

LM Administration Pty Ltd (Administrators Appointed): Calculation of Remuneration 1 July 2013 to 26 July 2013 billed to LM Investment Management Ltd by LMA as service entity									
Name	Position	Date	Work Hrs	Charge Out Rate	Charge	Task Desc	Narrative		
Benjamin Robson	Accountant	01/07/2013	0.1	235	23.5	Employees	Email to Brigit Zammit		
Benjamin Robson	Accountant	01/07/2013	0.1	235	23.5	Trade-On	Email from Bronte at Irish regarding contract arrears		
Benjamin Robson	Accountant	01/07/2013	0.1	235	23.5	Administration	Check payment of invoice as per request of Elio Zuari		
Benjamin Robson	Accountant	01/07/2013	0.1	235	23.5	Employees	Advance to Employee Brigit Zammit		
Benjamin Robson	Accountant	01/07/2013	0.5	235	117.5	Trade-On	Amend payment vouchers for commission received from LM as agent. Prepare payment vouchers for transfer of Cash to LM Investment Management		
Benjamin Robson	Accountant	01/07/2013	0.1	235	23.5	Trade-On	Follow up CITEC payment		
Benjamin Robson	Accountant	01/07/2013	0.2	235	47	Trade-On	Follow up ISS washroom account request		
Brittany Newman	Administration	01/07/2013	0.4	130	52	Administration	Cancel cheque #35, Draft 88731176, Enter SunSuper payment (\$221.50) in to MYOB		
Brittany Newman	Administration	01/07/2013	0.2	130	26	Administration	Amend & Format 88731176		
Brittany Newman	Administration	01/07/2013	0.2	130	26	Administration	Amend banking vouchers in MYOB		
Brittany Newman	Administration	01/07/2013	0.1	130	13	Administration	Scan/Save/Email 88731176 + Mail out to Impressions Finance Pty Ltd.		
Caroline Halcoop	Administrative	01/07/2013	0.1	130	13	Trade-On	Process CBA Transfer - 3.57pm		
Christine Alterator	Director 2	01/07/2013	0.1	545	54.5	Trade-On	Review overseas payment		
Christine Alterator	Director 2	01/07/2013	0.2	545	109	Trade-On	Review Electronic Funds Transfer payments		
Christine Alterator	Director 2	01/07/2013	0.1	545	54.5	Trade-On	Review payment to Carolina Hodge and transfer to LMA		
Elio Zuari	Manager 1	01/07/2013	1	345	345	Administration	Discussions with Leanne and Steve re various commissions paid into LMA as LMIM was always linked to Fund accounts. Discuss repayment of amounts to funds.		
Elio Zuari	Manager 1	01/07/2013	0.3	345	103.5	Employees	Follow up payment to Deed of Advance Brigit Zammit		
Elio Zuari	Manager 1	01/07/2013	1.5	345	517.5	Administration	Update Cash flow and security position		
Elio Zuari	Manager 1	01/07/2013	0.5	345	172.5	Employees	Review all Payroll reports to date and request amendments on wages into MYOB		
Elio Zuari	Manager 1	01/07/2013	0.2	345	69	Employees	Follow up Super payments April - June		
Elio Zuari	Manager 1	01/07/2013	1	345	345	Administration	Prepare excel file re LMA operational costs for period 19.03.2013 to 30.06.2013.		
Elio Zuari	Manager 1	01/07/2013	0.2	345	69	Trade-On	Invoices from Paradise Security		
Elio Zuari	Manager 1	01/07/2013	0.2	345	69	Employees	LMA Staff Expenses WK 27.06.13		
Elio Zuari	Manager 1	01/07/2013	0.2	345	69	Employees	Email PAYG to Peta		
Elio Zuari	Manager 1	01/07/2013	0.5	345	172.5	Trade-On	Various discussions re Grace Records re payment of outstanding invoices. And split records re drake insurance and funds		
Elio Zuari	Manager 1	01/07/2013	0.6	345	207	Employees	Review NSW payment of Payroll tax on line lodgment of annual return		
Glenn O'Kearney	Director 2	01/07/2013	0.5	545	272.5	Trade-On	Review cash flow statement and notes from Elio, approve transfer of cash required from LMIM, notes to Elio regarding deposits commissions, approve various payments etc.		
Glenn O'Kearney	Director 2	01/07/2013	0.1	545	54.5	Trade-On	Discuss LMF Simon Ticker.		
Glenn O'Kearney	Director 2	01/07/2013	1.5	545	817.5	Trade-On	Review operational cost summary, reconciliation, schedules, match to cash flow statements, discussions with Elio, prepare allocation schedules, follow up FUM numbers 30 June, preparation of invoices - LMA to LMIM, LMIM to FMIF and AIF.		
Joan Springate	Administration	01/07/2013	0.1	130	13	Trade-On	Receipt voucher & posting receipt		
Joan Springate	Administration	01/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment		
Joan Springate	Administration	01/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment		
Kelly-Anne Trenfield	Senior Managing Director	01/07/2013	0.1	550	55	Trade-On	Review and approve payment		
Sally McBryde	Managing Director	01/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Brigit Zammit re advance		
Sally McBryde	Managing Director	01/07/2013	0.1	550	55	Employees	Email from Amber Kosman re advance, review deed, respond to email		

Sally McBryde	Managing Director	01/07/2013	0.1	550	55	Trade-On	Approve office supplies order via Net Express
Sally McBryde	Managing Director	01/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Carolyn Hodge
Sally McBryde	Managing Director	01/07/2013	2	550	1100	Employees	Reviewing Deeds of Advance, updating spreadsheet, witnessing deeds, checking payment of same
Sally McBryde	Managing Director	01/07/2013	0.1	550	55	Employees	Email from Pete Iltis requesting PAYG summary, instructions to staff to provide, check email responding to same
Sally McBryde	Managing Director	01/07/2013	0.1	550	55	Trade-On	Review consumables costs on new Xerox copier agreement
Sally McBryde	Managing Director	01/07/2013	0.1	550	55	Trade-On	Correspondence out - review and note contents, make changes where necessary, sign and send to Impressions Finance
Benjamin Robson	Accountant	02/07/2013	0.2	235	47	Trade-On	Mail in
Benjamin Robson	Accountant	02/07/2013	0.3	235	70.5	Trade-On	Receipt finds into GST account Receipt funds into main account from investment services
Benjamin Robson	Accountant	02/07/2013	0.3	235	70.5	Trade-On	Correspondence with H Serbin regarding New Printers, response to Kyocera regarding pick up time for old printers
Benjamin Robson	Accountant	02/07/2013	0.2	235	47	Trade-On	Payment of Esanda monthly lease payment
Benjamin Robson	Accountant	02/07/2013	0.5	235	117.5	Trade-On	Grace Records management invoices paid, investigations into charges and corresponding Purchase Orders
Eloa Zuari	Manager 1	02/07/2013	0.2	345	69	Administration	Email to Leanne re stop payment on commissions payments to LMA
Eloa Zuari	Manager 1	02/07/2013	0.2	345	69	Administration	Capital Distribution - trading income received into LMA re FMIF
Eloa Zuari	Manager 1	02/07/2013	0.2	345	69	Administration	Draft proxy forms
Eloa Zuari	Manager 1	02/07/2013	1	345	345	Trade-On	Various invoices received from Corporate Traveller, split invoices and allocate to respective fund. Email to Zoran for Payment
Eloa Zuari	Manager 1	02/07/2013	1	345	345	Employees	Reconcile the monthly payroll tax report vs. the total for the period post VA 13.3.13-25.6.13.
Eloa Zuari	Manager 1	02/07/2013	0.3	345	103.5	Employees	Payment staff expenses James Young
Eloa Zuari	Manager 1	02/07/2013	0.3	345	103.5	Trade-On	Payment Esanda Finance
Eloa Zuari	Manager 1	02/07/2013	0.5	345	172.5	Trade-On	Review Macquarie Telecom invoice and arrange payment
Eloa Zuari	Manager 1	02/07/2013	0.6	345	207	Trade-On	Updated fund related expenses summary, compile other expenses paid to 30.06.13
Eloa Zuari	Manager 1	02/07/2013	0.3	345	103.5	Trade-On	Arrange PO to be approved for Carmeo, Launceston
Eloa Zuari	Manager 1	02/07/2013	0.3	345	103.5	Employees	Update Felicity Williams re-payments of wages
Eloa Zuari	Manager 1	02/07/2013	0.5	345	172.5	Administration	Request in from Drake Insurance client files from Grace Records, Discuss outstanding a/c with BJR
Eloa Zuari	Manager 1	02/07/2013	0.5	345	172.5	Administration	Various amendments in MYOB vouchers
Glenn O'Keamey	Director 2	02/07/2013	1.1	545	599.5	Trade-On	Review operational cost summary, reconciliation, schedules, match to cash flow statements, discussions with Eloa, prepare allocation schedules, review updated FUM numbers 30 June, preparation of invoices - LMA to LMIM, LMIM to FMIF and AIF, prepare notes to Kelly, Ryan and John, follow up expenses paid, loan man fees, finalize invoice and note regarding lymph.
Glenn O'Keamey	Director 2	02/07/2013	0.1	545	54.5	Trade-On	Review various payment and receipts requests, approvals in mob.
Glenn O'Keamey	Director 2	02/07/2013	0.5	545	272.5	Trade-On	Update cash flow statements and SOP with resource fee info and allocation of operational costs.
Joan Springate	Administration	02/07/2013	0.1	130	13	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	02/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	02/07/2013	0.2	130	26	Trade-On	Bank Rec
Kelly-Anne Trenfield	Senior Managing Director	02/07/2013	0.1	590	59	Trade-On	Review and approve payment
Sally McBryde	Managing Director	02/07/2013	0.1	550	55	Trade-On	Email from Caela Moss re repayment of petty cash, response to same
Benjamin Robson	Accountant	03/07/2013	0.1	235	23.5	Trade-On	Mail in
Benjamin Robson	Accountant	03/07/2013	0.1	235	23.5	Trade-On	Email Kelvin fair regarding pick up of printers
Benjamin Robson	Accountant	03/07/2013	0.2	235	47	Creditors	Office invoice received and review, staples invoice received and reviewed

Benjamin Robson	Accountant	03/07/2013	0.3	235	70.5	Trade-On	Correspondence with Michelle from CITEC regarding payment to account. Print Purchase Order and circulate for payment
Benjamin Robson	Accountant	03/07/2013	0.3	235	70.5	Trade-On	Receipt vouchers for 3 separate deposits from Felicity Williams
Benjamin Robson	Accountant	03/07/2013	0.2	235	47	Trade-On	Correspondence with Hayley Serlin regarding Online Transport pick up, email to Kelvin fair
Benjamin Robson	Accountant	03/07/2013	0.3	235	70.5	Trade-On	Correspondence with SAMI and Elio Zuadi, H Serlin and AGIS regarding Grace records storage of boxes containing Drake Insurance and AGIS records
Caroline Halcoop	Administrative	03/07/2013	0.1	130	13	Trade-On	Process CBA Transfer - 8:34am
Caroline Halcoop	Administrative	03/07/2013	0.1	130	13	Trade-On	Process CBA Transfer - 3:50pm
Christine Alterator	Director 2	03/07/2013	0.9	545	490.5	Trade-On	Review payments and amend MYOB account coding
Christine Alterator	Director 2	03/07/2013	0.2	545	109	Trade-On	Review LM payments - w ages transfer ST/Insurance
Elio Zuadi	Manager 1	03/07/2013	0.2	345	69	Administration	Final Notices on POLICIES for business Insurance and Travel Insurance
Elio Zuadi	Manager 1	03/07/2013	1.5	345	517.5	Employees	Follow up and review June 2013 payroll tax lodgment.
Elio Zuadi	Manager 1	03/07/2013	0.8	345	207	Trade-On	Wages payment
Elio Zuadi	Manager 1	03/07/2013	0.2	345	69	Administration	STAPLES AU Financial Statement Account No 32167438
Elio Zuadi	Manager 1	03/07/2013	0.3	345	103.5	Trade-On	Follow up Bronte from fish finance
Elio Zuadi	Manager 1	03/07/2013	0.5	345	172.5	Trade-On	Review Macquarie Telecom invoices to date and adjustments and prepare payment
Elio Zuadi	Manager 1	03/07/2013	0.5	345	172.5	Administration	Various discussions re Grace - Gold Coast Total Records
Glenn O'Kearney	Director 2	03/07/2013	0.5	545	272.5	Trade-On	Travel to LM premises, meetings with Carolyn Hodge regarding compliance, Meetings with Eryn and Lucy regarding land accounting/invoicing etc, discussions with Francene and Shelley whilst onsite
Glenn O'Kearney	Director 2	03/07/2013	0.5	545	272.5	Trade-On	Notes from Shelley regarding LMF discuss with Ryan, note to Shelley regarding reversal of fees, update to cash flow.
Glenn O'Kearney	Director 2	03/07/2013	0.3	545	163.5	Trade-On	discussions with Eryn regarding inf gst treatment and resource fee gst,
Joan Springate	Administration	03/07/2013	0.1	130	13	Trade-On	Trading payments /mob, note from Steve regarding commissions received, update to cash flows.
Joan Springate	Administration	03/07/2013	0.2	130	26	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	03/07/2013	0.3	130	39	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	03/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	03/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Kelly-Anne Trenfield	Senior Managing Director	03/07/2013	0.2	590	118	Trade-On	memo re operations/funding
Kelly-Anne Trenfield	Senior Managing Director	03/07/2013	0.1	590	59	Trade-On	Review and approve payment
Kelly-Anne Trenfield	Senior Managing Director	03/07/2013	0.2	590	118	Trade-On	GOK re operations
Sally McBryde	Managing Director	03/07/2013	0.1	550	55	Employees	Receipt - check supporting documentation and coding of receipt voucher, approve in MYOB - Felicity Williams
Sally McBryde	Managing Director	03/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to ST Business Trust
Sally McBryde	Managing Director	03/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to wages
Sally McBryde	Managing Director	03/07/2013	0.2	550	110	Trade-On	Review payment request for Grace invoices, queries re Drake Insurance and records held
Sally McBryde	Managing Director	03/07/2013	1	550	550	Employees	Review leave for payroll period, approve for payroll
Sally McBryde	Managing Director	03/07/2013	0.5	550	275	Employees	Review & approve payroll
Sally McBryde	Managing Director	03/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Blue Broking re corporate travel insurance
Sally McBryde	Managing Director	03/07/2013	0.5	550	275	Trade-On	Queries re Grace records listing, Review records listing, discuss records required
Sally McBryde	Managing Director	03/07/2013	0.1	550	55	Employees	Email from Amber Koeman encl entitlements worksheet, review & request advance payment
Sally McBryde	Managing Director	03/07/2013	1	550	550	Employees	Various emails regarding workflow for LM staff, Carolyn Hodge Involving details, staff issues
Benjamin Robson	Accountant	04/07/2013	0.1	235	23.5	Trade-On	Email kelvin fair regarding Printer pick up time
Benjamin Robson	Accountant	04/07/2013	0.3	235	70.5	Trade-On	Receipt Loan from LMM advance t employees. Prepare payment to Amber Koeman.

Benjamin Robson	Accountant	04/07/2013	0.2	235	47	Trade-On	Receipt fund reimbursement to Main account in MYOB
Benjamin Robson	Accountant	04/07/2013	0.2	235	47	Trade-On	Receipt into MYOB commission from LMIM
Benjamin Robson	Accountant	04/07/2013	0.2	235	47	Trade-On	Correspondence with Carol of Macquarie regarding continued use of server equipment. Email Carol copy of letter sent to fish finance
Benjamin Robson	Accountant	04/07/2013	0.1	235	23.5	Employees	Michael Parker - find out last day
Brittany Newman	Administration	04/07/2013	0.1	130	13	Administration	Mail in from Grace Records Management - Tax Invoice # R200245881
Brittany Newman	Administration	04/07/2013	0.3	130	39	Administration	Draft 8873186 x25
Brittany Newman	Administration	04/07/2013	0.1	130	13	Administration	Draft 8873187
Brittany Newman	Administration	04/07/2013	0.2	130	26	Administration	Call to Bree Howe regarding incorrect PAYG Summary she received
Eloa Zuari	Manager 1	04/07/2013	0.5	345	172.5	Administration	Email in re St Crispins - request to retrieve boxes from archives
Eloa Zuari	Manager 1	04/07/2013	0.3	345	103.5	Employees	Advise Maribel re LM Admin wages
Eloa Zuari	Manager 1	04/07/2013	0.5	345	172.5	Administration	LM Commission Remittance for account 100161, prepare vouchers
Eloa Zuari	Manager 1	04/07/2013	1	345	345	Employees	Various discussions re Michelle Ballard Invoice to 3 July 2013, Call to FEG - prepare payment
Eloa Zuari	Manager 1	04/07/2013	0.3	345	103.5	Administration	Request - Archive Box numbers listing for Drake Insurance
Eloa Zuari	Manager 1	04/07/2013	0.5	345	172.5	Employees	Discussions with Maribel re NSW Payroll Tax
Eloa Zuari	Manager 1	04/07/2013	0.2	345	68	Employees	Email Group Certificate to Allina
Eloa Zuari	Manager 1	04/07/2013	0.5	345	172.5	Administration	Follow up Michael Parker mobile phone before termination date
Eloa Zuari	Manager 1	04/07/2013	0.3	345	103.5	Employees	Call Bree back re PAYG summary
Eloa Zuari	Manager 1	04/07/2013	1	345	345	Administration	Review Payroll Tax Annual Reconciliation Lodgment for NSW
Glenn O'Keamey	Director 2	04/07/2013	2	545	1090	Trade-On	Discussions Simon Tickner regarding allocation of operational costs across funds, discussions with Ryan and John c regarding proposed allocations, review loan management fee data and preparation of invoice, review and reconcile FTT time sheets, liaise with RCL regarding collating information, drafting operational cost allocation memo - with RTZ, reallocation of operational costs based on avg turn over period, amendment of invoicing and issues with memo to Simon Tickner, issue documents to accounts team for processing
Glenn O'Keamey	Director 2	04/07/2013	0.2	545	109	Trade-On	Review and consider MYOB amendments required, loan accounts/resource fees
Sally McBryde	Managing Director	04/07/2013	0.6	550	330	Employees	Review payroll tax reconciliation for QLD & NSW, review differences in reports, discuss with EBZ, approve for lodgment
Sally McBryde	Managing Director	04/07/2013	0.1	550	55	Employees	Correspondence out draft - review and note contents, make changes where necessary, to Suncorp re Mandy Gardner
Sally McBryde	Managing Director	04/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to supplier
Sally McBryde	Managing Director	04/07/2013	0.1	550	55	Employees	Email from employee re PAYG summary
Sally McBryde	Managing Director	04/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Amber Koeman re advance
Sally McBryde	Managing Director	04/07/2013	0.1	550	55	Trade-On	Read & note business meeting minutes
Sally McBryde	Managing Director	04/07/2013	0.1	550	55	Employees	Email to John Corbett re Carolyn Hodge provision of further details of hours worked
Stuart Clancy	Manager 1	04/07/2013	0.1	345	34.5	Trade-On	Reviewing receipt and payment vouchers
Benjamin Robson	Accountant	05/07/2013	0.5	235	117.5	Trade-On	Follow up Elton's from 1 Feb regarding outstanding charges, Correspondence with Hayley Serbin regarding Printer removal issues
Benjamin Robson	Accountant	05/07/2013	1.1	235	268.5	Trade-On	Receipt funds into MYOB for various invoice reimbursements from several funds
Benjamin Robson	Accountant	05/07/2013	0.3	235	70.5	Employees	Receipt funds into Main account, Amend date on Loan from LMIM receipt, Transfer funds to Brigit Zammit
Benjamin Robson	Accountant	05/07/2013	0.4	235	94	Trade-On	Receipt invoices into MYOB from Fund reimbursements - LM Capalaba and 457 - 459 Lygon St
Brittany Newman	Administration	05/07/2013	0.1	130	13	Administration	Mail in from Macquarie - Correspondence re insurance premium funding application
Brittany Newman	Administration	05/07/2013	0.1	130	13	Administration	Add POD (Macquarie Equipment Rentals) in MYOB
Brittany Newman	Administration	05/07/2013	0.1	130	13	Administration	Call to Irene Culling to confirm postal address, Updated address in MYOB

