

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES AGENDA  
MONDAY, JANUARY 27, 2020 – 7:00 P.M.  
MUNICIPAL COUNCIL CHAMBERS**

<b>ESTIMATED TIME</b>	<b>AGENDA ITEM</b>	<b>PUBLIC HEARING or ACTION ITEM</b>	<b>STAFF PRESENTOR</b>
	<b>Agenda</b>		<b>Tab A</b>
<b>7:00</b>	<b>Call to order</b>		<b>Mayor Richel</b>
	<b>Roll call</b>		
	<b>Pledge of Allegiance and Moment of Silence</b>		
<b>7:05</b>	<b>Consent agenda –</b>  1. Minutes of the January 13, 2020 Board of Trustees meeting	<b>Action Item</b>	<b>Tab B Mayor Richel</b>
	<b>Conflicts of Interest</b>		
<b>7:10</b>	<b>Public Comments -</b> A “Sign In Sheet” is available in the Council Chambers. <b>Each speaker will limit comments to no more than three (3) minutes, with a total time of 30 minutes allotted to public comments, pursuant to Section 2.28.020 of the Silt Municipal Code</b>		
<b>7:25</b>	<b>Agenda Changes</b>		
	Mayor declares adjournment as the Board of Trustees and convenes as the Local Liquor Licensing Authority		
<b>7:25 5 min</b>	<b>Renewal of Brick House Pizza Hotel &amp; Restaurant Liquor License</b>	<b>Action Item</b>	<b>Tab C Town Clerk McIntyre</b>
	Mayor declares adjournment as the Local Liquor Licensing Authority and reconvenes as the Board of Trustees		
<b>7:30 5 min</b>	<b>Reappointment of VALE Board members</b>	<b>Action Item</b>	<b>Tab D Town Clerk McIntyre</b>
<b>7:35 20 min</b>	<b>Snow removal into roadways discussion</b>	<b>Discussion Item</b>	<b>Tab E Director Fonner</b>
<b>7:55 5 min</b>	<b>Award of fuel bid</b>	<b>Action Item</b>	<b>Tab F Director Fonner</b>
<b>8:00 10 min</b>	First reading of <b>Ordinance No. 2, Series 2020, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING SECTIONS OF CHAPTER 5.25 RELATED TO THE TOWN OF SILT LIQUOR CODE</b>	<b>Public Hearing</b>	<b>Tab G Town Clerk McIntyre</b>
<b>8:10 30 min</b>	<b>Guidelines for Quasi-judicial Decisions discussion</b>	<b>Discussion Item</b>	<b>Tab H Attorney Sawyer</b>
<b>8:40 15 min</b>	<b>Marijuana delivery discussion</b>	<b>Discussion Item</b>	<b>Tab I Attorney Sawyer</b>

<b>8:55 5 min</b>	<b>Transportation, Housing and Job: Connecting the Dots in a Changing Region</b>	<b>Discussion Item</b>	<b>Tab J Administrator Layman</b>
<b>9:00 5 min</b>	<b>December 2019 financials and balance sheets</b>	<b>Info Item</b>	<b>Tab K Treasurer Tucker</b>
<b>9:05 10 min</b>	<b>Updates from Board / Board Comments</b>		
<b>9:15 15 min</b>	<b>Executive Session – For a conference with the Town Attorney for the purpose of receiving legal advice on a specific legal question under 24-6-402(4)(b)</b>		
<b>9:30</b>	<b>Adjournment</b>		

The next regularly scheduled meeting of the Silt Board of Trustees is Monday, February 10, 2020. Items on the agenda are approximate and intended as a guide for the Board of Trustees. "Estimated Time" is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.

**TOWN OF SILT  
REGULAR BOARD OF TRUSTEES MEETING  
JANUARY 13, 2020 – 7:00 P.M.**

The Silt Board of Trustees held their regularly scheduled meeting on Monday, January 13, 2020 in the municipal council chambers. Mayor Richel called the meeting to order at 7:00 p.m.

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**Roll call**

Present

Mayor Keith Richel  
Mayor Pro-tem Kyle Knott  
Trustee Justin Brintnall  
Trustee Andreia Poston  
Trustee Dina Prieto  
Trustee Jerry Seifert  
Trustee Sam Walls

Also present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Community Development Director Janet Aluise, Town Treasurer Amie Tucker, Public Works Director Trey Fonner, Chief of Police Mike Kite, Assistant Town Attorney Anna Itenberg and members of the public.

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**Pledge of Allegiance and Moment of Silence**

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**Consent Agenda**

- 1) Minutes of the December 9, 2019 Board of Trustees meeting
- 2) **Resolution No. 1, Series 2020**, A RESOLUTION DESIGNATING THE PUBLIC PLACE FOR POSTING NOTICES PER CRS SECTION 24-6-402(2)(c)
- 3) **Resolution No. 2, Series 2020**, A RESOLUTION APPOINTING BLAIR AND ASSOCIATES AS THE TOWN AUDITOR, RESOURCE ENGINEERING AS THE TOWN WATER ENGINEER AND MICHAEL SAWYER AS THE TOWN WATER ATTORNEY
- 4) **Resolution No. 3, Series 2020**, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING AMIE TUCKER AS THE TOWN TREASURER OF THE TOWN OF SILT, COLORADO
- 5) **Resolution No. 4, Series 2020**, A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A MULTIMODAL OPTIONS FUND GRANT IN THE AMOUNT OF \$201,599.75 FOR A TOTAL PROJECT COST OF \$403,199.50, IN ORDER TO OFFSET THE COSTS ASSOCIATED WITH DESIGNING AND ENGINEERING THE PEDESTRIAN OVERPASS OVER INTERSTATE-70, RIVER FRONTAGE ROAD AND THE UNION PACIFIC RAILROAD WITHIN THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

**Mayor Pro-tem Knott made a motion to approve the consent agenda as presented. Trustee Prieto seconded the motion, and the motion carried unanimously.**

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**Conflicts of Interest** – There were no conflicts of interest.

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**Public Comments** – There were no public comments.

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**Agenda Changes** – There were no agenda changes.

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**Resolution No. 6, Series 2020, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH ANGELA ROFF, P.C. AS THE SILT MUNICIPAL COURT PROSECUTOR OF THE TOWN OF SILT, COLORADO**

Town Clerk McIntyre stated that the town had recently put out to bid the position of Municipal Court Prosecutor. After interviews were conducted, Angela Roff was chosen for this position. Ms. Roff provided the board with her background and philosophy of municipal court. She stated that she is the prosecutor for other municipal courts in the valley adding that she will be extremely accessible to the police department and willing to train with them to provide the best service to the courts.

**Trustee Seifert made a motion to approve Resolution No. 6, Series 2020, A RESOLUTION OF THE BOARD OF TRUSTEES APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH ANGELA ROFF, P.C. AS THE SILT MUNICIPAL COURT PROSECUTOR OF THE TOWN OF SILT, COLORADO. Trustee Walls seconded the motion, and the motion carried unanimously.**

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**Mayor Richel declared adjournment as the Board of Trustees and convened as the Local Liquor Licensing Authority**

**Golden Gate Petroleum of Nevada, LLC – Retail Fermented Malt Beverage liquor license**

Town Clerk McIntyre provided her staff report for this new application. She explained that the applicants were great to work with and very thorough with their paperwork. She explained that the applicants hired a company to circulate a petition to gain signatures in support of their pending license. Clerk McIntyre stated that staff has reviewed this application and recommends approval.

The public hearing was opened at 7:14 p.m. Chris Classen stated that he is glad that they are doing business here. The hearing closed at 7:15 p.m.

**Mayor Pro-tem Knott made a motion to approve the Golden Gate Petroleum of Nevada, LLC – Retail Fermented Malt Beverage liquor license. Trustee Brintnall seconded the motion, and the motion carried unanimously.**

**Mayor Richel declared adjournment from the Local Liquor Licensing Authority and reconvened as the Board of Trustees.**

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**Water/Wastewater System Improvement fee and EQR discussion**

Director Aluise went over her report and the letter provided by Town Water Engineer Michael Erion that offers his recommendations regarding fees to be charged in 2020 and beyond. Ms. Aluise went over the escalation of fees over the years, stating that our tap fees have not

changed since 2011 but now that a study has been done, it is recommended to start increasing these fees gradually over the next several years. The additional money made off fees collected would go towards grants matches in addition to paying for department needs without the need to bond. These increases could be reevaluated each year based on building and EQR's being brought in but staff recommends that the board start increasing tap fees this year to \$7000 per EQR. Ms. Aluise also asked that the board consider updating the EQR rating for tiny homes and washing machines.

The board discussed raising fees and if the town would risk losing developers to other towns with lessor tap fees. There was also discussion about getting too far behind on tap fees.

**Staff was given direction to bring an increase back to the board in July for discussion and approval. This would allow additional time to let builders know that the town is considering raising their tap fees.**

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### **2020 Regular Municipal Election update**

Town Clerk McIntyre provided the board with an update on the upcoming Election in April and that nomination petitions are available and must be turned in by 5:00 p.m. on January 27.

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### **Announce winner of Exterior Christmas Decoration contest**

The winner of the exterior Christmas decoration contest was Larry Osbon at 1004 Grand Avenue. The board thanked Mr. Osbon for his participation and provided him with a gift card.

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**Ordinance No. 1, Series 2020, AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE SUBMISSION, ACCEPTANCE, PROCESSING, AND APPROVAL OF ANY APPLICATION FOR A TOWN OF SILT PERMIT OR LICENSE RELATED TO A MEDICAL MARIJUANA DISPENSARY OR A RETAIL MARIJUANA DISPENSARY PURSUANT TO THE AUTHORITY GRANTED BY ARTICLE 18, SECTION 14 AND ARTICLE 18, SECTION 16, RESPECTIVELY, OF THE COLORADO CONSTITUTION; DECLARING THE INTENTION OF THE TOWN BOARD TO CONSIDER THE ADOPTION OF APPROPRIATE TOWN REGULATIONS WITH RESPECT TO SUCH BUSINESSES; AND DECLARING AN EMERGENCY**

Administrator Layman provided his report stating that the Board had expressed concern at their December 9, 2019 meeting regarding the number and location of medical and retail marijuana businesses in town and asked the Board to consider imposing limitations on marijuana dispensaries within the town.

Attorney Itenberg stated that this would apply immediately if approved tonight and that it is within the Boards authority to regulate. The moratorium would be for 180 days, which will give staff time to bring back on ordinance to reestablish the code if that is the route the Board chooses to take. The 180-day moratorium could be extended by two readings of an ordinance if necessary.

Trustee Walls suggested basing the number of business per capita and to focus on smart growth with educated decisions. Mayor Pro-tem Knott stated that the vast amount of people he has spoken with are against additional marijuana businesses. He added that several citizens

had spoken at the last meeting stating that they did not want additional stores and that the Board is here to represent the people. Mayor Richel also stated that from what he has heard from citizens, the majority have made it clear that they do not want additional businesses in town.

Director Aluise disclosed that staff did receive a retail marijuana application last Friday and that staff is reviewing it as the code states. She added that the application is substantially complete and that it must move forward.

The public hearing was opened at 7:57 p.m. There were no public comments and the hearing was closed at 7:57 p.m.

Trustee Seifert made a motion to approve **Ordinance No. 1, Series 2020**, AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE SUBMISSION, ACCEPTANCE, PROCESSING, AND APPROVAL OF ANY APPLICATION FOR A TOWN OF SILT PERMIT OR LICENSE RELATED TO A MEDICAL MARIJUANA DISPENSARY OR A RETAIL MARIJUANA DISPENSARY PURSUANT TO THE AUTHORITY GRANTED BY ARTICLE 18, SECTION 14 AND ARTICLE 18, SECTION 16, RESPECTIVELY, OF THE COLORADO CONSTITUTION; DECLARING THE INTENTION OF THE TOWN BOARD TO CONSIDER THE ADOPTION OF APPROPRIATE TOWN REGULATIONS WITH RESPECT TO SUCH BUSINESSES; AND DECLARING AN EMERGENCY. Mayor Pro-tem Knott seconded the motion, and the motion carried unanimously.

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#### **Request for Support: Census 2020 Complete Count Committee – Jenn Ooten**

Present tonight was Jenn Ooten who provided her presentation on the upcoming Census count. Ms. Ooten explained that there is a coalition of local governments and non-profits who are working on an effort to get a complete count for the area from Parachute to Aspen. She stated that Census day is April 1 and that information would be mailed out March 12 – 20. People will be able to respond by email, phone or mail and if people do not respond then Census workers would start going door to door. Ms. Ooten added that it is important to count everyone as it was found in the 2010 Census that \$2300 was lost in Federal funding for each of those not counted.

The Board stated their concern in donating taxpayer money to an organization that is assisting with the Census when citizens have already paid money to the Federal government through their taxes, and the Federal government is funding the Census. **There was a consensus of the Board that the town could support the initiative in others ways (i.e. newsletter, electronic sign, website, etc.) to get the word out to people and promote participation.**

Ms. Ooten thanked for Board and appreciated any effort that the town could offer to assist.

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#### **Resolution No. 5, Series 2020**, A RESOLUTION ADOPTING THE AMENDED PARTICIPATION AGREEMENT FOR THE COLORADO RETIREMENT ASSOCIATION RETIREMENT PLAN AND TRUST AGREEMENT

Administrator Layman explained that the Board had approved an increase from a 4% to a 5% retirement contribution in the 2020 budget. He explained that based on IRS regulations that if an employee should elect to continue at the 4% contribution, it locks them into that amount for their entire tenure with the Town. After discussions with employees, there was a consensus to

increase all employees' contributions to 5% with a 5% match by the Town. Staff asked that the Board approve the attached participation agreement effective January 1, 2020.

**Mayor Pro-tem Knott made a motion to approve Resolution No. 5, Series 2020, A RESOLUTION ADOPTING THE AMENDED PARTICIPATION AGREEMENT FOR THE COLORADO RETIREMENT ASSOCIATION RETIREMENT PLAN AND TRUST AGREEMENT. Trustee Prieto seconded the motion, and the motion carried unanimously.**

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### **November 2019 financials and balance sheets**

Treasurer Tucker went through the November 2019 financials and balance sheets and answered questions. Mayor Richel asked about the dip in sales tax in April and Ms. Tucker stated that she believes it may have been due to a reimbursement of money that was overpaid to the town based on Amazon sales for the entire County. The Board asked to be provided with the actual amount of sales tax for April before that reimbursement was made.

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### **Administrator and Staff reports**

Trustee Seifert asked why police calls were down for last year and Chief Kite stated that he was down two officers for half of the year. Mayor Pro-tem Knott asked when the infield was going to be rebuilt adding that if it could be done before baseball season begins on April 1 it would be great. He added that including him, he has people who have volunteered to help with both manual labor and additional funds.

Director Aluise went over the tentative event calendar for the upcoming year adding that once it is complete it will go out in the newsletter and other means of communication used by the Town.

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### **Updates from Board / Board comments**

The Board welcomed back Treasurer Tucker and thanked staff for all of their hard work. Trustee Walls commented on how good sales tax looks and appreciates all of the hard work of staff. He also reminded people to pick up their nomination petitions if they would like to run for Trustee. Trustee Seifert thanked Public Works for fixing the potholes on 16<sup>th</sup> Street.

Mayor Pro-tem Knott gave kudos to the town staff based on a visit that he had with the people at Golden Gate. They had relayed to him that staff was very helpful and knowledgeable, tough but easy to work with. Good job everyone! Mayor Richel asked about the State's status on home delivery of marijuana. Chief Kite and Attorney Itenberg stated that it is their understanding that it is being discussed but that nothing has been put into place yet.

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Mayor Richel adjourned for a break at 8:41 p.m. and reconvened at 8:51 p.m.

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### **Executive Session**

**Mayor Pro-tem Knott made a motion to go into an executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f). Trustee Seifert seconded the motion, and the motion carried unanimously. The board adjourned to executive session at 8:52 p.m.**

**At the end of executive session, Mayor Richel made the following statement: “The time is now 9:21 p.m., and the executive session has concluded. No formal action was taken in executive session. The participants in the executive session were: Keith Richel, Andreia Poston, Jerry Seifert, Dina Prieto, Kyle Knott, Sam Walls, Justin Brintnall and Jeff Layman. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record”. No objections were stated.**

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**Mayor Pro-tem Knott made a motion to approve the Town Administrator’s quarterly bonus of \$2000. Trustee Prieto seconded the motion, and the motion carried unanimously.**

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**Adjournment**

**Mayor Pro-tem Knott made a motion to adjourn. Trustee Seifert seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting 9:23 p.m.**

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Respectfully submitted,

Approved by the Board of Trustees

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Sheila M. McIntyre, CMC  
Town Clerk

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Keith B. Richel  
Mayor

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
January 27, 2020**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Renewal of the Hotel & Restaurant license for Brick House Pizzeria

**PROCEDURE:** (Public Hearing, Action item, Information Item) Action Item

**RECOMMENDATION:** Staff recommends approval of this renewal.

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:** There have been no issues with the Brick House Pizzeria. They are current on their taxes, all fees have been paid and staff recommends approval.

**FUNDING SOURCE:** N/A

**ORDINANCE FIRST READING DATE:** N/A

**ORDINANCE SECOND READING DATE:** N/A

**RESOLUTION READING DATE:** N/A

**ORIGINATED BY:** Jason Higens, owner of Brick House Pizzeria

**PRESENTED BY:** Sheila McIntyre

**DOCUMENTS ATTACHED:** Renewal application

**TOWN ATTORNEY REVIEW**  YES  NO      **INITIALS** \_\_\_\_\_

**SUBMITTED BY:**

**REVIEWED BY:**

  
\_\_\_\_\_  
Sheila M. McIntyre, Town Clerk

  
\_\_\_\_\_  
Jeff Layman, Town Administrator

**Submit to Local Licensing Authority**

**BRICK HOUSE PIZZERIA  
 PO BOX 42  
 New Castle CO 81647**

Fees Due		
Renewal Fee	500.00	
Storage Permit	\$100 X	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**Retail Liquor or Fermented Malt Beverage License Renewal Application**

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name ROLLING FORK GRILL LLC			Doing Business As Name (DBA) BRICK HOUSE PIZZERIA	
Liquor License # 03-04499	License Type Hotel & Restaurant (city)	Sales Tax License # 4164809	Expiration Date 04/01/2020	Due Date 02/16/2020
Business Address 820 MAIN STREET Silt CO 81652				Phone Number 9708762222
Mailing Address PO BOX 42 New Castle CO 81647			Email	
Operating Manager Jason HIGENS	Date of Birth [REDACTED]	Home Address 135 County Rd 266 Silt CO 81647	Phone Number [REDACTED]	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease 2022				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
6. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No BRICKHOUSE PIZZERIA RIFLE CO				
<b>Affirmation &amp; Consent</b> I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.				
Type or Print Name of Applicant/Authorized Agent of Business Jason HIGENS			Title President	
Signature [Signature]			Date 1-3-20	
<b>Report &amp; Approval of City or County Licensing Authority</b> The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. <b>Therefore this application is approved.</b>				
Local Licensing Authority For			Date	
Signature		Title	Attest	

## Tax Check Authorization, Waiver, and Request to Release Information

I, Jason Hagens am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Rolling Fork Grill LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Rolling Fork Grill LLC</u>		Social Security Number/Tax Identification Number <u>[REDACTED]</u>	
Address <u>100 E 3rd St Rifle CO 81650</u>			
City <u>Rifle</u>		State <u>CO</u>	Zip <u>81650</u>
Home Phone Number <u>[REDACTED]</u>		Business/Work Phone Number	
Printed name of person signing on behalf of the Applicant/Licensee <u>Jason Hagens</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>[Signature]</u>			Date signed <u>1-3-20</u>

**Privacy Act Statement**

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
January 27, 2020**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Reappointment of VALE Board members

**PROCEDURE:** (Public Hearing, Action item, Information Item) Action item

**RECOMMENDATION:** Staff asks that the board reappoint current VALE Board members Tamarra Gabriel, Jennifer Ayala and Kim Hammon for another four-year term.

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:** According to the VALE Board By-laws, terms of office for each member of the VALE board are for four years. There are three members who are at the end of their term and all three have chosen to be reappointed.

**ORDINANCE FIRST READING DATE:** N/A

**ORDINANCE SECOND READING DATE:** N/A

**ORIGINATED BY:**

**PRESENTED BY:** Town Clerk McIntyre

**DOCUMENTS ATTACHED:** Letters requesting reappointment from Tamarra Gabriel, Jennifer Ayala and Kim Hammon.

**TOWN ATTORNEY REVIEW**  YES  NO      **INITIALS** \_\_\_\_\_

**SUBMITTED BY:**

**REVIEWED BY:**

  
\_\_\_\_\_  
Sheila M. McIntyre, VALE Secretary

  
\_\_\_\_\_  
Jeff Layman, Town Administrator

January 10, 2020

I Tamarra Gabriel

Would like to continue to  
be a member of the Vale board  
for the Town of Silt.

Thank you

Tamarra Gabriel

January 10, 2020

To Whom It May Concern:

My name is Jennifer Ayala and I was appointed to be in the VALE committee last year. I would like to continue my term in VALE committee.

Thank you.

Jennifer Ayala

If you have any questions please contact me at,  
[Ajennifer897@gmail.com](mailto:Ajennifer897@gmail.com)  
970-366-8158

Town of Silt  
Attn: Sheila McIntyre  
Town Clerk, CMC  
Municipal Court Clerk

January 21, 2020

Re: VALE Board

Dear Sheila,

I would like to request reappointment to the VALE Board for the 4-year term.

Let me know if you need anything from me to proceed. I appreciate your assistance.

