896.92	2,028.00	131.08	93.5
001-0600-434-0110	.00	.00	1,400.00	1,400.00	.0
001-0600-434-0112	.00	1,207.00	1,000.00	( 207.00)	120.7
001-0600-434-0244	.00	109.98	700.00	590.02	15.7
001-0600-434-0251	42.06	252.72	500.00	247.28	50.5
001-0600-434-0406	.00	.00	150.00	150.00	.0
001-0600-434-0425	126.95	771.88	1,000.00	228.12	77.2
001-0600-434-0435	37.67	213.31	750.00	536.69	28.4
001-0600-434-0499	.00	46.48	1,000.00	953.52	4.7
	<u>2,697.37</u>	<u>17,489.55</u>	<u>35,353.00</u>	<u>17,863.45</u>	<u>49.5</u>
<u>TOTAL COMM. DEV/BUILDING DIVISION</u>					

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
001-0700-436-0101	23,873.34	185,866.65	373,500.00	187,633.35	49.8
001-0700-436-0102	1,151.50	9,119.76	22,877.00	13,757.24	39.9
001-0700-436-0105	.00	.00	24,000.00	24,000.00	.0
001-0700-436-0106	503.55	3,903.38	12,000.00	8,096.62	32.5
001-0700-436-0108	1,873.86	13,744.24	42,000.00	28,255.76	32.7
001-0700-436-0109	5,298.67	36,936.41	89,232.00	52,295.59	41.4
001-0700-436-0110	.00	2,792.98	8,500.00	5,707.02	32.9
001-0700-436-0112	58.00	1,409.19	6,000.00	4,590.81	23.5
001-0700-436-0214	.00	351.50	250.00	( 101.50)	140.6
001-0700-436-0215	107.23	532.53	1,000.00	467.47	53.3
001-0700-436-0224	361.23	2,027.88	5,000.00	2,972.12	40.6
001-0700-436-0229	.00	993.40	2,000.00	1,006.60	49.7
001-0700-436-0235	168.00	692.00	500.00	( 192.00)	138.4
001-0700-436-0242	200.57	1,016.34	700.00	( 316.34)	145.2
001-0700-436-0244	( 40.00)	2,794.30	7,500.00	4,705.70	37.3
001-0700-436-0251	299.27	1,830.92	4,200.00	2,369.08	43.6
001-0700-436-0276	.00	.00	300.00	300.00	.0
001-0700-436-0404	2,705.61	13,792.59	25,535.00	11,742.41	54.0
001-0700-436-0405	.00	6,972.49	19,266.00	12,293.51	36.2
001-0700-436-0406	600.00	2,680.00	6,000.00	3,320.00	44.7
001-0700-436-0410	.00	250.91	5,000.00	4,749.09	5.0
001-0700-436-0411	.00	.00	2,500.00	2,500.00	.0
001-0700-436-0412	.00	.00	3,500.00	3,500.00	.0
001-0700-436-0415	.00	48.95	2,500.00	2,451.05	2.0
001-0700-436-0425	224.53	6,409.61	7,000.00	590.39	91.6
001-0700-436-0430	139.47	5,650.38	4,000.00	( 1,650.38)	141.3
001-0700-436-0435	631.27	5,651.16	13,000.00	7,348.84	43.5
001-0700-436-0439	.00	9,739.35	1,500.00	( 8,239.35)	649.3
001-0700-436-0492	.00	1,655.46	1,500.00	( 155.46)	110.4
001-0700-436-0499	141.19	1,977.71	1,500.00	( 477.71)	131.9
001-0700-436-0501	.00	615.00	2,000.00	1,385.00	30.8
001-0700-436-0601	.00	12,658.40	12,000.00	( 658.40)	105.5
001-0700-436-0608	29,209.73	29,209.73	43,877.00	14,667.27	66.6
001-0700-436-0650	556.52	13,920.09	11,000.00	( 2,920.09)	126.6
001-0700-436-0651	.00	2,557.56	5,000.00	2,442.44	51.2
TOTAL PUBLIC SAFETY	68,063.54	377,800.87	766,237.00	388,436.13	49.3

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY/MUNICIPAL COURT</u>					
001-0700-438-0101	PAYROLL	800.00	4,800.00	9,600.00	4,800.00 50.0
001-0700-438-0103	PAYROLL - PARTTIME	559.46	3,632.81	7,300.00	3,667.19 49.8
001-0700-438-0106	PAYROLL TAXES	108.02	670.07	1,300.00	629.93 51.5
001-0700-438-0107	RETIREMENT PLAN	27.98	181.68	390.00	208.32 46.6
001-0700-438-0109	INSURANCE	85.55	513.30	1,092.00	578.70 47.0
001-0700-438-0110	TRAINING/REGISTRATIONS	.00	.00	50.00	50.00 .0
001-0700-438-0112	TRAVEL/MEALS	( 147.18)	( 24.12)	1,000.00	1,024.12 ( 2.4)
001-0700-438-0218	CONTRACT SERVICE/JUDGE	.00	.00	500.00	500.00 .0
001-0700-438-0220	CONTRACT SERVICE/COMPUTER	.00	5,295.00	5,300.00	5.00 99.9
001-0700-438-0227	WITNESS FEE	.00	.00	100.00	100.00 .0
001-0700-438-0228	INTERPRETER	.00	133.50	1,200.00	1,066.50 11.1
001-0700-438-0230	PUBLIC DEFENDER	.00	.00	1,000.00	1,000.00 .0
001-0700-438-0235	LEGAL FEES - PROSECUTOR	788.00	5,199.50	25,000.00	19,800.50 20.8
001-0700-438-0238	BOND REIMBURSEMENT	80.00	140.00	250.00	110.00 56.0
001-0700-438-0406	DUES/MEMBERSHIPS/SUBS	.00	40.00	100.00	60.00 40.0
001-0700-438-0499	SMALL TOOLS & SUPPLIES	.00	.00	50.00	50.00 .0
	TOTAL PUBLIC SAFETY/MUNICIPAL COURT	2,301.83	20,581.74	54,232.00	33,650.26 38.0
<u>PUBLIC WORKS ADMINISTRATION</u>					
001-0800-440-0101	PAYROLL	1,189.99	10,019.52	19,400.00	9,380.48 51.7
001-0800-440-0106	PAYROLL TAXES	94.48	795.62	2,080.00	1,284.38 38.3
001-0800-440-0107	RETIREMENT PLAN	59.49	500.92	1,040.00	539.08 48.2
001-0800-440-0109	INSURANCE	106.93	1,304.61	2,860.00	1,555.39 45.6
001-0800-440-0110	TRAINING/REGISTRATIONS	.00	405.00	1,000.00	595.00 40.5
001-0800-440-0112	TRAVEL/MEALS	.00	54.57	300.00	245.43 18.2
001-0800-440-0117	PUBLIC WORKS - MISC.	600.00	602.97	.00	( 602.97) .0
001-0800-440-0218	MOSQUITO CONTROL	.00	.00	5,300.00	5,300.00 .0
001-0800-440-0219	CONTRACT SERVICE/TRASH PICKUP	35,753.95	157,607.35	355,000.00	197,392.65 44.4
001-0800-440-0223	CLEAN-UP MONTH	1,258.45	1,258.45	2,500.00	1,241.55 50.3
001-0800-440-0230	CLOTHING ALLOWANCE	.00	690.43	1,350.00	659.57 51.1
001-0800-440-0236	ENGINEER FEES	.00	119.00	5,000.00	4,881.00 2.4
001-0800-440-0241	REPAIRS - BUILDING	537.50	537.50	400.00	( 137.50) 134.4
001-0800-440-0244	REPAIRS - VEHICLE	.00	.00	400.00	400.00 .0
001-0800-440-0251	CELL PHONE	78.04	513.33	1,200.00	686.67 42.8
001-0800-440-0276	EMPLOYEE RECOGNITION	.00	59.29	200.00	140.71 29.7
001-0800-440-0401	ADVERTISING	.00	.00	200.00	200.00 .0
001-0800-440-0404	WORKERS' COMP	1,703.21	8,516.68	16,075.00	7,558.32 53.0
001-0800-440-0405	INSURANCE/CIRSA	.00	9,918.66	12,844.00	2,925.34 77.2
001-0800-440-0406	DUES/MEMBERSHIPS/SUBS	.00	720.00	1,140.00	420.00 63.2
001-0800-440-0432	SUPPLIES-SAFETY	.00	894.06	1,000.00	105.94 89.4
001-0800-440-0435	VEHICLE - FUEL	28.70	144.42	400.00	255.58 36.1
001-0800-440-0601	CAPITAL/SHOP PURCHASE	.00	.00	5,000.00	5,000.00 .0
	TOTAL PUBLIC WORKS ADMINISTRATION	41,410.74	194,662.38	434,689.00	240,026.62 44.8