Christine Alterator	Director 2	05/07/2013	0.7	545	381.5	Trade-On	Amend incurred coding in MYOB
Eloa Zuardi	Manager 1	05/07/2013	0.3	345	103.5	Administration	Follow up Asian Media Campaign from ray/Gino
Eloa Zuardi	Manager 1	05/07/2013	0.2	345	69	Administration	POD received from Tyco Fire & Security
Eloa Zuardi	Manager 1	05/07/2013	0.5	345	172.5	Administration	Gowlings inv# 1755816 received from LM Canada.
Eloa Zuardi	Manager 1	05/07/2013	1.5	345	517.5	Employees	Review Super April-June 2013 QTR (pay period 27.3.13 - 25.6.13) ready for submission via Asgard Online payment total amount \$100,494.17
Eloa Zuardi	Manager 1	05/07/2013	0.3	345	103.5	Administration	Follow up Debt of Advance Birgit Zammit
Eloa Zuardi	Manager 1	05/07/2013	0.5	345	172.5	Employees	LMA Staff Expenses WK 05.07.13
Eloa Zuardi	Manager 1	05/07/2013	0.5	345	345	Administration	Update fund related expenses summary, prepare various MYOB Bank Receipts LMA
Eloa Zuardi	Manager 1	05/07/2013	0.5	345	172.5	Employees	reversal of Felicity Williams overpayment in Rockliff Payroll
Glenn O'Kearney	Director 2	05/07/2013	0.3	545	183.5	Trade-On	Review MYOB/cash flow/discussions Eloa regarding cash flow and amendments in mob. amendments to cash flow statement/updated income invoicing etc.
Glenn O'Kearney	Director 2	05/07/2013	0.1	545	54.5	Trade-On	Review and approve in MYOB - reimbursement from fund
Kelly-Anne Trenfield	Senior Managing Director	05/07/2013	0.1	590	59	Trade-On	Pay; review invoice for billing to MPF
Renee Lobb	Director 1	05/07/2013	0.1	485	48.5	Employees	Review and save to file resignation of Carolyn Hodge as Company Secretary.
Sally McBryde	Managing Director	05/07/2013	0.2	550	110	Employees	Update on payment of Michelle Ballard from LMA & FEG Impact
Sally McBryde	Managing Director	05/07/2013	0.1	550	55	Trade-On	Review & sign account application for Australia Post
Sally McBryde	Managing Director	05/07/2013	0.1	550	55	Employees	Payment - check supporting documentation for payment to Michelle Ballard
Sally McBryde	Managing Director	05/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Michelle Ballard
Sally McBryde	Managing Director	05/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Birgit Zammit re advance
Sally McBryde	Managing Director	05/07/2013	0.2	550	110	Employees	Emails re reversal of Felicity Williams overpayment of wages & issues re reversal on Rockliff system
Benjamin Robson	Accountant	08/07/2013	0.1	235	23.5	Employees	Follow up advances to Birgit and Amber
Benjamin Robson	Accountant	08/07/2013	0.2	235	47	Trade-On	Staff Expenses paid to F. Mulder
Benjamin Robson	Accountant	08/07/2013	0.4	235	94	Trade-On	AGIS records storage costs calculated, email to Eloa Zuardi and SAMI regarding recouping costs from AGIS, request record listing from Grace
Benjamin Robson	Accountant	08/07/2013	0.1	235	23.5	Trade-On	Grace records listing received
Benjamin Robson	Accountant	08/07/2013	0.3	235	70.5	Employees	Correspondence with Michael parker regarding Col. form and handset. Email to Nicholas at Telstra requesting cancellation of Line
Benjamin Robson	Accountant	08/07/2013	0.2	235	47	Trade-On	Amendments to receipt vouchers for fund reimbursement
Benjamin Robson	Accountant	08/07/2013	2	235	470	Trade-On	Supplier invoice payment run, Preparation of MYOB payments to several suppliers regarding multiple Purchase Orders and invoices. Attach supporting documents. Receive and review invoices from Shrad Ex and Grace records for next payment run.
Benjamin Robson	Accountant	08/07/2013	0.3	235	70.5	Trade-On	Follow up Kelvin Fair regarding outstanding Macquarie Payment. Follow up PCI partners regarding transfer of registration of vehicle
Benjamin Robson	Accountant	08/07/2013	0.1	235	23.5	Trade-On	Purchase Order 40 sent to H Serbin
Brittany Newman	Administration	08/07/2013	0.1	130	13	Administration	Final 8973187
Brittany Newman	Administration	08/07/2013	0.1	130	13	Administration	Add POD (GRACE Records) to MYOB
Brittany Newman	Administration	08/07/2013	0.1	130	13	Administration	Scan/Save PAYG Summary, Bree Howe + Mail out to Bree Howe - 8973187
Brittany Newman	Administration	08/07/2013	0.1	130	13	Administration	Mail in from GRACE Records Management - Tax Invoice #R200259534
Brittany Newman	Administration	08/07/2013	0.1	130	13	Administration	Scan/Save PAYG Summary, Peta Iloff + email amended PAYG Summary.
Christine Alterator	Director 2	08/07/2013	0.1	545	54.5	Employees	Review employee payments
Christine Alterator	Director 2	08/07/2013	0.1	545	54.5	Employees	Review cheque payment to Sunsuper and email EBZ requesting supporting documents
Eloa Zuardi	Manager 1	08/07/2013	1.5	345	517.5	Trade-On	Update cash flow and security position

Eloa Zuardi	Manager 1	08/07/2013	0.3	345	103.5	Trade-On	STAPLES AU Batched documents - 32167438
Eloa Zuardi	Manager 1	08/07/2013	0.5	345	172.5	Employees	Follow up Deed of Advance payments
Eloa Zuardi	Manager 1	08/07/2013	0.5	345	172.5	Administration	Request and review payroll reports re super, payroll tax and PAYG
Eloa Zuardi	Manager 1	08/07/2013	0.5	345	172.5	Administration	Complete paperwork for WorkCover renewal
Eloa Zuardi	Manager 1	08/07/2013	0.3	345	103.5	Administration	Follow up hardest that are LM property
Eloa Zuardi	Manager 1	08/07/2013	0.5	345	172.5	Employees	Carolyn's invoice received. Follow up details of work completed, Email John Corbett re tasks
Eloa Zuardi	Manager 1	08/07/2013	1	345	345	Trade-On	Review batch of payment suppliers
Eloa Zuardi	Manager 1	08/07/2013	0.3	345	103.5	Administration	Advise SAM re an urgent request to retrieve some records for funds as they have received a court direction to provide certain information by 17/07/13. Arrange payment of invoice
Eloa Zuardi	Manager 1	08/07/2013	0.2	345	69	Employees	Follow up Felicity Williams re outstanding balance to be paid.
Eloa Zuardi	Manager 1	08/07/2013	0.5	345	172.5	Administration	Email to Maribel to request re-do the QLD Annual Payroll Tax
Eloa Zuardi	Manager 1	08/07/2013	0.2	345	69	Administration	Forward paperwork to CMA re LMA payment to SunSuper \$222.30
Glenn O'Kearney	Director 2	08/07/2013	0.2	545	109	Trade-On	Review cash flow etc from Elba- note regarding cash transfers for funding costs. note to BJR regarding deposits etc.
Joan Springate	Administration	08/07/2013	0.1	130	13	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	08/07/2013	0.1	130	13	Trade-On	Payment voucher & posting payment
Joan Springate	Administration	08/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	08/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Kelly-Anne Trenfield	Senior Managing Director	08/07/2013	0.1	550	59	Trade-On	Review and approve payment
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Employees	Review & sign PAYG summary for Peta Iott
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Employees	Correspondence out draft - review and note contents, make changes where necessary, to Bree Howe
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Trade-On	Review & approve PO for water
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Fran re expenses
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to staff donation
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Employees	Correspondence out - review and note contents, make changes where necessary, sign and send to Bree Howe & sign PAYG summary
Sally McBryde	Managing Director	08/07/2013	0.2	550	110	Employees	Review June 13 qtr super payments
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Employees	Review wages declaration for WorkCover
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Employees	Email from Jenny Story re proxy form for meeting of creditors & respond to same
Sally McBryde	Managing Director	08/07/2013	0.5	550	275	Employees	Review PAYG summaries, check figures, check address, amend where necessary, approve for final
Sally McBryde	Managing Director	08/07/2013	1	550	550	Employees	Updating employee schedule
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Trade-On	Read Enote contents of business meeting minutes
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Trade-On	Emails re Grave records invoice & approve for payment
Sally McBryde	Managing Director	08/07/2013	0.1	550	55	Trade-On	Email in relation to Carolyn Hodge invoice and query re breakdown of time spent
Benjamin Robson	Accountant	09/07/2013	0.2	235	47	Trade-On	Receipt management fee funds into account
Benjamin Robson	Accountant	09/07/2013	0.2	235	47	Trade-On	Correspondence with Carol Jerns from Macquarie regarding outstanding amounts and POD
Benjamin Robson	Accountant	09/07/2013	0.2	235	47	Trade-On	Receipt funds into bank account from Loan management fees
Benjamin Robson	Accountant	09/07/2013	0.1	235	23.5	Trade-On	Request to Grace records for Purchase Order to be attached to all services
Benjamin Robson	Accountant	09/07/2013	0.2	235	47	Trade-On	Email from Kelvin Fair regarding outstanding Macquarie Invoice. Discuss with GOK
Benjamin Robson	Accountant	09/07/2013	0.1	235	23.5	Trade-On	Phone call from XBC regarding invoice payments
Benjamin Robson	Accountant	09/07/2013	0.1	235	23.5	Trade-On	Amend batch in <MYOB

Benjamin Robson	Accountant	09/07/2013	0.5	235	117.5	Trade-On	Review invoices on request of Elio Zuñardi regarding pre appointment amounts and post appointment charges still payable. Several suppliers
Brittany Newman	Administration	09/07/2013	0.1	190	13	Administration	Mail in from Web Design Magic - Tax Invoice #8490, #8513 & #8514
Brittany Newman	Administration	09/07/2013	0.1	130	13	Administration	Mail in from TNT Express - Tax Invoice #41270945
Brittany Newman	Administration	09/07/2013	0.1	130	13	Administration	Call to Felicity Williams chasing up outstanding payment of \$787.04.
Brittany Newman	Administration	09/07/2013	0.1	130	13	Administration	Amend bank voucher - Impressions Finance Pty Ltd 24/06/13.
Brittany Newman	Administration	09/07/2013	0.1	130	13	Administration	Mail in from Macquarie Telecom - Tax Invoice #635230
Brittany Newman	Administration	09/07/2013	0.2	130	26	Administration	Final 8973186 x 25
Brittany Newman	Administration	09/07/2013	0.1	130	13	Administration	Add Financial Services Complaints Ltd as Creditor
Brittany Newman	Administration	09/07/2013	0.2	130	26	Administration	Amend 8973181
Brittany Newman	Administration	09/07/2013	0.1	130	13	Administration	Delete Macquarie Equipment Finance POD from MYOB
Christine Alator	Director 2	09/07/2013	0.1	545	54.5	Employees	Review Electronic Funds Transfer reimbursement to Fran and staff donation
Elio Zuñardi	Manager 1	09/07/2013	1	345	345	Trade-On	Review supplier payments run and submit into MYOB
Elio Zuñardi	Manager 1	09/07/2013	1	345	345	Administration	Various amendments on MYOB vouchers
Elio Zuñardi	Manager 1	09/07/2013	0.2	345	68	Administration	Prepare receipt voucher for \$214,426.40 received into LMA.
Elio Zuñardi	Manager 1	09/07/2013	1	345	345	Employees	Review PAYG summaries for all current employees. Check addressed to be updated
Elio Zuñardi	Manager 1	09/07/2013	0.2	345	68	Administration	Email in from Drake Insurance re records to be retrieved
Elio Zuñardi	Manager 1	09/07/2013	0.2	345	68	Administration	Follow up payment of Macquarie Telecom lines relating to Drake Insurance
Elio Zuñardi	Manager 1	09/07/2013	1	345	345	Administration	Update cash flow with various suppliers payments and leasing contracts
Elio Zuñardi	Manager 1	09/07/2013	0.2	345	68	Administration	Email in re Replenishment of Petty Cash
Elio Zuñardi	Manager 1	09/07/2013	0.2	345	68	Administration	Advise BJR re final installments of contract charged to date
Elio Zuñardi	Manager 1	09/07/2013	0.2	345	68	Administration	Arrange WorkCover renewal
Elio Zuñardi	Manager 1	09/07/2013	0.3	345	103.5	Administration	Advise Maribel to submit super lodgment for the adjusted total \$100,113.41
Elio Zuñardi	Manager 1	09/07/2013	0.3	345	103.5	Administration	Review Macquarie Telecom ac for month of June and email Joe re Drake Insurance directory charges
Elio Zuñardi	Manager 1	09/07/2013	0.1	345	34.5	Administration	Follow up Carolyn re FOS invoices
							Review cash flows and update SOP and cash flow. Discussions with Elio regarding updates to mob. review and approval of mob vouchers - receipts and trading payments. Discussions with BJR regarding trading payments. review insurance policies and note to Elio, discussions cash position with Kelly.
Glenn O'Keamey	Director 2	09/07/2013	1	545	545	Trade-On	Receipt voucher & posting receipt
Joan Sprigate	Administration	09/07/2013	0.4	130	52	Trade-On	Setting up Online payment & posting payment
Joan Sprigate	Administration	09/07/2013	0.3	130	39	Trade-On	GOK re advice on funding/management fees
Kelly-Anne Tierfield	Senior Managing Director	09/07/2013	0.2	550	118	Trade-On	Email from Caele Moss re outstanding entitlements & super & completing new POD. Review entitlements and respond to same
Sally McBryde	Managing Director	09/07/2013	0.2	550	110	Employees	Email from June Burt re proxy for 2nd creditor meeting & response to same
Sally McBryde	Managing Director	09/07/2013	0.1	550	55	Employees	Email from Maribel re update on PAYG summary timing. obtain update & respond to same
Sally McBryde	Managing Director	09/07/2013	0.1	550	55	Employees	Email from Maribel re leave for pay week, review details, look at parental leave information & respond with queries
Sally McBryde	Managing Director	09/07/2013	0.1	550	55	Employees	Email re employee expense authorization
Benjamin Robson	Accountant	10/07/2013	0.2	235	47	Trade-On	Purchase Order 41 request for black toner
Benjamin Robson	Accountant	10/07/2013	0.2	235	47	Trade-On	Outstanding Macquarie invoice work regarding Drake/AGIS
Benjamin Robson	Accountant	10/07/2013	1	235	235	Trade-On	Correspondence with suppliers regarding outstanding invoices. Request of debts to be written off from CCH. Report to creditors sent to Kyoocera and AECOM. Calculations of pre appointment apportionments for several invoices and discussion with Elio Zuñardi on invoice payments
Benjamin Robson	Accountant	10/07/2013	0.2	235	47	Trade-On	Correspondence with Andre rundle at PCI regarding transfer of vehicle rego

Brittany Newman	Administration	10/07/2013	0.1	130	13	Administration	Mail in from QLD Government, Office of State Revenue - Correspondence regarding land tax
Brittany Newman	Administration	10/07/2013	0.5	130	65	Administration	Amend payment vouchers in MYOB
Brittany Newman	Administration	10/07/2013	0.1	130	13	Administration	Amend 89731186 x 2
Brittany Newman	Administration	10/07/2013	0.3	130	38	Administration	Scan/Save/Name PAYG Summary x 25
Brittany Newman	Administration	10/07/2013	0.4	130	52	Administration	Mail out to various LM Employees - 89731186 + Pay Summary x 25
Brittany Newman	Administration	10/07/2013	0.1	130	13	Administration	Amend, Format & Final 89731181
Brittany Newman	Administration	10/07/2013	0.2	130	26	Administration	Filing - Section 3 & 7
Eloa Zuari	Manager 1	10/07/2013	0.3	345	103.5	Trade-On	Update re phone lines charges
Eloa Zuari	Manager 1	10/07/2013	1	345	345	Trade-On	review the insurance invoices and policies, Arrange payments
Eloa Zuari	Manager 1	10/07/2013	1	345	345	Trade-On	Payment of wages
Eloa Zuari	Manager 1	10/07/2013	0.6	345	207	Trade-On	Review various invoices/statements for payment
Eloa Zuari	Manager 1	10/07/2013	0.5	345	172.5	Administration	Various discussions with Macquarie Telecom re Account 127011 and cancellation of Drake Insurance phone lines & services
Eloa Zuari	Manager 1	10/07/2013	0.2	345	68	Employees	Further details received for Carolyn Hodge invoice, Arrange payment
Joan Springale	Administration	10/07/2013	0.1	130	13	Trade-On	Receipt voucher & posting receipt
Joan Springale	Administration	10/07/2013	0.3	130	38	Trade-On	Setting up Online payment & posting payment
Joan Springale	Administration	10/07/2013	0.3	130	38	Trade-On	Setting up Online payment & posting payment
Kelly-Anne Tranfield	Senior Managing Director	10/07/2013	0.1	550	59	Trade-On	Review and approve payment Review and approve payroll
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to ST Business Trust
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to wages
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to staff donation
Sally McBryde	Managing Director	10/07/2013	0.5	550	275	Employees	Review wages & leave taken by employees, review payroll & approve for payment
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Trade-On	Review & approve PO for toner for commercial lending printer
Sally McBryde	Managing Director	10/07/2013	0.4	550	220	Employees	Review & sign PAYG summaries & letters to employees containing same
Sally McBryde	Managing Director	10/07/2013	0.2	550	110	Employees	Check Advances payments made, update spreadsheet with details
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Trade-On	Reviewing detailed invoices for Carolyn Hodge time worked, discuss approval requirements
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Trade-On	Review & approve NetExpress PO for office supplies
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Employees	Email from Eryn Vannucci re POD & 2nd meeting, respond to same
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Employees	Email from Eryn Vannucci re FEG claim and responses on form, consider & respond to same
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Employees	Email from Eryn Vannucci enclosing POD, check details, advise amendments, respond to queries re same
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Trade-On	Email re Insurance costs & which entity to pay
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Carolyn Hodge
Sally McBryde	Managing Director	10/07/2013	0.1	550	55	Trade-On	Follow up re removal of equipment & disclaiming of level 3
Sally McBryde	Managing Director	10/07/2013	2	550	1100	Trade-On	Attend premises, employee queries, trade on issues
Benjamin Robson	Accountant	11/07/2013	1	235	235	Employees	Employee handset recovery value analysis
Benjamin Robson	Accountant	11/07/2013	0.1	235	23.5	Trade-On	Email Kellie from Impressions finance regarding printers
Brittany Newman	Administration	11/07/2013	0.1	130	13	Administration	Re-final 89731181
Brittany Newman	Administration	11/07/2013	0.1	130	13	Administration	Final 89731185
Brittany Newman	Administration	11/07/2013	0.1	130	13	Administration	Mail out to SunSuper - 89731185 + CHQ \$222.30
Eloa Zuari	Manager 1	11/07/2013	0.5	345	172.5	Administration	Various emails in re The LM Australian Units Fund outstanding invoice and payment

