

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## SANITARY BOARD MEETING WEDNESDAY, AUGUST 15, 2018

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. in the Stevens Creek Office Center, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California.

### 1. ROLL CALL:

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: William A. Bosworth, John M. Gatto, Patrick S. Kwok, Angela S. Chen, and Taghi S. Saadati.

Staff present: District Manager Richard K. Tanaka, Deputy District Manager Benjamin Porter, and Counsel Marc Hynes.

### 2. MINUTES & BILLS:

- A. On a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0, the Minutes of Wednesday, July 18, 2018 were approved with one revision.
- B. The Board reviewed the financials. The Board requested that items listed in the warrants contain details about prior Board approval for reference. The Board also inquired about the following:
  - 1. USA Alert annual fee – staff is to investigate details of cost basis.
  - 2. What is warranty on pump repairs
  - 3. Office rate/prevailing wage
  - 4. Adjusting manhole covers bid price

On a motion by Director Saadati, seconded by Director Chen, by a vote of 5-0-0, the payment of Bills for the month of July were approved as written.

- C. The Directors submitted their August 2018 timesheets to Staff.

### 3. PERSONAL PRESENTATIONS:

There were none.

### 4. CORRESPONDENCE:

- A. The Board reviewed Rotary Club of Cupertino – 2018 Silicon Valley Fall Festival registration information. On a motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, the Board approved registration for 1 booth with electrical outlet and purchase of handout materials similar to previous year.
- B. The Board reviewed correspondence regarding ARC-GIS Platform Class. It is to be Noted & Filed.

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## 5. MEETINGS:

There are none.

## 6. REPORTS:

- A. The Board reported on various sessions in which they attended at the CASA Conference held August 8-10, 2018 in Monterey, CA.
1. CSRMA Training Seminar- President Bosworth remarked that the presenters were stellar, but the information was not extremely applicable to the District. Director Chen commented that it was a good refresher on risk management and communication during an emergency.
  2. Roundtable Series- Director Kwok cited that the keynote speaker was great. Board and staff discussed how his experiences were relevant to the District. Director Chen noted that the discussion on microplastics was eye-opening.
  3. CSRMA Board of Directors Meeting- President Bosworth attended this meeting. Topics he discussed included: the relationship between deposits and payouts not necessarily in sync; pool liability; District now has active shooter coverage.
  4. Attorneys Committee Meeting- Counsel Hynes attended this meeting. Topics discussed included: what to do with the problem of biosolids, prop 65, chemicals, City of San Diego WWF effluent destination.

## 7. UNFINISHED BUSINESS:

There was none.

## 8. NEW BUSINESS:

- A. Staff requested approval to purchase GraniteNet software add-ons to help expedite sewer system inspections. After discussion, on a motion by Director Chen, seconded by Director Kwok, by a vote of 5-0-0, the Board approved the purchase request. The District is to own the add-ons software and capitalize them as an asset.
- B. The Board reviewed staff memo for Year One Capital Improvement Project. The Board would like to hear from smoke testing contractor on public outreach experiences. On a motion by Director Gatto, seconded by Director Saadati, by a vote of 5-0-0, the Board approved staff's recommendation
- C. The Board discussed Collaboration for Sewer Pipe Lining. Director Saadati spoke with City of Sunnyvale. They do not do pipe lining. Staff is to talk to Redwood City about costs.

## 9. STAFF REPORTS:

Deputy District Manager Porter reported on the Monthly Maintenance Report.

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## 10. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 8:51 p.m. in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

President Bosworth adjourned the closed session and the regular meeting was called to order at 9:02p.m.

No reportable action was taken.

## 11. ADJOURNMENT:

On a motion properly made and seconded, at 9:03 p.m. the meeting was adjourned.



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Secretary of the Sanitary Board



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President of the Sanitary Board