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/STREETS</u>					
001-0800-442-0101	3,567.17	26,702.36	80,200.00	53,497.64	33.3
001-0800-442-0106	255.00	1,924.22	7,500.00	5,575.78	25.7
001-0800-442-0107	175.42	961.55	3,900.00	2,938.45	24.7
001-0800-442-0109	1,325.85	9,679.81	25,480.00	15,800.19	38.0
001-0800-442-0110	.00	90.00	100.00	10.00	90.0
001-0800-442-0112	.00	.00	100.00	100.00	.0
001-0800-442-0242	496.60	649.23	2,500.00	1,850.77	26.0
001-0800-442-0243	.00	1,873.55	8,000.00	6,126.45	23.4
001-0800-442-0244	.00	1,266.95	4,000.00	2,733.05	31.7
001-0800-442-0245	.00	616.00	100,000.00	99,384.00	.6
001-0800-442-0249	.00	.00	5,000.00	5,000.00	.0
001-0800-442-0251	50.29	302.39	1,000.00	697.61	30.2
001-0800-442-0252	333.44	3,873.56	10,000.00	6,126.44	38.7
001-0800-442-0253	4,857.13	25,352.12	63,500.00	38,147.88	39.9
001-0800-442-0425	.00	719.93	1,500.00	780.07	48.0
001-0800-442-0427	101.66	1,476.16	4,000.00	2,523.84	36.9
001-0800-442-0435	230.29	2,961.63	6,000.00	3,038.37	49.4
001-0800-442-0499	.00	( 164.78)	750.00	914.78	( 22.0)
001-0800-442-0601	.00	14,178.00	30,000.00	15,822.00	47.3
001-0800-442-0608	.00	1,000.00	4,000.00	3,000.00	25.0
001-0800-442-0650	.00	.00	400.00	400.00	.0
001-0800-442-0653	.00	.00	75,000.00	75,000.00	.0
001-0800-442-0675	.00	.00	435,000.00	435,000.00	.0
<b>TOTAL PUBLIC WORKS/STREETS</b>	<b>11,392.85</b>	<b>93,462.68</b>	<b>867,930.00</b>	<b>774,467.32</b>	<b>10.8</b>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/PARKS</u>					
001-0800-443-0101	PAYROLL	2,950.41	18,066.14	75,980.00	57,913.86 23.8
001-0800-443-0106	PAYROLL TAXES	128.81	760.00	6,000.00	5,240.00 12.7
001-0800-443-0107	RETIREMENT PLAN	144.52	888.31	4,992.00	4,103.69 17.8
001-0800-443-0109	INSURANCE	1,257.64	6,823.41	23,400.00	16,576.59 29.2
001-0800-443-0110	TRAINING/REGISTRATIONS	.00	.00	100.00	100.00 .0
001-0800-443-0112	TRAVEL/MEALS	.00	.00	100.00	100.00 .0
001-0800-443-0214	CONTRACT SERVICE	1,095.00	4,900.00	7,900.00	3,000.00 62.0
001-0800-443-0240	REPAIRS - GAZEBO & SHELTERS	106.02	106.02	200.00	93.98 53.0
001-0800-443-0241	REPAIRS - TENNIS COURT	.00	.00	100.00	100.00 .0
001-0800-443-0242	REPAIRS - BASKETBALL COURT	.00	.00	100.00	100.00 .0
001-0800-443-0244	REPAIRS - VEHICLE	.00	.00	1,500.00	1,500.00 .0
001-0800-443-0246	REPAIRS & MAINT-PARKS/CEMETERY	5,004.31	6,503.58	8,500.00	1,996.42 76.5
001-0800-443-0247	WEED CONTROL	.00	.00	1,500.00	1,500.00 .0
001-0800-443-0248	EQUIPMENT MAINTENANCE	1,160.39	2,446.50	2,500.00	53.50 97.9
001-0800-443-0251	CELL PHONE	123.36	741.66	1,200.00	458.34 61.8
001-0800-443-0252	UTILITIES	247.30	996.18	3,500.00	2,503.82 28.5
001-0800-443-0270	TOWN CENTER	504.72	1,297.72	11,000.00	9,702.28 11.8
001-0800-443-0425	SUPPLIES - OPERATING	.00	1,137.31	3,000.00	1,862.69 37.9
001-0800-443-0435	VEHICLE - FUEL	228.01	822.66	4,000.00	3,177.34 20.6
001-0800-443-0499	SMALL TOOLS & SUPPLIES	416.75	416.75	2,000.00	1,583.25 20.8
001-0800-443-0601	CAPITAL/CASH PURCHASES	2,340.37	9,195.66	30,000.00	20,804.34 30.7
001-0800-443-0610	PATH CONSTRUCTION AND MAINT.	.00	.00	10,000.00	10,000.00 .0
	TOTAL PUBLIC WORKS/PARKS	15,707.61	55,101.90	197,572.00	142,470.10 27.9
<u>VEHICLE MAINTENANCE</u>					
001-0800-444-0101	PAYROLL	1,531.98	12,074.66	23,970.00	11,895.34 50.4
001-0800-444-0106	PAYROLL TAXES	124.77	926.18	2,000.00	1,073.82 46.3
001-0800-444-0107	RETIREMENT PLAN	76.60	600.35	1,404.00	803.65 42.8
001-0800-444-0109	INSURANCE	170.00	3,590.62	8,216.00	4,625.38 43.7
001-0800-444-0214	CONTRACT SERVICE	55.00	1,255.50	1,500.00	244.50 83.7
001-0800-444-0241	SHOP BUILDING REPAIRS	.00	239.97	2,000.00	1,760.03 12.0
001-0800-444-0244	REPAIRS - VEHICLE	.00	238.99	2,000.00	1,761.01 12.0
001-0800-444-0251	CELL PHONE	42.06	252.72	400.00	147.28 63.2
001-0800-444-0425	SUPPLIES - OPERATING	93.98	855.92	3,000.00	2,144.08 28.5
001-0800-444-0435	VEHICLE - FUEL	121.53	615.91	3,000.00	2,384.09 20.5
001-0800-444-0499	SMALL TOOLS & SUPPLIES	150.53	523.64	1,500.00	976.36 34.9
001-0800-444-0640	SHOP EQUIPMENT	.00	60.46	1,000.00	939.54 6.1
	TOTAL VEHICLE MAINTENANCE	2,366.45	21,234.92	49,990.00	28,755.08 42.5