Eloa Zuardi	Manager 1	11/07/2013	0.5	345	172.5	Trade-On	PO received for Landmark, Ruddy Hill - Travel, Review, arrange approval and request booking
Eloa Zuardi	Manager 1	11/07/2013	0.3	345	103.5	Trade-On	Follow up suppliers payment run
Eloa Zuardi	Manager 1	11/07/2013	0.3	345	103.5	Administration	Email in re Directory Listing Charges on Macquarie Invoice.
Eloa Zuardi	Manager 1	11/07/2013	0.1	345	34.5	Administration	Follow up BAS
Eloa Zuardi	Manager 1	11/07/2013	0.5	345	172.5	Trade-On	Arrange renewal of work cover premium for full year ending 30 June 2014
Eloa Zuardi	Manager 1	11/07/2013	0.2	345	69	Employees	Follow up payment of Felicity Williams
Glenn O'Kearney	Director 2	11/07/2013	1.2	545	654	Trade-On	Review GBA accounts/MYOB; update to cash flows and trading SOP; updates to asset based SOP - issue to Kelly for discussion, approve MYOB trading payments;
Glenn O'Kearney	Director 2	11/07/2013	1	545	646	Trade-On	Further review of consultant invoices, review of LMA trading/RE time - allocations, discussions with Kelly and Ryan regarding cost allocations, discussions with Ash triply regarding cost allocations.
Joan Springate	Administration	11/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	11/07/2013	0.5	130	65	Trade-On	Bank Rec
Sally McBryde	Managing Director	11/07/2013	0.2	550	110	Employees	Email from Eryn Vannucci re attendance at second meeting of creditors as she is overseas then, respond to queries re proxy etc.
Sally McBryde	Managing Director	11/07/2013	0.1	550	55	Employees	Email from WorkCover enclosing invoice for FY14, email to/from EBZ re installment plan
Sally McBryde	Managing Director	11/07/2013	0.1	550	55	Employees	Correspondence out - review and note contents, make changes where necessary, sign and send to Sunsuper
Sally McBryde	Managing Director	11/07/2013	0.1	550	55	Employees	Email re PAYG summary for Felicity Williams, chase up balance of overpayment
Sally McBryde	Managing Director	11/07/2013	0.1	550	55	Employees	Email from EBZ re WorkCover & payment options, review recommendation & request information re early payment discount
Sally McBryde	Managing Director	11/07/2013	0.5	550	275	Trade-On	Review Blue Broking Fee Scope, determine that fund portion is ok to pay, email to Blue Broking and request relevant invoices
Stuart Clancy	Manager 1	11/07/2013	0.5	345	172.5	Trade-On	Reviewing SOP and updating excel spreadsheet regarding Assets and Liabilities of the Company. Email to GOK regarding update and action undertaken and queries
Benjamin Robson	Accountant	12/07/2013	0.3	235	70.5	Trade-On	Follow up Nicholas regarding Telstra charges, review invoices outstanding against LMA
Brittany Newman	Administration	12/07/2013	0.1	130	13	Administration	Enter POD (Eryn Vannucci) in MYOB
Brittany Newman	Administration	12/07/2013	0.5	130	65	Administration	Call to Sensis/White Pages to have directory charges for 07 5526 8955 canceled, Prepare 8973n26.
Brittany Newman	Administration	12/07/2013	0.1	130	13	Administration	Amend POD in MYOB
Brittany Newman	Administration	12/07/2013	0.1	130	13	Administration	Sent email to sydcos@sensis.com.au requesting cancellation of directory charges for 07 5526 8955.
Christine Alterator	Director 2	12/07/2013	0.2	545	109	Trade-On	Review Electronic Funds Transfer payments and Phone Call to EBZ regarding queries
Christine Alterator	Director 2	12/07/2013	0.2	545	108	Trade-On	Review unreported payment runs
Eloa Zuardi	Manager 1	12/07/2013	0.2	345	69	Administration	Follow up Payment Carolyn Hodge
Eloa Zuardi	Manager 1	12/07/2013	0.2	345	69	Administration	Email out to WorkCover re monthly installments.
Eloa Zuardi	Manager 1	12/07/2013	0.5	345	172.5	Trade-On	Email out to Jason from Surety IT re internet services cancelled and actives for LMA
Eloa Zuardi	Manager 1	12/07/2013	0.5	345	172.5	Trade-On	Review various invoices/statements received 10th and 11th July 2013
Eloa Zuardi	Manager 1	12/07/2013	0.2	345	69	Employees	Staff expense reimbursement - Sean Haydock \$769.37
Eloa Zuardi	Manager 1	12/07/2013	0.2	345	69	Trade-On	Phone call in from CIMA re Grace records Invoice
Eloa Zuardi	Manager 1	12/07/2013	0.2	345	69	Trade-On	Email out re cancellation of sensis directory charges
Eloa Zuardi	Manager 1	12/07/2013	1	345	345	Trade-On	Review and arrange on line lodgment of QLD Annual Payroll Tax - Client Number 0003767068
Eloa Zuardi	Manager 1	12/07/2013	0.2	345	69	Administration	Email out re Clear out Level 3 - Update
Glenn O'Kearney	Director 2	12/07/2013	0.1	545	54.5	Trade-On	Review and approve Eryn invoices.
Glenn O'Kearney	Director 2	12/07/2013	0.2	545	109	Trade-On	Trading issues/ note to Eloa, review payment approvals and approve in MYOB.
Glenn O'Kearney	Director 2	12/07/2013	0.2	545	109	Trade-On	Sign off purchase orders, trading issues with Eloa
Joan Springate	Administration	12/07/2013	0.5	130	65	Trade-On	Setting up Online payment & posting payment

Joan Springate	Administration	12/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	12/07/2013	0.4	130	52	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	12/07/2013	0.1	130	13	Trade-On	Bank Rec
Kelly-Anne Trenfield	Senior Managing Director	12/07/2013	0.1	590	59	Trade-On	Review and approve payment
Kelly-Anne Trenfield	Senior Managing Director	12/07/2013	0.1	590	59	Trade-On	Review sop/cash flow
Kelly-Anne Trenfield	Senior Managing Director	12/07/2013	0.1	590	59	Trade-On	Review and approve payment
Kelly-Anne Trenfield	Senior Managing Director	12/07/2013	0.2	590	118	Trade-On	Review of Caroline Hodge payment Review and sign letter to QEM Lawyers re termination of lease
Sally McBryde	Managing Director	12/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Eryn Vannucci
Sally McBryde	Managing Director	12/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Blue Broking for insurance
Sally McBryde	Managing Director	12/07/2013	0.1	550	55	Employees	Review & sign Annual return group employer OSR
Sally McBryde	Managing Director	12/07/2013	0.5	550	275	Employees	Updating employee details, deeds of advance schedule
Sally McBryde	Managing Director	12/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to OSR for payroll tax
Sally McBryde	Managing Director	12/07/2013	0.1	550	55	Employees	Email from Maribel with details of Michael Parker's leave on termination, review and query re negative annual leave, confirm with RFZ that he will work AL hours owed
Renée Lobb	Director 1	15/07/2013	0.2	485	97	Trade-On	Review file and locate LM Investment Management Ltd and LMA service agreement. Take to DJB meeting.
Eloa Zuardi	Manager 1	15/07/2013	1.5	345	517.5	Trade-On	Update cash flow and security position.
Eloa Zuardi	Manager 1	15/07/2013	0.3	345	103.5	Employees	Follow up Payment Carolyn Hodge
Eloa Zuardi	Manager 1	15/07/2013	0.2	345	69	Trade-On	STAPLES AU Batched documents - 32167438
Eloa Zuardi	Manager 1	15/07/2013	0.1	345	34.5	Administration	Follow up BAS
Eloa Zuardi	Manager 1	15/07/2013	0.3	345	103.5	Administration	Email out to Carol re fish finance contract in name of LMA
Eloa Zuardi	Manager 1	15/07/2013	0.2	345	69	Employees	Forward invoice from Carolyn Hodge for approval
Eloa Zuardi	Manager 1	15/07/2013	0.2	345	69	Trade-On	Follow up Replenishment of Petty Cash documents
Eloa Zuardi	Manager 1	15/07/2013	0.3	345	103.5	Trade-On	Email to Zoran re various ASIC invoices to be paid at fund level
Eloa Zuardi	Manager 1	15/07/2013	0.2	345	69	Administration	Petty cash cheque request
Eloa Zuardi	Manager 1	15/07/2013	0.2	345	69	Employees	Payment received from Felicity Williams
Eloa Zuardi	Manager 1	15/07/2013	0.2	345	69	Administration	Advise SAM WorkCover options of payment
Benjamin Robson	Accountant	15/07/2013	0.7	235	184.5	Trade-On	Draft letter to P. Drake requesting payment of Macquarie Telecom Invoice Draft Letter to fish Finance requesting collection of equipment
Benjamin Robson	Accountant	15/07/2013	0.3	235	70.5	Trade-On	Correspondence with h. Serbin regarding Unused NEC handsets
Benjamin Robson	Accountant	15/07/2013	0.2	235	47	Trade-On	Purchase Order 44
Benjamin Robson	Accountant	15/07/2013	1.2	235	282	Trade-On	Review of outstanding invoices to LMA, phone calls to ASIC requesting details of invoice, phone call to several suppliers requesting dates charges incurred, organize into pre appointment and post appointment charges and send for approval
Joan Springate	Administration	15/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	15/07/2013	0.3	130	38	Trade-On	Setting up Online payment & posting payment
Brittany Newman	Administration	15/07/2013	0.1	130	13	Administration	Amend date on bank voucher in MYOB
Brittany Newman	Administration	15/07/2013	0.1	130	13	Administration	Mail in from Maribel Bell - Petty Cash Receipts for EBZ
Brittany Newman	Administration	15/07/2013	0.3	130	39	Administration	Setup/Save Invoices & Supporting documents to 8973Fund Related Expenses/MIPF
Sally McBryde	Managing Director	15/07/2013	0.1	550	55	Employees	Email from Maribel re Michael Parker's negative annual leave & Rockfast system requirements, respond to Maribel re MIP working out negative annual leave
Sally McBryde	Managing Director	15/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Michelle Ballard

Sally McBryde	Managing Director	15/07/2013	0.1	550	55	Trade-On	Email from KAT re Carolyn Hodge rate, email JC re same
Kelly-Anne Trenfield	Senior Managing Director	15/07/2013	0.3	580	177	Trade-On	Staffing costs of staffing review GOK cost allocations
Christine Alterator	Director 2	15/07/2013	0.1	545	54.5	Trade-On	See KAT regarding approval of Electronic Funds Transfers
Christine Alterator	Director 2	15/07/2013	0.1	545	54.5	Trade-On	Review payment to Michelle Ballard and OSR for payroll tax
Glenn O'Kearney	Director 2	15/07/2013	0.1	545	54.5	Trade-On	Review updated cash flow/sop for week, note to Elio
Glenn O'Kearney	Director 2	15/07/2013	0.3	545	163.5	Trade-On	Review of updated cash flow and SOP, amendment to Elio work, note to Kelly
Benjamin Robson	Accountant	16/07/2013	0.2	235	47	Trade-On	Follow up Purchase Order 44 and send approval to H Serlin
Benjamin Robson	Accountant	16/07/2013	1.1	235	258.5	Trade-On	Supplier payment run, MYOB processing of payment vouchers scan save and attach supporting documents
Benjamin Robson	Accountant	16/07/2013	0.6	235	141	Trade-On	Scan in and save all documents regarding petty cash expenses for past few months, create MYOB voucher for reimbursement of float
Benjamin Robson	Accountant	16/07/2013	0.5	235	117.5	Trade-On	Correspondence with Sean Haydock and SAM regarding transfer of rego of Hilux from Young Land Services, Sean and save transfer forms and send to Sean
Joan Springate	Administration	16/07/2013	0.3	130	38	Trade-On	Settling up Online payment & posting payment
Brittany Newman	Administration	16/07/2013	0.1	130	13	Administration	Mail in from TNT Express - Tax Invoice #41320324
Brittany Newman	Administration	16/07/2013	0.1	130	13	Administration	Mail in from PCI - Correspondence re Young Land Corporation Pty Ltd
Brittany Newman	Administration	16/07/2013	0.1	130	13	Administration	Mail in from XBC Business Centre - Tax Invoice # X00436472
Brittany Newman	Administration	16/07/2013	0.1	130	13	Administration	Enter payment received from Felicity Williams in to MYOB
Brittany Newman	Administration	16/07/2013	0.1	130	13	Administration	Amend, Format & Final 89731189
Brittany Newman	Administration	16/07/2013	0.1	130	13	Administration	Scan/Save/Email 89731181 to peterm@qbntlaw.com.au + Mail out
Brittany Newman	Administration	16/07/2013	0.1	130	13	Administration	Draft 89731192
Sally McBryde	Managing Director	16/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to OSR for payroll tax, check MYOB, check Commbiz statements to determine if paid
Sally McBryde	Managing Director	16/07/2013	0.1	550	55	Employees	Email from EBZ with options to pay WorkCover, review options, respond to same
Sally McBryde	Managing Director	16/07/2013	0.2	550	110	Trade-On	Various emails re Carolyn Hodge hourly rate & replacement
Sally McBryde	Managing Director	16/07/2013	0.1	550	55	Trade-On	Update on move from Level 3 to level 1, 38 Cevill Av
Sally McBryde	Managing Director	16/07/2013	0.5	550	275	Employees	Email from Maribel with leave for payroll, review leave & balances, email queries to Maribel
Sally McBryde	Managing Director	16/07/2013	0.1	550	55	Employees	Review of coding for repayment of overpaid wages, email to EBZ re same
Sally McBryde	Managing Director	16/07/2013	0.1	550	55	Employees	Email to Fran re staff email re timesheets for allocation to funds
Kelly-Anne Trenfield	Senior Managing Director	16/07/2013	0.1	590	59	Trade-On	Review and approve payment
Kelly-Anne Trenfield	Senior Managing Director	16/07/2013	0.1	590	59	Trade-On	Email re payment to Carolyn Hodge
Kelly-Anne Trenfield	Senior Managing Director	16/07/2013	0.1	590	59	Trade-On	Review cash flow/sop
Elio Zuari	Manager 1	16/07/2013	0.5	345	172.5	Administration	Call to Brisbane re invoice for payment for Carolyn Hodge and check bank incorrect transfer, request amendments
Elio Zuari	Manager 1	16/07/2013	1	345	345	Trade-On	Review all expenses paid up to 30 June and include fund related expenses, split by fund and calculate amounts to be invoiced
Elio Zuari	Manager 1	16/07/2013	0.5	345	172.5	Trade-On	Email in re Outstanding invoices for regulatory services provided in Singapore
Elio Zuari	Manager 1	16/07/2013	0.2	345	69	Trade-On	Statement from Search Factory Pty Ltd
Elio Zuari	Manager 1	16/07/2013	0.5	345	172.5	Trade-On	Review various ASIC charges re funds lodgment's
Glenn O'Kearney	Director 2	16/07/2013	0.3	545	163.5	Trade-On	Review petty cash receipt/stap up request, discuss with BJR, review fund debts not payable by current funds, notes to Elio
Glenn O'Kearney	Director 2	16/07/2013	0.3	545	163.5	Trade-On	Review advice ash upload regarding Infr and operational costs, note to ash
Benjamin Robson	Accountant	17/07/2013	0.2	235	47	Trade-On	Review rego transfer papers from Sean, send further documents to be signed
Benjamin Robson	Accountant	17/07/2013	0.2	235	47	Trade-On	Update Cash flow with weekly payments

Benjamin Robson	Accountant	17/07/2013	0.4	235	94	Trade-On	Purchase Order 28 and 29 regarding Duty and Safety Certificate for Hilux rego transfer
Benjamin Robson	Accountant	17/07/2013	0.2	235	47	Trade-On	Amend payment to Macquarie and include august invoice for payment
Benjamin Robson	Accountant	17/07/2013	0.1	235	23.5	Trade-On	Request regarding address of endavor invoice
Benjamin Robson	Accountant	17/07/2013	0.1	235	23.5	Trade-On	Email Carol Klemas regarding NEC handsets
Benjamin Robson	Accountant	17/07/2013	0.1	235	23.5	Trade-On	Email Hayley regarding NEC handsets
Benjamin Robson	Accountant	17/07/2013	0.2	235	47	Trade-On	Purchase Order 45 approved and send to H. Serblin
Joan Springate	Administration	17/07/2013	0.1	130	13	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	17/07/2013	0.1	130	13	Trade-On	Payment voucher & posting payment
Joan Springate	Administration	17/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	17/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Brittany Newman	Administration	17/07/2013	0.1	130	13	Administration	Scan/Save/Email 89731189 to pdrake@outlook.com & pdrake@MAustralia.com + Mail out.
Brittany Newman	Administration	17/07/2013	1.1	130	143	Administration	Prepare BAS (1 Apr - 30 Jun 2013)
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Employees	Email from Tracy grant re update on redundancy payment, provide update
Sally McBryde	Managing Director	17/07/2013	0.3	550	165	Employees	Ennells from Maribel re leave for payroll, review & approve
Sally McBryde	Managing Director	17/07/2013	0.2	550	110	Employees	Review payroll report, approve for processing
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Carolyn Hodge
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to ST Business trust
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to wages
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Trade-On	Review & approve PO for office supplies, water
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to superannuation
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Employees	Receipt - check supporting documentation and coding of receipt voucher, approve in MYOB
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Employees	Correspondence out - review and note contents, make changes where necessary, sign and send to Felicity Williams, check PAYG summary
Sally McBryde	Managing Director	17/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to staff donation
Kelly-Anne Trentfield	Senior Managing Director	17/07/2013	0.1	590	59	Trade-On	Review and approve payroll
Eloa Zuari	Manager 1	17/07/2013	0.2	345	69	Employees	Proof of Debt Claim Form - Virginia Battison
Eloa Zuari	Manager 1	17/07/2013	1	345	345	Trade-On	Payment of wages and subcontractors
Eloa Zuari	Manager 1	17/07/2013	0.5	345	172.5	Trade-On	Arrange super payment for period April to June
Eloa Zuari	Manager 1	17/07/2013	0.3	345	103.5	Employees	Amendments on PAYG summary for Felicity Williams
Eloa Zuari	Manager 1	17/07/2013	0.3	345	103.5	Employees	Payment summary for Hayley
Eloa Zuari	Manager 1	17/07/2013	0.5	345	172.5	Administration	Email in re Couran Cove Resort Marine Apartments 105764 Lot 31 and 32 - Outstanding Contributions
Eloa Zuari	Manager 1	17/07/2013	0.2	345	69	Trade-On	PO for 109 Archive boxes for collection from LM
Christine Alterator	Director 2	17/07/2013	0.2	545	109	Trade-On	Review payroll: Electronic Funds Transfer for donation / Simon Tickner and Caroline Hodge
Christine Alterator	Director 2	17/07/2013	1.2	545	654	Trade-On	review email form EBZ regarding R&P and amend issues; Phone Call with EBZ and work through problems over phone
Glenn O'Kearney	Director 2	17/07/2013	0.1	545	545	Trade-On	Call form ash tipolady regarding lim advice.
Benjamin Robson	Accountant	18/07/2013	0.2	235	47	Trade-On	Personal email from Hayley Serblin, email SAM
Benjamin Robson	Accountant	18/07/2013	0.5	235	117.5	Trade-On	Organization of handsets to be collected, draft disclaimer letter, Correspondence with Carol from Macquarie, Hayley Serblin and SAM
Benjamin Robson	Accountant	18/07/2013	0.2	235	47	Trade-On	Personal email from Grace Records regarding large purchase order for box storage, Correspondence with Hayley Serblin

