

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, SEPTEMBER 16, 2020**

A_G_E_N_D_A

In accordance with Executive Order N-33-20, meeting to be held at 7:00 p.m. via teleconference [call 1 (866) 899 - 4679 Conference Access Code: 251566821] and anyone interested may also call in. The District Office at 20863 Stevens Creek Blvd, Suite 100, Cupertino is closed.

1. ROLL CALL:

2. MINUTES & BILLS:

- A. APPROVAL OF THE MINUTES OF SEPTEMBER 2, 2020
- B. APPROVED MINUTES OF AUGUST 19, 2020
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENT
- D. DIRECTOR'S MONTHLY TIMESHEETS

3. PERSONAL PRESENTATIONS:

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA. SPEAKERS ARE LIMITED TO THREE (3) MINUTES.

ALL STATEMENTS REQUIRING A RESPONSE WILL BE REFERRED TO STAFF FOR FURTHER ACTION. IN MOST CASES, STATE LAW WILL PROHIBIT THE BOARD FROM MAKING ANY DECISIONS WITH RESPECT TO A MATTER NOT LISTED ON THE AGENDA.

4. CORRESPONDENCE:

NONE

5. MEETINGS:

- A. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD OCTOBER 5, 2020
- B. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD OCTOBER 8, 2020

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, SEPTEMBER 16, 2020**

6. REPORTS:

- A. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD SEPTEMBER 8, 2020
- B. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD SEPTEMBER 10, 2020
- C. VIRTUAL MEETING OF SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION HELD MONDAY, HELD SEPTEMBER 14, 2020

7. UNFINISHED BUSINESS:

- A. SAN JOSE JOINT INTERCEPTOR UPDATE
- B. COVID-19 DISCUSSION
- C. ETHICS TRAINING

8. NEW BUSINESS:

NONE

9. STAFF REPORT:

- A. FUTURE DEVELOPMENT PROJECTS
- B. FORUM UPDATE
- C. MONTHLY MAINTENANCE REPORT

10. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

In accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

11. CALENDAR ITEMS:

- A. NEXT REGULAR DISTRICT BOARD MEETING IS SCHEDULED TO BE HELD ON WEDNESDAY, OCTOBER 7, 2020

12. ADJOURNMENT:

**CUPERTINO SANITARY DISTRICT
MEETING/EVENT SCHEDULE**

SEPTEMBER 2020

09/02: 1st Regular Meeting
 09/08: TAC
 09/10: TPAC
 09/14: SCCSDA
 09/16: 2nd Regular Meeting

SEPTEMBER 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 1 st Regular Meeting	3	4	5
6	7 Holiday	8 TAC	9	10 TPAC	11	12
13	14 SCCSDA	15	16 2 nd Regular Meeting	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2020

10/05: TAC
 10/07: 1st Regular Meeting
 10/08: TPAC
 10/21: 2nd Regular Meeting

OCTOBER 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 TAC	6	7 1 st Regular Meeting	8 TPAC	9	10
11	12	13	14	15	16	17
18	19	20	21 2 nd Regular Meeting	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020

11/04: 1st Regular Meeting
 11/09: TAC
 11/12: TPAC
 11/18: 2nd Regular Meeting

NOVEMBER 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 1 st Regular Meeting	5	6	7
8	9 TAC	10	11	12 TPAC	13	14
15	16	17	18 2 nd Regular Meeting	19	20	21
22	23	24	25	26 Holiday	27	28
29	30					

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, SEPTEMBER 02, 2020

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted in accordance with the Executive Order N-33-20 via teleconferencing. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Chen called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, John M. Gatto, William A. Bosworth, and Patrick S. Kwok.

Staff present: District Manager Benjamin Porter, District Advisor Richard K. Tanaka, Robert Woodhouse, Deputy District Manager, Sasha Dansky (Mark Thomas Principal), and Counsel Marc Hynes.