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SPECIAL EVENTS</u>					
001-0900-450-0103	PAYROLL - PARTTIME	1,330.74	7,766.18	16,090.00	8,323.82 48.3
001-0900-450-0106	PAYROLL TAXES	105.72	616.99	1,400.00	783.01 44.1
001-0900-450-0107	RETIREMENT PLAN	31.34	203.53	1,092.00	888.47 18.6
001-0900-450-0109	INSURANCE	178.23	898.28	5,200.00	4,301.72 17.3
001-0900-450-0110	TRAINING/REGISTRATIONS	.00	819.76	250.00	( 569.76) 327.9
001-0900-450-0112	TRAVEL	.00	.00	100.00	100.00 .0
001-0900-450-0214	CONTRACT SERVICE	( 30.00)	129.75	2,000.00	1,870.25 6.5
001-0900-450-0240	REPAIRS - GENERAL	.00	.00	600.00	600.00 .0
001-0900-450-0251	CELL PHONE	42.06	252.72	500.00	247.28 50.5
001-0900-450-0404	WORKERS' COMP	341.45	1,707.37	3,225.00	1,517.63 52.9
001-0900-450-0405	INSURANCE/CIRSA	.00	990.19	882.00	( 108.19) 112.3
001-0900-450-0406	DUES/MEMBERSHIPS/SUBS	.00	363.00	.00	( 363.00) .0
001-0900-450-0413	SUMMER BROCHURES	.00	.00	900.00	900.00 .0
001-0900-450-0425	SUPPLIES - OPERATING	.00	301.10	12,000.00	11,698.90 2.5
001-0900-450-0435	VEHICLE - FUEL	.00	.00	300.00	300.00 .0
001-0900-450-0437	COMMUNITY/CONCERT EVENTS	.00	3,800.00	24,000.00	20,200.00 15.8
001-0900-450-0438	ADVERTISING	.00	.00	12,000.00	12,000.00 .0
001-0900-450-0439	HOSPITALITY	.00	.00	2,000.00	2,000.00 .0
001-0900-450-0445	RECREATION ACTIVITY EXPENSE	.00	353.95	3,000.00	2,646.05 11.8
001-0900-450-0499	EQUIPMENT	.00	.00	3,000.00	3,000.00 .0
	TOTAL COMMUNITY SPECIAL EVENTS	1,999.54	18,202.82	88,539.00	70,336.18 20.6
<u>TOWN ATTORNEY</u>					
001-1000-460-0214	CONTRACT SERVICE	5,992.00	28,219.80	46,500.00	18,280.20 60.7
	TOTAL TOWN ATTORNEY	5,992.00	28,219.80	46,500.00	18,280.20 60.7
<u>P &amp; Z COMMISSION</u>					
001-1100-470-0101	PAYROLL	250.00	1,800.00	3,600.00	1,800.00 50.0
001-1100-470-0106	PAYROLL TAXES	19.90	143.28	300.00	156.72 47.8
001-1100-470-0110	TRAINING/REGISTRATIONS	.00	48.11	300.00	251.89 16.0
001-1100-470-0425	SUPPLIES - OPERATING	.00	.00	200.00	200.00 .0
	TOTAL P & Z COMMISSION	269.90	1,991.39	4,400.00	2,408.61 45.3

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
001-1200-480-0101	704.00	3,696.00	8,400.00	4,704.00	44.0
001-1200-480-0106	56.00	293.92	1,092.00	798.08	26.9
001-1200-480-0107	.00	.00	420.00	420.00	.0
001-1200-480-0109	171.10	855.50	.00	( 855.50)	.0
001-1200-480-0110	.00	325.00	450.00	125.00	72.2
001-1200-480-0112	.00	6.36	300.00	293.64	2.1
001-1200-480-0214	.00	.00	1,150.00	1,150.00	.0
001-1200-480-0235	.00	.00	200.00	200.00	.0
001-1200-480-0244	.00	.00	250.00	250.00	.0
001-1200-480-0251	.00	.00	150.00	150.00	.0
001-1200-480-0260	.00	.00	150.00	150.00	.0
001-1200-480-0401	.00	.00	100.00	100.00	.0
001-1200-480-0404	.00	.00	1,049.00	1,049.00	.0
001-1200-480-0405	.00	990.19	1,200.00	209.81	82.5
001-1200-480-0406	.00	.00	200.00	200.00	.0
001-1200-480-0422	.00	.00	1,180.00	1,180.00	.0
001-1200-480-0425	.00	4.10	200.00	195.90	2.1
001-1200-480-0430	.00	.00	2,850.00	2,850.00	.0
001-1200-480-0445	.00	.00	500.00	500.00	.0
001-1200-480-0480	.00	32.06	1,100.00	1,067.94	2.9
001-1200-480-0485	.00	.00	60.00	60.00	.0
001-1200-480-0490	.00	.00	400.00	400.00	.0
<b>TOTAL RECREATION</b>	<b>931.10</b>	<b>6,203.13</b>	<b>21,401.00</b>	<b>15,197.87</b>	<b>29.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>193,434.99</b>	<b>1,143,466.30</b>	<b>3,195,377.56</b>	<b>2,051,911.26</b>	<b>35.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>35,665.07</b>	<b>340,385.14</b>	<b>( 61,191.56)</b>	<b>( 401,576.70)</b>	<b>556.3</b>

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

CONSERVATION TRUST FUND

ASSETS

003-0000-100-0100	CASH - COMBINED FUND	(	46,156.78)	
003-0000-100-0117	MONEY MARKET/LOTTERY		147,802.59	
	TOTAL ASSETS			<u>101,645.81</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
003-0000-240-0101	FUND BALANCE		87,469.26	
	REVENUE OVER EXPENDITURES - YTD		14,176.55	
	BALANCE - CURRENT DATE		101,645.81	
	TOTAL FUND EQUITY			<u>101,645.81</u>
	TOTAL LIABILITIES AND EQUITY			<u>101,645.81</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

CONSERVATION TRUST FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>INTERGOVERNMENTAL REVENUE</u>					
003-0000-300-0206 STATE LOTTERY	7,848.73	15,627.71	29,000.00	13,372.29	53.9
TOTAL INTERGOVERNMENTAL REVENUE	7,848.73	15,627.71	29,000.00	13,372.29	53.9
<u>GRANTS/CONTRIBUTIONS</u>					
003-0000-300-0606 DONATIONS	.00	.00	5,000.00	5,000.00	.0
TOTAL GRANTS/CONTRIBUTIONS	.00	.00	5,000.00	5,000.00	.0
<u>MISCELLANEOUS</u>					
003-0000-300-0801 INTEREST	13.00	137.72	500.00	362.28	27.5
TOTAL MISCELLANEOUS	13.00	137.72	500.00	362.28	27.5
TOTAL FUND REVENUE	7,861.73	15,765.43	34,500.00	18,734.57	45.7

