Strategic planning work session 5:30 p.m. – 9:00 p.m.

<table>
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<tr>
<th>ESTIMATED TIME</th>
<th>AGENDA ITEM</th>
<th>PUBLIC HEARING or ACTION ITEM</th>
<th>STAFF PRESENTOR</th>
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<tr>
<td>Agenda</td>
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<td>Tab A</td>
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<td>5:30 Call to order</td>
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<td>Mayor Richel</td>
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<td>5:35 Camario Phase II Reinstatement Presentation</td>
<td>Info Item</td>
<td>Tab B Administrator Layman</td>
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<td>5:50 Strategic Planning – Dana Hlavac with Department of Local Affairs</td>
<td>Tab C Administrator Layman</td>
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<td>9:00 Adjournment</td>
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The next regularly scheduled meeting of the Silt Board of Trustees is Monday, April 11, 2022. Items on the agenda are approximate and intended as a guide for the Board of Trustees. “Estimated Time” is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.
There’s been much activity and discussion about phase 2 of the Camario PUD and Subdivision over the past 14 months. As you know, two times the Board agreed that they would expedite re-approvals of phase 2 as there were contracts on the property in the recent past. Each time the property fell out of contract. In addition, the 2-acre parcel to the west which was at one time under consideration to become part of Camario became available for purchase and the Town stepped up and purchased this property and has just completed initial zoning of that 2 acre strip as Public Utility.

Town Staff has been in contact with two potential purchasers over the last two months. A new group now has a contract on it and they wish to appear before the Board at the March 28 meeting and introduce themselves. It is also our understanding that they wish to move forward on the 2nd phase as it was originally proposed and develop at that density. We’ve also had a discussion with the prospective purchaser and his engineer about enlarging the park on the southwest area of the project.

It is our understanding that the proposal is to reinstate the second phase with the same basic engineering, negotiate a revised Development Agreement and provide security as required. They would then start installing the infrastructure as quickly as possible.

The first item that will have to be taken care of is the reinstatement of the Final Plat of Phase 2 and we discussed a specific option back in November 2021. Town regulations require that a final plat and associated documents be recorded within six months. Extensions are allowed but projects are supposed to be recorded and moving forward within two years. Section 16.04.290 (Board Approvals) states that after 2 years an applicant can go back and apply for a major sketch plan application if the recordation process has not been able to be completed. Essentially someone is back to square one. The prospective owner would like to appear before the Board at this meeting and discuss an expedited reinstatement of the approvals.

As long as Phase 2 is proposed to be platted as originally approved and the engineering is the same, staff would still recommend the expedited approvals that we discussed this past November. That would include a public hearing in front of
the planning commission followed up by a public hearing in front of the Board. And of course, the development agreement would have to be updated and appropriate security posted. We would have to see if that is possible to do those items concurrently with this expedited reinstatement.

I am including as additional background the two-page plat that was approved by the Town in 2017 but not recorded. It had been reviewed by the Town Engineer at that time and also found in order. I also believe Deric revisited that plat again in the late fall. I am also including a plan which shows the proposed park at the southwest corner as well as other open space like connecting areas and this shows the relationship to the two-acre enclave. Finally, I will also include a background memo that Jody Newton of Masterworks put together a few years ago which summarizes the project and its intent. She still represents the present owner and will be present at Monday’s board meeting.