Public: None

By consensus, the Board moved Item 10. CLOSED SESSION to before Item 2-Minutes.

10. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:07 p.m. Advisor Tanaka was present for a portion of the Closed Session to provide historical background information. Manager Porter was excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Closed session was adjourned at 8:36 p.m. and the regular meeting was called to order. Manager Porter and Advisor Tanaka rejoined the regular meeting. There was no reportable action.

2. MINUTES:

A. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0 the minutes of Wednesday, August 19, 2020 were approved with corrections to Items 6A and 6B.

B. By consensus, the Minutes of Wednesday, August 5, 2020 are to be Noted & Filed.

3. PERSONAL PRESENTATIONS:

There were none.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, SEPTEMBER 02, 2020

4. CORRESPONDENCE:

There was none.

5. MEETINGS:

- A. Manager Porter plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled to be held September 8, 2020.
- B. Director Gatto plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) scheduled to be held September 10, 2020.
- C. Director Bosworth plans to attend the virtual meeting of Santa Clara County Special Districts Association scheduled to be held Monday, September 14, 2020.

6. REPORTS:

There were none.

7. UNFINISHED BUSINESS:

- A. Manager Porter reported on COVID-19 updates. In response to a notice the District received on August 14, 2020 about a confirmed case of COVID-19 at the District office complex, Staff requested that inspectors who were in contact with the affected area get tested for the virus and wait for a negative result before returning to work. Four inspectors got tested and all came up negative for the COVID-19 virus. Manager Porter reported that he is primarily using his cell phone for business purposes.
- B. The Board received and reviewed an updated Resolution No. 1326, Accepting Notice of Completion for the Hyatt House Installer's Agreement. On a motion by Director Gatto, seconded by Director Bosworth, by a vote of 5-0-0, Resolution No. 1326 was approved.

8. NEW BUSINESS:

- A. The Board discussed the rate study workshop for accessory dwelling units. Staff is to obtain the City of Cupertino's ADU definition and bring this item back to the Board.
- B. Staff announced the retirement of Advisor Tanaka from Mark Thomas effective at the end of this calendar year.
- C. Directors Gatto, Bosworth, Kwok, and Saadati are required to renew their Ethics Training Certificate by September 30, 2020.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, SEPTEMBER 02, 2020

9. STAFF REPORTS:

- A. There were no updates to report for future development projects.
- B. Advisor Tanaka reported that the District requested and received an additional deposit of \$8,000 to complete project close-out for The Forum.
- C. Manager Porter reported that Via Regina retaining wall has been constructed with no apparent impact to the District sewer system at this time. The District did not design, construct, or inspect the retaining wall, but District staff did make observations during the construction and after it was completed.

10. CLOSED SESSION:

Moved up to before Item 2A.

11. NEXT MEETING:

The next regular District Board meeting is scheduled to be held on Wednesday, September 16, 2020.

12. ADJOURNMENT:

On a motion properly made and seconded, at 9:58 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 19, 2020
REVISED

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in accordance with the Executive Order N-33-20 via teleconferencing.

1. ROLL CALL:

President Chen called the meeting to order and roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, John M. Gatto, William A. Bosworth, and Patrick S. Kwok.

Staff present: District Manager Benjamin Porter, District Advisor Richard K. Tanaka, and Counsel Marc Hynes.

Guests: Sasha Dansky, Robert Woodhouse, Wayne Okubo

2. MINUTES & BILLS:

- A. On a motion by Director Saadati, seconded by Director Kwok, by a vote of 5-0-0, the minutes of Wednesday, August 5, 2020 were approved.
- B. By consensus, the Minutes of Wednesday, July 15, 2020 are to be Noted & Filed.
- C. The Board reviewed the June financials for payment. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, payment of bills was approved.
- D. The Board members will submit their timesheets electronically.

3. PERSONAL PRESENTATIONS:

There were none.

