

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, MAY 18, 2022**

AGENDA

The meeting will be held at 7:00 p.m. via teleconference [call 1 (866) 899 - 4679 Conference Access Code: 251566821] and anyone interested may also call in. The District Office at 20863 Stevens Creek Blvd, Suite 100, Cupertino is closed.

1. ROLL CALL

2. AB 361

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor's Proclamation of a State of Emergency is still in effect, (2) the County of Santa Clara Health Officer announced on May 10, 2022 that COVID-19 cases are rising again to higher levels than last summer's surge and there is a rise in hospitalizations; she continues to encourage social distancing and advises people wear masks indoors, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

3. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda. Speakers are limited to three (3) minutes.

All statements requiring a response will be referred to staff for further action. In most cases, state law will prohibit the board from making any decisions with respect to a matter not listed on the agenda.

4. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

5. MINUTES & BILLS

- A. APPROVAL OF THE MINUTES OF MAY 4, 2022
- B. APPROVED MINUTES OF APRIL 20, 2022
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENT
- D. DIRECTOR'S MONTHLY TIMESHEETS

**CUPERTINO SANITARY DISTRICT
SANITARY BOARD MEETING
WEDNESDAY, MAY 18, 2022**

6. CORRESPONDENCE

NONE

7. MEETINGS

- A. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD ON THURSDAY, MAY 19, 2022
- B. CASSE TELECONFERENCE TO BE HELD ON THURSDAY, MAY 19, 2022

8. REPORTS

- A. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) HELD ON MONDAY, MAY 16, 2022
- B. BACWA/CASA COLLECTIONS SYSTEM WORKGROUP HELD ON MAY 18, 2022

9. UNFINISHED BUSINESS

- A. RATE INCREASE PUBLIC HEARING SCHEDULED FOR JUNE 1, 2022
- B. COVID-19 UPDATES

10. NEW BUSINESS

- A. BUDGET UPDATE
- B. RESOLUTION NO. 1336, CONSOLIDATION OF ELECTIONS

11. STAFF REPORT

- A. CURRENT DEVELOPMENT PROJECTS
- B. PEAK FLOW REDUCTION FOLLOW-UP
- C. MAINTENANCE SUMMARY

12. CALENDAR ITEMS

- A. NEXT REGULAR DISTRICT BOARD MEETING IS SCHEDULED TO BE HELD ON WEDNESDAY, JUNE 1, 2022

13. ADJOURNMENT

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, MAY 4, 2022

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:01 p.m. This meeting was conducted via teleconferencing in accordance with AB 361. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Bosworth called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, William A. Bosworth, Patrick S. Kwok, and David A. Doyle.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. AB 361:

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor's Proclamation of a State of Emergency is still in effect, (2) over 1 million US residents have died from COVID and health officials continue to encourage social distancing, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

On a motion by President Bosworth, seconded by Director Kwok, by a vote of 5-0-0 the Board approved.

3. PUBLIC COMMENTS:

There were none.

4. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 7:03 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

The closed session was adjourned at 7:12 p.m.; the regular meeting was called to order, and Manager Porter, and Deputy Manager Woodhouse rejoined the regular meeting.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, MAY 4, 2022

5. MINUTES:

- A. On a motion by Director Chen, seconded by Director Saadati, by a vote of 5-0-0, the minutes of Wednesday, April 20, 2022, were approved.
- B. By consensus, the Minutes of Wednesday, April 6, 2022, are to be Noted & Filed.

6. CORRESPONDENCE:

There was none.

7. MEETINGS:

- A. Manager Porter plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on May 16, 2022.
- B. Director Kwok plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on May 19, 2022.

8. REPORTS:

- A. Manager Porter reported on the California Low-Income Housing Water Assistance Program Enrollment. The District has exhausted its investigation but cannot participate in the program because the District works with Santa Clara County as its third-party biller and the County bills the District's customers using tax roll. In addition, renters are not eligible for payments through the program.

9. UNFINISHED BUSINESS:

- A. Manager Porter reported on COVID-19 updates. The District office in Cupertino is open each day, at least from 10 a.m. to 3 p.m.

10. NEW BUSINESS:

- A. On a motion by Director Chen, seconded by Director Saadati, by a vote of 5-0-0, the Board approved Resolution No. 1335, Fixing Time and Place for Hearing on Report on Rates and Charges for Service and Facilities Furnished by the District for the Fiscal Year 2022-2023. The public hearing is set to take place on June 15, 2022, at 7 p.m. via teleconference.
- B. The Board reviewed the Annual InfoCare renewal for XPSWMM. On a motion by Director Kwok, seconded by Director Doyle, by a vote of 5-0-0, the Board approved renewal in the amount of \$7,160.00, sharing the cost with Mark Thomas; and authorized a reimbursement amount of \$3,580.00 (50%) to Mark Thomas.

11. STAFF REPORTS:

- A. Manager Porter reported on Current Development Projects.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, MAY 4, 2022

12. CALENDAR ITEMS:

- A. The next regular District Board meeting is scheduled to be held on Wednesday, May 18, 2022. President Bosworth requested an excused absence from the meeting. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 4-0-1, the Board approved the request. President Bosworth abstained.