I’ll be happy to discuss this matter with you in more detail at the March 28 meeting. Attorney Sawyer will be present to comment and also answer any questions.
Account: R044109
Number: 217902332028
Parcel: 6
Land SqFt: 0
Acres: 6
Tax Area: 035
2019 Mill Levy: 76.8560

Physical Address: 0 Silt, CO 81647
Owner Address: MENDOZA, IGNACIO & GUTIERREZ, JUVENCIO &

2019 Total Actual Value: $110,000
Last 2 Sales:
- 6/21/2021: $0
- 1/23/2017: $0

Date created: 11/3/2021
Last Data Uploaded: 11/3/2021 1:03:23 PM

Developed by Schneider Geospatial
Project Narrative & Impact Statement Justification

For

CAMARIO PHASE II

FINAL PLAT & FINAL DEVELOPMENT PLAN

November 30, 2016

GENERAL INTRODUCTION & PROJECT CONCEPT

On behalf of IJ & U, LLC, we request that the Town of Silt accept for consideration the Camario Phase II Final Plat and Final Development Plan, which has been prepared in accordance with the recently approved Camario Phase II Annexation, PUD Zoning and Sketch/Preliminary Plan. The Camario Phase II parcel is currently zoned Planned Unit Development (PUD) and is located within the Town of Silt’s Neighborhood Residential Comprehensive Plan Land Use Designation and is in conformance with the Town’s development regulations.

The subject parcel consists of 12.733 acres and is located in Garfield County, Colorado in the southwest ¼ of Section 2, Township 6 South, and Range 92 West of the 6th Principal Meridian. The development parcel is currently undeveloped and is situated on the north side of Grand Avenue adjacent to the Camario Phase I development parcel. To the east and west, the subject parcel is surrounded by residential developments that are likewise within the Town of Silt boundary.

This Final Plat and Final Development Plan application proposes the creation of 60 multifamily parcels consisting of duplex and triplex units, and 10 additional single family parcels. Camario Phase I currently consists of 21 multifamily parcels, and therefore the combined phases shall yield 81 multifamily and 10 single family lots resulting in a combined total 91 fee simple parcels. No commercial uses are proposed with this application.

Lot configurations have been selectively designed in a manner that minimizes the impact upon the topography. Each of the proposed 70 multifamily and single family home sites have a clearly defined building envelope that satisfies the preapproved architectural models anticipated to be constructed throughout Camario Phase I and II. All improvements, with the exception of access driveways and underground utilities, must be located entirely within the envelope. The balance of each lot shall be maintained by the Homeowner’s Association as community open space.
APPLICATION PURPOSE

Intent of this application:

- Proposal for the addition of 70 residential units to be located within the “Walkable Residential and Mixed Use/Neighborhood Land Use Designation” in the Tier 1 development area, which provides for a variety of housing types, including high density residential and single family units, that are compatible with adjacent, existing and planned land uses.
- Provide areas for additional multi-family and single residential home sites, while preserving the Town’s existing residential community and character.
- Formulate a community that supports creative land planning concepts and high quality, innovative and energy efficient techniques.
- Provide alternate road connections between developments in a manner that minimizes the impact upon the adjacent parcels and existing developments.
- Provide for adequate public utility systems, which are logical extensions of the current Town services network.

COMPLIANCE WITH THE TOWN OF SILT MASTER PLAN

The Town of Silt’s Master Plan adjacency provision allows for a parcel to be compatible with the existing land uses. Camario Phase II is a logical extension of Phase I, which consists of High Density residential development that supports single family and multi-family residential uses having a density of 13 units per acre.

The Camario Subdivision Phase II PUD development concept is consistent with the Town’s Master Plan Vision Statement by providing a variety of residential uses and densities. The Final Plat and Final Development Plan promotes sensitive, environmentally sound site design. Lot configurations and roadway systems shall be sensitively incorporated in a manner that conserves and showcases the natural features of the parcel.

Camaro Subdivision thematic amenities, such as the entry and street signage, and community landscape improvements will be designed and incorporated in a manor that complements the Town's architectural design standards. The proposed zoning and density of development shall support existing land uses currently established within the Town of Silt. By incorporating creative design techniques designed to enhance the development overall appearance, the Camario Subdivision shall be a valued addition to the existing community.