Benjamin Robson	Accountant	18/07/2013	0.2	235	47	Creditors	Payment to Macquarie equipment rentals for March - July
Benjamin Robson	Accountant	18/07/2013	0.2	235	47	Trade-On	Correspondence with Carol Klemes at Macquarie regarding handsets to be returned, procedure and continuation of contract terms
Benjamin Robson	Accountant	18/07/2013	0.3	235	70.5	Creditors	Purchase Order 45 entered in Purchase Order register. Purchase Order 46 reviewed and forward for approval.
Joan Springate	Administration	18/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	18/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Brittany Newman	Administration	18/07/2013	0.1	130	13	Administration	Amend 69731/88
Brittany Newman	Administration	18/07/2013	0.3	130	39	Administration	Filing
Sally McBryde	Managing Director	18/07/2013	0.1	550	55	Trade-On	Update on office vacation & removal of boxes to archives
Kelly-Anne Trenfield	Senior Managing Director	18/07/2013	0.1	590	59	Trade-On	Review and approve payment
Kelly-Anne Trenfield	Senior Managing Director	18/07/2013	0.4	590	236	Trade-On	Review legal advice re management fees, review emails & respond re allocation of fees
Kelly-Anne Trenfield	Senior Managing Director	18/07/2013	0.1	590	59	Trade-On	Review and approve payment
Eloa Zuadi	Manager 1	18/07/2013	0.5	345	172.5	Trade-On	Phone call in re Overdue Invoices 35232; From Iseak Communications Pty Ltd
Eloa Zuadi	Manager 1	18/07/2013	0.2	345	69	Administration	Email to Hayley re NEC Handsets and Archive boxes
Eloa Zuadi	Manager 1	18/07/2013	0.5	345	172.5	Trade-On	Follow up Pelly Cash Refurbishment \$489.65
Eloa Zuadi	Manager 1	18/07/2013	0.2	345	69	Administration	Email to Maribel re GST queries
Eloa Zuadi	Manager 1	18/07/2013	0.6	345	207	Trade-On	Email in from Telstra re charges post appointment. Review and request Nicholas split of charges and invoice to be re-issued
Christine Alterator	Director 2	18/07/2013	0.1	545	54.5	Employees	Review super payment
Christine Alterator	Director 2	18/07/2013	0.1	545	54.5	Employees	Initialise review of super
Christine Alterator	Director 2	18/07/2013	0.4	545	218	Trade-On	Review supplier payments and email queries to EBZ
Brittany Newman	Administration	19/07/2013	0.3	130	39	Administration	Update various employees POD's in MYOB
Brittany Newman	Administration	19/07/2013	0.3	130	39	Administration	Call to Jean at Iseak Communications regarding payment for invoice 00035232
Brittany Newman	Administration	19/07/2013	0.1	130	13	Administration	Prepare payment voucher for Iseak Communications Pty Ltd Invoice 00035232
Brittany Newman	Administration	19/07/2013	0.1	130	13	Administration	Mail in from QBM Lawyers - Correspondence; Mark Kelly Investments Pty Ltd as trustee lease to LMA as trustee Level 4, RSL Centre, 9 Beach Road Surfers Paradise
Brittany Newman	Administration	19/07/2013	0.1	130	13	Administration	Remove creditor from MYOB
Sally McBryde	Managing Director	19/07/2013	0.9	130	117	Administration	Filing
Sally McBryde	Managing Director	19/07/2013	0.1	550	55	Trade-On	Correspondence out draft - review and note contents, make changes where necessary, to Baronsand re vacating Level 3, review Form 5098
Sally McBryde	Managing Director	19/07/2013	0.1	550	55	Employees	Email from Virginia Battiston re change to maternity leave dates, execute change of leave details form, email John Corbett to determine if role will be made redundant, respond to VB
Kelly-Anne Trenfield	Senior Managing Director	19/07/2013	0.1	590	59	Trade-On	Review & approve order at NetExpress for office supplies
Joan Springate	Administration	19/07/2013	0.3	130	39	Trade-On	Review and approve payment
Eloa Zuadi	Manager 1	19/07/2013	0.5	345	172.5	Trade-On	Setting up Online payment & posting payment
Eloa Zuadi	Manager 1	19/07/2013	0.2	345	69	Administration	Email in from GMA re LMA Supplier Payments and 2 supplier invoices details. Confirm and advise re Amounts to be paid
Eloa Zuadi	Manager 1	19/07/2013	0.2	345	69	Employees	Advise re Overdue Invoice 35232; From Iseak Communications Pty Ltd
Joan Springate	Administration	22/07/2013	0.3	130	39	Trade-On	Group Certificate for Evelyn
Eloa Zuadi	Manager 1	22/07/2013	0.2	345	69	Administration	Setting up Online payment & posting payment
Eloa Zuadi	Manager 1	22/07/2013	0.3	345	103.5	Administration	STAPLES AU Batched documents - 32167438
Eloa Zuadi	Manager 1	22/07/2013	0.3	345	103.5	Administration	Advise SAC re Belinda Gates vehicle
Eloa Zuadi	Manager 1	22/07/2013	1.5	345	617.5	Trade-On	Update cash flow and security position

Eloa Zuadi	Manager 1	22/07/2013	0.2	345	69	Trade-On	Request update on status of The move from L 3 to L1.
Eloa Zuadi	Manager 1	22/07/2013	0.5	345	172.5	Trade-On	Phone call & email in from Maribel re Gold Coast Petty cash cheque \$488.65 returned and necessary amendments for cheques to be banked
Eloa Zuadi	Manager 1	22/07/2013	0.3	345	103.5	Employees	Review employee addresses on RTC sent out
Eloa Zuadi	Manager 1	22/07/2013	0.2	345	69	Employees	Matthew Ayre - LMA Amended Proof of Debt
Eloa Zuadi	Manager 1	22/07/2013	0.5	345	172.5	Administration	Update personal email address for COC members
Eloa Zuadi	Manager 1	22/07/2013	0.2	345	69	Administration	Advise Maribel re Super payment
Eloa Zuadi	Manager 1	22/07/2013	0.5	345	172.5	Trade-On	Air to disclaim level 3 Cavill ave
Eloa Zuadi	Manager 1	22/07/2013	0.2	345	69	Administration	Advise Maribel re Confirmation QLD Annual Payroll Tax payment
Eloa Zuadi	Manager 1	22/07/2013	0.2	345	69	Trade-On	Arrange PO Request - 3 boxes from Archives
Eloa Zuadi	Manager 1	22/07/2013	0.5	345	172.5	Trade-On	Invoice in from Carolyn Hodge - arrange approval & payment
Eloa Zuadi	Manager 1	22/07/2013	0.1	345	34.5	Employees	PAYG Summary for Evelyn
Stuart Clancy	Manager 1	22/07/2013	0.1	345	34.5	Trade-On	Reviewed email from Francene regarding confirmation of office move from L3-1 and all PPE items
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Trade-On	Update on relocation from level 3 to level 1, 38 Cavill Avenue
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Employees	Email from employees re PAYG summary
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Trade-On	Approve & sign PO for retrieval of boxes from storage
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Employees	Email from June Burt re FEG claim, provide update
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Carolyn Hodge
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Employees	Correspondence out - review and note contents, make changes where necessary, sign and send to Evelyn Luglarlo and PAYG Summary
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Trade-On	Receipt - check supporting documentation and coding of receipt voucher, approve in MYOB - petty cash reimbursement
Sally McBryde	Managing Director	22/07/2013	0.1	550	55	Trade-On	Correspondence out - review and note contents, make changes where necessary, sign and send to Baronisand re disclaim level 3
Brittany Newman	Administration	22/07/2013	0.2	130	26	Administration	Prepare payment request voucher in MYOB - Talsira
Brittany Newman	Administration	22/07/2013	0.1	130	13	Administration	Final 89731188
Brittany Newman	Administration	22/07/2013	0.1	130	13	Administration	Print PO #47 & update PO Register
Brittany Newman	Administration	22/07/2013	0.1	130	13	Administration	Prepare Deposit Paying in voucher in MYOB
Brittany Newman	Administration	22/07/2013	0.1	130	13	Administration	Amend & Final 89731188
Brittany Newman	Administration	22/07/2013	0.1	130	13	Administration	Draft 89731194
Brittany Newman	Administration	22/07/2013	0.1	130	13	Administration	Mail out to Evelyn Luglarlo - 89731194 + PAYG Summary
Brittany Newman	Administration	22/07/2013	0.1	130	13	Administration	Mail out to Baronisand Pty Ltd C/- Robbie Robbie & Associates Pty Ltd - 89731188
Glenn O'Kearney	Director 2	22/07/2013	0.2	545	109	Trade-On	Liase with Kelly/JCURFC regarding cost/fining etc.
Glenn O'Kearney	Director 2	22/07/2013	0.3	545	163.5	Trade-On	Discussions with Ashley regarding limit advices, note to ash regarding invoicing under service agreement, discussions service agreement with r/z.
Glenn O'Kearney	Director 2	22/07/2013	0.2	545	109	Trade-On	Review cash flow statement and note from Eloa, reply regarding timing of cash movements.
Christine Alterator	Director 2	22/07/2013	0.1	545	54.5	Trade-On	Review payment to Caroline Hodge
Joan Springate	Administration	23/07/2013	0.3	130	38	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	23/07/2013	0.2	130	26	Trade-On	Receipt voucher, Posting receipt & getting cheque ready to bank
Joan Springate	Administration	23/07/2013	0.1	130	13	Trade-On	Payment voucher & posting payment
Eloa Zuadi	Manager 1	23/07/2013	1.5	345	517.5	Trade-On	Prepare GST/PAYG reconciliation, review MYOB reports and check against Rockfast reports, Complete BAS and arrange cheque for payment.
Eloa Zuadi	Manager 1	23/07/2013	0.2	345	69	Employees	Employee claim for Egland van der Hoven.

Eloa Zuardi	Manager 1	23/07/2013	0.1	345	34.5	Administration	Fiona request ASIC Company Alert Notification Sealiver: copy of application to wind up
Eloa Zuardi	Manager 1	23/07/2013	0.2	345	69	Trade-On	Arrange payment of outstanding invoice to Rootfast
Eloa Zuardi	Manager 1	23/07/2013	1	345	345	Trade-On	Arrange payment of various suppliers account into MYOB
Sally McBryde	Managing Director	23/07/2013	0.2	550	110	Employees	Email from Jose Robbmond re Deed of Advance, scan deed and respond to queries
Sally McBryde	Managing Director	23/07/2013	0.1	550	55	Employees	Update from John Corbett re Virginia Battison's requirement/leaving date
Sally McBryde	Managing Director	23/07/2013	0.2	550	110	Trade-On	BAS return - ATQ GST return - check working papers and sign where appropriate.
Sally McBryde	Managing Director	23/07/2013	0.1	550	55	Employees	Correspondence out - review and note contents, make changes where necessary, sign and send to Felicity Williams.
Sally McBryde	Managing Director	23/07/2013	0.1	550	55	Employees	sign PAYG summary
Sally McBryde	Managing Director	23/07/2013	0.1	550	55	Employees	POD - review POD form, check supporting documentation
Sally McBryde	Managing Director	23/07/2013	1	550	550	Employees	Updating employee entitlements schedule for second meeting of creditors
Brittany Newman	Administration	23/07/2013	0.1	130	13	Administration	Mail in from XSC Business Centre - Tax Invoice #NS00436618
Brittany Newman	Administration	23/07/2013	0.2	130	26	Administration	Prepare payment voucher (ATO) in MYOB, upload supporting documents to MYOB
Brittany Newman	Administration	23/07/2013	0.4	130	52	Administration	Scan/Save/Upload supporting docs to MYOB for Telstra payment
Brittany Newman	Administration	23/07/2013	0.1	130	13	Administration	Call to Worldwide Printing Solutions requesting Invoice # 227958 be reissued in the name of LMA C/- FTI Consulting
Brittany Newman	Administration	23/07/2013	1.1	130	143	Administration	Update Employee POD's in MYOB
Brittany Newman	Administration	23/07/2013	0.2	130	26	Administration	Prepare payment request vouchers in MYOB
Brittany Newman	Administration	23/07/2013	0.1	130	13	Administration	Mail out to Felicity Williams - 8973192 + PAYG Summary
Brittany Newman	Administration	23/07/2013	0.1	130	13	Administration	Final BAS (1 Apr - 30 Jun 2013)
Glenn O'Keamey	Director 2	23/07/2013	0.5	545	272.5	Trade-On	Review cash flow requirements trading costs etc, discussions with Eloa, approve various trading payments MYOB.
Glenn O'Keamey	Director 2	23/07/2013	0.2	545	109	Trade-On	Review and sign off on BAS - discussions with Eloa
Glenn O'Keamey	Director 2	23/07/2013	0.5	545	272.5	Trade-On	Review Russell's advice on loan fees and operational costs charging AIF/MIF, review records regarding prepaids, note to ask regarding queries/amendments for advice.
Eloa Zuardi	Manager 1	24/07/2013	0.3	345	103.5	Trade-On	Follow up Lucy re GST questions
Eloa Zuardi	Manager 1	24/07/2013	1	345	345	Trade-On	Review and prepare Payroll for this week total EFT \$32,288.90
Eloa Zuardi	Manager 1	24/07/2013	0.2	345	69	Administration	Arrange NEG Handsets to be collected
Eloa Zuardi	Manager 1	24/07/2013	0.3	345	103.5	Administration	Email in from OSR re late payment interest, Call to Matthew re reversing charges
Eloa Zuardi	Manager 1	24/07/2013	0.3	345	103.5	Trade-On	PO request for Collection of 43 Archive boxes
Eloa Zuardi	Manager 1	24/07/2013	0.3	345	103.5	Administration	Email out to Telstra and request invoice to be amended listing the charges for service and equipment period from 19/03/13 to 26/07/13.
Eloa Zuardi	Manager 1	24/07/2013	1	345	345	Trade-On	Arrange various invoices to be issued and seek reimbursement by Funds for period up to 30/06/13
Joan Springgate	Administration	24/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springgate	Administration	24/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Joan Springgate	Administration	24/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Stuart Clancy	Manager 1	24/07/2013	0.2	345	69	Trade-On	Arranging for unpaid invoices to be forwarded to our office for payment.
Sally McBryde	Managing Director	24/07/2013	0.1	550	55	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to ST Business Trust
Sally McBryde	Managing Director	24/07/2013	0.2	550	110	Employees	Emails from Maribel re leave for this week's payroll, respond with queries & receive response
Sally McBryde	Managing Director	24/07/2013	0.2	550	110	Employees	Review & approve payroll report
Sally McBryde	Managing Director	24/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to wages
Sally McBryde	Managing Director	24/07/2013	0.1	550	55	Employees	Payment - approve payment in MYOB, review invoices and banking voucher for payment to donations
Sally McBryde	Managing Director	24/07/2013	0.1	550	55	Employees	Email from Caela Moss re FEG claim & update, respond re same
Sally McBryde	Managing Director	24/07/2013	0.1	550	55	Trade-On	Review & approve PO for record removal

Sally McByrde	Managing Director	24/07/2013	2	550	1100	Employees	Reviewing FEG forms, review entitlements, update schedules
Sally McByrde	Managing Director	24/07/2013	0.2	550	110	Employees	Email from June Burt enclosing POD & FEG claim form, check claim form, email response re incorrect details
Sally McByrde	Managing Director	24/07/2013	0.1	550	55	Employees	Call from June Burt re completing FEG claim form
Brittany Newman	Administration	24/07/2013	0.1	130	13	Administration	Mail in from TNT Express - Tax Invoice #4135463
Brittany Newman	Administration	24/07/2013	0.2	130	26	Administration	Update Employee POD + remove Creditor from MYOB
Brittany Newman	Administration	24/07/2013	0.2	130	26	Administration	Run BAS Wizard in MYOB, Mail out to ATO - BAS (1 Apr - 30 Jun 2013) + enter lodgment details in MYOB
Brittany Newman	Administration	24/07/2013	0.1	130	13	Administration	Mail in from June P Burt - Proxy form, POD, FEG Claim Form
Brittany Newman	Administration	24/07/2013	0.2	130	26	Administration	Call to Jiffy Finance to arrange collection of NEC handsets
Brittany Newman	Administration	24/07/2013	0.8	130	104	Administration	Update Employee POD's in MYOB
Brittany Newman	Administration	24/07/2013	1	130	130	Administration	Filing - Section 8, 11, 16 & 18
Glenn O'Kearney	Director 2	24/07/2013	0.5	545	272.5	Trade-On	Review various trading payments, approvals, discussion with Kelly regarding trading/op costs to date of meeting, consider invoice options, discussions with Eloa regarding op costs and preparing information for invoices.
Glenn O'Kearney	Director 2	24/07/2013	0.2	545	109	Trade-On	Draft and send note to Kelly regarding plan for op cost given meeting.
Kelly-Anne Trenfield	Senior Managing Director	24/07/2013	0.1	590	59	Trade-On	Review and sign BAS return for period; sign any associated payments; update schedule of outstanding returns/refunds
Christine Alterator	Director 2	24/07/2013	0.1	545	54.5	Trade-On	Review Electronic Funds Transfer payments to Worldwide Online and Rockfast
Jeremy Fox	Administrative Assistant	25/07/2013	0.4	130	52	Trade-On	Delivering Cheque to the post office
Andrew Weatherley	Director 2	25/07/2013	0.2	545	109	Trade-On	Call with DLC re strategy and issues SAM and GOK emails re calls made, resp
Andrew Weatherley	Director 2	25/07/2013	0.3	545	163.5	Trade-On	Call with KAT, GOK and SAM re strategy, process
Sally McByrde	Managing Director	25/07/2013	4	550	2200	Trade-On	Consider transfer of trading to liquidator, teleconference with GDM, KAT, ABW & GOK, telecon with DLC, consider employee issues & leases etc, call FEG, research employee impact re transfer of business
Sally McByrde	Managing Director	25/07/2013	1	550	550	Employees	Updating employee schedule for meeting of creditors
Joan Springate	Administration	25/07/2013	0.1	130	13	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	25/07/2013	0.3	130	39	Trade-On	Setting up Online payment & posting payment
Eloa Zuadi	Manager 1	25/07/2013	0.5	345	172.5	Trade-On	Prepare reconciliation of Telstra invoice post app received.
Eloa Zuadi	Manager 1	25/07/2013	0.2	345	69	Administration	Advise Maribel re Motor Vehicle Insurance Renewal - Ford Falcon - Due for Renewal 19/08/2013
Eloa Zuadi	Manager 1	25/07/2013	0.2	345	69	Trade-On	Cheque for BAS - follow up
Brittany Newman	Administration	25/07/2013	2.3	130	298	Trade-On	Obtain all Telstra invoices from filing for EBZ & Filing all remaining documents for 8973
Brittany Newman	Administration	25/07/2013	0.1	130	13	Administration	Mail in from Caroline Barton - Formal Proof of Debt + Employee Entitlement Worksheet
Brittany Newman	Administration	25/07/2013	0.1	130	13	Administration	Mail in from Caroline Barton
Brittany Newman	Administration	25/07/2013	0.1	130	13	Administration	Returned Post - 89737 to Amber Chioa Koeman
Brittany Newman	Administration	25/07/2013	0.1	130	13	Administration	Update Employee POD in MYOB
Brittany Newman	Administration	25/07/2013	0.7	130	91	Administration	Update Employee POD's in MYOB
Glenn O'Kearney	Director 2	25/07/2013	1	545	545	Trade-On	Review cash flow and trading approvals etc, discussions with Eloa and Sally regarding trading issues.
Kelly-Anne Trenfield	Senior Managing Director	25/07/2013	0.1	590	59	Trade-On	Review and approve payment
Kelly-Anne Trenfield	Senior Managing Director	25/07/2013	2.1	590	1298	Trade-On	Discussions with team re appointment of KM ad agent for MIPenail in re service agreement Teleconference re change to DLC as liquidator Calls in from DUBA/JT Update with ABW/GOK/SAM Discussions with GOK re appointment, transfer to new cvl Call in from GOK re LMA operations/handover
Brittany Newman	Administration	26/07/2013	0.2	130	26	Administration	Update Employee POD's in MYOB
Brittany Newman	Administration	26/07/2013	0.1	130	13	Administration	Mail in from Telstra - Correspondence; Your payments is Overdue
Brittany Newman	Administration	26/07/2013	0.2	130	26	Administration	Amend payment request voucher & supporting documents
Brittany Newman	Administration	26/07/2013	1.3	130	169	Administration	Update schedule of Current Suppliers for LMA with phone, address and account number details

Brittany Newman	Administration	26/07/2013	0.1	130	13	Administration	Mail in from Joan Burt - Page 8 FEG Claim Form
Brittany Newman	Administration	26/07/2013	0.2	130	26	Administration	Amend 8973r8
Sally McBryde	Managing Director	26/07/2013	0.2	550	110	Trade-On	Review letter to suppliers advising of appointment of liquidators and requesting administrators account be closed
Sally McBryde	Managing Director	26/07/2013	0.1	550	55	Trade-On	Review draft services agreement and amendments thereto
Sally McBryde	Managing Director	26/07/2013	0.3	550	165	Employees	Call from Shelley Chalmers to discuss hand over issues & FEG applications, discuss update to employees
Sally McBryde	Managing Director	26/07/2013	0.2	550	110	Employees	Discussion with Virginia Battison re her role and requirements after maternity leave, email to John Corbett re update
Sally McBryde	Managing Director	26/07/2013	0.1	550	55	Employees	Email from Amber Koeman re PAYG summary
Eloa Zuadi	Manager 1	26/07/2013	1.5	345	517.5	Trade-On	Update cash flow
Eloa Zuadi	Manager 1	26/07/2013	0.2	345	69	Trade-On	Follow up outstanding invoices from RFA
Eloa Zuadi	Manager 1	26/07/2013	0.2	345	69	Trade-On	Email out to Maribel re payroll tax for WE 23.7.13 and VA appt 01.7.13-23.7.13
Eloa Zuadi	Manager 1	26/07/2013	0.2	345	69	Employees	Email in re Payment Summary for Amber

