

**CUPERTINO SANITARY DISTRICT  
SANITARY BOARD MEETING  
WEDNESDAY, JULY 21, 2021**

**AGENDA**

**In accordance with Executive Order N-33-20, meeting to be held at 7:00 p.m. via teleconference [call 1 (866) 899 - 4679 Conference Access Code: 251566821] and anyone interested may also call in. The District Office at 20863 Stevens Creek Blvd, Suite 100, Cupertino is closed.**

**1. ROLL CALL**

**2. PUBLIC COMMENTS**

THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA. SPEAKERS ARE LIMITED TO THREE (3) MINUTES.

ALL STATEMENTS REQUIRING A RESPONSE WILL BE REFERRED TO STAFF FOR FURTHER ACTION. IN MOST CASES, STATE LAW WILL PROHIBIT THE BOARD FROM MAKING ANY DECISIONS WITH RESPECT TO A MATTER NOT LISTED ON THE AGENDA.

**3. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara and Does 1 through 50 inclusive.

**4. MINUTES & BILLS**

- A. APPROVAL OF THE MINUTES OF JUNE 16, 2021
- B. APPROVED MINUTES OF MAY 19, 2021
- C. PAYMENT OF BILLS AND APPROVAL OF FINANCIAL STATEMENT
- D. DIRECTOR'S MONTHLY TIMESHEETS

**5. CORRESPONDENCE**

- A. CUPERTINO ROTARY CLUB – 2021 SILICON VALLEY FALL FESTIVAL TO BE HELD SEPTEMBER 11, 2021

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**6. MEETINGS**

- A. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD ON AUGUST 9, 2021
- B. TELECONFERENCE MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD ON AUGUST 12, 2021

**7. REPORTS**

- A. CSRMA BOARD OF DIRECTORS MEETING HELD ON JUNE 24, 2021

**8. UNFINISHED BUSINESS**

- A. COVID-19 UPDATES
- B. CASA 2021 ANNUAL CONFERENCE

**9. NEW BUSINESS**

NONE

**10. STAFF REPORT**

- A. FUTURE DEVELOPMENT PROJECTS
- B. PEAK FLOW REDUCTION
- C. MONTHLY MAINTENANCE REPORT

**11. CALENDAR ITEMS**

- A. NEXT REGULAR DISTRICT BOARD MEETING IS SCHEDULED TO BE HELD ON WEDNESDAY, AUGUST 4, 2021

**12. ADJOURNMENT**

## CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, JUNE 16, 2021

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted in accordance with the Executive Order N-33-20 via teleconferencing. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

### 1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, John M. Gatto, William A. Bosworth, and Patrick S. Kwok.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, and Counsel Marc Hynes.

District Consultant: Richard Tanaka

Public: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. PUBLIC HEARING:

A. The Board conducted a public hearing on collection of sanitary sewer service charges for Fiscal Year 2021-2022.

1. A Staff presentation was given by District Manager Porter.
2. President Saadati opened the public hearing at 7:05 p.m. to receive testimony from the public. There were no public comments.
3. President Saadati closed the public hearing at 7:06 p.m.
4. The Board discussed proposed collection of sewer charges.
5. On motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Resolution No. 1331, Confirming Report on Rates and Charges for FY 2021-2022 was approved as written.
6. On motion by Director Gatto, seconded by Director Kwok, by a vote of 5-0-0, Resolution No. 1332, Collection of Rates and Charges for FY 2021-2022 was approved as written.

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4. CLOSED SESSION:

President Saadati adjourned the regular meeting session and opened the closed session at 7:08 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

The closed session was adjourned at 7:38 p.m. and the regular meeting was called to order. District Manager Porter and Deputy District Manager Woodhouse rejoined the regular meeting.

There was no reportable action.

5. MINUTES & BILLS:

- A. On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0 the minutes of Wednesday, May 19, 2021, were approved as written.
- B. By consensus, the Minutes of Wednesday, May 5, 2021, is to be Noted & Filed.
- C. The Board reviewed May payable warrants and financial statements. On a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0, the financial statement and payment of bills were approved as written.
- D. Board members will submit their June timesheets to Manager Porter.

6. CORRESPONDENCE:

- A. The Board reviewed correspondence from CASA announcing 2021 Annual CASA Conference and CSRMA Training. The conference will be held August 11 – 13, 2021 in San Diego at the Hilton Hotel. The Board will confirm attendance at the next regular Board meeting.
- B. The Board reviewed the LAFCO Budget for Fiscal Year 2021-2022. It is to be Noted & Filed.

7. MEETINGS:

- A. Director Bosworth plans to attend the CSRMA Board of Directors Meeting to be held on June 24, 2021.
- B. TAC AND TPAC meetings for July have been canceled.