13. ADJOURNMENT

On a motion properly made and seconded, at 7:37 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, APRIL 20, 2022

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:02 p.m. This meeting was conducted via teleconferencing in accordance with AB 361. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Bosworth called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, William A. Bosworth, and David A. Doyle. Patrick S. Kwok joined arrived later.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard K. Tanaka

Public: None

2. AB 361:

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor's Proclamation of a State of Emergency is still in effect, (2) over 1 million US residents have died from COVID and health officials continue to encourage social distancing, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

On a motion by President Bosworth, seconded by Director Saadati, by a vote of 4-0-0, the Board approved.

3. PUBLIC COMMENTS:

There were none.

4. CLOSED SESSION:

President Bosworth adjourned the regular meeting session and opened the closed session at 7:06 p.m. Manager Porter, and Deputy Manager Woodhouse were excused from the closed session.

A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

The closed session was adjourned at 7:17 p.m. and the regular meeting was called to order. District Manager Porter, and Deputy District Manager Woodhouse rejoined the regular meeting.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, APRIL 20, 2022

5. MINUTES & BILLS:

- A. On a motion by President Bosworth, seconded by Director Chen, by a vote of 4-0-0, the minutes of Wednesday, April 6, 2022, were approved as written. Director Kwok was absent.
- B. By consensus, the Minutes of Monday, March 16, 2022, are to be Noted & Filed.

Director Kwok joined the meeting.

- C. The Board reviewed March payable warrants and financial statements. On a motion by Director Kwok, seconded by Director Chen, by a vote of 5-0-0, the financial statements and payment of bills were approved as written.
- D. Board members will submit their April timesheets to Manager Porter.

6. CORRESPONDENCE:

- A. The Board reviewed Santa Clara LAFCO – Adoption of Proposed Budget for FY-2023 & Notice Of Public Hearing. It is to be Noted & Filed.

7. MEETINGS:

- A. Manager Porter plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on Monday, May 16, 2022.
- B. Director Kwok plans to attend the teleconference meeting of The San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, May 19, 2022.

8. REPORTS:

- A. Director Kwok reported on the CWEA Annual Conference held on April 11-14, 2022.

9. UNFINISHED BUSINESS:

- A. Manager Porter presented on the Rate Study follow-up and presented information on the historical consumer price index (CPI) in the Bay Area. Between February 2021 and February 2022, the CPI has increased 5.2 % in the Bay Area. There was no reportable Board action.
- B. Manager Porter presented information on the LIHWAP. Board directed staff to proceed with registration for the LIHWAP.
- C. Manager Porter reported on COVID-19 updates. Staff have returned to working in the Cupertino office on a hybrid arrangement. There is 50 percent of staff in the office on any given day and the remainder are working remotely.

CUPERTINO SANITARY DISTRICT BOARD MEETING
WEDNESDAY, APRIL 20, 2022

10. NEW BUSINESS:

- A. The Board discussed the Amendment to Agreement - I-280/Wolfe Road Sewer Relocation Bennett Trenchless Engineers (BTE) Agreement for Trenchless Engineering Services. On a motion by Director Saadati, seconded by Director Doyle, by a vote of 5-0-0, the amendment to the agreement was approved.

11. STAFF REPORTS:

- A. Manager Porter reported on Future Development Projects.
- B. Deputy Manager Woodhouse reported on New Waste Discharge Requirements Update
- C. Manager Porter reported on the Monthly Maintenance Report.

12. CALENDAR ITEMS:

- A. The next regular District Board meeting is scheduled to be held on Wednesday, May 4, 2022.

13. ADJOURNMENT:

On a motion properly made and seconded, at 8:41 p.m. the meeting was adjourned.

Secretary of the Sanitary Board

President of the Sanitary Board

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH JUNE 2022
(10 Month of Operations - 83% into FY Operations)
 FISCAL YEAR: July 1, 2021 to June 30, 2022