Regards,

*Kim D. Hammon*

Kim D. Hammon  
809 Antler Point Ln  
Silt, CO 81652  
970-379-9812  
[Kimhammon62@gmail.com](mailto:Kimhammon62@gmail.com)  
[kimh@glenwoodins.com](mailto:kimh@glenwoodins.com)

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
January 22, 2020**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Snow removal by Homeowners into Town Streets  
**PROCEDURE:** Discussion Item

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:** During snow season Town Staff has come across issues with homeowners shoveling/plowing their driveways, sidewalks and other areas back into Town Streets. This has created some issues with road conditions. If Town staff has already plowed that street and this "new" snow is deposited it remains there. The issue arises as the freeze/thaw cycle happens. It creates hard pack piles of ice/snow and makes a washboard effect to the street. With this Staff will receive complaints on road conditions, also this condition impacts the "wear and tear" on Town equipment with future snow removal.

Currently the Town has no Ordinance prohibiting such actions. Staff has talked to homeowners who have practiced this procedure, some have stopped, but some have not. In researching the Town's neighboring communities, it was found that Rifle has a provision to prohibit this practice in their Town Code section 11-1-40 section B reads:

It shall be unlawful for any person to plow, shovel, blow or otherwise move snow or ice into any public street, sidewalk, alley or other public property within the City in a manner which impairs the use of the street or sidewalk for vehicular or pedestrian traffic; provided, however, nothing contained in this Section shall be construed to prohibit or regulate the manner in which persons working for or on behalf of the City clear or remove snow or ice from the public streets or other public places within the City.

Violation of this Section is a Class B municipal offense.

Staff brought this issue before you to discuss alternatives to alleviate the problem or possible revision to Town code to prohibit such practices.

**FUNDING SOURCE:** N/A  
**PRESENTED BY:** Trey Fonner

**SUBMITTED BY:**

  
\_\_\_\_\_  
Trey H Fonner, Public Works Director

**REVIEWED BY:**

  
\_\_\_\_\_  
Jeff Layman, Town Administrator

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
January 22, 2020**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Town of Silt Fuel Account  
**PROCEDURE:** Action Item

**RECOMMENDATION:** Approval / Authorization

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:** Staff puts the Town's fuel account out to bid every 2 years. On December 27<sup>th</sup>, staff visited all 4 fuel stations within Town limits and just outside of Town limits. Bids were due by January 21<sup>st</sup>, at 5 PM. The Town received bids from Master Petroleum Co., Colorado Convenience Stores (DBA: Go-fer Foods), and Kum & Go.

After reviewing all the bids, it is the Staffs recommendation that Colorado Convenience Stores be awarded the account. Colorado Convenience Store is offering \$.12 per gallon discount off the current posted price. Also, with the Sinclair Fleet Card there will be additional discounts in a tiered basis per month; 0-499 gallons \$.005, 500-2499 gallons \$.01 and 2500-4999 \$.02.

The other two bids are from Master Petroleum \$.12 per gallon, and Kum and Go is \$.10 per gallon. The current posted prices from each store, as of 8 AM January 22, 2020 are as followed; Go-fer Foods \$2.65 gas and \$2.72 diesel. Master Petroleum \$2.74 gas and \$2.84 diesel. Kum & Go \$2.65 gas \$2.81 diesel

**FUNDING SOURCE:** 2020 Town of Silt Budget, each department has a fuel budget line

**PRESENTED BY:** Trey Fonner

**DOCUMENTS ATTACHED:** Bids from Colorado Convenience Store, Master Petroleum, and Kum & Go

**TOWN ATTORNEY REVIEW** [ ] YES [x ] NO      **INITIALS** \_\_\_\_\_

**SUBMITTED BY:**

  
Trey H Fonner, Public Works Director

**REVIEWED BY:**

  
Jeff Layman, Town Administrator



Telephone (970) 876-2301  
Fax (970) 876-2307

**Master Petroleum Co.**  
P.O. BOX 66, SILT, COLORADO 81652

January 15, 2020

Town of Silt  
231 N. 7<sup>th</sup> Street  
Silt, CO 81652

To whom it may concern:

Master Petroleum bids a \$.12 discount on all fuel purchased by the Town of Silt for calendar years 2020 and 2021.

If you have any questions, please let us know.

Sincerely,

Glen McPherson  
General Manager/Owner  
Master Petroleum

## Trey Fonner

---

**From:** Brad Petersen <Brad.Petersen@kumandgo.com>  
**Sent:** Thursday, January 2, 2020 9:26 PM  
**To:** Trey Fonner  
**Subject:** RE: Bid - Gas & Diesel 2 year contract

Hi Trey,

Kum & Go can commit to offering \$.10 off/gallon for the entirety of your account. We can offer free cards and that can be controlled by the account owner to allow for fuel only or even select if you want to allow diesel or gas only. Our program is through Wright Express (WEX).

Please let me know if you have any questions.

Looking forward to your business in 2020.

Thank you

---

**From:** Trey Fonner [mailto:trey@townofsilt.org]  
**Sent:** Monday, December 30, 2019 1:03 PM  
**To:** Brad Petersen <Brad.Petersen@kumandgo.com>  
**Subject:** RE: Bid - Gas & Diesel 2 year contract

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you are unsure, please check with IT Security.

Brad,  
Thank you for the email. We would need new cards if we join your program.

*Thank you*

*Trey H. Fonner*

*Public Works Director*

*Town of Silt*

*(970)-876-2353 ext 106*

*[Trey@townofsilt.org](mailto:Trey@townofsilt.org)*



---

**From:** Brad Petersen <[Brad.Petersen@kumandgo.com](mailto:Brad.Petersen@kumandgo.com)>  
**Sent:** Monday, December 30, 2019 10:57 AM  
**To:** Trey Fonner <[trey@townofsilt.org](mailto:trey@townofsilt.org)>  
**Subject:** Bid - Gas & Diesel 2 year contract

Hi Trey,

I received your contact from our store in Silt, CO regarding a bid for your business. I have a question on the bid. Are you looking to use your existing fuel cards or would you get new cards if you joined our program?

Thanks



Where **&** means more.™

**Brad Petersen**

Fleet Sales Manager

Direct: 515-457-6233

1459 Grand Ave | Des Moines, Iowa 50309-3005

[www.kumandgo.com](http://www.kumandgo.com)

Please consider the environment before printing this e-mail.

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Colorado Convenience Stores, Inc.  
DBA: Go-Fer Foods Silt  
PO Box 509  
902 Main St.  
Silt, CO 81652

RE: Town of Silt Fuel Bid for 2020 and 2021  
01/17/2020

Trey,

Thanks for the opportunity to provide a bid to the Town of Silt for their fuel purchases.

We can help design a program for the Town of Silt to use the Sinclair Fleet Card which would provide online account access. The account can be setup for multiple users, and offer the Town information on each user transaction.

The receipts will show the retail price, but the invoice will have a line - item for the rebate with the discounted price. The transaction detail report for the invoice will show the discount for each transaction.

Go-Fer Foods of Silt will offer a **Twelve cent per gallon** discount off the current posted retail sign price.

Also Sinclair Fleet Card will offer an additional rebate on every gallon purchased on a tiered basis per month:

Gallons 0-499 = Rebate \$ .005  
Gallons 500 - 2499 = Rebate \$ .01  
Gallons 2500 -4999 = Rebate \$ .02

All discounts/rebates will come through the Sinclair Fleet Card program once the Town of Silt has completed the setup process with Sinclair.  
If there are any questions please give me a call.

Rick Sarten



Go-Fer Foods of Silt

970.261.1177 (c)

**TOWN OF SILT  
BOARD OF TRUSTEES REGULAR MEETING  
January 27, 2020**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Ordinance No. 2, Series 2020, AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING SECTIONS OF CHAPTER 5.25 RELATED TO THE TOWN OF SILT LIQUOR CODE

**PROCEDURE:** (Public Hearing, Action item, Information Item) Public hearing

**RECOMMENDATION:** Staff recommends approval of Ordinance No. 2.

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:** The State Liquor Enforcement Division has changed where the liquor code is now located within the State Statutes. They have moved it in its entirety from Title 12 to Title 44. This ordinance reflects those updates where they are referenced within our code. Staff has also taken this opportunity to make some minor changes to the liquor code that address changes in the liquor code as well as items that more accurately reflect how business is conducted during different licensing processes.

**ORDINANCE FIRST READING DATE:** N/A

**ORDINANCE SECOND READING DATE:** N/A

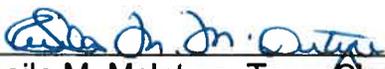
**ORIGINATED BY:**

**PRESENTED BY:** Town Clerk McIntyre

**DOCUMENTS ATTACHED:** Ordinance No. 2, Series 2020 - redline

**TOWN ATTORNEY REVIEW**  YES  NO      **INITIALS** \_\_\_\_\_

**SUBMITTED BY:**

  
\_\_\_\_\_  
Sheila M. McIntyre, Town Clerk

**REVIEWED BY:**

  
\_\_\_\_\_  
Jeff Layman, Town Administrator

**TOWN OF SILT**  
**ORDINANCE NO.     2**  
**SERIES OF 202010**

**AN ORDINANCE OF THE TOWN OF SILT, COLORADO AMENDING**  
**SECTIONS OF CHAPTER 5.25 RELATED TO THE TOWN OF SILT**  
**LIQUOR CODE**

**WHEREAS**, the Board of Trustees ("Board") has the authority pursuant to Section 1-6 of the Town's Home Rule Charter and Colorado Revised Statutes ("C.R.S.") Section 31-15-103 and other laws to enact and enforce ordinances necessary and proper to provide for the safety, preserve the health, promote the prosperity, and improve the morals, order, comfort, and convenience of such municipality and the inhabitants thereof; and

**WHEREAS**, the Town of Silt finds it necessary to update the existing liquor code based on changes to Colorado Revised Statutes that now address the State liquor code in it's entirety under a new Title 44; and

**WHEREAS**, the Board wishes to amend Chapter 5.25 of the Silt Municipal Code to reflect those changes made by Title 44; and

**WHEREAS**, the liquor code is consistent with the laws of the State of Colorado; and

**WHEREAS**, the Town gave proper and timely published and/or posted notice of the dates and times of the public hearings at which the Board considered this ordinance; and

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, AS FOLLOWS:**

**Chapter 5.25**

**Liquor Code**

**5.25.010 State law applicable.**

Title ~~4412, Articles 46, 47 and 48~~, C.R.S., and the Rules and Regulations of the Executive Director of the Colorado Department of Revenue, as the State Licensing Authority, with all subsequent supplements thereto, are adopted by the Town. A copy of

these provisions is on file with the Town Clerk and is available for inspection. The above-cited provisions are also available on the internet through the Colorado Department of Revenue website. The above statute and regulations are incorporated and adopted as fully as if set out at length in this Chapter, except as otherwise provided in this Chapter.

**5.25.020 Definitions.**

A. As used in this Article, unless the context otherwise requires:

*Applicant* means and includes:

1. If an individual, that person making an application for a license under this Chapter;
2. If a partnership, all the partners of the partnership which are making application for a license under this Chapter;
3. If a corporation, any officer, director, manager or stockholder therein; or
4. If a limited liability company, any member therein.

*Hearing Officer* means the individual, licensed to practice law in Colorado, appointed by the Town Board, to carry out the duties as required under this Article and other rules, regulations, policies and procedures as may be established.

*Land used for school purposes* means any land owned by the school district, the state or a private educational institution, and used for the purpose of carrying out the academic, athletic or other programs of the school, college or university, but does not include vacant land owned by such entity or land used solely for maintenance or storage purposes where no student activities are conducted.

*License* means a grant of a license to dispense or sell fermented malt beverages or malt, vinous or spirituous liquors pursuant to Sections ~~44-3-10112-46-101~~ et seq., ~~44-4-10112-47-101~~ et seq., or ~~44-5-10112-48-101~~ et seq., C.R.S., or 1 C.C.R. §§203-2 and 203-3.

*Licensee* means a natural, legal person selling malt, vinous and spirituous beverages pursuant to and authorized by a license issued pursuant to Sections ~~44-3-10112-46-101~~ et seq., ~~44-4-10112-47-101~~ et seq., or ~~44-5-10112-48-101~~ et seq., C.R.S., or 1 C.C.R. §§203-2 and 203-3 by the Town and/or the State.

*Liquor Licensing Authority* means the Town Board or a hearing officer appointed by Town Board by resolution.

*Manager or owner/operator* means any person who manages or is the owner/operator preparing, serving, selling or otherwise providing alcoholic beverages pursuant to licenses issued therefor. The *manager or owner/ operator* shall not include persons who sell, serve or dispense alcoholic beverages in the capacity of volunteer, or persons employed as clerks or checkout persons in an establishment licensed as a retail liquor store.

*Person* means and includes a natural person, partnership, association, company, corporation, limited liability company, organization or manager, agent, servant, officer or employee of any of them.

*Personal identifying Information* means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number, unique electronic identification number, or routing code.

*Server* means any person who is employed by a licensee to prepare, serve, sell or otherwise provide alcoholic beverages pursuant to the licensee's license. *Server* shall not include persons who sell, serve or dispense alcoholic beverages in the capacity of volunteer, or persons employed as clerks or checkout persons in an establishment licensed as a retail liquor store or ~~3.2 beer~~ retail store.

*Special events permits statute* means Section ~~44-5-10112-48-101~~ et seq., C.R.S.

*Tastings* means the sampling of malt, vinous, or spirituous liquors that may occur on the premises of a retail liquor establishment licensee by adult patrons of the licensee pursuant to the provisions of C.R.S. Section ~~44-3-301(10)12-47-301(10)~~. (Prior Code ~~5.25.010 Ord. 01-08 Sec.1 (part))~~)

B. All other words and phrases used in this Chapter shall have the meanings attached by the state statutes regulating the sale of liquor and fermented malt beverages, or if not otherwise defined by law, are used in their common, ordinary and accepted sense and meaning.

#### **5.25.030 Designation of Liquor Licensing Authority and duties of Town Clerk.**

The Town Clerk shall assist the Liquor Licensing Authority by receiving all applications, coordinating with other Town officers and departments when relevant,

scheduling and noticing required public hearings and exercising his or her discretion in forwarding renewals, change of ownership, special event permits, change of manager notices and temporary licenses/ permits to the Liquor Licensing Authority. The Town Clerk shall serve as the official secretary of the Authority and shall designate a person or persons to provide the necessary secretarial and reporting services for the Authority. The Town Clerk or his or her designee shall attend the meetings of the Authority.

**5.25.040 Filing of applications.**

A. All applications for liquor and fermented malt beverage licenses, including new, renewal, temporary, change of location or change of ownership licenses, as well as modification of premises, temporary and special event permits shall be filed with the Town Clerk. All applications shall be made under oath on forms provided by the Town.

B. The following information shall be filed with the Town:

1. A completed state license application form. Incomplete application forms will be rejected.

2. A completed local license application form. Incomplete application forms will be rejected.

3. If the applicant is a corporation, copies of the articles of incorporation, certificate of incorporation and corporate minutes showing current officers, directors and shareholders. In the case of a foreign corporation, the applicant shall also provide the name and address of the registered agent and proof of authority to transact business in the State. If the applicant is a limited liability company, copies of the articles of organization and operating agreement, and a list of managers and members. If the applicant is a partnership, a copy of the partnership agreement.

4. A description of the kind of business and the nature of the proposed establishment.

5. The name and address of the person who will manage and operate the establishment after the license has been issued, a copy of the management agreement, if any, and the names of other liquor or fermented malt beverage establishments managed by that person.

6. Evidence showing that the proposed location will not violate any Town zoning laws.

7. Evidence showing all financial interests in the proposed license, including but not limited to copies of documents governing the contract for purchase, promissory notes,

shares of stock, mortgages, leases, insurance binders, recorded and unrecorded security interests and assignments of any of the above.

**5.25.050 Application procedures; hearings.**

A. Upon receipt of a complete application for a new license and/or a change of location of a license, the Town Clerk shall ~~notify the Liquor Licensing Authority of the application at a regularly scheduled meeting within the next thirty (30) days,~~ set a hearing date not less than thirty (30) days from the date of the application and provide notice of the hearing pursuant to Section ~~44-3-31142-47-311~~, C.R.S. The application form shall be accompanied by an application fee, and successful applicants shall be subject to license fees as established by resolution.

B. Preliminary investigation; findings.

1. Prior to the date set for hearing, the Town Clerk ~~and Chief of Police~~ shall, on behalf of the Liquor Licensing Authority, investigate the following matters:

a. Whether any of the prohibitions contained in Section ~~44-3-31312-46-104~~ or ~~44-4-10412-47-313~~, C.R.S., apply to the applicant.

b. The number and type of outlets of a nature similar to the applicant's within one (1) mile in any direction of the proposed location.

~~2. The Chief of Police shall, on behalf of the Liquor Licensing Authority, investigate the following matters:~~

~~a. All pertinent matters affecting the qualifications of the applicant for the conduct of the type of business proposed.~~

~~b. Any financial interests, including notes, mortgages, leases, etc., in other licenses.~~

~~c. The applicant's criminal records, if any, including all partners, principals or stockholders holding over ten percent (10%) of the outstanding and issued stock.~~

~~d. Good moral character and reputation of the applicant or person employing, assisting, or financing the applicant, as set forth in Sections ~~44-3-30712-47-307~~ and ~~24-5-101~~, C.R.S.~~

~~e. Other matters as the Liquor Licensing Authority shall direct.~~

32. A written report setting out the results of the investigations performed by the Town Clerk and the Chief of Police shall be prepared and mailed by certified mail, return receipt requested, or emailed to the person who is responsible for the application process as designated by the applicant by the Town Clerk to the applicant and, upon request, to other parties in interest, as defined by Section ~~44-3-311(5)(b)~~42-47-311(5)(b), C.R.S., not less than ~~five~~ ten (510) days prior to the date of the hearing upon the application. The original report shall be filed as a public record in the Town Clerk's office, with all personal identifying information redacted.

C. Petitions, reports, and statements prior to hearing.

1. Petitions may be circulated by the applicant or any person opposing or supporting the issuance of the license. Each person signing a petition may sign only his or her own name and his or her address. The date when the signature is affixed to the petition shall be put on the petition by the party signing the same. No person may sign more than one (1) petition.

2. All other petitions, remonstrances, surveys or statements in writing offered by the proponents, opponents or others interested in any application for a licensed outlet shall be filed in the office of the Town Clerk by 12:00 p.m. of the Wednesday preceding the day on which the hearing upon the application is held before the Liquor Licensing Authority. All notices of such hearings shall contain a statement that said petitions, remonstrances, surveys and statements in writing should be filed by 12:00 p.m. of the Wednesday preceding the hearing.

D. Public hearing notice.

1. In addition to following the posting and publication requirements included in the Colorado beer and liquor codes, the Town will, no later than ten (10) days before hearing, make all reasonable attempts to mail a courtesy notice of any public hearing at which a new or change of location application is to be considered to those property owners within five hundred (500) feet, generally, of the proposed site.

2. The information typically provided in the courtesy letter shall contain the same information as that required for the sign and publication and a statement that additional information about the application is available at the Town Clerk's office.

3. Failure of the Town to provide all forms of public notice as provided herein shall not affect the validity of any hearing or determination by the Liquor Licensing Authority.

E. Public hearing.

1. The Licensing Authority may promulgate rules of procedure for the conduct of all hearings on applications for licenses or for revocation or suspension of licenses.

2. On the date scheduled, a public hearing shall be held on the application. The hearing may be continued from time to time, not to exceed thirty (30) days, upon the request of any party in interest, as defined by Section ~~44-3-311(5)(b)~~~~42-47-311(5)(b)~~, C.R.S., or upon motion of the Liquor Licensing Authority.

3. All hearings before the Liquor Licensing Authority shall be public and shall be conducted in accordance with this Article and so as to ascertain facts affecting the substantial rights of the parties to the proceedings. The conduct of the hearing and the information to be presented shall be as set forth in Sections ~~44-3-311~~~~42-47-311~~ and ~~44-3-312~~~~42-47-312~~, C.R.S. The Liquor Licensing Authority shall consider the information contained in the report of the investigations of the Town Clerk and the Chief of Police. Evidence and requirements of proof shall conform, to the extent practicable, with those in civil nonjury cases in the district courts; however, evidence not admissible under such rules will be admitted if such evidence possesses significant probative value.

4. Applicants or parties in interest, as defined in Section ~~44-3-311(5)(b)~~~~42-47-311(5)(b)~~, C.R.S., may appear in person or be represented by counsel.

5. The Liquor Licensing Authority shall consider all evidence presented relating to the following standards:

a. The character, record, or reputation of the applicant as set forth in Section ~~44-3-307~~~~42-47-307~~, C.R.S.

b. The neighborhood surrounding the proposed establishment and the existing licensed premises located in or near the neighborhood under consideration.

c. The reasonable requirements of the neighborhood and the desires of the adult inhabitants for the type of license for which application has been made.

d. The financial resources of the application for the acquisition and outfitting of the establishment sought to be licensed.

e. Any pertinent matters affecting the qualifications of the applicant for the conduct and the type of business proposed.

f. Evidence which would indicate that the building or location proposed for the operation of the license is not suited for the intended purpose.

6. The applicant and a party in interest, as defined in Section ~~44-3-311(5)(b)~~<sup>42-47-311(5)(b)</sup>, C.R.S., may introduce evidence at the public hearing on the matters set forth above.

7. All testimony given at a public hearing shall be sworn. The Town Clerk or other hearing officer shall have the power to administer oaths and issue subpoenas on behalf of the Liquor Licensing Authority. A subpoena shall be served in the same manner as a subpoena issued by the District Court of the State. Upon failure of any witness to comply with such subpoena, the Town Attorney shall, at the direction of the Liquor Licensing Authority, petition the Municipal Court setting forth that due notice has been given of the time and place of attendance of the witness and the service of the subpoena. The Court, after hearing evidence in support of or contrary to the petition, shall enter its order compelling the witness to attend and testify or produce books, records or other evidence under penalty of punishment for contempt in case of willful failure to comply with such order of the Court.

8. Any attorney at law who appears before the Licensing Authority at any hearing shall be required to state the names and addresses of all persons whom he or she has been authorized to represent at the hearing.

