

**CUPERTINO SANITARY DISTRICT  
SANITARY BOARD MEETING  
WEDNESDAY, JUNE 01, 2022**

**AGENDA**

**The meeting will be held at 7:00 p.m. via teleconference [call 1 (866) 899 - 4679 Conference Access Code: 251566821] and anyone interested may also call in. The District Office at 20863 Stevens Creek Blvd, Suite 100, Cupertino is closed.**

**1. ROLL CALL**

**2. AB 361**

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor's Proclamation of a State of Emergency is still in effect, (2) the County of Santa Clara Health Officer announced on May 10, 2022 that COVID-19 cases are rising again to higher levels than last summer's surge and there is a rise in hospitalizations; she continues to encourage social distancing and advises people wear masks indoors, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

**3. PUBLIC COMMENTS**

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda. Speakers are limited to three (3) minutes.

All statements requiring a response will be referred to staff for further action. In most cases, state law will prohibit the board from making any decisions with respect to a matter not listed on the agenda.

**4. PUBLIC HEARING**

**A. CONDUCT A PUBLIC HEARING ON PROPOSED SANITARY SEWER SERVICE CHARGE INCREASE FOR FISCAL YEAR 2022-2023**

1. Staff Presentation
2. Open Public Hearing and Receive Testimony
3. Close Public Hearing
4. Board Discussion
5. Continue Public Hearing to June 15, 2022

**5. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank

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Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

**6. MINUTES**

- A. CHANGES TO RESOLUTION NUMBERS AND AMENDED MINUTES
- B. APPROVAL OF THE MINUTES OF MAY 18, 2022
- C. AMENDED MINUTES OF MAY 4, 2022

**7. CORRESPONDENCE**

- A. CITY OF CUPERTINO NOTICE TO OWNER – DE ANZA BOULEVARD AT MCCLELLAN ROAD
- B. SANTA CLARA COUNTY REGISTRAR OF VOTERS – PROPOSED UPDATED FEES SCHEDULE
- C. SANTA CLARA COUNTY REGISTRAR OF VOTERS – CANDIDATE SCHOOL FOR SCHOOL AND SPECIAL DISTRICT CANDIDATES
- D. AB/JDD PLUMBING – NOTICE OF RATE INCREASES

**8. MEETINGS**

- A. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD ON MONDAY, JUNE 6, 2022
- B. SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION MEETING TO BE HELD ON MONDAY, JUNE 6, 2022 VIA ZOOM
- C. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD ON THURSDAY, JUNE 9, 2022
- D. CSRMA - BOARD OF DIRECTORS' MEETING TO BE HELD JUNE 23, 2022 VIA TELECONFERENCE

**9. REPORTS**

- A. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) HELD ON THURSDAY, MAY 19, 2022
- B. CASSE TELECONFERENCE HELD ON THURSDAY, MAY 19, 2022

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**10. UNFINISHED BUSINESS**

- A. COVID-19 UPDATES

**11. NEW BUSINESS**

- A. DRAFT AUDIT
- B. PRELIMINARY SCHEDULE - 67<sup>TH</sup> ANNUAL CASA CONFERENCE TO BE HELD IN OLYMPIC VALLEY, SQUAW CREEK, AUGUST 10-12, 2022

**12. STAFF REPORT**

- A. CURRENT DEVELOPMENT PROJECTS

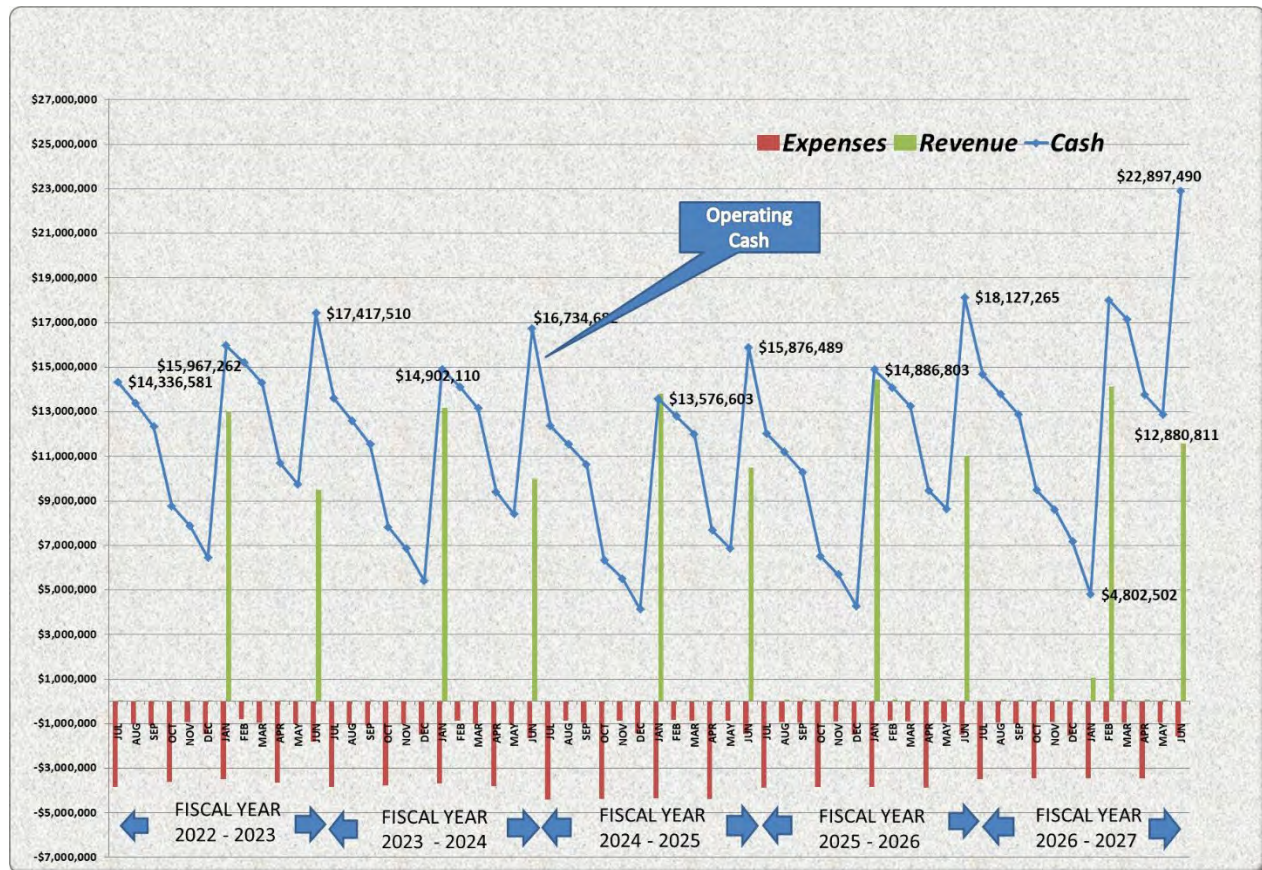
**13. CALENDAR ITEMS**

- A. NEXT REGULAR DISTRICT BOARD MEETING IS SCHEDULED TO BE HELD ON WEDNESDAY, JUNE 15, 2022

**14. ADJOURNMENT**

## Rate Increase Study - Cupertino Sanitary District Sewer Service Charges with 5% Rate Increase For Five Years and Increased Capital - Updated May 2022

	2021-22	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Single Family Residential Rate	\$638.86	\$670.80	\$704.34	\$739.56	\$776.54	\$815.37
Rate Increases		5%	5%	5%	5%	5%
Single Family Residential Rate	\$666.26	\$699.57	\$734.55	\$771.28	\$809.84	\$850.34
Number of SFR Units	11,239	11,239	11,239	11,239	11,239	11,239
SFR Rate - Pump Zone	\$732.50	\$769.13	\$807.58	\$847.96	\$890.36	\$934.88
Number of SFR PZ Units	5,857	5,857	5,857	5,857	5,857	5,857
Multi Family Residential Rates	\$506.39	\$531.71	\$558.29	\$586.21	\$615.52	\$646.30
Number of MFR Units	3,994	3,994	3,994	3,994	3,994	3,994
MFR Pump Zone Rates	\$556.07	\$583.87	\$613.07	\$643.72	\$675.91	\$709.70
Number of MFR PZ Units	177	177	177	177	177	177
SFR + Accessory Dwelling Unit Rate	\$1,158.02	\$1,215.92	\$1,276.72	\$1,340.55	\$1,407.58	\$1,477.96
Number of SFR + ADU	40	40	40	40	40	40
SFR + ADU PZ Rate	\$1,273.95	\$1,337.65	\$1,404.53	\$1,474.76	\$1,548.49	\$1,625.92
Number of SFR + ADU PZ	16	16	16	16	16	16
Residential Service Charges	\$13,965,999	\$14,664,299	\$15,397,514	\$16,167,389	\$16,975,759	\$17,824,547
Commercial	\$5,654,820	\$5,937,561.32	\$6,234,439.38	\$6,546,161.35	\$6,873,469.42	\$7,217,142.89
Handbilling	\$589,249	\$618,711.66	\$649,647.24	\$682,129.61	\$716,236.09	\$752,047.89
Service Charges Subtotal	\$20,210,068	\$21,220,572	\$22,281,600	\$23,395,680	\$24,565,464	\$25,793,737
(1% Collection Fee)	(\$196,208)	(\$206,019)	(\$216,320)	(\$227,136)	(\$238,492)	(\$250,417)
Total Service Charges	\$20,013,860.00	\$21,014,553	\$22,065,281	\$23,168,545	\$24,326,972	\$25,543,321
Interest Income	\$90,850	\$73,579	\$67,609	\$60,090	\$75,651	\$63,081
Other Revenue	\$4,753,183	\$1,931,226	\$1,512,910	\$1,616,563	\$1,718,251	\$1,823,128
Total Yearly Revenue	\$24,857,893	\$23,019,358	\$23,645,799	\$24,845,198	\$26,120,874	\$27,429,529
Treatment Plant CIP Allocation	\$7,411,846	\$3,789,547	\$3,904,644	\$6,483,910	\$3,818,884	\$1,716,306
Loan Payments	\$1,200,000	\$1,200,542	\$1,197,188	\$1,202,625	\$1,197,375	\$1,199,563
Net Cash required for TP CIP	\$8,611,846	\$4,990,089	\$5,101,832	\$7,686,535	\$5,016,259	\$2,915,869
Treatment Plant O&M	\$6,675,376	\$6,902,554	\$7,247,682	\$7,610,066	\$7,990,569	\$8,390,098
Joint Use (CSJ/SC Payments)	\$1,190,027	\$445,581	\$93,300	\$93,300	\$46,536	\$46,536
CuSD 5 Year CIP	\$484,303	\$2,500,000	\$2,500,000	\$500,000	\$500,000	\$500,000
CuSD O&M	\$8,477,261	\$8,901,124	\$9,346,181	\$9,813,490	\$10,304,164	\$10,819,372
Total Yearly Expense	\$25,438,813	\$23,739,348	\$24,288,994	\$25,703,390	\$23,857,528	\$22,671,874
Revenue/Expense Diff.	(\$580,920)	(\$719,990)	(\$643,194)	(\$858,193)	\$2,263,346	\$4,757,655
Cash on Hand	-	\$18,137,500	\$17,417,510	\$16,774,315	\$15,916,123	\$18,179,469
COH at End of FY	\$18,137,500	\$17,417,510	\$16,774,315	\$15,916,123	\$18,179,469	\$22,937,124

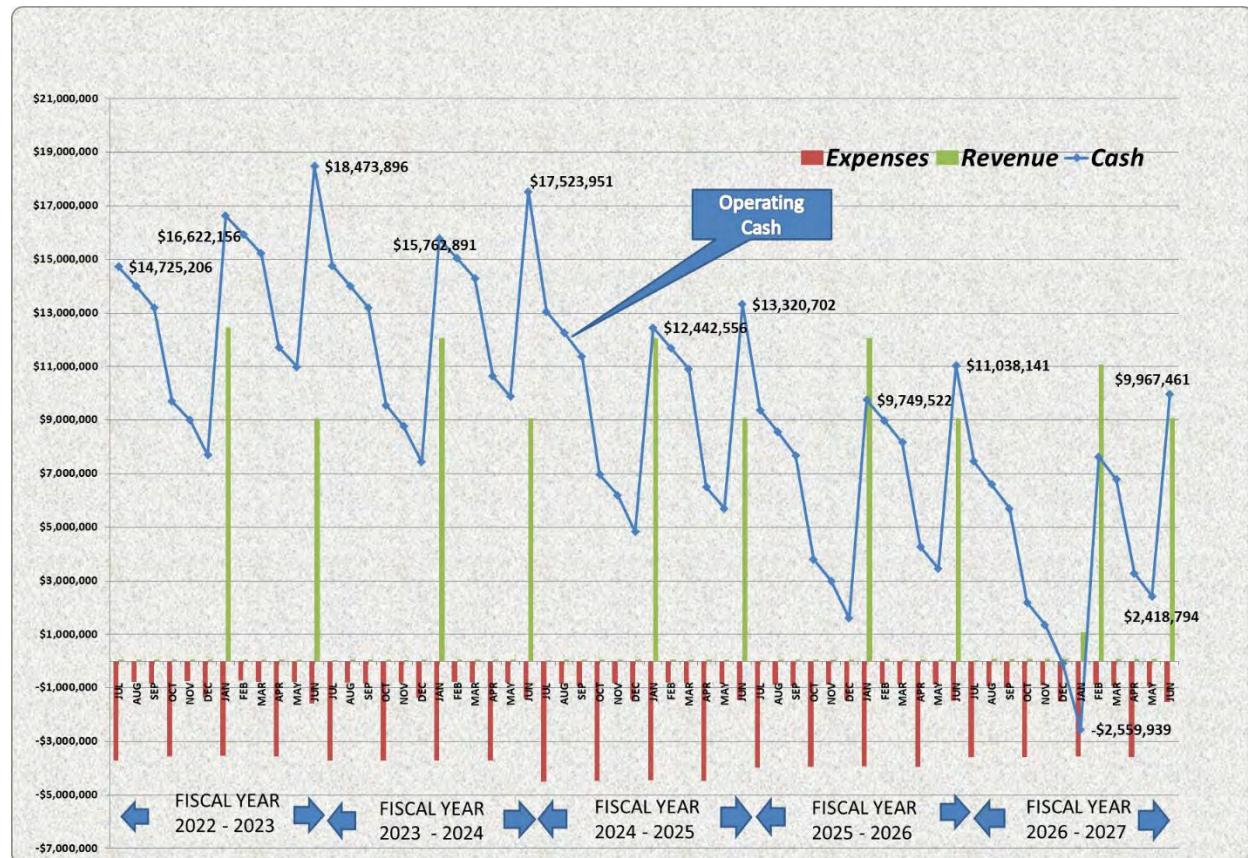


The following analysis is from April 2022 and is provided for reference only - Several of these numbers have been revised based on more current information