EXPENSE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Expenses	Amount Payable	Total To Date Expenses	Remaining Balance	% Expended To Date	Comments
APR SERVICES								
OPERATING EXPENSES								
Loan Payments	41000	\$1,200,542	\$598,062.50	\$0.00	\$598,062.50	\$602,479.17	49.8%	None this month
Directors Fees	41030	\$38,000	\$21,690.28	\$3,141.78	\$24,832.06	\$13,167.94	65.3%	On Target
Gasoline, Oil & Fuel	41060	\$3,000	\$0.00	\$2,070.87	\$2,070.87	\$929.13	69.0%	Diesel for Generators at various Pump Stations
Insurance	41060	\$170,000	\$150,817.90	\$1,909.87	\$152,727.77	\$17,272.23	89.8%	Dooley Insurance (Group Life and Dental - June Coverage plus April and May for Director Doyle)
Memberships	41080	\$57,000	\$35,700.03	\$808.00	\$36,508.03	\$20,491.97	64.0%	CWEA Membership for Inspector
Office Rent	41090	\$4,800	\$3,600.00	\$400.00	\$4,000.00	\$800.00	83.3%	On Target
Operating Expenses	41100	\$3,000	\$1,519.64	\$0.00	\$1,519.64	\$1,480.36	50.7%	None this month
Operating Expenses - Credit Card Transaction Fees	41100-1	\$6,000	\$3,515.90	\$541.41	\$4,057.31	\$1,942.69	67.6%	Credit Card Processing Fees - April
Contractual Services:								
Outfall Maintenance	41113	\$71,000	\$46,535.89	\$23,027.00	\$69,562.89	\$1,437.11	98.0%	Payment for FY2020-2021 O&M billing (routine maintenance)
T.P. Oper. & Maint.	41114	\$6,675,375	\$6,675,376.00	\$0.00	\$6,675,376.00	-\$1.00	100.0%	Paid in full for this Fiscal Year
Professional Services:								
Management Services	41121	\$550,000	\$403,737.58	\$50,569.70	\$454,307.28	\$95,692.72	82.6%	On Target
SSMP Certification and Implementation	41121	\$100,000	\$2,279.60	\$127.00	\$2,406.60	\$97,593.40	2.4%	On Target
Engineering Services	41122	\$1,300,000	\$923,337.72	\$93,558.07	\$1,016,895.79	\$283,104.21	78.2%	On Target
Inflow/Infiltration Reduction	41122	\$500,000	\$414,387.70	\$13,998.18	\$428,385.88	\$71,614.12	85.7%	Peak flow reduction program: Staff (model calibration) and V&A Consulting (flow measurement)
Plan Ckg. & Insp.	41123	\$300,000	\$154,875.46	\$13,467.43	\$168,342.89	\$131,657.11	56.1%	On Target
Legal - Consultant Services	41124	\$36,000	\$25,900.00	\$2,900.00	\$28,800.00	\$7,200.00	80.0%	Richard Tanaka - Consulting Services for April 2022
Legal - District Counsel	41124	\$60,000	\$28,575.00	\$2,034.00	\$30,609.00	\$29,391.00	51.0%	District Legal Services for April 2022
Legal - Common Interest Group (CuSD Advance Pay)	41124	\$1,014,000	\$619,921.61	\$224,148.87	\$844,070.48	\$169,929.52	83.2%	Hunton Andrews Kurth (January and February Services); CSD2-3 Reimbursement for Legal Fees paid
Legal - Common Interest Group (CuSD Share)	41124	\$286,000	\$174,849.89	\$63,221.48	\$238,071.17	\$47,928.83	83.2%	Hunton Andrews Kurth (January and February Services); CSD2-3 Reimbursement for Legal Fees paid
Audit	41125	\$12,000	\$11,950.00	\$0.00	\$11,950.00	\$50.00	99.6%	Paid in full - Financial Audit for FY2020-2021
Printing & Publications	41130	\$28,000	\$9,160.36	\$9,454.98	\$18,615.34	\$9,384.66	66.5%	Printing and Mailing costs for Notice of Rate Increase Hearing
Repair and Maintenance		\$3,900,000						
Repairs	41150	\$450,000	\$135,321.79	\$18,203.54	\$153,525.33	\$296,474.67	34.1%	On target
Maintenance	41151	\$3,450,000	\$2,685,617.73	\$307,359.79	\$2,992,977.52	\$457,022.48	86.8%	On target
Travel & Meetings Staff	41170	\$15,000	\$992.50	\$0.00	\$992.50	\$14,007.50	6.6%	None this month
Travel & Meetings BOD	41170	\$18,000	\$6,942.11	\$0.00	\$6,942.11	\$11,057.89	38.6%	None this month
Utilities	41190	\$70,000	\$47,603.13	\$5,315.05	\$52,918.18	\$17,081.82	75.6%	On target
Refunds & Reimbursements:								
Miscellaneous	41201	\$50,000	\$60,713.86	\$0.00	\$60,713.86	-\$10,713.86	121.4%	None this month; Riverwatch settlement
Connection Fees	41202	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0%	None to date
Checking & Inspection	41203	\$3,000	\$400.00	\$0.00	\$400.00	\$2,600.00	13.3%	None this month
Emergency Funds	48000	\$250,000	\$73,748.07	\$8,851.17	\$82,599.24	\$167,400.76	33.0%	Able (4 total); AB/JDD (3 total); Mark Thomas Stoppage Response for the month
Consolidated Election	48001	\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	None this Fiscal Year
TOTAL OPERATING EXPENSES		\$16,722,717	\$13,317,132.05	\$845,108.19	\$14,162,240.24	\$2,560,476.43	84.7%	
CAPITAL EXPENSES								
District Sewer Capital & Support	46041	\$1,000,000	\$227,197.91	\$55,813.82	\$283,011.73	716,988.27	28.3%	I-280/Wolfe Road Sewer Relocation - Mark Thomas; Bennett Trenchless
Treatment Plant Capital	46042	\$8,430,221	\$8,429,645.00	\$0.00	\$8,429,645.00	576.00	100.0%	Paid in full for this Fiscal Year
Outfall Capital	46042	\$1,095,045	\$101,058.05	\$407,906.00	\$508,964.05	586,080.95	46.5%	Payment for FY2020-2021 O&M billing (Capital Projects)
District Equipment	46043	\$150,000	\$115,291.12	\$0.00	\$115,291.12	34,708.88	76.9%	None this month
Replacement Fund	46044	\$300,000	\$0.00	\$0.00	\$0.00	300,000.00	0.0%	
TOTAL CAPITAL EXPENSES		\$10,975,266	\$8,873,192.08	\$463,719.82	\$9,336,911.90	\$1,638,354.10	85.1%	
TOTAL EXPENSES		\$27,697,983	\$22,190,324.13	\$1,308,828.01	\$23,499,152.14	\$4,198,830.53	84.8%	