4. CORRESPONDENCE:

There was none.

5. MEETINGS:

There are none.

6. REPORTS:

- A. The Board reported on the CSRMA training held August 11, 2020. Inclusion and Diversity was the main topic of interest.
- B. The Board reported on CASA virtual conference held August 12-13, 2020.
 - a. Round table series:

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WEDNESDAY, AUGUST 19, 2020
REVISED

Director Saadati attended Legislative: Federal Update on Infrastructure and Stimulus/Funding Efforts. Topics included infrastructure funding and HR2.

Director Kwok attended COVID – 19 Wastewater Based Epidemiology. Topics included pandemic input and EBMUD

Director Chen and District Manager Porter attended COVID-19: Operations, Management, and Financial Impacts of COVID-19.

Advisor Tanaka attended SB 1383 Implementation.

- b. Director Bosworth reported on the CSRMA Board of Directors meeting. Main topics included pooled liability insurance, worker’s compensation, and property liability insurance which went up 43%.

7. UNFINISHED BUSINESS:

- A. COVID-19 discussion: Manager Porter reported there was a case of one person who tested positive for COVID-19 in the office complex last week. On Friday, the bathrooms were shut down and cleaned.
- B. The District received a response letter from City of San Jose regarding joint interceptor. A meeting is being set up.
- C. A letter has been sent to City of San Jose regarding San Jose FY 2020-21 treatment plant operating budget.
- D. Staff reported that there are four candidates for the upcoming election.

8. NEW BUSINESS:

- A. The Board discussed Hyatt House Installer’s Agreement. Staff recommended that the Installer pay \$54,880 for the future upgrade of the downstream sewer main and release the \$300,000 letter of credit on file. Once this amount is paid to the District, the Board can then approve and close-out the Installer’s Agreement with Hyatt House. Wayne Okubo, a representative of Hyatt House, also concurred with the staff recommendation. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, the Board approved Staff’s recommendation.
- B. The Board discussed Sunnyvale wastewater flow memo and directed staff to work with Sunnyvale and bring the final recommendation to the board for consideration.
- C. The Board discussed Saratoga General Plan update. Information from the Mt. Winery EIR has been provided to City of Saratoga.

9. STAFF REPORTS:

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 19, 2020
REVISED

- A. Manager Porter and Advisor Tanaka reported on the status of future development projects which included Vallco.
- B. Staff reported on status of collection for the FY 2019-20 handbilling. As of today, three agencies are still outstanding which are the U.S. Postmaster-Cupertino Post Office, PG&E, and the Santa Clara County Fire Department.
- C. Manager Porter reported on the monthly maintenance report.

10. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 8:58 p.m. Manager Porter and Advisor Tanaka were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Closed session was adjourned at 9:28 p.m. and the regular meeting was called to order. Manager Porter and Advisor Tanaka rejoined the regular meeting. There was no reportable action.

11. NEXT MEETING:

The next regular District Board meeting is scheduled to be held on Wednesday, September 2, 2020.

12. ADJOURNMENT:

On a motion properly made and seconded, at 9:33 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH AUGUST 2020
(2nd Month of Operations - 16% into FY Operations)
FISCAL YEAR: July 1, 2020 to June 30, 2021