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LMI Investment Management Ltd (Administrators Appointed) Calculation of Category 2 Remuneration 1 July 2013 to 31 July 2013									
Name	Position	Date	Hrs	Charge out Rate	Charge	Task Desc	Narrative		
Andrew Weatherley	Senior Director	01/07/2013	0.5	545	272.50	Investigations	Review and amend insurance notification check MYOB re cred position		
Andrew Weatherley	Senior Director	01/07/2013	0.3	545	163.50	Creditors	Review reports, JP affidavit and emails with RCL re list of tasks		
Andrew Weatherley	Senior Director	01/07/2013	0.1	545	54.50	Administration	RCL/GDM re work program, emails with investors/advisors: check whether required to respond		
Andrew Weatherley	Senior Director	01/07/2013	0.4	545	218.00	Investigations	Review MIF subpoena from Piper Alderman and emails re split comments on provision of focus/info Check records per list and make notes		
Andrew Weatherley	Senior Director	01/07/2013	0.1	545	54.50	Administration	Review 2nd subpoena from Piper Alderman		
Renee Lobb	Director	01/07/2013	1.1	485	533.50	Administration	Review of emails. Compile notes on ASIC meetings. Review John Park affidavit and extract information for ABW. Review emails from Clayton Utz and send through information require to assist in legal letter. Request from Sharon Campione remuneration information and review and have Ben Pascoe line.		
Renee Lobb	Director	01/07/2013	0.7	485	339.50	Creditors	Responding to investor and adviser queries. Scan and send to LMI Investment Management Ltd staff database update requests. File same.		
Renee Lobb	Director	01/07/2013	0.1	485	48.50	Administration	Send ASIC details to Ryan for Tim Walker.		
Renee Lobb	Director	01/07/2013	0.2	485	97.00	Administration	Review media coverage. Request Steve Hannan to remove LinkedIn page for LMI Investment Management Ltd due to lack of mention of voluntary administrators.		
Joan Springgate	Admin II	01/07/2013	0.2	130	26.00	Administration	Receipt voucher & posting receipt		
Joan Springgate	Admin II	01/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment		
Joan Springgate	Admin II	01/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment		
John Park	Sr Managing Dir	01/07/2013	0.6	590	354.00	Administration	Correspondence in Russell's / Piper Alderman		
Benjamin Robson	Associate II	01/07/2013	0.2	235	47.00	Administration	Payment to Financial Ombudsman service		
Sally McByrde	Managing Dir	01/07/2013	0.1	550	55.00	Administration	Payment - approve payment in MYOB, review invoices and banking voucher for payment to LMA for deed of advance		
Sally McByrde	Managing Dir	01/07/2013	1	550	550.00	Administration	Email from Clayton Utz enclosing draft response to Holman Webb KordaMantha & Minter Ellison, review draft letters and respond to GDM		
Sally McByrde	Managing Dir	01/07/2013	0.5	550	275.00	Administration	Review & consider letters from Minter Ellison/KM re breach of trust		
Kelly-Anne Trenfield	Sr Managing Dir	01/07/2013	1.3	590	767.00	Administration	Teleconference re breach of trust claims; advice from Russell's re subpoena etc. Call to Clayton Utz Russell's with GDM re insurance claims and response to Minter Ellison		
Kelly-Anne Trenfield	Sr Managing Dir	01/07/2013	0.7	590	413.00	Administration	Review correspondence from Clayton Utz to KMM/Minter Ellison re breach of trust claims. GOK re funding; insurance information requested; Enalists/letters in re breach of trust; Enalists re subpoena; Emails in from custodian; GDM re KMM/Investor group		
Kelly-Anne Trenfield	Sr Managing Dir	01/07/2013	0.1	590	59.00	Administration	Review subpoena requests		
Kelly-Anne Trenfield	Sr Managing Dir	01/07/2013	0.2	590	118.00	Administration	Emails re breach of trust claims; emails/initial in; review/initial; emails/filing		
Eloa Zuadi	Sr. Consult I	01/07/2013	0.3	345	103.50	Administration	Follow up Zoran re Funds Reimbursement into LMIM etc		
Eloa Zuadi	Sr. Consult I	01/07/2013	0.5	345	172.50	Administration	Follow up FOB invoices July 2013, New invoice received - request details from Carolyn		
Eloa Zuadi	Sr. Consult I	01/07/2013	1.5	345	517.50	Administration	Update Cash flow and security position		
Eloa Zuadi	Sr. Consult I	01/07/2013	0.6	345	207.00	Administration	Prepare excel file re LMIM operational costs for period 19.03.2013 to 30.06.2013.		
Ginette Muller	Sr Managing Dir	01/07/2013	1	590	590.00	Trade-On	Review notification to insurer and make changes as required. Check on ASIC notifications and include s19 re MPF as well. Discuss with CE at K042.		
Ginette Muller	Sr Managing Dir	01/07/2013	1.5	590	885.00	Trade-On	Teleconference with SCR, Ashley, KAT and others to discuss the Minter Ellison letters of demand. Review the 3 letters of demand in preparation. Consider Clayton Utz input to date and how they are involved. Agree with SCR the way forward. Call to Chris Erfurt with Ashley to agree who handles the demands and the strategy that will be pursued in this regard.		
Glenn O'Kearney	Senior Director	01/07/2013	0.5	545	272.50	Trade-On	Review operational cost summary, reconciliation, schedules, match to cash flow statements. discussions with Eloa, prepare allocation schedules, follow up FUM numbers 30 June, preparation of invoices - LMA to LMIM, LMIM to FMIF and AIF.		
Damian Bender	Sr Managing Dir	01/07/2013	0.8	550	440.00	Administration	Legal - conference call Russell's/Brisbane re RZ email minter's letter and required response, discussions re PA subpoenas, meet with 12 re db		
Andrew Weatherley	Senior Director	02/07/2013	0.1	545	54.50	Administration	Brief review of trial insurance notification, fwd to JAC		
Renee Lobb	Director	02/07/2013	0.6	485	291.00	Administration	Responding to investor and adviser queries. Review of KMM/Minter Ellison letters regarding breach of trust and file same. Request from Franche Muller up to date contact details for past LM Investment Management Ltd directors.		
Renee Lobb	Director	02/07/2013	0.1	485	48.50	Administration	Send email to LM Investment Management Ltd staff with database updates required.		
Renee Lobb	Director	02/07/2013	0.1	485	48.50	Administration	Review emails from Franche regarding contact details required by ASIC.		
Renee Lobb	Director	02/07/2013	0.2	485	97.00	Administration	Responding to investor and adviser queries.		

Renee Lobb	Director	02/07/2013	0.2	485	97.00	Administration	Review further emails regarding new subpoenas
Renee Lobb	Director	02/07/2013	0.2	485	97.00	Administration	Review notification to insurer of potential claims from Clayton Utz. Save to file.
Renee Lobb	Director	02/07/2013	0.1	485	48.50	Administration	Review emails from Ghelita Muller regarding notification to insurer of potential claim.
Joan Springate	Admin II	02/07/2013	0.2	130	26.00	Administration	Receipt voucher & posting receipt
Joan Springate	Admin II	02/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment
John Park	Sr Managing Dir	02/07/2013	0.2	590	118.00	Administration	Emails in Russell's
Sally McBryde	Managing Dir	02/07/2013	1.5	550	825.00	Administration	Review draft notification to PI insurer, call Chris Erfurt of Clayton Utz to discuss previous notification
Sally McBryde	Managing Dir	02/07/2013	0.2	550	110.00	Administration	Review letter from Clayton Utz responding to Holman Webb, arrange for final and execution, email to Holman Webb
Sally McBryde	Managing Dir	02/07/2013	2	550	1100.00	Administration	Review email from Blue Broking endorsing report & insurance invoices, email queries re same
Ryan Zogdrager	Senior Director	02/07/2013	1.4	545	763.00	Assets	Review licensing mapping, discuss with John Corbett and GDM. Email to SMDs confirming licensing obligations
Kelly-Anne Trenfield	Sr Managing Dir	02/07/2013	0.4	590	236.00	Administration	Subpoena - GDM/ABW; emails in re requirements Review GOK proposal re Invoicing Emails in re investigations, subpoenas
Ghelita Muller	Sr Managing Dir	02/07/2013	1	590	590.00	Administration	Review notification to insurer and make changes as required. Circulate to all. Finalise. Discuss with CE at Klutz
Ghelita Muller	Sr Managing Dir	02/07/2013	0.1	590	59.00	Administration	Receive correspondence from staff member responding to correspondence in, check original query and ensure response on point; check after accompanying supporting documentation; execute, send for delivery of Deed of Advance prepared by KWM
Glenn O'Keane	Senior Director	02/07/2013	0.1	545	54.50	Trade-On	Review custody fee info - note to Simon Tickner and reply to GDM
Glenn O'Keane	Senior Director	02/07/2013	0.5	545	272.50	Trade-On	Review operational cost summary, reconciliation, schedules; match to cash flow statements; discussions with Eliza, prepare allocation schedules; review updated FUM numbers 30 June, preparation of invoices - LMA to LMIM, LMIM to FMIF and AIF; prepare notes to Kelly, Ryan and John; follow up expenses paid
Andrew Stokes	Director	03/07/2013	2.5	400	1000.00	Administration	Update cash flow statements and SOP with resource fee info and allocation of operational costs,
Renee Lobb	Director	03/07/2013	0.1	485	48.50	Administration	Setting subpoena material ready.
John Park	Sr Managing Dir	03/07/2013	0.1	590	59.00	Administration	Send database changes to LM Investment Management Ltd staff to action.
Sally McBryde	Managing Dir	03/07/2013	0.1	550	55.00	Administration	Email in Steve Russell
Sally McBryde	Managing Dir	03/07/2013	0.1	550	55.00	Administration	Payment - approve payment in MYOB, review invoices and banking voucher for payment to FOS
Sally McBryde	Managing Dir	03/07/2013	0.1	550	55.00	Administration	Payment - approve payment in MYOB, review invoices and banking voucher for payment to LMA for advance to employee
Sally McBryde	Managing Dir	03/07/2013	0.1	550	55.00	Administration	Email from Chris Erfurt enclosing request from Tompkins Lawyers for further PI insurance disclosure & providing recommendation
Ryan Zogdrager	Senior Director	03/07/2013	1.1	545	599.50	Administration	Preparation for, travel to site and attend meeting RE licensing conditions
Ryan Zogdrager	Senior Director	03/07/2013	0.3	545	163.50	Administration	Subject to LPP - Email out to Stephen Russell of Russell's. Receive email from Stephen Russell confirming license email to be sent to ASIC and advising for it to be placed on hold.
Ryan Zogdrager	Senior Director	03/07/2013	0.2	545	105.00	Administration	Emails in from Tom Davis and Richard Bartlett. Consider and draft response concerning cost RE valuations
Kelly-Anne Trenfield	Sr Managing Dir	03/07/2013	0.1	590	59.00	Administration	Review and approve payment
Kelly-Anne Trenfield	Sr Managing Dir	03/07/2013	0.2	590	118.00	Administration	ABW re subpoena, review information and emails
Joan Springate	Admin II	03/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment
Joan Springate	Admin II	03/07/2013	0.3	130	38.00	Administration	Setting up Online payment & posting payment
Eliza Zuardi	Sr. Consult I	03/07/2013	0.3	345	103.50	Administration	Email out to Carolyn Hodge before process the payment, of FOS invoices to confirm details of costs re this going forward.
Glenn O'Keane	Senior Director	03/07/2013	1.5	545	817.50	Trade-On	Travel to LM premises, meetings with Carolyn Hodge regarding compliance. Meetings with Eryn and Lucy regarding fund accounting/invoicing etc, discussions with Francine and Shelley whilst onsite
Glenn O'Keane	Senior Director	03/07/2013	0.2	545	109.00	Trade-On	Update to cash flows.
Renee Lobb	Director	04/07/2013	0.2	485	97.00	Administration	Call with Chris from Clayton Utz regarding annual reports required for insurer notification. Email Carolyn Hodge at LM Investment Management Ltd and request documents.
Renee Lobb	Director	04/07/2013	0.2	485	97.00	Administration	Receive annual statements, save to file and send to Clayton Utz.
Renee Lobb	Director	04/07/2013	0.2	485	97.00	Administration	Call back Chris at Clayton Utz on behalf of Ghelita, Advise Ghelita Muller she needs to call directly.
Renee Lobb	Director	04/07/2013	0.2	485	97.00	Creditors	Responding to investor and adviser queries.
Andrew Westhealey	Senior Director	04/07/2013	0.2	545	109.00	Administration	CSW email with GDM results, updated court schedule Email LM and JC re emails not needed
Andrew Westhealey	Senior Director	04/07/2013	0.2	545	109.00	Administration	CSW email and JED search results, update court table Email from Francine and docs, respond re hold further until advised Update court schedule per Francine, email RCI to save docs
John Park	Sr Managing Dir	04/07/2013	0.3	590	177.00	Administration	Emails in Russell's

Benjamin Robson	Associate II	04/07/2013	0.3	235	70.90	Administration	Correspondence with Simon Tickner regarding invoices charging to Loan book and recovery of costs through sale of assets. Update register
Sally McBryde	Managing Dir	04/07/2013	0.1	560	55.00	Administration	Email responses from Chris Ertut of Clayton Utz re Aug corp matter
Sally McBryde	Managing Dir	04/07/2013	0.5	550	275.00	Administration	Email from Blue Broking enclosing details of PI policy notification, review & email to Clayton Utz for advice
Sally McBryde	Managing Dir	04/07/2013	0.1	550	55.00	Administration	Receipt - check supporting documentation and coding of receipt voucher, approve in MYOB
Sally McBryde	Managing Dir	04/07/2013	0.3	550	165.00	Administration	Review insurance position and follow up
Ryan Zordrager	Senior Director	04/07/2013	0.6	545	436.00	Assets	Meeting with Lisa Darcy RE proposed casual position for audit and breach of trust information preparation.
Ryan Zordrager	Senior Director	04/07/2013	1.1	545	509.50	Assets	Review history, conference with GOK, teleconference with GOK and JDC. Make decision RE cost recoveries and processes and allocation of said expenses across funds from 1 July 2013 onwards
Eloa Zuadi	Sr. Consult I	04/07/2013	0.5	345	172.50	Administration	Follow up Carolyn re Outstanding ASIC Invoices
Ginette Muller	Sr Managing Dir	04/07/2013	1	590	590.00	Trade-On	Receive correspondence from Shane Roberts and discussions with Shane Roberts regarding the ACT. Note that they want to meet on Monday. Discuss litigation of PMF provide details regarding DB and likely appointment of Receivers, emails from staff read and send RCL for filing, review strategies and note next steps in investigations and litigation.
Glenn O'Kearney	Senior Director	04/07/2013	0.2	545	109.00	Trade-On	Consider amendments required MYOB regarding bank accounts and resource fees.
Renee Lobb	Director	05/07/2013	0.2	485	97.00	Investigations	Call with Chris at Clayton Utz regarding insurance information required. Review email detailing request and forward to LM Investment Management Ltd staff for actioning.
Renee Lobb	Director	05/07/2013	0.2	485	97.00	Creditors	Send letters and returned mail to LM Investment Management Ltd staff to attend to.
Renee Lobb	Director	05/07/2013	0.6	485	291.00	Investigations	Dealing with insurance matters with Clayton Utz and LM Investment Management Ltd staff.
Renee Lobb	Director	05/07/2013	0.5	485	242.50	Investigations	Review emails regarding ASIC section 19 notice of 1 July 2013. Save all files after review.
Renee Lobb	Director	05/07/2013	0.2	485	97.00	Administration	Listen to voicemail from Chris at Clayton Utz. Try to call Carolyn at LM Investment Management Ltd after review of insurance email. Advise no need to contact broker and call Clayton Utz to advise same.
Renee Lobb	Director	05/07/2013	0.1	485	48.50	Administration	Speak with Craig regarding subpoena documents.
Jeremy Fox	Associate I	05/07/2013	0.7	130	91.00	Administration	Delivered Documents to ASIC
Benjamin Robson	Associate II	05/07/2013	0.4	235	94.00	Administration	Update LM Cash flow with payments to consultants
Sally McBryde	Managing Dir	05/07/2013	0.3	560	165.00	Administration	Call from Andrea Hyslop of Blue Broking to discuss insurance queries, site will amend cover & send new invoices, discussed cost of insurance administration fee
Sally McBryde	Managing Dir	05/07/2013	0.1	550	55.00	Administration	Email from Clayton Utz re letter from Pikes & Verekers enclosing draft response, review & instruct to send response
Ryan Zordrager	Senior Director	05/07/2013	1.2	545	654.00	Administration	Preparation for and attendance for teleconference to discuss recovery of costs across funds
Ryan Zordrager	Senior Director	05/07/2013	0.9	545	490.60	Assets	Finalise with Simon Tickner, Francine Muller and GOK RE cost allocation across the funds.
Ryan Zordrager	Senior Director	05/07/2013	0.2	545	109.00	Administration	Assist preparation of subpoena information
Kelly-Anne Trenfield	Sr Managing Dir	06/07/2013	0.2	590	119.00	Administration	Emails re fee recovery. Email from and response to F. Muller re insurance notification
Christine Allenator	Senior Director	06/07/2013	0.3	545	163.60	Administration	Scan and save ASIC notices, letters to ASIC and receipts
Eloa Zuadi	Sr. Consult I	05/07/2013	0.2	345	69.00	Administration	Email in from first re lease contract
Ginette Muller	Sr Managing Dir	05/07/2013	1	590	590.00	Trade-On	Insurance matters including choosing lawyers and update to DJB and others; review of DB security documentation in view of McGrath indicating that they are likely to be appointed very soon. Review of emails and provide instructions and responses to staff and other stakeholders.
Glenn O'Kearney	Senior Director	05/07/2013	0.3	545	163.50	Trade-On	Review MYOB cash flow, discussions Eloa regarding cash flow and amendments in myob, amendments to cash flow statement updated income invoicing etc.
John Park	Sr Managing Dir	05/07/2013	0.3	590	177.00	Administration	Emails in Russell's
Renee Lobb	Director	08/07/2013	0.2	485	97.00	Administration	Review emails from financial advisors and forward changes to database for same. Review and save commission directions for distributions and forward same.
Renee Lobb	Director	08/07/2013	0.2	485	97.00	Administration	Review email with ASIC section 33 notice. File same.
Renee Lobb	Director	08/07/2013	0.1	485	48.50	Administration	Send database changes to LM Investment Management Ltd.
Andrew Weatherley	Senior Director	08/07/2013	0.1	545	54.60	Administration	GDM email and ASIC correspondence notices and Norton Rosa letter, review, KAT email
Eloa Zuadi	Sr. Consult I	08/07/2013	1.5	345	517.50	Trade-On	Update cash flow and security position
Eloa Zuadi	Sr. Consult I	08/07/2013	0.2	345	69.00	Administration	Email to Zoran re The LM Australian Units Fund
Eloa Zuadi	Sr. Consult I	08/07/2013	1	345	345.00	Administration	Various amendments into MYOB
John Park	Sr Managing Dir	08/07/2013	0.6	590	472.00	Administration	Attend teleconference with McGrath Nicolai. Emails in / out Clayton Utz
Aime Telkela	Director	08/07/2013	0.1	395	39.50	Trade-On	Review of payment request, facilitating approval of same