8. REPORTS:

- A. Director Gatto reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on May 20, 2021.

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- B. Director Bosworth reported on the Santa Clara County Special Districts Association regular meeting held on June 7, 2021. State Special Districts has a website that CUSD can use at no cost. We may want to apply for available funding that has been approved by the State specifically for State Special Districts (\$100 M) for 5000 State Special Districts.
- C. District Manager Porter reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on June 7, 2021.
- D. Director Kwok reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on June 10, 2021.

9. UNFINISHED BUSINESS:

- A. District Manager Porter reported on COVID-19 updates.
- B. District Manager Porter reported on the Budget for FY 2021-2022. On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, the Budget for FY 2021-2022 was approved as written.

10. NEW BUSINESS:

- A. The Board reviewed request for reimbursement of sewer permit fees for APN 316-38-065. On a motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, reimbursement was approved in the amount of \$700.00.

Director Kwok left the Board meeting (technical difficulties).

- B. The Board reviewed the CSRMA Insurance Renewal and Proposal package. On a motion by Director Bosworth, seconded by Director Gatto, by a vote of 4-0-0, the Board approved the proposal and renewal.

Director Kwok re-joined the Board meeting.

11. STAFF REPORTS:

- A. District Manager Porter reported on future development projects.
- B. District Manager Porter reported on the monthly maintenance report.

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, JUNE 16, 2021

12. CALENDAR ITEMS:

The next regular District Board meeting is scheduled to be held on Wednesday, July 7, 2021.

13. ADJOURNMENT:

On a motion properly made and seconded, at 8:40 p.m. the meeting was adjourned.

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Secretary of the Sanitary Board

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President of the Sanitary Board

CUPERTINO SANITARY DISTRICT BOARD MEETING  
WEDNESDAY, MAY 19, 2021

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:03 p.m. This meeting was conducted in accordance with the Executive Order N-33-20 via teleconferencing. The District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino was closed.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors present: Angela S. Chen, Taghi S. Saadati, John M. Gatto, William A. Bosworth, and Patrick S. Kwok.

Staff present: District Manager Benjamin Porter, Deputy District Manager Robert Woodhouse, Mark Thomas Principal Sash Dansky, and Counsel Marc Hynes.

District Consultant: Richard Tanaka

Public: None

2. PUBLIC COMMENTS:

There were none.

3. PUBLIC HEARING:

A. The Board conducted a public hearing on proposed sanitary sewer service charge increase for Fiscal Year 2021-2022.

1. A Staff presentation was given by District Manager Porter, who indicated that the rate increase came as a result of a series of six workshops to the Board over the past six months. The City of San Jose just updated the CuSD requirement for capital costs in the next fiscal year to contribute an additional \$3.8 M.
2. President Saadati opened the public hearing at 7:09 p.m. to receive testimonies from the public. There were no public comments.
3. President Saadati closed the public hearing at 7:10 p.m.
4. The Board discussed proposed changes.
5. On motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, Ordinance No. 127, Amending Article VII, Sections 7001 through 7003 of the Cupertino Sanitary District Operations Code was approved as written. Changes will take effect on July 1, 2021.

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6. On motion by Director Gatto, seconded by Director Chen, by a vote of 5-0-0, Resolution No. 1330, Setting Public Hearing Date to Collect Sewer Charges on Tax Roll was approved. The public hearing will take place on June 16, 2021, via teleconference.

4. MINUTES & BILLS:

- A. On a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0 the minutes of Wednesday, May 5, 2021 were approved as written.
- B. By consensus, the Minutes of Wednesday, April 21, 2021 is to be Noted & Filed.
- C. The Board reviewed April payable warrants and financial statements. On a motion by Director Kwok, seconded by Director Gatto, by a vote of 5-0-0, the financial statement and payment of bills were approved as written.
- D. Board members will submit their May timesheets to Manager Porter.

5. CORRESPONDENCE:

There was none.

6. MEETINGS:

- A. Director Gatto plans to attend the teleconference meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on May 20, 2021.

7. REPORTS:

- A. District Manager Porter reported on the teleconference meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on May 17, 2021.

8. UNFINISHED BUSINESS:

- A. District Manager Porter reported on COVID-19 updates. Santa Clara County has mandated that employers will be required to determine the vaccination status of employees if employees are to return to the office. Mark Thomas will need to comply. No changes have occurred to the Governor's order regarding relaxation of The Brown Act to allow remote meetings of the Board.
- B. District Manager Porter reported on the Oakcrest Pump Station. The contractor is seeing price increases on materials for the project.

9. NEW BUSINESS:

There was none.

