

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, DECEMBER 20, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela S. Chen, Patrick S. Kwok, Taghi S. Saadati, William A. Bosworth, and David A. Doyle.

Absent: None

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. CLOSED SESSION:

President Kwok adjourned the regular meeting session and opened the closed session at 7:01 p.m.

Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Kwok adjourned the closed session at 7:04 p.m. and the regular meeting was called to order.

### 4. MINUTES & BILLS:

#### A. Approval of the Minutes of December 6, 2023

On a motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, December 6, 2023, were approved as written.

#### B. Approved Minutes of November 15, 2023

By consensus, the Minutes of Wednesday, November 15, 2023, are to be Noted & Filed.

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### C. Payment of Bills and Approval of Financial Statements

On a motion by Director Saadati, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved the payment of November bills as written.

### D. Director's Monthly Timesheets

The Board turned in their December timesheets to Staff.

## 5. CORRESPONDENCE:

There was none.

## 6. MEETINGS:

A. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, January 8, 2024 has been canceled.

B. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, January 11, 2024 has been canceled.

## 7. REPORTS:

A. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, December 11, 2023.

B. President Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, December 14, 2023.

## 8. UNFINISHED BUSINESS:

### A. Project Updates

Manager Porter presented a PowerPoint presentation to the Board on proposed sewer bypass connections to mitigate sewer failure as a result of road deterioration on Via Regina Road. (Calabazas Creek). After discussion by the Board, on motion by Director Saadati, seconded by Director Chen, by a vote of 4-1-0, with Director Doyle voting No, the Board approved moving forward with the bypass project and directed Staff and Counsel to send a letter of notice to all 14 property owners.

## 9. NEW BUSINESS:

### A. Wolfe Road Sewer Relocation – Project Closeout and Final Acceptance

On a motion by President Kwok, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved Resolution No. 1345 - Accepting the Sanitary Sewer Relocation installed In Conjunction

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With “Wolfe Road Sewer Relocation Project.”

### B. Pumpkin Fiesta Storm Drain – Project Closeout and Final Acceptance

On a motion by Director Chen, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved Resolution No. 1346 - Accepting the Sanitary Sewer Improvements on Mainline 300002122 Due South of Manhole 2813-6 on September Drive and Lateral Replacements and Concrete Encasement Under the Pumpkin Fiesta Storm Drain Project.

### C. Election of Officers

The Board elected District Officers for the year 2024, effective January 1, 2024. On motion by Director Bosworth, seconded by Director Doyle, by a vote of 5-0-0, the Slate of Officers for the District was approved as follows:

President – Angela Chen  
Secretary – Taghi Saadati  
Secretary Pro-Tem – David Doyle

By concurrence, it was ordered that the Slate of Representatives for the District be approved, effective January 1, 2024, as follows:

TPAC Alternate	Patrick Kwok David Doyle
Special Districts Association Alternate	Bill Bosworth Angela Chen
CASA Alternate	Angela Chen Taghi Saadati
CSRMA Alternate	Angela Chen Bill Bosworth
Finance Committee	David Doyle (Director in Position 3) Bill Bosworth (Director in Position 4)
TAC	Manger Porter, Deputy Manger Woodhouse, Staff Member Kathula

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### 10. STAFF REPORTS:

#### A. Future Development Projects

Manager Ported reported on future developments.

#### B. Maintenance Summary

Manager Ported reported on the monthly maintenance summary.

### 11. CALENDAR ITEMS:

#### A. California Association of Sanitation Agencies (CASA) 2024 Winter Conference, to be Held January 24-26, 2024, in Palm Springs, CA.

There were no updates.

#### A. The Next Regular District Board Meeting Scheduled to be Held on Wednesday, January 3, 2024

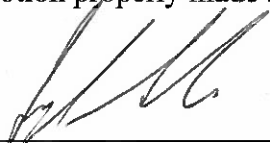
On a motion by Director Doyle, seconded by Director Chen, by a vote of 5-0-0, the regular meeting of January 3, 2024, was canceled.

Director Chen notified the Board she will tentatively be absent for the meeting on January 17, 2024. She will confirm by Friday, January 12, 2024.

Director Bosworth notified the Board he will be absent from the meeting of January 17, 2024, and tentatively absent February 7, 2024.

### 12. ADJOURNMENT:

On a motion properly made and seconded, at 8:26 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board