#### F. Decision by Liquor Licensing Authority.

1. At the conclusion of the presentation of all the evidence, the Liquor Licensing Authority shall enter its decision granting or denying the license, or it may take the application under advisement for a maximum of thirty (30) days, during which time it shall consider all the evidence. For purposes of this Section, good cause for refusing or denying an initial license application shall be as defined in Section ~~44-3-103(19)~~<sup>42-47-103(9)</sup>, C.R.S., in effect or as hereafter amended.

2. When the decision is made, the motion shall contain such findings of facts and conclusions of law as are relevant and necessary to support the decision. As appropriate for the type of license under consideration, the motion should specifically describe the neighborhood under consideration, the needs of the neighborhood for the outlet, the desires of the adult inhabitants and the qualifications of the applicant. The motion may be made orally or in writing. Upon making of the motion and the reasons therefor, a vote shall be taken and entered into the minutes of the Liquor Licensing Authority.

#### **5.25.060 License renewals; hearing.**

A. All applications for renewal of fermented malt beverage, malt, vinous and spirituous liquor licenses shall be on forms provided by the State Licensing Authority and the Liquor Licensing Authority, and must be submitted to the Town Clerk not less than forty-five (45) days prior to the license expiration date, together with the required renewal application fee, as established by the Town.

B. Upon receiving the renewal application, the Town Clerk shall assemble the applicant's file containing reports from staff regarding the applicant or the premises for the preceding year. Unless there is evidence to the contrary in the applicant's file or otherwise, it will be presumed that the occupied premises are in compliance with the provisions of state statutes and Town regulations, and that the character of the applicant continues to be satisfactory. If these presumptions apply, the application for renewal shall be recommended for approval by the Town Clerk and set for Liquor Licensing Authority consent at the next Town Board meeting. All successful applicants shall be subject to license fees as referenced in Section 5.25.160 of this Article and established by resolution.

C. If there is evidence to rebut the presumptions in Subsection (B) above which otherwise arise, the Town Clerk shall immediately notify the licensee in writing of the objections to the renewal application and set a public hearing date to be held not less than ten (10) nor more than thirty (30) days after the date of such notice. The written notice shall be mailed by certified mail to the applicant, shall state generally the grounds for staff's recommendation of nonrenewal, and shall provide the date, time and place of the hearing to show cause for nonrenewal. Notice of the hearing must also be conspicuously posted on the premises for a period of ten (10) days prior to the hearing. The hearing shall be conducted in the same manner as provided for hearings on revocation or suspension of the type of license involved.

**5.25.070 Change of location; hearing.**

A. To request a change of location of premises under an existing license, the licensee shall submit an application to the Town Clerk on forms provided by the State Licensing Authority and the Liquor Licensing Authority. An application fee, as referenced in Section 5.25.160 and established by resolution, shall accompany the application.

B. All applications for a change of location of premises under an existing license shall be subject to Section 5.25.050 above, except that the character of the applicant shall not be considered.

C. The scheduling and notice of the hearing on a change of location shall be as provided in Section 44-3-31142-47-344, C.R.S.

**5.25.080 Change of ownership; hearing.**

A. All applicants for the issuance of a license by reason of transfer of ownership of the business, or of possession of the licensed premises, shall file with the Town Clerk an application on forms provided by the State Licensing Authority and the Liquor Licensing Authority. The application form shall be accompanied by an application fee, and successful applicants shall be subject to license fees as established by resolution.

B. The Town Clerk and Chief of Police shall conduct an investigation of the character of the applicant, pursuant to the process set forth in Section 5.25.050(b)(~~21~~) above.

C. If the Town Clerk recommends approval of the change of ownership after the investigation, no hearing is necessary, and the change of ownership shall be scheduled for Liquor Licensing Authority consent within thirty (30) days.

D. If the Town Clerk does not recommend approval of the change of ownership after the investigation, the Liquor Licensing Authority shall schedule a public hearing and provide notice pursuant to Section ~~44-3-311~~~~42-47-311~~, C.R.S. The Liquor Licensing Authority shall hold a public hearing in accordance with Section 5.25.100 below, and it shall consider only the character of the applicant. The applicant shall be required to submit information concerning good moral character, the applicant's ability to conduct the business according to law and the applicant's source of funding.

E. Pending approval by the Liquor Licensing Authority of a change in ownership, a temporary permit may be issued upon application, pursuant to Section ~~44-3-303~~~~42-47-303~~, C.R.S.

**5.25.090 Temporary licenses.**

A licensee who allows a liquor license to expire can obtain a temporary license pursuant to the terms of Section ~~44-3-303~~~~42-47-303~~, C.R.S. The application form shall be accompanied by an application fee, and successful applicants shall be subject to license fees, as referenced in Section 5.25.160 of this Article and established by resolution. The Liquor Licensing Authority shall have the authority to issue temporary licenses only to the extent set forth in Section ~~44-3-303~~~~42-47-303~~, C.R.S. If a temporary license is issued to an applicant, such temporary license shall contain the name of the licensee, the address of the licensed premises and the date of issuance, and it shall be posted conspicuously on the licensed premises.

**5.25.100 Suspension and revocation of licenses; hearings.**

A. Proceedings for suspension or revocation of a liquor license shall be commenced in either of the following manners: (1) upon the filing of a complaint with the Liquor Licensing Authority by a third party which is supported by probable cause; or (2) upon the request of the Chief of Police or Town Clerk based on a determination that there is probable cause to believe a violation has occurred or is occurring after a full investigation. The Liquor Licensing Authority shall set a time and place for a hearing on the matter, and the Town Clerk shall give the licensee timely written notice of the date, time and place of the hearing. The notice shall describe generally the alleged violations and the grounds showing probable cause for suspension or revocation of a license. The notice shall be served on the licensee by certified mail to the last address furnished to the Town at least forty-eight (48) hours prior to the hearing.

B. The Liquor Licensing Authority or a hearing officer appointed by the Liquor Licensing Authority shall conduct the hearing. The hearing officer may be designated by the Town Board.

C. The Liquor Licensing Authority, the Town Clerk, and the hearing officer shall have the power to administer oaths, issue subpoenas and, when necessary, grant continuances.

D. In all such hearings, the Town Attorney shall act on behalf of and advise the Liquor Licensing Authority. The Liquor Licensing Authority shall appoint special counsel to conduct an investigation and prosecute the licensee on behalf of the Town.

E. All hearings before the Liquor Licensing Authority or the hearing officer shall be conducted in accordance with the procedures adopted by the Liquor License Authority.

F. If the Liquor Licensing Authority conducts a hearing, it shall render a decision that shall contain such findings of facts and conclusions of law as are relevant and necessary to support the decision under this Code. If the hearing is held before a hearing officer, the hearing officer shall make a recommendation in writing to the Liquor Licensing Authority within thirty (30) days after the close of the hearing. The written recommendation shall contain findings of fact and conclusions of law based on the evidence presented at the hearing. A copy of this summary and recommendation shall be transmitted to the licensee. At the next regular Board meeting following the submission of the hearing officer's recommendation, the Liquor Licensing Authority shall consider the same. In its discretion, the Liquor Licensing Authority may reject the hearing officer's recommendation, refer the matter back for further proceedings, adopt the recommendation or order a new hearing, either before the original hearing officer or before the entire Liquor Licensing Authority or a committee or member thereof.

G. The Liquor Licensing Authority may suspend any license for a period up to six (6) months, following the guidelines below, or revoke a license permanently, based on evidence of good cause presented at the hearing.

H. In the event of revocation, suspension or cessation of business, no portion of the license fee or occupation tax shall be refunded.

I. The licensee shall have the right to appeal or seek judicial review of a decision of the Liquor Licensing Authority as provided in the Colorado Rules of Civil Procedure.

**5.25.110 Penalty guidelines.**

Violations of any provisions of this Chapter shall result in penalties according to the generally accepted and practiced state penalty guidelines provided below. Nothing in the following guidelines is meant to restrict the Local Licensing Authority from issuing a lesser penalty, a higher penalty, or additional penalties as allowed by this Code or state law, up to and including suspension or revocation of a liquor license or the imposition of a fine in lieu of suspension as provided under the provisions of Section ~~44-3-60142-47-604~~, C.R.S and/or Chapter 5.24 of this Code. For the second incident in one (1) year, any days held in abeyance will be automatically imposed from the first incident in addition to any other suspension imposed by the Liquor Licensing Authority.

Code Violation	Suspension
<i>Sale to Minor:</i>	
First Incident	
1 Charge	15 days total, 5 served and 10 held in abeyance for a period of one year from date of hearing, pending no further violations.
2 Charges	30 days total, 10 served and 20 held in abeyance for a period of one year from date of hearing, pending no further violations.
3 + Charges	45 days total, 15 served and 30 held in abeyance for a period of one year from date of hearing, pending no further violations.
<i>Purchase of Liquor from Someone Other Than a Wholesaler</i>	
First Incident	
1 Charge	10 days total, 3 served and 7 held in abeyance for a period of one year from date of hearing, pending no further violations.
2 Charges	10 days total, 5 served and 5 held in abeyance for a period of one year from date of hearing, pending no further violations.
<i>Sale to Intoxicated Patron:</i>	
First Incident	
1 Charge	15 days total, 5 served and 10 held in abeyance for a period of one year from date of hearing, pending no further violations.

2 Charges  
year from 30 days total, 10 served and 20 held in abeyance for a period of one date of hearing, pending no further violations.

3 + Charges  
year from 45 days total, 15 served and 30 held in abeyance for a period of one date of hearing, pending no further violations.

*Failure to Meet Food Requirement (H & R/Brew Pubs):*

First Incident 15 days total, 5 served and 10 held in abeyance for a period of one year from date of hearing, pending no further violations, with 30 days to comply.

*Permitting Illegal Gambling:*

First Incident 10 days total, 3 served and 7 held in abeyance for a period of one year from date of hearing, pending no further violations.

Second Incident 45 days total, 15 served and 30 held in abeyance for a period of one year from date of hearing, pending no further violations.

Third Incident Days held in abeyance automatically imposed from first incident, plus additional suspension as stated in first incident above.

*Failure to Maintain Adequate Books/Records:*

First Incident 15 days total, 5 served and 10 held in abeyance for a period of one year from date of hearing, pending no further violations

Second Incident 30 days total, 10 served and 20 held in abeyance for a period of one year from date of hearing, pending no further violations.

*Sale After Legal Hours:*

First Incident 10 days total, 3 served and 7 held in abeyance for a period of one year from date of hearing, pending no further violations.

Second Incident 30 days total, 10 served and 20 held in abeyance for a period of one year from date of hearing, pending no further violations.

*Permitting or Not Reporting Disturbances:*

First Incident 30 days total, 10 served and 20 held in abeyance for a period of one year from date of hearing, pending no further violations.

Second Incident Days held in abeyance automatically imposed from first incident, plus additional suspension as stated in first incident above.

*Violations on Follow-up Inspections:*

For each incident 3 days total, 1 served and 2 held in abeyance for a period of one year from date of hearing, pending no further violations.

*Failure to Report Manager, Corporate, Financial Change:*

First Incident 5 days total, all 5 held in abeyance for a period of one year from date of hearing, pending no further violations.

Second Incident 10 days total, 3 served and 7 held in abeyance for a period of one year from date of hearing, pending no further violations.

*Underage Employee Selling or Serving:*

First Incident  
1 Charge 7 days total, 2 served and 5 held in abeyance for a period of one year from date of hearing, pending no further violations.

2 Charges 14 days total, 4 served and 10 held in abeyance for a period of one year from date of hearing, pending no further violations.

3 Charges 30 days total, 10 served and 20 held in abeyance for a period of one year from date of hearing, pending no further violations.

*Altered Liquor:*

1 Charge 15 days total, 5 served and 10 held in abeyance for a period of one year from date of hearing, pending no further violations.

**5.25.120 Optional premises license.**

A. The following standards for the issuance of optional premises licenses or for optional premises for a hotel and restaurant license are hereby adopted pursuant to the provisions of Section ~~44-3-31012-47-310~~, C.R.S. These standards adopted herein shall be considered in addition to all other standards applicable to the issuance of licenses under the Colorado Liquor Code for optional premises license or for optional premises for a hotel and restaurant license. These two types of licenses for optional premises will be collectively referred to as "optional premises" in these standards unless otherwise provided.

B. Eligible facilities. An optional premises may only be approved when that premises is located on or adjacent to an outdoor sports and recreational facility as defined in Section ~~44-3-10312-47-103~~, C.R.S. The types of outdoor sports and recreational facilities in the Town which may be considered for an outdoor premises license include the following:

1. Country club;
2. Golf courses and driving ranges;

3. Swimming pools;

4. Parks and arenas.

There are no restrictions on the minimum size of the outdoor sports and recreational facilities which may be eligible for the approval of an optional premises license. However, the Local Licensing Authority may consider the size of the particular outdoor sports or recreational facility in relationship to the number of optional premises requested for the facility.

C. Number of optional premises. There are no restrictions on the number of optional premises which any one (1) licensee may have on his or her outdoor sports or recreational facility. However, any applicant requesting approval of more than one (1) optional ~~premises~~premise shall demonstrate the need for each optional ~~premises~~premise in relationship to the outdoor sports or recreational facility and its guests.

D. Submittal requirements. When submitting a request for the approval ~~of an optional premises~~of an optional premise, in addition to meeting the license application requirements of this Article, an applicant shall also submit the following information:

1. A map or other drawing illustrating the outdoor sports or recreational facility boundaries and the approximate location of each optional ~~premises~~premise requested.

2. A description of the method which shall be used to identify the boundaries of the optional premises when it is in use.

3. A description of the provisions which have been made for storing malt, vinous and spirituous liquors in a secured area on or off the optional premises for the future use on the optional premises.

E. Advance notification. Pursuant to Section ~~44-3-310(3)~~12-47-310(3), C.R.S., no alcohol beverages may be served on the optional premises until the licensee has provided written notice to the Police Department forty-eight (48) hours prior to serving alcohol beverages on the premises, unless notice is waived by the Authority. Such notice must contain the specific days and hours on which the optional premises are to be used. In this regard, there is no limitation on the number of days which a licensee may specify in each notice. However, no notice may specify any date of use which is more than one hundred eighty (180) days from the notice date.

F. Fees for application and processing of an optional premises license shall be as set forth in Sections ~~44-3-501(1)(i)~~12-47-501(1)(j), C.R.S., and Section 5.25.160 of this Code.

**5.25.130 Special event permit application.**

Pursuant to Section ~~44-5-101~~~~48-101~~ et seq., C.R.S., the Town Clerk may issue special event permits for the sale of fermented malt and alcoholic beverages to those organizations set forth in the special event permit statute and on the grounds set forth therein.

**5.25.140 Alcohol beverage tastings authorized.**

A. Authorization. The town hereby authorizes tastings to be conducted by retail liquor establishment licensees in accordance with this section and pursuant to C.R.S. Section ~~44-3-301(10)(a)~~~~42-47-301(10)(a)~~, and subject to approval by the Town Clerk ~~Liquor Licensing Authority~~. It is unlawful for any person or licensee to conduct tastings without first having obtained a permit from the Town of Silt to do so in accordance with this section. (~~Prior code 5.25.020; Ord. 01-08 §1 (part)~~)

B. Application for permit. A retail liquor establishment licensee who wishes to conduct tastings shall submit an annual application for a permit on forms supplied by the Town Clerk~~Liquor Licensing Authority on forms supplied by the Town Clerk~~. Such application shall be accompanied by a non-refundable annual fee as set annually by the Board of Trustees by resolution of one hundred dollars (\$100.00). Permit holders shall notify the Town Clerk and police department by completing a notification form provided by the Town in writing at least seven (7) days prior to any tasting. (~~Prior code 5.25.030; Ord. 01-08 §1 (part)~~)

C. Term. The annual tastings permit is valid for a period of one (1) year, and shall run and expire concurrently with the license of the retail liquor establishment; provided however, that the first tastings permit issued to a retail liquor establishment licensee is valid only until the expiration of the current liquor license. First year tastings permits shall be prorated as to the permit fee based on an average of threetwo (23) tastings events per week. No more than one hundred fourfifty-six (10456) tastings may be held during the annual term of any permit issued. (~~Prior code 5.25.040; Ord. 01-08 §1 (part)~~)

D. Limitations. Tastings are subject to the limitations set forth in C.R.S. Section ~~44-3-301(10)~~~~42-47-301(10)~~, as may be amended from time to time; and tastings are subject to the limitations set forth by the Liquor Licensing Authority as may be created or amended from time to time. (~~Prior code 5.25.050; Ord. 01-08 §1 (part)~~)

**5.25.150 Issuance of licenses.**

All licenses shall be issued in accordance with the laws of the State and the ordinances of the Town. Licenses may be issued after the applicable requirements have

been met for posting and publication of notice, the preliminary investigation has been conducted, a public hearing has been held before the Liquor Licensing Authority when required, and approval is granted by the State Licensing Authority. In no event shall any license be issued until it is satisfactorily established that:

1. All requirements and conditions of licensure set forth in Sections ~~44-3-307~~ 44-3-30712-47-313 and ~~44-3-31312-47-313~~, C.R.S., have been met or found to exist
2. The applicant or any principal, partner, officer, director or stockholder holding over ten percent (10%) of the issued and outstanding stock, if any change since initial approval, has good moral character and reputation.
3. The applicant remains or will be entitled to possession of the premises for which the application is made under a lease, or by virtue of ownership thereof, and that the use of the premises at the proposed location does not violate the zoning laws or any other laws of the Town or the State.
4. After approval of an application by the Liquor Licensing Authority and after the building in which the license is sought to be exercised has been made ready for occupancy with such furniture, fixtures and equipment as is necessary to comply with the provisions of these rules and the laws of the State, an inspection of the premises has been made to determine that the application has complied in every material detail with the plans and specifications submitted at the time of the filing of the application.
5. The applicant has not applied for and been denied a liquor license for an establishment located within five hundred (500) feet of the proposed location within the preceding two (2) years.

**5.25.160 Application fees.**

- A. An application fee shall be paid to the Town in connection with all applications for liquor and fermented malt beverage licenses, including new, renewal, temporary, change of location or change of ownership licenses, modification of premises permits, temporary permits and special event permits. Town application fees shall be established by resolution, a copy of which is available in the office of the Town Clerk. The application fee shall be collected to cover the costs of the preliminary investigation made by the Town, administrative time, publication and posting costs and other necessary and incidental expenses.
- B. An application fee payable to the State Department of Revenue shall also be paid by all applicants in an amount as provided by the State Licensing Authority.

C. An annual license fee shall also be paid to the Town by the owners of all licensed premises. Such Town license fee shall be as set forth in Sections ~~44-4-107(2)~~~~42-46-107(2)~~ and ~~44-3-505~~~~42-47-505~~, C.R.S.

D. Annual license fees shall also be paid to the State Department of Revenue for particular state licenses, as set forth in Sections ~~44-4-104~~~~42-46-104~~ and ~~44-3-501~~~~42-47-501~~, C.R.S.

**5.25.170 Appeals; cost of transcript.**

Any party aggrieved by a decision of the Liquor Licensing Authority may appeal said decision or seek judicial review. An administrative fee as established by resolution shall be charged, together with the cost of preparing a transcript of the proceedings, whenever a transcript is demanded by the person seeking the review or furnished by the Town pursuant to an order of court. The cost of preparing a transcript of testimony before the Liquor Licensing Authority shall be charged at rates ordinarily charged by certified shorthand reporters.

**5.25.180 Education requirements for licensees.**

A. The education requirements for licensees are as follows:

1. All managers or owners/operators registered with the State and the Liquor Licensing Authority are required to attend an educational liquor seminar approved by the Liquor Licensing Authority and receive a certificate of completion within two (2) months after the date the license is approved by the Liquor Licensing Authority. Such certificate may take the form of a card or any other form decided upon by the Liquor Licensing Authority. Successful completion of the educational liquor seminar must be recorded with the Liquor Licensing Authority. The certificate of completion shall be valid for a period of ~~three~~~~four~~ (34) years.

2. Except for volunteers serving alcoholic beverages pursuant to a special events permit, every licensee, including club licensees, shall ensure that seventy-five percent (75%) of all servers employed or engaged by the licensee, and one hundred percent (100%) of those servers employed or engaged by the licensee for at least six (6) months, shall have successfully completed within six (6) months of the effective date of the initial ordinance codified herein, and at all times thereafter, an educational liquor serving seminar approved by the Liquor Licensing Authority. When a new server is hired or begins to serve alcoholic beverages pursuant to a club license, the licensee shall have a two-month grace period to ensure that the new server has successfully completed an approved educational liquor serving seminar. The certificate received by

servers who successfully complete the educational liquor serving seminar shall be valid for a period ~~threefour~~ (34) years.

3. At every event for which a special event liquor license is issued, the licensee shall ensure that at least one (1) server, manager or owner/operator, including volunteers, who has successfully completed an approved educational liquor serving seminar, is present at all times and is supervising the dispensing of alcoholic beverages.

4. At the time an applicant files an application for issuance, renewal or transfer of a liquor or fermented malt beverages license, or to change the location or corporate structure of the licensed premises or entity, the applicant shall submit to the Town Clerk information to prove that the requisite percentage of servers, managers and/or owners/operators required to be certified under this Section have certificates in full force and effect as a condition of approval of the application. Required information shall include the names of all servers, the date of hire of all servers, the date each server attended training and the date of expiration of each server's certification. All licensees shall maintain a file of certificates on all managers and owners/operators employed by said licensee and shall exhibit said copies of certificates when requested to do so by the Town Clerk, the Chief of Police, police employees or other appropriate officials of the Town.

B. The course requirements for the education for licensees are as follows:

1. Every agency offering a course of instruction approved by the Liquor Licensing Authority shall issue a certificate to those enrollees who successfully complete the liquor educational seminar. The certificate shall be dated to show the date of completion of the training and the date of certificate expiration, and shall be evidence that the person has been in actual attendance a minimum number of hours at the course and has achieved a reasonable mastery of the theories and facts presented. No agency approved by the Liquor Licensing Authority to provide manager or owner/operator training shall issue a certificate unless the person has actually attended and achieved a reasonable mastery of the materials.