Camaro Subdivision Phase II Declaration of Covenants, Conditions, and Restrictions (CC&R’s) have been created to govern over Camario Phases I and II, including the recently annexed “T Parcel” to the Town of Silt. As identified in the Camario CC&R’s, the current land owner shall proceed as the “Declarant” and shall be responsible for assuring that the specific terms and conditions identified in the recorded document are enforced accordingly. The Town of Silt shall be a 3rd Party Beneficiary to the CC&R’s, with the ability but not the obligation to enforce for Camario Phase II.
Note: The previously recorded Camario Subdivision Phase I Declaration of Covenants, Conditions, and Restrictions be superseded by the Camario Phase I & II Declaration of Covenants, Conditions, and Restrictions to be recorded upon approval by the Town of Silt.

COMPATIBILITY WITH ADJACENT LAND USES

Camario Subdivision Phase II is surrounded on all sides by parcels having similar land uses, which are zoned for a mix of residential densities. Independent of the current zoning or the size of the parcel, the primary use of land in the vicinity consists of single family and multi-family residences. As illustrated in the previously approved Camario Phase II Sketch/Preliminary Plan Exhibit, this rezoning application proposes to subdivide the parcel into 60 multi-family and 10 single family residential lots to be developed as a master planned and covenant controlled community. Combining the proposed 70 Phase II lots with the currently existing 21 Phase I, shall result in a total of 91 residential units throughout the entirety of the Camario Subdivision.

SOURCE OF WATER & SANITATION

The proposed Camario Phase II development shall be serviced by the Town of Silt’s public water and sewer facilities per the terms and conditions of the Annexation and Development Agreement (ADA). It is acknowledged that the Owner shall pay all Town water and waste water System Improvement Fees (tap fees) in effect at the time of building permit.

In accordance with the terms of the Camario ADA dated May 11th, 2015, the Owner has a credit of $67,000 to be applied to the water rights dedication. More recently, the Developer has drawn against the water credits for the development of Phase I units and, therefore a balance of $61,000 currently exists. Additional water rights dedication fees shall be determined by the Town of Silt and shall be payable upon recordation of the Final Plat.

Water and wastewater volume estimates shall be provided by the Developer at time of building permit, stating the impact anticipated, based on the size of the units. Currently all of the units are single-family dwellings, each with an anticipated peak daily demand of 350 gallons per day, for a total of 24,500 gallons per day, or 8,942,500 gallons per year of impact.

Irrigation demands will be calculated at the time of construction permitting based upon an equivalent of 1 EQR irrigating 3,500 square feet. A calculation will be done based on the maximum area for irrigation, including parks and open space, but itemized for each.

CAMARO CIVIL CONSTRUCTION PLANS

The Camario Final Development Plan application includes a full set of civil construction documents that include construction specifications and details per the Town’s development regulations. The support documents include: proposed street rights-of-ways; typical street standards and details; parcel dimensions; building envelope setbacks; community open space tracts; community trails and pedestrian sidewalks; community detention facility. The support
documents satisfy the Town of Silt’s development standards. No variances are requested at this time.

A publicly dedicated roadway system is proposed to provide access to all lots internally, and is accessible from two separate entrances off of Grand Avenue to the south and one entrance off of Orchard Avenue to the west. The roadway, which is sensitively designed to minimize disturbances of existing topography, shall provide alternate points of access for Homeowners, and emergency and service vehicles.

In addition, the proposed Final Development Plan includes a network of community pedestrian walkways connecting to adjacent residential developments and a community park on the southwest portion of the development, which shall be dedicated to the Town of Silt Town and maintained by the Camario HOA. The proposed community park concept can be improved to include and child’s climbing structure, an open play field, an outdoor basketball/volleyball court and an off street parking lot.

A conceptual Park and Landscape Plan has been included to initiate further discussions with the Town regarding the need for public open space and recreational amenities based upon community’s current needs. All landscaped areas shall be irrigated with an automatic irrigation system to be approved by the Town of Silt prior to initiation of construction efforts. The community park shall be dedicated to the Town of Silt upon completion. No additional public land dedication is proposed and or required to be provided, and likewise shall satisfy all public land dedication requirements per the terms of the previously recorded Camario Ordinances and Resolutions.