CUPERTINO SANITARY DISTRICT
MONTHLY FINANCIAL REPORT THROUGH JUNE 2022
(10 Month of Operations - 83% into FY Operations)
 FISCAL YEAR: July 1, 2021 to June 30, 2022

REVENUE SUMMARY REPORT

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts April Receipts	Total Amount Received	Remaining Balance to Collect	% Earned To Date	Comments
OPERATING REVENUES								
Service Charges								
Handbilling	31010	\$574,901.00	\$339,995.30	\$249,253.30	\$589,248.60	(\$14,347.60)	102.5%	Received from Foothill-De Anza for Handbilling Invoice #328
Tax Roll	31010	\$18,647,000.00	\$11,068,202.67	\$0.00	\$11,068,202.67	\$7,578,797.33	59.4%	None this month
Permit Fees	31020	\$75,000.00	\$71,181.33	\$6,100.00	\$77,281.33	(\$2,281.33)	103.0%	Sixteen payments received this month; Two hundred twenty-two payments received to date
Connection Fees	31031	\$300,000.00	\$418,620.00	\$0.00	\$418,620.00	(\$118,620.00)	139.5%	None this month
Capacity Fees	31032	\$450,000.00	\$1,397,172.40	\$0.00	\$1,397,172.40	(\$947,172.40)	310.5%	None this month
Pump Zone Fees	31033	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.0%	None to date
Checking & Inspection Fees	31040	\$300,000.00	\$168,300.00	\$7,100.00	\$175,400.00	\$124,600.00	58.5%	Twenty payments received this month; Two hundred forty-eight payments received to date
Annexation	32010	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to date
Interest	32050	\$200,000.00	\$70,849.96	\$0.00	\$70,849.96	\$129,150.04	35.4%	None this month
City of San Jose Credit(s)	32091	\$500,000.00	\$1,395,139.00	\$0.00	\$1,395,139.00	(\$895,139.00)	279.0%	None this month
Legal - Common Interest Group (Tributaries)	32092.1	\$1,014,000.00	\$887,486.22	\$0.00	\$887,486.22	\$126,513.78	87.5%	None this month
Legal - Common Interest Group (2% Admin Fees)	32902.2	\$14,000.00	\$10,776.54	\$0.00	\$10,776.54	\$3,223.46	77.0%	None this month
Refunds/Reimbursements - Misc.	32091	\$10,000.00	\$16,294.73	\$0.00	\$16,294.73	(\$6,294.73)	162.9%	None this month
Lateral Construction	32093	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
TOTAL OPERATING REVENUE		\$22,122,401.00	\$15,844,018.16	\$262,453.30	\$16,106,471.46	\$6,015,929.54	72.81%	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
TOTAL OPERATING REVENUE		\$22,122,401.00	\$15,844,018.16	\$262,453.30	\$16,106,471.46	\$6,015,929.54	72.81%	

CASH ACCOUNT SUMMARY

Date	Operating Fund	Replacement Fund	Comingled Fund	Cal Bank Trust Acct	Loan Balance with interest *	Net Cash
FY 2020-21 Balance	\$18,598,059.22	\$3,000,000.00	\$15,598,059.22	\$1,258,050.65	\$1,107,662.04	\$20,963,771.91
July 31, 2021	\$16,183,910.31	\$3,000,000.00	\$13,183,910.31	\$1,279,650.78	\$1,107,680.25	\$18,571,241.34
August 31, 2021	\$14,986,161.40	\$3,000,000.00	\$11,986,161.40	\$1,290,446.39	\$1,107,699.67	\$17,384,307.46
September 30, 2021	\$14,443,648.98	\$3,000,000.00	\$11,443,648.98	\$1,304,802.28	\$1,107,717.88	\$16,856,169.14
October 31, 2021	\$7,230,651.61	\$3,000,000.00	\$4,230,651.61	\$634,797.93	\$1,058,707.83	\$8,924,157.37
November 30, 2021	\$6,675,264.04	\$3,000,000.00	\$3,675,264.04	\$647,886.30	\$1,058,726.40	\$8,381,876.74
December 31, 2021	\$6,071,632.82	\$3,000,000.00	\$3,071,632.82	\$665,535.28	\$1,058,744.38	\$7,795,912.48
January 31, 2022	\$14,357,691.19	\$3,000,000.00	\$11,357,691.19	\$675,278.53	\$1,058,762.37	\$16,091,732.09
February 28, 2022	\$15,432,676.39	\$3,000,000.00	\$12,432,676.39	\$695,561.62	\$1,058,778.61	\$17,187,016.62
March 31, 2022	\$16,038,646.37	\$3,000,000.00	\$13,038,646.37	\$715,953.17	\$1,058,796.60	\$17,813,396.14
April 30, 2022	\$12,285,922.64	\$3,000,000.00	\$9,285,922.64	\$728,621.45	\$1,058,813.42	\$14,073,357.51