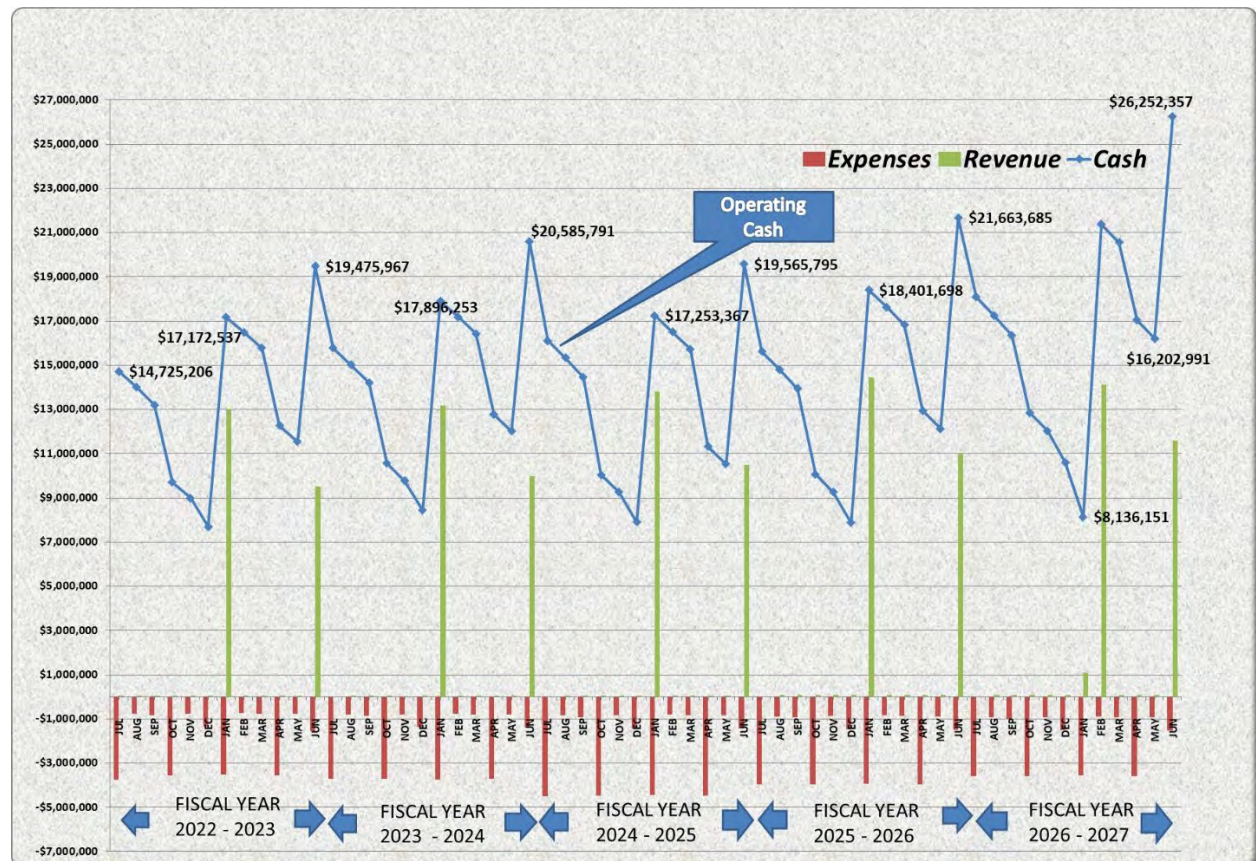
### Rate Increase Study - Cupertino Sanitary District Sewer Service Charges with No Rate Increase For Five Years

	2021-22	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Single Family Residential Rate	\$638.86	\$638.86	\$638.86	\$638.86	\$638.86	\$638.86
Rate Increases		0%	0%	0%	0%	0%
Single Family Residential Rate	\$666.26	\$666.26	\$666.26	\$666.26	\$666.26	\$666.26
Number of SFR Units	11,239	11,239	11,239	11,239	11,239	11,239
SFR Rate - Pump Zone	\$732.50	\$732.50	\$732.50	\$732.50	\$732.50	\$732.50
Number of SFR PZ Units	5,857	5,857	5,857	5,857	5,857	5,857
Multi Family Residential Rates	\$506.39	\$506.39	\$506.39	\$506.39	\$506.39	\$506.39
Number of MFR Units	3,994	3,994	3,994	3,994	3,994	3,994
MFR Pump Zone Rates	\$556.07	\$556.07	\$556.07	\$556.07	\$556.07	\$556.07
Number of MFR PZ Units	177	177	177	177	177	177
SFR + Accessory Dwelling Unit Rate	\$1,158.02	\$1,158.02	\$1,158.02	\$1,158.02	\$1,158.02	\$1,158.02
Number of SFR + ADU	40	40	40	40	40	40
SFR + ADU PZ Rate	\$1,273.95	\$1,273.95	\$1,273.95	\$1,273.95	\$1,273.95	\$1,273.95
Number of SFR + ADU PZ	16	16	16	16	16	16
Residential Service Charges	\$13,965,999	\$13,965,999	\$13,965,999	\$13,965,999	\$13,965,999	\$13,965,999
Commercial	\$5,654,820	\$5,654,820.30	\$5,654,820.30	\$5,654,820.30	\$5,654,820.30	\$5,654,820.30
Handbilling	\$589,249	\$589,249.20	\$589,249.20	\$589,249.20	\$589,249.20	\$589,249.20
Service Charges Subtotal	\$20,210,068	\$20,210,068	\$20,210,068	\$20,210,068	\$20,210,068	\$20,210,068
(1% Collection Fee)	(\$196,208)	(\$196,208)	(\$196,208)	(\$196,208)	(\$196,208)	(\$196,208)
Total Service Charges	\$20,013,860.00	\$20,013,860	\$20,013,860	\$20,013,860	\$20,013,860	\$20,013,860
Interest Income	\$90,850	\$78,612	\$75,917	\$59,732	\$27,223	\$40,966
Other Revenue	\$4,753,183	\$1,931,226	\$1,512,910	\$1,623,357	\$1,729,391	\$1,819,472
Total Yearly Revenue	\$24,857,893	\$22,023,699	\$21,602,688	\$21,696,950	\$21,770,474	\$21,874,298
Treatment Plant CIP Allocation	\$7,411,846	\$3,773,620	\$3,888,586	\$6,429,556	\$3,764,415	\$1,698,760
Loan Payments	\$1,200,000	\$1,200,542	\$1,197,188	\$1,202,625	\$1,197,375	\$1,199,563
Net Cash required for TP CIP	\$8,611,846	\$4,974,162	\$5,085,774	\$7,632,181	\$4,961,790	\$2,898,323
Treatment Plant O&M	\$6,675,376	\$7,385,165	\$7,754,423	\$8,142,144	\$8,549,252	\$8,976,714
Joint Use (CSJ/SC Payments)	\$1,166,094	\$445,581	\$93,300	\$93,300	\$46,536	\$46,536
CuSD 5 Year CIP	\$486,972	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
CuSD O&M	\$8,234,595	\$8,646,325	\$9,078,641	\$9,532,573	\$10,009,202	\$10,509,662
Total Yearly Expense	\$25,174,882	\$21,951,233	\$22,512,138	\$25,900,198	\$24,066,779	\$22,931,234
Revenue/Expense Diff.	(\$316,989)	\$72,466	(\$909,450)	(\$4,203,249)	(\$2,296,305)	(\$1,056,936)
Cash on Hand	-	\$18,401,430	\$18,473,896	\$17,564,446	\$13,361,197	\$11,064,892
COH at end of FY	\$18,401,430	\$18,473,896	\$17,564,446	\$13,361,197	\$11,064,892	\$10,007,956



### Rate Increase Study - Cupertino Sanitary District Sewer Service Charges with 5% Rate Increase For Five Years

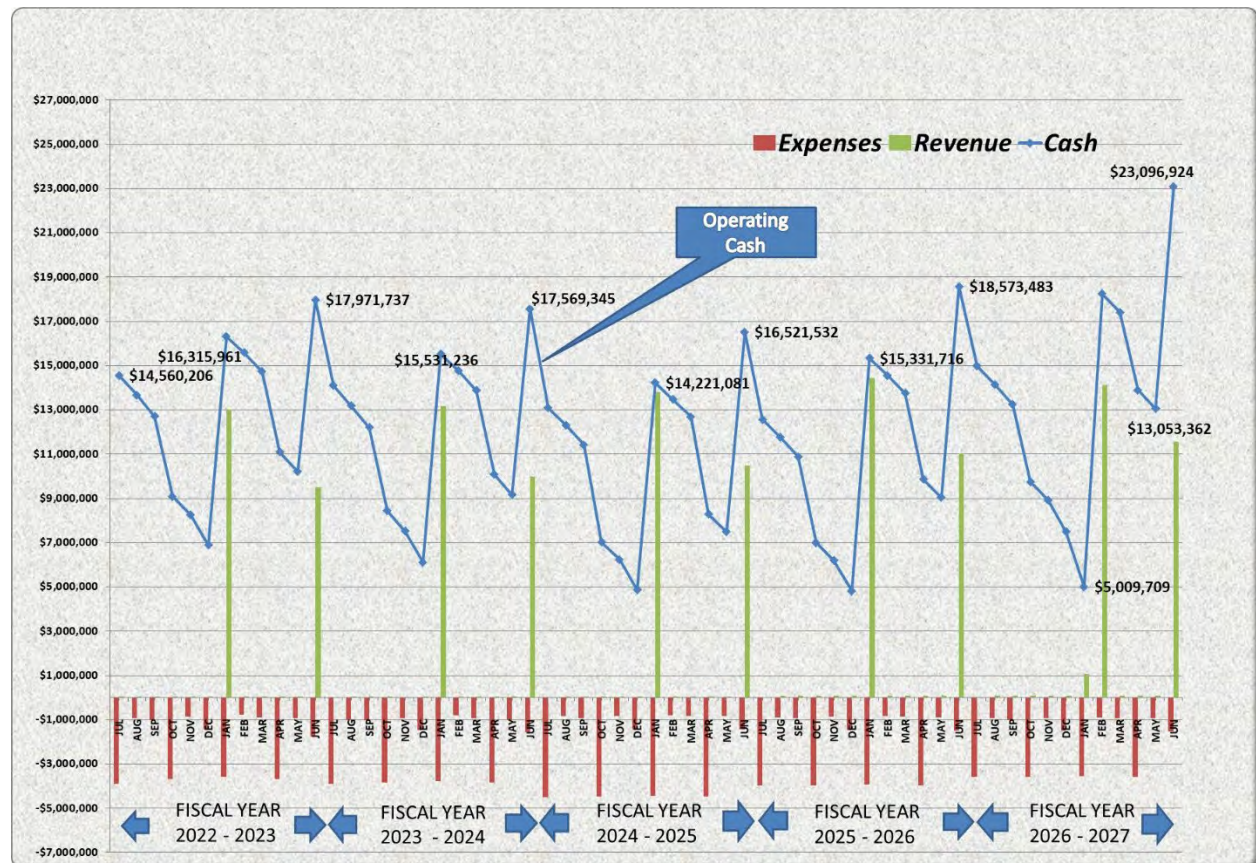
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Single Family Residential Rate	\$638.86	\$670.80	\$704.34	\$739.56	\$776.54	\$815.37
Rate Increases		5%	5%	5%	5%	5%
Single Family Residential Rate	\$666.26	\$699.57	\$734.55	\$771.28	\$809.84	\$850.34
Number of SFR Units	11,239	11,239	11,239	11,239	11,239	11,239
SFR Rate - Pump Zone	\$732.50	\$769.13	\$807.58	\$847.96	\$890.36	\$934.88
Number of SFR PZ Units	5,857	5,857	5,857	5,857	5,857	5,857
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MFR Pump Zone Rates	\$556.07	\$583.87	\$613.07	\$643.72	\$675.91	\$709.70
Number of MFR PZ Units	177	177	177	177	177	177
SFR + Accessory Dwelling Unit Rate	\$1,158.02	\$1,215.92	\$1,276.72	\$1,340.55	\$1,407.58	\$1,477.96
Number of SFR + ADU	40	40	40	40	40	40
SFR + ADU PZ Rate	\$1,273.95	\$1,337.65	\$1,404.53	\$1,474.76	\$1,548.49	\$1,625.92
Number of SFR + ADU PZ	16	16	16	16	16	16
Residential Service Charges	\$13,965,999	\$14,664,299	\$15,397,514	\$16,167,389	\$16,975,759	\$17,824,547
Commercial	\$5,654,820	\$5,937,561.32	\$6,234,439.38	\$6,546,161.35	\$6,873,469.42	\$7,217,142.89
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Service Charges Subtotal	\$20,210,068	\$21,220,572	\$22,281,600	\$23,395,680	\$24,565,464	\$25,793,737
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Total Service Charges	\$20,013,860.00	\$21,014,553	\$22,065,281	\$23,168,545	\$24,326,972	\$25,543,321
Interest Income	\$90,850	\$79,990	\$84,768	\$82,511	\$96,072	\$84,536
Other Revenue	\$4,753,183	\$1,931,226	\$1,512,910	\$1,629,147	\$1,753,161	\$1,880,514
<b>Total Yearly Revenue</b>	<b>\$24,857,893</b>	<b>\$23,025,769</b>	<b>\$23,662,959</b>	<b>\$24,880,202</b>	<b>\$26,176,205</b>	<b>\$27,508,370</b>
Treatment Plant CIP Allocation	\$7,411,846	\$3,773,620	\$3,888,586	\$6,429,556	\$3,764,415	\$1,698,760
Loan Payments	\$1,200,000	\$1,200,542	\$1,197,188	\$1,202,625	\$1,197,375	\$1,199,563
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CuSD O&M	\$8,234,595	\$8,646,325	\$9,078,641	\$9,532,573	\$10,009,202	\$10,509,662
<b>Total Yearly Expense</b>	<b>\$25,174,882</b>	<b>\$21,951,233</b>	<b>\$22,512,138</b>	<b>\$25,900,198</b>	<b>\$24,066,779</b>	<b>\$22,931,234</b>
Revenue/Expense Diff.	(\$316,989)	\$1,074,536	\$1,150,821	(\$1,019,996)	\$2,109,426	\$4,577,136
Cash on Hand	-	\$18,401,430	\$19,475,967	\$20,626,788	\$19,606,792	\$21,716,218
<b>COH at End of FY</b>	<b>\$18,401,430</b>	<b>\$19,475,967</b>	<b>\$20,626,788</b>	<b>\$19,606,792</b>	<b>\$21,716,218</b>	<b>\$26,293,354</b>





