

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, MAY 01, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

Acting President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Patrick Kwok, and Taghi Saadati. David Doyle attended remotely via video conference from 1032 South Kihei Road, Unit B316, Kihei, Hawaii. The agenda was posted at this location.

Board Member Excused Absence: Angela Chen

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. CLOSED SESSION:

There was no closed session.

### 4. MINUTES:

#### A. Approval of the Regular Meeting Minutes of April 17, 2024

On a motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 4-0-0, the minutes of the Regular Meeting held on Monday, April 17, 2024, were approved as written.

#### B. Approved Regular Meeting Minutes of March 20, 2024

By consensus, the Minutes of Wednesday, March 20, 2024, are to be Noted & Filed.

#### C. Approved Special Meeting Minutes of April 2, 2024

By consensus, the Minutes of Wednesday, April 2, 2024, are to be Noted & Filed.

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### 5. CORRESPONDENCE:

- A. Letter: City of San Jose – Revised Tributary Agencies Estimated Available Plant Capacity-2023

The Board reviewed a letter from City of San Jose. It is to be Noted & Filed.

### 6. MEETINGS:

- A. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) teleconference to be held on Wednesday, May 8, 2024.
- B. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled for Monday, May 20, 2024.
- C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) scheduled for Thursday, May 23, 2024.

### 7. REPORTS:

There were none.

### 8. UNFINISHED BUSINESS:

- A. Five-Year Expense and Revenue Analysis

Manager Porter gave a report and the Board discussed the five-year expense and revenue analysis. No Board action was taken.

- B. District Uniform Polo Shirts

On a motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 4-0-0, the Board approved the purchase of Polo uniform shirts with a silk screen print logo.

### 9. NEW BUSINESS:

- A. California Sanitation Risk Management Authority (CSRMA) Seminar to be held July 31, 2024, at CASA 2024 Annual Conference in Monterey, CA

All Board members plan to attend.

- B. California Association of Sanitation Agencies (CASA) 2024 Annual Conference to be held July 31-August 2, 2024 in Monterey, CA

All Board members and District Manager Porter plan to attend. District Counsel Hynes does not plan to attend.

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### 10. STAFF REPORT

#### A. Future Development Projects

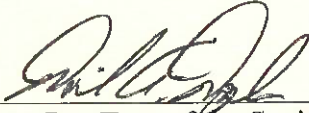
Manager Porter reported on the status of future development projects.

### 11. CALENDAR ITEMS

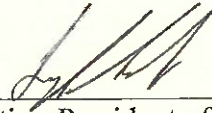
A. The next regular District Board Meeting is scheduled to be held on Wednesday, May 15, 2024.

### 12. ADJOURNMENT:

On a motion properly made and seconded, at 7:33 p.m. the meeting was adjourned.



Secretary Pro-Tem of the Sanitary Board



Acting President of the Sanitary Board