

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT BOARD MEETING

WEDNESDAY, JANUARY 15, 2020

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

### 1. ROLL CALL:

President Chen called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, John M. Gatto, and William A. Bosworth.

Staff present: District Manager Benjamin Porter, District Advisor Richard K. Tanaka, and Counsel Marc Hynes.

### 2. MINUTES & BILLS:

- A. On a motion by Director Gatto, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of Wednesday, December 18, 2019 were approved.
- B. By consensus, the Minutes of Wednesday, December 4, 2019 are to be Noted & Filed.
- C. The Board reviewed the December financials for payment. The Financial package, which was distributed with the agenda package, was incomplete due to missing invoices. Staff presented an updated financial package for the Board's review and approval. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, payment of bills was approved.
- D. The Directors submitted their January 2020 timesheets to Staff.

### 3. PERSONAL PRESENTATIONS:

There were none.

### 4. CORRESPONDENCE:

- A. The Board reviewed correspondence from the City of San Jose regarding timetable for completion of FY2020-21 Revenue Program. Staff will prepare and submit the Revenue Program prior to its due date. Correspondence is to be Noted & Filed.
- B. The Board reviewed correspondence from the City of San Jose regarding third quarter adjustments for FY2018-19 O&M and CIP billing. It is to be Noted & Filed.

### 5. MEETINGS:

- A. CASA Conference and CSRMA Risk Management Seminar will be held January 21-23, 2020 in Indian Wells, CA.

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### 6. REPORTS:

There were none.

### 7. UNFINISHED BUSINESS:

There was none.

### 8. NEW BUSINESS:

- A. The Board reviewed request for reimbursement of sewer service charges for APN 375-07-004. On a motion by Director Bosworth, seconded by Director Saadati, by a vote of 5-0-0, reimbursement was approved for the amount of \$824.60.

### 9. STAFF REPORTS:

- A. Advisor Tanaka reported on the Prospect Pump Station. 24/7 wetwell and drywell improvements began after New Year's Day and was completed within one week.
- B. Manager Porter reported on the City of Santa Clara Joint Interceptor Cost Sharing Agreement. A meeting has been set for January 28, 2020
- C. Manager Porter reported on the monthly maintenance report.

### 10. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:40 p.m. in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Manager Porter and Advisor Tanaka were excused for the closed session. Closed session was adjourned, and the regular meeting was called to order at 7:50 p.m. There was no reportable action. Manager Porter and Advisor Tanaka rejoined the regular meeting.

### 11. NEXT MEETING:

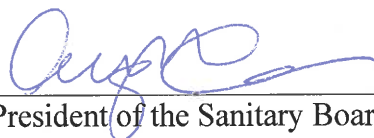
The next regular District Board meeting is scheduled to be held on Wednesday, February 5, 2020.

### 12. ADJOURNMENT:

On a motion properly made and seconded, at 7:51 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board