10. STAFF REPORTS:



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WEDNESDAY, MAY 19, 2021

- A. District Manager Porter reported on future development projects. Staff has a meeting with Vallco tomorrow to discuss their thoughts on the development fees they are being asked to pay.
- B. District Manager Porter reported on the I/I Reduction follow-up. The District is proceeding with hydraulic modeling QA/QC with Akel Engineering. The first workshop will take place next week.

Deputy District Manager Woodhouse reported that the District is proceeding with the smoke testing program. The kick-off meeting is scheduled for next Tuesday. V&A will provide a project schedule for the smoke testing which will be shared with the Board at the next meeting.

- C. District Manager Porter reported on the monthly maintenance report.

11. CLOSED SESSION:

President Saadati adjourned the regular meeting session and opened the closed session at 7:50 p.m. Manager Porter and Deputy Manager Woodhouse were excused from the closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

The closed session was adjourned at 8:08 p.m. and the regular meeting was called to order. District Manager Porter and Deputy District Manager Woodhouse rejoined the regular meeting.

There was no reportable action.

12. CALENDAR ITEMS:

The next regular District Board meeting is scheduled to be held on Wednesday, June 2, 2021.

13. ADJOURNMENT:

On a motion properly made and seconded, at 8:12 p.m. the meeting was adjourned.

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Secretary of the Sanitary Board

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President of the Sanitary Board

**CUPERTINO SANITARY DISTRICT**  
**MONTHLY FINANCIAL REPORT THROUGH JUNE 2021**  
**(12th Month of Operations - 100% into FY Operations)**  
 FISCAL YEAR: July 1, 2020 to June 30, 2021