### Rate Increase Study - Cupertino Sanitary District Sewer Service Charges with 5% Rate Increase For Five Years and Increased Capital

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Total Service Charges	\$20,013,860.00	\$21,014,553	\$22,065,281	\$23,168,545	\$24,326,972	\$25,543,321
Interest Income	\$90,850	\$75,760	\$71,491	\$64,338	\$77,363	\$66,151
Other Revenue	\$4,753,183	\$1,931,226	\$1,512,910	\$1,619,503	\$1,725,606	\$1,833,992
Total Yearly Revenue	\$24,857,893	\$23,021,539	\$23,649,682	\$24,852,385	\$26,129,942	\$27,443,463
Treatment Plant CIP Allocation	\$7,411,846	\$3,773,620	\$3,888,586	\$6,429,556	\$3,764,415	\$1,698,760
Loan Payments	\$1,200,000	\$1,200,542	\$1,197,188	\$1,202,625	\$1,197,375	\$1,199,563
Net Cash required for TP CIP	\$8,611,846	\$4,974,162	\$5,085,774	\$7,632,181	\$4,961,790	\$2,898,323
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CuSD 5 Year CIP	\$486,972	\$2,000,000	\$2,000,000	\$500,000	\$500,000	\$500,000
CuSD O&M	\$8,234,595	\$8,646,325	\$9,078,641	\$9,532,573	\$10,009,202	\$10,509,662
Total Yearly Expense	\$25,174,882	\$23,451,233	\$24,012,138	\$25,900,198	\$24,066,779	\$22,931,234
Revenue/Expense Diff.	(\$316,989)	(\$429,694)	(\$362,455)	(\$1,047,813)	\$2,063,162	\$4,512,229
Cash on Hand	-	\$18,401,430	\$17,971,737	\$17,609,281	\$16,561,468	\$18,624,631
COH at End of FY	\$18,401,430	\$17,971,737	\$17,609,281	\$16,561,468	\$18,624,631	\$23,136,860





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**From:** nsinghrx <EZ0=aQZD=681=nsinghrx@yahoo.com=bporter@cupertinosanitarydistrict.org>  
**Sent:** Sunday, May 1, 2022 8:28 AM  
**To:** bporter@cupertinosanitarydistrict.org  
**Subject:** Protest to proposed sewer service and use charge rate increase

Hello,

I am a property owner and resident of Cupertino. My property Assessor's Parcel Number is 366-10-084.

I am sending this email to file a protest to charge rate increase. I am requesting you to review the numbers in detail. There is lot of waste that currently occurs in your operations. There are activities that are requiring unnecessary staffing. Please reduce your labor cost by eliminating these activities.

Your job is to find the hidden waste and reduce cost. Not to charge more. If you cannot do your job, please quit and let somebody else do this work.

I trust you are smart competent people who can find solutions without increasing the charge.

Thank you.

Narinder Singh

**From:** j4n2 <EZ0=RAZD=682=j4n2=yahoo.com=bporter@cupertinosanitarydistrict.org>  
**Sent:** Monday, May 2, 2022 8:17 AM  
**To:** bporter@cupertinosanitarydistrict.org  
**Subject:** Protest against rate increase

Please accept this email as a formal protest against the proposed rate increase.

Thank you for your time and consideration.

Cassandra Ip  
resident in 95014

**From:** pvrjoshi <EZ0=yaKN=681=pvrjoshi@yahoo.com=bporter@cupertinosanitarydistrict.org>  
**Sent:** Sunday, May 1, 2022 3:49 PM  
**To:** bporter@cupertinosanitarydistrict.org  
**Subject:** Proposed Rate hike on 6/1

Hello,

The 5% rate increase in \$ amount is steep - ~ \$33 per SF residence. I have heard the same reason you have stated for the past several years. How do you plan to control these increases each year. Can you share actual numbers which explain why you need what you propose?

Regds.. Rajeev Joshi

Sent from [Mail](#) for Windows





# Memo

Item 6A

**To: Board of Directors**

**From: Benjamin Porter, District Manager-Engineer**

**Date: June 1, 2022**

**Re: Changes to Resolution Numbers and Amended Minutes**

***Summary:***

Resolution No. 1335 was originally used for setting a time and place for public hearing on consideration of rate increase for June 1. The same Resolution number was then used to set a time and place of public hearing for report on rates and collection on tax roll. As a result of the oversight, Number 1335 was used twice, causing a mishap in the number sequencing

Without realizing the error, No. 1336 was used for consolidation of elections. All three resolutions were approved by the Board.

To correct the errors, the following numbering changes/corrections were made:

1. Reso No. 1335 was kept assigned to Resolution for public hearing on rate increase.
2. Reso No. 1336 was re-assigned to the Resolution for public hearing for June 15 for report on charges and collection on taxroll and "AND COLLECTION ON TAXROLL" was added to the title of the Resolution.
3. Reso No. 1337 was re-assigned to Resolution for consolidation of elections.

The minutes of May 18, 2022 referred to the resolution now numbered 1336, but did not refer to the public hearing as being required for taxroll collection. The minutes of May 18 have been revised at the Board's request to make it clearer that the public hearing is for taxroll collection purposes. In addition, the changes to the Resolution numbers have been made as they were reflected in the minutes of May 4, 2022 and the minutes of May 18, 2022.

***Recommendation:***

It is recommended that the Board approve revisions to Resolution numbers for Resolutions 1336 and 1337, and revisions to minutes for May 4 and May 18.

**Attachments:**

- 1) Resolution 1336 with revised Resolution Number and title (previously No. 1335)
- 2) Resolution 1337 with revised Resolution Number (previously No. 1336)
- 3) Amended minutes of May 4, 2022
- 4) Amended minutes of May 18, 2022

RESOLUTION NO. 133~~56~~

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CUPERTINO SANITARY DISTRICT FIXING TIME AND PLACE FOR HEARING ON REPORT ON RATES AND CHARGES AND COLLECTION ON TAX ROLL FOR SERVICE AND FACILITIES FURNISHED BY THE DISTRICT FOR THE FISCAL YEAR 2022-2023 AND PROVIDING FOR NOTICE THEREOF

RESOLVED, by the Sanitary Board of the Cupertino Sanitary District, Santa Clara County, California, that

WHEREAS, this District has elected to have certain rates and charges for services and facilities furnished by it which have become delinquent and the rates and charges for services and facilities furnished by the District for the fiscal year 2022-2023 collected on the tax roll of the County of Santa Clara, State of California, pursuant to Sections 5470 through 5473.11 of the Health and Safety Code of the State of California; and

WHEREAS, pursuant thereto, a report on said rates and charges will be filed with the Secretary of this District on June 8, 2022;

NOW, THEREFORE, IT IS HEREBY ORDERED that Wednesday, the 15<sup>th</sup> day of June 2022, at the hour of 7:00 o'clock P.M., via teleconference in accordance with Executive Order N-33-20, are hereby fixed as the time and place for hearing on the report on rates and charges for services and facilities furnished by the District filed with the Secretary of this District, pursuant to law, and the Secretary shall publish notice of said hearing and of the filing of said report, once a week for two successive weeks prior to the date set for said hearing, in both the Cupertino Courier and Saratoga News, both a newspaper of general circulation published in the District.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Cupertino Sanitary District, at a meeting thereof held on the 4<sup>th</sup> day of May 2022, by the following vote:

AYES, Members:

NOES, Members:

ABSENT, Members:

---

Secretary, Cupertino Sanitary District

APPROVED:

---

President, Cupertino Sanitary District



RESOLUTION NO. ~~1336~~1337

**A RESOLUTION OF THE SANITARY BOARD OF THE CUPERTINO  
SANITARY DISTRICT REQUESTING AND CONSENTING TO  
CONSOLIDATION OF ELECTIONS**

**WHEREAS**, a Biennial General Election has been ordered to be held on Tuesday, November 8, 2022, in the Cupertino Sanitary District of Santa Clara County for the purpose of electing:

Number of Seat (s)	Length of Term	Exact Title of Each Office to be Held
3	4 Years	Member of the Board of Directors

and,

**WHEREAS**, pursuant to Part 3 (commencing with Section 10400) of the Elections Code of the State of California, such election may be either completely or partially consolidated; and,

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** That pursuant to Section 10403 of the Elections Code, the Board of Directors of the Cupertino Sanitary District calls for an election to be held on November 8, 2022 and requests the Board of Supervisors of Santa Clara County to completely consolidate the election with the statewide election.

**Section 2.** That the Board of Directors of the Cupertino Sanitary District requests the Board of Supervisors of Santa Clara County to hold and conduct the election in the manner prescribed in Section 10418 of the Elections Code of the State of California and to further provide that the Registrar of Voters canvass the returns of the election.

**Section 3.** That pursuant to Section 10508 of the Elections Code of the State of California, said officers are to be elected At Large.

**Section 4.** That pursuant to Sections 10002 and 10520 of the Elections Code of the State of California, each district involved in a district general election in an affected county shall reimburse the county for the actual costs incurred by the county elections official in conducting the district general election for that district.

**Section 5.** That the candidates' statements of qualifications shall be limited to:

- 200 words and,
- That the cost of printing, translating and distributing said statements shall be borne by the candidates who file such statements and,
- That each candidate who files such a statement shall be required to pay in advance his or her pro rata share of the estimated costs of printing, handling,

and mailing said candidate statement, such estimated costs to be determined by the Registrar of Voters.

**Section 6.** That pursuant to Section 10522 the Elections Code of the State of California, a current map showing the boundaries of the district is herewith submitted.

**Section 7.** That pursuant to Section 10551 and 15651 of the Elections Code of the State of California, the method of determining the winner or winners in the event of a tie vote shall be by lot.

**Section 8.** That the following is listed below:

- 1) Names of all current Board Members; and,
- 2) Term: full or short; and,
- 3) Seats elected by: District or At Large

Member Names	Term: Full or Short	Seats Elected by Division/At Large
William A. Bosworth	Full Term 2020-2024	Elected by at Large
Angela S. Chen	Full Term 2020-2024	Elected by at Large
Patrick S. Kwok	Full Term 2018-2022	Elected by at Large
Taghi S. Saadati	Full Term 2018-2022	Elected by at Large
David A. Doyle	Full Term 2018-2022	Appointed for Term 2022-2022 / Normally is Elected by at Large

PASSED and ADOPTED by the Board of Directors of the Cupertino Sanitary District, State of California on 18th day of May 2022, by the following vote:

AYES, and in favor thereof, Members

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Secretary, Cupertino Sanitary District

APPROVED:

\_\_\_\_\_  
President, Cupertino Sanitary District

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Marc Hynes, District Counsel

# INFORMATION SHEET

*(To be return with Resolution)*

## Cupertino Sanitary District

### DISTRICT CONTACT:

Name/Title: Benjamin T. Porter – District Manager-Engineer

Address: 20863 Stevens Creek Blvd, Suite 100, Cupertino, CA 95014

Phone: 408-253-7071

Fax: 408-253-5173

Email: [bporter@markthomas.com](mailto:bporter@markthomas.com)

### DISTRICT OFFICE DATES AND HOURS OF OPERATION:

Monday – Friday 8:00am – 5:00pm

Date: May 18, 2022

Signed \_\_\_\_\_

Print Name: Benjamin T. Porter



CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 4, 2022  
AMENDED

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:01 p.m. This meeting was conducted via teleconferencing in accordance with AB 361. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Bosworth called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, William A. Bosworth, Patrick S. Kwok, and David A. Doyle.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. AB 361:

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor’s Proclamation of a State of Emergency is still in effect, (2) over 1 million US residents have died from COVID and health officials continue to encourage social distancing, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

On a motion by President Bosworth, seconded by Director Kwok, by a vote of 5-0-0 the Board approved.

3. PUBLIC COMMENTS:

There were none.

4. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 7:03 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 4, 2022  
AMENDED

The closed session was adjourned at 7:12 p.m.; the regular meeting was called to order, and Manager Porter, and Deputy Manager Woodhouse rejoined the regular meeting.

5. MINUTES:

- A. On a motion by Director Chen, seconded by Director Saadati, by a vote of 5-0-0, the minutes of Wednesday, April 20, 2022, were approved.
- B. By consensus, the Minutes of Wednesday, April 6, 2022, are to be Noted & Filed.

6. CORRESPONDENCE:

There was none.

7. MEETINGS:

- A. Manager Porter plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on May 16, 2022.
- B. Director Kwok plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on May 19, 2022.

8. REPORTS:

- A. Manager Porter reported on the California Low-Income Housing Water Assistance Program Enrollment. The District has exhausted its investigation but cannot participate in the program because the District works with Santa Clara County as its third-party biller and the County bills the District's customers using tax roll. In addition, renters are not eligible for payments through the program.

9. UNFINISHED BUSINESS:

- A. Manager Porter reported on COVID-19 updates. The District office in Cupertino is open each day, at least from 10 a.m. to 3 p.m.

10. NEW BUSINESS:

- A. On a motion by Director Chen, seconded by Director Saadati, by a vote of 5-0-0, the Board approved Resolution No. 1336, Fixing Time and Place for Hearing on Report on Rates and Charges and Collection on Tax Roll for Service and Facilities Furnished by the District for the Fiscal Year 2022-2023. The public hearing is set to take place on June 15, 2022, at 7 p.m. via teleconference.
- B. The Board reviewed the Annual InfoCare renewal for XPSWMM. On a motion by Director Kwok, seconded by Director Doyle, by a vote of 5-0-0, the Board approved renewal in the amount of \$7,160.00, sharing the cost with Mark Thomas; and authorized a reimbursement amount of \$3,580.00 (50%) to Mark Thomas.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 4, 2022  
AMENDED

11. STAFF REPORTS:

A. Manager Porter reported on Current Development Projects.

12. CALENDAR ITEMS:

A. The next regular District Board meeting is scheduled to be held on Wednesday, May 18, 2022. President Bosworth requested an excused absence from the meeting. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-1, the Board approved the request. President Bosworth abstained.

13. ADJOURNMENT

On a motion properly made and seconded, at 7:37 p.m. the meeting was adjourned.

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Secretary of the Sanitary Board

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President of the Sanitary Board



CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 18, 2022

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:01 p.m. This meeting was conducted via teleconferencing in accordance with AB 361. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

Acting President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, David A. Doyle, and Patrick S. Kwok. William A. Bosworth was on an excused absence.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. AB 361:

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor's Proclamation of a State of Emergency is still in effect, (2) over 1 million US residents have died from COVID and health officials continue to encourage social distancing, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-0, the Board approved.

