

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, MARCH 06, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

President Chen called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Patrick Kwok, Taghi Saadati, and David Doyle. Angela Chen attended virtually. The agenda was posted, and the public was free to join at President Chen's location.  
Absent: None

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. CLOSED SESSION:

There was none.

### 4. MINUTES:

#### A. Approval of the Minutes of February 21, 2024

On a motion by Director Bosworth, seconded by Director Saadati, by a roll call vote of 5-0-0, the minutes of the regular meeting held on Wednesday, February 21, 2024, were approved as written.

#### B. Approved Minutes of February 7, 2024

By consensus, the Minutes of Wednesday, February 7, 2024, are to be Noted & Filed.

### 5. CORRESPONDENCE:

#### A. City of San Jose Letter – FY 2024-25 Regional Wastewater Facility (RWF) Capital Cost Allocation.

Manager Porter reported on the City of San Jose Cost Allocation letter. It is to be Noted & Filed.

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### 6. MEETINGS:

- A. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) scheduled for Monday, March 11, 2024, is canceled.
- B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) teleconference to be held on Thursday, March 13, 2024.
- C. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) scheduled for Thursday, March 14, 2024, is canceled.

### 7. REPORTS:

- A. Director Bosworth reported on the Santa Clara County Special Districts Association meeting held on Monday, March 4, 2024.

### 8. UNFINISHED BUSINESS:

- A. Draft Budget FY 2024-25

The Board continued discussions of the draft budget for fiscal year 2024-2025. There was no Board action.

### 9. NEW BUSINESS:

- A. MBR Plumbing Request to Provide Lateral Maintenance Services

The Board reviewed Staff's memo, requesting to add MBR Plumbing to the District's lateral maintenance contractors list. Staff recommends the Board authorize and allow MBR Plumbing to provide yearly maintenance support to help clean District's sewage collection system. The yearly maintenance support work would be split among these contractors: ABLE Septic Tank Service, AB/JDD Plumbing Heating & Air Conditioning, Rotor Rooter and MBR Plumbing. On motion by Director Bosworth, seconded by Director Doyle, by a roll call vote of 5-0-0, the Board approved Staff's recommendation.

- B. SSMP Audit

Manager Porter reported on the SSMP audit. There was no Board action.

### 10. STAFF REPORT

- A. Future Development Projects

Manager Porter reported on the status of future development projects.

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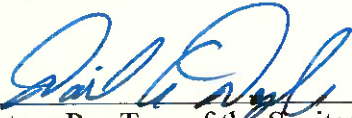
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### 11. CALENDAR ITEMS

A. The next regular District Board Meeting is scheduled to be held on Wednesday, March 20, 2024.

### 12. ADJOURNMENT:

On a motion properly made and seconded, at 8:29 p.m. the meeting was adjourned.



Secretary Pro-Tem of the Sanitary Board



Acting President of the Sanitary Board

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