

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, MARCH 20, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Chen called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela Chen, Bill Bosworth, Patrick Kwok, Taghi Saadati, and David Doyle.
Absent: None

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, District Advisor Richard Tanaka, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Administrative Clerk Martinez were excused from the closed session. Mark Fredkin, mediator, joined the closed session.

Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Chen adjourned the closed session at 8:06 p.m. and the regular meeting was called to order. District Manager Porter and Administrative Clerk Martinez rejoined the regular meeting. District Advisor Tanaka and Mark Fredin left the meeting.

4. MINUTES & BILLS:

A. Approval of the Minutes of March 6, 2024

On a motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, March 6, 2024, were approved as written.

B. Approved Minutes of February 21, 2024

By consensus, the Minutes of Wednesday, February 21, 2024, are to be Noted & Filed.

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C. Payment of Bills and Approval of Financial Statements

The Board reviewed the financial statements and warrants for February. On a motion by Director Doyle, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved the financial statements and payment of bills as written.

D. Director's Monthly Timesheets

All Board members turned in their timesheets.

5. CORRESPONDENCE:

A. LAFCO – Notice of Public Hearing for Fiscal Year 2024-2025 LAFCO Budget

The Board reviewed a notice of public hearing from LAFCO for Fiscal Year 2024-2025 LAFCO Budget. It is to be Noted & Filed.

6. MEETINGS:

A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled for Monday, April 8, 2024.

B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) teleconference to be held on Wednesday, April 10, 2024.

C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) scheduled for Thursday, April 11, 2024. Director Kwok notified the Board that he plans to attend the CWEA Annual Conference to be held April 9-12, 2024, in Sacramento, CA.

7. REPORTS:

A. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, March 13, 2024.

8. UNFINISHED BUSINESS:

There was none.

9. NEW BUSINESS:

A. Setting Time and Place for Public Hearing on Consideration of Rate Increase

Manager Porter presented a Cash Flow Study to the Board. After discussion, on motion by Director Saadati, seconded by Director Kwok, by a vote of 5-0-0, the Board approved Resolution No. 1347,

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Fixing Time and Place for Public Hearing on Proposed Rate Increase FY 2024-25. The public hearing date is set for May 15, 2024.

B. Replacement of District Equipment

The Board reviewed Staff's memo requesting to purchase a new CCTV camera to replace the old one. On a motion by Director Doyle, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved purchase of the Vivax-Metrotech Inspection System for the quoted amount of \$5,975.00.

10. STAFF REPORT

A. Future Development Projects

Manager Porter reported on the status of future development projects.

B. Maintenance Summary

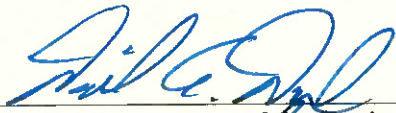
Manager Porter reported on the monthly maintenance summary.

11. CALENDAR ITEMS

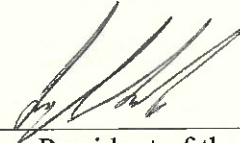
- A. The next regular District Board Meeting is scheduled to be held on Wednesday, April 3, 2024. Director Doyle plans to attend remotely.

12. ADJOURNMENT:

On a motion properly made and seconded, at 9:12 p.m. the meeting was adjourned.



Secretary Pro-Tem of the Sanitary Board



Acting President of the Sanitary Board

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