~~2. The Liquor Licensing Authority shall establish by resolution the general criteria for courses and qualifications of instructors which shall satisfy the liquor educational requirements of this Section. These requirements shall be available in the office of the Town Clerk. Any qualified person may submit to the Town Clerk a request that a particular seminar be deemed to meet the educational requirements. The Town Clerk or Liquor Licensing Authority may make such determination.~~

**BC.** Costs. All persons enrolled in an educational liquor seminar presented by the Town pursuant to this Section must pay to the Town Clerk the actual cost of attending the seminar.

**CD.** Penalties for noncompliance.

1. Failure to comply with this Section shall be considered a violation of the conditions for the issuance of a license and a violation of this Code and may result in fines or other penalties.

2. Failure to maintain continuous compliance with the educational requirements of Subsection (b) above may subject a licensee to suspension or revocation of a license as provided for in Section ~~44-3-60112-47-601~~, C.R.S.

**5.25.190 Licensee to report disorderly conduct.**

A. Each licensee shall conduct his or her establishment in a decent, orderly and respectable manner, and shall not permit within or upon the licensed premises the loitering of habitual drunkards or intoxicated persons, lewd or indecent displays, profanity, rowdiness, undue noise or other disturbance or activity offensive to the sensitivities of the average citizen, or to the residents of the neighborhood in which the establishment is located. It shall be unlawful for a licensee to permit the above-described conduct, and it shall be unlawful for:

1. Any licensee having authority to sell alcoholic beverages on his/her premises to permit any disturbances or disorderly acts or conduct to be committed by any person or group of persons on his/her premises.

2. Any licensee having authority to sell alcoholic beverages on his/her premises to in any manner encourage or participate in any disturbance or unlawful or disorderly act or conduct upon his/her premises, provided, however, such licensee may use such lawful means as may be proper to protect his/her person or property from damage or injury.

3. Individuals employed as bartenders to consume alcoholic beverages during those times in which they are actually engaged in the serving of alcoholic beverages to customers on a licensed premises or for such individuals to engage in the serving of alcoholic beverages to customers on the licensed premises while in an intoxicated condition; or for a licensee having authority to sell alcoholic beverages on his/her premises to permit such conduct by his/her bartenders.

B. A licensee having authority to sell alcoholic beverages upon his/her premises shall immediately report to the police department any unlawful or disorderly act or conduct or any disturbance committed on his/her premises.

C. It shall not be a defense that the licensee was not personally present on his/her premises at the time such unlawful or disorderly act, conduct or disturbance took place. However, an agent, servant or employee of the licensee shall not be liable hereunder when absent from the premises and not on duty.

D. Any licensee, agent, servant or employee of a licensee who shall violate any of the provisions of this Section shall be subject to the penalty provided for in Chapter 1.12 of this Code.

**5.25.200 Lighting in licensed premises.**

All licensees shall be required to maintain a level of light within the licensed premises which would permit the checking of identification materials without resort to other lighting.

**5.25.210 Licensed premises to be open for inspection.**

All premises licensed under this Chapter shall be open to inspection by the Police Department, the County Health Department, the State Licensing Authority and any other federal, state, county or Town agency which is permitted or required by law to inspect licensed premises. It is unlawful for the licensee, its employees or agents or for any other person to refuse to permit any such inspection of the licensed premises or to otherwise interfere with any such inspection.

**5.25.220 License requirements.**

The licensee shall be a resident of Colorado and, if a corporation, corporation must be incorporated under the laws of Colorado and duly qualified to do business in Colorado. If a nonresident corporation, partnership or limited liability company wishes to hold a liquor license within the Town pursuant to this Code and the Colorado Revised Statutes, such entity shall be properly registered and licensed to do business within the State by the Secretary of State.

**5.25.230 Character and reputation requirements.**

The licensee shall be of good moral character and reputation. No license shall be issued to or held by any corporation if any of its officers, directors or stockholders holding over ten percent (10%) of the outstanding and issued stock thereof is not of good moral character and reputation.

A. In determining whether an applicant for a license or a licensee is of good moral character, the Licensing Authority shall be governed by the provisions of Section 24-5-101, C.R.S.

B. In investigating the character of an applicant or a licensee, the Licensing Authority may have access to criminal record information furnished by a criminal justice agency subject to any restrictions imposed by such agency. In the event the Licensing Authority takes into consideration information concerning the applicant's criminal history record, the Licensing Authority shall also consider any information provided by the applicant regarding such criminal history record, including but not limited to evidence of rehabilitation, character references and educational achievements, especially those pertaining to the period of time between the applicant's last criminal conviction and the consideration of his or her application for a license.

C. As used in this Section, *criminal justice agency* means any federal, state or municipal court or any governmental agency or subunit of such agency which performs the administration of criminal justice pursuant to a statute or executive order and which allocates a substantial part of its annual budget to the administration of criminal justice.

**Section 3.** If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance; and the Town Board of Trustees hereby declares it would have passed this ordinance, and each part, section, subsection sentence, clause or phrase thereof, regardless of the fact that any one or more parts, sections, subsections, sentences, clauses or phrases be declared invalid.

**Section 4.** The Town Board of Trustees hereby finds, determines, and declares that this ordinance is necessary and proper for the health, safety, and welfare of the Town of Silt and the inhabitants thereof.

**Section 5.** The repeal or the repeal and reenactment of any provision of the Municipal Code of the Town of Silt as provided in this ordinance shall not affect any right which has accrued, any duty imposed, any violation that occurred prior to the effective date hereof, any prosecution commenced, nor any other action or proceedings as commenced under or by virtue of the provision repealed or repealed and reenacted. The repeal of any provision hereby shall not revive any provision or any ordinance previously repealed or superseded unless expressly stated herein.

**Section 6.** All bylaws, orders, resolutions, and ordinances, or parts thereof, inconsistent herewith are repealed to the extent only of such inconsistency. This repealer shall not be construed to revise any bylaw, order, resolution, or ordinance, or part thereof, theretofore repealed.

**INTRODUCED, READ, APPROVED ON FIRST READING**, a public hearing, this ~~27<sup>th</sup>~~ <sup>24<sup>th</sup></sup> day of ~~August~~ <sup>January</sup>, ~~2001~~ <sup>2020</sup> at 7:00 p.m. at the municipal building of the Town of Silt, Colorado.

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**PASSED AND APPROVED ON SECOND READING, ADOPTED AND  
ORDERED PUBLISHED** following a public hearing this 10<sup>th</sup> 14<sup>th</sup> day of  
SeptemberFebruary, 2001920.

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TOWN OF SILT

Mayor ~~David C. Moore~~ Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

## **Guidelines for Quasi-Judicial Action**

What is a quasi-judicial action – a quasi-judicial action is a matter that comes before the Board seeking an approval that applies to one person or one property. Examples are liquor licenses, subdivision requests, commercial site plan review.

How is a quasi-judicial action decided – Quasi-judicial actions are decided in a public hearing where both the applicant and the public have an opportunity to introduce evidence and make comments. All evidence that is considered by the Board in a quasi-judicial proceeding must be received “on the record” (in the BOT chambers). The reason is that the outcome of a quasi-judicial proceeding can be appealed to the District Court and therefore all evidence must be contained on the “record” to be reviewed by the Court. The Court cannot review comments or information received by a BOT member outside of the BOT Chambers.

What do I say to someone who wants to talk to me about an upcoming quasi-judicial matter – Be firm but polite. Tell the person that you cannot discuss this matter with them and doing so risks that you may need to recuse yourself from the BOT on the matter. Request that the person show up to the BOT meeting to make comments or submit written comments to the Town Administrator. At the beginning of the public hearing identify on the record any *ex parte* communications you may have had about the application.

What are the criteria for deciding a quasi-judicial matter – The BOT must make its determination on a quasi-judicial matter based upon the evidence presented at the hearing using the criteria contained in the Town Code. Basing a decision on information that was obtained outside of the public hearing (e.g. comments made by citizens on the street) or criteria that are not in the Town code (e.g. moral convictions) can be the basis for a reversal by the District Court.



January 7, 2020

**INDUSTRY-WIDE BULLETIN: 20-01**

**RE: Medical Marijuana Delivery**

Dear Marijuana Industry Stakeholders:

The Department of Revenue's Marijuana Enforcement Division is issuing this Industry-Wide Bulletin in response to stakeholder inquiries regarding delivery of Medical Marijuana<sup>1</sup> pursuant to [House Bill 19-1234](#).<sup>2</sup>

**Who can apply for a delivery permit?**

- Beginning **January 2, 2020**, only Medical Marijuana Stores may apply for a delivery permit, which, if issued, authorizes the Medical Marijuana Store to deliver Medical Marijuana. § 44-10-501(11)(m) C.R.S; Rule 3-615(A)(1), 1 CCR 212-3.
- Beginning **January 2, 2021**, Retail Marijuana Stores, Retail Marijuana Transporters, and Medical Marijuana Transporters may apply for a delivery permit. §§ 44-10-601(13)(m), 44-10-609(5)(j), and 44-10-505(5)(j), C.R.S; Rule 3-615(A)(2), 1 CCR 212-3.

**Is a municipality, county or city and county required to allow Medical Marijuana Stores in its jurisdiction to deliver Medical Marijuana?**

- No, a municipality, county or city and county is not required to allow a Medical Marijuana Store in its jurisdiction to deliver Medical Marijuana. Delivery of Medical Marijuana is prohibited in a municipality, county, or city and county unless it has enacted an ordinance or resolution expressly permitting such delivery. § 44-10-501(11)(k), C.R.S.; Rule 3-615(A)(3), 1 CCR 212-3.
- Prior to the issuance of a delivery permit by the State, applicants must establish:
  - The Local Licensing Authority or Jurisdiction in which the applicant is located has an ordinance or resolution that allows delivery of Medical Marijuana; and
  - The Local Licensing Authority or Jurisdiction is accepting delivery permit applications, if required.
- A Medical Marijuana Store with a State-issued delivery permit must also obtain a permit, license or other approval from the applicable Local Licensing Authority or Jurisdiction before conducting any delivery activities. A Local Licensing Authority or Jurisdiction may impose additional requirements for Medical Marijuana delivery, which may be more restrictive than the rules.

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<sup>1</sup> "Medical Marijuana" means marijuana that is grown and sold pursuant to the Marijuana Code. Unless the context otherwise requires, Medical Marijuana includes Medical Marijuana Concentrate and Medical Marijuana Products. See Rule 1-115, 1 CCR 212-3.

<sup>2</sup> See the Colorado Marijuana Code, 44-10-101, *et seq.*, C.R.S.

**Can a Medical Marijuana Store with a delivery permit deliver Medical Marijuana in a municipality, county, or city and county beyond where it is physically located?**

- Yes, unless the municipality, county, or city and county has enacted an ordinance or resolution that prohibits the delivery of Medical Marijuana from Medical Marijuana Stores outside its jurisdictional boundaries. An ordinance or resolution adopted by a municipality, county, or city and county may expressly prohibit delivery of Medical Marijuana from Medical Marijuana Stores located outside of its jurisdiction. § 44-10-501(11)(k)(II), C.R.S.

**How does a Medical Marijuana Store with a delivery permit determine the amount and remit the sales tax for deliveries outside its municipality, county or city and county?**

- State and local sales taxes are generally determined at the point of delivery, not the location where the Medical Marijuana Store is located. For example, if a Medical Marijuana Store with a delivery permit is located in municipality A, and delivers Medical Marijuana to a patient in municipality B, the tax is collected at the rate established by municipality B. § 39-26-104(3), C.R.S. Home-rule cities that administer their own sales taxes may establish their own rules and should be contacted directly for additional information.

**What is the one-dollar surcharge and when is it required to be submitted?**

- A Medical Marijuana Store is required to charge a one-dollar surcharge on each delivery, and remit the surcharge on a monthly basis to the municipality where the Medical Marijuana Store is located (or county if in an unincorporated area). Failure to collect or timely remit the surcharge may result in a denial of the permit at the time of renewal. § 44-10-501(11)(c), C.R.S.; Rule 3-615(A)(5)(c), 1 CCR 212-3.

**Are age requirements for deliveries the same as for sales at Medical Marijuana Stores?**

- No. Delivery of Medical Marijuana to patients ages 18 to 20 is not permitted. A Medical Marijuana Store with a valid delivery permit may only accept orders for delivery from patients who are at least 21 years of age, or from parents or guardians of a patient who is under 18 years of age. § 44-10-501(11)(d)(I), C.R.S.; Rule 3-615(E)(1), 1 CCR 212-3.

**What are the inventory tracking requirements for deliveries of Medical Marijuana to a private residence?**

- A Medical Marijuana Store must track all Medical Marijuana delivered to a patient. This requires use of the inventory tracking system and a transport manifest. A point of sale receipt for in-store purchases does not satisfy the inventory tracking requirements for deliveries. § 44-10-501(11)(h)(I), C.R.S; Rule 3-615(C), and (F)(5), 1 CCR 212-3. Metrc® has developed the functionality necessary for a Medical Marijuana Store with a valid delivery permit to identify a private residence as the delivery destination.
- A transport manifest must include the following information:
  - Time of delivery;
  - The name and Identification number reflected on the valid acceptable identification (e.g. driver's license) presented by the patient, or if applicable, by the patient's parent or guardian;
  - Delivery address;
  - Patient registry number, and if applicable, the primary caregiver registry number of the patient's parent or guardian; and
  - Acknowledgement of receipt of the delivery by the patient, or if applicable, by the patient's parent or guardian.

- If the delivery cannot be completed the manifest must document the reason the delivery could not be completed. Rule 3-615(F)(5), 1 CCR 212-3.

### **What are the daily delivery limits?**

- A Medical Marijuana Store with a valid delivery permit may not deliver individually, or in any combination, more than the following to a patient in a single business day:
  - Two ounces of Medical Marijuana;
  - 40 grams of Medical Marijuana Concentrate; or
  - Medical Marijuana Products containing more than 20,000 milligrams of THC.
- The above-noted delivery limits apply to all patients, including those with an extended plant count, but do not prohibit a patient from purchasing his or her entire recommended amount at a Medical Marijuana Store. § 44-10-501(11)(f)(II) C.R.S; Rule 3-615(f)(8)(a), 1 CCR 212-3.
- A Medical Marijuana Store with a valid delivery permit may not deliver to the same patient more than once per day and must not deliver to a patient, parent or guardian or private residence where the licensee knows or reasonably should know that the patient, parent or guardian or private residence already received a delivery during that same business day. § 44-10-501(11)(f)(IV) C.R.S., Rule 3-615(f)(8)(b), 1 CCR 212-3.

To view all rules regarding Regulated Marijuana delivery, see the [Colorado Marijuana Rules, 1 CCR 212-3](#), effective January 1, 2020. Please be aware that the information contained in this Industry Bulletin does not represent legal advice or replace a licensee's responsibility to read, understand, and maintain compliance with all relevant statutes and rules.

Sincerely,



Jim Burack, Director  
Marijuana Enforcement Division

**TOWN OF SILT**  
**BOARD OF TRUSTEES REGULAR MEETING**

**January 22, 2020**

**AGENDA ITEM SUMMARY**

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**SUBJECT:** Transportation, Housing and Jobs Summit

**PROCEDURE:** Information

**SUMMARY AND BACKGROUND OF SUBJECT MATTER:**

This roundtable will be a good opportunity for local elected officials to share thoughts, ideas and challenges with others struggling with the same, different or related issues pertaining to transportation, housing and jobs. The goal is to instill an understanding of each community's needs and provide a springboard, if appropriate, for working together to solve community concerns.

**ORIGINATED BY:** Jeff Layman

**PRESENTED BY:** Jeff Layman

**DOCUMENTS ATTACHED:** Announcement

**SUBMITTED BY:**

  
Jeff Layman, Town Administrator

**REVIEWED BY:**

  
Sheila M. McIntyre, Town Clerk

# **Transportation, Housing, and Jobs: Connecting the Dots in a Changing Region**

## ***A Summit for Elected Officials in the in the Roaring Fork & Colorado River Valleys***

March 12, 2020 // 11:30 – 4:30  
Morgridge Commons, Glenwood Springs, CO

*Join other local officials in the Roaring Fork and Colorado River Valley's to discuss the region's economy, housing market, and transportation system, and the connections between them.*

### **Draft Agenda**

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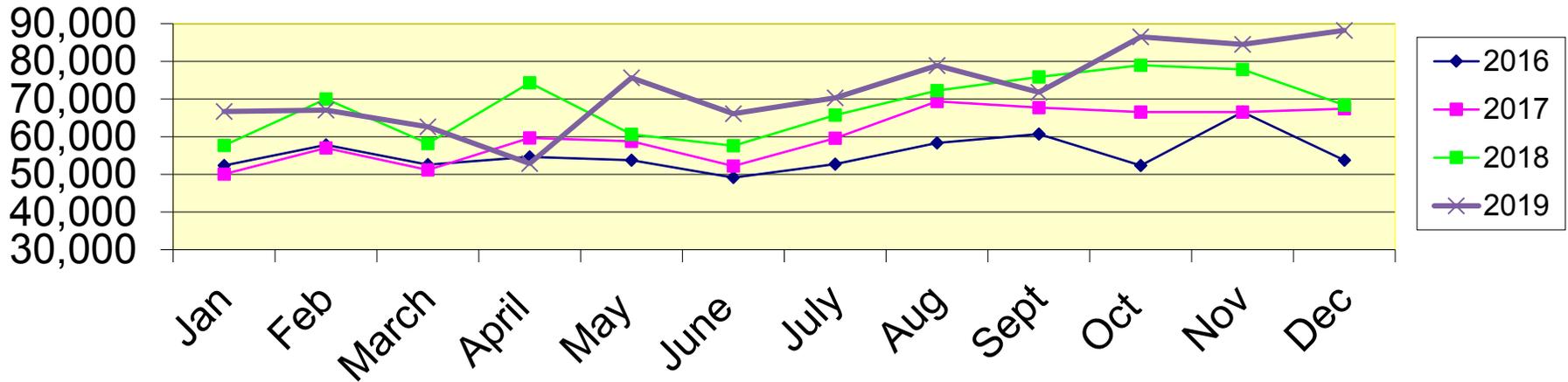
- 11:30 AM    Networking Lunch**
- 12:00 PM    Welcome, Introductions and Opening Remarks**  
Following a brief welcome and round of introductions, we'll hear opening remarks from Rick Garcia, Director of the Colorado Department of Local Affairs, and Shoshana Lew, Director of the Colorado Department of Transportation.
- 12:30 PM    Connecting the Dots: Challenges and Opportunities in a Changing Region**  
The Roaring Fork and Colorado River Valleys continue to grow and change. What does that change look like? What does it mean for communities as well as the region's economy, housing market and transportation systems? This session explores the trends and issues shaping the region and connections between them.
- 1:45 PM    Break (15 min)**
- 2:00 PM    The View from Here: Local Perspectives on Regional Issues**  
Building on the previous discussion, small groups will work together to clarify and understand how broader market, economic and demographic forces shaping the region play out in different communities. After the small group table exercises, we'll come together for a full group discussion and debrief.
- 3:00 PM    Break (15 min)**
- 3:15 PM    Progress, Possibility and the Road Ahead**  
We conclude with a forward-looking discussion about how we respond to the challenges and opportunities in front of us. After a presentation and panel discussion, we'll break into groups to discuss how best to respond to key needs and opportunities within the region. We'll wrap-up with a full group debrief of the ideas from the small group discussions and then discuss where we go from here.
- 4:30 PM    Wrap-up and Closing Remarks**

# Town of Silt

## Month Town Received Funds

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2016	52,385	57,830	52,615	54,665	53,794	49,149	52,739	58,328	60,720	52,339	66,555	53,769
2017	50,080	57,035	51,212	59,655	58,779	52,208	59,598	69,393	67,756	66,559	66,518	67,410
2018	57,660	70,030	58,182	74,318	60,672	57,601	65,718	72,248	75,837	78,986	77,830	68,435
2019	66,667	67,063	62,651	52,890	75,666	66,144	70,293	78,867	71,805	86,548	84,521	88,243

## Sales Tax Collected 2016-2018



Y-T-D	Total
664,888	2016   664,888
726,203	2017   726,203
817,517	2018   817,517
871,358	2019   871,358

# Town of Silt Finance Report

Month: December (100 % of year has elapsed)

## General Fund

Revenue	\$ 2,975,245	112%
Expenditures	\$ 2,520,568	96%

## General Fund Revenue

Sales Tax:	\$ 874,853	104%
Use Tax:	\$ 383,366	132%

## Funds Report

### Water/Wastewater:

Revenue	\$ 2,291,749	86%
Expense	\$ 2,259,779	83%

### Irrigation:

Revenue	\$ 314,586	100%
Expense	\$ 332,920	95%

### Silt Housing Authority:

Revenue	\$ 235,241	104%
Expense	\$ 213,554	97%

## Capital Improvement Expenses

2019 F250 Plow Worktruck  
Shop Fence  
2019 Tahoe PD  
2019 Tahoe PD

## Investments

Cash:	\$ 3,327,126	
Checking:	\$ 220,420	ANB
CSafe 01	\$ 500,000	CSafe
Csafe 02	\$ 1,500,000	Csafe
Money Market:	\$ 1,133,675	ANB
Utilities Cash Clearing:	\$ 30	ANB
W/WW Reserved Cash:	\$ 27,000	

# Town of Silt      Monthly Financial / Cash Flow Report

DECEMBER 2019 (100% of the Year has elapsed)

