

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 18, 2021

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted in accordance with the Executive Order N-33-20 via teleconferencing. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, William A. Bosworth, and Patrick S. Kwok.
Director John M. Gatto was on excused absence.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard Tanaka

Public: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

President Saadati adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

The closed session was adjourned at 7:10 p.m. and the regular meeting was called to order. District Manager Porter and Deputy District Manager Woodhouse rejoined the regular meeting.

There was no reportable action.

4. MINUTES & BILLS:

- A. On a motion by Director Kwok, seconded by Director Chen, by a vote of 4-0-0 the minutes of Wednesday, August 4, 2021, were approved as written.
- B. By consensus, the Minutes of Wednesday, July 21, 2021, are to be Noted & Filed.
- C. The Board reviewed July payable warrants and financial statements. The Board requested a table of the major tasks and subtasks in the Peak Flow Reduction program including hydraulic modeling,

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 18, 2021

smoke testing, flow transfer negotiations with the City of Sunnyvale, investigation of flow conveyance and storage options, plus more detail for the costs for each task of the program. The Board also requested a monthly summary of staff hours per person working on the management, engineering, and maintenance and repair of the system, including inspectors, engineers, administration, and management. On a motion by Director Kwok, seconded by Director Chen, by a vote of 4-0-0, the financial statement and payment of bills were approved as written.

D. Board members will submit their August timesheets to Manager Porter.

5. CORRESPONDENCE:

A. The Board reviewed correspondence from the City of San Jose regarding Sewer Use Ordinance. San Jose asked the District to review our sewer use ordinance and make any revisions to be in alignment with the City of San Jose ordinance.

6. MEETINGS:

A. District Manager Porter plans to attend the teleconference meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on September 6, 2021.

B. Director Kwok plans to attend the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on September 9, 2021.

7. REPORTS:

A. Directors Chen, Kwok and Bosworth reported on the CSRMA Training for Management and Employee Training held August 11, 2021, in San Diego, CA.

B. Director Bosworth reported on the CASA Annual Conference held August 11-13, 2021 in San Diego, CA.

a. Directors Chen and Bosworth reported on the CSRMA Board of Directors meeting. Cyber security is a big issue; Mark Thomas should assess risk to District.

b. District Counsel Hynes reported on Attorney's Committee meeting. In the future, all will need to demonstrate that workers are paid prevailing wage rates, not just construction contracts.

c. Director Kwok reported on Other conference sessions.

8. UNFINISHED BUSINESS:

Manager Porter reported on COVID-19 updates. Remote meetings may continue past the end of this year.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 18, 2021

9. NEW BUSINESS:

- A. The Board discussed the Silicon Valley Fall Festival to be held September 11, 2021. The District may want to develop outreach to the community about the Peak Flow Reduction and I/I Program. The Board also considered what type of demonstrations and handouts to have.

The Board suggested that we provide a QR code that links to the District website where we post information on the Peak Flow Reduction and I/I Program. If possible, staff could present a video of smoke testing outcomes. Staff to check with V&A to see if they have a video of smoke testing.

10. STAFF REPORTS:

- A. District Manager Porter reported on Future Development Projects—Vallco Installer’s Agreement. On a motion by Director Chen, seconded by Director Bosworth, by a vote of 4-0-0 the Installer’s Agreement was approved with change.
- B. District Manager Porter and Deputy Manager Woodhouse reported on the Peak Flow Reduction. Staff suggested that Board authorize District Manager to sign the amendment to the existing agreement with Akel Engineering. The value of the amendment is \$22,640. On a motion by Director Chen, seconded by Director Bosworth, by a vote of 4-0-0 the Board approved authorization of the contract amendment.
- C. District Manager Porter reported on the monthly maintenance report.

11. CALENDAR ITEMS:

- A. The next regular District Board meeting is scheduled to be held on Wednesday, September 1, 2021.

12. ADJOURNMENT:

On a motion properly made and seconded, at 8:52 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board