Sally McBryde	Managing Dir	09/07/2013	0.1	550	55.00	Administration	Email from Chris Ehnert of Clayton Utz containing response to Tomaras Lawyers re Aus corp further PI disclosure request
Sally McBryde	Managing Dir	09/07/2013	1	550	550.00	Administration	Follow up various emails, phone calls and discussions regarding administration, sorting emails, paperwork for filing
Ginette Muller	Sr Managing Dir	09/07/2013	0.5	590	295.00	Administration	Receiver, review and action numerous emails from staff, lawyers and other stakeholders regarding the ongoing administration.
Kelly-Anne Trenfield	Sr Managing Dir	09/07/2013	0.1	590	59.00	Administration	GDM re Clayton Utz subpoena, review to do list
Renee Lobb	Director	09/07/2013	0.2	485	97.00	Administration	Review, fwd to LM Investment Management Ltd and respond to Clayton Utz email regarding insurance documents required.
Renee Lobb	Director	09/07/2013	0.2	485	97.00	Administration	Emails and voicemail's regarding insurance details for 04/04 wording. Send email to Chris at Clayton Utz seeking clarification.
Renee Lobb	Director	09/07/2013	0.2	485	97.00	Administration	Scan and email database updates to LM Investment Management Ltd staff.
Renee Lobb	Director	09/07/2013	0.1	485	48.50	Administration	Speak with GOK regarding KWM service agreement.
Eloa Zuari	Sr, Consult I	09/07/2013	1	345	345.00	Administration	Various amendments on MYOB vouchers
John Park	Sr Managing Dir	09/07/2013	0.9	590	531.00	Administration	Discussions with Stephen Russell, Emails in Clayton Utz
Glenn O'Keamey	Senior Director	09/07/2013	1	545	545.00	Trade-On	Review cash flows and update SOP and cash flow, discussions with Eloa regarding updates to myob, review and approval of myob vouchers - receipts and trading payments, discussions with BUR regarding trading payments, review insurance policies and note to Eloa, discussions cash position with Kelly.
Benjamin Robson	Associate II	09/07/2013	0.2	235	47.00	Administration	Receipt funds for recovery costs of FMIF
Benjamin Robson	Associate II	09/07/2013	0.2	235	47.00	Administration	Receipt funds from operational income costs, attach supporting documents
Joan Springate	Admin II	09/07/2013	0.1	130	13.00	Administration	Receipt voucher & posting receipt
Sally McBryde	Managing Dir	09/07/2013	1	550	550.00	Administration	Review insurance policies, review Professional Services Fee Scope from Blue Broking, call Andreea of Blue to discuss
Sally McBryde	Managing Dir	09/07/2013	0.5	590	275.00	Administration	Email from Rob Tassell re Aus corp matter, review & consider information, call Chris Ehnert of Clayton Utz to discuss, call Rob Tassell of Pikes
Kelly-Anne Trenfield	Sr Managing Dir	09/07/2013	0.2	590	119.00	Administration	GOK re mpf queries/mif info fees
Ginette Muller	Sr Managing Dir	09/07/2013	0.5	590	295.00	Administration	Receive, review and action numerous emails from staff, lawyers and other stakeholders regarding the ongoing administration.
Andrew Stokes	Director	10/07/2013	3	400	1200.00	Administration	Dealing with Ben Wilmut at AFR, Catching up with documents ahead of court case.
Renee Lobb	Director	10/07/2013	0.1	485	48.50	Administration	Send database updates to LM Investment Management Ltd staff for actioning.
Renee Lobb	Director	10/07/2013	0.2	485	97.00	Investigations	Review insurance documents from LM Investment Management Ltd and forward to Chris at Clayton Utz.
Joan Springate	Sr Managing Dir	10/07/2013	1.2	590	708.00	Administration	Emails in Russell's / Clayton Utz
John Park	Admin II	10/07/2013	0.1	130	13.00	Administration	Receipt voucher & posting receipt
Sally McBryde	Managing Dir	10/07/2013	0.1	550	55.00	Administration	Email from Chris Ehnert of Clayton Utz re letter from Tomaras, review draft response & approve to send
Sally McBryde	Managing Dir	10/07/2013	0.5	590	275.00	Administration	Review emails from Blue Broking containing policies & other details of insurance of fund assets
Kelly-Anne Trenfield	Sr Managing Dir	10/07/2013	0.1	590	59.00	Administration	CMA re asic notice and quantity of information
Eloa Zuari	Sr, Consult I	10/07/2013	0.2	345	69.00	Creditors	Email to Chris re LM FAIF - Host Capital closing Invoice
Ginette Muller	Sr Managing Dir	10/07/2013	0.5	590	295.00	Administration	Receive, review and action numerous emails from staff, lawyers and other stakeholders regarding the ongoing administration.
Andrew Stokes	Director	11/07/2013	2.5	400	1000.00	Administration	Call with Ginette about FMIF going into receivership, Liaison with Ben Wilmut and Gold Coast Bulletin and discussion with John Park.
Renee Lobb	Director	11/07/2013	0.1	485	48.50	Administration	Receipt funds for subpoena production costs in KIMAD.
Renee Lobb	Director	11/07/2013	0.2	485	97.00	Administration	Speak with Ginette Muller regarding receivership and CW regarding public folder access permissions.
Renee Lobb	Director	11/07/2013	0.8	485	388.00	Creditors	Responding to investor and adviser queries.
Renee Lobb	Director	11/07/2013	0.2	485	97.00	Administration	General discussion with Shauna from LM Investment Management Ltd regarding query process and progression and backlog on same.
Aline Tekella	Director	11/07/2013	0.2	395	79.00	Trade-On	Read and consideration of email from EZ, discussions with GO, request explanation of same from Simon.
John Park	Sr Managing Dir	11/07/2013	0.8	590	472.00	Administration	Emails in Russell's / Clayton Utz
Glenn O'Keamey	Senior Director	11/07/2013	1	545	545.00	Trade-On	Review CBA accounts/MYOB, update to cash flows and trading SOP, updates to asset based SOP - issue to Kelly for discussion.
Benjamin Robson	Associate II	11/07/2013	0.1	295	29.50	Administration	Call to Computershare Investment services following up on quote received
Benjamin Robson	Associate II	11/07/2013	0.2	235	47.00	Administration	Payment of July Insurance Instalment Macquarie
Benjamin Robson	Associate II	11/07/2013	0.3	235	70.50	Administration	Receipt funds in from MIF account for reconciliation purposes

Sally McBryde	Managing Dir	11/07/2013	0.2	550	110.00	Administration	Call from Jim Conomos re acting for directors & notification to PI Insurers, discuss & provide details of broker
Sally McBryde	Managing Dir	11/07/2013	0.5	550	275.00	Administration	Review details of legal action re Auscorp, consider, draft email to Rob Tassell re queries on same
Sally McBryde	Managing Dir	11/07/2013	0.1	550	55.00	Administration	Follow up monthly PI premium funding instalment
Sally McBryde	Managing Dir	11/07/2013	0.1	550	55.00	Administration	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Macquarie for PI premium funding
Sally McBryde	Managing Dir	11/07/2013	0.5	550	275.00	Administration	Email to Rob Tassell re Aus corp matter, call from Rob Tassell re Aus corp matter, discussed background & impact of not opposing orders
Sally McBryde	Managing Dir	11/07/2013	0.5	550	275.00	Administration	Review Blue Broking Fee Scope, determine that fund portion is ok to pay, email to Blue Broking and request relevant invoices
Kelly-Anne Trenfield	Sr Managing Dir	11/07/2013	1	590	590.00	Administration	MIF - emails in re DB and receiver, review RfZ emails, discussion with gdm, review docs re subpoena
Eloa Zuari	Sr. Consult I	11/07/2013	0.5	345	172.50	Creditors	Email out to Info Capital N.V. - Advisory & Management - POD received re Delisting LM funds
Eloa Zuari	Sr. Consult I	11/07/2013	0.2	345	69.00	Administration	Follow up payment of monthly instalment for PI Insurance
Eloa Zuari	Sr. Consult I	11/07/2013	0.2	345	69.00	Administration	Follow up MYOB receipt vouchers for the FIMF transfers
Ginette Muller	Sr Managing Dir	11/07/2013	0.5	590	295.00	Administration	Receive, review and action numerous emails from staff, lawyers and other stakeholders regarding the ongoing administration.
Renee Lobb	Director	12/07/2013	0.1	485	48.50	Administration	Forward to LM Investment Management Ltd staff database update requests.
Renee Lobb	Director	12/07/2013	0.2	485	97.00	Administration	Review letters and fwd same to LM Investment Management Ltd for database updates.
Renee Lobb	Director	12/07/2013	0.5	485	242.50	Administration	Review of media coverage regarding MGN+ appointment.
Benjamin Robson	Associate II	12/07/2013	0.4	235	94.00	Administration	Correspondence with Simon Tickner and Franche Mulder regarding apportionment of Computer share invoices. Update Register
Jean Springate	Admin II	12/07/2013	0.1	130	13.00	Administration	Receipt voucher & posting receipt
Jean Springate	Admin II	12/07/2013	0.3	130	39.00	Administration	Selling up Online payment & posting payment
Aline Teixeira	Director	12/07/2013	0.1	395	39.50	Trade-On	Read and consideration of email received from Mail re: insurance quote for completed homes, advise re: Blue action re: same.
Kelly-Anne Trenfield	Sr Managing Dir	12/07/2013	0.1	590	59.00	Administration	review approach flow
Kelly-Anne Trenfield	Sr Managing Dir	12/07/2013	0.1	600	60.00	Creditors	Review draft correspondence to KM re MPF claims on LMIMLMA
Eloa Zuari	Sr. Consult I	12/07/2013	0.3	345	103.50	Administration	Email out re ASIC outstanding invoices and payment at fund level.
Eloa Zuari	Sr. Consult I	12/07/2013	0.2	345	69.00	Trade-On	Email out re St Crispin's - request to retrieve boxes from archives
Eloa Zuari	Sr. Consult I	12/07/2013	1	345	345.00	Creditors	Various phone calls from creditors chasing payment of pre app invoices, Email RTC and POD and advise update on administration.
Ginette Muller	Sr Managing Dir	12/07/2013	0.5	590	295.00	Administration	Receive, review and action numerous emails from staff, lawyers and other stakeholders regarding the ongoing administration.
John Park	Sr Managing Dir	12/07/2013	1.5	590	885.00	Administration	Emails in Russell's, Preparation for trial. Meeting with Stephen Russell.
John Park	Sr Managing Dir	13/07/2013	0.1	590	59.00	Administration	Review GDM email
John Park	Sr Managing Dir	14/07/2013	0.2	600	118.00	Administration	Emails in Russell's
Andrew Stokes	Director	15/07/2013	2.9	400	1000.00	Administration	Call to John Park, liaison with Gold Coast bulletin, reporting on court case.
Benjamin Robson	Accountant	15/07/2013	0.2	235	47.00	Administration	Payment confirmations received and Update to register
Benjamin Robson	Accountant	15/07/2013	1.5	235	382.50	Administration	Payment of outstanding Consultants fees to Norton Rose, King & Wood Mallesons, Allen's Linklaters and Russell's Solicitors
Eloa Zuari	Manager 1	15/07/2013	0.5	345	172.50	Administration	Review payment run for various consultants payments.
Eloa Zuari	Manager 1	15/07/2013	1.5	345	517.50	Trade-On	Update cash flow and security position.
Glenn O'Keamey	Director 2	15/07/2013	0.1	545	54.50	Trade-On	Review updated cash flow/eq for week, note to Eloa
Glenn O'Keamey	Director 2	15/07/2013	0.3	545	163.50	Trade-On	Review of updated cash flow and SOP. amendment to Eloa work. note to Kelly.
Jean Springate	Administration	15/07/2013	0.1	130	13.00	Administration	Receipt voucher & posting receipt
Justin Clark	Managing Director	15/07/2013	1.5	500	750.00	Administration	Planning and media relations work
Renee Lobb	Director 1	15/07/2013	0.1	485	48.50	Administration	Send database updates for change in addresses to LM Investment Management Ltd staff.
Renee Lobb	Director 1	15/07/2013	0.1	485	48.50	Administration	Review insurance compensation claim information from Deloitte. Forward to SAM for review and actioning.
Benjamin Robson	Accountant	16/07/2013	0.1	235	23.50	Administration	Amenet deposit paying in slip
Benjamin Robson	Accountant	16/07/2013	0.3	235	70.50	Administration	Inclusion of Computer share invoices into register and approval for Simon/Irene to pay invoices

Christine Alator	Director 2	16/07/2013	2.4	545	1308.00	Administration	Print board meeting emails for ASIC notice
Eloa Zuari	Manager 1	16/07/2013	0.5	345	172.50	Trade-On	Various emails re The Trust Company (PTA) Limited - Fund Expenses Custodian Fees for AUSPF
Glenn O'Kearney	Director 2	16/07/2013	0.2	545	109.00	Trade-On	Liaise with Simon Tucker regarding trust co invoices. liaise with Eloa regarding invoices/cred queries fund level, review advice ash lipady regarding fund level drawings.
Kelly-Anne Trenfield	Senior Managing Director	16/07/2013	0.1	580	59.00	Creditors	Review and sign letter to KordalMertha/Calibre re receipt of PODS
Kelly-Anne Trenfield	Senior Managing Director	16/07/2013	0.1	580	59.00	Trade-On	Review flow/sop
Renee Lobb	Director 1	16/07/2013	0.1	485	48.50	Administration	Send database updates to LM Investment Management Ltd staff to make changes.
Sally McBryde	Managing Director	16/07/2013	0.1	550	55.00	Assets	Email from Blue Broking re outstanding premiums, email to AGT re payment of same & response
Andrew Stokes	Director	17/07/2013	3	400	1200.00	Administration	Drafting release for settlement, liaising with journalists re court action.
Benjamin Robson	Accountant	17/07/2013	0.3	235	70.50	Administration	Correspondence with Carol Kerran's from Macquarie and Eloa Zuardi regarding readdressing invoices and outstanding payments
Benjamin Robson	Accountant	17/07/2013	0.5	235	117.50	Administration	Payment of Compliance and custody fees to overseas entity, currency conversion calculations and MYOB voucher processing
Benjamin Robson	Accountant	17/07/2013	0.1	235	23.50	Administration	Update consultants fee register - reconcile Clayton UTZ statement with register
Joanne Dunn	Senior Managing Director	17/07/2013	0.2	580	118.00	Administration	Discuss with GDM and RUH duties of Start Comm and checking of media stories.
Justin Clark	Managing Director	18/07/2013	2	500	1000.00	Administration	Strategy and understanding around LM court hearing, including drafting materials and initial media call
Renee Lobb	Director 1	18/07/2013	0.2	485	97.00	Administration	Send database changes to LM Investment Management Ltd staff.
Renee Lobb	Director 1	18/07/2013	0.1	485	48.50	Administration	Check administration website to ensure working after commentary from advisor received.
Renee Lobb	Director 1	18/07/2013	1.4	485	679.00	Creditors	Formulating of fee information for all funds. Discuss from 1 July rates and positions with Ghette Muller and update ABW on progress also.
Renee Lobb	Director 1	18/07/2013	0.1	485	48.50	Trade-On	Return investor email and provide explanation of POD and form itself for completion.
Renee Lobb	Director 1	19/07/2013	0.2	485	97.00	Trade-On	Responding to various investor and adviser queries.
Brittany Newman	Administration	22/07/2013	0.1	130	19.00	Trade-On	Amend payment request in MYOB
Eloa Zuari	Manager 1	22/07/2013	0.3	345	103.50	Administration	Arrange payment of ASIC charges re LM Retirement Living Fund
Eloa Zuari	Manager 1	22/07/2013	1.5	345	517.50	Trade-On	Update cash flow and security position
Glenn O'Kearney	Director 2	22/07/2013	0.2	545	109.00	Trade-On	Liaise with Kelly/JURFC regarding admin costs/timing etc.
Glenn O'Kearney	Director 2	22/07/2013	0.3	545	163.50	Trade-On	Review cash flow statement and note from Eloa, reply regarding timing of cash movements, note from Kelly regarding legal costs Malleacons, reply.
Renee Lobb	Director 1	22/07/2013	0.1	485	48.50	Administration	Review and save to file media coverage.
Sally McBryde	Managing Director	22/07/2013	0.2	550	110.00	Administration	Email from Clayton Utz enclosing letter from James Conran Law as acting for directors, review draft response & email to Clayton Utz confirming ok to send
Brittany Newman	Administration	23/07/2013	0.1	130	13.00	Trade-On	Amend payment voucher (Primus Compliance) in MYOB
Eloa Zuari	Manager 1	23/07/2013	1	345	345.00	Trade-On	Prepare GST reconciliation, review MYOB reports and check against Rockfast reports, Complete BAS.
Joan Springate	Administration	23/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment
Joan Springate	Administration	23/07/2013	0.4	130	52.00	Administration	Setting up Online payment & posting payment
Kelly-Anne Trenfield	Senior Managing Director	23/07/2013	0.5	580	295.00	Administration	Emails re report/preparation GOK re payment of legal invoices and cashflow ABW re status of report and timing, discuss RMINPP position
Brittany Newman	Administration	24/07/2013	0.7	130	91.00	Administration	Call to ASIC to obtain copy of Form 504, Prepare 8974n26.
Brittany Newman	Administration	24/07/2013	0.2	130	26.00	Administration	Prepare payment request voucher for ASIC Charge - Form 5138
Kelly-Anne Trenfield	Senior Managing Director	24/07/2013	0.5	580	295.00	Administration	GOK re issues on POD; trading considerations for DLC; reporting, cashflow GOK re payment of costs; claiming re indemnity
Andrew Stokes	Director	25/07/2013	4	400	1600.00	Administration	Going through administration report, Drafting statement, liaising with Gold Coast Bulletin, Star-Times, Talking to client.
Andrew Stokes	Director	25/07/2013	3	400	1200.00	Administration	Dealing with Red Stock and Friday media.
Glenn O'Kearney	Director 2	25/07/2013	2	545	1090.00	Trade-On	Discussions regarding trading issues/discussion Philip parvake bond regarding services agreement LMM for continued trading, request draft documents for discussions with proposed service entity, discussion with team on trading matters etc.
Justin Clark	Managing Director	25/07/2013	2.5	500	1250.00	Administration	Release work, planning and one media call
Kelly-Anne Trenfield	Senior Managing Director	25/07/2013	0.4	580	235.00	Trade-On	GOK re services agreement re LMA provision of services RFZ re exercising demands against MPF
Renee Lobb	Director 1	25/07/2013	0.2	485	97.00	Administration	Further call from Andrew Stokes regarding media points to be released.
Brittany Newman	Administration	26/07/2013	0.1	130	13.00	Trade-On	Mail in from Telstra - Bill Number P 881 131 210-8