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

CONSERVATION TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONSERVATION TRUST</u>						
003-0000-460-0611	PROJECTS	.00	1,588.88	30,000.00	28,411.12	5.3
	TOTAL CONSERVATION TRUST	.00	1,588.88	30,000.00	28,411.12	5.3
	TOTAL FUND EXPENDITURES	.00	1,588.88	30,000.00	28,411.12	5.3
	NET REVENUE OVER EXPENDITURES	<u>7,861.73</u>	<u>14,176.55</u>	<u>4,500.00</u>	<u>( 9,676.55)</u>	<u>315.0</u>

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

WATER & WASTEWATER FUND

ASSETS

005-0000-100-0100	CASH - COMBINED FUND	1,477,682.83	
005-0000-100-0112	ABN W / WWW	101,191.00	
005-0000-100-0114	CASH IN BANK - COLO TRUST	808,086.33	
005-0000-100-0123	REVENUE STABILIZATION / WW B	27,000.00	
005-0000-100-0124	RESERVE ACCT / WW BOND	1,720.30	
005-0000-100-0201	ACCOUNTS RECEIVABLE	203,689.17	
005-0000-100-0501	ACCOUNTS REC - EDRF	131,853.47	
005-0000-100-0750	INVENTORY - WATER METERS	11,249.72	
005-0000-100-0801	LAND	32,077.92	
005-0000-100-0803	LAND/NEW WW PLANT	152,914.57	
005-0000-100-0807	WATER PLANT	2,969,892.69	
005-0000-100-0808	SEWER PLANT	5,145,537.64	
005-0000-100-0809	DISTRIBUTION SYSTEM	4,468,524.85	
005-0000-100-0812	MACHINERY & EQUIPMENT	105,301.93	
005-0000-100-0813	COMPUTER EQUIPMENT	32,675.00	
005-0000-100-0814	OFFICE EQUIPMENT	25,520.24	
005-0000-100-0817	WATER RIGHTS	362,745.00	
005-0000-100-0822	ACCUM DEPRECIATION	( 4,301,296.30)	
	TOTAL ASSETS		<u>11,756,366.36</u>

LIABILITIES AND EQUITY

LIABILITIES

005-0000-200-0101	ACCOUNTS PAYABLE	( 705.00)	
005-0000-200-0200	PAYROLL PAYABLES ALLOCATION	17,739.07	
005-0000-200-0400	MESA VIEW UPPER PRES. TANK	386.88	
005-0000-200-0550	ACCRUED LIABILITY/VACATION	8,958.44	
005-0000-200-0575	LAFARGE - HYDRANT DEPOSIT	1,000.00	
005-0000-200-0601	DEFERRED REVENUE	4,000.00	
005-0000-200-0650	LEASE PAYABLE	4,751.00	
005-0000-200-0801	ACCRUED INTEREST PAYABLE	11,866.67	
005-0000-200-0804	SERIES 2011 BONDS PAYABLE	3,560,000.03	
005-0000-200-0807	HOLIDAY INN - DEPOSIT	500.00	
	TOTAL LIABILITIES		3,608,497.09

FUND EQUITY

005-0000-250-0115	DONATED CAPITAL	148,000.00	
	UNAPPROPRIATED FUND BALANCE:		
005-0000-245-0101	RETAINED EARNINGS	2,325,925.41	
005-0000-245-0105	CONTRIB IN AID OF CONST	5,471,611.30	
	REVENUE OVER EXPENDITURES - YTD	202,332.56	
	BALANCE - CURRENT DATE		<u>7,999,869.27</u>
	TOTAL FUND EQUITY		8,147,869.27

TOWN OF SILT  
BALANCE SHEET  
JUNE 30, 2020

WATER & WASTEWATER FUND

TOTAL LIABILITIES AND EQUITY

---

11,756,366.36

---

---

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
005-0000-300-0410	72,277.14	393,363.24	790,000.00	396,636.76	49.8
005-0000-300-0412	83,984.24	490,512.15	950,000.00	459,487.85	51.6
005-0000-300-0415	431.64	2,588.85	400.00	( 2,188.85)	647.2
005-0000-300-0420	135.00	560.00	1,000.00	440.00	56.0
005-0000-300-0421	.00	773.76	1,500.00	726.24	51.6
TOTAL CHARGES FOR SERVICES	156,828.02	887,798.00	1,742,900.00	855,102.00	50.9
<u>GRANTS/CONTRIBUTIONS</u>					
005-0000-300-0603	.00	.00	940,535.00	940,535.00	.0
TOTAL GRANTS/CONTRIBUTIONS	.00	.00	940,535.00	940,535.00	.0
<u>MISCELLANEOUS</u>					
005-0000-300-0801	340.23	5,042.65	20,000.00	14,957.35	25.2
005-0000-300-0812	.00	2,711.56	7,000.00	4,288.44	38.7
005-0000-300-0814	591.60	2,958.88	4,000.00	1,041.12	74.0
005-0000-300-0825	.00	3,000.00	6,000.00	3,000.00	50.0
TOTAL MISCELLANEOUS	931.83	13,713.09	37,000.00	23,286.91	37.1
<u>TRANSFERS FROM OTHER FUNDS</u>					
005-0000-300-0902	.00	3,983.32	590,000.00	586,016.68	.7
TOTAL TRANSFERS FROM OTHER FUNDS	.00	3,983.32	590,000.00	586,016.68	.7
<u>WATER/WASTEWATER FEES</u>					
005-0000-300-1008	8,607.65	36,789.21	65,000.00	28,210.79	56.6
005-0000-300-1009	.00	1,723.60	7,000.00	5,276.40	24.6
005-0000-300-1010	.00	29,179.91	110,000.00	80,820.09	26.5
005-0000-300-1011	.00	3,501.59	.00	( 3,501.59)	.0
005-0000-300-1012	.00	29,179.91	110,000.00	80,820.09	26.5
005-0000-300-1015	.00	395.63	1,000.00	604.37	39.6
005-0000-300-1018	.00	593.19	1,500.00	906.81	39.6
TOTAL WATER/WASTEWATER FEES	8,607.65	101,363.04	294,500.00	193,136.96	34.4
TOTAL FUND REVENUE	166,367.50	1,006,857.45	3,604,935.00	2,598,077.55	27.9

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
005-0000-470-0101	21,776.58	148,808.16	275,805.00	126,996.84	54.0
005-0000-470-0106	1,671.01	11,394.80	25,000.00	13,605.20	45.6
005-0000-470-0107	1,083.49	7,066.20	15,548.00	8,481.80	45.5
005-0000-470-0109	4,746.68	34,480.98	71,240.00	36,759.02	48.4
005-0000-470-0110	.00	220.00	1,500.00	1,280.00	14.7
005-0000-470-0112	.00	159.45	500.00	340.55	31.9
005-0000-470-0201	.00	.00	3,500.00	3,500.00	.0
005-0000-470-0202	.00	.00	50.00	50.00	.0
005-0000-470-0214	333.34	2,574.04	7,750.00	5,175.96	33.2
005-0000-470-0235	.00	871.10	1,000.00	128.90	87.1
005-0000-470-0236	7,751.00	9,628.50	2,000.00	( 7,628.50)	481.4
005-0000-470-0239	.00	.00	3,500.00	3,500.00	.0
005-0000-470-0244	43.15	43.15	1,500.00	1,456.85	2.9
005-0000-470-0251	174.96	1,007.74	3,900.00	2,892.26	25.8
005-0000-470-0260	735.00	2,940.00	6,900.00	3,960.00	42.6
005-0000-470-0267	.00	52,572.10	126,173.00	73,600.90	41.7
005-0000-470-0370	.00	.00	960.00	960.00	.0
005-0000-470-0401	.00	.00	250.00	250.00	.0
005-0000-470-0403	13.00	65.00	300.00	235.00	21.7
005-0000-470-0404	1,767.48	9,838.06	16,685.00	6,846.94	59.0
005-0000-470-0405	.00	53,470.02	20,289.00	( 33,181.02)	263.5
005-0000-470-0406	.00	.00	350.00	350.00	.0
005-0000-470-0407	.00	.00	100.00	100.00	.0
005-0000-470-0425	200.00	2,274.87	2,000.00	( 274.87)	113.7
005-0000-470-0435	400.34	2,433.74	5,000.00	2,566.26	48.7
005-0000-470-0451	.00	.00	100.00	100.00	.0
005-0000-470-0499	22.60	22.60	750.00	727.40	3.0
005-0000-470-0601	.00	1,233.89	5,000.00	3,766.11	24.7
005-0000-470-0814	431.56	2,543.43	3,500.00	956.57	72.7
TOTAL ADMINISTRATION	41,150.19	343,647.83	601,150.00	257,502.17	57.2