**EXPENSE SUMMARY REPORT - ADJUSTED BUDGET**

Account Name	Account Number	BUDGET	Prior Expenses	Amount Payable	Total To Date Expenses	Remaining Balance	% Expended To Date	Comments
<b>JUNE SERVICES</b>								
<b>OPERATING EXPENSES</b>								
Loan Payments	41000	\$1,200,542	\$1,199,764.58	\$0.00	\$1,199,764.58	\$777.42	99.9%	None this month
Directors Fees	41030	\$35,000	34,744.88	\$1,622.20	\$36,367.08	-\$1,367.08	103.9%	On Target; slightly ahead of schedule
Gasoline, Oil & Fuel	41060	\$3,000	1,040.25	\$1,336.56	\$2,376.81	\$623.19	79.2%	Diesel for Generators at various Pump Stations
Insurance	41070	\$135,000	128,450.32	\$992.08	\$129,442.40	\$5,557.60	95.9%	Dooley Insurance - August 2021 Coverage
Memberships	41080	\$57,000	28,190.59	\$374.00	\$28,564.59	\$28,435.41	50.1%	CWEA Memberships and Re-certifications
Office Rent	41090	\$6,000	4,400.00	\$400.00	\$4,800.00	\$1,200.00	80.0%	On Target
Operating Expenses - General	41100	\$3,000	\$289.30	\$22.23	\$311.53	\$2,688.47	10.4%	Shipping for Notary Seal for Office use
Operating Expenses - Credit Card Processing Fees	41100-1	\$3,700	4,265.08	\$403.58	\$4,668.66	-\$968.66	126.2%	June Credit Card Processing Fees; ahead of schedule for Fiscal Year
<b>Contractual Services:</b>								
Outfall Maintenance	41113	\$71,000	46,535.89	\$0.00	\$46,535.89	\$24,464.11	65.5%	None this month
T.P. Oper. & Maint.	41114	\$8,630,553	6,426,140.00	\$0.00	\$6,426,140.00	\$2,204,413.00	74.5%	100% paid this fiscal year (O&M reduced because of Legacy Lagoon delay)
<b>Professional Services:</b>								
SSMP Certification and Implementation	41121	\$200,000	180,049.79	\$0.00	\$180,049.79	\$19,950.21	90.0%	SSMP Certification has been completed as of May 2021
Peak Flow Reduction	41122	\$100,000	\$28,907.20	\$54,852.88	\$83,760.08	\$16,239.92	83.8%	Peak flow reduction program including Infiltration and Inflow Reduction
Management Services	41121	\$515,000	\$488,138.57	\$28,713.65	\$516,852.22	-\$1,852.22	100.4%	On Target; District Management Services completed with additional inter-agency coordination
Engineering Services	41122	\$1,200,000	\$1,137,382.78	\$70,564.78	\$1,207,947.56	-\$7,947.56	100.7%	On Target
Plan Checking & Inspection	41123	\$200,000	223,031.73	\$20,873.88	\$243,905.61	-\$43,905.61	122.0%	Ahead of schedule due to increased inspection and Vallco effort
Legal - Consultant Services	41124	\$25,000	\$17,700.00	\$1,300.00	\$19,000.00	\$6,000.00	76.0%	Richard Tanaka - Consulting Services for June 2021
Legal - District Counsel	41124	\$60,000	50,969.50	\$2,646.00	\$53,615.50	\$6,384.50	89.4%	Marc Hynes - June Services
Legal - Common Interest Group (CuSD Advance Pay)	41124	\$980,000	1,112,079.28	\$119,502.74	\$1,231,582.02	-\$251,582.02	125.7%	Hunton Andrews Kurth - April and May Services
Legal - Common Interest Group (CuSD Share)	41124	\$222,000	313,663.39	\$33,705.90	\$347,369.29	-\$125,369.29	156.5%	Hunton Andrews Kurth - April and May Services
Audit	41125	\$11,500	11,600.00	\$0.00	\$11,600.00	-\$100.00	100.9%	FY19-20 Audit - paid in full
Printing & Publications	41130	\$28,000	23,248.84	\$6,349.92	\$29,598.76	-\$1,598.76	105.7%	Legal Publication/Classified Advertising for Public Hearings (Tax Roll Collection)
Repairs	41150	\$500,000	248,462.85	\$72,714.90	\$321,177.75	\$178,822.25	64.2%	On target; expenditure for the Fiscal Year was directed more towards Maintenance
Maintenance	41151	\$3,200,000	3,098,000.27	\$289,370.84	\$3,387,371.11	-\$187,371.11	105.9%	(\$3,70M)
Travel & Meetings Staff	41170	\$15,000	580.00	\$619.96	\$1,199.96	\$13,800.04	8.0%	One Night Refundable Deposit for CASA Lodging in August 2021
Travel & Meetings BOD	41170	\$18,000	1,450.00	\$1,859.88	\$3,309.88	\$14,690.12	18.4%	One Night Refundable Deposit for CASA Lodging (several deposits to be refunded for alternate accommodations made by Board Members)
Utilities	41190	\$65,000	60,219.49	\$5,827.54	\$66,047.03	-\$1,047.03	101.6%	On Target
<b>Refunds &amp; Reimbursements:</b>								
Miscellaneous	41201	\$50,000	28,088.14	\$0.00	\$28,088.14	\$21,911.86	56.2%	None this month
Connection Fees	41202	\$2,000	-	\$0.00	\$0.00	\$2,000.00	0.0%	None to date
Checking & Inspection	41203	\$3,000	-	\$0.00	\$0.00	\$3,000.00	0.0%	None to date
Emergency Funds	48000	\$250,000	126,412.05	\$7,845.62	\$134,257.67	\$115,742.33	53.7%	One Emergency this month (AB/JDD)
Consolidated Election	48001	\$150,000	105,859.00	\$0.00	\$105,859.00	\$44,141.00	70.6%	None this month
<b>TOTAL OPERATING EXPENSES</b>		<b>\$17,939,295</b>	<b>\$15,129,663.77</b>	<b>\$721,899.14</b>	<b>\$15,851,562.91</b>	<b>\$2,087,732.09</b>	<b>88.4%</b>	
<b>CAPITAL EXPENSES</b>								
District Sewer Capital & Support	46041	\$560,000	210,830.07	\$3,618.89	\$214,448.96	\$345,551.04	38.3%	Engineering Expenses for CIP Master Plan and Wolfe Road Main Sewer Relocation
Treatment Plant Capital	46042	\$6,392,192	2,707,387.00	\$0.00	\$2,707,387.00	\$3,684,805.00	42.4%	100% paid this fiscal year (projects delayed, specifically dewatering)
Outfall Capital	46042	\$3,012,000	\$3,004,853.54	\$0.00	\$3,004,853.54	7,146.46	99.8%	None this month
District Equipment	46043	\$150,000	52,758.72	\$11,290.93	\$64,049.65	\$85,950.35	42.7%	Exhaust Fan for Flume Metering Station; Exhaust Fan (labor) at Homestead Metering Station
Replacement Fund	46044	\$300,000	-	\$0.00	\$0.00	\$300,000.00	0.0%	None to date
<b>TOTAL CAPITAL EXPENSES</b>		<b>\$10,414,192</b>	<b>\$5,975,829.33</b>	<b>\$14,909.82</b>	<b>\$5,990,739.15</b>	<b>\$4,423,452.85</b>	<b>57.5%</b>	
<b>TOTAL EXPENSES</b>		<b>\$28,353,487</b>	<b>\$21,105,493.10</b>	<b>\$736,808.96</b>	<b>\$21,842,302.06</b>	<b>\$6,511,184.94</b>	<b>77.0%</b>	

**CUPERTINO SANITARY DISTRICT**  
**MONTHLY FINANCIAL REPORT THROUGH JUNE 2021**  
**(12th Month of Operations - 100% into FY Operations)**  
 FISCAL YEAR: July 1, 2020 to June 30, 2021