Fund	YTD Revenues	Budgeted Revenues	%	YTD Expenses	Budgeted Expenses	%	Revenues over/under Expenses	Grant Reimb	Current Fund Balance
General Fund	2,975,245	2,663,149	112%	2,520,568	2,629,843	96%	454,677		2,099,572
Conservation Trust Fund	36,304	32,060	113%	17,763	35,000	51%	18,541		87,469
Water & Wastewater Fund	2,291,749	2,679,725	86%	2,259,779	2,732,981	83%	31,970		2,239,424
Irrigation Fund	314,586	315,100	100%	332,920	351,338	95%	-18,334		598,973
Victim Assistance Fund	6,161	5,000	123%	13,276	15,000	89%	-7,115		55,691
Beautification Fund	62,980	45,025	140%	36,793	168,000	22%	26,187		260,665
Park Impact Fund	6,323	15,000	42%	0	10,000	0%	6,323		50,069
Construction Impact Fund	4,152	12,000	35%	0	20,000	0%	4,152		48,138
Silt Housing Authority	235,241	226,500	104%	213,554	220,316	97%	21,687		148,408
Economic Devel. Revolving	16,474	16,990	97%	16,119	16,995	95%	355		13,491
<b>Total</b>	<b>5,949,215</b>	<b>6,010,549</b>		<b>5,410,772</b>	<b>6,199,473</b>		<b>538,443</b>	<b>0</b>	<b>5,601,900</b>
	YTD Revenue	% of Budget							
Sales Tax	874,853	104.2%							
Use Tax	383,366	132.2%							
	YTD Revenue	% of Budget							
Trash Service Fees	390,970	104.0%							
Water Service Fess	782,367	105.2%							
Wastewater Service Fees	953,338	103.5%							
Irrigation Fees	230,410	103.1%							

TOWN OF SILT  
 COMBINED CASH INVESTMENT  
 DECEMBER 31, 2019

COMBINED CASH ACCOUNTS

100-0000-100-0101	COMBINE CHECKING-AMERICAN NAT	220,420.08
100-0000-100-0106	MONEY MARKET / COMBINED	1,133,675.44
100-0000-100-0107	CASH - CSAFE 01	500,000.00
100-0000-100-0108	CASH - CSAFE 02	1,500,000.00
100-0000-100-0175	CASH CLEARING - UTILITIES	30.35
100-0000-100-0185	RESERVED CASH/WATER/WW	( 27,000.00)
	TOTAL COMBINED CASH	3,327,125.87
100-0000-100-0100	CASH ALLOCATED TO OTHER FUNDS	( 3,327,125.87)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	2,222,192.40
3	ALLOCATION TO CONSERVATION TRUST FUND	( 44,567.90)
5	ALLOCATION TO WATER & WASTEWATER FUND	716,377.73
6	ALLOCATION TO IRRIGATION FUND	518,321.81
8	ALLOCATION TO VICTIM ASSISTANCE FUND	55,690.59
9	ALLOCATION TO BEAUTIFICATION FUND	243,601.77
12	ALLOCATION TO PARK IMPACT FEE FUND	24,226.01
13	ALLOCATION TO CONSTRUCTION IMPACT FEE FUND	48,138.23
15	ALLOCATION TO SILT HOUSING AUTHORITY	( 470,346.09)
17	ALLOCATION TO ECONOMIC DEVELOPMENT REVOLVING	13,491.32
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,327,125.87
	ALLOCATION FROM COMBINED CASH FUND - 100-0000-100-0100	( 3,327,125.87)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF SILT  
PAYABLES CLEARING FUND ALLOCATIONS  
DECEMBER 31, 2019

PAYROLL PAYABLES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PAYROLL PAYABLES ALLOCATION RECONCILIATION

1 ALLOCATION TO GENERAL FUND	41,095.53
5 ALLOCATION TO WATER & WASTEWATER FUND	17,739.07
6 ALLOCATION TO IRRIGATION FUND	4,550.35
15 ALLOCATION TO SILT HOUSING AUTHORITY	1,158.04
	_____
TOTAL ALLOCATIONS TO OTHER FUNDS	64,542.99
	_____
ZERO PROOF IF ALLOCATIONS BALANCE	64,542.99
	_____

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

GENERAL FUND

ASSETS

001-0000-100-0100	CASH - COMBINED FUND	2,222,192.40	
001-0000-100-0101	ANB BANK	12,539.20	
001-0000-100-0109	XPRESS DEPOSIT ACCOUNT	2,979.91	
001-0000-100-0114	CASH IN BANK - COLO TRUST	35,705.08	
001-0000-100-0125	PETTY CASH	400.00	
001-0000-100-0127	REC. PETTY CASH	4,000.00	
001-0000-100-0135	INVENTORY - RFTA PASSES	1,017.85	
001-0000-100-0201	ACCOUNTS RECEIVABLE	35,787.21	
001-0000-100-0205	TRASH ACCOUNTS RECEIVABLE	38,668.01	
001-0000-100-0209	A/R - OTHER GOV'T ENTITIES	201,819.87	
	TOTAL ASSETS		2,555,109.53

LIABILITIES AND EQUITY

LIABILITIES

001-0000-200-0101	ACCOUNTS PAYABLE	122,677.20	
001-0000-200-0120	LANDSCAPING DEPOSITS	7,350.00	
001-0000-200-0200	PAYROLL PAYABLES ALLOCATION	41,095.53	
001-0000-200-0204	CHILD SUPPORT PAYABLES	( 4,983.48)	
001-0000-200-0205	FEDERAL WITHHOLDING	5,200.88	
001-0000-200-0206	STATE WITHHOLDING	1,872.00	
001-0000-200-0207	SOCIAL SECURITY WITHHOLDING	8,597.05	
001-0000-200-0208	MEDICARE WITHHOLDING	3,552.35	
001-0000-200-0209	POLICE PENSION PAYABLE	155.91	
001-0000-200-0210	RETIREMENT PAYABLE	5,834.17	
001-0000-200-0211	HEALTH / LIFE PAYABLE	797.05	
001-0000-200-0214	STATE UNEMPLOYMENT PAYABLE	165.92	
001-0000-200-0216	DEATH & DISABILITY	( 297.54)	
001-0000-200-0301	ESCROW - CONTRACTOR BONDS	8,470.00	
001-0000-200-0302	STREET CUT DEPOSITS	3,040.00	
001-0000-200-0304	RECR SCHLORSHIP ESCROW	166.00	
001-0000-200-0308	SALES TAX REFUND	32,772.44	
001-0000-200-0316	6 & 24 @ 1ST TURN LANE	29,911.58	
001-0000-200-0317	LYON'S ARADR & SIA DEPOSIT	1,000.00	
001-0000-200-0550	ACCRUED LIABILITY/VACATION	110,322.85	
	TOTAL LIABILITIES		377,699.91

FUND EQUITY

001-0000-250-0101	RESERVE	77,838.00	
	UNAPPROPRIATED FUND BALANCE:		
001-0000-240-0101	FUND BALANCE	1,644,894.52	
	REVENUE OVER EXPENDITURES - YTD	454,677.10	
	BALANCE - CURRENT DATE		2,099,571.62
	TOTAL FUND EQUITY		2,177,409.62

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

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2,555,109.53

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TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
001-0000-300-0101	2,838.72	286,906.45	287,700.00	793.55	99.7
001-0000-300-0103	58,828.99	583,235.08	560,000.00	( 23,235.08)	104.2
001-0000-300-0104	10,807.38	116,739.57	90,000.00	( 26,739.57)	129.7
001-0000-300-0105	24,720.41	383,365.74	290,000.00	( 93,365.74)	132.2
001-0000-300-0106	5,256.45	67,700.02	65,000.00	( 2,700.02)	104.2
001-0000-300-0107	.00	29,189.29	25,000.00	( 4,189.29)	116.8
001-0000-300-0108	.00	.00	900.00	900.00	.0
001-0000-300-0109	1,697.45	20,538.80	16,000.00	( 4,538.80)	128.4
001-0000-300-0111	29,414.50	291,617.52	280,000.00	( 11,617.52)	104.2
<b>TOTAL TAXES</b>	<b>133,563.90</b>	<b>1,779,292.47</b>	<b>1,614,600.00</b>	<b>( 164,692.47)</b>	<b>110.2</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
001-0000-300-0201	186.20	2,242.59	2,400.00	157.41	93.4
001-0000-300-0202	9,478.00	128,803.12	101,500.00	( 27,303.12)	126.9
001-0000-300-0203	1,019.14	15,350.70	14,500.00	( 850.70)	105.9
001-0000-300-0204	.00	299,082.03	190,000.00	( 109,082.03)	157.4
001-0000-300-0205	.00	19,589.00	19,500.00	( 89.00)	100.5
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>10,683.34</b>	<b>465,067.44</b>	<b>327,900.00</b>	<b>( 137,167.44)</b>	<b>141.8</b>
<u>LICENSES/PERMITS</u>					
001-0000-300-0301	50.00	5,475.00	6,000.00	525.00	91.3
001-0000-300-0302	60.00	6,515.00	5,500.00	( 1,015.00)	118.5
001-0000-300-0303	185.00	3,225.00	2,300.00	( 925.00)	140.2
001-0000-300-0304	1,003.75	3,136.25	2,500.00	( 636.25)	125.5
001-0000-300-0305	35.00	690.00	1,000.00	310.00	69.0
001-0000-300-0306	452.50	44,461.51	50,000.00	5,538.49	88.9
001-0000-300-0308	.00	3,050.00	1,200.00	( 1,850.00)	254.2
001-0000-300-0309	.00	280.00	200.00	( 80.00)	140.0
001-0000-300-0310	.00	.00	50.00	50.00	.0
001-0000-300-0312	50.00	850.00	800.00	( 50.00)	106.3
001-0000-300-0313	.00	750.00	800.00	50.00	93.8
001-0000-300-0314	.00	80.00	40.00	( 40.00)	200.0
<b>TOTAL LICENSES/PERMITS</b>	<b>1,836.25</b>	<b>68,512.76</b>	<b>70,390.00</b>	<b>1,877.24</b>	<b>97.3</b>

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
001-0000-300-0401	RECREATION FEES	.00	785.00	250.00 (	535.00) 314.0
001-0000-300-0402	CEMETERY FEES	.00	1,095.00	2,000.00	905.00 54.8
001-0000-300-0403	TRASH SERVICE FEES	33,889.36	390,970.29	376,000.00 (	14,970.29) 104.0
001-0000-300-0405	POLICE SERVICE FEES	296.01	2,700.29	4,500.00	1,799.71 60.0
001-0000-300-0410	PUBLIC WORKS SERVICE FEES	.00	2,552.00	.00 (	2,552.00) .0
001-0000-300-0435	VENDOR FEES	.00	140.00	40.00 (	100.00) 350.0
001-0000-300-0437	COMMUNITY/CONCERT EVENTS	.00	10,275.75	15,500.00	5,224.25 66.3
001-0000-300-0440	COM. DEV. ADMIN FEES	.00	1,028.19	1,000.00 (	28.19) 102.8
001-0000-300-0444	AMBULANCE FEES	.00	41.98	100.00	58.02 42.0
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>34,185.37</b>	<b>409,588.50</b>	<b>399,390.00 (</b>	<b>10,198.50) 102.6</b>
<u>FINES</u>					
001-0000-300-0501	COURT FINES	2,365.10	22,638.35	24,000.00	1,361.65 94.3
001-0000-300-0502	POLICE SURCHARGE FINES	169.00	2,998.00	3,400.00	402.00 88.2
001-0000-300-0503	USEFUL PUBLIC SERVICE	.00	55.50	100.00	44.50 55.5
001-0000-300-0504	IMPOUND CHARGES	120.00	761.00	.00 (	761.00) .0
	<b>TOTAL FINES</b>	<b>2,654.10</b>	<b>26,452.85</b>	<b>27,500.00</b>	<b>1,047.15 96.2</b>
<u>GRANTS/CONTRIBUTIONS</u>					
001-0000-300-0601	POLICE - BIKE RODEO	.00	2,950.00	500.00 (	2,450.00) 590.0
001-0000-300-0602	POLICE REIMBURSEMENT	.00	29,492.95	10,000.00 (	19,492.95) 294.9
001-0000-300-0603	MISC. GRANTS	.00	.00	25,000.00	25,000.00 .0
001-0000-300-0604	POLICE - CAMP BADGE	.00	3,050.00	2,500.00 (	550.00) 122.0
001-0000-300-0606	DONATIONS - POLICE	.00	.00	4,500.00	4,500.00 .0
001-0000-300-0607	POLICE GRANT/DONATION - K9	.00	.00	2,000.00	2,000.00 .0
001-0000-300-0609	DONATIONS - RECREATION	.00	4,400.00	5,000.00	600.00 88.0
	<b>TOTAL GRANTS/CONTRIBUTIONS</b>	<b>.00</b>	<b>39,892.95</b>	<b>49,500.00</b>	<b>9,607.05 80.6</b>
<u>ADMINISTRATION FEES</u>					
001-0000-300-0702	ADMIN FEE - WATER & WW	7,876.33	94,515.96	94,516.00	.04 100.0
001-0000-300-0703	ADMIN FEE - IRRIGATION	995.00	11,940.00	11,940.00	.00 100.0
001-0000-300-0705	ADMIN FEE - SENIOR HOUSING	842.75	10,113.00	10,113.00	.00 100.0
	<b>TOTAL ADMINISTRATION FEES</b>	<b>9,714.08</b>	<b>116,568.96</b>	<b>116,569.00</b>	<b>.04 100.0</b>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
<u>MISCELLANEOUS</u>						
001-0000-300-0801	INTEREST INCOME	555.74	21,486.65	8,500.00	( 12,986.65)	252.8
001-0000-300-0802	COPIES/FAXES/NOTARY	47.75	1,044.90	500.00	( 544.90)	209.0
001-0000-300-0803	RECREATION CONCESSION SALES	.00	206.17	3,000.00	2,793.83	6.9
001-0000-300-0804	TOWN CENTER REVENUE	585.00	8,168.00	11,000.00	2,832.00	74.3
001-0000-300-0808	MISCELLANEOUS	467.00	15,960.78	10,000.00	( 5,960.78)	159.6
001-0000-300-0812	LEGAL REIMBURSEMENT	.00	7,781.70	3,000.00	( 4,781.70)	259.4
001-0000-300-0817	WATER SALES STREET REVENUE	50.00	5,174.65	8,000.00	2,825.35	64.7
001-0000-300-0818	ENGINEERING REIMBURSEMENT	.00	2,639.50	2,000.00	( 639.50)	132.0
001-0000-300-0825	ROYALTY REVENUE	82.69	1,132.77	1,300.00	167.23	87.1
001-0000-300-0835	BEER/WINE SALES	.00	6,274.00	10,000.00	3,726.00	62.7
	TOTAL MISCELLANEOUS	1,788.18	69,869.12	57,300.00	( 12,569.12)	121.9
	TOTAL FUND REVENUE	194,425.22	2,975,245.05	2,663,149.00	( 312,096.05)	111.7