3. PUBLIC COMMENTS:

There were none.

4. CLOSED SESSION:

Acting President Kwok adjourned the regular meeting session and opened the closed session at 7:04 p.m. Manager Porter, and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

Acting President Kwok adjourned the closed session at 7:19 p.m. and the regular meeting was called to order. District Manager Porter, and Deputy District Manager Woodhouse rejoined the regular meeting.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 18, 2022

5. MINUTES & BILLS:

- A. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-0, the minutes of Wednesday, May 4, 2022, were approved with revisions.
- B. By consensus, the Minutes of Monday, April 20, 2022, are to be Noted & Filed.
- C. The Board reviewed April payable warrants and financial statements. On a motion by Director Chen, seconded by Acting President Kwok, by a vote of 4-0-0, the financial statements and payment of bills were approved as written.
- D. Board members will submit their May timesheets to Manager Porter.

6. CORRESPONDENCE:

There was none.

7. MEETINGS:

- A. Director Kwok plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, May 19, 2022.
- B. Deputy Manager Woodhouse plans to attend the CASSE teleconference to be held on Thursday, May 19, 2022.

8. REPORTS:

- A. Manager Porter reported on the teleconference meeting of The San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on Monday, May 16, 2022.
- B. Deputy Manager Woodhouse reported on the BACWA/CASA Collections System Workgroup held on May 18, 2022.

9. UNFINISHED BUSINESS:

- A. The Board discussed the upcoming Rate Increase Public Hearing scheduled for June 1, 2022. On motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-0, the Board approved advertisement of continuation of public hearing to be held on June 15, 2022.
- B. Manager Porter reported on COVID-19 updates. Santa Clara County is encouraging residents to practice social distancing and wear face masks .

10. NEW BUSINESS:

- A. Manager Porter reported on the budget update. There was no Board action.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 18, 2022

- B. On motion by Director Saadati, seconded by Director Chen, by a vote of 4-0-0, the Board approved Resolution No. 1337, Consolidation of Elections.

11. STAFF REPORTS:

- A. Manager Porter reported on Current Development Projects.
- B. Deputy Manager Woodhouse reported on the Peak Flow Reduction program.
- C. Manager Porter reported on the Monthly Maintenance Report.

12. CALENDAR ITEMS:

- A. The next regular District Board meeting is scheduled to be held on Wednesday, June 1, 2022.

13. ADJOURNMENT:

On a motion properly made and seconded, at 8:04 p.m. the meeting was adjourned.

\_\_\_\_\_  
Secretary of the Sanitary Board

\_\_\_\_\_  
Acting President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 18, 2022

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:01 p.m. This meeting was conducted via teleconferencing in accordance with AB 361. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

Acting President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, David A. Doyle, and Patrick S. Kwok. William A. Bosworth was on an excused absence.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. AB 361:

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor's Proclamation of a State of Emergency is still in effect, (2) over 1 million US residents have died from COVID and health officials continue to encourage social distancing, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-0, the Board approved.

3. PUBLIC COMMENTS:

There were none.

4. CLOSED SESSION:

Acting President Kwok adjourned the regular meeting session and opened the closed session at 7:04 p.m. Manager Porter, and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

Acting President Kwok adjourned the closed session at 7:19 p.m. and the regular meeting was called to order. District Manager Porter, and Deputy District Manager Woodhouse rejoined the regular meeting.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 18, 2022

5. MINUTES & BILLS:

- A. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-0, the minutes of Wednesday, May 4, 2022, were approved with revisions.
- B. By consensus, the Minutes of Monday, April 20, 2022, are to be Noted & Filed.
- C. The Board reviewed April payable warrants and financial statements. On a motion by Director Chen, seconded by Acting President Kwok, by a vote of 4-0-0, the financial statements and payment of bills were approved as written.
- D. Board members will submit their May timesheets to Manager Porter.

6. CORRESPONDENCE:

There was none.

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- A. Director Kwok plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, May 19, 2022.
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9. UNFINISHED BUSINESS:

- A. The Board discussed the upcoming Rate Increase Public Hearing scheduled for June 1, 2022. On motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-0, the Board approved advertisement of continuation of public hearing to be held on June 15, 2022.
- B. Manager Porter reported on COVID-19 updates. Santa Clara County is encouraging residents to practice social distancing and wear face masks .

10. NEW BUSINESS:

- A. Manager Porter reported on the budget update. There was no Board action.



CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 18, 2022

- B. On motion by Director Saadati, seconded by Director Chen, by a vote of 4-0-0, the Board approved Resolution No. 1337, Consolidation of Elections.

11. STAFF REPORTS:

- A. Manager Porter reported on Current Development Projects.
- B. Deputy Manager Woodhouse reported on the Peak Flow Reduction program.
- C. Manager Porter reported on the Monthly Maintenance Report.

12. CALENDAR ITEMS:

- A. The next regular District Board meeting is scheduled to be held on Wednesday, June 1, 2022.

13. ADJOURNMENT:

On a motion properly made and seconded, at 8:04 p.m. the meeting was adjourned.

\_\_\_\_\_  
Secretary of the Sanitary Board

\_\_\_\_\_  
Acting President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 4, 2022  
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1. ROLL CALL:

President Bosworth called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, William A. Bosworth, Patrick S. Kwok, and David A. Doyle.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

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On a motion by President Bosworth, seconded by Director Kwok, by a vote of 5-0-0 the Board approved.

3. PUBLIC COMMENTS:

There were none.

4. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 7:03 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 4, 2022  
AMENDED

The closed session was adjourned at 7:12 p.m.; the regular meeting was called to order, and Manager Porter, and Deputy Manager Woodhouse rejoined the regular meeting.

5. MINUTES:

- A. On a motion by Director Chen, seconded by Director Saadati, by a vote of 5-0-0, the minutes of Wednesday, April 20, 2022, were approved.
- B. By consensus, the Minutes of Wednesday, April 6, 2022, are to be Noted & Filed.

6. CORRESPONDENCE:

There was none.

7. MEETINGS:

- A. Manager Porter plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on May 16, 2022.
- B. Director Kwok plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on May 19, 2022.

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- A. Manager Porter reported on the California Low-Income Housing Water Assistance Program Enrollment. The District has exhausted its investigation but cannot participate in the program because the District works with Santa Clara County as its third-party biller and the County bills the District's customers using tax roll. In addition, renters are not eligible for payments through the program.

9. UNFINISHED BUSINESS:

- A. Manager Porter reported on COVID-19 updates. The District office in Cupertino is open each day, at least from 10 a.m. to 3 p.m.

10. NEW BUSINESS:

- A. On a motion by Director Chen, seconded by Director Saadati, by a vote of 5-0-0, the Board approved Resolution No. 1336, Fixing Time and Place for Hearing on Report on Rates and Charges and Collection on Tax Roll for Service and Facilities Furnished by the District for the Fiscal Year 2022-2023. The public hearing is set to take place on June 15, 2022, at 7 p.m. via teleconference.
- B. The Board reviewed the Annual InfoCare renewal for XPSWMM. On a motion by Director Kwok, seconded by Director Doyle, by a vote of 5-0-0, the Board approved renewal in the amount of \$7,160.00, sharing the cost with Mark Thomas; and authorized a reimbursement amount of \$3,580.00 (50%) to Mark Thomas.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 4, 2022  
AMENDED

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A. Manager Porter reported on Current Development Projects.

12. CALENDAR ITEMS:

A. The next regular District Board meeting is scheduled to be held on Wednesday, May 18, 2022. President Bosworth requested an excused absence from the meeting. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-1, the Board approved the request. President Bosworth abstained.

13. ADJOURNMENT

On a motion properly made and seconded, at 7:37 p.m. the meeting was adjourned.

---

Secretary of the Sanitary Board

---

President of the Sanitary Board

## NOTICE TO OWNER

COUNTY	ROUTE/STREET	PROJECT #
Santa Clara County	DeAnza Boulevard at McClellan Road	04-SCL-0-Cpo
Federal Aid No. CML-5318(033)		
Local Project No. 2021-12		
Date: 5/18/2022	On State Highway System: No [ X ]	

NUMBER 2

**OWNER'S CONSENT:** The terms of this Notice are acknowledged and agreed to by the Owner referred to herein.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Owner's Representative

**To:** Benjamin T. Porter  
Cupertino Sanitary Sewer District  
20863 Stevens Creek Blvd, Suite 100  
Cupertino, CA 95014

Because of the City of Cupertino's transportation project to construct civil and traffic signal improvements at the intersection of De Anza Boulevard and McClellan Road. Project work includes installation of a bike lane median; ADA compliant sidewalks and ramps; utility relocation; striping; and traffic signal controller, cabinet, and pole relocation. All work will occur within existing City right of way in City of Cupertino, Santa Clara County.

which affects your facilities: 3 sanitary sewer cleanout covers and 1 sanitary sewer manhole cover as shown on the project plans labeled Improvement Plans for De Anza Boulevard and McClellan Road/ Pacifica Drive Intersection Modification Utility and Drainage Plan Page UT-01 (Sheet 12 of 21) dated 05/17/2022 attached.

You are hereby ordered to: adjust 3 sanitary sewer cleanout covers to grade and adjust 1 sanitary sewer manhole cover to grade.

Your work schedule shall be: from December 1, 2022 (T) to September 30, 2023 (T),  
concurrent with construction.

Notify the Project Engineer, Marlon Aumentado at telephone (408) 777-3215, 48 hours prior to initial start of work, and an additional 36 hours notification for subsequent starts when the work schedule is interrupted.

Liability is 100% Owner pursuant to permit.

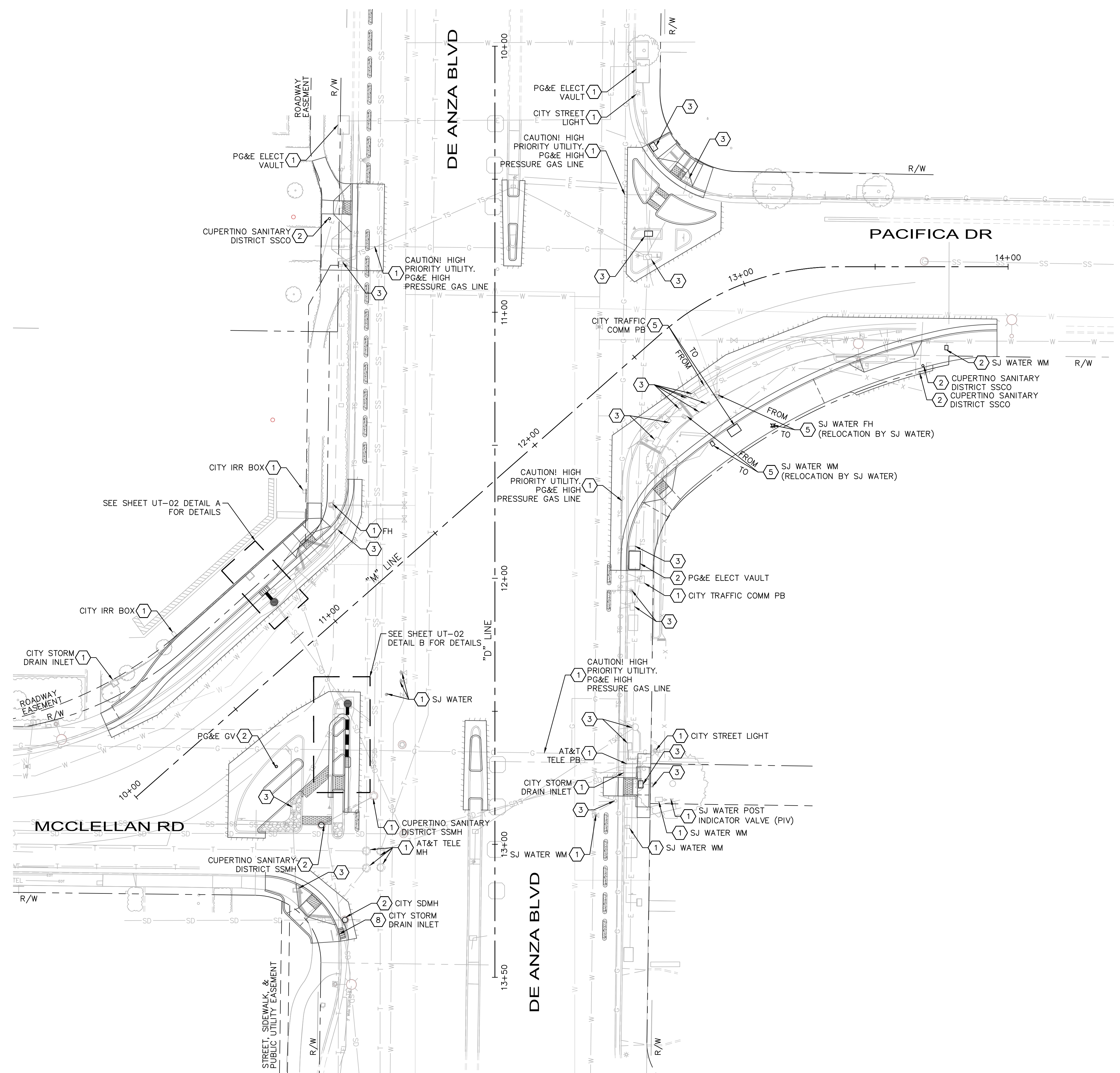
cc: Resident Engineer  
Permit

By Marlon Aumentado  
Marlon Aumentado  
Assistant Engineer

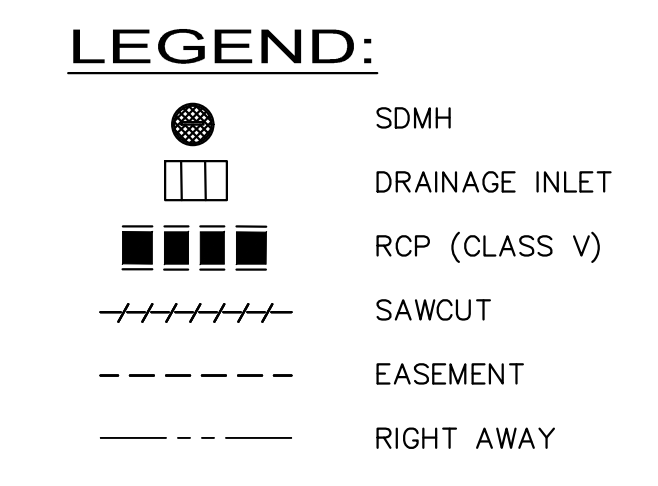
**Distribution:** 1) Owner, 2) Utility Coordinator – File, 3) RE – File  
4) DLAE – File, 5) Caltrans District Utility Coordinator – File



CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER OR THE ENGINEER.