**REVENUE SUMMARY REPORT**

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts JUNE	Total Amount Received	Remaining Balance to Collect	% Earned To Date	Comments
<b>OPERATING REVENUES</b>								
Service Charges								
Handbilling	31010	\$552,035.00	\$563,628.89	\$0.00	\$563,628.89	(\$11,593.89)	102.1%	None this month; All payments for FY20-21 Hand Billing Invoices have been received
Tax Roll	31010	\$18,364,000.00	\$10,409,025.60	\$7,771,681.22	\$18,180,706.82	\$183,293.18	99.0%	Second and Final Payment for FY2020-2021
Permit Fees	31020	\$130,000.00	\$66,158.27	\$5,938.69	\$72,096.96	\$57,903.04	55.5%	Eighteen payments received this month; 196 payments to-date
Connection Fees	31031	\$600,000.00	\$161,070.82	\$0.00	\$161,070.82	\$438,929.18	26.8%	None this month
Capacity Fees	31032	\$600,000.00	\$340,379.22	\$0.00	\$340,379.22	\$259,620.78	56.7%	None this month
Pump Zone Fees	31033	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0.0%	None to date
Checking & Inspection Fees	31040	\$200,000.00	\$85,490.97	\$9,500.00	\$94,990.97	\$105,009.03	47.5%	Twenty-four payments received this month; 231 payments received to-date
Annexation	32010	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to date
Interest	32050	\$220,000.00	\$172,458.85	\$0.00	\$172,458.85	\$47,541.15	78.4%	None this month
City of San Jose Credit(s)	32091	\$500,000.00	\$2,778,585.00	\$0.00	\$2,778,585.00	(\$2,278,585.00)	555.7%	None this month; Credits received for this Fiscal Year in February
Legal - Common Interest Group (Tributaries)	32092.1	\$980,000.00	\$491,694.98	\$600,040.25	\$1,091,735.23	(\$111,735.23)	111.4%	Received from BSD and WVSD for Milpitas Portion (for Q4 2019 through Q2 2020)
Legal - Common Interest Group (2% Admin Fees)	32902.2	\$14,000.00	\$10,034.59	\$12,245.72	\$22,280.31	(\$8,280.31)	159.1%	Received from BSD and WVSD for Milpitas Portion (for Q4 2019 through Q2 2020)
Refunds/Reimbursements - Misc.	32091	\$10,000.00	\$49,321.02	\$1,747.61	\$51,068.63	(\$41,068.63)	510.7%	Reimbursement for Lateral Spill Clean-up; Payment #6 on 5-Yr. Lateral Loan Program
Lateral Construction	32093	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
<b>TOTAL OPERATING REVENUE</b>		<b>\$22,267,535.00</b>	<b>\$15,127,848.21</b>	<b>\$8,401,153.49</b>	<b>\$23,529,001.70</b>	<b>(\$1,261,466.70)</b>	<b>105.67%</b>	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
<b>TOTAL OPERATING REVENUE</b>		<b>\$22,267,535.00</b>	<b>\$15,127,848.21</b>	<b>\$8,401,153.49</b>	<b>\$23,529,001.70</b>	<b>(\$1,261,466.70)</b>	<b>105.67%</b>	

**CASH ACCOUNT SUMMARY**

Date	Operating Fund	Replacement Fund	Comingled Fund	Cal Bank Trust Acct	Loan Balance with interest *	Net Cash
FY 2019-20 Balance	\$18,718,534.78	\$2,700,000.00	\$16,018,534.78	\$632,243.62	\$180,632.21	\$19,350,778.40
July 31, 2020	\$15,091,707.04	\$3,000,000.00	\$12,091,707.04	\$638,170.27	\$180,676.58	\$15,910,553.89
August 31, 2020	\$14,180,940.69	\$3,000,000.00	\$11,180,940.69	\$648,776.35	\$180,712.33	\$15,010,429.37
September 30, 2020	\$13,711,877.70	\$3,000,000.00	\$10,711,877.70	\$656,635.22	\$180,718.25	\$14,549,231.17
October 31, 2020	\$10,142,271.46	\$3,000,000.00	\$7,142,271.46	\$668,309.14	\$180,724.18	\$10,991,304.78
November 30, 2020	\$7,788,382.95	\$3,000,000.00	\$4,788,382.95	\$680,713.93	\$180,730.30	\$8,649,827.18
December 31, 2020	\$7,255,228.33	\$3,000,000.00	\$4,255,228.33	\$690,072.87	\$180,736.42	\$8,126,037.62
January 31, 2021	\$14,311,021.11	\$3,000,000.00	\$11,311,021.11	\$700,327.61	\$180,742.17	\$15,192,090.89
February 28, 2021	\$16,337,258.61	\$3,000,000.00	\$13,337,258.61	\$708,885.77	\$180,747.71	\$17,226,892.09
March 31, 2021	\$15,955,172.05	\$3,000,000.00	\$12,955,172.05	\$722,648.98	\$180,754.25	\$16,858,575.28
April 30, 2021	\$13,104,035.65	\$3,000,000.00	\$10,104,035.65	\$736,385.52	\$180,759.40	\$14,021,180.57
May 31, 2021	\$12,784,504.57	\$3,000,000.00	\$9,784,504.57	\$754,648.06	\$180,762.18	\$13,719,914.81
June 30, 2021	\$18,598,059.22	\$3,000,000.00	\$15,598,059.22	\$2,184,966.15	\$180,766.88	\$20,963,792.25