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

CALIFORNIA BANK AND TRUST ACCOUNT SUMMARY AS OF 4/30/2022

Cal Bank Activities				Total Interest Earned or Refund Received from CSJ	Interest or Refund Prorated to Loan Balance	Loan Balance w/Interest	Interest or Refund Prorated to \$600K District Savings	District Portion of Savings Balance	Total Savings balance	Checking Acct Balance (Credit Card Payments Received)	TOTAL AT CAL BANK
No.	Payee	Date	Check Amount			\$10,000,000.00			\$10,000,000.00		\$10,000,000.00
1001	San Jose	10/16/19	\$2,180,309.00			\$7,819,691.00			\$7,819,691.00		\$7,819,691.00
1002	San Jose	10/16/19	\$29,515.44			\$7,790,175.56			\$7,790,175.56		\$7,790,175.56
1003	Tesco	11/20/19	\$17,707.00			\$7,772,468.56			\$7,772,468.56		\$7,772,468.56
1004	Shape	11/20/19	\$108,814.78			\$7,663,653.78			\$7,663,653.78		\$7,663,653.78
1005	Tesco	12/18/19	\$169,018.00			\$7,494,635.78			\$7,494,635.78		\$7,494,635.78
1006	Con Quest	12/18/19	\$385,242.58	\$30,683.35	\$30,683.35	\$7,140,076.55			\$7,140,076.55		\$7,140,076.55
1007	San Jose	01/15/20	\$6,966,355.00			\$173,721.55			\$173,721.55		\$173,721.55
Interest through 3/31/20				\$6,823.36	\$6,823.36	\$180,544.91			\$180,544.91		\$180,544.91
Deposit						\$180,544.91		\$600,000.00	\$780,544.91	\$2,996.28	\$783,541.19
Balance as of 5/30/2020				\$179.37	\$41.50	\$180,586.41	\$137.87	\$600,137.87	\$780,724.28	\$5,744.81	\$786,469.09
Balance as of 6/30/2020				\$197.98	\$45.80	\$180,632.21	\$152.18	\$600,290.05	\$780,922.26	\$31,953.57	\$812,875.83
Balance as of 7/31/2020				\$191.84	\$44.37	\$180,676.58	\$147.47	\$600,437.52	\$781,114.10	\$37,732.75	\$818,846.85
Balance as of 8/31/2020				\$154.53	\$35.74	\$180,712.33	\$118.79	\$600,556.30	\$781,268.63	\$48,220.05	\$829,488.68
Balance as of 9/30/2020				\$25.62	\$5.93	\$180,718.25	\$19.69	\$600,576.00	\$781,294.25	\$56,059.22	\$837,353.47
Balance as of 10/31/2020				\$25.62	\$5.93	\$180,724.18	\$19.69	\$600,595.69	\$781,319.87	\$67,713.45	\$849,033.32
Balance as of 11/30/2020				\$26.47	\$6.12	\$180,730.30	\$20.35	\$600,616.04	\$781,346.34	\$80,097.89	\$861,444.23
Balance as of 12/31/2020				\$26.47	\$6.12	\$180,736.42	\$20.35	\$600,636.39	\$781,372.81	\$89,436.48	\$870,809.29
Balance as of 1/31/2021				\$24.83	\$5.74	\$180,742.17	\$19.09	\$600,655.47	\$781,397.64	\$99,672.14	\$881,069.78
Balance as of 2/28/2021				\$23.98	\$5.55	\$180,747.71	\$18.43	\$600,673.91	\$781,421.62	\$108,211.86	\$889,633.48
Balance as of 3/31/2021				\$28.26	\$6.54	\$180,754.25	\$21.72	\$600,695.63	\$781,449.88	\$121,953.35	\$903,403.23
Balance as of 4/30/2021				\$22.27	\$5.15	\$180,759.40	\$17.12	\$600,712.75	\$781,472.15	\$135,672.77	\$917,144.92
Balance as of 5/31/2021				\$11.99	\$2.77	\$180,762.18	\$9.22	\$600,721.96	\$781,484.14	\$153,926.10	\$935,410.24
Deposit - CSJ Refund				\$1,415,647.00	\$926,889.61	\$1,107,651.79	\$488,757.39	\$1,089,479.35	\$2,197,131.14		
Balance as of 6/30/2021				\$20.34	\$10.25	\$1,107,662.04	\$10.09	\$1,089,489.44	\$2,197,151.48	\$168,561.21	\$2,365,712.69
1008 Voided - CSJ											
Balance as of 7/31/2021				\$36.12	\$18.21	\$1,107,680.25	\$17.91	\$1,089,507.35	\$2,197,187.60	\$190,143.43	\$2,387,331.03
Balance as of 8/31/2021				\$38.53	\$19.42	\$1,107,699.67	\$19.11	\$1,089,526.46	\$2,197,226.13	\$200,919.93	\$2,398,146.06
Balance as of 9/30/2021				\$36.12	\$18.21	\$1,107,717.88	\$17.91	\$1,089,544.37	\$2,197,262.25	\$215,257.91	\$2,412,520.16
1009 Co-Mingled Fund				\$690,453.00			(\$480,000.00)	(\$480,000.00)		(\$210,453.00)	
1010 C2R Engineering				\$49,030.00							
Balance as of 10/20/2021						\$1,058,687.88		\$609,544.37	\$1,668,232.25	\$4,804.91	\$1,673,037.16
Balance as of 10/31/2021				\$31.44	\$19.95	\$1,058,707.83	\$11.49	\$609,555.86	\$1,668,263.69	\$25,242.07	\$1,693,505.76
Balance as of 11/30/2021				\$29.25	\$18.56	\$1,058,726.40	\$10.69	\$609,566.54	\$1,668,292.94	\$38,319.76	\$1,706,612.70
Balance as of 12/31/2021				\$28.34	\$17.99	\$1,058,744.38	\$10.35	\$609,576.90	\$1,668,321.28	\$55,958.38	\$1,724,279.66
Balance as of 1/31/2022				\$28.34	\$17.99	\$1,058,762.37	\$10.35	\$609,587.25	\$1,668,349.62	\$65,691.28	\$1,734,040.90
Balance as of 2/28/2022				\$25.60	\$16.25	\$1,058,778.61	\$9.35	\$609,596.61	\$1,668,375.22	\$85,965.01	\$1,754,340.23
Balance as of 3/31/2022				\$28.34	\$17.99	\$1,058,796.60	\$10.35	\$609,606.96	\$1,668,403.56	\$106,346.21	\$1,774,749.77
Balance as of 4/30/2022				\$26.51	\$16.82	\$1,058,813.42	\$9.69	\$609,616.65	\$1,668,430.07	\$119,004.80	\$1,787,434.87
TOTAL OR BALANCE AMOUNT			\$10,596,444.80	\$1,454,421.87	\$964,805.22	\$1,058,813.42	\$9,616.65	\$609,616.65	\$1,668,430.07	\$119,004.80	\$1,787,434.87

