

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, JUNE 19, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Chen called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela Chen, Bill Bosworth, Patrick Kwok, Taghi Saadati, and David Doyle

Staff present: District Manager Benjamin Porter, District Administrative Assistant Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. PUBLIC HEARING:

A. The Board conducted a public hearing on Accepting Report on Rates and Charges and Collection on Tax Roll for Fiscal Year 2024-2025.

1. Manager Porter presented the Rates and Charges to the Board.
2. President Chen opened the public hearing at 7:08 pm. There were no public comments.
3. President Chen closed the public hearing at 7:08 pm.
4. On motion by Director Saadati, seconded by Director Kwok, by a vote of 5-0-0, the Board approved Resolution No. 1350, Confirming Report on Rates and Charges for Services and Facilities Furnished by the District and Delinquent Rates and Charges for the Cupertino Sanitary District for Fiscal Year 2024-2025.
5. On motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved Resolution No. 1351, Providing for the Collection of Rates and Charges for Services and Facilities Furnished by the District and Delinquent Rates and Charges for FY 2024-2025.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, JUNE 19, 2024

4. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:10 p.m. Manager Porter, and Administrative Clerk Martinez were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Chen adjourned the closed session at 7:42 p.m. and the regular meeting was called to order. District Manager Porter and Administrative Clerk Martinez rejoined the regular meeting.

5. MINUTES & BILLS:

- A. Approval of the Regular Meeting Minutes of May 15, 2024

On a motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of the Regular Meeting held on Monday, May 15, 2024, were approved as written.

- B. Approved Regular Meeting Minutes of May 1, 2024

By consensus, the Minutes of Wednesday, May 1, 2024, are to be Noted & Filed.

- C. Approval of Financial Statements and Bills

On a motion by Director Bosworth, seconded by Director Doyle, by a vote of 5-0-0, the financial statements and warrants were approved.

- D. Timesheets

The Board submitted their June timesheets to District Manager Porter.

6. CORRESPONDENCE:

- A. Email: Registrar of Voters – Official Fees Schedule Effective July 1, 2024

Note & File

- B. Adopted FY2025 LAFCO Budget

Note & File

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, JUNE 19, 2024

7. MEETINGS:

On a motion by Director Bosworth, seconded by Director Kwok, by a vote of 5-0-0, the Board amended the agenda to add CSRMA Board meeting to be held June 20, 2024. President Chen plans to attend.

- A. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled for Monday, July 8, 2024, has been canceled.
- B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, July 10, 2024.
- C. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) scheduled for Thursday, July 11, 2024, has been canceled.

8. REPORTS:

- A. Director Bosworth reported on the California Special Districts Association meeting held on June 3, 2024.
- B. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on Monday, June 10, 2024.
- C. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, June 12, 2024.
- D. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, June 13, 2024.

9. UNFINISHED BUSINESS:

- A. 2024-2025 Fiscal Year Budget

Manager Porter presented the 2024-2025 Fiscal Year Budget to the Board. On a motion by Director Saadati, seconded by Director Kwok, by a vote of 5-0-0, the budget was approved as written.

10. NEW BUSINESS:

- A. 2022-2023 Fiscal Year Audit

Manager Porter reported on the status of completion of the 2022-2023 Fiscal Year Audit. The audit is almost complete.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, JUNE 19, 2024

11. STAFF REPORT

A. Future Development Projects

Manager Porter reported on the status of future development projects.

B. Monthly Maintenance Summary

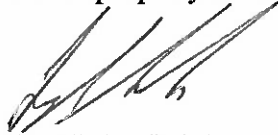
Manager Porter reported on the monthly maintenance. The Board discussed grease in the sewer lines. Staff was instructed to enforce the District Ordinance and give customers a warning when grease is found in the sewer line.

12. CALENDAR ITEMS

- A. The next regular District Board Meeting is scheduled to be held on Wednesday, July 3, 2024. By consensus, this meeting was canceled.

13. ADJOURNMENT:

On a motion properly made and seconded, at 9:00 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board