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

## CALIFORNIA BANK AND TRUST ACCOUNT SUMMARY AS OF 6/30/2021

Cal Bank Activities				Total Interest	Interest prorated to Loan Balance	Loan Balance w/Interest	Interest prorated to \$600K District Saving	District portion of saving balance	Total Savings balance	Checking Acct Balance	TOTAL AT CAL BANK
No.	Payee	Date	Check Amount			\$10,000,000.00			\$10,000,000.00		\$10,000,000.00
101	San Jose	10/16/2019	\$2,180,309.00			\$7,819,691.00			\$7,819,691.00		\$7,819,691.00
102	San Jose	10/16/2019	\$29,515.44			\$7,790,175.56			\$7,790,175.56		\$7,790,175.56
103	Tesco	11/20/2019	\$17,707.00			\$7,772,468.56			\$7,772,468.56		\$7,772,468.56
104	Shape	11/20/2019	\$108,814.78			\$7,663,653.78			\$7,663,653.78		\$7,663,653.78
105	Tesco	12/18/2019	\$169,018.00			\$7,494,635.78			\$7,494,635.78		\$7,494,635.78
106	Con Quest	12/18/2019	\$385,242.58	\$30,683.35	\$30,683.35	\$7,140,076.55			\$7,140,076.55		\$7,140,076.55
107	San Jose	1/15/2020	\$6,966,355.00			\$173,721.55			\$173,721.55		\$173,721.55
Interest through 3/31/20				\$6,823.36	\$6,823.36	\$180,544.91			\$180,544.91		\$180,544.91
Deposit 4/16/2020						\$180,544.91		\$600,000.00	\$780,544.91	\$2,996.28	\$783,541.19
Balance as of 5/30/2020				\$179.37	\$41.50	\$180,586.41	\$137.87	\$600,137.87	\$780,724.28	\$5,744.81	\$786,469.09
Balance as of 6/30/2020				\$197.98	\$45.80	\$180,632.21	\$152.18	\$600,290.05	\$780,922.26	\$31,953.57	\$812,875.83
Balance as of 7/31/2020				\$191.84	\$44.37	\$180,676.58	\$147.47	\$600,437.52	\$781,114.10	\$37,732.75	\$818,846.85
Balance as of 8/31/2020				\$154.53	\$35.74	\$180,712.33	\$118.79	\$600,556.30	\$781,268.63	\$48,220.05	\$829,488.68
Balance as of 9/30/2020				\$25.62	\$5.93	\$180,718.25	\$19.69	\$600,576.00	\$781,294.25	\$56,059.22	\$837,353.47
Balance as of 10/31/2020				\$25.62	\$5.93	\$180,724.18	\$19.69	\$600,595.69	\$781,319.87	\$67,713.45	\$849,033.32
Balance as of 11/30/2020				\$26.47	\$6.12	\$180,730.30	\$20.35	\$600,616.04	\$781,346.34	\$80,097.89	\$861,444.23
Balance as of 12/31/2020				\$26.47	\$6.12	\$180,736.42	\$20.35	\$600,636.39	\$781,372.81	\$89,436.48	\$870,809.29
Balance as of 1/31/2021				\$24.83	\$5.74	\$180,742.17	\$19.09	\$600,655.47	\$781,397.64	\$99,672.14	\$881,069.78
Balance as of 2/28/2021				\$23.98	\$5.55	\$180,747.71	\$18.43	\$600,673.91	\$781,421.62	\$108,211.86	\$889,633.48
Balance as of 3/31/2021				\$28.26	\$6.54	\$180,754.25	\$21.72	\$600,695.63	\$781,449.88	\$121,953.35	\$903,403.23
Balance as of 4/30/2021				\$22.27	\$5.15	\$180,759.40	\$17.12	\$600,712.75	\$781,472.15	\$135,672.77	\$917,144.92
Balance as of 5/31/2021				\$11.99	\$2.77	\$180,762.18	\$9.22	\$600,721.96	\$781,484.14	\$153,926.10	\$935,410.24
Deposit 6/22/2021								\$1,415,667.34			
Balance as of 6/30/2021				\$20.34	\$4.70	\$180,766.88	\$15.64	\$2,016,404.94	\$2,197,171.82	\$168,561.21	\$2,365,733.03
<b>TOTAL OR BALANCE AMOUNT</b>			<b>\$9,856,961.80</b>	<b>\$38,466.28</b>	<b>\$37,728.68</b>	<b>\$180,762.18</b>	<b>\$737.60</b>	<b>\$600,721.96</b>	<b>\$781,484.14</b>	<b>\$153,926.10</b>	<b>\$935,410.24</b>