**CUPERTINO SANITARY DISTRICT
WARRANTS PAYABLE - May 18, 2022**

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$ 3,141.78	ADP	Directors' Salary	
19383	M&O	\$ 2,070.87	eFUEL, LLC	Gasoline, Oil & Fuel	
19384	M&O	\$ 1,909.87	Dooley Insurance Services	Insurance - Group Life & Dental	
19385	M&O	\$ 566.00	CWEA	Memberships	
N/A	M&O	\$ 541.41	CalBank Credit Card Processing Fees	Operating Exp. - Credit Card Processing Fees	
19386	M&O	\$ 382,658.62	Mark Thomas	Memberships	242.00
				Office Rent	400.00
				Management Services	50,569.70
				SSMP Certification and Implementation	127.00
				Engineering Services	93,558.07
				Peak Flow Reduction	7,060.68
				Plan Checking & Inspection	13,467.43
				Repairs	10,021.67
				Maintenance	171,575.66
				Utilities	1,052.70
				Emergency Funds	4,420.35
				District Sewer Capital & Support	30,163.36
19387	M&O	\$ 430,933.00	City of Santa Clara	Outfall Maintenance	23,027.00
				Outfall Capital	407,906.00
19388	M&O	\$ 6,937.50	V&A Consulting Engineers	Inflow/Infiltration Reduction (PeakFlow)	
19389	M&O	\$ 2,900.00	Richard K. Tanaka	Legal - Consultant Services	
19390	M&O	\$ 2,034.00	Armento & Hynes LLP	Legal - District Counsel	
19391	M&O	\$ 53.80	County Sanitation District 2-3	Legal - Common Interest Group (Advance Pay)	41.96
				Legal - Common Interest Group (CuSD Share)	11.84
19392	M&O	\$ 287,316.55	Hunton Andrews Kurth	Legal - Common Interest Group (Advance Pay)	224,106.91
				Legal - Common Interest Group (CuSD Share)	63,209.64
19393	M&O	\$ 9,454.98	DB Inc.	Printing & Publications	
19394	M&O	\$ 2,529.66	Shape Inc.	Repairs	
19395	M&O	\$ 1,259.58	St. Francis Electric	Repairs	
19396	M&O	\$ 27.79	City of Cupertino	Maintenance	
19397	M&O	\$ 42.58	Cupertino Supply, Inc.	Maintenance	
19398	M&O	\$ 37.68	Grainger	Maintenance	
19399	M&O	\$ 1,104.92	Home Depot	Maintenance	
19400	M&O	\$ 61.50	Mission Communications, LLC	Maintenance	
19401	M&O	\$ 250.00	Signa	Maintenance	
19402	M&O	\$ 3,413.28	Pioneer Research Corp.	Maintenance	
19403	M&O	\$ 22,702.68	RotoRooter	Maintenance	
19404	M&O	\$ 66,145.00	AB/JDD Plumbing Heating & AC	Maintenance	65,445.00
				Emergency	700.00
19405	M&O	\$ 72,920.11	Able Underground Construction	Repairs	4,392.63
				Maintenance	42,698.70
				Emergency	3,730.82
				District Sewer Capital & Support	22,097.96
19406	M&O	\$ 58.13	City of Santa Clara Utilities	Utilities	
19407	M&O	\$ 4,106.92	PG&E	Utilities	
19408	M&O	\$ 97.30	San Jose Water Company	Utilities	
19409	M&O	\$ 3,552.50	Bennett Trenchless Engineers	District Sewer Capital & Support	