Eloa Zuari	Manager 1	28/07/2013	1.5	345	517.50	Trade-On	Prepare schedule of current suppliers for LMA. Draft circular to suppliers and employees
Eloa Zuari	Manager 1	28/07/2013	1	345	345.00	Trade-On	Update cash flow
Eloa Zuari	Manager 1	28/07/2013	0.3	345	103.50	Trade-On	Amendments on schedule of current suppliers for LMA
Glen O'Keamey	Director 2	28/07/2013	2.5	545	1352.50	Trade-On	Discussions with GDM and team post meeting - regarding strategy ongoing trading/service entity appointment. meeting with David Clout and discussions regarding ongoing requirement of service entity to LLM, discussions with Eloa regarding handover of trading issues, draft cash flow for discussions with new service entity, review draft service agreement for company and service co. make amendments, discussions with Luke Bona, note to team regarding trading/service agreement.
Kelly-Anne Trenfield	Senior Managing Director	28/07/2013	0.1	590	59.00	Administration	Review service agreement with LMA
Kelly-Anne Trenfield	Senior Managing Director	28/07/2013	0.2	590	118.00	Trade-On	GDM re arrangements post LMA meeting for trading with David Clout
Renee Lobb	Director 1	28/07/2013	0.1	485	48.50	Administration	Email GDM regarding approval for website posting of report.
Renee Lobb	Director 1	28/07/2013	0.2	485	97.00	Administration	Review media coverage.
Renee Lobb	Director 1	28/07/2013	0.3	485	145.50	Trade-On	Responding to creditor queries off the back of the report sent.
Renee Lobb	Director 1	28/07/2013	0.4	485	184.00	Trade-On	Responding to investor and adviser queries.
Sally McBryde	Managing Director	28/07/2013	2	550	1100.00	Trade-On	Meeting with David Clout to discuss handover and funding issues, preparing information to handover to Clouts
Sally McBryde	Managing Director	28/07/2013	0.1	550	55.00	Trade-On	Email from Michelle Ballard enclosing invoices for work done, review breakdown and forward for payment
Andrew Stokes	Director	28/07/2013	3.5	400	1400.00	Administration	Redrafting of press releases on court case and creditors report. Liaising with key journalists. Conversation with Gineette Muller and seeking further information from the team.
Eloa Zuari	Manager 1	28/07/2013	0.2	345	69.00	Creditors	Email in from Anna Dzlope Travel Manager re circular received
Eloa Zuari	Manager 1	28/07/2013	0.6	345	207.00	Trade-On	Updated cash flow to be provided to the liquidator.
Eloa Zuari	Manager 1	28/07/2013	1	345	345.00	Trade-On	Update cash flow for liquidator. Arrange MYOB voucher for Advances on Resources fee to be transfer to new lq a/cs
Eloa Zuari	Manager 1	28/07/2013	1	345	345.00	Trade-On	cash flow and SOP as at 26/07/13.
Glen O'Keamey	Director 2	29/07/2013	1.5	545	817.50	Trade-On	Discussions with Sally regarding new agreement with liquidator - service company, discuss funding for first 2 weeks, review draft cash flow lq period, discussions with Ash Upday regarding service agreement and lma capacity.
Joan Springate	Administration	29/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment
Justin Clark	Managing Director	29/07/2013	2	500	1000.00	Administration	Media relations around the LMA report and strategy thoughts internally
Kelly-Anne Trenfield	Senior Managing Director	29/07/2013	0.4	590	235.00	Administration	Meeting with Ashley Tiplady re current legal update and interaction with LMA
Renee Lobb	Director 1	29/07/2013	0.2	485	97.00	Administration	Review media coverage and GDM email regarding fee allocation to funds. Save to file and respond to email.
Renee Lobb	Director 1	29/07/2013	0.2	485	97.00	Administration	Review draft press release and suggest changes to Gineette Muller.
Renee Lobb	Director 1	29/07/2013	0.1	485	48.50	Administration	Review revise press release.
Renee Lobb	Director 1	29/07/2013	0.1	485	48.50	Administration	Review email from ASIC regarding access to data hard drives.
Renee Lobb	Director 1	29/07/2013	0.1	485	48.50	Administration	Send email to Shelley Chalmers at LM Investment Management Ltd regarding relationship between Sizer Builders (WA) and LM Investment Management Ltd and its funds.
Renee Lobb	Director 1	29/07/2013	0.4	485	184.00	Administration	Updating funds table with information of wind up progression. Email John Corbett and request further update to be inserted. Review and respond to further email regarding involvement of Sizer Builders in projects and First Mortgage Income Fund. Also review and file emails from Gineette Muller and between Gineette Muller and Fran regarding strategy for First Mortgage Income Fund collaboratively with Trilogy, ASIC etc.
Renee Lobb	Director 1	29/07/2013	0.4	485	184.00	Administration	Review email from Steve Russell to confirm points on involvement of Trilogy as RE. Review updated media release draft also.
Renee Lobb	Director 1	29/07/2013	0.6	485	291.00	Trade-On	Responding to investor and adviser queries.
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Review Blue Broking Invoice for fee service, request payment & respond to Blue Broking re timing of same
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Employees	Email from Maribel Bell re query on FEG claim, research & respond
Sally McBryde	Managing Director	29/07/2013	1	550	550.00	Employees	Discussions with staff re roles going forward, review Maribel's email with details of role, arrange meeting with Fran Mulder to discuss
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Employees	Review & sign Circular to Employees
Sally McBryde	Managing Director	29/07/2013	0.5	550	275.00	Creditors	Obtaining updates re employee details & entitlements from Maribel to update schedule for liquidators
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Review and amend circular to employees
Sally McBryde	Managing Director	29/07/2013	3	550	1650.00	Trade-On	Preparation for meeting with DLO re handover of trading issues, meet with DLO & John Kennedy to discuss handover issues
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to advance to liquidator

Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Review & amend circular to suppliers
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Review & amend circular to previous employees
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Review & amend circular to employees
Sally McBryde	Managing Director	29/07/2013	0.5	550	275.00	Trade-On	Review LMA cash flow for funding and hand over to liquidator
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Review & sign circular to suppliers, check listing
Sally McBryde	Managing Director	29/07/2013	0.5	550	275.00	Trade-On	Email from John Kennedy re transfer of funds for trading costs, prepare response, discuss payment with EBZ & GOK, review cash flow,
Eloa Zuari	Manager 1	29/07/2013	0.2	345	69.00	Employees	Payment Summary to Amber
Eloa Zuari	Manager 1	29/07/2013	0.2	345	69.00	Employees	Invoice in from Carolyn Hodge
Eloa Zuari	Manager 1	29/07/2013	1	345	345.00	Trade-On	Update LMA Operational Costs up to 29/07/13
Eloa Zuari	Manager 1	29/07/2013	1	345	345.00	Trade-On	Update cash flow and SOP as at 29/07/13. Request fund required for WE 02.06.13
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Mail in from ATO - Running Balance Account Statement (1 Jan - 30 Jun 2013)
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Amend 887398 - Circular to Employees
Brittany Newman	Administration	29/07/2013	0.3	130	39.00	Administration	Amend & add POD's in MYOB
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Amend 887398
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Update Fund Related Expenses Summary spreadsheet
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Amend 887398 Circular to Employees
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Final 887398 Circular to Suppliers
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Email PAYG Summary to Amber Koeman
Brittany Newman	Administration	29/07/2013	0.1	130	13.00	Administration	Final 887398 & 887310
Brittany Newman	Administration	29/07/2013	0.9	130	117.00	Administration	Mail out to Suppliers - 997398
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Michele Ballard
Sally McBryde	Managing Director	29/07/2013	0.1	550	55.00	Employees	Review & sign PAYG Summary for FY13
Glenn O'Kearney	Director 2	29/07/2013	1	545	545.00	Trade-On	Review operational cost calculation to 28/7, review SOP and cash flow information for LMA period, comments and queries to Eloa.
Christine Alterator	Director 2	29/07/2013	0.1	545	54.50	Trade-On	discussions with Ash typically regarding advice outstanding/OP costs/loan fees etc.
Joan Springate	Administration	29/07/2013	0.3	130	39.00	Trade-On	review Electronic Funds Transfer payments
Andrew Stokes	Director	30/07/2013	3	400	1200.00	Administration	Setting up Online payment & posting payment
Eloa Zuari	Manager 1	30/07/2013	0.2	345	69.00	Administration	Following up re court case. Internal discussion on journalist contacts. Dealing with Gold Coast press and HK publications. Liaison with client and distribution of release on creditors meeting.
Eloa Zuari	Manager 1	30/07/2013	0.2	345	69.00	Administration	Email in re blue Broking fee to review PI insurance
Eloa Zuari	Manager 1	30/07/2013	0.3	345	103.50	Administration	MYOB voucher to transfer \$204,300 from 8874 - AIF ac 400013408078 to 8874 - main ac 400013405907.
Eloa Zuari	Manager 1	30/07/2013	0.2	345	69.00	Administration	Follow up Bre re Commbiz transfers to be completed today
Eloa Zuari	Manager 1	30/07/2013	0.3	345	103.50	Creditors	Email to John from Clodius Teletia change of trustee form
Eloa Zuari	Manager 1	30/07/2013	0.2	345	69.00	Employees	Email in from Tanja re Final Invoices from Web Design Magic. Advise liq app and invoices to be paid.
Eloa Zuari	Manager 1	30/07/2013	1	345	345.00	Trade-On	Follow up on John's approval for payment of Carolyn Hodge invoice
Eloa Zuari	Manager 1	30/07/2013	0.2	345	69.00	Trade-On	Update cash flow for liquidator. Follow up payment request transfer funds to liquidator
Glenn O'Kearney	Director 2	30/07/2013	1	545	545.00	Trade-On	Purchase order - Request for Xerox Consumables
Glenn O'Kearney	Director 2	30/07/2013	2	545	1080.00	Trade-On	Review and amend cash flow and prepare SOP to 28/7.
Joan Springate	Administration	30/07/2013	0.3	130	39.00	Administration	Liaise with Sally and Eloa regarding trading costs liquidator - service agreement, correspondence with new liquidator, review proposed changes to service agreement and note to learn, approve cash flow and payments to service entity.
Joan Springate	Administration	30/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment
Joan Springate	Administration	30/07/2013	0.3	130	39.00	Administration	Setting up Online payment & posting payment
Justin Clark	Managing Director	30/07/2013	2	500	1000.00	Administration	Strategy and media relations
Kelly-Anne Trenfield	Senior Managing Director	30/07/2013	1.3	890	787.00	Trade-On	GDM re discussions with DLG Emails in from David Clark. MTRCDL re service agreement - 3GOK re services agreement with DLG - 3GOK re involving/cost recovery - 3Review email in from DC & Association re service agreement; respond to Samgok; review commentary from Mallesons - 2

Renee Lobb	Director 1	30/07/2013	0.2	485	97.00	Administration	Compile all investor reports issued to date and send to Ghislaine Muller.
Renee Lobb	Director 1	30/07/2013	0.2	485	97.00	Administration	Review of press release and comments from Ghislaine Muller and Stephen Russell.
Renee Lobb	Director 1	30/07/2013	0.2	485	97.00	Administration	Review LM Investment Management Ltd media coverage and save to file.
Renee Lobb	Director 1	30/07/2013	0.2	485	97.00	Administration	Review and file emails between Ghislaine Muller and ASIC regarding NAS delta access.
Renee Lobb	Director 1	30/07/2013	0.2	485	97.00	Administration	Review and respond to emails regarding support query on website.
Renee Lobb	Director 1	30/07/2013	0.1	485	46.50	Administration	Review staff comm's queries raised regarding fund management.
Renee Lobb	Director 1	30/07/2013	0.2	485	97.00	Administration	Respond to Ghislaine Muller queries on fund management and our role in specific funds.
Renee Lobb	Director 1	30/07/2013	0.2	485	97.00	Creditors	Send email to LM Investment Management Ltd staff to confirm I have all copies of regulatory investor updates since appointment on all funds.
Renee Lobb	Director 1	30/07/2013	0.3	485	145.50	Trade-On	confirm with Ghislaine Muller.
Renee Lobb	Director 1	30/07/2013	0.4	485	194.00	Trade-On	Review correspondence received from investors. Scan and send to LM Investment Management Ltd to update database. Also forward on follow up to Shauna from investor seeking response.
Renee Lobb	Director 1	30/07/2013	0.4	485	194.00	Trade-On	Respond to numerous investor queries.
Renee Lobb	Director 1	30/07/2013	0.4	485	194.00	Trade-On	Call with Litigation Funder. Review and respond to numerous investor queries and request IT details of employee at LM Investment Management Ltd to provide to ASIC.
Sally McBryde	Managing Director	30/07/2013	0.1	550	55.00	Employees	Email to Michael Steggs re AUD calculation of entitlements
Sally McBryde	Managing Director	30/07/2013	0.2	550	110.00	Trade-On	Review leave for this weeks payroll and approve for payment
Sally McBryde	Managing Director	30/07/2013	0.3	550	1650.00	Trade-On	Preparing handover note to Orlan. Update employee schedule, review funding, review other issues, emails re service agreement & practicalities of operations
Sally McBryde	Managing Director	30/07/2013	0.1	550	55.00	Trade-On	Email from Sharon Duffly re telephone requirements, respond to same, request EBZ to follow up with liquidators
Sally McBryde	Managing Director	30/07/2013	0.1	550	55.00	Trade-On	Approve PO for Net Express. Review Hayley of future approval process
Sally McBryde	Managing Director	30/07/2013	0.3	346	103.50	Trade-On	Amendments on Cash flow and BOP
Eloa Zuari	Manager 1	30/07/2013	0.5	346	172.50	Trade-On	Review Rockcast report re PAYG tax withheld - July 2013. Update wages summary schedule up to 26/07
Eloa Zuari	Manager 1	30/07/2013	0.2	345	66.00	Trade-On	Phone call in from Macquarie Telecom
Eloa Zuari	Manager 1	30/07/2013	0.5	345	172.50	Trade-On	Phone call in from Foxtel re charges incurred post our appointment date. Advise re closure of a/c. Discussions re dispute post app amount charged
Brittany Newman	Administration	30/07/2013	0.1	130	13.00	Administration	Mail in from TNT Express - Tax Invoice #41416553
Brittany Newman	Administration	30/07/2013	0.3	130	39.00	Administration	Mail out to Employees - 8973/9 x 24
Brittany Newman	Administration	30/07/2013	0.3	130	39.00	Administration	Call to fish Finance to arrange collection of 62 NEC handsets. Prepare 8973/127
Brittany Newman	Administration	30/07/2013	0.6	130	39.00	Administration	Prepare labels for postage of 8973/10
Brittany Newman	Administration	30/07/2013	0.7	130	91.00	Administration	Mail out to Previous Employees of the Company - 8973/10 x 51
Brittany Newman	Administration	30/07/2013	0.2	130	26.00	Administration	Call to Macquarie Bank regarding collection of NEC handsets. Prepare 8973/128
Glenn O'Kearney	Director 2	30/07/2013	1	645	545.00	Trade-On	Review cost summary and prepare invoice to LMIM - costs to 26/7. discussions with Kelly regarding va fee invoicing. finalise SOP LMA for 26/7.
Joan Springate	Administration	30/07/2013	0.1	130	13.00	Trade-On	Payment voucher & posting payment
Brittany Newman	Administration	31/07/2013	0.5	130	65.00	Trade-On	Call to Foxtel re Tax Invoice 117990118. Prepare 8974/127.
Brittany Newman	Administration	31/07/2013	0.1	130	13.00	Administration	Prepare payment voucher in MYOB - Blue Broking Pty Ltd
Eloa Zuari	Manager 1	31/07/2013	0.2	345	69.00	Administration	Request payment of Blue Broking fee
Eloa Zuari	Manager 1	31/07/2013	2	345	690.00	Trade-On	Various discussions re leading issues going forward. Communications with John/SAM and advise LM staff of procedures
Eloa Zuari	Manager 1	31/07/2013	0.2	345	66.00	Employees	Send circular to employees to Amber
Eloa Zuari	Manager 1	31/07/2013	2	345	690.00	Trade-On	Phone call in from John Kennedy. discussions re various procedures going forward for trading of business. Review subcontractors invoices and wages payment. Email to John for payment. Advise re PO's, creditors and LM employees.
Glenn O'Kearney	Director 2	31/07/2013	1.5	645	817.50	Trade-On	Discussions with John at clouds regarding ongoing trading/service agreement etc. discussions with Sally and Eloa regarding ongoing trading issues and service entity.
Renee Lobb	Director 1	31/07/2013	0.2	485	97.00	Administration	Emails with Ghislaine Muller and John Corbett regarding table regarding fund progress. Advise my part complete and send doc to JOC for review and edits.
Renee Lobb	Director 1	31/07/2013	0.2	485	97.00	Trade-On	Send database updates to LM Investment Management Ltd staff.
Renee Lobb	Director 1	31/07/2013	0.5	485	242.50	Trade-On	Responding to investor and adviser queries.

Sally McBryde	Managing Director	31/07/2013	0.8	550	440.00	Trade-On	Phone calls with Andrea Hyslop of Blue Broking re notifying PI Insurance & other Insurance policies of appointment of liquidators to LMA, discuss possible outcome of LMM meeting tomorrow & Trilogy court case, email from Blue Broking re exposure & consider same
Sally McBryde	Managing Director	31/07/2013	0.1	550	55.00	Trade-On	Update from Blue Broking on ability to obtain run off cover for administrators PI policy, advise GDM
Sally McBryde	Managing Director	31/07/2013	0.1	550	55.00	Trade-On	Review Invoice of ST Business Trust
Sally McBryde	Managing Director	31/07/2013	0.1	550	55.00	Trade-On	Email from Jodie Marcler, previous employee of LMA, respond to various queries
Sally McBryde	Managing Director	31/07/2013	0.5	550	275.00	Trade-On	Review payroll report & approve wages for payroll, check ABA details & request changes to liquidators account detail
Sally McBryde	Managing Director	31/07/2013	3	550	1650.00	Trade-On	Dealing with trade on issues, PO systems, queries from LMA staff
Sally McBryde	Managing Director	31/07/2013	0.1	550	55.00	Trade-On	Approve PO for office supplies - water
Sally McBryde	Managing Director	31/07/2013	0.5	550	275.00	Trade-On	Discussion with John Kennedy of Clouts re trade on, request leave accrual as at appointment & at liquidation date, review, queries to Maribel
Sally McBryde	Managing Director	31/07/2013	0.2	550	110.00	Trade-On	Draft responses to employee re dividend & super position
Brittany Newman	Administration	31/07/2013	0.1	130	13.00	Administration	Mail in from Corporate Traveller - Statement of Invoices Outstanding
Brittany Newman	Administration	31/07/2013	0.1	130	13.00	Administration	Mail in from ATO - Instalment Activity Statement (1 - 31 July 2013)
Brittany Newman	Administration	31/07/2013	0.7	130	91.00	Administration	Update Creditors Spreadsheet with Fax Numbers
Eloa Zuari	Manager 1	31/07/2013	0.5	345	172.50	Trade-On	Review various invoices received for LMA - split between pre and post app.
Kelly-Anne Trenfield	Senior Managing Director	31/07/2013	0.1	550	55.00	Trade-On	review GOK emails re Invoicing for VA costs
					87350.50		

LM Investment Management Ltd (In Liquidation): Calculation of Category 2 Remuneration 1 August 2013 to 31 August 2013						
Name	Position	Date	Hours	Charge out Rate	Charge	Task Desc
Andrew Stokes	Director	01/08/2013	3.5	400	1400.00	Administration
Christine Alterator	Director 2	01/08/2013	0.9	545	490.50	Administration
Christine Alterator	Director 2	01/08/2013	0.6	545	327.00	Administration
Christine Alterator	Director 2	01/08/2013	2.1	545	1144.50	Administration
Christine Alterator	Director 2	01/08/2013	0.6	545	327.00	Administration
Damian Bender	Managing Director	01/08/2013	3	550	1650.00	Administration
Glenn O'Keane	Director 2	01/08/2013	0.4	545	218.00	Trade-On
Joan Springate	Administration	01/08/2013	0.3	139	39.00	Trade-On
Kelly-Anne Trenfield	Senior Managing Director	01/08/2013	0.1	590	59.00	Trade-On
Kelly-Anne Trenfield	Senior Managing Director	01/08/2013	0.4	590	236.00	Trade-On
Renee Lobb	Director 1	01/08/2013	0.5	485	242.50	Trade-On
Renee Lobb	Director 1	01/08/2013	0.3	485	145.50	Administration
Renee Lobb	Director 1	01/08/2013	0.2	485	97.00	Administration
Renee Lobb	Director 1	01/08/2013	0.5	485	242.50	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.1	550	55.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.1	550	55.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.5	550	275.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	1	550	550.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.1	550	55.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.4	550	220.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	2	550	1100.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.6	550	330.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.1	550	55.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.2	550	110.00	Trade-On
Sally McBryde	Managing Director	01/08/2013	0.2	345	69.00	Trade-On
Eloa Zuadi	Manager 1	01/08/2013	0.2	345	69.00	Trade-On
Eloa Zuadi	Manager 1	01/08/2013	0.3	345	103.50	Trade-On
Eloa Zuadi	Manager 1	01/08/2013	0.2	345	69.00	Trade-On
Eloa Zuadi	Manager 1	01/08/2013	0.3	345	117.50	Trade-On
Eloa Zuadi	Manager 1	01/08/2013	0.5	345	172.50	Trade-On