**NOTES:**  
 1. SEE GN-01 FOR DRAINAGE & UTILITY NOTES.



- DRAINAGE & UTILITY NOTES**
- 1 EXISTING TO REMAIN.
  - 2 ADJUST COVER TO GRADE. WORK BY OWNER SHOWN ON PLAN.
  - 3 CITY TRAFFIC SIGNAL/COMMUNICATIONS EQUIPMENT. SEE TS-SHEETS FOR DETAILS.
  - 4 REMOVE AND SALVAGE.
  - 5 RELOCATE. WORK BY OWNER SHOWN ON PLAN.
  - 6 RECONSTRUCT STORM DRAIN INLET TOP.



**Kimley»Horn**  
 1300 Clay Street, Suite 325  
 Tel. No: (510)625-0712  
 Oakland, California 94612

Date:	5/17/2022				
Scale:					
Designed:	ASP				
Drawn:	HHW				
Checked:	EKC				
Proj. Engr:	XX				
File:		△			



IMPROVEMENT PLANS FOR  
**DE ANZA BOULEVARD AND MCCLELLAN ROAD/  
 PACIFICA DRIVE INTERSECTION MODIFICATION**  
 UTILITY & DRAINAGE PLAN  
 CUPERTINO CALIFORNIA

FOR CITY OF CUPERTINO USE  
 PROJECT # 2020-12  
 PUBLIC WORKS INSPECTOR:  
 VOICE MAIL:

**CITY OF CUPERTINO**  
**UT-01**  
 SHEET 12 OF 21

DE ANZA BOULEVARD AND MCCLELLAN ROAD/PACIFICA DRIVE INTERSECTION MODIFICATION 2020-12 FINAL SUBMITTAL / MAY 6, 2022

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**From:** Marlon Aumentado <MarlonA@cupertino.org>  
**Sent:** Thursday, May 26, 2022 2:32 PM  
**To:** Benjamin Porter  
**Cc:** Frank Quach; Frankie Martinez; Esteban Delgadillo  
**Subject:** RE: NTO for City Project  
**Attachments:** CSD 14-D (Consent) NTO.pdf

**Follow Up Flag:** Follow up  
**Due By:** Friday, May 27, 2022 12:30 PM  
**Flag Status:** Flagged

Some people who received this message don't often get email from marlona@cupertino.org. [Learn why this is important](#)

Hi Ben

Thanks for the response and for taking my phone call earlier. I've attached the signed NTO to this email. To answer your questions:

1. The City's project is federally funded
  - a. Yes, this project is funded by the VERBS grant (Vehicle Emissions Reduction Based at Schools)
2. The City's project impacts Cupertino Sanitary District's (CuSD's) facilities, and modifications to CuSD's facilities as a result of your project are not covered by the City's Federal Funds.
  - a. Yes, the federal funds would not cover specifically this work however, roughly 50% of the work is federally funded. The other 50% is covered by local funds.
3. You are ordering the District to modify its facilities, at its own expense, with its own contractor, and fit this into a 10-month schedule as required for the job, without knowing when during the construction period this will be.
  - a. The language the document uses is a template we are authorized to use by CalTrans so I apologize if anything was misinterpreted. As part of this project, we have sent out NTOs to all utilities within the vicinity of the upcoming work. We understand that some utility owners prefer to have their own contractor to do the work and instead would like Cupertino to effectively communicate when the work would be done. But if the utility owner would prefer the City's hired contractor to do the job, we are certainly not opposed to this as well.
  - b. Update: From our phone call, Cupertino sanitary would like the City's contractor to perform the work on their behalf. For payment, I will find out from our City Engineer and defer to any agreement we have in place first. If not, it would most likely be paid for by the project.

Thanks!



**Marlon Aumentado**

Assistant Engineer  
Public Works  
MarlonA@cupertino.org  
408-777-3215





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**From:** Benjamin Porter <bporter@markthomas.com>

**Sent:** Thursday, May 26, 2022 12:29 PM

**To:** Marlon Aumentado <MarlonA@cupertino.org>

**Cc:** Frank Quach <FQuach@markthomas.com>; Frankie Martinez <fmartinez@markthomas.com>; Esteban Delgadillo <edelgadillo@markthomas.com>

**Subject:** RE: NTO for City Project

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Marlon:

Yes, I have reviewed the documents you sent. Let me confirm the details of the NTO, just so I am clear.

1. The City's project is federally funded
2. The City's project impacts Cupertino Sanitary District's (CuSD's) facilities, and modifications to CuSD's facilities as a result of your project are not covered by the City's Federal Funds.
3. You are ordering the District to modify its facilities, at its own expense, with its own contractor, and fit this into a 10-month schedule as required for the job, without knowing when during the construction period this will be.

If the details as stated above are correct, please sign the NTO (it is not signed). Once I receive it, I will share it with the Board of Directors. I cannot agree to the onerous terms provided in the NTO without the Board's approval.

Regards,

**Benjamin T. Porter, PE**

District Manager

(408) 477-7318 direct

**MARK THOMAS**

[markthomas.com](http://markthomas.com)

---

**From:** Marlon Aumentado <[MarlonA@cupertino.org](mailto:MarlonA@cupertino.org)>

**Sent:** Wednesday, May 25, 2022 3:34 PM

**To:** Benjamin Porter <[bporter@markthomas.com](mailto:bporter@markthomas.com)>

**Cc:** Frank Quach <[FQuach@markthomas.com](mailto:FQuach@markthomas.com)>; Frankie Martinez <[fmartinez@markthomas.com](mailto:fmartinez@markthomas.com)>

**Subject:** RE: NTO for City Project

Some people who received this message don't often get email from [marlona@cupertino.org](mailto:marlona@cupertino.org). [Learn why this is important](#)

Good afternoon Ben

Hope you are well. I'm following up on the NTO sent last week. Have you had a chance to review the attached documents?



**Marlon Aumentado**

Assistant Engineer

Public Works

[MarlonA@cupertino.org](mailto:MarlonA@cupertino.org)

408-777-3215



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**From:** Marlon Aumentado  
**Sent:** Wednesday, May 18, 2022 5:34 PM  
**To:** [bporter@markthomas.com](mailto:bporter@markthomas.com)  
**Cc:** Frank Quach <[FQuach@markthomas.com](mailto:FQuach@markthomas.com)>; Frankie Martinez <[fmartinez@markthomas.com](mailto:fmartinez@markthomas.com)>  
**Subject:** NTO for City Project

Dear Mr. Porter,

The City of Cupertino is making civil and traffic signal improvements at the intersection of De Anza Boulevard and McClellan Road in Cupertino, CA to improve and increase the safety and accessibility of pedestrians. As shown on the attached plan sheet, we have identified one facility that is affected by the work:

- Adjust 3 sanitary sewer cleanout covers to grade and adjust 1 sanitary sewer manhole cover to grade

The anticipated construction period for our project is Dec 2022 through September 2023. We would like to submit this form to Caltrans as soon as possible.

Please sign and date the attached Notice To Owner and return back to me via email at your earliest convenience.

Best regards,



**Marlon Aumentado**

Assistant Engineer  
Public Works  
[MarlonA@cupertino.org](mailto:MarlonA@cupertino.org)  
408-777-3215



**County of Santa Clara**

Registrar of Voters

1555 Berger Drive, Bldg. 2  
 San Jose, CA 95112  
 Mailing Address: P.O. Box 611360, San Jose, CA 95161-1360  
 (408) 299-VOTE (8683) (866) 430-VOTE (8683) FAX: (408) 998-7314  
 www.sccvote.org



Date: May 12, 2022

TO: County of Santa Clara Cities  
 County of Santa Clara School Districts  
 County of Santa Clara Special Districts

FROM: Shannon Bushey  
 Registrar of Voters

SUBJECT: Proposed Updated Fees Schedule

RECEIVED  
 MAY 17 2022  
 CUPERTINO  
 SANITARY DISTRICT

The Registrar of Voters is updating our Fees Schedule outlining the fees our office charges jurisdictions that request our office to conduct their elections. With the continuous increases in inflation and everchanging legislation for the last two years, our operating costs have increased.

I wanted to provide you a copy of the Legislative File and the updated Fees Schedule going before the Board of Supervisors. The proposed Fees Schedule indicates the current fees and the proposed fees for specific election services and information we provide customers. The Fees Schedule will be presented to the Board of Supervisors for approval on May 24, 2022. Once approved and adopted, this will be effective July 1, 2022. We anticipate updating our fees every 2 years.

For those of you who have previously requested an election cost estimate from our office, we stated on those estimates that we were in the process of updating our Fee Schedule. For jurisdictions who have requested estimates in the past for the upcoming elections, please feel free to request an updated estimate based on the proposed new fees.

If you have further questions you may contact our Fiscal Division Rong Qian at (408) 282-3011 or Trinh Dao at (408) 282-3024.

Attachments: Legislative File  
 Proposed Fee Schedule



110945

**DATE:** May 24, 2022  
**TO:** Board of Supervisors  
**FROM:** Shannon Bushey, Registrar of Voters  
**SUBJECT:** Registrar of Voters Fee Schedule

### **RECOMMENDED ACTION**

Adoption of Ordinance No. NS-300.957 amending Section A34-24 of Chapter III of Division A34 of the County of Santa Clara Ordinance Code relating to fees collected by the Office of the Registrar of Voters.

- Introduce, waive reading, and preliminarily adopt on May 24, 2022.
- Adopt (Final) on June 7, 2022.

### **FISCAL IMPLICATIONS**

If the Board of Supervisors approves the recommendation to amend Section A34-24 to increase the fees, the Registrar of Voters (ROV) is projected to realize ongoing election and services revenue increase of \$3,249,210 to offset a comparable increase in expenditures for labor and materials. Of this amount, \$3,160,897 will come from billings to cities, school districts, and special districts.

### **REASONS FOR RECOMMENDATION**

Consistent with the County management auditor's recommendation and the County Controller-Treasurer's policies, ROV's schedule of fees and charges is updated periodically. The current schedule of fees and charges was last adjusted on December 10, 2019. Attached to this transmittal as Attachment 1 is a schedule of fees to be charged and collected under proposed Ordinance No. NS-300.957. The schedule lists the categories of the fees charged, current charges, proposed charges, authority for collecting the fees, changes in terms of relative (percent) and absolute amounts, projected revenue, and customers who pay the fees. Attachment 2 is the Fees and Charges Review Checklist, signed by the Controller-Treasurer Office on May 2, 2022.



### Item A1. Primary and General Elections Base Charges

The ROV conducts elections on behalf of jurisdictions within the county including cities, school districts, and special districts. The fees are intended to cover the Registrar's actual cost of conducting those elections. The proposed election charges for the November 2022 general election and March 2024 primary election were developed by allocating the total projected cost of the election to all participating jurisdictions (i.e., allocating shared costs to both billable jurisdictions and non-billable jurisdictions based on number of registered voters as well as number of contests on the ballot as well as identifying separable costs to be billed directly). The listed rates are based on the ROV's estimated cost for each election, considering the estimated number of registered voters and the projected number of first and additional item(s) in the ballots for each jurisdiction. The increase in the proposed election fees and charges per registered voter is primarily due to the increase in inflation over the last two years. The base charge per registered voter for the first item on the ballot will increase by \$0.21 to \$2.87 and any additional item(s) with the same registration on the ballot will increase by \$0.06 to \$0.82

### Item A2. Special Elections (Other than Primary and General Elections)

Elections other than primary and general elections are usually limited to local issues and typically do not involve all voters countywide. The actual costs incurred in preparing for, conducting, and certifying these elections are tracked and billed only to the jurisdictions that participate in these elections. Any cost incurred is passed on directly to the participating jurisdictions, thus resulting in zero net cost to the County unless the County or State calls for a special election for an office vacancy or measure, in which case the costs for the County or State special election is borne by the County to the extent not reimbursed by the State. No fixed fee is set, since the actual costs to hold the election will depend on the number of local jurisdictions holding elections, the size of the jurisdictions, and whether economies of scale can be realized.

### Item A3. Minimum Charge for Jurisdictions Participating in Primary or General Elections

There are minimum costs incurred in preparing for and conducting elections, including but not limited to assistance with filing of candidacy papers; layout, translation, and proofreading of ballots, the County Voter Information Guide (CVIG), eBooks, and Remote Accessible Vote by Mail Ballots (RAVBM) CVIGs printed in the mandated languages; recruitment and training of bilingual election workers; and provision of election supplies. Ballots are prepared in the following formats: Optical Scan Ballots (paper ballots), Touch Screen Ballots, Audio Ballots, and RAVBM ballots. In addition, the CVIG contains a sample of the ballot. Logic and accuracy tests are performed on Ballot Marking Devices. Equipment and supplies are delivered and picked up from the vote centers. Due to increases in labor costs, services, and supplies, the proposed amendment increases the minimum charge from \$6,182 to \$6,342 for the first item and \$1,812 for each additional item on the ballot with the same

registration, plus the costs of legal publications and ballot printing in all mandated languages per contest for jurisdictions participating in an election.

#### Item A4. Minimum Charge for Jurisdictions That Do Not Go to Election Due to Insufficient Nominees

During nominations, the staff assists with the filing of the candidacy papers. If after the close of nominations there are insufficient candidates, the Elections Code allows the designated governing body to appoint a qualified candidate to the office. This process requires hours of staff time. Staff updates contests in the Election Management Information System (EIMS), prepares cover letters, certificates, and notices of eligibility, oaths of office, and board transmittal and resolutions. In lieu of the election base fees, a minimum fee is charged, plus a share in the cost of legal publications per district per contest. Due to increases in labor costs, services, and supplies, the proposed amendment increases the minimum charge for special districts in which the candidates are appointed by the Board of Supervisors from \$2,048 to \$2,136. For a school district that makes its own appointment, the proposed minimum fee is \$1,837. For a city that makes its own appointment and has a city election official primarily interfacing with candidates, the proposed minimum fee is \$1,201.

