

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, JULY 17, 2024 AMENDED

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

President Chen called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela Chen, Patrick Kwok, and Taghi Saadati. David Doyle attended virtually from Hampton Inn Nashville-Vanderbilt, 1919 West End Avenue, Nashville, TN 37203. Bill Bosworth was on excused absence.

Staff present: District Manager Benjamin Porter, District Administrative Assistant Frankie Martinez, and Counsel Marc Hynes.

District Advisor: Richard Tanaka

Public Present: Zach Siviglia

Counsel Hynes announced there was an amendment to the agenda.

### 2. PUBLIC COMMENTS:

There were none.

### 3. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:02 p.m. Porter, Martinez, and Siviglia were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Chen adjourned the closed session at 7:34 p.m. and the regular meeting was called to order. Porter, Martinez, and Siviglia rejoined the regular meeting.

### 4. MINUTES & BILLS:

- A. Approval of the Regular Meeting Minutes of June 19, 2024

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On a motion by Director Saadati, seconded by Director Doyle by a roll call vote of 4-0-0, the minutes of the Regular Meeting held on Monday, June 19, 2024, were approved as written.

B. Approved Regular Meeting Minutes of May 15, 2024

By consensus, the Minutes of Wednesday, May 15, 2024, are to be Noted & Filed.

C. Approval of Financial Statements and Bills

On a motion by Director Kwok, seconded by Director Doyle, by a roll call vote of 4-0-0, the financial statements and warrants were approved.

D. Timesheets

The Board submitted their July timesheets to District Manager Porter.

### 5. CORRESPONDENCE:

A. Email: Cupertino Rotary – Fall Festival – Save the Date – Saturday, September 14, 2024

On a motion by President Chen, seconded by Director Kwok, by a roll call vote of 3-1-0, the Board approved District booth support at the Fall Festival. Director Saadati voted No.

B. City of Cupertino Notice of Public Hearing – To Consider Application Nos MCA-2023-001, SPA-2023-001, Z-2024-001, CP-2024-002, EA-2024-001

It is to be Noted & Filed.

### 6. MEETINGS:

A. All Board members plan to attend the California Sanitation Risk Management Authority (CSRMA) Risk Management Seminar to be held Wednesday, July 31, 2024 in Monterey, CA.

B. All Board members plan to attend the California Association of Sanitation Agencies (CASA) Annual Conference to be held July 31 to August 2, 2024 in Monterey, CA.

C. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, August 5, 2024.

D. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held Thursday, August 8, 2024.

### 7. REPORTS:

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- A. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, July 10, 2024.

### 8. UNFINISHED BUSINESS:

- A. 2022-2023 Fiscal Year Audit

Manager Porter indicated that the audit was finally completed and will be presented at the next Board meeting.

- B. Cristo Rey Odor Control

On a motion by Director Kwok, seconded by Director Saadati by a roll call vote of 4-0-0, the Board approved Staff's recommendation that an electrical analysis, device coordination and arc flash study be conducted prior to purchasing the odor control device for the Cristo Rey Pump Station, and that the work be awarded to the lowest bidder, Frish Engineering, Inc.

### 9. NEW BUSINESS:

- A. Resolution No. 1348-Amended

On a motion by Director Saadati, seconded by Director Kwok by a roll call vote of 4-0-0, the Board approved amended Resolution No. 1348, Consolidation of Elections.

- B. McClellan Installer's Agreement

On a motion by Director Saadati, seconded by Director Kwok by a roll call vote of 4-0-0, the Board approved the Installer's Agreement.

- C. Sewer Push Camera Purchase Request

On a motion by Director Doyle, seconded by Director Kwok by a roll call vote of 4-0-0, the Board approved the purchase of three sewer push cameras, not to exceed \$25,387.94.

### 10. STAFF REPORT

- A. Future Development Projects

Manager Porter reported on the status of future development projects.

- B. Monthly Maintenance Summary

Manager Porter reported on the monthly maintenance.

### 11. CALENDAR ITEMS

- A. The next regular District Board Meeting is scheduled to be held on Wednesday, August 7, 2024.

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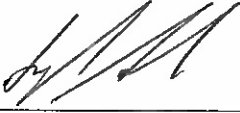
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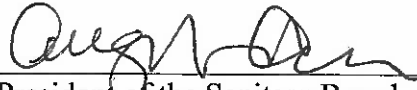
AMENDED

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:51 p.m. the meeting was adjourned.



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Secretary of the Sanitary Board



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President of the Sanitary Board