EXPENSE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Expenses	Amount Payable	Total To Date Expenses	Remaining Balance	% Expended To Date	Comments
AUG SERVICES								
OPERATING EXPENSES								
Loan Payments	41000	\$1,200,542	\$0.00	\$0.00	\$0.00	\$1,200,542.00	0.0%	None to date
Directors Fees	41030	\$35,000	\$2,626.50	\$4,902.97	\$7,529.47	\$27,470.53	21.5%	On Target
Gasoline, Oil & Fuel	41060	\$3,000	\$0.00	\$1,040.25	\$1,040.25	\$1,959.75	34.7%	Diesel for generators at pump stations
Insurance	41070	\$135,000	\$146.38	\$749.62	\$896.00	\$134,104.00	0.7%	Dooley Insurance - for October coverage
Memberships	41080	\$57,000	\$6,179.09	\$0.00	\$6,179.09	\$50,820.91	10.8%	None this month
Office Rent	41090	\$6,000	\$400.00	\$400.00	\$800.00	\$5,200.00	13.3%	On Target
Operating Expenses - General	41100	\$3,000	\$49.90	\$0.00	\$49.90	\$2,950.10	1.7%	None this month
Operating Expenses - Credit Card Processing Fees	41100-1	\$3,700	1,622.88	\$249.01	\$1,871.89	\$1,828.11	50.6%	August Fees
Contractual Services:								
Outfall Maintenance	41113	\$71,000	\$0.00	\$0.00	\$0.00	\$71,000.00	0.0%	None to date
T.P. Oper. & Maint.	41114	\$8,630,553	\$1,606,535.00	\$0.00	\$1,606,535.00	\$7,024,018.00	18.6%	None this month
Professional Services:								
Management Services	41121	\$540,000	\$61,507.43	\$54,773.29	\$116,280.72	\$423,719.28	21.5%	On Target
Engineering Services	41122	\$1,200,000	\$153,052.92	\$115,526.13	\$268,579.05	\$931,420.95	22.4%	On Target
Plan Checking & Inspection	41123	\$200,000	\$10,611.05	\$12,724.98	\$23,336.03	\$176,663.97	11.7%	On Target
Legal - District Counsel	41124	\$60,000	\$5,580.00	\$5,940.00	\$11,520.00	\$48,480.00	19.2%	Atkinson Farasyn - August Services
Legal - Common Interest Group (CuSD Advance Pay)	41124	\$980,000	\$250,325.25	\$0.00	\$250,325.25	\$729,674.75	25.5%	None this month
Legal - Common Interest Group (CuSD Share)	41124	\$222,000	\$70,604.56	\$0.00	\$70,604.56	\$151,395.44	31.8%	None this month
Audit	41125	\$11,500	\$0.00	\$0.00	\$0.00	\$11,500.00	0.0%	None to date
Printing & Publications	41130	\$28,000	\$0.00	\$0.00	\$0.00	\$28,000.00	0.0%	None to date
Repairs	41150	\$800,000	\$7,076.45	\$7,909.68	\$14,986.13	\$785,013.87	1.9%	Able - manhole repaving and repairs on various locations
Maintenance	41151	\$3,200,000	\$330,026.47	\$298,965.26	\$628,991.73	\$2,571,008.28	19.7%	On Target
Travel & Meetings Staff	41170	\$15,000	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
Travel & Meetings BOD	41170	\$18,000	\$0.00	\$0.00	\$0.00	\$18,000.00	0.0%	None to date
Utilities	41190	\$65,000	\$5,641.84	\$5,828.84	\$11,470.68	\$53,529.32	17.6%	On Target
Refunds & Reimbursements:								
Miscellaneous	41201	\$50,000	\$27,388.14	\$0.00	\$27,388.14	\$22,611.86	54.8%	None this month
Connection Fees	41202	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0%	None to date
Checking & Inspection	41203	\$3,000	\$0.00	\$0.00	\$0.00	\$3,000.00	0.0%	None to date
Emergency Funds	48000	\$250,000	\$9,944.88	\$3,099.31	\$13,044.19	\$236,955.81	5.2%	MT August billing for Stoppage Response (CU-20101 M&O FY20-21)
Consolidated Election	48001	\$150,000	\$0.00	\$0.00	\$0.00	\$150,000.00	0.0%	None to date
TOTAL OPERATING EXPENSES		\$17,939,295	\$2,549,318.74	\$512,109.34	\$3,061,428.08	\$14,877,866.93	17.1%	
CAPITAL EXPENSES								
District Sewer Capital & Support	46041	\$2,000,000	\$24,626.91	\$16,004.64	\$40,631.55	\$1,959,368.45	2.0%	Generator panel replacement at Forum 2 PS; Manhole repairs on Creston Drive
Treatment Plant Capital	46042	\$6,392,192	\$734,439.00	\$0.00	\$734,439.00	\$5,657,753.00	11.5%	None this month
Outfall Capital	46042	\$1,572,000	\$771,409.00	\$0.00	\$771,409.00	\$800,591.00	49.1%	None this month
District Equipment	46043	\$150,000	\$0.00	\$4,033.00	\$4,033.00	\$145,967.00	2.7%	Purchase of two Locators
Replacement Fund	46044	\$300,000	\$0.00	\$0.00	\$0.00	\$300,000.00	0.0%	None to date
TOTAL CAPITAL EXPENSES		\$10,414,192	\$1,530,474.91	\$20,037.64	\$1,550,512.55	\$8,863,679.45	14.9%	
TOTAL EXPENSES		\$28,353,487	\$4,079,793.65	\$532,146.98	\$4,611,940.63	\$23,741,546.38	16.3%	