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
001-0100-405-0101	6,000.00	35,200.00	36,000.00	800.00	97.8
001-0100-405-0106	477.00	2,798.40	2,950.00	151.60	94.9
001-0100-405-0110	.00	.00	500.00	500.00	.0
001-0100-405-0112	.00	.00	500.00	500.00	.0
001-0100-405-0213	1,027.95	4,402.86	4,500.00	97.14	97.8
001-0100-405-0235	.00	.00	1,000.00	1,000.00	.0
001-0100-405-0242	.00	1,100.00	2,000.00	900.00	55.0
001-0100-405-0277	.00	445.00	500.00	55.00	89.0
001-0100-405-0401	.00	42.41	50.00	7.59	84.8
001-0100-405-0404	.00	414.80	425.00	10.20	97.6
001-0100-405-0406	.00	1,433.59	1,380.00	( 53.59)	103.9
001-0100-405-0425	144.82	1,050.84	1,000.00	( 50.84)	105.1
	<u>7,649.77</u>	<u>46,887.90</u>	<u>50,805.00</u>	<u>3,917.10</u>	<u>92.3</u>
<u>BOARD OF TRUSTEES-CONTRIB</u>					
001-0100-406-0540	( 1,000.00)	.00	1,000.00	1,000.00	.0
001-0100-406-0545	.00	814.34	1,450.00	635.66	56.2
001-0100-406-0552	.00	3,000.00	3,000.00	.00	100.0
001-0100-406-0557	.00	3,000.00	3,000.00	.00	100.0
001-0100-406-0596	.00	3,403.62	500.00	( 2,903.62)	680.7
001-0100-406-0599	.00	2,500.00	2,500.00	.00	100.0
	<u>( 1,000.00)</u>	<u>12,717.96</u>	<u>11,450.00</u>	<u>( 1,267.96)</u>	<u>111.1</u>
<u>TOWN ADMINISTRATOR</u>					
001-0200-410-0101	4,481.88	41,638.68	40,000.00	( 1,638.68)	104.1
001-0200-410-0106	349.53	3,228.87	4,600.00	1,371.13	70.2
001-0200-410-0107	168.69	1,461.98	2,150.00	688.02	68.0
001-0200-410-0109	596.41	7,156.92	8,475.00	1,318.08	84.5
001-0200-410-0110	1,125.00	1,540.00	1,000.00	( 540.00)	154.0
001-0200-410-0112	.00	1,696.30	500.00	( 1,196.30)	339.3
001-0200-410-0251	253.41	536.32	650.00	113.68	82.5
001-0200-410-0406	75.00	582.20	1,000.00	417.80	58.2
	<u>7,049.92</u>	<u>57,841.27</u>	<u>58,375.00</u>	<u>533.73</u>	<u>99.1</u>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN CLERK</u>					
001-0300-415-0101	4,994.23	41,494.33	41,000.00	( 494.33)	101.2
001-0300-415-0106	396.66	3,294.31	5,975.00	2,680.69	55.1
001-0300-415-0107	192.57	1,652.56	2,250.00	597.44	73.5
001-0300-415-0109	494.09	5,929.19	5,925.00	( 4.19)	100.1
001-0300-415-0110	.00	.00	800.00	800.00	.0
001-0300-415-0112	.00	241.16	350.00	108.84	68.9
001-0300-415-0204	.00	.00	3,000.00	3,000.00	.0
001-0300-415-0235	.00	.00	50.00	50.00	.0
001-0300-415-0251	40.00	560.00	600.00	40.00	93.3
001-0300-415-0402	125.14	565.34	300.00	( 265.34)	188.5
001-0300-415-0403	241.00	354.00	200.00	( 154.00)	177.0
001-0300-415-0404	225.00	1,725.00	3,000.00	1,275.00	57.5
001-0300-415-0406	.00	359.99	350.00	( 9.99)	102.9
001-0300-415-0499	.00	129.92	75.00	( 54.92)	173.2
	<u>6,708.69</u>	<u>56,305.80</u>	<u>63,875.00</u>	<u>7,569.20</u>	<u>88.2</u>
<u>TREASURER</u>					
001-0400-420-0101	2,188.86	43,152.98	35,630.00	( 7,522.98)	121.1
001-0400-420-0106	170.72	3,391.09	3,925.00	533.91	86.4
001-0400-420-0107	82.38	1,220.67	2,000.00	779.33	61.0
001-0400-420-0109	291.27	7,482.76	7,500.00	17.24	99.8
001-0400-420-0110	.00	419.86	1,000.00	580.14	42.0
001-0400-420-0112	.00	553.41	500.00	( 53.41)	110.7
001-0400-420-0201	.00	3,462.50	3,500.00	37.50	98.9
001-0400-420-0202	618.52	8,077.35	5,600.00	( 2,477.35)	144.2
001-0400-420-0203	56.78	6,903.03	9,000.00	2,096.97	76.7
001-0400-420-0205	229.36	1,836.36	1,900.00	63.64	96.7
001-0400-420-0214	5,874.27	8,240.66	8,000.00	( 240.66)	103.0
001-0400-420-0402	29.30	506.46	775.00	268.54	65.4
001-0400-420-0406	.00	50.00	100.00	50.00	50.0
001-0400-420-0413	.00	.00	50.00	50.00	.0
001-0400-420-0499	154.58	725.98	150.00	( 575.98)	484.0
	<u>9,696.04</u>	<u>86,023.11</u>	<u>79,630.00</u>	<u>( 6,393.11)</u>	<u>108.0</u>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL ADMINISTRATION</u>					
001-0500-425-0101	PAYROLL	5,571.14	35,754.14	42,000.00	6,245.86 85.1
001-0500-425-0106	PAYROLL TAXES	436.60	2,766.90	5,000.00	2,233.10 55.3
001-0500-425-0107	RETIREMENT PLAN	158.73	1,359.81	1,900.00	540.19 71.6
001-0500-425-0109	INSURANCE	814.34	9,539.54	9,450.00	( 89.54) 101.0
001-0500-425-0110	TRAINING/REGISTRATIONS	.00	.00	1,000.00	1,000.00 .0
001-0500-425-0112	TRAVEL/MEALS	.00	303.43	500.00	196.57 60.7
001-0500-425-0214	CONTRACT SERVICE	2,591.50	7,339.50	250.00	( 7,089.50) 2935.8
001-0500-425-0215	ADMIN CARWASH	.00	.00	25.00	25.00 .0
001-0500-425-0230	CONTRACT SERVICE - COMPUTER	522.97	18,816.16	19,000.00	183.84 99.0
001-0500-425-0235	LEGAL FEES	.00	.00	200.00	200.00 .0
001-0500-425-0236	ENGINEER FEES	390.00	1,701.25	1,000.00	( 701.25) 170.1
001-0500-425-0244	REPAIRS - VEHICLE	.00	266.31	450.00	183.69 59.2
001-0500-425-0248	EQUIPMENT MAINTENANCE	64.97	1,085.42	2,000.00	914.58 54.3
001-0500-425-0250	TELEPHONE EXPENSE	809.76	8,133.60	8,285.00	151.40 98.2
001-0500-425-0251	CELL PHONE	.00	( 120.00)	430.00	550.00 ( 27.9)
001-0500-425-0260	POSTAGE	465.00	4,635.00	4,300.00	( 335.00) 107.8
001-0500-425-0276	EMPLOYEE RECOGNITION	1,382.12	2,404.90	1,500.00	( 904.90) 160.3
001-0500-425-0355	CELEBRATION - FIREWORKS	.00	14,000.00	14,000.00	.00 100.0
001-0500-425-0370	HR CONSULTANT	.00	200.00	2,500.00	2,300.00 8.0
001-0500-425-0401	ADVERTISING	.00	757.70	200.00	( 557.70) 378.9
001-0500-425-0404	WORKERS' COMP	.00	3,060.74	3,000.00	( 60.74) 102.0
001-0500-425-0405	INSURANCE/CIRSA	.00	21,434.48	20,289.00	( 1,145.48) 105.7
001-0500-425-0406	DUES/MEMBERSHIPS/SUBS	94.94	487.43	700.00	212.57 69.6
001-0500-425-0422	SUPPLIES - OFFICE	513.93	4,431.46	3,000.00	( 1,431.46) 147.7
001-0500-425-0423	NEWS LETTER	.00	.00	250.00	250.00 .0
001-0500-425-0425	SUPPLIES - OPERATING	668.94	3,098.76	2,500.00	( 598.76) 124.0
001-0500-425-0435	VEHICLE - FUEL	24.78	289.69	500.00	210.31 57.9
001-0500-425-0450	MISCELLANEOUS - SUPPLIES	.00	142.26	500.00	357.74 28.5
001-0500-425-0460	SAFETY SUPPLIES	.00	34.80	35,750.00	35,715.20 .1
001-0500-425-0499	SMALL TOOLS & SUPPLIES	.00	172.16	200.00	27.84 86.1
001-0500-425-0550	BAD DEBT EXPENSE	.00	24.41	25.00	.59 97.6
001-0500-425-0555	ECONOMIC DEVELOPMENT	4,000.00	11,522.45	24,000.00	12,477.55 48.0
001-0500-425-0601	CAPITAL/CASH PURCHASES	.00	10,452.87	6,000.00	( 4,452.87) 174.2
001-0500-425-0602	LEASE/COPIER-FAX	464.14	2,593.82	2,600.00	6.18 99.8
001-0500-425-0603	LEASE/POSTAGE MACHINE	.00	2,965.00	3,000.00	35.00 98.8
001-0500-425-0606	CAPITAL VEHICLE REPLACEMENT	.00	30,000.00	30,000.00	.00 100.0
001-0500-425-0655	CONTINGENCY	.00	275.00	250.00	( 25.00) 110.0
001-0500-425-0808	MISCELLANEOUS	.00	200.00	10,000.00	9,800.00 2.0
001-0500-425-0810	SALES TAX / TIF CONTRIBUTION	.00	1,064.34	3,000.00	1,935.66 35.5
	<b>TOTAL GENERAL ADMINISTRATION</b>	<b>18,973.86</b>	<b>201,193.33</b>	<b>259,554.00</b>	<b>58,360.67 77.5</b>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEN ADMIN/BLDG OPERATIONS</u>					
001-0500-427-0214	62.00	961.50	1,200.00	238.50	80.1
001-0500-427-0215	880.00	2,630.00	2,300.00	( 330.00)	114.4
001-0500-427-0220	.00	1,391.17	6,600.00	5,208.83	21.1
001-0500-427-0241	80.00	383.98	2,000.00	1,616.02	19.2
001-0500-427-0252	1,389.14	10,772.36	10,000.00	( 772.36)	107.7
001-0500-427-0425	25.00	26.72	200.00	173.28	13.4
001-0500-427-0606	.00	5,000.00	5,000.00	.00	100.0
	<u>2,436.14</u>	<u>21,165.73</u>	<u>27,300.00</u>	<u>6,134.27</u>	<u>77.5</u>
<u>COMM. DEV. ADMINISTRATION</u>					
001-0600-430-0101	3,914.03	21,349.26	19,200.00	( 2,149.26)	111.2
001-0600-430-0106	318.51	1,647.70	2,760.00	1,112.30	59.7
001-0600-430-0107	149.58	846.96	1,050.00	203.04	80.7
001-0600-430-0109	24.96	4,221.82	5,000.00	778.18	84.4
001-0600-430-0110	.00	937.86	950.00	12.14	98.7
001-0600-430-0112	.00	37.34	250.00	212.66	14.9
001-0600-430-0235	.00	.00	500.00	500.00	.0
001-0600-430-0244	.00	536.34	500.00	( 36.34)	107.3
001-0600-430-0276	.00	.00	100.00	100.00	.0
001-0600-430-0401	462.15	499.55	50.00	( 449.55)	999.1
001-0600-430-0402	36.38	193.45	150.00	( 43.45)	129.0
001-0600-430-0403	.00	.00	75.00	75.00	.0
001-0600-430-0406	37.00	1,037.00	800.00	( 237.00)	129.6
001-0600-430-0425	122.47	1,937.16	1,400.00	( 537.16)	138.4
001-0600-430-0435	.00	65.06	300.00	234.94	21.7
001-0600-430-0499	.00	214.99	300.00	85.01	71.7
	<u>5,065.08</u>	<u>33,524.49</u>	<u>33,385.00</u>	<u>( 139.49)</u>	<u>100.4</u>
<u>COMM. DEV/PLANNING DIVISION</u>					
001-0600-432-0101	3,914.02	40,496.92	59,900.00	19,403.08	67.6
001-0600-432-0106	318.50	3,145.36	5,000.00	1,854.64	62.9
001-0600-432-0107	149.58	1,573.90	2,850.00	1,276.10	55.2
001-0600-432-0109	24.95	8,286.41	15,500.00	7,213.59	53.5
001-0600-432-0110	.00	588.00	250.00	( 338.00)	235.2
001-0600-432-0112	.00	1,007.97	150.00	( 857.97)	672.0
001-0600-432-0235	.00	742.00	1,500.00	758.00	49.5
001-0600-432-0251	.00	( 3.54)	640.00	643.54	( .6)
001-0600-432-0406	.00	200.00	250.00	50.00	80.0
001-0600-432-0425	.00	400.10	300.00	( 100.10)	133.4
001-0600-432-0499	.00	62.83	1,300.00	1,237.17	4.8
	<u>4,407.05</u>	<u>56,499.95</u>	<u>87,640.00</u>	<u>31,140.05</u>	<u>64.5</u>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEV/BUILDING DIVISION</u>					
001-0600-434-0101	PAYROLL	1,917.36	12,062.28	11,500.00 ( 562.28)	104.9
001-0600-434-0106	PAYROLL TAXES	153.33	958.94	1,275.00	316.06 75.2
001-0600-434-0107	RETIREMENT PLAN	74.12	479.94	625.00	145.06 76.8
001-0600-434-0109	INSURANCE	167.16	1,970.33	1,950.00 ( 20.33)	101.0
001-0600-434-0110	TRAINING/REGISTRATIONS	.00	777.00	1,400.00	623.00 55.5
001-0600-434-0112	TRAVEL/MEALS	127.92	1,102.66	800.00 ( 302.66)	137.8
001-0600-434-0244	REPAIRS - VEHICLE	.00	670.00	500.00 ( 170.00)	134.0
001-0600-434-0251	CELL PHONE	42.40	506.01	630.00	123.99 80.3
001-0600-434-0406	DUES/MEMBERSHIPS/SUBS	.00	263.00	150.00 ( 113.00)	175.3
001-0600-434-0425	SUPPLIES - OPERATING	16.71	856.47	1,000.00	143.53 85.7
001-0600-434-0435	VEHICLE - FUEL	99.35	612.00	750.00	138.00 81.6
001-0600-434-0499	SMALL TOOLS & SUPPLIES	224.89	224.89	1,000.00	775.11 22.5
	TOTAL COMM. DEV/BUILDING DIVISION	2,823.24	20,483.52	21,580.00	1,096.48 94.9

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
001-0700-436-0101	PAYROLL	44,395.92	356,787.70	360,000.00	3,212.30 99.1
001-0700-436-0102	PAYROLL - PARTTIME	2,351.69	22,869.16	21,900.00 ( 969.16)	104.4
001-0700-436-0105	PAYROLL - OVERTIME	.00	16,351.08	24,000.00	7,648.92 68.1
001-0700-436-0106	PAYROLL TAXES	959.61	8,295.58	13,000.00	4,704.42 63.8
001-0700-436-0107	RETIREMENT PLAN	.00	514.75	.00 ( 514.75)	.0
001-0700-436-0108	FPPA PLAN	3,042.26	27,860.61	40,000.00	12,139.39 69.7
001-0700-436-0109	INSURANCE	5,650.87	76,331.19	85,800.00	9,468.81 89.0
001-0700-436-0110	TRAINING/REGISTRATIONS	350.00	7,796.93	8,500.00	703.07 91.7
001-0700-436-0112	TRAVEL/MEALS	547.47	4,446.00	6,000.00	1,554.00 74.1
001-0700-436-0214	CONTRACT SERVICE	.00	.00	250.00	250.00 .0
001-0700-436-0215	POLICE CAR CLEANING	96.88	1,170.48	1,000.00 ( 170.48)	117.1
001-0700-436-0224	CONTRACT SERVICE - COMPUTER	250.00	3,569.75	5,000.00	1,430.25 71.4
001-0700-436-0229	TESTING	739.66	739.66	2,000.00	1,260.34 37.0
001-0700-436-0235	LEGAL FEES	112.00	441.00	500.00	59.00 88.2
001-0700-436-0242	REPAIRS & MAINTENANCE - RADIOS	236.89	236.89	700.00	463.11 33.8
001-0700-436-0244	REPAIRS - VEHICLE	6,170.23	24,256.05	7,500.00 ( 16,756.05)	323.4
001-0700-436-0251	CELL PHONES	339.20	4,095.37	4,200.00	104.63 97.5
001-0700-436-0276	EMPLOYEE RECOGNITION	470.56	470.56	300.00 ( 170.56)	156.9
001-0700-436-0404	WORKERS' COMP	.00	20,557.40	21,500.00	942.60 95.6
001-0700-436-0405	INSURANCE/CIRSA	.00	19,508.76	18,525.00 ( 983.76)	105.3
001-0700-436-0406	DUES/MEMBERSHIPS/SUBS	187.50	2,589.35	6,000.00	3,410.65 43.2
001-0700-436-0410	COMMUNITY POLICING PROGRAMS	511.75	1,386.06	5,000.00	3,613.94 27.7
001-0700-436-0411	BIKE RODEO EXPENSE	.00	4,508.91	2,500.00 ( 2,008.91)	180.4
001-0700-436-0412	CAMP BADGE	.00	2,722.01	3,500.00	777.99 77.8
001-0700-436-0415	K9 PROGRAM	60.00	1,052.98	2,500.00	1,447.02 42.1
001-0700-436-0425	SUPPLIES - OPERATING	1,933.71	12,420.26	7,000.00 ( 5,420.26)	177.4
001-0700-436-0430	UNIFORMS	677.02	8,261.37	4,000.00 ( 4,261.37)	206.5
001-0700-436-0435	VEHICLE - FUEL	2,542.98	15,902.98	13,000.00 ( 2,902.98)	122.3
001-0700-436-0439	SPECIAL INVESTIGATION	64.95	5,243.19	1,500.00 ( 3,743.19)	349.6
001-0700-436-0492	DOG POUND EXPENSES	120.00	1,656.00	1,500.00 ( 156.00)	110.4
001-0700-436-0499	SMALL TOOLS & SUPPLIES	234.02	1,729.25	1,500.00 ( 229.25)	115.3
001-0700-436-0501	TOWING AND IMPOUND	.00	2,217.50	1,750.00 ( 467.50)	126.7
001-0700-436-0601	CAPITAL/CASH PURCHASES	74,024.00	84,769.86	12,000.00 ( 72,769.86)	706.4
001-0700-436-0608	CAPITAL/VEHICLE LEASE	13,776.13	27,653.52	13,877.00 ( 13,776.52)	199.3
001-0700-436-0650	EQUIPMENT	264.89	1,232.26	11,000.00	9,767.74 11.2
001-0700-436-0651	FIRE ARMS	1,050.00	16,584.34	5,000.00 ( 11,584.34)	331.7
	TOTAL PUBLIC SAFETY	161,160.19	786,228.76	712,302.00 ( 73,926.76)	110.4

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY/MUNICIPAL COURT</u>					
001-0700-438-0101	PAYROLL	1,600.00	8,800.00	9,600.00	800.00 91.7
001-0700-438-0103	PAYROLL - PARTTIME	832.37	6,915.71	7,500.00	584.29 92.2
001-0700-438-0106	PAYROLL TAXES	193.31	1,185.10	1,850.00	664.90 64.1
001-0700-438-0107	RETIREMENT PLAN	32.10	275.47	375.00	99.53 73.5
001-0700-438-0109	INSURANCE	82.35	988.20	1,050.00	61.80 94.1
001-0700-438-0110	TRAINING/REGISTRATIONS	.00	.00	50.00	50.00 .0
001-0700-438-0112	TRAVEL/MEALS	76.56	842.16	1,000.00	157.84 84.2
001-0700-438-0218	CONTRACT SERVICE/JUDGE	.00	.00	500.00	500.00 .0
001-0700-438-0220	CONTRACT SERVICE/COMPUTER	.00	5,043.00	5,100.00	57.00 98.9
001-0700-438-0227	WITNESS FEE	.00	.00	100.00	100.00 .0
001-0700-438-0228	INTERPRETER	.00	1,060.64	500.00	( 560.64) 212.1
001-0700-438-0235	LEGAL FEES - PROSECUTER	2,672.95	22,179.61	25,000.00	2,820.39 88.7
001-0700-438-0238	BOND REIMBURSEMENT	60.00	580.00	250.00	( 330.00) 232.0
001-0700-438-0406	DUES/MEMBERSHIPS/SUBS	.00	40.00	100.00	60.00 40.0
001-0700-438-0499	SMALL TOOLS & SUPPLIES	9.63	( 4.27)	50.00	54.27 ( 8.5)
001-0700-438-0601	CAPITAL/CASH PURCHASES	.00	.00	3,000.00	3,000.00 .0
	<b>TOTAL PUBLIC SAFETY/MUNICIPAL COURT</b>	<b>5,559.27</b>	<b>47,905.62</b>	<b>56,025.00</b>	<b>8,119.38 85.5</b>
<u>PUBLIC WORKS ADMINISTRATION</u>					
001-0800-440-0101	PAYROLL	2,435.63	18,578.66	18,100.00	( 478.66) 102.6
001-0800-440-0106	PAYROLL TAXES	193.46	1,474.94	2,000.00	525.06 73.8
001-0800-440-0107	RETIREMENT PLAN	91.83	737.52	1,000.00	262.48 73.8
001-0800-440-0109	INSURANCE	230.57	2,766.95	2,750.00	( 16.95) 100.6
001-0800-440-0110	TRAINING/REGISTRATIONS	200.00	475.65	300.00	( 175.65) 158.6
001-0800-440-0112	TRAVEL/MEALS	105.83	153.06	300.00	146.94 51.0
001-0800-440-0117	PUBLIC WORKS - MISC.	.99	359.28	250.00	( 109.28) 143.7
001-0800-440-0218	MOSQUITO CONTROL	.00	5,175.00	5,175.00	.00 100.0
001-0800-440-0219	CONTRACT SERVICE/TRASH PICKUP	61,521.95	354,660.78	345,000.00	( 9,660.78) 102.8
001-0800-440-0223	CLEAN-UP MONTH	.00	3,108.90	2,500.00	( 608.90) 124.4
001-0800-440-0230	CLOTHING ALLOWANCE	.00	674.19	900.00	225.81 74.9
001-0800-440-0236	ENGINEER FEES	486.80	1,859.30	10,000.00	8,140.70 18.6
001-0800-440-0241	REPAIRS - BUILDING	.00	415.96	.00	( 415.96) .0
001-0800-440-0244	REPAIRS - VEHICLE	64.06	726.73	400.00	( 326.73) 181.7
001-0800-440-0251	CELL PHONE	78.71	939.06	1,200.00	260.94 78.3
001-0800-440-0276	EMPLOYEE RECOGNITION	.00	75.99	200.00	124.01 38.0
001-0800-440-0401	ADVERTISING	.00	337.60	50.00	( 287.60) 675.2
001-0800-440-0404	WORKERS' COMP	.00	12,837.64	11,115.00	( 1,722.64) 115.5
001-0800-440-0405	INSURANCE/CIRSA	.00	13,005.84	12,350.00	( 655.84) 105.3
001-0800-440-0406	DUES/MEMBERSHIPS/SUBS	.00	1,200.00	100.00	( 1,100.00) 1200.0
001-0800-440-0432	SUPPLIES-SAFETY	226.93	1,037.67	1,000.00	( 37.67) 103.8
001-0800-440-0435	VEHICLE - FUEL	74.99	1,042.65	400.00	( 642.65) 260.7
001-0800-440-0601	CAPITAL/SHOP PURCHASE	27,246.50	46,361.41	60,000.00	13,638.59 77.3
	<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>	<b>92,958.25</b>	<b>468,004.78</b>	<b>475,090.00</b>	<b>7,085.22 98.5</b>

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS/STREETS</u>					
001-0800-442-0101	PAYROLL	7,046.77	53,316.85	69,500.00	16,183.15 76.7
001-0800-442-0106	PAYROLL TAXES	522.16	4,382.34	7,300.00	2,917.66 60.0
001-0800-442-0107	RETIREMENT PLAN	179.47	1,959.51	3,750.00	1,790.49 52.3
001-0800-442-0109	INSURANCE	1,804.94	17,754.29	24,500.00	6,745.71 72.5
001-0800-442-0110	TRAINING/REGISTRATIONS	25.00	25.00	100.00	75.00 25.0
001-0800-442-0112	TRAVEL/MEALS	51.33	51.33	100.00	48.67 51.3
001-0800-442-0242	STREET SIGNS	.00	2,693.55	2,500.00	( 193.55) 107.7
001-0800-442-0243	REPAIRS - EQUIPMENT	453.90	8,360.58	7,000.00	( 1,360.58) 119.4
001-0800-442-0244	REPAIRS - VEHICLE	.00	4,234.75	4,000.00	( 234.75) 105.9
001-0800-442-0245	REPAIRS - STREETS	6.68	31,556.76	46,000.00	14,443.24 68.6
001-0800-442-0249	EQUIPMENT RENTAL	.00	575.00	7,000.00	6,425.00 8.2
001-0800-442-0251	CELL PHONE	86.37	612.15	1,000.00	387.85 61.2
001-0800-442-0252	UTILITIES	1,705.10	7,812.00	10,025.00	2,213.00 77.9
001-0800-442-0253	UTILITIES - STREET LIGHTING	13,543.84	58,993.87	63,500.00	4,506.13 92.9
001-0800-442-0425	SUPPLIES - OPERATING	.00	2,186.84	1,500.00	( 686.84) 145.8
001-0800-442-0427	GRAVEL	.00	956.48	4,000.00	3,043.52 23.9
001-0800-442-0435	FUEL	1,005.75	6,293.34	6,000.00	( 293.34) 104.9
001-0800-442-0499	SMALL TOOLS & SUPPLIES	159.77	767.33	750.00	( 17.33) 102.3
001-0800-442-0601	CAPITAL/CASH PURCHASES	51,960.15	59,237.20	15,000.00	( 44,237.20) 394.9
001-0800-442-0608	CAPITAL LEASE/BACKHOE	.00	.00	4,930.00	4,930.00 .0
001-0800-442-0650	CAPITAL/CHRISTMAS DECORATIONS	462.47	462.47	400.00	( 62.47) 115.6
	TOTAL PUBLIC WORKS/STREETS	79,013.70	262,231.64	278,855.00	16,623.36 94.0
<u>PUBLIC WORKS/PARKS</u>					
001-0800-443-0101	PAYROLL	4,707.05	50,813.77	70,100.00	19,286.23 72.5
001-0800-443-0106	PAYROLL TAXES	222.52	2,679.63	7,300.00	4,620.37 36.7
001-0800-443-0107	RETIREMENT PLAN	178.27	1,786.94	4,800.00	3,013.06 37.2
001-0800-443-0109	INSURANCE	1,257.87	15,166.94	22,500.00	7,333.06 67.4
001-0800-443-0110	TRAINING/REGISTRATIONS	.00	45.00	100.00	55.00 45.0
001-0800-443-0112	TRAVEL/MEALS	.00	.00	100.00	100.00 .0
001-0800-443-0214	CONTRACT SERVICE	742.00	10,457.00	7,900.00	( 2,557.00) 132.4
001-0800-443-0240	REPAIRS - GAZEBO & SHELTERS	52.40	78.36	500.00	421.64 15.7
001-0800-443-0241	REPAIRS - TENNIS COURT	.00	62.65	200.00	137.35 31.3
001-0800-443-0242	REPAIRS - BASKETBALL COURT	.00	133.16	100.00	( 33.16) 133.2
001-0800-443-0244	REPAIRS - VEHICLE	56.37	1,514.02	1,500.00	( 14.02) 100.9
001-0800-443-0246	REPAIRS & MAINT-PARKS/CEMETERY	132.64	12,772.94	8,500.00	( 4,272.94) 150.3
001-0800-443-0247	WEED CONTROL	3,946.50	4,017.88	6,500.00	2,482.12 61.8
001-0800-443-0248	EQUIPMENT MAINTENANCE	( 40.00)	1,648.58	2,500.00	851.42 65.9
001-0800-443-0251	CELL PHONE	124.92	1,366.17	1,200.00	( 166.17) 113.9
001-0800-443-0252	UTILITIES	328.18	3,488.16	3,500.00	11.84 99.7
001-0800-443-0270	TOWN CENTER	( 758.70)	41,143.84	39,500.00	( 1,643.84) 104.2
001-0800-443-0425	SUPPLIES - OPERATING	193.28	3,444.77	3,000.00	( 444.77) 114.8
001-0800-443-0435	VEHICLE - FUEL	344.08	3,042.23	5,000.00	1,957.77 60.8
001-0800-443-0499	SMALL TOOLS & SUPPLIES	3,080.90	3,788.79	2,250.00	( 1,538.79) 168.4
001-0800-443-0601	CAPITAL/CASH PURCHASES	2,154.92	22,889.18	20,000.00	( 2,889.18) 114.5
	TOTAL PUBLIC WORKS/PARKS	16,723.20	180,340.01	207,050.00	26,709.99 87.1