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
005-0000-472-0101	PAYROLL	9,425.95	64,791.10	108,155.00	43,363.90 59.9
005-0000-472-0106	PAYROLL TAXES	706.77	4,891.31	9,000.00	4,108.69 54.4
005-0000-472-0107	RETIREMENT PLAN	464.18	2,910.71	5,304.00	2,393.29 54.9
005-0000-472-0109	INSURANCE	3,454.19	22,275.01	26,312.00	4,036.99 84.7
005-0000-472-0110	TRAINING/REGISTRATIONS	.00	.00	1,500.00	1,500.00 .0
005-0000-472-0214	CONTRACT SERVICE	132.00	1,048.60	2,000.00	951.40 52.4
005-0000-472-0230	TESTING & PERMITS	117.55	2,052.76	4,000.00	1,947.24 51.3
005-0000-472-0235	LEGAL FEES	.00	2,461.00	1,000.00	( 1,461.00) 246.1
005-0000-472-0236	ENGINEER FEES	476.00	5,069.10	3,000.00	( 2,069.10) 169.0
005-0000-472-0241	RPRS & MAINT/WATER PLANT	14,105.45	82,369.71	50,000.00	( 32,369.71) 164.7
005-0000-472-0246	RPRS & MAINT/DIST SYSTEM	706.94	12,584.21	80,000.00	67,415.79 15.7
005-0000-472-0247	RPRS & MAINT/BULK WATER	43.32	1,886.60	6,000.00	4,113.40 31.4
005-0000-472-0250	TELEPHONE EXPENSE	249.18	1,497.63	1,358.00	( 139.63) 110.3
005-0000-472-0252	UTILITIES	3,948.06	29,028.60	54,000.00	24,971.40 53.8
005-0000-472-0406	DUES/MEMBERSHIPS/SUBS	.00	1,075.00	1,075.00	.00 100.0
005-0000-472-0416	SUPPLIES - MAINT/DISTRIB	.00	.00	1,000.00	1,000.00 .0
005-0000-472-0417	SUPPLIES - OPERATING/DIST SYS	127.72	1,951.83	15,000.00	13,048.17 13.0
005-0000-472-0418	SUPPLIES - OPER/WATER PLANT	.00	.00	1,500.00	1,500.00 .0
005-0000-472-0419	SUPPLIES - METER SUPPLIES	.00	.00	20,000.00	20,000.00 .0
005-0000-472-0432	SUPPLIES - LAB	.00	.00	2,000.00	2,000.00 .0
005-0000-472-0437	CHEMICALS - TREATMENT PLANT	7,459.81	18,137.95	26,000.00	7,862.05 69.8
005-0000-472-0498	SMALL TOOLS & SUPPLIES/LAB	.00	.00	500.00	500.00 .0
005-0000-472-0499	SMALL TOOLS & SUPPLIES	.00	283.08	1,000.00	716.92 28.3
005-0000-472-0601	CAPITAL/CASH PURCHASES	110.23	3,484.59	627,500.00	624,015.41 .6
005-0000-472-0614	CAPITAL/DISTRIBUTION SYS	.00	1,011.50	333,500.00	332,488.50 .3
005-0000-472-3001	DEBT SERVICE - PRINCIPAL	.00	.00	195,900.00	195,900.00 .0
005-0000-472-3010	DEBT SERVICE - INTEREST	.00	16,921.24	37,192.00	20,270.76 45.5
	<b>TOTAL WATER OPERATIONS</b>	<b>41,527.35</b>	<b>275,731.53</b>	<b>1,613,796.00</b>	<b>1,338,064.47 17.1</b>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>WASTEWATER OPERATIONS</u>						
005-0000-474-0101	PAYROLL	8,509.95	53,619.61	108,155.00	54,535.39	49.6
005-0000-474-0106	PAYROLL TAXES	638.00	4,047.84	9,000.00	4,952.16	45.0
005-0000-474-0107	RETIREMENT PLAN	418.38	2,361.50	5,304.00	2,942.50	44.5
005-0000-474-0109	INSURANCE	3,454.17	18,663.67	26,312.00	7,648.33	70.9
005-0000-474-0110	TRAINING/REGISTRATIONS	.00	.00	1,500.00	1,500.00	.0
005-0000-474-0112	TRAVEL/MEALS	.00	.00	500.00	500.00	.0
005-0000-474-0214	CONTRACT SERVICE	235.42	948.06	1,000.00	51.94	94.8
005-0000-474-0230	TESTING & PERMITS	1,042.69	1,230.94	3,000.00	1,769.06	41.0
005-0000-474-0236	ENGINEER FEES	.00	.00	100.00	100.00	.0
005-0000-474-0241	REPAIRS & MAINTENANCE/WWTP	551.37	10,728.67	30,000.00	19,271.33	35.8
005-0000-474-0246	REPAIRS & MAINT/COLLECTION SYS	2,020.00	3,721.54	15,000.00	11,278.46	24.8
005-0000-474-0249	EQUIPMENT RENTAL	.00	.00	200.00	200.00	.0
005-0000-474-0250	TELEPHONE EXPENSE	184.85	1,111.08	2,200.00	1,088.92	50.5
005-0000-474-0252	UTILITIES	3,162.84	17,775.95	45,000.00	27,224.05	39.5
005-0000-474-0299	SLUDGE REMOVAL	5,572.98	26,452.30	40,000.00	13,547.70	66.1
005-0000-474-0415	SUPPLIES - MAINT./COLLECTION	.00	.00	250.00	250.00	.0
005-0000-474-0419	SUPPLIES - OPER/WWTP	35.11	156.83	1,000.00	843.17	15.7
005-0000-474-0432	SUPPLIES - LAB	.00	.00	3,500.00	3,500.00	.0
005-0000-474-0438	CHEMICALS - WW TREATMENT PLANT	.00	1,136.44	8,000.00	6,863.56	14.2
005-0000-474-0450	MISCELLANEOUS	2,811.93	6,519.86	1,500.00	( 5,019.86)	434.7
005-0000-474-0498	SMALL TOOLS & SUPPLIES/LAB	.00	.00	1,500.00	1,500.00	.0
005-0000-474-0601	CAPITAL/CASH PURCHASES	.00	19,750.00	535,700.00	515,950.00	3.7
005-0000-474-0627	WETLANDS	.00	.00	100.00	100.00	.0
005-0000-474-3001	DEBT SERVICE - PRINCIPAL	.00	.00	195,900.00	195,900.00	.0
005-0000-474-3010	DEBT SERVICE - INTEREST	.00	16,921.24	37,192.00	20,270.76	45.5
	TOTAL WASTEWATER OPERATIONS	28,637.69	185,145.53	1,071,913.00	886,767.47	17.3
	TOTAL FUND EXPENDITURES	111,315.23	804,524.89	3,286,859.00	2,482,334.11	24.5
	NET REVENUE OVER EXPENDITURES	55,052.27	202,332.56	318,076.00	115,743.44	63.6