**CUPERTINO SANITARY DISTRICT  
WARRANTS PAYABLE - July 21, 2021**

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$ 1,622.20	ADP	Directors' Salary	
19167	M&O	\$ 1,336.56	eFuel, LLC	Gasoline, Oil, & Fuel	
19168	M&O	\$ 992.08	Dooley Insurance Services	Insurance - Group Life & Dental	
19169	M&O	\$ 331.00	Alliant Insurance	Insurance - ACIP Crime FY21-22	
19170	M&O	\$ 2,462.00	Alliant Insurance	Insurance - AMVP Renewal FY21-22	
19171	M&O	\$ 374.00	CWEA	Memberships	
19172	M&O	\$ 7,802.95	LAFCO	Memberships	
N/A	M&O	\$ 403.58	CalBank Credit Card Processing Fees	Operating Exp. - Credit Card Processing Fees	
19173	M&O	\$ 426,216.45	Mark Thomas	Office Rent	400.00
				Operating Expenses - General	22.23
				Peak Flow Reduction	49,848.88
				Management Services	28,713.65
				Engineering Services	70,564.78
				Plan Checking & Inspection	20,873.88
				Repairs	69,674.90
				Maintenance	171,496.08
				Travel & Meetings Staff	619.96
				Travel & Meetings BOD	1,859.88
				Utilities	1,052.70
				Emergency Funds	7,470.62
				District Sewer Capital & Support	3,618.89
19174	M&O	\$ 1,668,844.00	City of San Jose	T.P. Operations & Maintenance Q1 FY21-22	
19175	M&O	\$ 2,604.00	Akel Engineering	Peak Flow Reduction	
19176	M&O	\$ 2,400.00	V&A Consulting	Peak Flow Reduction	
19177	M&O	\$ 1,300.00	Richard K. Tanaka	Legal - Consultant Services	
19178	M&O	\$ 2,646.00	Armento & Hynes, LLP	Legal - District Counsel (March Services)	
19179	M&O	\$ 153,208.64	Hunton (April & May)	Legal - CIG/Tribs (CuSD Advance Pay)	119,502.74
				Legal - CIG/Tribs (CuSD Share)	33,705.90
19180	M&O	\$ 3,339.60	Bay Area News Group	Printing & Publications	
19181	M&O	\$ 3,010.32	DB, Inc.	Printing & Publications	
19182	M&O	\$ 3,040.00	Pan-Pacific	Repairs	
19183	M&O	\$ 763.80	Home Depot	Maintenance	
19184	M&O	\$ 7,567.56	RotoRooter	Maintenance	
19185	M&O	\$ 53,123.40	Able Underground Construction	Maintenance	
19186	M&O	\$ 56,795.00	AB/JDD Plumbing Heating & AC	Maintenance	56,420.00
				Emergency	375.00
19187	M&O	\$ 19.68	City of Santa Clara Utilities	Utilities	
19188	M&O	\$ 4,653.55	PG&E	Utilities	
19189	M&O	\$ 101.61	San Jose Water Company	Utilities	
Calbank	M&O	\$ 1,017,799.00	City of San Jose	T.P. Capital Q1 FY21-22	
19190	M&O	\$ 9,812.12	Hartzell Air Movement	District Equipment	
19191	M&O	\$ 1,478.81	St. Francis Electric	District Equipment	
<b>TOTAL WARRANTS</b>		<b>\$ 3,434,047.91</b>			

**(NOTE: Hilgited amounts are FY21-22 Expenses to be reflected in next month's Financials)**

\$ 2,697,238.95 2021-2022 Prepaid Expenses: San Jose, LAFCO, Insurance (Hilgited above)  
\$ 736,808.96 June Warrant Total

Maintenance Total: \$ 289,370.84 Mark Thomas, Home Depot , Roto Rooter, ABLE, AB/JDD  
Utilities Total: \$ 5,827.54 Mark Thomas, Santa Clara, PG&E, San Jose Water  
Emergency Total: \$ 7,845.62 Mark Thomas, AB/JDD

**EMERGENCY DETAILS:**

**Roto-Rooter** - no emergencies this month  
**Able** - no emergencies this month  
**AB/JDD Plumbing** - one emergency this month

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**From:** James Davis <jowend@crewdavis.com>  
**Sent:** Monday, July 5, 2021 10:11 PM  
**To:** James Davis  
**Subject:** 2021 Silicon Valley Fall Festival - Save the date

Dear Silicon Valley Fall Festival participant,

The Rotary Club of Cupertino would like to extend a warm invitation to you to join us again at the 2021 Silicon Valley Fall Festival. The date for this year's Fall Festival has been set for September 11<sup>th</sup> (Saturday) and the location is once again at Cupertino's Memorial Park on Stevens Creek Blvd.