#### Items A5.1 to A5.4. Voter Information Pages – Measure

The voter information pages in a measure may include complete text pages, County Counsel or city attorney impartial analysis, argument in favor of the measure, argument against the measure, rebuttal to argument in favor of the measure, and rebuttal to argument against the measure. The fixed fees for measure pages are comprised of the charges from the vendor for the typeset and proofing in five languages (English, Spanish, Vietnamese, Chinese, and Tagalog), and translation in four languages (Spanish, Vietnamese, Chinese, and Tagalog). It also includes the manhours of ROV staff spent formatting, proofing, and handling for both paper and Web versions of CVIGs in the above five languages. The proposed amendment increases the fixed fees for the text of the measure per full page of 800 words will increase from \$7,405 to \$8,522; \$4,280 for text of the measure per half page of 400 words; for impartial analysis with up to 500 words from \$4,832 to \$5,389; for a page for argument in favor or argument against with up to 300 words from \$3,324 to \$3,742; and for a page for rebuttal to argument in favor or argument against with up to 250 words from \$2,686 to \$3,054. Additional costs for the printing of the measure pages for five languages in CVIG will continue to apply.

#### Items A6.1 to A6.4. Voter Information Pages - Candidate Statements

Candidate statements are usually in 400-word, 250-word, or 200-word template pages. The fixed fees for candidate statements are comprised of the charges from the vendor for typeset and proofing in five languages (English, Spanish, Vietnamese, Chinese, and Tagalog), and translation in four languages (Spanish, Vietnamese, Chinese, and Tagalog). It also includes

the manhours of ROV staff in formatting, proofing, and handling for both paper and Web versions for CVIGs in the above five languages. In the proposed amendment, the cost of a 200-word candidate statement for Superior Court Judge remains unchanged at 1% of annual salary. The proposed amendment increases the fixed fees for a 400-word candidate statement from \$3,516 to \$4,091; for a 250-word candidate statement from \$2,686 to \$3,176; and for a 200-word candidate statement from \$2,343 to \$2,713. Additional costs for the printing of the candidate statements for five languages in CVIG will continue to apply.

#### Items A7 to A8. Research and Compilation, Certification Services, and Retrieval Services

These fees are charged most frequently to law firms that require certified documents related to bond issues and to other persons or entities that request certain information that requires staff time. The proposed amendment increases research fees from \$95 to \$108 minimum and certification services fees from \$88 to \$94 per certificate.

#### Items B1 to B2. Miscellaneous Voter and Election Information

These are fees charged for various voter and election related information, such as voter files countywide, by district, by party, by precincts, street and vote center listings, voter turnout, and consolidations cross references. The proposed amendment increases fees for both the electronic version of Voter File and other miscellaneous election information from \$129 to \$132.

#### Items C1 to C2. Vote by Mail Voter Information

These fees usually involve an initial request followed up by daily or weekly updates. The proposed amendment increases the fee for the initial request from \$129 to \$132 and the fees for updates from \$65 to \$66.

#### Items D1 to D3. Precinct Maps

These are fees charged for the sale of various maps to the public. The fees vary with map size, types of maps, and whether a printed copy is black and white or colored. The standard printed black and white precinct map is 11" x 17". The proposed amendment does not change the printing fee for the different sizes of map. The proposed amendment decreases the set-up fee for printer or plotter maps and digital custom maps by district from \$142 to \$115, due to the use of the GIS systems which has reduced processing time.

#### Items E1 to E2. Fair Political Practices Commission (FPPC) Reports

No changes are proposed for these fees because State law sets these fees and State law has not changed these fees.

#### Items F1 to F2. Photocopies, Postage and Handling



No changes are proposed for the copy fees. Actual costs are charged for the postage and handling.

### Items G1 to G3. Miscellaneous Services

For services on petition signature verification, redistricting, and recount charges, the requesting jurisdictions and members of the public are charged with the actual costs of labor, services, and supplies.

### **CHILD IMPACT**

The recommended action will have no/neutral impact on children.

### **SENIOR IMPACT**

The recommended action will have no/neutral impact on seniors.

### **SUSTAINABILITY IMPLICATIONS**

The recommended action will have no/neutral sustainability implications.

### **BACKGROUND**

The Board of Supervisors has the authority to increase or decrease fees which are otherwise authorized based on the amount reasonably necessary to recover the cost of providing the product or service. The costs recovery for the various fees are authorized by the California Elections Code §§ 2184, 10002, 10520, 13307, 13307.5, and 15624; California Education Code §§ 5421 and 5422; and California Government Code §§ 6253.9, 26831, 26854, 27364, 54985, 54986, and 81008. The fee may be an average cost and may include certain indirect costs incurred to provide the product or service.

The Board of Supervisors enacted Section A34-24 of the County of Santa Clara Ordinance Code on January 29, 2002, which authorizes the ROV to charge and collect fees for various services.

The fees are calculated based on the current year's annual budget, operating expenditures less adjustments, excludable expenditures, and reimbursements from federal, state, and other sources. The costs of County, state, and federal elections are borne by the ROV to the extent not offset by state and federal funds. The proposed fees are therefore intended to cover only the costs for administering city, school district, and special districts elections and are not intended to pass along any County, state, or federal election costs. With the increase in inflation over the past two years, the operating costs of ROV have increased, but fees that are not recovering actual costs have not increased. Therefore, ROV recommends adjusting the fees as listed in Attachment A.

## **CONSEQUENCES OF NEGATIVE ACTION**

The Registrar of Voters will be unable to implement the reviewed and updated fee schedule and recover actual costs incurred.

## **STEPS FOLLOWING APPROVAL**

Upon approval by the Board of Supervisors, the ordinance amending Section A34-24 will be effective after the second reading by the Board of Supervisors in the next regularly scheduled meeting. The Clerk of the Board will update Section A34-24 of the Ordinance Code of the County Ordinance to reflect the approved new fee schedule, and shall notify Shannon Bushey, Matt Moreles, and Virginia Bloom, in the Office of the Registrar of Voters.

## **ATTACHMENTS:**

- NS. 300.957 Fees Ordinance – Red Line Version
- NS. 300.957 Signed Fees Ordinance
- Attachment 1 – 2022 Registrar of Voters Fees Schedule
- Attachment 2 – 2022 Registrar of Voters Fees and Charges Review Checklist

COUNTY OF SANTA CLARA  
REGISTRAR OF VOTERS  
FEES SCHEDULE

ATTACHMENT 1

CURRENT ITEM NUMBER	DESCRIPTION	CURRENT EFFECTIVE 12/01/2019	PROPOSED EFFECTIVE 07/01/2022	AUTH.	Current Revenue	Percent Change of Revenue	Charges Amount	Projector Revenue	Customer
<b>A. ELECTION SERVICES</b>									
A1	BASE CHARGES FOR JURISDICTIONS PARTICIPATING IN A PRIMARY AND GENERAL ELECTION	\$746 PER REGISTERED VOTER FOR FIRST ITEM ON BALLOT AND \$176 FOR EACH ADDITIONAL ITEM ON BALLOT FOR THE SAME REGISTRATION. PLUS COSTS OF LEGAL PUBLICATIONS AND BALLOT PRINTING FOR NINE LANGUAGES	\$247 PER REGISTERED VOTER FOR FIRST ITEM AND \$1042 FOR EACH ADDITIONAL ITEM WITH THE SAME REGISTRATION ON BALLOT. PLUS SHARE IN THE COSTS OF LEGAL PUBLICATIONS, AND BALLOT PRINTING IN THE MANDATED LANGUAGES	EC 10002, EC 10520, Educ. C. 5421, Educ. C.5422	\$ 38,288,474	7.89%	\$ 3,022,774	\$ 41,311,248	JURISDICTIONS
A2	SPECIAL ELECTIONS (ALL ELECTIONS OTHER THAN PRIMARY AND GENERAL)	ACTUAL COST BASED ON TIME STUDIES, SERVICES AND SUPPLIES AND INDIRECT COSTS COMPUTED AFTER EACH ELECTION (INCLUDES NINE LANGUAGES)	ACTUAL COSTS OF LABOR, SERVICES, SUPPLIES, AND ELECTION MATERIALS IN THE MANDATED LANGUAGES COMPUTED AFTER EACH ELECTION	EC 10002, EC 10520, Educ. C.5421, Educ. C.5422	\$ 231,472	0.23%	\$ 528	\$ 232,000	JURISDICTIONS
A3	CHARGES FOR JURISDICTIONS PARTICIPATING IN A PRIMARY OR GENERAL ELECTION WITH LESS THAN 2210 REGISTERED VOTERS	\$61.82 PER JURISDICTION PER CONTEST, PLUS COSTS OF LEGAL PUBLICATIONS AND BALLOT PRINTING FOR NINE LANGUAGES	\$8,342 FOR FIRST ITEM AND \$1,832 FOR EACH ADDITIONAL ITEM ON BALLOT WITH THE SAME REGISTRATION. PLUS SHARE IN COSTS OF LEGAL PUBLICATIONS AND BALLOT PRINTING IN ALL MANDATED LANGUAGES	EC 10002, EC 10520, Educ. C. 5421, Educ. C.5422	\$ 68,002	2.59%	\$ 1,780	\$ 69,782	JURISDICTIONS
A4	CHARGES FOR JURISDICTIONS THAT DO NOT GO TO ELECTION	\$2,148 PER SPECIAL DISTRICT PER CONTEST, PLUS COSTS OF LEGAL PUBLICATIONS	\$2,136 FOR SPECIAL DISTRICT PER CONTEST, \$1,201 FOR CITY CONTEST, AND \$1,837 FOR SCHOOL DISTRICT PER CONTEST, PLUS COSTS OF LEGAL PUBLICATIONS	EC 10002, EC 10520, Educ. C.5421, Educ. C.5422	\$ 32,480	72.17%	\$ 23,441	\$ 55,921	JURISDICTIONS
A5.1	VOTER INFORMATION PAGES - MEASURE TEXT PAGES	\$7,405 FIXED FEE PER FULL PAGE OF 400 WORDS IN FIVE LANGUAGES, PLUS COST OF PRINTING THE TEXT PAGES IN CIVIG	\$8,522 FIXED FEE PER 300-WORD FULL PAGE AND \$4,280 FIXED FEE PER 400-WORD HALF PAGE IN FIVE LANGUAGES. PLUS ADDITIONAL COST OF PRINTING THE TEXT PAGES IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 10002, EC 10520, Educ. C. 5421, Educ. C.5422	\$ 405,478	15.03%	\$ 60,928	\$ 466,406	JURISDICTIONS
A5.2	VOTER INFORMATION PAGES - MEASURE IMPARTIAL ANALYSIS	\$4,832 FIXED FEE PER 500-WORD PAGE IN FIVE LANGUAGES, PLUS COST OF PRINTING THE IMPARTIAL ANALYSIS PAGE IN CIVIG	\$5,389 FIXED FEE PER 500-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE IMPARTIAL ANALYSIS PAGE IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 10002, EC 10520, Educ. C. 5421, Educ. C.5422	\$ 149,792	11.53%	\$ 17,267	\$ 167,059	JURISDICTIONS
A5.3	VOTER INFORMATION PAGES - MEASURE ARGUMENTS	\$3,324 FIXED FEE PER 300-WORD PAGE IN FIVE LANGUAGES, PLUS COST OF PRINTING THE ARGUMENT PAGES IN CIVIG	\$3,732 FIXED FEE PER 300-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE ARGUMENT PAGES IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 10002, EC 10520, Educ. C. 5421, Educ. C.5422	\$ 159,552	12.58%	\$ 20,064	\$ 179,616	JURISDICTIONS
A5.4	VOTER INFORMATION PAGES - MEASURE REBUTTALS	\$3,646 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS COST OF PRINTING THE REBUTTAL PAGES IN CIVIG	\$3,054 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE REBUTTAL PAGES IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 10002, EC 10520, Educ. C. 5421, Educ. C.5422	\$ 94,010	13.70%	\$ 12,980	\$ 106,990	JURISDICTIONS
A6.1	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - SUPERIOR COURT JUDGES	1% OF ANNUAL SALARY PER QUARTER PAGE OF 200 WORDS	1% OF ANNUAL SALARY PER 200-WORD PAGE IN FIVE LANGUAGES IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 13307, Negotiated Fee Amount on FOGC Meeting of 6/09/11	\$ 4,477	0.00%	\$	\$ 4,477	SCJ SUPERIOR COURT JUDGES
A6.2	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - 400 WORDS	\$3,516 FIXED FEE PER HALF PAGE OF 400 WORDS IN FIVE LANGUAGES, PLUS COST OF PRINTING THE CANDIDATE STATEMENT IN CIVIG	\$4,051 FIXED FEE PER 400-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 13307	\$ 66,804	16.35%	\$ 10,925	\$ 77,729	CANDIDATES, JURISDICTIONS
A6.3	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - 250 WORDS	\$2,646 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS COST OF PRINTING THE CANDIDATE STATEMENT IN CIVIG	\$3,176 FIXED FEE PER 250-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 13307.5	\$ 37,604	18.24%	\$ 6,880	\$ 44,484	CANDIDATES, JURISDICTIONS
A6.4	VOTER INFORMATION PAGES - CANDIDATE STATEMENT - 200 WORDS	\$2,341 FIXED FEE PER QUARTER PAGE OF 200 WORDS IN FIVE LANGUAGES, PLUS COST OF PRINTING THE CANDIDATE STATEMENT IN CIVIG	\$2,713 FIXED FEE PER 200-WORD PAGE IN FIVE LANGUAGES, PLUS ADDITIONAL COST OF PRINTING THE CANDIDATE STATEMENT IN COUNTY VOTER INFORMATION GUIDE (CIVIG)	EC 13307	\$ 447,613	15.79%	\$ 70,670	\$ 518,283	CANDIDATES, JURISDICTIONS