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

IRRIGATION FUND

ASSETS

006-0000-100-0100	CASH - COMBINED FUND	510,339.54	
006-0000-100-0201	ACCOUNTS RECEIVABLE	25,824.93	
006-0000-100-0802	IRRIGATION SYSTEM	1,329,256.99	
006-0000-100-0803	EQUIPMENT	30,474.83	
006-0000-100-0817	SHARES/CACTUS VALLEY DITCH	29,175.94	
006-0000-100-0821	ACCUM DERPRECIATION	( 917,238.08)	
	TOTAL ASSETS		<u>1,007,834.15</u>

LIABILITIES AND EQUITY

LIABILITIES

006-0000-200-0200	PAYROLL PAYABLES ALLOCATION	4,550.35	
006-0000-200-0650	LEASE PAYABLE	4,751.00	
	TOTAL LIABILITIES		<u>9,301.35</u>

FUND EQUITY

006-0000-250-0110	RESERVE/DEBT REPAYMENT	280,511.72	
006-0000-250-0115	DONATED CAPITAL	124,765.54	
	UNAPPROPRIATED FUND BALANCE:		
006-0000-245-0101	RETAINED EARNINGS	598,972.91	
	REVENUE OVER EXPENDITURES - YTD	( 5,717.37)	
	BALANCE - CURRENT DATE	593,255.54	
	TOTAL FUND EQUITY		<u>998,532.80</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,007,834.15</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

IRRIGATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GRANTS/CONTRIBUTIONS</u>					
006-0000-300-0603 MISC. GRANTS	.00	.00	65,000.00	65,000.00	.0
TOTAL GRANTS/CONTRIBUTIONS	.00	.00	65,000.00	65,000.00	.0
<u>IRRIGATION FEES</u>					
006-0000-300-1014 IRRIGATION FEES	19,905.51	119,665.83	236,000.00	116,334.17	50.7
006-0000-300-1017 IRRIGATION TAP FEES	.00	.00	10,000.00	10,000.00	.0
TOTAL IRRIGATION FEES	19,905.51	119,665.83	246,000.00	126,334.17	48.6
TOTAL FUND REVENUE	19,905.51	119,665.83	311,000.00	191,334.17	38.5

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

IRRIGATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>IRRIGATION</u>					
006-0000-480-0101	8,567.07	60,143.70	119,170.00	59,026.30	50.5
006-0000-480-0106	662.40	4,623.81	10,000.00	5,376.19	46.2
006-0000-480-0107	365.70	2,424.72	6,136.00	3,711.28	39.5
006-0000-480-0109	1,530.68	12,102.12	28,132.00	16,029.88	43.0
006-0000-480-0201	.00	.00	3,500.00	3,500.00	.0
006-0000-480-0214	.00	.00	3,250.00	3,250.00	.0
006-0000-480-0235	.00	.00	100.00	100.00	.0
006-0000-480-0241	2,096.86	3,639.69	15,000.00	11,360.31	24.3
006-0000-480-0244	.00	25.48	1,000.00	974.52	2.6
006-0000-480-0251	59.89	359.99	850.00	490.01	42.4
006-0000-480-0252	1,909.19	3,224.02	20,000.00	16,775.98	16.1
006-0000-480-0260	200.00	800.00	1,100.00	300.00	72.7
006-0000-480-0268	.00	4,535.40	10,885.00	6,349.60	41.7
006-0000-480-0404	588.89	2,944.67	5,560.00	2,615.33	53.0
006-0000-480-0405	.00	8,144.42	11,468.00	3,323.58	71.0
006-0000-480-0407	.00	6,969.40	8,000.00	1,030.60	87.1
006-0000-480-0435	.00	140.57	1,500.00	1,359.43	9.4
006-0000-480-0499	25.00	299.16	1,000.00	700.84	29.9
006-0000-480-0601	.00	1,000.00	.00	( 1,000.00)	.0
006-0000-480-0615	5,065.00	13,206.05	35,000.00	21,793.95	37.7
006-0000-480-0616	.00	.00	5,000.00	5,000.00	.0
006-0000-480-0808	.00	800.00	800.00	.00	100.0
TOTAL IRRIGATION	<u>21,070.68</u>	<u>125,383.20</u>	<u>287,451.00</u>	<u>162,067.80</u>	<u>43.6</u>
TOTAL FUND EXPENDITURES	<u>21,070.68</u>	<u>125,383.20</u>	<u>287,451.00</u>	<u>162,067.80</u>	<u>43.6</u>
NET REVENUE OVER EXPENDITURES	<u>( 1,165.17)</u>	<u>( 5,717.37)</u>	<u>23,549.00</u>	<u>29,266.37</u>	<u>( 24.3)</u>

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

VICTIM ASSISTANCE FUND

ASSETS

008-0000-100-0100	CASH - COMBINED FUND		56,238.99	
	TOTAL ASSETS			<u>56,238.99</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
008-0000-240-0101	FUND BALANCE	55,690.59		
	REVENUE OVER EXPENDITURES - YTD	<u>548.40</u>		
	BALANCE - CURRENT DATE		<u>56,238.99</u>	
	TOTAL FUND EQUITY			<u>56,238.99</u>
	TOTAL LIABILITIES AND EQUITY			<u>56,238.99</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

VICTIM ASSISTANCE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FINES</u>						
008-0000-300-0501	VICTIM ASSISTANCE FINES	461.30	2,078.40	8,000.00	5,921.60	26.0
	TOTAL FINES	461.30	2,078.40	8,000.00	5,921.60	26.0
	TOTAL FUND REVENUE	461.30	2,078.40	8,000.00	5,921.60	26.0

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

VICTIM ASSISTANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
008-0000-492-0425 SUPPLIES	.00	.00	1,000.00	1,000.00	.0
008-0000-492-0613 VICTIM ASSISTANCE	.00	1,530.00	10,000.00	8,470.00	15.3
TOTAL EXP PROGRAM 492	.00	1,530.00	11,000.00	9,470.00	13.9
TOTAL FUND EXPENDITURES	.00	1,530.00	11,000.00	9,470.00	13.9
NET REVENUE OVER EXPENDITURES	461.30	548.40	( 3,000.00)	( 3,548.40)	18.3

TOWN OF SILT  
BALANCE SHEET  
JUNE 30, 2020

BEAUTIFICATION FUND

ASSETS

009-0000-100-0100	CASH - COMBINED FUND	246,367.18	
009-0000-100-0105	CASH IN BANK - MONEY MKT	17,079.96	
	TOTAL ASSETS		<u>263,447.14</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
009-0000-240-0101	FUND BALANCE	260,664.71	
	REVENUE OVER EXPENDITURES - YTD	2,782.43	
	BALANCE - CURRENT DATE		<u>263,447.14</u>
	TOTAL FUND EQUITY		<u>263,447.14</u>
	TOTAL LIABILITIES AND EQUITY		<u>263,447.14</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