So, save the date! More information will be sent out in the next few weeks.

We are looking forward to seeing you again in September!

The Rotary Club of Cupertino

2021 Silicon Valley Fall Festival Committee

**SSOs**

Start Date	Location	Cause of SSO	Cat	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	Volume of Wash Water Used (Gal)
None							

**PLSDs (Private Lateral Sewage Discharge)**

Start Date	Location	Cause of PLSD	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	Volume of Wash Water Used (Gal)
None						

**Emergency Calls - Causes**

Call Rec'd Business Hours	# of Calls	Call Rec'd After Hours	# of Calls	Call Rec'd Weekend	# of Calls
Root Intrusion	2	Root Intrusion	1	Root Intrusion	0
Onsite	1	Onsite	1	Onsite	2
Grease	0	Offset	0	Offset	0
Debris	0	Debris	1	Grease	0
Others	2	Broken Pipe	1	Broken Pipe	2
Pump Station	0	Pump Station	3	Pump Station	1
Total:	5	Total:	7	Total:	5

**Repairs**

Address	Main/Lat	Description of Work
Adriana Dr T-193	MH	Mission smart manhole cover repair
Metering Station	PS	Replaced exhaust fan for Homestead Metering Station
Homestead 1 PS	PS	Fabricated impeller for pump

**Mainline Maintenance**

Size of Pipe	4"	6"	8"	10"	12"	14"	15"	16"	18"	> 20"	Total	FY2020-21 YTD	FY2020-21 Annual Schedule	% Complete (YTD/Annual Schedule)
Mainline Cleaning (ft)	0	71,998	60,569	9,180	371	0	0	0	0	0	142,118	1,464,980	987,432	148%
Easement Cleaning (ft)	0	4,927	12,919	941	0	0	0	0	0	0	18,787	208,541	159,062	131%
CCTV (ft)	0	3,301	9,310	0	0	0	0	0	0	0	12,611	165,400	207,880	80%

**Lateral Maintenance**

Activity	# of Laterals	FY2020-21 YTD	FY2020-21 Annual schedule	% Complete (YTD/Annual schedule)
Cleaning	336	4,799	4,247	113%
CCTV	13	113		
Inspection	20	211		

**FOG Inspection - Limited due to Restaurant closures (COVID -19)**

	# of Inspections	YTD FY2020-21	FY2020-21 Annual Schedule	% Complete (YTD/Annual schedule)
Performed	31	302		
Completed	23	220	283	78%
Follow up Needed	6			

**CUPERTINO SANITARY DISTRICT  
MEETING/EVENT SCHEDULE**

**Item 11.A**

**JULY 2021**

07/06: TAC-Canceled  
 07/07: 1<sup>st</sup> Regular Meeting-Canceled  
 07/08: TPAC-Canceled  
 07/21: 2<sup>nd</sup> Regular Meeting

JULY 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 1 <sup>st</sup> Regular Meeting	8	9	10
11	12	13	14	15	16	17
18	19	20	21 2 <sup>nd</sup> Regular Meeting	22	23	24
25	26	27	28	29	30	31

**AUGUST 2021**

08/04: 1<sup>st</sup> Regular Meeting  
 08/09: TAC  
 08/11-13: CASA Annual Conference  
 08/12: TPAC  
 08/18: 2<sup>nd</sup> Regular Meeting

AUGUST 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 1 <sup>st</sup> Regular Meeting	5	6	7
8	9 TAC	10	11	12	13	14
15	16	17	18 2 <sup>nd</sup> Regular Meeting	19	20	21
22	23	24	25	26	27	28
29	30	31				

**SEPTEMBER 2021**

09/07: TAC  
 09/08: 1<sup>st</sup> Regular Meeting  
 09/09: TPAC  
 09/13: SCCSDA Meeting  
 09/22: 2<sup>nd</sup> Regular Meeting

SEPTEMBER 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 TAC	8 1 <sup>st</sup> Regular Meeting	9 TPAC	10	11
12	13 SCCSDA	14	15	16	17	18
19	20	21	22 2 <sup>nd</sup> Regular Meeting	23	24	25
26	27	28	29	30		