TOTAL WARRANTS \$ 1,308,828.01

<u>Pk Flow Red. Total:</u>	\$ 13,998.18	Mark Thomas, V&A Consulting
<u>Maintenance Total:</u>	\$ 307,359.79	Mark Thomas, Pioneer, Cup. Supply, Grainger, Home Depot, Mission, Signa, Roto Rooter, ABLE, AB/JDD
<u>Utilities Total:</u>	\$ 5,315.05	Mark Thomas, Santa Clara Utilities, PG&E, San Jose Water
<u>Emergency Total:</u>	\$ 8,851.17	Mark Thomas, AB/JDD, and Able

EMERGENCY DETAILS:

Roto-Rooter - No emergencies this month
Able - Four emergencies this month
AB/JDD Plumbing - Three emergencies this month

RESOLUTION NO. 1336

**A RESOLUTION OF THE SANITARY BOARD OF THE CUPERTINO
SANITARY DISTRICT REQUESTING AND CONSENTING TO
CONSOLIDATION OF ELECTIONS**

WHEREAS, a Biennial General Election has been ordered to be held on Tuesday, November 8, 2022, in the Cupertino Sanitary District of Santa Clara County for the purpose of electing:

Number of Seat (s)	Length of Term	Exact Title of Each Office to be Held
3	4 Years	Member of the Board of Directors

and,

WHEREAS, pursuant to Part 3 (commencing with Section 10400) of the Elections Code of the State of California, such election may be either completely or partially consolidated; and,

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That pursuant to Section 10403 of the Elections Code, the Board of Directors of the Cupertino Sanitary District calls for an election to be held on November 8, 2022 and requests the Board of Supervisors of Santa Clara County to completely consolidate the election with the statewide election.

Section 2. That the Board of Directors of the Cupertino Sanitary District requests the Board of Supervisors of Santa Clara County to hold and conduct the election in the manner prescribed in Section 10418 of the Elections Code of the State of California and to further provide that the Registrar of Voters canvass the returns of the election.

Section 3. That pursuant to Section 10508 of the Elections Code of the State of California, said officers are to be elected At Large.

Section 4. That pursuant to Sections 10002 and 10520 of the Elections Code of the State of California, each district involved in a district general election in an affected county shall reimburse the county for the actual costs incurred by the county elections official in conducting the district general election for that district.

Section 5. That the candidates' statements of qualifications shall be limited to:

- 200 words and,
- That the cost of printing, translating and distributing said statements shall be borne by the candidates who file such statements and,
- That each candidate who files such a statement shall be required to pay in advance his or her pro rata share of the estimated costs of printing, handling,

and mailing said candidate statement, such estimated costs to be determined by the Registrar of Voters.

Section 6. That pursuant to Section 10522 the Elections Code of the State of California, a current map showing the boundaries of the district is herewith submitted.

Section 7. That pursuant to Section 10551 and 15651 of the Elections Code of the State of California, the method of determining the winner or winners in the event of a tie vote shall be by lot.

Section 8. That the following is listed below:

- 1) Names of all current Board Members; and,
- 2) Term: full or short; and,
- 3) Seats elected by: District or At Large

Member Names	Term: Full or Short	Seats Elected by Division/At Large
William A. Bosworth	Full Term 2020-2024	Elected by at Large
Angela S. Chen	Full Term 2020-2024	Elected by at Large
Patrick S. Kwok	Full Term 2018-2022	Elected by at Large
Taghi S. Saadati	Full Term 2018-2022	Elected by at Large
David A. Doyle	Full Term 2018-2022	Appointed for Term 2022-2022 / Normally is Elected by at Large

PASSED and ADOPTED by the Board of Directors of the Cupertino Sanitary District, State of California on 18th day of May 2022, by the following vote:

AYES, and in favor thereof, Members

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Secretary, Cupertino Sanitary District

APPROVED:

President, Cupertino Sanitary District

APPROVED AS TO FORM AND LEGALITY:

Marc Hynes, District Counsel

INFORMATION SHEET

(To be return with Resolution)