BEAUTIFICATION FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>SOURCE 01</u>					
009-0000-300-0111	LODGING TAX	4,194.54	12,547.40	45,000.00	32,452.60	27.9
	TOTAL SOURCE 01	4,194.54	12,547.40	45,000.00	32,452.60	27.9
	<u>SOURCE 06</u>					
009-0000-300-0610	DONATIONS	.00	.00	1,500.00	1,500.00	.0
	TOTAL SOURCE 06	.00	.00	1,500.00	1,500.00	.0
	<u>MISCELLANEOUS</u>					
009-0000-300-0801	INTEREST INCOME	2.99	17.02	25.00	7.98	68.1
	TOTAL MISCELLANEOUS	2.99	17.02	25.00	7.98	68.1
	TOTAL FUND REVENUE	4,197.53	12,564.42	46,525.00	33,960.58	27.0

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

BEAUTIFICATION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
009-0000-492-0613 PROJECTS	1,046.70	9,781.99	190,500.00	180,718.01	5.1
TOTAL EXP PROGRAM 492	<u>1,046.70</u>	<u>9,781.99</u>	<u>190,500.00</u>	<u>180,718.01</u>	<u>5.1</u>
TOTAL FUND EXPENDITURES	<u>1,046.70</u>	<u>9,781.99</u>	<u>190,500.00</u>	<u>180,718.01</u>	<u>5.1</u>
NET REVENUE OVER EXPENDITURES	<u><u>3,150.83</u></u>	<u><u>2,782.43</u></u>	<u><u>( 143,975.00)</u></u>	<u><u>( 146,757.43)</u></u>	<u><u>1.9</u></u>

TOWN OF SILT  
BALANCE SHEET  
JUNE 30, 2020

PARK IMPACT FEE FUND

ASSETS

012-0000-100-0100	CASH - COMBINED FUND	30,494.09	
012-0000-100-0105	CASH IN BANK - MONEY MKT	25,868.41	
	TOTAL ASSETS		<u>56,362.50</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
012-0000-240-0101	FUND BALANCE	50,068.63	
	REVENUE OVER EXPENDITURES - YTD	6,293.87	
	BALANCE - CURRENT DATE	56,362.50	
	TOTAL FUND EQUITY		<u>56,362.50</u>
	TOTAL LIABILITIES AND EQUITY		<u>56,362.50</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

PARK IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>FEEES</u>					
012-0000-300-0319	PARK IMPACT FEES	.00	6,268.08	12,000.00	5,731.92	52.2
	TOTAL FEES	.00	6,268.08	12,000.00	5,731.92	52.2
	<u>MISCELLANEOUS</u>					
012-0000-300-0801	INTEREST	4.54	25.79	50.00	24.21	51.6
	TOTAL MISCELLANEOUS	4.54	25.79	50.00	24.21	51.6
	TOTAL FUND REVENUE	4.54	6,293.87	12,050.00	5,756.13	52.2

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

PARK IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>PARK IMPACT FEE</u>						
012-0000-492-0611	PROJECTS	.00	.00	10,000.00	10,000.00	.0
	TOTAL PARK IMPACT FEE	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	NET REVENUE OVER EXPENDITURES	<u>4.54</u>	<u>6,293.87</u>	<u>2,050.00</u>	<u>( 4,243.87)</u>	<u>307.0</u>

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

CONSTRUCTION IMPACT FEE FUND

ASSETS

013-0000-100-0100	CASH - COMBINED FUND		52,683.25	
	TOTAL ASSETS			52,683.25

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
013-0000-240-0101	FUND BALANCE	48,138.23		
	REVENUE OVER EXPENDITURES - YTD	4,545.02		
	BALANCE - CURRENT DATE		52,683.25	
	TOTAL FUND EQUITY			52,683.25
	TOTAL LIABILITIES AND EQUITY			52,683.25

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

CONSTRUCTION IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FEEES</u>						
013-0000-300-0375	IMPACT FEE	.00	4,545.02	9,000.00	4,454.98	50.5
	TOTAL FEES	.00	4,545.02	9,000.00	4,454.98	50.5
	TOTAL FUND REVENUE	.00	4,545.02	9,000.00	4,454.98	50.5

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

CONSTRUCTION IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONSTRUCTION IMPACT FEE</u>						
013-0000-492-0611	PROJECTS	.00	.00	30,000.00	30,000.00	.0
	TOTAL CONSTRUCTION IMPACT FEE	.00	.00	30,000.00	30,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	30,000.00	30,000.00	.0
	NET REVENUE OVER EXPENDITURES	.00	4,545.02	( 21,000.00)	( 25,545.02)	21.6

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

SILT HOUSING AUTHORITY

ASSETS

015-0000-100-0100	CASH - COMBINED FUND	( 527,026.60)	
015-0000-100-0105	CASH IN BANK - MONEY MARKET	579,024.92	
015-0000-100-0114	CASH IN BANK - COLO TRUST	118,118.98	
015-0000-100-0801	LAND	154,120.00	
015-0000-100-0805	BUILDINGS	1,368,907.41	
015-0000-100-0810	EQUIPMENT	26,198.63	
015-0000-100-0820	ACCUM DEPRECIATION	( 743,858.45)	
	TOTAL ASSETS		<u>975,484.89</u>

LIABILITIES AND EQUITY

LIABILITIES

015-0000-200-0200	PAYROLL PAYABLES ALLOCATION	1,158.04	
015-0000-200-0407	GARCO HOUSING MAINTENANCE FUND	24,392.56	
	TOTAL LIABILITIES		25,550.60

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
015-0000-245-0101	RETAINED EARNINGS	( 129,039.43)	
015-0000-245-0105	CONTRIB IN AID OF CONST	1,041,815.60	
	REVENUE OVER EXPENDITURES - YTD	37,158.12	
	BALANCE - CURRENT DATE	949,934.29	
	TOTAL FUND EQUITY		<u>949,934.29</u>
	TOTAL LIABILITIES AND EQUITY		<u>975,484.89</u>

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

SILT HOUSING AUTHORITY

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>MISCELLANEOUS</u>						
015-0000-300-0801	INTEREST INCOME	124.49	1,388.37	4,500.00	3,111.63	30.9
015-0000-300-0808	MISC. INCOME	.00	25,000.00	.00	( 25,000.00)	.0
	<b>TOTAL MISCELLANEOUS</b>	<u>124.49</u>	<u>26,388.37</u>	<u>4,500.00</u>	<u>( 21,888.37)</u>	<u>586.4</u>
 <u>HOUSING FEES</u>						
015-0000-300-1502	RENTAL REVENUE - SENIOR HSNB	17,863.00	101,404.00	193,000.00	91,596.00	52.5
015-0000-300-1505	LAUNDRY REVENUE	200.76	1,163.56	2,000.00	836.44	58.2
	<b>TOTAL HOUSING FEES</b>	<u>18,063.76</u>	<u>102,567.56</u>	<u>195,000.00</u>	<u>92,432.44</u>	<u>52.6</u>
	 <b>TOTAL FUND REVENUE</b>	 <u>18,188.25</u>	 <u>128,955.93</u>	 <u>199,500.00</u>	 <u>70,544.07</u>	 <u>64.6</u>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2020