The Camario Phase II Final Plat and Final Development Plan provides for sufficient parking to accommodate the proposed 60 multifamily and 10 single family parcels. Guest parking spaces are provided within open space tracts appropriately dispersed throughout the PUD development as required by the Town’s development regulations and code standards. The previous commitment to provide a parking assignment plan has been deleted from the CC&R requirements and shall be considered as an open parking community for all residents.

A Camario Phase II Drainage Plan and Report, grading and drainage plans, utility plan and master irrigation plan have been provided as part of this submittal. A Geotechnical Report has been provided as part of the Final Development Plan submittal application for the Town of Silt’s engineering staff reference.

This application provides for public safety improvement, including the incorporation of public street lights and fire hydrants and are clearly identified on the Final Development Plan.

TRAFFIC IMPACT

A Traffic Analysis Update has been conducted by WG Zimmerman and the results indicate a reduction in traffic volumes from the original 2007 Traffic Impact Study. Therefore, no additional mitigation is proposed.
The Owner acknowledges that a Colorado Department of Transportation (CDOT) Access Permit may be required in connection with the development of the property. If required, the Owner agrees to prepare an application and receive CDOT approval at owner’s expense prior to any construction improvements within Camario Phase II. Owner shall pay all expenses arising out of such requirements.

SIGNAGE

An existing Camario monument sign currently exists at the main entrance of the development at Grand Avenue and Orchard Avenue. No additional signs are proposed with this application and the existing sign shall sufficiently service the entirety of the development.

CONSTRUCTION PHASING

The Final Development Plan depicts the developer’s intent to proceed with one construction phase with the potential to complete improvements in multiple stages. Anticipated timeline for the start of construction is the spring of 2018 and shall include the installation of master grading, drainage, utilities and roadway work.

In accordance to the Town of Silt Development Code the Developer has a period of 6 months from the date of the recordation of the Final Plat approval to initiate the construction improvements, unless an extension is requested. The Developer is allowed to request up to three (3) six (6) month extensions equivalent to a total of 2 years to begin construction. The improvements, once begun, will be completed in the time period as spelled out in the Camario Phase II Subdivision Improvement Agreement.

FIRE PROTECTION

Community fire protection will be provided by the Colorado River Fire Rescue District and no special considerations are requested.

ENVIRONMENTAL HAZARDS

In accordance with an initial Phase I Environmental Study, Camario Phase II likewise contains no environmentally hazardous, sensitive or natural resource areas. All construction debris and miscellaneous pieces of farm equipment, which have accumulated over the years have been cleaned up and removed as part of the Phase I development.

Parcel II has historically had an infestation of noxious weeds, which the Owner is currently addressing through a combination of field mowing and spraying. Erosion and sediment control for the project will be provided during construction utilizing Best Management Practices as required by State Law. Upon completion of construction, exposed slopes will be re-vegetated and seeded with native grasses to further control the spread of noxious weeds.
IMPACTS ON CITY SERVICES

The Camario Subdivision PUD Phase II does not conflict with any state or town statutes and impacts upon Town of Silt services will be mitigated by incorporating creative site design concepts. The proposal provides for an adequate level of service standards for fire protection; provides for Town of Silt water and sewer services; and includes provisions for adequate roadway and community open space. Community services will be provided by the Town of Silt and the addition of 60 multi-family and 10 single family home sites shall not adversely affect school system or town services.

ENVIRONMENTAL IMPACTS & PROTECTIVE MEASURES

The Camario Phase II Preliminary Plans identify the Owner’s and future Developer’s commitment to minimize site disturbances associated with roadway construction, drainage way development and under grounding of utilities. All grading and landscape improvements shall be consistent with the Phase I improvements and shall be compatible to the natural surrounding environment.

