

SANITARY BOARD MEETING
WEDNESDAY, JANUARY 03, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:29 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: William A. Bosworth, John M. Gatto, Patrick S. Kwok, Angela S. Chen, and Taghi S. Saadati.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

MINUTES & BILLS:

On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, the Minutes of Wednesday, December 20, 2017 were approved.

By consensus, the Approved Minutes of December 06, 2017 were Noted & to be Filed as amended.

PERSONAL PRESENTATIONS:

There were none.

CORRESPONDENCE:

- A. The Board reviewed CSRMA Notice of Intent to Amend Bylaws. The Board discussed District's involvement as a member in one program with Board seat on authority.
- B. District Manager Tanaka reported a Public Records Act Request from Fair Contracting Corporation, requesting District's contractor payroll records.

MEETINGS:

- A. Manager Tanaka and Deputy Manager Porter will attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held January 09, 2018.
- B. Director Gatto will attend the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held January 11, 2018.
- C. The Board finalized itinerary for CSRMA Pre-CASA Conference Risk Management Seminar to be held January 24, 2018 in Palm Springs, CA.
- D. The Board finalized itinerary for CASA Winter Conference to be held January 24-26, 2018.

REPORTS:

There were none.

UNFINISHED BUSINESS:

- A. Capital Project Workshop: Manager Tanaka conducted a Capital Project Prioritization workshop for the Board. Besides the staff's 10-year capital project prioritization list, Manager Tanaka explained that the list does not include projects to be funded by developers in the future and projects that are not critical, but need to be revisited in 4 to 6 years' timeframe. Director Bosworth commented that the prioritization works out well as far as reviewing and setting the annual budgets moving forward and the staff's prioritization list is appropriate, giving priority to most critical needed projects first. Director Kwok asked if the cost estimates are current or escalated. Manager Tanaka responded that the cost estimates are current and have not been escalated. Based on this workshop, staff will prepare draft Ten-Year Capital Project Report to be presented to the Board for approval.

NEW BUSINESS:

There was none.

STAFF REPORTS:

- A. Manager Tanaka reported on the status of Calabazas/Tantau Construction Project. The construction portion of the project is complete and staff will agendize for completion/acceptance of the project for the next board meeting.

CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 8:48 p.m. in accordance with government code section 54956.9(d)4 to discuss anticipated litigation. President Bosworth adjourned the closed session and the regular meeting was called to order at 8:55 p.m.

There was no reportable action.

ADJOURNMENT:

On a motion properly made and seconded, at 8:56 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board