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH AUGUST 2020
(2nd Month of Operations - 16% into FY Operations)
 FISCAL YEAR: July 1, 2020 to June 30, 2021

REVENUE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts Aug Receipts	Total Amount Received	Remaining Balance to Collect	% Earned To Date	Comments
OPERATING REVENUES								
Service Charges	0							
Handbilling		\$553,700.00	\$3,201.49	\$0.00	\$3,201.49	\$550,498.51	0.6%	None this month
Tax Roll		\$19,220,000.00	\$0.00	\$0.00	\$0.00	\$19,220,000.00	0.0%	None to date
Permit Fees	31020	\$130,000.00	\$0.00	\$8,000.00	\$8,000.00	\$122,000.00	6.2%	Twenty payments received this month
Connection Fees	31031	\$600,000.00	\$116,334.82	\$0.00	\$116,334.82	\$483,665.18	19.4%	None this month
Capacity Fees	31032	\$600,000.00	\$91,010.00	\$60,491.36	\$151,501.36	\$448,498.64	25.3%	Three payments received this month including \$54.8K Installers Agrmt. from Hyatt House
Pump Zone Fees	31033	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0.0%	None to date
Checking & Inspection Fees	31040	\$160,000.00	\$4,800.00	\$9,600.00	\$14,400.00	\$145,600.00	9.0%	Twenty-two payments received this month; Thirty-three total payments received to date
Annexation	32010	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to date
Interest	32050	\$220,000.00	\$0.00	\$31,847.94	\$31,847.94	\$188,152.06	14.5%	FY19-20 Q4 advance
City of San Jose Credit(s)	32091	\$500,000.00	\$0.00	\$0.00	\$0.00	\$500,000.00	0.0%	None to date
Legal - Common Interest Group (Tributaries)	32092.1	\$700,000.00	\$0.00	\$0.00	\$0.00	\$700,000.00	0.0%	None to date
Legal - Common Interest Group (2% Admin Fees)	32902.2	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	0.0%	None to date
Refunds/Reimbursements - Misc.	32091	\$10,000.00	\$12,536.86	\$0.00	\$12,536.86	(\$2,536.86)	125.4%	None this month
Lateral Construction	32093	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
TOTAL OPERATING REVENUE		\$22,805,200.00	\$227,883.17	\$109,939.30	\$337,822.47	\$22,467,377.53	1.48%	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
TOTAL OPERATING REVENUE		\$22,805,200.00	\$227,883.17	\$109,939.30	\$337,822.47	\$22,467,377.53	1.48%	

