

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, JUNE 16, 2021

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted in accordance with the Executive Order N-33-20 via teleconferencing. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, John M. Gatto, William A. Bosworth, and Patrick S. Kwok.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard Tanaka

Public: None

2. PUBLIC COMMENTS:

There were none.

3. PUBLIC HEARING:

A. The Board conducted a public hearing on collection of sanitary sewer service charges for Fiscal Year 2021-2022.

1. A Staff presentation was given by District Manager Porter.
2. President Saadati opened the public hearing at 7:05 p.m. to receive testimony from the public. There were no public comments.
3. President Saadati closed the public hearing at 7:06 p.m.
4. The Board discussed proposed collection of sewer charges.
5. On motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Resolution No. 1331, Confirming Report on Rates and Charges for FY 2021-2022 was approved as written.
6. On motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Resolution No. 1332, Collection of Rates and Charges for FY 2021-2022 was approved as written.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, JUNE 16, 2021

4. CLOSED SESSION:

President Saadati adjourned the regular meeting session and opened the closed session at 7:08 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

The closed session was adjourned at 7:38 p.m. and the regular meeting was called to order. District Manager Porter and Deputy District Manager Woodhouse rejoined the regular meeting.

There was no reportable action.

5. MINUTES & BILLS:

- A. On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0 the minutes of Wednesday, May 19, 2021, were approved as written.
- B. By consensus, the Minutes of Wednesday, May 5, 2021, is to be Noted & Filed.
- C. The Board reviewed May payable warrants and financial statements. On a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0, the financial statement and payment of bills were approved as written.
- D. Board members will submit their June timesheets to Manager Porter.

6. CORRESPONDENCE:

- A. The Board reviewed correspondence from CASA announcing 2021 Annual CASA Conference and CSRMA Training. The conference will be held August 11 – 13, 2021 in San Diego at the Hilton Hotel. The Board will confirm attendance at the next regular Board meeting.
- B. The Board reviewed the LAFCO Budget for Fiscal Year 2021-2022. It is to be Noted & Filed.

7. MEETINGS:

- A. Director Bosworth plans to attend the CSRMA Board of Directors Meeting to be held on June 24, 2021.
- B. TAC AND TPAC meetings for July have been canceled.

8. REPORTS:

- A. Director Gatto reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on May 20, 2021.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, JUNE 16, 2021

- B. Director Bosworth reported on the Santa Clara County Special Districts Association regular meeting held on June 7, 2021. State Special Districts has a website that CUSD can use at no cost. We may want to apply for available funding that has been approved by the State specifically for State Special Districts (\$100 M) for 5000 State Special Districts.
- C. District Manager Porter reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on June 7, 2021.
- D. Director Kwok reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on June 10, 2021.

9. UNFINISHED BUSINESS:

- A. District Manager Porter reported on COVID-19 updates.
- B. District Manager Porter reported on the Budget for FY 2021-2022. On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, the Budget for FY 2021-2022 was approved as written.

10. NEW BUSINESS:

- A. The Board reviewed request for reimbursement of sewer permit fees for APN 316-38-065. On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, reimbursement was approved in the amount of \$700.00.

Director Kwok left the Board meeting (technical difficulties).

- B. The Board reviewed the CSRMA Insurance Renewal and Proposal package. On a motion by Director Bosworth, seconded by Director Gatto, by a vote of 4-0-0, the Board approved the proposal and renewal.

Director Kwok re-joined the Board meeting.

11. STAFF REPORTS:

- A. District Manager Porter reported on future development projects.
- B. District Manager Porter reported on the monthly maintenance report.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, JUNE 16, 2021

12. CALENDAR ITEMS:


The next regular District Board meeting is scheduled to be held on Wednesday, July 7, 2021.

13. ADJOURNMENT:

On a motion properly made and seconded, at 8:40 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board