The development's proposed density will not adversely affect any topographic factors and/or environmental characteristics of the property. In an effort to maintain a consistent level of architectural detail and quality, Design Guidelines and Standards shall be established at the time of Final Plat.

CONCLUSION

The Camario Subdivision PUD Phase II Applications are in compliance with the Town of Silt’s Master Plan and Zoning Regulations. It is a logical transition of existing and proposed development. The provided Final Plat and Final Development Plan clearly illustrates the developer's intent to locate all proposed multi-family and single homes in a consistent manner with the Phase II Camario Subdivision, while providing vehicular and pedestrian connections to the surrounding existing surrounding residential developments. The development's density will not adversely affect any topographic factors and/or environmental characteristics of the property. The site is easily accessible and compatible with adjacent existing or planned land uses.

The proposed applications are an extension of the existing land use and zoning originally envisioned by the Town of Silt’s Town Council. The Final Plat and Final Development Plan provides for 60 multi-family and 10 single family residential home-sites, which is consistent with the intended land use originally envisioned during the initial annexation to the Town of Silt. Camario Phase II provides for high density residential neighborhood development that includes a community park for the benefit of all Town of Silt citizens.
PROPERTY INFORMATION

Property Owner:
Mr. Ignacio Mendoza
I J & U, LLC.
P.O. Box 72
New Castle, CO 81647
970-618-3879

Authorized Representative:
Ms. Jody Newton
Masterworks, LLC
360 East Happy Canyon Road
Castle Rock, CO 80108
303-809-7766
TOWN OF SILT
BOARD OF TRUSTEES WORK SESSION
March 28, 2022
AGENDA ITEM SUMMARY

SUBJECT: Board of Trustees Strategic Planning Session
PROCEDURE: Discussion Items

BACKGROUND AND SUMMARY:

“If you don’t know where you’re going, any road will take you there” and “Spending a whole lot of time climbing the ladder of success only to find out it’s leaning against the wrong wall” are popular expressions of the importance of strategic planning in any organization.

“Strategic Planning” is generally viewed as defining the organization’s long-term aspirations and developing a list of objectives to be achieved in order to realize those aspirations. This is not to be confused with “Operational Planning”. Strategic Planning requires visionary and broad-picture thinking, while Operational Planning requires short-term, specific thinking. With all of this in mind, you may recall that we discussed following up our 2022 budget planning meetings last fall with a strategic planning effort this spring.

In preparation for the Board retreat on Monday, March 28, 2022 from 5:30-9 PM at Silt Town Center, I have taken the liberty to include some work prepared last fall for the 2022 budget season. I hope this will help to inform this session. You’ll see that some of our results last fall were “strategic” in nature, while others were “operational”.

We are pleased to again have Mr. Dana Hlavac of the Colorado Department of Local Affairs on hand to facilitate this meeting. You will recall that he facilitated two meetings during our budget kick-off retreat in August 2022. He is well-versed in strategic planning and will lead us in a discussion to help identify our future. His bio is once again attached.

Our strategic planning effort is meant to be completed over one or two meetings. Should we complete our work on Monday, we won’t have a second meeting. The decision will be up to Board consensus, to be discussed at the close of Monday night’s meeting.

ORIGINATED BY: Jeff Layman
PRESENTED BY: Jeff Layman
SUBMITTED BY: Jeff Layman, Town Administrator
REVIEWED BY: Sheila M. McIntyre, Town Clerk
August 23, 2021

Mission Statement (What we do......and how we do it)
Enhance the quality of life for citizens of the Silt region by providing public facilities and services in a safe, well planned and sustainable community.

Vision (What we are and want to become...........and how do we get there)
Silt will strive to become a progressive, sustainable town that embraces the positive aspects of directed growth while capitalizing on a western rural legacy of self-sufficiency and strong community connections.

