

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING

WEDNESDAY, MAY 15, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Chen called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela Chen, Bill Bosworth, Patrick Kwok, Taghi Saadati, and David Doyle

Staff present: District Manager Benjamin Porter, Associate Sanitary Engineer Abby Yung, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. PUBLIC HEARING:

A. The Board conducted a public hearing on the Proposed Sanitary Sewer Service Charge Increase for Fiscal Year 2024-2025.

1. Manager Porter presented the rate study.
2. President Chen opened the public hearing. The Board reviewed written correspondence. There were no public comments.
3. President Chen closed the public hearing.
4. The Board discussed the proposed new sewer rate increase not to exceed 5%.
5. On motion by Director Bosworth, seconded by Director Kwok, by a vote of 5-0-0, the Board approved Ordinance No. 132, Amending Sections 7301, 7302 and 7303 of Chapter VII of the Cupertino Sanitary District Operations Code Relating to Sewer Service Charges. The new sewer service rates will take effect, beginning July 1, 2024.
6. On motion by Director Bosworth, seconded by Director Kwok, by a vote of 5-0-0, the Board approved Resolution No. 1349, Fixing Time and Place for Public Hearing on Report on Rates and Collection on Tax Roll for FY 2024-25. The public hearing is set to take place on Wednesday, June 19, 2024, in the District office.

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4. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:04 p.m. Manager Porter, and Associate Sanitary Engineer Yung were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Chen adjourned the closed session at 7:13 p.m. and the regular meeting was called to order. District Manager Porter, and Associate Sanitary Engineer Yung rejoined the regular meeting.

5. MINUTES & BILLS:

- A. Approval of the Regular Meeting Minutes of May 1, 2024

On a motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of the Regular Meeting held on Monday, May 1, 2024, were approved as written.

- B. Approved Regular Meeting Minutes of April 17, 2024

By consensus, the Minutes of Wednesday, April 17, 2024, are to be Noted & Filed.

- C. Approval of Financial Statements and Bills

On a motion by Director Doyle, seconded by Director Bosworth, by a vote of 5-0-0, the financial statements and warrants were approved.

- D. Timesheets

The Board submitted their May timesheets to District Manager Porter.

6. CORRESPONDENCE:

- A. Email: Registrar of Voters – Notification/Review Needed: County of Santa Clara Proposed Updated Fees Schedule

Note & File

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7. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled for Monday, May 20, 2024.
- B. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) scheduled for Thursday, May 23, 2024.
- C. Director Bosworth plans to attend the California Special Districts Association meeting to be held June 3, 2024.

8. REPORTS:

- A. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, May 8, 2024.

9. UNFINISHED BUSINESS:

There was none.

10. NEW BUSINESS:

- A. McClellan Lot Split

Staff reported the check was received Friday, May 10, however, the bonds and other required documents are not yet prepared. There is a request to change the Installer's name from Speed Construction and Development to Alpha McClellan, LLC. All documents are expected to be ready for review by the end of May, aiming to be presented to the Board for approval at the first meeting of June.

11. STAFF REPORT

- A. Future Development Projects

Engineer Yung reported on the status of future development projects.

- B. Monthly Maintenance Summary

Manager Porter reported on the monthly maintenance.

12. CALENDAR ITEMS

- A. The next regular District Board Meeting is scheduled to be held on Wednesday, June 5, 2024. Director Doyle will attend remotely.
- B. California Sanitation Risk Management Authority (CSRMA) Seminar and California Association of

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Sanitation Agencies (CASA) 2024 Annual Conference to be held July 31-August 2, 2024 in Monterey, CA

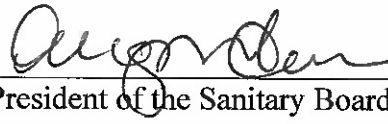
All five Board members plan to attend both the seminar and conference. District Manger Porter will attend the conference. District Counsel does not plan to attend.

13. ADJOURNMENT:

On a motion properly made and seconded, at 7:57 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board