CASH ACCOUNT SUMMARY

Date	Operating Fund	Replacement Fund	Comingled Fund	Cal Bank Trust Acct	Loan Balance with interest *	Net Cash
FY 2019-20 Balance	\$18,718,534.78	\$2,700,000.00	\$16,018,534.78	\$632,243.62	\$180,632.21	\$19,350,778.40
July 31, 2020	\$15,091,707.04	\$3,000,000.00	\$12,091,707.04	\$638,170.27	\$180,676.58	\$15,910,553.89
August 31, 2020	\$14,180,940.69	\$3,000,000.00	\$11,180,940.69	\$648,776.35	\$180,712.33	\$15,010,429.37

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

CALIFORNIA BANK AND TRUST ACCOUNT SUMMARY AS OF 8/31/2020

Cal Bank Activities				Total Interest	Interest prorated to Loan Balance	Loan Balance w/Interest	Interest prorated to \$600K District Saving	District portion of saving balance	Total Savings balance	Checking Acct Balance	TOTAL AT CAL BANK
No.	Whom	Date	Check Amount			\$10,000,000.00			\$10,000,000.00		\$10,000,000.00
101	San Jose	10/16/2019	\$2,180,309.00			\$7,819,691.00			\$7,819,691.00		\$7,819,691.00
102	San Jose	10/16/2019	\$29,515.44			\$7,790,175.56			\$7,790,175.56		\$7,790,175.56
103	Tesco	11/20/2019	\$17,707.00			\$7,772,468.56			\$7,772,468.56		\$7,772,468.56
104	Shape	11/20/2019	\$108,814.78			\$7,663,653.78			\$7,663,653.78		\$7,663,653.78
105	Tesco	12/18/2019	\$169,018.00			\$7,494,635.78			\$7,494,635.78		\$7,494,635.78
106	Con Quest	12/18/2019	\$385,242.58	\$30,683.35	\$30,683.35	\$7,140,076.55			\$7,140,076.55		\$7,140,076.55
107	San Jose	1/15/2020	\$6,966,355.00			\$173,721.55			\$173,721.55		\$173,721.55
Interest through 3/31/20				\$6,823.36	\$6,823.36	\$180,544.91			\$180,544.91		\$180,544.91
Deposit		4/16/2020				\$180,544.91		\$600,000.00	\$780,544.91	\$2,996.28	\$783,541.19
Balance as of 5/30/2020				\$179.37	\$41.50	\$180,586.41	\$137.87	\$600,137.87	\$780,724.28	\$5,744.81	\$786,469.09
Balance as of 6/30/2020				\$197.98	\$45.80	\$180,632.21	\$152.18	\$600,290.05	\$780,922.26	\$31,953.57	\$812,875.83
Balance as of 7/31/2020				\$191.84	\$44.37	\$180,676.58	\$147.47	\$600,437.52	\$781,114.10	\$37,732.75	\$818,846.85
Balance as of 8/31/2020				\$154.53	\$35.74	\$180,712.33	\$118.79	\$600,556.30	\$781,268.63	\$48,220.05	\$829,488.68
					\$0.00	\$180,712.33	\$0.00	\$0.00	\$180,712.33		
TOTAL OR BALANCE AMOUNT				\$9,856,961.80	\$38,230.43	\$37,674.13	\$556.30	\$600,556.30	\$781,268.63	\$48,220.05	\$829,488.68