1) What type of community is Silt?
2) What does Silt want to be?
3) Why do we want this for Silt?

Key Themes:
- INFRASTRUCTURE
- QUALITY OF LIFE
- ECONOMIC DEVELOPMENT
- EFFICIENT OPERATION AND DELIVERY OF GOVERNMENT SERVICES
- DIVERSITY

2022 Expenditure Budget Themes
- Continued focus on “Taking care of what we’ve got, before getting more stuff”
  - As in: focus on repair and replacement of critical infrastructure

1. INFRASTRUCTURE
   - Quality Drinking Water:
     - Plant improvements (Filtration Pre-treatment)
     - Bulk water system improvements
     - Brick manhole replacements
     - Purchase and install additional skid
   - Dependable and Safe Wastewater Processes:
     - Replace clay lines
   - Irrigation system that serves all without interruption:
     - System improvements, education and enforcement
   - Reliable and Safe Transportation system:
     - Main street improvements (sidewalk, curb, gutter between 5th and 6th)
     - Continued efforts on funding, planning and engineering the Silt I-70 interchange and pedestrian bridge
     - Street overlays and reconstruction
     - Replace plow truck

2. QUALITY OF LIFE
   - Safe, Secure and Pleasant Senior Housing Facility:
• Plumbing/electrical remodel
• Evaluate future of this town-owned facility vis-à-vis cost/benefit

• Enjoyable, fun, comfortable and exciting parks:
  • Follow Parks, Recreation and Culture master planning process guidance
  • Park improvements and replacement (Baseball infield, Flying Eagle Shelter, playground equipment, park furniture)
  • Trail to Coal Ridge
  • Pursue School District partnership at Stoney Ridge Park
  • Field maintenance budget for baseball, soccer fields

• Recreation programs we can be proud of at a cost we can afford:
  • Youth Sports
  • Continue pursuit of OHV Goals and Objectives
  • Develop/maintain partnerships with others offering recreation programming

• Fun events and meaningful cultural engagement
  • Special events, i.e., tree-lighting, Easter egg hunt.
  • Concert series: What do we want this to be? Regionally or town focused?
  • Farmer’s Market
  • Support Silt Historical Park
  • Murals

3. ECONOMIC DEVELOPMENT

• Imaginative Economic Development
  • Re-energize ASAP process
  • Develop new models of attracting business to Silt/region
  • Broadband improvements town-wide
  • Develop Commissary Kitchen at Town Center
  • Explore “pop-up” Food Court at the Town’s Main Street property
  • Explore Economic Development grants
    • Invigorate Downtown energy
    • Façade improvement
    • Infrastructure for affordable housing

4. EFFICIENT AND EFFECTIVE DELIVERY OF GOVERNMENT SERVICES

• Cost effective and efficient Administration
  • Grant planning/contract with grant writer
  • Strategic planning
  • Public Works shop addition or replacement
  • Town Hall HVAC replacement
  • “Spruce up” Town Hall (restrooms, interior/exterior paint, physical pest control improvements, artistic murals)

• Best Practices Planning and Community Development
- Develop Strategic Plan
- Review and update Comprehensive Plan
- Review and update Building Code
- Plan for the eventuality of Short-Term Rentals
- Develop Employee/Affordable Housing Program

- **Effective Community Communication**
  - Continuous improvement: Be alert and open to new methods
  - Community Survey: How are we doing? Develop measures of success.

- **Dependable and professional Public Safety:**
  - Police Vehicle
  - Upgraded Public Safety Equipment, i.e., traffic signs and signals, messaging, etc.
  - Continued focus on excellent training, supervision and retention of Police Officers
  - Development of a graffiti wall
Q1 – What is Silt?
   a. Silt is currently a bedroom community
   b. We are a bedroom community serving the area trying to grow to be a self sustaining community
   c. We are a small, family oriented town in the Colorado River Valley
   d. A small community in transition
   e. We are a small town in need of growth
   f. Silt is a wonderful mixture of a bedroom community with retail, unique restaurants and downtown areas with great opportunities for responsible growth.