COUNTY OF SANTA CLARA  
REGISTRAR OF VOTERS  
FEES SCHEDULE

ATTACHMENT 1

CURRENT ITEM NUMBER	DESCRIPTION	CURRENT EFFECTIVE 12/10/2019	PROPOSED EFFECTIVE 07/01/2022	AUTH.	Current Revenue	Percent Change of Revenue	Changes Amount	Projected Revenue	Customer
A7	RESEARCH AND COMPILATION SERVICES	\$95.00 MINIMUM AND \$95.00 PER HALF-HOUR INCREMENT	\$108.00 MINIMUM AND \$108.00 PER HALF-HOUR INCREMENT	GC 54985	\$ 1,900	13.66%	\$ 260	\$ 2,160	PUBLIC
A8	CERTIFICATION SERVICES	\$88.00 PER CERTIFICATE	\$94.00 PER CERTIFICATE	GC 27384	\$ 1,760	6.82%	\$ 120	\$ 1,880	LAW FIRMS, JURISDICTIONS
<b>B. MISCELLANEOUS VOTER AND ELECTION INFORMATION</b>									
B1	VOTER FILE - ELECTRONIC VERSION	\$129.00	\$132.00	ZCCR 19006, GC 6253.9, GC 54985	\$ 1,290	2.33%	\$ 30	\$ 1,320	PUBLIC
B2	OTHER MISCELLANEOUS ELECTION INFORMATION - ELECTRONIC VERSION	\$129.00	\$132.00	ZCCR 19006, GC 6253.9, GC 54985	\$ 645	2.33%	\$ 15	\$ 660	PUBLIC
<b>C. VOTE BY MAIL VOTER INFORMATION</b>									
C1	INITIAL REQUESTS ELECTRONIC VERSION	\$129.00	\$132.00	GC 2164, GC 26631	\$ 3,870	2.33%	\$ 90	\$ 3,960	PUBLIC
C2	UPDATES - DAILY OR WEEKLY ELECTRONIC VERSION	\$65.00	\$68.00	GC 2164, GC 26631	\$ 1,950	1.54%	\$ 30	\$ 1,980	PUBLIC
<b>D. PRECINCT MAPS</b>									
D1	PRINT OF BLACK AND WHITE PRECINCT MAPS - 11 X 17 (LEADER SIZE) INDIVIDUAL MAPS	\$5.00 PER PAGE	\$5.00 PER PAGE	GC 54985	\$ 1,000	0.00%	\$ -	\$ 1,000	CANDIDATES, PUBLIC
D2	ORIGINAL PRINTER OR PLOTTER MAPS SETUP FEE PER DISTRICT MAP PLUS MATERIALS CHARGE AS FOLLOWS: PRINTING FEE 11 X 17 \$5.00 PER PAGE 17 X 22 \$12.00 PER PAGE 22 X 34 \$20.00 PER PAGE 34 X 44 \$25.00 PER PAGE 40 X 60 \$30.00 PER PAGE	\$142.00 SETUP FEE	\$115.00 SETUP FEE	GC 54985	\$ 3,340	-16.17%	\$ (640)	\$ 2,680	CANDIDATES, PUBLIC
D3	DIGITAL MAPS (CUSTOM) MAPS BY DISTRICT	\$142.00 SETUP FEE + \$3.00 PER MAP	\$115.00 SETUP FEE	GC 54985	\$ 725	-20.69%	\$ (150)	\$ 575	CANDIDATES, PUBLIC
<b>E. FAIR POLITICAL PRACTICES COMMISSION (FPPC) REPORTS</b>									
E1	FPPC PHOTOCOPIES	\$0.10 PER PAGE	\$0.10 PER PAGE	GC 81008	\$ 500	0.00%	\$ -	\$ 500	PUBLIC
E2	FPPC RETRIEVAL FEE MORE THAN FIVE YEARS OLD SINGLE REQUEST OF ONE OR MORE REPORT AND STATEMENT	\$5.00 PER REQUEST PLUS \$0.10 PER COPY	\$5.00 PER REQUEST PLUS \$0.10 PER COPY	GC 26854, GC 81008	\$ 51	0.00%	\$ -	\$ 51	PUBLIC
<b>F. PHOTOCOPIES, POSTAGE, AND HANDLING</b>									
F1	DOCUMENT PHOTOCOPIES	\$0.10 PER PAGE	\$0.10 PER PAGE	GC 81008	\$ 10	0.00%	\$ -	\$ 10	PUBLIC
F2	POSTAGE & HANDLING	ACTUAL COST OF POSTAGE AND HANDLING	ACTUAL COST OF POSTAGE AND HANDLING	GC 26831	\$ 55	5.45%	\$ 3	\$ 58	PUBLIC

COUNTY OF SANTA CLARA  
REGISTRAR OF VOTERS  
FEES SCHEDULE

ATTACHMENT 1

CURRENT ITEM NUMBER	DESCRIPTION	CURRENT EFFECTIVE 12/10/2019	PROPOSED EFFECTIVE 07/01/2022	AUTH.	Current Revenue	Percent Change of Revenue	Changes Amount	Projected Revenue	Customer
<b>G. MISCELLANEOUS SERVICES</b>									
G1	PETITION SIGNATURE VERIFICATION	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS	GC54985	\$ 189,231	0.41%	\$ 769	\$ 190,000	JURISDICTIONS
G2	REDISTRICTING	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES IN MAILING NOTICES TO ALL REGISTERED VOTERS IN THE DISTRICTS	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES IN MAILING NOTICES TO ALL REGISTERED VOTERS IN THE DISTRICTS	GC54985	\$ 107,514	0.45%	\$ 486	\$ 108,000	JURISDICTIONS
G3	RECOUNT	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES CALCULATED IN ACCORDANCE WITH THE ELECTIONS CODE	ACTUAL LABOR COSTS BASED ON THE TIME STUDIES AND INDIRECT COSTS, PLUS COSTS OF SERVICES AND SUPPLIES CALCULATED IN ACCORDANCE WITH THE ELECTIONS CODE	EC15624, GC54985	\$ -		\$ -	\$ -	PUBLIC



County of Santa Clara Registrar of Voters Office

## CANDIDATE SCHOOL:

**School and Special  
District Candidates**

### November 8, 2022 General Election

### Join us on Zoom

Tuesday, June 21, 2022

02:00 p.m. – 03:30 p.m.

Zoom link: <https://sccgov-org.zoom.us/j/91239108120>

For questions, please contact the Candidate Services Division at:

Email: [candidateservices@rov.sccgov.org](mailto:candidateservices@rov.sccgov.org)

Phone: 408-299-8639



The Candidate School was developed in an effort to offer potential candidates helpful advice in seeking elective office in Santa Clara County. The workshop will cover forms, due dates, the rules that all candidates must follow, and provide a chance to ask questions.

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**From:** Frank Quach  
**Sent:** Friday, May 27, 2022 4:09 PM  
**To:** Shirley Ho; Frankie Martinez  
**Cc:** Rick Almondia; Benjamin Porter  
**Subject:** FW: AB/JDD Pricing  
**Attachments:** AB\_JDD Rates .pdf; AB\_JDD NEW PRICING MAINTENANCE RATE.xlsx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello All

Please kindly ignore my previous email, please use this revise spreadsheet for new maintenance rate.

Thanks

**Frank Quach**  
Operation Manager-CuSD, CSD2-3, BSD  
(408) 253-7863 Office | (510) 299-0917 Mobile

**MARK THOMAS**  
[markthomas.com](http://markthomas.com)

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**From:** Dave Souza <[dsouza@abjddplumbing.com](mailto:dsouza@abjddplumbing.com)>  
**Sent:** Friday, May 27, 2022 4:01 PM  
**To:** Frank Quach <[FQuach@markthomas.com](mailto:FQuach@markthomas.com)>  
**Subject:** Re: AB/JDD Pricing

Hello,

Frank, I apologize I am new here and made a mistake on the updated rates. Please see the updated and correct ones attached. Again I apologize for any inconvenience. I do hope you enjoy your weekend.

Warm Regards,  
Kelsey

On Fri, May 27, 2022 at 3:17 PM Dave Souza <[dsouza@abjddplumbing.com](mailto:dsouza@abjddplumbing.com)> wrote:

Hello,

Below are the old rates.

Hydro Jetting Labor (Weekdays - 7:30am to 4:00pm) = \$310.00/hr (4hr Minimum)

OT Hydro Jetting Labor (After 4:00pm + Saturday) = \$465.00/hr (4hr Minimum)

DT Hydro Jetting Labor (Sunday) = \$620.00/hr

Lateral Maintenance Labor (Weekdays - 7:30am to 4:00pm) = \$175.00/hr

OT Lateral Maintenance Labor (After 4:00pm + Saturday) = \$262.50/hr

DT Lateral Maintenance Labor (Sunday) = \$350.00/hr

Best!

On Fri, May 27, 2022 at 3:13 PM Frank Quach <[FQuach@markthomas.com](mailto:FQuach@markthomas.com)> wrote:

Thank you Dave, hope you have a wonderful weekend too.

Dave, do you have your old rate?

Thanks

**Frank Quach**

Operation Manager-CuSD, CSD2-3, BSD

(408) 253-7863 Office | (510) 299-0917 Mobile

**MARK THOMAS**

[markthomas.com](http://markthomas.com)

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**From:** Dave Souza <[dsouza@abjddplumbing.com](mailto:dsouza@abjddplumbing.com)>

**Sent:** Friday, May 27, 2022 3:10 PM

**To:** Frank Quach <[FQuach@markthomas.com](mailto:FQuach@markthomas.com)>

**Subject:** AB/JDD Pricing

Hello,

We hope this email finds you well. We wanted to share with you that due to the raise in gas prices and inflation we have raised our rates for the time being. Below is a list of our new rates. If you have any questions please feel free to contact us.

We hope you enjoy your holiday weekend.

Hydro Jetting Labor (Weekdays - 7:30am to 4pm) = \$330.00/hr (4 hr Minimum)
OT Hydro Jetting Labor (After 4:00pm + Saturday) = \$465.00/hr (4hr Minimum)
DT Hydro Jetting Labor (Sunday) = \$620.00/hr
Lateral Maintenance Labor (Weekdays- 7:30am to 4:00pm) = \$185.00/hr (4hr Minimum)
OT Lateral Maintenance Labor ( After 4:00pm + Saturday) = \$262.50/hr ( 4hr Minimum)
DT Lateral Maintenance Labor (Sunday) = \$350.00/hr

Warm Regards,

AB/JDD Plumbing Heating & Air Conditioning

Office: 408-251-1820

Fax: 408-251-8062

[dsouza@abjddplumbing.com](mailto:dsouza@abjddplumbing.com)

[www.abjdd.com](http://www.abjdd.com)

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AB/JDD Plumbing Heating & Air Conditioning

Office: 408-251-1820

**CUPERTINO & BURBANK SANITARY DISTRICT**

Hydro Jetting Labor (Weekdays - 7:30am to 4pm) = \$330.00/hr
OT Hydro Jetting Labor (After 4:00pm + Saturday) = \$465.00/hr (4hr Minimum)
DT Hydro Jetting Labor (Sunday) = \$620.00/hr (4hr Minimum)
Lateral Maintenance Labor (Weekdays- 7:30am to 4:00pm) = \$185.00/hr
OT Lateral Maintenance Labor ( After 4:00pm + Saturday) = \$262.50/hr (portal to portal)
DT Lateral Maintenance Labor (Sunday) = \$350.00/hr (portal to portal)



**AB/JDD NEW PRICING MAINTENANCE RATE**

<b>OLD RATE</b>	<b>NEW RATE</b>
Hydro Jetting Labor (Weekdays - 7:30am to 4:00pm) = \$310.00/hr (4hr Minimum)	Hydro Jetting Labor (Weekdays - 7:30am to 4pm) = \$330.00/hr
OT Hydro Jetting Labor (After 4:00pm + Saturday) = \$465.00/hr (4hr Minimum)	OT Hydro Jetting Labor (After 4:00pm + Saturday) = \$465.00/hr (4hr Minimum)
DT Hydro Jetting Labor (Sunday) = \$620.00/hr	DT Hydro Jetting Labor (Sunday) = \$620.00/hr (4hr Minimum)
Lateral Maintenance Labor (Weekdays - 7:30am to 4:00pm) = \$175.00/hr	Lateral Maintenance Labor (Weekdays- 7:30am to 4:00pm) = \$185.00/hr
OT Lateral Maintenance Labor (After 4:00pm + Saturday) = \$262.50/hr	OT Lateral Maintenance Labor ( After 4:00pm + Saturday) = \$262.50/hr ( Portal to Portal)
DT Lateral Maintenance Labor (Sunday) = \$350.00/hr	DT Lateral Maintenance Labor (Sunday) = \$350.00/hr (Portal to Portal)