**CUPERTINO SANITARY DISTRICT
WARRANTS PAYABLE - September 16, 2020**

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$ 249.01	CalBank Credit Card Processing Fees	Operating Exp. - Credit Card Processing Fees	
N/A	M&O	\$ 4,902.97	ADP	Directors' Salary	
18973	M&O	\$ 359,472.56	Mark Thomas	Office Rent	400.00
				Utilities	776.35
				District Sewer Capital & Support	1,079.50
				Plan Checking & Inspection	12,724.98
				Management Services	54,773.29
				Engineering Services	115,526.13
				Repairs	2,925.03
				Maintenance	168,167.97
				Emergency Funds	3,099.31
18974	M&O	\$ 5,940.00	Atkinson Farasyn LLP	Legal - District Counsel (July)	
18975	M&O	\$ 749.62	Dooley Insurance Services	Insurance - Group Life & Dental	
18976	M&O	\$ 54.80	City of Santa Clara Utilities	Utilities	
18977	M&O	\$ 4,839.99	PG&E	Utilities	
18978	M&O	\$ 157.70	San Jose Water Company	Utilities	
18979	M&O	\$ 1,040.25	eFuel, LLC	Gasoline, Oil & Fuel	
18980	M&O	\$ 4,033.00	Instrument Technology Corp.	District Equipment	
18981	M&O	\$ 7,718.81	CD&Power	District Sewer Capital and Support	
18982	M&O	\$ 135.00	Jose Silva Gardening	Maintenance	
18983	M&O	\$ 313.81	Home Depot	Maintenance	
18984	M&O	\$ 54,462.50	AB/JDD Plumbing Heating & AC	Maintenance	
18985	M&O	\$ 11,211.75	Roto-Rooter	Maintenance	
18986	M&O	\$ 76,865.21	Able Underground Construction	Maintenance	64,674.23
				Repairs	4,984.65
				District Sewer Capital and Support	7,206.33
TOTAL WARRANTS		\$ 532,146.98			

EMERGENCY DETAILS:

AB/JDD Plumbing - no emergencies this month

Able - no emergencies this month

Roto-Rooter - no emergencies this month

SSOs

Start Date	Location	Cause of SSO	Cat	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	Volume of Wash Water Used (Gal)
None							

PLSDs (Private Lateral Sewage Discharge)

Start Date	Location	Cause of PLSD	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	Volume of Wash Water Used (Gal)
None						

Emergency Calls - Causes

Call Rec'd Business Hours	# of Calls	Call Rec'd After Hours	# of Calls	Call Rec'd Weekend	# of Calls
Root Intrusion	2	Root Intrusion	0	Root Intrusion	0
Onsite	1	Onsite	1	Onsite	1
Offset	0	Offset	0	Offset	0
Debris	0	Debris	0	Debris	0
Others	0	Others	1	Others	0
Pump Station	0	Pump Station	0	Pump Station	0
Total:	3	Total:	2	Total:	1

Repairs

Address	Main/Lat	Description of Work
Forum 2	Pump Station	Replaced panel for generator
Creston Dr	Manhole	Removed ladder steps for 3 manholes CML22, 23 & 24
Deer Trail Ct	Manhole	Repared around manhole 7761-7 in front of 13536 Deer Trail Ct, Saratoga
Homestead & Northwood Dr	Manhole	Cut roots & mortared all joints for 4 manholes btw Homestead PS & Northwood Dr T-63, HUD3-10, HUD3-9 & 5070-21

Mainline Maintenance

Size of Pipe	4"	6"	8"	10"	12"	14"	15"	16"	18"	> 20"	Total	FY2020-21 YTD	FY2020-21 Annual Schedule	% Complete (YTD/Annual Schedule)
Mainline Cleaning (ft)	0	25,173	64,458	2,244	27,137	0	6,001	210	62	2,438	127,723	247,408	987,432	25%
Easement Cleaning (ft)	0	5,217	17,457	503	0	0	1,371	210	62	0	24,820	45,267	159,062	28%
CCTV (ft)	0	1,403	9,527	0	0	0	0	0	0	0	10,930	26,034	207,880	13%

Lateral Maintenance

Activity	# of Laterals	FY2020-21 YTD	FY2020-21 Annual schedule	% Complete (YTD/Annual schedule)
Cleaning	392	868	4,247	20%
CCTV	13	22		
Inspection	18	37		

FOG Inspection - Limited due to Restaurant closures (COVID -19)

	# of Inspections	YTD FY2020-21	FY2020-21 Annual Schedule	% Complete (YTD/Annual schedule)
Performed	21	46		
Completed	16	32	283	11%
Follow up Needed	3			