Q2 – What do we want Silt to be in the future?
   a. Grow with more economic drivers, yet maintain community feel
   b. A self-sustaining community with economic opportunities for desirable businesses
   c. We want to be a self-sustainable family town
   d. A place where quality of life is a priority, a good mix of community and commercial
   e. We need to grow to a point in commercial to keep up with other surrounding towns
   f. Silt should continue to grow with a diversified range of businesses and housing with careful P/Z studies, recommendation and Board/Town approval on case by case basis

Q3 – Why do we want Silt to be what we envision in the future?
   a. Growth will provide money for projects that support the town
   b. We must grow business wisely to gather more tax dollars, a bedroom community cannot survive
   c. To keep local residents in town for recreation, shopping and leisure
   d. Long-term well-being for an entire community requires balance
   e. To bring in sales tax revenue to meet ongoing expenses
   f. It is important for the Town of Silt’s population to keep their voices being heard and to continue developing in a way that represent our citizens
Themes

I. Infrastructure

II. Quality of Life

III. Economic Development

IV. Efficient Operation and Delivery of Government Services

V. Diversity
Infrastructure

Roads
Water (Potable)
Wastewater Treatment
Communications
  Broadband
  Intra-operability
  911
Irrigation
Sidewalks
Trails
Pedestrian ROW
Multi-Modal (Bikes and OHV)
Town Hall Space
Community Center
River Space
Animals
Athletic Fields
Quality of Life

Parks
Recreation
Youth Sports Leagues
Adult Sports Leagues
Concerts/Events (Year Round)
Festoon Lighting Downtown
Responsible Planned Growth
Childcare (Early Childhood Education)
Affordable Housing
Diversity in Choices in Housing
Support Local Businesses
Public Safety
Positive Helpful Attitude of City Staff and Elected Officials
Senior Services
Library
Air Quality
Diversity
Economic Development
Retail Jobs
Tourism
Recreation
Cooperative Valley Tourism
Marketing/Branding
Opportunity Zone
Truck Stop
Technology/Remote Workers
Youth Activity
Bowling Alley
Riverwalk like experience
Efficient Government Services
Citizen Engagement/Communication
Grants (Spending/Receiving)
Greater Accountability of Contractors/Engineers regarding projects
Technological Integration to assist in project management/reporting through the project life cycle
Maintain appropriate staffing levels for all services
Train staff on new processes/tools
Identify manual Processes & evaluate possible technology or process streamlining.
Right Person – Right Seat
Dana P. Hlavac Biography

Dana P. Hlavac,  
ICMA-CM CPM  
Colorado Department of Local Affairs  
Northwest Regional Manager

Mr. Hlavac received an undergraduate degree in social geography from Syracuse University and a Juris Doctorate from the University of Denver. He has also attended advanced certification programs in government administration at Arizona State University and the University of Arizona in addition to attending the Senior Executives in State and Local Government program at the John F. Kennedy School of Government at Harvard University.

He served as a Captain in the United States Army before operating a small business that introduced the concept of accepting credit cards to the fast food, grocery and movie theater industries. He subsequently operated his own two state law practice, served as a Deputy and Assistant District Attorney as well as a Chief Public Defender before transitioning into government management. As a government manager he has served as a Development Services Administrator, Deputy County Manager, City Manager, Interim Finance Director, Interim Budget Manager, and Court Administrator for the City of Las Vegas (NV) Municipal Court.

Mr. Hlavac has served as an Advisory Council Regional Representative for the National Criminal Justice Association, is a Credentialed Manager with the International City/County Management Association as well as a Certified Public Manager and has served on several statewide legislative joint study committees in addition to being an authorized government lobbyist for a decade.

He is married with three adult children and enjoys movies, golf, racquetball and home improvement projects in his spare time.