Cupertino Sanitary District

DISTRICT CONTACT:

Name/Title: Benjamin T. Porter – District Manager-Engineer

Address: 20863 Stevens Creek Blvd, Suite 100, Cupertino, CA 95014

Phone: 408-253-7071

Fax: 408-253-5173

Email: bporter@markthomas.com

DISTRICT OFFICE DATES AND HOURS OF OPERATION:

Monday – Friday 8:00am – 5:00pm

Date: May 18, 2022

Signed _____

Print Name: Benjamin T. Porter

SSOs

Start Date	Location	Cause of SSO	Cat	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	Volume of Wash Water Used (Gal)
4/15/2022	10206 Santa Clara Ave, Cup	Heavy Roots	3	Lat	10.5	0	Unknown
4/16/2022	7515 Tiptoe Ln, Cup	Heavy Roots	3	Lat	9.9	0	Unknown
4/27/2022	13925 Pierce Rd, Sar	Broken Pipe	2	Lat	1,309	0	Unknown

PLSDs (Private Lateral Sewage Discharge)

Start Date	Location	Cause of PLSD	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	Volume of Wash Water Used (Gal)
4/15/2022	10295 Scenic Blvd, Cup	Heavy Roots	Lat	201	0	Unknown
4/18/2022	10420 Lansdale Ave, Cup	POC offset	Lat	unknown	unknown	1,200

Emergency Calls - Causes

Call Rec'd Business Hours	# of Calls	Call Rec'd After Hours	# of Calls	Call Rec'd Weekend	# of Calls
Root Intrusion	1	Root Intrusion	2	Root Intrusion	2
Onsite	0	Onsite	1	Onsite	0
Grease	0	Grease	0	Offset	0
Offset	1	Offset	0	Grease	0
Broken Pipe	1	Others	0	Others	0
Pump Station	0	Pump Station	1	Pump Station	1
Total:	3	Total:	4	Total:	3

Repairs

Address	Main/Lat	Description of Work
Oakcrest PS	PS	Rebuilt pump
21412 Elm Ct, Cup MH4341-3	MH	Raised manhole 4341-3 to grade
10583 Santa Lucia Rd	Lat	Spot repair of broken 10' of 4" VCP to SDR-26
Flume Station	PS	Repaired to sump pump connection issue
11840 Upland Wy, Cup MHT-221	MH	Repaired manhole T-221
Oakcrest PS	PS	Repaired pump 1

Mainline Maintenance

Size of Pipe	4"	6"	8"	10"	12"	14"	15"	16"	18"	> 20"	Total	FY2021-22 YTD	FY2021-22 Annual Schedule	% Complete (YTD/Annual Schedule)
Mainline Cleaning (ft)	0	41,070	84,575	3,122	1,719	0	1,890	0	0	0	132,376	1,330,688	987,432	135%
Easement Cleaning (ft)	0	2,186	6,851	196	417	0	0	0	0	0	9,650	158,038	159,062	99%
CCTV (ft)	0	0	0	0	0	0	0	0	0	0	0	64,271	207,880	31%

Lateral Maintenance

Activity	# of Laterals	FY2021-22 YTD	FY2021-22 Annual schedule	% Complete (YTD/Annual schedule)
Cleaning	547	4,886	4,247	115%
CCTV	17	121		
Inspection	32	216		

FOG Inspection - Limited due to Restaurant closures (COVID -19)

	# of Inspections	YTD FY2021-22	FY2021-22 Annual Schedule	% Complete (YTD/Annual schedule)
Performed	27	252		
Completed	14	178	283	63%
Follow up Needed	8			

**CUPERTINO SANITARY DISTRICT
MEETING/EVENT SCHEDULE**

Item 12.A

<p align="center"><u>MAY 2022</u></p> <p>05/04: 1st Regular Meeting 05/16: TAC 05/18: 2nd Regular Meeting 05/19: TPAC</p>	MAY 2022						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 1 st Regular Meeting	5	6	7
	8	9	10	11	12	13	14
	15	16 TAC	17	18 2 nd Regular Meeting	19 TPAC	20	21
	22	23	24	25	26	27	28
	29	30 Memorial Day Holiday	31				

<p align="center"><u>JUNE 2022</u></p> <p>06/01: 1st Regular Meeting 06/06: TAC & SCCSDA 06/09: TPAC 06/15: 2nd Regular Meeting</p>	JUNE 2022						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 1 st Regular Meeting	2	3	4
	5	6 SCCSDA TAC	7	8	9 TPAC	10	11
	12	13	14	15 2 nd Regular Meeting	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		

<p align="center"><u>JULY 2022</u></p> <p>07/06: 1st Regular Meeting 07/11: TAC 07/14: TPAC 07/20: 2nd Regular Meeting</p>	JULY 2022						
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1	2
	3	4	5	6 1 st Regular Meeting	7	8	9
	10	11 TAC	12	13	14 TPAC	15	16
	17	18	19	20 2 nd Regular Meeting	21	22	23
	24	25	26	27	28	29	30
31							