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE MAINTENANCE</u>					
001-0800-444-0101	PAYROLL	2,939.19	24,259.04	24,200.00 ( 59.04)	100.2
001-0800-444-0106	PAYROLL TAXES	226.61	1,843.92	2,600.00	756.08 70.9
001-0800-444-0107	RETIREMENT PLAN	111.78	959.18	1,350.00	390.82 71.1
001-0800-444-0109	INSURANCE	657.78	7,893.36	7,900.00	6.64 99.9
001-0800-444-0214	CONTRACT SERVICE	110.00	1,577.00	1,500.00 ( 77.00)	105.1
001-0800-444-0241	SHOP BUILDING REPAIRS	2,367.91	5,680.70	5,000.00 ( 680.70)	113.6
001-0800-444-0244	REPAIRS - VEHICLE	177.99	2,151.29	2,000.00 ( 151.29)	107.6
001-0800-444-0251	CELL PHONE	42.40	506.01	400.00 ( 106.01)	126.5
001-0800-444-0425	SUPPLIES - OPERATING	642.31	4,919.79	4,000.00 ( 919.79)	123.0
001-0800-444-0435	VEHICLE - FUEL	395.62	2,207.65	3,000.00	792.35 73.6
001-0800-444-0499	SMALL TOOLS & SUPPLIES	143.87	1,946.10	1,500.00 ( 446.10)	129.7
001-0800-444-0640	SHOP EQUIPMENT	1,128.11	1,600.27	2,000.00	399.73 80.0
	TOTAL VEHICLE MAINTENANCE	8,943.57	55,544.31	55,450.00 ( 94.31)	100.2
<u>COMMUNITY SPECIAL EVENTS</u>					
001-0900-450-0103	PAYROLL - PARTTIME	1,118.29	17,800.22	20,000.00	2,199.78 89.0
001-0900-450-0106	PAYROLL TAXES	90.99	1,357.67	2,100.00	742.33 64.7
001-0900-450-0107	RETIREMENT PLAN	42.72	709.96	1,050.00	340.04 67.6
001-0900-450-0109	INSURANCE	7.13	4,186.16	5,000.00	813.84 83.7
001-0900-450-0110	TRAINING/REGISTRATIONS	.00	50.00	750.00	700.00 6.7
001-0900-450-0112	TRAVEL	.00	.00	100.00	100.00 .0
001-0900-450-0214	CONTRACT SERVICE	350.00	1,892.12	2,500.00	607.88 75.7
001-0900-450-0240	REPAIRS - GENERAL	.00	.00	600.00	600.00 .0
001-0900-450-0251	CELL PHONE	42.40	516.51	500.00 ( 16.51)	103.3
001-0900-450-0404	WORKERS' COMP	.00	1,746.81	4,045.00	2,298.19 43.2
001-0900-450-0405	INSURANCE/CIRSA	.00	929.00	882.00 ( 47.00)	105.3
001-0900-450-0413	SUMMER BROCHURES	.00	.00	900.00	900.00 .0
001-0900-450-0425	SUPPLIES - OPERATING	84.39	12,252.76	12,000.00 ( 252.76)	102.1
001-0900-450-0435	VEHICLE - FUEL	.00	182.55	300.00	117.45 60.9
001-0900-450-0437	COMMUNITY/CONCERT EVENTS	45.02	25,909.02	24,000.00 ( 1,909.02)	108.0
001-0900-450-0438	ADVERTISING	.00	15,308.25	12,000.00 ( 3,308.25)	127.6
001-0900-450-0439	HOSPITALITY	.00	2,980.46	2,000.00 ( 980.46)	149.0
001-0900-450-0445	RECREATION ACTIVITY EXPENSE	.00	2,273.40	3,000.00	726.60 75.8
001-0900-450-0499	EQUIPMENT	.00	6,827.13	9,500.00	2,672.87 71.9
	TOTAL COMMUNITY SPECIAL EVENTS	1,780.94	94,922.02	101,227.00	6,304.98 93.8
<u>TOWN ATTORNEY</u>					
001-1000-460-0214	CONTRACT SERVICE	5,391.15	28,707.36	46,500.00	17,792.64 61.7
	TOTAL TOWN ATTORNEY	5,391.15	28,707.36	46,500.00	17,792.64 61.7

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>P &amp; Z COMMISSION</u>					
001-1100-470-0101	PAYROLL	250.00	3,400.00	3,000.00 ( 400.00)	113.3
001-1100-470-0106	PAYROLL TAXES	19.90	250.74	250.00 ( .74)	100.3
001-1100-470-0110	TRAINING/REGISTRATIONS	.00	340.00	300.00 ( 40.00)	113.3
001-1100-470-0425	SUPPLIES - OPERATING	13.73	49.65	200.00 150.35	24.8
	TOTAL P & Z COMMISSION	<u>283.63</u>	<u>4,040.39</u>	<u>3,750.00 ( 290.39)</u>	<u>107.7</u>
	TOTAL FUND EXPENDITURES	<u>435,623.69</u>	<u>2,520,567.95</u>	<u>2,629,843.00 109,275.05</u>	<u>95.8</u>
	NET REVENUE OVER EXPENDITURES	<u>( 241,198.47)</u>	<u>454,677.10</u>	<u>33,306.00 ( 421,371.10)</u>	<u>1365.2</u>

TOWN OF SILT  
 BALANCE SHEET  
 DECEMBER 31, 2019

CONSERVATION TRUST FUND

ASSETS

003-0000-100-0100	CASH - COMBINED FUND	(	44,567.90)	
003-0000-100-0117	MONEY MARKET/LOTTERY		132,037.16	
	TOTAL ASSETS			<u>87,469.26</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
003-0000-240-0101	FUND BALANCE		68,928.37	
	REVENUE OVER EXPENDITURES - YTD		18,540.89	
	BALANCE - CURRENT DATE		87,469.26	
	TOTAL FUND EQUITY			<u>87,469.26</u>
	TOTAL LIABILITIES AND EQUITY			<u>87,469.26</u>

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

CONSERVATION TRUST FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>INTERGOVERNMENTAL REVENUE</u>					
003-0000-300-0206 STATE LOTTERY	7,337.10	35,754.56	29,000.00	( 6,754.56)	123.3
TOTAL INTERGOVERNMENTAL REVENUE	7,337.10	35,754.56	29,000.00	( 6,754.56)	123.3
<u>GRANTS/CONTRIBUTIONS</u>					
003-0000-300-0606 DONATIONS	.00	.00	3,000.00	3,000.00	.0
TOTAL GRANTS/CONTRIBUTIONS	.00	.00	3,000.00	3,000.00	.0
<u>MISCELLANEOUS</u>					
003-0000-300-0801 INTEREST	34.12	549.66	60.00	( 489.66)	916.1
TOTAL MISCELLANEOUS	34.12	549.66	60.00	( 489.66)	916.1
TOTAL FUND REVENUE	7,371.22	36,304.22	32,060.00	( 4,244.22)	113.2

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

CONSERVATION TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONSERVATION TRUST</u>						
003-0000-460-0611	PROJECTS	171.86	17,763.33	35,000.00	17,236.67	50.8
	TOTAL CONSERVATION TRUST	171.86	17,763.33	35,000.00	17,236.67	50.8
	TOTAL FUND EXPENDITURES	171.86	17,763.33	35,000.00	17,236.67	50.8
	NET REVENUE OVER EXPENDITURES	7,199.36	18,540.89	( 2,940.00)	( 21,480.89)	630.6

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

WATER & WASTEWATER FUND

ASSETS

005-0000-100-0100	CASH - COMBINED FUND	716,377.73	
005-0000-100-0112	ABN W / WWW	101,087.92	
005-0000-100-0114	CASH IN BANK - COLO TRUST	803,146.76	
005-0000-100-0123	REVENUE STABILIZATION / WW B	27,000.00	
005-0000-100-0124	RESERVE ACCT / WW BOND	591,811.14	
005-0000-100-0201	ACCOUNTS RECEIVABLE	175,290.58	
005-0000-100-0501	ACCOUNTS REC - EDRF	131,853.47	
005-0000-100-0750	INVENTORY - WATER METERS	11,918.22	
005-0000-100-0801	LAND	32,077.92	
005-0000-100-0803	LAND/NEW WW PLANT	152,914.57	
005-0000-100-0807	WATER PLANT	2,969,892.69	
005-0000-100-0808	SEWER PLANT	5,145,537.64	
005-0000-100-0809	DISTRIBUTION SYSTEM	4,468,360.73	
005-0000-100-0812	MACHINERY & EQUIPMENT	105,301.93	
005-0000-100-0813	COMPUTER EQUIPMENT	32,675.00	
005-0000-100-0814	OFFICE EQUIPMENT	25,520.24	
005-0000-100-0817	WATER RIGHTS	362,745.00	
005-0000-100-0822	ACCUM DEPRECIATION	( 4,301,296.30)	
	TOTAL ASSETS		<u>11,552,215.24</u>

LIABILITIES AND EQUITY

LIABILITIES

005-0000-200-0101	ACCOUNTS PAYABLE	( 705.00)	
005-0000-200-0200	PAYROLL PAYABLES ALLOCATION	17,739.07	
005-0000-200-0400	MESA VIEW UPPER PRES. TANK	386.88	
005-0000-200-0550	ACCRUED LIABILITY/VACATION	8,958.44	
005-0000-200-0575	LAFARGE - HYDRANT DEPOSIT	1,000.00	
005-0000-200-0601	DEFERRED REVENUE	4,000.00	
005-0000-200-0650	LEASE PAYABLE	4,751.00	
005-0000-200-0801	ACCRUED INTEREST PAYABLE	11,866.67	
005-0000-200-0804	SERIES 2011 BONDS PAYABLE	3,560,000.03	
005-0000-200-0807	HOLIDAY INN - DEPOSIT	500.00	
	TOTAL LIABILITIES		3,608,497.09

FUND EQUITY

005-0000-250-0115	DONATED CAPITAL	148,000.00	
	UNAPPROPRIATED FUND BALANCE:		
005-0000-245-0101	RETAINED EARNINGS	2,292,136.26	
005-0000-245-0105	CONTRIB IN AID OF CONST	5,471,611.30	
	REVENUE OVER EXPENDITURES - YTD	31,970.59	
	BALANCE - CURRENT DATE		<u>7,795,718.15</u>
	TOTAL FUND EQUITY		7,943,718.15

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

WATER & WASTEWATER FUND

TOTAL LIABILITIES AND EQUITY

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11,552,215.24

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TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
005-0000-300-0410	61,058.62	782,367.03	744,000.00	( 38,367.03)	105.2
005-0000-300-0412	78,219.17	953,337.65	921,000.00	( 32,337.65)	103.5
005-0000-300-0415	419.76	5,392.84	400.00	( 4,992.84)	1348.2
005-0000-300-0420	90.00	1,787.00	1,000.00	( 787.00)	178.7
005-0000-300-0421	.00	2,321.28	1,500.00	( 821.28)	154.8
TOTAL CHARGES FOR SERVICES	139,787.55	1,745,205.80	1,667,900.00	( 77,305.80)	104.6
<u>GRANTS/CONTRIBUTIONS</u>					
005-0000-300-0603	.00	272,264.50	679,400.00	407,135.50	40.1
TOTAL GRANTS/CONTRIBUTIONS	.00	272,264.50	679,400.00	407,135.50	40.1
<u>MISCELLANEOUS</u>					
005-0000-300-0801	1,301.91	19,303.80	6,000.00	( 13,303.80)	321.7
005-0000-300-0808	.00	8,208.00	10,000.00	1,792.00	82.1
005-0000-300-0812	986.59	11,358.08	7,000.00	( 4,358.08)	162.3
005-0000-300-0814	524.70	5,836.48	4,000.00	( 1,836.48)	145.9
005-0000-300-0825	.00	5,500.00	6,000.00	500.00	91.7
TOTAL MISCELLANEOUS	2,813.20	50,206.36	33,000.00	( 17,206.36)	152.1
<u>TRANSFERS FROM OTHER FUNDS</u>					
005-0000-300-0901	.00	14,095.00	14,925.00	830.00	94.4
TOTAL TRANSFERS FROM OTHER FUNDS	.00	14,095.00	14,925.00	830.00	94.4
<u>WATER/WASTEWATER FEES</u>					
005-0000-300-1008	3,652.35	63,560.82	55,000.00	( 8,560.82)	115.6
005-0000-300-1009	.00	7,520.33	7,000.00	( 520.33)	107.4
005-0000-300-1010	.00	69,448.16	110,000.00	40,551.84	63.1
005-0000-300-1012	.00	69,448.16	110,000.00	40,551.84	63.1
005-0000-300-1015	.00	.00	1,000.00	1,000.00	.0
005-0000-300-1018	.00	.00	1,500.00	1,500.00	.0
TOTAL WATER/WASTEWATER FEES	3,652.35	209,977.47	284,500.00	74,522.53	73.8
TOTAL FUND REVENUE	146,253.10	2,291,749.13	2,679,725.00	387,975.87	85.5

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
005-0000-470-0101	PAYROLL	32,241.55	282,695.04	272,600.00 ( 10,095.04)	103.7
005-0000-470-0106	PAYROLL TAXES	2,493.82	21,706.40	33,150.00	11,443.60 65.5
005-0000-470-0107	RETIREMENT PLAN	1,161.28	10,558.77	14,950.00	4,391.23 70.6
005-0000-470-0109	INSURANCE	5,295.18	66,568.45	68,500.00	1,931.55 97.2
005-0000-470-0110	TRAINING/REGISTRATIONS	90.00	405.76	1,500.00	1,094.24 27.1
005-0000-470-0112	TRAVEL/MEALS	39.50	328.71	500.00	171.29 65.7
005-0000-470-0201	AUDIT EXPENSE	.00	3,462.50	3,500.00	37.50 98.9
005-0000-470-0202	BANK SERVICE CHARGES	.00	.00	50.00	50.00 .0
005-0000-470-0203	TREASURER'S FEES	.00	50.00	.00 ( 50.00)	.0
005-0000-470-0214	CONTRACT SERVICE	335.00	4,816.38	4,500.00 ( 316.38)	107.0
005-0000-470-0235	LEGAL FEES	.00	439.00	6,000.00	5,561.00 7.3
005-0000-470-0236	ENGINEER FEES	5,090.25	5,090.25	2,000.00 ( 3,090.25)	254.5
005-0000-470-0239	WATER RIGHTS/ENGINEERING	1,709.00	2,009.16	3,500.00	1,490.84 57.4
005-0000-470-0244	VEHICLE - REPAIRS	8.00	1,436.41	1,500.00	63.59 95.8
005-0000-470-0251	CELL PHONE	194.27	2,139.22	3,900.00	1,760.78 54.9
005-0000-470-0260	POSTAGE	735.00	6,615.00	6,900.00	285.00 95.9
005-0000-470-0267	ADMIN FEE - GENERAL	7,876.33	94,515.96	94,516.00	.04 100.0
005-0000-470-0370	HR CONSULTANT	.00	.00	500.00	500.00 .0
005-0000-470-0401	ADVERTISING	.00	273.20	250.00 ( 23.20)	109.3
005-0000-470-0403	RECORDING OF LIENS	.00	201.00	300.00	99.00 67.0
005-0000-470-0404	WORKERS' COMP	.00	10,668.58	14,500.00	3,831.42 73.6
005-0000-470-0405	INSURANCE/CIRSA	.00	21,366.72	20,289.00 ( 1,077.72)	105.3
005-0000-470-0406	DUES/MEMBERSHIPS/SUBS	.00	60.00	350.00	290.00 17.1
005-0000-470-0407	DITCH ASSESSMENT	.00	.00	100.00	100.00 .0
005-0000-470-0425	SUPPLIES - OPERATING	174.02	1,486.30	2,000.00	513.70 74.3
005-0000-470-0435	VEHICLE - FUEL	998.20	6,083.04	5,000.00 ( 1,083.04)	121.7
005-0000-470-0451	WEED CONTROL	.00	.00	100.00	100.00 .0
005-0000-470-0499	SMALL TOOLS & SUPPLIES	.00	254.19	750.00	495.81 33.9
005-0000-470-0601	CAPITAL/CASH PURCHASES	.00 (	5,293.05)	5,000.00	10,293.05 (105.9)
005-0000-470-0814	CREDIT CARD FEE	454.14	9,510.54	3,500.00 ( 6,010.54)	271.7
	TOTAL ADMINISTRATION	58,895.54	547,447.53	570,205.00	22,757.47 96.0

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS</u>					
005-0000-472-0101	PAYROLL	14,634.33	113,305.94	93,600.00 ( 19,705.94)	121.1
005-0000-472-0106	PAYROLL TAXES	1,124.30	8,699.81	10,300.00	1,600.19 84.5
005-0000-472-0107	RETIREMENT PLAN	490.73	4,355.44	5,100.00	744.56 85.4
005-0000-472-0109	INSURANCE	3,445.91	31,892.57	25,300.00 ( 6,592.57)	126.1
005-0000-472-0110	TRAINING/REGISTRATIONS	.00	107.61	1,500.00	1,392.39 7.2
005-0000-472-0214	CONTRACT SERVICE	132.00	643.50	2,000.00	1,356.50 32.2
005-0000-472-0230	TESTING & PERMITS	713.95	5,631.49	4,000.00 ( 1,631.49)	140.8
005-0000-472-0235	LEGAL FEES	.00	.00	1,000.00	1,000.00 .0
005-0000-472-0236	ENGINEER FEES	3,801.00	3,801.00	5,000.00	1,199.00 76.0
005-0000-472-0241	RPRS & MAINT/WATER PLANT	1,626.95	67,938.32	50,000.00 ( 17,938.32)	135.9
005-0000-472-0246	RPRS & MAINT/DIST SYSTEM	16,594.79	119,078.99	75,000.00 ( 44,078.99)	158.8
005-0000-472-0247	RPRS & MAINT/BULK WATER	13,915.36	17,777.09	10,000.00 ( 7,777.09)	177.8
005-0000-472-0250	TELEPHONE EXPENSE	246.32	2,686.77	1,358.00 ( 1,328.77)	197.9
005-0000-472-0252	UTILITIES	15,016.46	68,815.29	54,000.00 ( 14,815.29)	127.4
005-0000-472-0406	DUES/MEMBERSHIPS/SUBS	.00	1,075.00	1,000.00 ( 75.00)	107.5
005-0000-472-0416	SUPPLIES - MAINT/DISTRIB	.00	3,641.59	1,000.00 ( 2,641.59)	364.2
005-0000-472-0417	SUPPLIES - OPERATING/DIST SYS	1,596.47	8,804.04	15,000.00	6,195.96 58.7
005-0000-472-0418	SUPPLIES - OPER/WATER PLANT	.00	275.79	1,500.00	1,224.21 18.4
005-0000-472-0432	SUPPLIES - LAB	.00	2,940.18	2,000.00 ( 940.18)	147.0
005-0000-472-0437	CHEMICALS - TREATMENT PLANT	5,839.46	26,405.04	25,000.00 ( 1,405.04)	105.6
005-0000-472-0498	SMALL TOOLS & SUPPLIES/LAB	.00	.00	500.00	500.00 .0
005-0000-472-0499	SMALL TOOLS & SUPPLIES	50.75	288.43	1,000.00	711.57 28.8
005-0000-472-0601	CAPITAL/CASH PURCHASES	10,132.71	360,377.21	520,000.00	159,622.79 69.3
005-0000-472-0608	CAPITAL LEASE/BACKHOE	.00	4,929.45	4,930.00	.55 100.0
005-0000-472-3001	DEBT SERVICE - PRINCIPAL	.00	162,500.00	162,500.00	.00 100.0
005-0000-472-3010	DEBT SERVICE - INTEREST	.00	36,259.38	72,519.00	36,259.62 50.0
	TOTAL WATER OPERATIONS	89,361.49	1,052,229.93	1,145,107.00	92,877.07 91.9

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

WATER & WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER OPERATIONS</u>					
005-0000-474-0101	PAYROLL	12,392.64	106,005.22	93,600.00 ( 12,405.22)	113.3
005-0000-474-0106	PAYROLL TAXES	951.46	8,145.68	10,300.00	2,154.32 79.1
005-0000-474-0107	RETIREMENT PLAN	405.30	4,070.48	5,100.00	1,029.52 79.8
005-0000-474-0109	INSURANCE	2,966.85	29,497.20	25,300.00 ( 4,197.20)	116.6
005-0000-474-0110	TRAINING/REGISTRATIONS	.00	30.00	1,500.00	1,470.00 2.0
005-0000-474-0112	TRAVEL/MEALS	.00	.00	500.00	500.00 .0
005-0000-474-0214	CONTRACT SERVICE	49.70	384.82	1,500.00	1,115.18 25.7
005-0000-474-0230	TESTING & PERMITS	2,055.61	3,910.53	5,000.00	1,089.47 78.2
005-0000-474-0236	ENGINEER FEES	.00	.00	100.00	100.00 .0
005-0000-474-0241	REPAIRS & MAINTENANCE/WWTP	6,500.95	43,325.10	40,000.00 ( 3,325.10)	108.3
005-0000-474-0246	REPAIRS & MAINT/COLLECTION SYS	357.39	12,389.11	25,000.00	12,610.89 49.6
005-0000-474-0249	EQUIPMENT RENTAL	.00	.00	200.00	200.00 .0
005-0000-474-0250	TELEPHONE EXPENSE	192.62	2,021.87	2,200.00	178.13 91.9
005-0000-474-0252	UTILITIES	6,844.58	39,319.74	53,000.00	13,680.26 74.2
005-0000-474-0299	SLUDGE REMOVAL	.00	42,658.25	50,000.00	7,341.75 85.3
005-0000-474-0415	SUPPLIES - MAINT./COLLECTION	.00	228.22	250.00	21.78 91.3
005-0000-474-0419	SUPPLIES - OPER/WWTP	163.02	260.19	1,500.00	1,239.81 17.4
005-0000-474-0432	SUPPLIES - LAB	.00	342.89	3,500.00	3,157.11 9.8
005-0000-474-0438	CHEMICALS - WW TREATMENT PLANT	.00	4,045.67	11,000.00	6,954.33 36.8
005-0000-474-0450	MISCELLANEOUS	2,546.31	10,922.45	1,500.00 ( 9,422.45)	728.2
005-0000-474-0498	SMALL TOOLS & SUPPLIES/LAB	.00	2,752.74	1,500.00 ( 1,252.74)	183.5
005-0000-474-0601	CAPITAL/CASH PURCHASES	.00	78,512.80	450,000.00	371,487.20 17.5
005-0000-474-0627	WETLANDS	.00	.00	100.00	100.00 .0
005-0000-474-3001	DEBT SERVICE - PRINCIPAL	.00	162,500.00	162,500.00	.00 100.0
005-0000-474-3010	DEBT SERVICE - INTEREST	.00	108,778.12	72,519.00 ( 36,259.12)	150.0
	TOTAL WASTEWATER OPERATIONS	35,426.43	660,101.08	1,017,669.00	357,567.92 64.9
	TOTAL FUND EXPENDITURES	183,683.46	2,259,778.54	2,732,981.00	473,202.46 82.7
	NET REVENUE OVER EXPENDITURES	( 37,430.36)	31,970.59	( 53,256.00) ( 85,226.59)	60.0