SILT HOUSING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONDO EXPENDITURES</u>					
015-0000-495-0240	REPAIRS - CONDO	.00	4,895.74	500.00 ( 4,395.74)	979.2
015-0000-495-0254	UTILITIES/GAS & ELECTRIC-CONDO	26.75	388.03	.00 ( 388.03)	.0
015-0000-495-0255	UTILITIES/WATER & SEWER-CONDO	101.80	607.83	1,200.00	592.17 50.7
015-0000-495-0408	CONDO ASSOCIATION DUES	140.00	840.00	1,680.00	840.00 50.0
015-0000-495-0450	MISCELLANEOUS	8,507.75	18,555.22	25.00 ( 18,530.22)	74220.
	TOTAL CONDO EXPENDITURES	8,776.30	25,286.82	3,405.00 ( 21,881.82)	742.6
<u>SENIOR HOUSING EXPENDITURES</u>					
015-0000-496-0101	PAYROLL	1,792.53	11,996.53	23,475.00	11,478.47 51.1
015-0000-496-0106	PAYROLL TAXES	139.84	936.55	2,000.00	1,063.45 46.8
015-0000-496-0107	RETIREMENT PLAN	88.20	563.65	1,768.00	1,204.35 31.9
015-0000-496-0109	INSURANCE	361.75	2,234.13	7,956.00	5,721.87 28.1
015-0000-496-0201	AUDIT EXPENSE	.00	.00	3,500.00	3,500.00 .0
015-0000-496-0212	ADMIN FEES	.00	2,909.60	6,983.00	4,073.40 41.7
015-0000-496-0214	CONTRACT SERVICE	854.55	1,532.60	5,350.00	3,817.40 28.7
015-0000-496-0215	CONTRACT SERVICE - CLEANING	175.00	875.00	2,100.00	1,225.00 41.7
015-0000-496-0225	GCHA MANAGEMENT FEE	2,956.65	15,782.92	29,005.00	13,222.08 54.4
015-0000-496-0240	REPAIRS - SENIOR HOUSING	820.57	2,312.19	7,000.00	4,687.81 33.0
015-0000-496-0250	TELEPHONE	55.76	335.01	650.00	314.99 51.5
015-0000-496-0254	UTILITIES/GAS & ELECTRIC-SR HO	529.42	3,549.03	13,500.00	9,950.97 26.3
015-0000-496-0255	UTILITIES/WATER & SEWER-SR HOU	1,537.22	9,184.71	16,800.00	7,615.29 54.7
015-0000-496-0258	CABLE EXPENSE	684.39	4,115.58	7,900.00	3,784.42 52.1
015-0000-496-0370	HR CONSULTANT	.00	.00	360.00	360.00 .0
015-0000-496-0404	WORKERS' COMP	413.75	2,068.91	3,905.00	1,836.09 53.0
015-0000-496-0405	INSURANCE/CIRSA	.00	12,872.42	4,411.00 ( 8,461.42)	291.8
015-0000-496-0425	SUPPLIES - OPERATING	.00	11.39	200.00	188.61 5.7
015-0000-496-0499	SMALL TOOLS & SUPPLIES	.00	.00	200.00	200.00 .0
015-0000-496-0540	CONTRIB/SENIOR PROGRAMS	429.93	2,521.77	23,000.00	20,478.23 11.0
015-0000-496-0601	CAPITAL/CASH PURCHASES	( 7,291.00)	( 7,291.00)	.00	7,291.00 .0
	TOTAL SENIOR HOUSING EXPENDITURES	3,548.56	66,510.99	160,063.00	93,552.01 41.6
	TOTAL FUND EXPENDITURES	12,324.86	91,797.81	163,468.00	71,670.19 56.2
	NET REVENUE OVER EXPENDITURES	5,863.39	37,158.12	36,032.00 ( 1,126.12)	103.1

TOWN OF SILT  
 BALANCE SHEET  
 JUNE 30, 2020

ECONOMIC DEVELOPMENT REVOLVING

ASSETS

017-0000-100-0100	CASH - COMBINED FUND	27,756.37	
017-0000-100-0201	ACCTS REC - DOLLAR GENERAL	131,853.47	
	TOTAL ASSETS		<u>159,609.84</u>

LIABILITIES AND EQUITY

LIABILITIES

017-0000-200-0600	NOTES PAYABLE - W/WW	131,853.47	
	TOTAL LIABILITIES		131,853.47

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
017-0000-240-0101	FUND BALANCE	13,491.32	
	REVENUE OVER EXPENDITURES - YTD	14,265.05	
	BALANCE - CURRENT DATE	27,756.37	
	TOTAL FUND EQUITY		<u>27,756.37</u>
	TOTAL LIABILITIES AND EQUITY		<u>159,609.84</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

ECONOMIC DEVELOPMENT REVOLVING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS FROM OTHER FUNDS</u>					
017-0000-300-0271	TRANSFER IN	.00	8,483.34	13,750.00	5,266.66 61.7
017-0000-300-0275	SALES TAX / TIF DEDICATED	7,747.93	7,783.02	3,240.00 ( 4,543.02)	240.2
	TOTAL TRANSFERS FROM OTHER FUNDS	<u>7,747.93</u>	<u>16,266.36</u>	<u>16,990.00</u>	<u>723.64 95.7</u>
	TOTAL FUND REVENUE	<u>7,747.93</u>	<u>16,266.36</u>	<u>16,990.00</u>	<u>723.64 95.7</u>

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2020

ECONOMIC DEVELOPMENT REVOLVING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EDRF EXPENDITURES</u>					
017-0000-498-0204 SALES TAX / TIF CONTRIBUTION	953.26	2,001.31	2,500.00	498.69	80.1
017-0000-498-3001 DEBT SERVICE - PRINCIPAL	.00	.00	10,910.00	10,910.00	.0
017-0000-498-3010 DEBT SERVICE - INTEREST	.00	.00	3,181.00	3,181.00	.0
TOTAL EDRF EXPENDITURES	<u>953.26</u>	<u>2,001.31</u>	<u>16,591.00</u>	<u>14,589.69</u>	<u>12.1</u>
TOTAL FUND EXPENDITURES	<u>953.26</u>	<u>2,001.31</u>	<u>16,591.00</u>	<u>14,589.69</u>	<u>12.1</u>
NET REVENUE OVER EXPENDITURES	<u>6,794.67</u>	<u>14,265.05</u>	<u>399.00</u>	<u>( 13,866.05)</u>	<u>3575.2</u>

TOWN OF SILT  
BALANCE SHEET  
JUNE 30, 2020

COMBINED CASH FUND

ASSETS

100-0000-100-0100	CASH ALLOCATED TO OTHER FUNDS	( 4,315,931.77)	
100-0000-100-0101	COMBINE CHECKING-AMERICAN NAT	400,262.64	
100-0000-100-0106	MONEY MARKET / COMBINED	1,330,794.65	
100-0000-100-0107	CASH - CSAFE 01	503,630.30	
100-0000-100-0108	CASH - CSAFE 02	1,513,205.08	
100-0000-100-0109	CASH - CSAFE 03	593,769.02	
100-0000-100-0175	CASH CLEARING - UTILITIES	1,270.08	
100-0000-100-0185	RESERVED CASH/WATER/WW	( 27,000.00)	
	TOTAL ASSETS		<u>.00</u>