**CUPERTINO SANITARY DISTRICT**

**Item 11.A.**

**BUDGET WORKSHEET FOR FY 2022-23**

**Expenses**

Account Name	Account Number	FY 2020-21 Actual	FY 2021-22 Budget	Expended Through April	FY 2021-22 Projected Expenditure	Projected % of Budget	Preliminary FY 2022-23 Budget	REMARKS
<b>OPERATING EXPENSES</b>								
Loan Payments	41000	\$1,199,765	\$1,200,542	598,062.50	\$1,200,000	100.0%	\$1,200,063	Two annual loan payments
Directors Fees	41030	\$36,367	\$38,000	24,832.06	\$30,101	79.2%	\$38,000	Keep same as last year
Gasoline, Oil & Fuel	41060	\$2,377	\$3,000	2,070.87	\$3,071	102.4%	\$4,000	Increase to reflect increased cost of fuel
Insurance	41070	\$129,442	\$170,000	152,727.77	\$154,712	91.0%	\$170,000	Keep same as last year
Memberships	41080	\$28,565	\$57,000	36,508.03	\$46,508	81.6%	\$57,000	Keep same as last year
Office Rent	41090	\$4,800	\$4,800	4,000.00	\$4,800	100.0%	\$4,800	Keep same as last year
Operating Expenses	41100	\$312	\$3,000	1,519.64	\$1,820	60.7%	\$3,000	Keep same as last year
Operating Expenses - Credit Card Transaction Fees		\$4,669	\$6,000	4,057.31	\$4,804	80.1%	\$6,000	Keep same as last year
<b>Contractual Services:</b>								
Outfall Maintenance	41113	\$46,536	\$71,000	69,562.89	\$69,563	98.0%	\$71,000	Annually \$46.5K to SJ and \$24K to Santa Clara; keep same as last year
T.P. Oper. & Maint.	41114	\$6,426,140	\$6,675,375	6,675,376.00	6,675,376	100.0%	\$6,902,554	Was \$7,385,800 From March 4 Preliminary Operating and Maintenance Cost Distribution Memo; updated for TPAC item in May.
<b>Professional Services:</b>								
Management Services	41121	\$516,852	\$550,000	454,307.28	\$541,422	98.4%	\$575,000	Increase budget slightly (5%) to reflect increased cost of labor.
SSMP Certification and Implementation	41121	\$180,050	\$100,000	2,406.60	\$2,754	2.8%	\$100,000	New Waste Discharge Requirements will require increased cost for implementation of SSMP; keep budget same as last year
Engineering Services	41122	\$1,207,948	\$1,300,000	1,016,895.79	\$1,216,442	93.6%	\$1,365,000	Increase budget slightly (5%) to reflect cost of labor increases and support of Sunnyvale Project
Peak Flow Reduction		\$83,760	\$500,000	428,385.88	\$488,386	97.7%	\$500,000	Keep same as last year. Future (2022/2023) costs will support implementation of the Program and will be funded by Installer's Agreements
Plan Ckg. & Insp.	41123	\$243,906	\$300,000	168,342.89	\$200,810	66.9%	\$300,000	Keep same as last year
Legal - Consultant Services		\$19,000	\$36,000	28,800.00	\$33,900	94.2%	\$36,000	Keep same as last year
Legal - District Counsel	41124	\$53,616	\$60,000	30,609.00	\$37,024	61.7%	\$60,000	Keep same as last year
Legal - Common Interest Group (CuSD Advance Pay)	41124	\$1,231,582	\$1,014,000	844,070.48	\$1,040,070	102.6%	\$1,404,000	CUSD is lead agency for the Common Interest Group. Advance pay, but will be 100% reimbursed from other tributary agencies.
Legal - Common Interest Group (CuSD Share)	41124	\$347,369	\$286,000	238,071.17	\$293,353	102.6%	\$396,000	CUSD's Allocation of \$1.8 Million total legal expenses in 2022-2023
Audit	41125	\$11,600	\$12,000	11,950.00	\$11,950	99.6%	\$12,600	Increase by 5.0% to account for projected increase in audit cost
Printing & Publications	41130	\$29,599	\$28,000	18,615.34	\$27,464	98.1%	\$28,000	Keep same as last year
<b>Repair and Maintenance</b>		<b>\$3,708,549</b>	<b>\$3,900,000</b>	<b>\$3,146,503</b>	<b>\$3,800,974</b>		<b>\$4,175,000</b>	Increase combined budget for Repair and maintenance by approximately 4%
Repairs	41150	\$321,178	\$450,000	153,525.33	\$232,491	51.7%	\$450,000	Keep same as last year
Maintenance	41151	\$3,387,371	\$3,450,000	2,992,977.52	\$3,568,483	103.4%	\$3,725,000	Increase budget by 8% to reflect increased cost of labor and fuel
Travel & Meetings Staff	41170	\$1,200	\$15,000	992.50	\$993	6.6%	\$15,000	Keep same as last year with the expectation that travel & meetings will resume
Travel & Meetings BOD	41170	\$3,310	\$18,000	6,942.11	\$6,942	38.6%	\$18,000	Keep same as last year with the expectation that travel & meetings will resume
Utilities	41190	\$66,047	\$70,000	52,918.18	\$63,486	90.7%	\$70,000	Keep same as last year
<b>Refunds &amp; Reimbursements:</b>								
Miscellaneous	41201	\$28,088	\$50,000	60,713.86	\$66,997	134.0%	\$50,000	Keep same as last year
Connection Fees	41202	\$0	\$2,000	-	\$1,000	50.0%	\$2,000	Keep same as last year
Checking & Inspection	41203	\$0	\$3,000	400.00	\$1,400	46.7%	\$3,000	Keep same as last year
Emergency Funds	48000	\$134,258	\$250,000	82,599.24	\$100,533	40.2%	\$250,000	Keep same as last year
Consolidated Election	48001	\$105,859	\$0	-	\$0	0.0%	\$150,000	No election this year; Budget for 2022 election
<b>TOTAL OPERATING EXPENSES</b>		<b>\$15,851,563</b>	<b>\$16,722,717</b>	<b>14,162,240.24</b>	<b>\$16,126,655</b>	<b>96.4%</b>	<b>\$17,966,017</b>	
<b>CAPITAL EXPENSES</b>								
District Sewer Capital & Support	46041	\$214,449	\$1,000,000	283,011.73	\$353,012	35.3%	\$2,500,000	Plan for Wolfe Road sewer relocation (to be reimbursed by VTA) and Mainline and Pump Station Capital Improvement Project in 2022/2023.
Treatment Plant Capital	46042	\$2,707,387	\$8,430,221	7,411,846.00	\$7,411,846	87.9%	\$3,789,547	Project using entire FY21-22 Budget; FY22-23 Budget was \$3,774,800 Based on February 28 RWF Capital Agency Cost Allocation for FY 2022-23; revised based on May TPAC.
Outfall Capital	46042	\$3,004,854	\$1,095,045	508,964.05	\$1,095,964	100.1%	\$95,000	Estimated from projections given by SJ/SC staff
District Equipment	46043	\$64,050	\$150,000	115,291.12	131,291.12	87.5%	\$150,000	Keep same as year year
Replacement Fund	46044	\$0	\$300,000	-	\$300,000	100.0%	\$300,000	Annual reserve setaside
<b>TOTAL CAPITAL EXPENSES</b>		<b>\$5,990,739</b>	<b>\$10,975,266</b>	<b>\$8,319,113</b>	<b>\$9,292,113</b>	<b>84.7%</b>	<b>\$6,834,547</b>	
<b>TOTAL EXPENSES</b>		<b>\$21,842,302</b>	<b>\$27,697,983</b>	<b>\$22,481,353</b>	<b>\$25,418,768</b>	<b>91.8%</b>	<b>\$24,800,564</b>	

## CUPERTINO SANITARY DISTRICT

### BUDGET WORKSHEET FOR FY 2022-23 Revenue

Account Name	Account Number	FY20-21 Actual	FY 2021-22 Budget	Revenue Through April 2022	FY 2021-22 Projected Revenue	Projected % of Budget	Preliminary FY 2022-23 Budget	REMARKS
<b>OPERATING</b>								
Service Charges	31010							
Handbilling		\$563,629	\$574,901	\$589,249	\$589,249	102.5%	\$618,711	Based on 5% rate increase
Tax Roll		\$18,180,707	\$18,647,000	\$11,068,203	\$19,424,496	104.2%	\$20,395,721	Based on 5% rate increase
Permit Fees	31020	\$72,097	\$75,000	\$77,281	\$92,738	123.7%	\$75,000	Keep same as last year
Connection Fees	31031	\$161,071	\$300,000	\$418,620	\$418,620	139.5%	\$300,000	Keep same as last year
Capacity Fees	31032	\$340,379	\$450,000	\$1,397,172	\$1,397,172	310.5%	\$450,000	Keep same as last year
Pump Zone Fees	31033	\$0	\$20,000	\$0	\$0	0.0%	\$20,000	Keep same as last year
Checking & Inspection Fees	31040	\$94,991	\$300,000	\$175,400	\$195,149	65.0%	\$300,000	Keep same as last year
Annexation	32010	\$0	\$2,500	\$0	\$0	0.0%	\$2,500	Keep same as last year
Interest	32050	\$172,459	\$200,000	\$70,850	\$90,850	45.4%	\$100,000	Reduce based on lower cash balance
City of San Jose Credit(s)	32091	\$2,778,585	\$500,000	\$1,395,139	\$1,395,139	279.0%	\$500,000	Keep same as last year
Legal - Common Interest Group (Tributaries)	32092.1	\$1,091,735	\$1,014,000	\$887,486	\$1,083,486	106.9%	\$1,404,000	Payments from Other Tributary Agencies - match Expense side
Legal - Common Interest Group (2% Admin Fees)	32902.2	\$22,280	\$14,000	\$10,777	\$14,777	105.5%	\$36,000	Common Interest Group Lead Agency Management
Refunds/Reimbursements - Misc.	32091	\$51,069	\$10,000	\$16,295	\$16,295	162.9%	\$10,000	Keep same as last year
Lateral Construction	32093	\$0	\$15,000	\$0	\$0	0.0%	\$15,000	Keep same as last year
<b>TOTAL OPERATING REVENUE</b>		\$23,529,002	\$22,122,401	\$16,106,471	\$24,717,970	111.7%	\$24,226,932	
Revenue Transfer				\$11,206,053				
<b>TOTAL REVENUE</b>								
Total Expenses			\$27,697,983		\$25,418,768		\$24,800,564	
Credit to Account					\$700,797			
Debit from Account			\$5,575,582				\$573,631	
<b>Net Operating Revenue</b>			\$22,122,401		\$24,717,970		\$24,800,564	



CASA is pleased to announce that we will be hosting our Annual Conference on August 10<sup>th</sup> -

12<sup>th</sup> at the Resort at Squaw Creek! We are so excited to return to the Lake Tahoe area after many years away, and look forward to seeing you in person once again. The theme of this year's Annual Conference is Elevating Excellence. Throughout the event, we will feature the myriad of ways in which California's clean water committee goes above and beyond in our mission to protect public health and the environment. The Conference will feature a host of speakers covering important topics, including cybersecurity for local agencies, workforce development, driving sustainability, regulatory topics such as PFAS and microplastics, and much more! We will also feature speakers from the State Water Board, and an in-depth financial retrospective and forecast you won't want to miss. Below you can find registration, hotel and COVID related information that will be in place as part of this event. We look forward to seeing you there!

<p><b>Conference Information</b></p> <p><a href="#">PRELIMINARY PROGRAM</a> (as of 5/16/22)</p> <p><a href="#">REGISTER HERE</a></p> <p>Registration Fees:</p> <ul style="list-style-type: none"> <li>• Member Full Conference: \$625</li> <li>• One Day rates available on Registration Form</li> <li>• Member Guest (includes all meal functions): \$170</li> <li>• NonMember Fee: \$1,200</li> </ul> <p><b>Cancellation Policy:</b> \$75 Cancellation fee on or before Monday, Aug. 1, 2022.</p> <p><b>No refund</b> for late cancellations after Monday, Aug. 1, 2022.</p> <p>Please notify CASA via email of a cancellation, refund or change request by contacting Cheryl MacKelvie at <a href="mailto:cmackelvie@casaweb.org">cmackelvie@casaweb.org</a></p> <p><a href="#">CSRMA Registration Form</a>: Separate registration is required.</p> <p>(CSRMA Training will be on 8/10 at 8:00 am)</p>	<p><b>Hotel Information</b></p> <p><a href="#">RESERVE A ROOM</a></p> <p>Reservations: (800) 404-5544</p> <ul style="list-style-type: none"> <li>• Special Room Rate: \$269/night + taxes/resort fees – A deposit equal to one night's stay is required to hold each individual's reservation.</li> <li>• Deposits are refundable if notice is received at least 14 days prior to arrival and a cancellation number is obtained.</li> <li>• Cut-off Date: July 20, 2022</li> <li>• Early Departure Fee: the equivalent of an attendee's entire stay will apply if a guest checks out prior to the confirmed checkout date.</li> <li>• Parking: \$25/day self parking; \$??/day valet parking.</li> <li>• <a href="#">COVID Protocol</a></li> </ul> <p><b>Location:</b></p> <p><b>The Resort at Squaw Creek</b></p> <p>400 Squaw Creek Road</p> <p>Olympic Valley, CA 96146</p>
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# ELEVATING EXCELLENCE

2022 Annual Conference



August 10-12 | Resort at Squaw Creek | Olympic Valley, CA

CASAweb.org | @CASACleanWater

Annual Conference 2022  
Theme: **Elevating Excellence**  
Program at a Glance

Wednesday, August 10

- 7:30 a.m. – 12:00 p.m. CSRMA Breakfast & Training Seminar
- 9:00 a.m. – 5:00 p.m. Registration
- 10:30 a.m. – 12:00 p.m. CASA Board of Directors Meeting
- 11:30 p.m. – 12:45 p.m. Associates Committee Meeting
- 12:00 p.m. – 1:00 p.m. Lunch on Your Own
- 1:00 p.m. – 4:00 p.m. Concurrent Sessions
- 1:00 – 2:00 p.m. Track 1A:                      2:30 – 3:30 p.m. Track 1B:
- 1:00 – 2:00 p.m. Track 2A:                      2:30 – 3:30 p.m. Track 2B:
- 2:00 – 2:30 p.m. Networking Break
- 3:45 p.m. – 5:00 p.m. Federal Legislative Committee Meeting
- 3:45 p.m. – 5:00 p.m. CSRMA Executive Board Meeting
- 5:00 p.m. – 6:00 p.m. Associates Recognition Reception (Outdoors)

Thursday, August 11

7:30 a.m. – 9:00 a.m.	Breakfast
7:30 a.m. – 4:30 p.m.	Registration
8:00 a.m. – 9:00 a.m.	CASA Education Foundation Board Meeting
8:00 a.m. – 9:00 a.m.	CSRMA Board of Directors Meeting
8:00 a.m. – 9:00 a.m.	<b>Women’s Networking Breakfast</b>
9:15 a.m. – 11:30 a.m.	Morning Sessions & Business Meeting
12:15 p.m. – 1:30 p.m.	Luncheon
2:00 p.m. – 4:00 p.m.	Afternoon Sessions
3:30 – 4:30 p.m.	Associates Engineering and Research Subcommittee Meeting
3:30 – 4:30 p.m.	CASA Communications Committee
4:30 p.m. – 5:30 p.m.	Statewide Biosolids Meeting
5:30 p.m. – 6:30 p.m.	Networking Reception

Friday, August 12

8:00 a.m. – 11:15 a.m.	Registration
8:00 a.m. – 9:30 a.m.	Breakfast
8:00 a.m. – 9:15 a.m.	State Legislative Committee Meeting
9:30 a.m. – 11:00 a.m.	Closing Session
11:00 a.m. – 3:00 p.m.	Attorneys Committee Meeting

**CUPERTINO SANITARY DISTRICT  
MEETING/EVENT SCHEDULE**

**Item 13.A.**

<p align="center"><b><u>JUNE 2022</u></b></p> <p>06/01: 1<sup>st</sup> Regular Meeting &amp; Public Hearing on Rate Increase</p> <p>06/06: TAC &amp; SCCSDA</p> <p>06/09: TPAC</p> <p>06/15: 2<sup>nd</sup> Regular Meeting &amp; Public Hearing on Report &amp; Collection of Sewer Charges</p> <p>06/23: CSRMA Board of Directors Meeting</p>	<b>JUNE 2022</b>						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 1 <sup>st</sup> Regular Meeting & Public Hearing	2	3	4
	5	6 SCCSDA TAC	7	8	9 TPAC	10	11
	12	13	14	15 2 <sup>nd</sup> Regular Meeting & Public Hearing	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		

<p align="center"><b><u>JULY 2022</u></b></p> <p>07/06: 1<sup>st</sup> Regular Meeting</p> <p>07/11: TAC</p> <p>07/14: TPAC</p> <p>07/20: 2<sup>nd</sup> Regular Meeting</p>	<b>JULY 2022</b>						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1	2
	3	4	5	6 1 <sup>st</sup> Regular Meeting	7	8	9
	10	11 TAC	12	13	14 TPAC	15	16
	17	18	19	20 2 <sup>nd</sup> Regular Meeting	21	22	23
	24	25	26	27	28	29	30
	31						

<p align="center"><b><u>AUGUST 2022</u></b></p> <p>08/03: 1<sup>st</sup> Regular Meeting</p> <p>08/08: TAC</p> <p>08/11: TPAC</p> <p>08/17: 2<sup>nd</sup> Regular Meeting</p>	<b>AUGUST 2022</b>						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 1 <sup>st</sup> Regular Meeting	4	5	6
	7	8 TAC	9	10	11 TPAC	12	13
	14	15	16	17 2 <sup>nd</sup> Regular Meeting	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			