TOWN OF SILT  
 BALANCE SHEET  
 DECEMBER 31, 2019

IRRIGATION FUND

ASSETS

006-0000-100-0100	CASH - COMBINED FUND	518,321.81	
006-0000-100-0201	ACCOUNTS RECEIVABLE	23,560.03	
006-0000-100-0802	IRRIGATION SYSTEM	1,329,256.99	
006-0000-100-0803	EQUIPMENT	30,474.83	
006-0000-100-0817	SHARES/CACTUS VALLEY DITCH	29,175.94	
006-0000-100-0821	ACCUM DERPRECIATION	( 917,238.08)	
	TOTAL ASSETS		<u>1,013,551.52</u>

LIABILITIES AND EQUITY

LIABILITIES

006-0000-200-0200	PAYROLL PAYABLES ALLOCATION	4,550.35	
006-0000-200-0650	LEASE PAYABLE	4,751.00	
	TOTAL LIABILITIES		<u>9,301.35</u>

FUND EQUITY

006-0000-250-0110	RESERVE/DEBT REPAYMENT	280,511.72	
006-0000-250-0115	DONATED CAPITAL	124,765.54	
	UNAPPROPRIATED FUND BALANCE:		
006-0000-245-0101	RETAINED EARNINGS	617,306.63	
	REVENUE OVER EXPENDITURES - YTD	( 18,333.72)	
	BALANCE - CURRENT DATE	598,972.91	
	TOTAL FUND EQUITY		<u>1,004,250.17</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,013,551.52</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

IRRIGATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GRANTS/CONTRIBUTIONS</u>					
006-0000-300-0603 MISC. GRANTS	.00	82,533.21	86,500.00	3,966.79	95.4
TOTAL GRANTS/CONTRIBUTIONS	.00	82,533.21	86,500.00	3,966.79	95.4
<u>IRRIGATION FEES</u>					
006-0000-300-1014 IRRIGATION FEES	19,267.39	230,410.00	223,600.00	( 6,810.00)	103.1
006-0000-300-1017 IRRIGATION TAP FEES	.00	1,643.16	5,000.00	3,356.84	32.9
TOTAL IRRIGATION FEES	19,267.39	232,053.16	228,600.00	( 3,453.16)	101.5
TOTAL FUND REVENUE	19,267.39	314,586.37	315,100.00	513.63	99.8

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

IRRIGATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>IRRIGATION</u>					
006-0000-480-0101	12,117.36	121,343.68	118,400.00	( 2,943.68)	102.5
006-0000-480-0106	933.22	9,352.91	13,300.00	3,947.09	70.3
006-0000-480-0107	359.14	3,804.43	5,900.00	2,095.57	64.5
006-0000-480-0109	1,825.85	25,246.26	27,050.00	1,803.74	93.3
006-0000-480-0201	.00	3,462.50	3,500.00	37.50	98.9
006-0000-480-0235	.00	.00	100.00	100.00	.0
006-0000-480-0241	104.75	19,087.26	15,000.00	( 4,087.26)	127.3
006-0000-480-0244	.00	1,381.14	1,000.00	( 381.14)	138.1
006-0000-480-0251	42.40	673.59	850.00	176.41	79.3
006-0000-480-0252	557.21	15,837.50	20,000.00	4,162.50	79.2
006-0000-480-0260	200.00	1,800.00	1,100.00	( 700.00)	163.6
006-0000-480-0268	995.00	11,940.00	11,940.00	.00	100.0
006-0000-480-0370	.00	.00	200.00	200.00	.0
006-0000-480-0404	.00	3,984.90	4,100.00	115.10	97.2
006-0000-480-0405	.00	12,076.84	11,468.00	( 608.84)	105.3
006-0000-480-0407	.00	7,602.71	9,000.00	1,397.29	84.5
006-0000-480-0435	.00	828.41	1,500.00	671.59	55.2
006-0000-480-0499	.00	652.59	1,500.00	847.41	43.5
006-0000-480-0608	.00	4,929.45	4,930.00	.55	100.0
006-0000-480-0615	.00	71,865.62	85,000.00	13,134.38	84.6
006-0000-480-0616	1,001.44	16,250.30	15,000.00	( 1,250.30)	108.3
006-0000-480-0808	.00	800.00	500.00	( 300.00)	160.0
<b>TOTAL IRRIGATION</b>	<b>18,136.37</b>	<b>332,920.09</b>	<b>351,338.00</b>	<b>18,417.91</b>	<b>94.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>18,136.37</b>	<b>332,920.09</b>	<b>351,338.00</b>	<b>18,417.91</b>	<b>94.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>1,131.02</b>	<b>( 18,333.72)</b>	<b>( 36,238.00)</b>	<b>( 17,904.28)</b>	<b>( 50.6)</b>

TOWN OF SILT  
 BALANCE SHEET  
 DECEMBER 31, 2019

VICTIM ASSISTANCE FUND

ASSETS

008-0000-100-0100	CASH - COMBINED FUND		55,690.59	
	TOTAL ASSETS			55,690.59

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
008-0000-240-0101	FUND BALANCE		62,805.50	
	REVENUE OVER EXPENDITURES - YTD	(	7,114.91)	
	BALANCE - CURRENT DATE		55,690.59	
	TOTAL FUND EQUITY			55,690.59
	TOTAL LIABILITIES AND EQUITY			55,690.59

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

VICTIM ASSISTANCE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FINES</u>						
008-0000-300-0501	VICTIM ASSISTANCE FINES	637.64	6,160.70	5,000.00	( 1,160.70)	123.2
	TOTAL FINES	637.64	6,160.70	5,000.00	( 1,160.70)	123.2
	TOTAL FUND REVENUE	637.64	6,160.70	5,000.00	( 1,160.70)	123.2

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

VICTIM ASSISTANCE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
008-0000-492-0425 SUPPLIES	.00	1,226.15	1,000.00	( 226.15)	122.6
008-0000-492-0613 VICTIM ASSISTANCE	1,000.00	12,049.46	14,000.00	1,950.54	86.1
TOTAL EXP PROGRAM 492	<u>1,000.00</u>	<u>13,275.61</u>	<u>15,000.00</u>	<u>1,724.39</u>	<u>88.5</u>
TOTAL FUND EXPENDITURES	<u>1,000.00</u>	<u>13,275.61</u>	<u>15,000.00</u>	<u>1,724.39</u>	<u>88.5</u>
NET REVENUE OVER EXPENDITURES	<u>( 362.36)</u>	<u>( 7,114.91)</u>	<u>( 10,000.00)</u>	<u>( 2,885.09)</u>	<u>( 71.2)</u>

TOWN OF SILT  
 BALANCE SHEET  
 DECEMBER 31, 2019

BEAUTIFICATION FUND

ASSETS

009-0000-100-0100	CASH - COMBINED FUND	243,601.77	
009-0000-100-0105	CASH IN BANK - MONEY MKT	17,062.94	
	TOTAL ASSETS		<u>260,664.71</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
009-0000-240-0101	FUND BALANCE	234,478.22	
	REVENUE OVER EXPENDITURES - YTD	26,186.49	
	BALANCE - CURRENT DATE		<u>260,664.71</u>
	TOTAL FUND EQUITY		<u>260,664.71</u>
	TOTAL LIABILITIES AND EQUITY		<u>260,664.71</u>

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

BEAUTIFICATION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>SOURCE 01</u>					
009-0000-300-0111	2,696.44	62,848.74	45,000.00	( 17,848.74)	139.7
	<u>2,696.44</u>	<u>62,848.74</u>	<u>45,000.00</u>	<u>( 17,848.74)</u>	<u>139.7</u>
<u>SOURCE 06</u>					
009-0000-300-0610	.00	100.00	.00	( 100.00)	.0
	<u>.00</u>	<u>100.00</u>	<u>.00</u>	<u>( 100.00)</u>	<u>.0</u>
<u>MISCELLANEOUS</u>					
009-0000-300-0801	2.99	31.18	25.00	( 6.18)	124.7
	<u>2.99</u>	<u>31.18</u>	<u>25.00</u>	<u>( 6.18)</u>	<u>124.7</u>
	<u>2,699.43</u>	<u>62,979.92</u>	<u>45,025.00</u>	<u>( 17,954.92)</u>	<u>139.9</u>

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

BEAUTIFICATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
009-0000-492-0613 PROJECTS	1,092.04	36,793.43	168,000.00	131,206.57	21.9
TOTAL EXP PROGRAM 492	1,092.04	36,793.43	168,000.00	131,206.57	21.9
TOTAL FUND EXPENDITURES	1,092.04	36,793.43	168,000.00	131,206.57	21.9
NET REVENUE OVER EXPENDITURES	1,607.39	26,186.49	( 122,975.00)	( 149,161.49)	21.3

TOWN OF SILT  
 BALANCE SHEET  
 DECEMBER 31, 2019

PARK IMPACT FEE FUND

ASSETS

012-0000-100-0100	CASH - COMBINED FUND	24,226.01	
012-0000-100-0105	CASH IN BANK - MONEY MKT	25,842.62	
	TOTAL ASSETS		<u>50,068.63</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
012-0000-240-0101	FUND BALANCE	43,746.02	
	REVENUE OVER EXPENDITURES - YTD	6,322.61	
	BALANCE - CURRENT DATE	50,068.63	
	TOTAL FUND EQUITY		<u>50,068.63</u>
	TOTAL LIABILITIES AND EQUITY		<u>50,068.63</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

PARK IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>FEES</u>						
012-0000-300-0319	PARK IMPACT FEES	.00	6,268.08	15,000.00	8,731.92	41.8
	TOTAL FEES	.00	6,268.08	15,000.00	8,731.92	41.8
<u>MISCELLANEOUS</u>						
012-0000-300-0801	INTEREST	4.53	54.53	.00	( 54.53)	.0
	TOTAL MISCELLANEOUS	4.53	54.53	.00	( 54.53)	.0
	TOTAL FUND REVENUE	4.53	6,322.61	15,000.00	8,677.39	42.2

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

PARK IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>PARK IMPACT FEE</u>						
012-0000-492-0611	PROJECTS	.00	.00	10,000.00	10,000.00	.0
	TOTAL PARK IMPACT FEE	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	NET REVENUE OVER EXPENDITURES	<u>4.53</u>	<u>6,322.61</u>	<u>5,000.00</u>	<u>( 1,322.61)</u>	<u>126.5</u>

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

CONSTRUCTION IMPACT FEE FUND

ASSETS

013-0000-100-0100	CASH - COMBINED FUND		48,138.23	
	TOTAL ASSETS			48,138.23

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
013-0000-240-0101	FUND BALANCE	43,986.69		
	REVENUE OVER EXPENDITURES - YTD	4,151.54		
	BALANCE - CURRENT DATE		48,138.23	
	TOTAL FUND EQUITY			48,138.23
	TOTAL LIABILITIES AND EQUITY			48,138.23

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

CONSTRUCTION IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>FEEES</u>						
013-0000-300-0375	IMPACT FEE	.00	4,151.54	12,000.00	7,848.46	34.6
	TOTAL FEES	.00	4,151.54	12,000.00	7,848.46	34.6
	TOTAL FUND REVENUE	.00	4,151.54	12,000.00	7,848.46	34.6

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

CONSTRUCTION IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONSTRUCTION IMPACT FEE</u>						
013-0000-492-0611	PROJECTS	.00	.00	20,000.00	20,000.00	.0
	TOTAL CONSTRUCTION IMPACT FEE	.00	.00	20,000.00	20,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	20,000.00	20,000.00	.0
	NET REVENUE OVER EXPENDITURES	.00	4,151.54	( 8,000.00)	( 12,151.54)	51.9

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

SILT HOUSING AUTHORITY

ASSETS

015-0000-100-0100	CASH - COMBINED FUND	( 470,346.09)	
015-0000-100-0105	CASH IN BANK - MONEY MARKET	501,357.47	
015-0000-100-0114	CASH IN BANK - COLO TRUST	117,396.96	
015-0000-100-0801	LAND	154,120.00	
015-0000-100-0805	BUILDINGS	1,368,907.41	
015-0000-100-0810	EQUIPMENT	26,198.63	
015-0000-100-0820	ACCUM DEPRECIATION	( 743,858.45)	
	TOTAL ASSETS		<u>953,775.93</u>

LIABILITIES AND EQUITY

LIABILITIES

015-0000-200-0200	PAYROLL PAYABLES ALLOCATION	1,158.04	
015-0000-200-0407	GARCO HOUSING MAINTENANCE FUND	24,392.56	
	TOTAL LIABILITIES		<u>25,550.60</u>

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
015-0000-245-0101	RETAINED EARNINGS	( 135,277.70)	
015-0000-245-0105	CONTRIB IN AID OF CONST	1,041,815.60	
	REVENUE OVER EXPENDITURES - YTD	21,687.43	
	BALANCE - CURRENT DATE		<u>928,225.33</u>
	TOTAL FUND EQUITY		<u>928,225.33</u>
	TOTAL LIABILITIES AND EQUITY		<u>953,775.93</u>

TOWN OF SILT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

SILT HOUSING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TRANSFERS FROM OTHER FUNDS</u>						
015-0000-300-0271	TRANSFER IN	.00	.00	12,000.00	12,000.00	.0
	TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	12,000.00	12,000.00	.0
<u>GRANTS/CONTRIBUTIONS</u>						
015-0000-300-0603	MISC. GRANTS	.00	38,200.00	25,000.00	( 13,200.00)	152.8
	TOTAL GRANTS/CONTRIBUTIONS	.00	38,200.00	25,000.00	( 13,200.00)	152.8
<u>MISCELLANEOUS</u>						
015-0000-300-0801	INTEREST INCOME	336.24	5,063.20	1,500.00	( 3,563.20)	337.6
015-0000-300-0808	MISC. INCOME	.00	228.54	.00	( 228.54)	.0
	TOTAL MISCELLANEOUS	336.24	5,291.74	1,500.00	( 3,791.74)	352.8
<u>HOUSING FEES</u>						
015-0000-300-1502	RENTAL REVENUE - SENIOR HSNB	15,560.00	189,320.08	186,000.00	( 3,320.08)	101.8
015-0000-300-1505	LAUNDRY REVENUE	190.25	2,429.24	2,000.00	( 429.24)	121.5
	TOTAL HOUSING FEES	15,750.25	191,749.32	188,000.00	( 3,749.32)	102.0
	TOTAL FUND REVENUE	16,086.49	235,241.06	226,500.00	( 8,741.06)	103.9

TOWN OF SILT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

SILT HOUSING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONDO EXPENDITURES</u>					
015-0000-495-0214	.00	2,420.00	.00	( 2,420.00)	.0
015-0000-495-0240	.00	130.59	500.00	369.41	26.1
015-0000-495-0254	167.43	715.70	.00	( 715.70)	.0
015-0000-495-0255	.00	1,183.08	1,200.00	16.92	98.6
015-0000-495-0408	140.00	1,680.00	1,680.00	.00	100.0
015-0000-495-0450	5,591.54	8,174.95	25.00	( 8,149.95)	32699.
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TOTAL CONDO EXPENDITURES	5,898.97	14,304.32	3,405.00	( 10,899.32)	420.1
<u>SENIOR HOUSING EXPENDITURES</u>					
015-0000-496-0101	2,084.04	29,391.68	30,000.00	608.32	98.0
015-0000-496-0106	162.58	2,286.11	3,400.00	1,113.89	67.2
015-0000-496-0107	77.55	974.79	1,700.00	725.21	57.3
015-0000-496-0109	293.73	5,894.07	7,650.00	1,755.93	77.1
015-0000-496-0201	.00	3,462.50	3,500.00	37.50	98.9
015-0000-496-0212	842.75	10,113.00	8,000.00	( 2,113.00)	126.4
015-0000-496-0214	902.05	2,844.05	2,100.00	( 744.05)	135.4
015-0000-496-0215	.00	1,750.00	2,100.00	350.00	83.3
015-0000-496-0225	2,334.00	29,253.01	27,900.00	( 1,353.01)	104.9
015-0000-496-0240	614.41	9,140.42	6,000.00	( 3,140.42)	152.3
015-0000-496-0250	56.26	551.31	650.00	98.69	84.8
015-0000-496-0254	708.30	9,391.29	13,500.00	4,108.71	69.6
015-0000-496-0255	.00	17,302.46	16,800.00	( 502.46)	103.0
015-0000-496-0258	1,303.71	7,807.03	7,900.00	92.97	98.8
015-0000-496-0370	.00	.00	200.00	200.00	.0
015-0000-496-0404	.00	3,051.13	2,800.00	( 251.13)	109.0
015-0000-496-0405	.00	4,644.96	4,411.00	( 233.96)	105.3
015-0000-496-0425	94.54	134.03	200.00	65.97	67.0
015-0000-496-0499	26.64	183.88	100.00	( 83.88)	183.9
015-0000-496-0540	548.80	4,063.73	23,000.00	18,936.27	17.7
015-0000-496-0601	.00	57,009.86	55,000.00	( 2,009.86)	103.7
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TOTAL SENIOR HOUSING EXPENDITURES	10,049.36	199,249.31	216,911.00	17,661.69	91.9
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TOTAL FUND EXPENDITURES	15,948.33	213,553.63	220,316.00	6,762.37	96.9
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NET REVENUE OVER EXPENDITURES	138.16	21,687.43	6,184.00	( 15,503.43)	350.7

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

ECONOMIC DEVELOPMENT REVOLVING

ASSETS

017-0000-100-0100	CASH - COMBINED FUND	13,491.32	
017-0000-100-0201	ACCTS REC - DOLLAR GENERAL	131,853.47	
	TOTAL ASSETS		<u>145,344.79</u>

LIABILITIES AND EQUITY

LIABILITIES

017-0000-200-0600	NOTES PAYABLE - W/WW	131,853.47	
	TOTAL LIABILITIES		131,853.47

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
017-0000-240-0101	FUND BALANCE	13,136.57	
	REVENUE OVER EXPENDITURES - YTD	354.75	
	BALANCE - CURRENT DATE	13,491.32	
	TOTAL FUND EQUITY		<u>13,491.32</u>
	TOTAL LIABILITIES AND EQUITY		<u>145,344.79</u>

TOWN OF SILT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

ECONOMIC DEVELOPMENT REVOLVING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS FROM OTHER FUNDS</u>					
017-0000-300-0271	TRANSFER IN	.00	16,473.94	13,750.00	( 2,723.94) 119.8
017-0000-300-0275	SALES TAX / TIF DEDICATED	.00	.00	3,240.00	3,240.00 .0
	TOTAL TRANSFERS FROM OTHER FUNDS	.00	16,473.94	16,990.00	516.06 97.0
	TOTAL FUND REVENUE	.00	16,473.94	16,990.00	516.06 97.0

TOWN OF SILT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2019

ECONOMIC DEVELOPMENT REVOLVING

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EDRF EXPENDITURES</u>					
017-0000-498-0204 SALES TAX / TIF CONTRIBUTION	.00	2,024.19	2,900.00	875.81	69.8
017-0000-498-3001 DEBT SERVICE - PRINCIPAL	.00	10,590.00	10,590.00	.00	100.0
017-0000-498-3010 DEBT SERVICE - INTEREST	.00	3,505.00	3,505.00	.00	100.0
TOTAL EDRF EXPENDITURES	<u>.00</u>	<u>16,119.19</u>	<u>16,995.00</u>	<u>875.81</u>	<u>94.9</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>16,119.19</u>	<u>16,995.00</u>	<u>875.81</u>	<u>94.9</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>354.75</u>	<u>( 5.00)</u>	<u>( 359.75)</u>	<u>7095.0</u>

TOWN OF SILT  
BALANCE SHEET  
DECEMBER 31, 2019

COMBINED CASH FUND

ASSETS

100-0000-100-0100	CASH ALLOCATED TO OTHER FUNDS	( 3,327,125.87)	
100-0000-100-0101	COMBINE CHECKING-AMERICAN NAT	220,420.08	
100-0000-100-0106	MONEY MARKET / COMBINED	1,133,675.44	
100-0000-100-0107	CASH - CSAFE 01	500,000.00	
100-0000-100-0108	CASH - CSAFE 02	1,500,000.00	
100-0000-100-0175	CASH CLEARING - UTILITIES	30.35	
100-0000-100-0185	RESERVED CASH/WATER/WW	( 27,000.00)	
	TOTAL ASSETS		<u>.00</u>