Eloa Zuari	Manager 1	01/08/2013	0.2	345	69.00	Employees	Email out employee list to John Kennedy
Eloa Zuari	Manager 1	01/08/2013	0.3	345	103.50	Trade-On	Advise Clouts re Rockfast payroll access - will be locked in 28 days
Glenn O'Kearney	Director 2	01/08/2013	0.2	545	109.00	Trade-On	Payment of trading costs - va period. Approvals in mypb
Christine Alterator	Director 2	01/08/2013	0.1	545	54.50	Administration	review emails in regarding various IT issues to be discussed with Ben
Christine Alterator	Director 2	01/08/2013	0.2	545	109.00	Trade-On	review Electronic Funds Transfer to Michelle Ballard and discussion with KAT regarding correspondence form Russell's to Miners; and discuss status of ASIC notice
Joan Springate	Administration	01/08/2013	0.1	130	13.00	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	01/08/2013	0.1	130	13.00	Trade-On	Payment voucher & posting payment
Brittany Newman	Administration	01/08/2013	0.1	130	13.00	Administration	Mail in from Telstra - Bill Number P 058 080 510-7
Brittany Newman	Administration	01/08/2013	0.4	130	52.00	Administration	Prepare payment vouchers - ATO & Capital Finance
Brittany Newman	Administration	01/08/2013	0.1	130	13.00	Administration	Update PO CYL Register
Brittany Newman	Administration	01/08/2013	0.1	130	13.00	Administration	Undertake a new historical company search of LM Capalaba Pty Ltd A.C.N. 132 798 353 > email to Shelley Chalmers
Christine Alterator	Director 2	02/08/2013	0.1	545	64.50	Trade-On	review various Electronic Funds Transfer and cheque payments
Christine Alterator	Director 2	02/08/2013	2.1	545	1144.50	Administration	Print board meeting emails
Christine Alterator	Director 2	02/08/2013	1.8	545	981.00	Administration	Print emails for ASIC notice
Christine Alterator	Director 2	02/08/2013	0.1	545	54.50	Administration	Review email in from RFZ and request rundown for role
Christine Alterator	Director 2	02/08/2013	0.2	545	109.00	Administration	Review email in from RFZ and request rundown for role
Damian Bender	Managing Director	02/08/2013	3	550	1650.00	Administration	Work on LM
Eloa Zuari	Manager 1	02/08/2013	0.2	345	69.00	Administration	Advise CMA re AIF transfers requested
Ginette Muller	Senior Managing Director	02/08/2013	1	590	590.00	Administration	Clayton Utz, Kordalwinthe meeting for one hour
Joan Springate	Administration	02/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Kelly-Anne Trenfield	Senior Managing Director	02/08/2013	0.2	590	118.00	Administration	SDM update re meeting with KAT, update re Insurance/MIF status
Renee Lobb	Director 1	02/08/2013	0.2	485	97.00	Administration	Assessing Start Comm's with Media enquiries
Renee Lobb	Director 1	02/08/2013	0.1	485	48.50	Trade-On	Send numerous database updates to LM Investment Management Ltd staff for actioning.
Renee Lobb	Director 1	02/08/2013	0.1	485	48.50	Trade-On	Respond to email from SAM regarding insurance notification.
Renee Lobb	Director 1	02/08/2013	0.4	485	184.00	Administration	Updating LM Investment Management Ltd administration website for liquidation.
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Email from Michelle Ballard requesting copy of termination letter, locate & email same
Sally McBryde	Managing Director	02/08/2013	0.5	550	275.00	Trade-On	Review FEG claim forms received at this office, respond to queries re same, draft letter to FEG enclosing forms, finalise letter
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Email from Maribel re Rockfast system about to be locked, instructions to EBZ to deal with same
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Email from Michael Skeggs requesting AUD amount of wages and entitlements, email from Maribel providing details of calculation, respond to Michael Skeggs re same
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Email from Marja Mladenovic re FEG claim update, respond to same
Sally McBryde	Managing Director	02/08/2013	1.3	550	715.00	Trade-On	Drafting & sending email to previous employees & current employees providing update, confirm bounced back email addresses, responding to queries from update
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Correspondence out - review and note contents, make changes where necessary, sign and send to DEEWR enclosing FEG claim forms
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Review declaration of wages by JP for WorkCover, queries re calculation
Sally McBryde	Managing Director	02/08/2013	1	550	550.00	Trade-On	Drafting & sending email to John Kennedy of Clouts in relation to employee details, leave, FEG claims, updates on contact details
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Email from June Burt re update on FEG claim, respond to same
Sally McBryde	Managing Director	02/08/2013	0.1	550	55.00	Trade-On	Email from Sean Haydock re offer to purchase vehicle he is using, provide update on status of liquidation & ability to sell assets, advise SAC to include in details for liquidator
Eloa Zuari	Manager 1	02/08/2013	0.2	345	69.00	Employees	Employee request Michelle re letter of Termination
Eloa Zuari	Manager 1	02/08/2013	0.3	345	103.50	Administration	Post Box Redirection
Eloa Zuari	Manager 1	02/08/2013	0.3	345	103.50	Trade-On	Follow up cheques from Bre and advise Nicholas re payment email scanned cheques. Advise re change of lessee form.

Eloa Zuardi	Manager 1	02/08/2013	0.3	345	103.50	Trade-On	Email out to Hayley re Request - Temp cleaner and invoice received not matelting PO approved.
Eloa Zuardi	Manager 1	02/08/2013	0.3	345	103.50	Administration	Email out to Maribel re weekly reports for payroll tax liability for period 24/07/13 to 30/07/2013
Eloa Zuardi	Manager 1	02/08/2013	0.3	345	103.50	Administration	Email out to Cloutier re Cash flow Update LMA
Eloa Zuardi	Manager 1	02/08/2013	0.3	345	103.50	Employees	Amendments on WorkCover wages declaration
Glenn O'Kearney	Director 2	02/08/2013	0.1	545	54.50	Employees	Correspondence from employer regarding ph bill/wage payment
Ginette Muller	Senior Managing Director	02/08/2013	0.5	590	295.00	Administration	Meeting/discussions with Clayton Uiz
Kelly Anne Trenfield	Senior Managing Director	02/08/2013	0.1	590	59.00	Trade-On	Review and approve payment
Christine Alterator	Director 2	02/08/2013	0.1	545	54.50	Trade-On	Review various Electronic Funds Transfer and cheque payments
Joan Springate	Administration	02/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Brittany Newman	Administration	02/08/2013	0.5	130	65.00	Administration	Format & Final 89731195 + copy FEG Claim Forms x 6 for our records
Brittany Newman	Administration	02/08/2013	0.4	130	62.00	Administration	Undertake Company Searches & Title Searches on ABR website
Brittany Newman	Administration	02/08/2013	0.4	130	62.00	Administration	Mail out to Department of Education, Employment and Workplace Relations - 88731195 + FEG Claim Forms x 5
Brittany Newman	Administration	02/08/2013	0.1	130	13.00	Administration	Arranged cheques to Telstra to be mailed
Manushka Flynn	Administrative	02/08/2013	0.1	130	13.00	Trade-On	Email in from Peter at NR regarding delivery of ASIC information
Christine Alterator	Director 2	05/08/2013	0.1	545	54.50	Administration	Review emails correspondence from clouts. liaise with Sally regarding payments etc. note to sally and Eloa regarding ph. bills to pay. note to Kelly regarding follow up on KM % for costs
Glenn O'Kearney	Director 2	05/08/2013	0.3	545	183.50	Trade-On	Call from John Kennedy regarding clouts. review cash flows etc. for week and discussions with Eloa and sally. queries to Eloa regarding rental info, review bank accounts regarding trading deposits, review cash flow statements and SOP positions./ discussions with Eloa regarding cash flow forecast limb. further discussions with John Kennedy and Kelly regarding service agreement terms, discuss deposits with Eloa. follow up info on loan man fee income to service entity. liaise with Shelley Chalmers regarding same. review advices waiting on from ash.
Glenn O'Kearney	Director 2	05/08/2013	2	545	1090.00	Trade-On	Payment voucher & posting payment
Joan Springate	Administration	05/08/2013	0.1	130	13.00	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	05/08/2013	0.3	130	36.00	Trade-On	Review media coverage and save to file
Renee Lobb	Director 1	05/08/2013	0.2	485	97.00	Administration	Review investor correspondence and send to LM Investment Management Ltd for database updates.
Renee Lobb	Director 1	05/08/2013	0.2	485	97.00	Trade-On	Take investor call and response to subsequent investor emails.
Renee Lobb	Director 1	05/08/2013	0.2	485	194.00	Trade-On	Review and respond to email regarding distributions to investor.
Renee Lobb	Director 1	05/08/2013	0.3	485	145.50	Trade-On	Responding to investor and adviser queries.
Sally McBryde	Managing Director	05/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to PAYG
Sally McBryde	Managing Director	05/08/2013	0.1	550	55.00	Trade-On	Review Declaration for Wages for FY14 for WorkCover submission
Sally McBryde	Managing Director	05/08/2013	1	550	550.00	Trade-On	Review cash flow, discussion with GOK re Clout requirements & fees, discuss costs with EBZ, review amendments
Sally McBryde	Managing Director	05/08/2013	0.1	550	55.00	Trade-On	Email from John Kennedy re handover issues and person handling FEG claims
Sally McBryde	Managing Director	05/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Clouts re advance on resource fee
Sally McBryde	Managing Director	05/08/2013	0.2	550	110.00	Trade-On	Email from Andrea Hyslop of Blue Broking requesting details of outcome of 2nd meeting of creditors, advised re liquidation
Sally McBryde	Managing Director	05/08/2013	0.5	550	275.00	Trade-On	Review cash flow spreadsheet, review forecast, discussion with EBZ re providing cash flow to Clouts
Sally McBryde	Managing Director	05/08/2013	0.1	550	55.00	Trade-On	Emails in relation to payment of David Nunn's mobile phone bill and transfer to him personally
Sally McBryde	Managing Director	05/08/2013	1	550	550.00	Trade-On	Dealing with trade on issues and handover to liquidator
Sally McBryde	Managing Director	05/08/2013	1	550	550.00	Trade-On	Updating schedules & providing employee information to liquidators

Sally McBryde	Managing Director	06/08/2013	1	550	550.00	Trade-On	Review cash flow, review expenses
Sally McBryde	Managing Director	06/08/2013	0.5	550	275.00	Trade-On	Various employee queries, dealing with employee issues
Glen O'Kearney	Director 2	06/08/2013	0.1	545	54.50	Administration	Russell's invoices in - review and arrange payment
Benjamin Robson	Accountant	06/08/2013	1.3	235	305.50	Administration	LMA Payment run, several supplier payments made, MYOB vouchers created and supporting documents attached
Eloa Zuari	Manager 1	06/08/2013	0.2	345	69.00	Administration	Email out to Hayley listing of suppliers who received our notification to close a/c's
Eloa Zuari	Manager 1	06/08/2013	0.2	345	69.00	Administration	Advise John re Esenda Payment - Leased Vehicle
Eloa Zuari	Manager 1	06/08/2013	1.5	345	517.50	Trade-On	Updated cash flow and SOP for LMA/LMM
Eloa Zuari	Manager 1	06/08/2013	0.2	345	69.00	Trade-On	Obtain update on this transfer for vehicle used by Sean. Check pay out
Eloa Zuari	Manager 1	06/08/2013	0.2	345	69.00	Trade-On	Follow up Telstra change of Lessee form
Eloa Zuari	Manager 1	06/08/2013	0.5	345	172.50	Administration	Email to WorkCover re declaration of wages for period 01/07/13 - 26/07/13. Complete form and lodge
Eloa Zuari	Manager 1	06/08/2013	0.2	345	69.00	Administration	Circular to OSR NSW
Eloa Zuari	Manager 1	06/08/2013	0.5	345	172.50	Administration	Updated list of staff mobile phones held under LMA Telstra account
Eloa Zuari	Manager 1	06/08/2013	0.2	345	69.00	Administration	Email out re invoice from The LM Australian Units Fund
Kelly-Anne Trenfield	Senior Managing Director	06/08/2013	0.1	590	59.00	Trade-On	Review and approve payment
Glen O'Kearney	Director 2	06/08/2013	0.1	590	59.00	Trade-On	Review cash flow and sop
Brittany Newman	Administration	06/08/2013	0.5	545	272.50	Trade-On	Review cash flow, sop, and liaise with Eloa regarding funds to finalise lma liabilities.
Brittany Newman	Administration	06/08/2013	0.1	130	13.00	Administration	Mail in from Shred-X Pty Ltd - Tax Invoice #00652399
Brittany Newman	Administration	06/08/2013	0.1	130	13.00	Administration	Mail in from Shred-X Pty Ltd - Tax Invoice #00652404
Brittany Newman	Administration	06/08/2013	0.3	130	39.00	Administration	Call to Australian Bureau of Statistics - 8973fn29
Brittany Newman	Administration	06/08/2013	0.2	130	26.00	Administration	Email 8973n2: Margaret Mavis & PAYG Summary to Maggie Mavis at requested
Brittany Newman	Administration	06/08/2013	0.1	130	13.00	Administration	Mail out to ATO - Instalment Activity Statement (1-31 July + CHQ (\$52,279))
Benjamin Robson	Accountant	07/08/2013	0.3	235	70.50	Administration	Correspondence with Russell's law and provide summary of invoices paid and outstanding
Benjamin Robson	Accountant	07/08/2013	2	235	470.00	Administration	Inclusion of several Invoices to Consultants fee register, Calculations and fund apportionments, Correspondence with GOK and Irene Celling and emails seeking fund split approval
Benjamin Robson	Accountant	07/08/2013	0.3	235	70.50	Administration	Corporate Traveller account request form completed
Benjamin Robson	Accountant	07/08/2013	0.2	235	47.00	Administration	Payment confirmation received from Irene Celling and register updated
Christine Alterator	Director 2	07/08/2013	0.2	545	109.00	Administration	Emails in/out with Peter at Norton Rose regarding board meeting emails for ASIC
Christine Alterator	Director 2	07/08/2013	0.4	545	218.00	Administration	Set up meeting room for review of board meeting emails and meet with Peter from Norton Rose
Eloa Zuari	Manager 1	07/08/2013	0.2	345	69.00	Administration	Email in from Carolyn re for work perform on the set up of distribution for the UCITS fund
Eloa Zuari	Manager 1	07/08/2013	0.2	345	69.00	Trade-On	complete the credit application in name of LMM to open a new account with Corporate Travel.
Glen O'Kearney	Director 2	07/08/2013	1	545	545.00	Trade-On	Call from John Kennedy regarding trading issues/agreement etc. discuss loan man fee agreement, discussions with Kelly regarding cloud trading etc. follow up service agreement. approval of payments myob etc.
Kelly-Anne Trenfield	Senior Managing Director	07/08/2013	1.1	590	649.00	Trade-On	Review service agreement with LMA/GOK re changes re judgement; planning re judgement and discuss with GDM
Kelly-Anne Trenfield	Senior Managing Director	07/08/2013	0.1	590	59.00	Administration	Review and update idr query outstanding items
Kelly-Anne Trenfield	Senior Managing Director	07/08/2013	0.2	590	118.00	Administration	Review emails in re changes re MFF funding
Kelly-Anne Trenfield	Senior Managing Director	07/08/2013	0.4	590	238.00	Creditors	application of kin pods and draft email to KM re claim of breach of trust
Renee Lobb	Director 1	07/08/2013	0.2	485	97.00	Trade-On	Send email regarding FOS invoice to EFZ to follow up payment progress.
Renee Lobb	Director 1	07/08/2013	0.2	485	97.00	Creditors	Review Ginette Miller email regarding appointment for call with ACI. Email Simon Lister to arrange a time for same.
Renee Lobb	Director 1	07/08/2013	0.4	485	194.00	Trade-On	Responding to numerous investor and adviser queries.
Renee Lobb	Director 1	07/08/2013	0.3	485	145.50	Trade-On	Take investor call and answer queries.
Sally McBryde	Managing Director	07/08/2013	0.1	550	55.00	Trade-On	Review & sign off on payroll tax submission

Sally McBryde	Managing Director	07/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to payroll tax
Sally McBryde	Managing Director	07/08/2013	0.5	550	275.00	Trade-On	Consider implications of judgement and what issues may arise
Sally McBryde	Managing Director	07/08/2013	0.5	550	275.00	Trade-On	Review leave for payroll, approval to Maribel, review payroll report for LMA
Sally McBryde	Managing Director	07/08/2013	0.1	550	55.00	Trade-On	Email from Fran re staffing issues & response to same
Joan Springate	Administration	07/08/2013	0.3	130	38.00	Trade-On	Setting up Online payment & posting payment
Benjamin Robson	Accountant	07/08/2013	0.3	235	70.50	Administration	Correspondence with Esanda Finance regarding payout for Hilux, email to Eloa Zuari providing update
Benjamin Robson	Accountant	07/08/2013	0.2	235	47.00	Administration	Correspondence with Macquarie equipment rentals
Benjamin Robson	Accountant	07/08/2013	0.4	235	94.00	Administration	Contact with Various suppliers to issue circular to creditors and request update to final billing date
Benjamin Robson	Accountant	07/08/2013	0.2	235	47.00	Administration	Staples account reconciliation of unpaid invoices
Benjamin Robson	Accountant	07/08/2013	0.1	235	23.50	Administration	Correspondence with Peter Drake regarding Macquarie telecom
Eloa Zuari	Manager 1	07/08/2013	0.3	345	103.50	Trade-On	Invoice from ST-BUSINESS-TRUST - Invoice IV000000038 for \$5,187.99
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Trade-On	Email to GOK re payment out of LMA on behalf of The LM Australian Units Fund
Eloa Zuari	Manager 1	07/08/2013	1	345	345.00	Administration	Phone call to Maribel re lodgement Payroll Tax QLD : review Rockfast reports and amend lodgement details. Request MYOB voucher. Advise Kate from Clouts re new reg no for LMA in Liquidation. And payroll tax payments
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Cheque in for payment ASHC \$37 re fee for lodgement
Eloa Zuari	Manager 1	07/08/2013	0.5	345	172.50	Trade-On	WAGES - ABA, EFT and payroll report for WE 6.8.13
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Phone call in from John re Resource Fees invoice
Eloa Zuari	Manager 1	07/08/2013	0.5	345	172.50	Trade-On	Discussions with Hayley re PO for Documents booked via TNT. Check new a/c number. Arrange approval
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Phone call in from John re Management Fee invoice
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Confirm with Teistra that the transfer of mobile number for David Nunn was processed.
Eloa Zuari	Manager 1	07/08/2013	1	345	345.00	Trade-On	Email in from Payroll Tax - LM Administration Pty Ltd - Client Number 3767088 re final return for the administrators period 1 July 2013 - 26 July 2013. Prepare docs to be lodged
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Employees	Email in from Cameron re Staff Travel required
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Email out to Sarah of WorkCover re declaration of wages for period 01/07/13 - 26/07/13. Request amendments
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Invoice in from STAPLES AU Financial Statement Account No 32167438
Eloa Zuari	Manager 1	07/08/2013	0.1	345	34.50	Trade-On	Email out to Kate re Resource Fees invoice template
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Advise Kate re payroll tax lodgement
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Post Box Redirection. Phone call to Sharon to check details. Email to Kate recommending extension for redirection.
Eloa Zuari	Manager 1	07/08/2013	0.5	345	172.50	Administration	Correspondence from WorkCover re policy number. Advise Kate
Eloa Zuari	Manager 1	07/08/2013	0.2	345	68.00	Administration	Redrafting lease on court decision, reading judgment: liaison with journalists, further consultation with Ginele.
Andrew Stokes	Director	08/08/2013	5	400	2000.00	Administration	FUM Split of KWM Invoice
Benjamin Robson	Accountant	08/08/2013	0.4	235	94.00	Administration	Amend split to KWM Invoice
Benjamin Robson	Accountant	08/08/2013	0.1	235	23.50	Administration	KWM invoice split sent to S Tucker and F Mulder
Benjamin Robson	Accountant	08/08/2013	0.2	235	47.00	Administration	MYOB voucher payment August instalment to Macquarie Insurance
Benjamin Robson	Accountant	08/08/2013	0.2	235	47.00	Administration	Consultants Fee Register work - update to payments and inclusion of 2 Norton Rose and Clayton Utz invoices
Benjamin Robson	Accountant	08/08/2013	0.6	235	141.00	Administration	Media summary/monitoring
Daniel Billings	Sr Consultant	08/08/2013	0.5	300.0	150.00	Administration	Payment for insurance instalment
Eloa Zuari	Manager 1	08/08/2013	0.5	345	172.50	Administration	Email to Carolyn re FOS membership for: 10599 and outstanding balance. Request info of approval of services requested.
Eloa Zuari	Manager 1	08/08/2013	0.3	345	103.50	Administration	Advise Lucy re Chq received for LM NZ GST refund - \$999.45.
Eloa Zuari	Manager 1	08/08/2013	0.3	345	103.50	Administration	

Eloa Zuari	Manager 1	08/08/2013	0.2	345	68.00	Trade-On	Compile all supporting docs for LMM operational costs for period 1 to 26 July. Advise re calculation of estimated figures.
Glenn O'Keamey	Director 2	08/08/2013	0.1	545	54.50	Trade-On	Note to Kelly from Kelly regarding invoice template.
Glenn O'Keamey	Director 2	08/08/2013	0.2	545	108.00	Trade-On	Trading issues/payments etc. follow up cost recoveries.
Joan Springate	Administration	08/08/2013	0.1	130	13.00	Trade-On	Receipt voucher & posting receipt
Justin Clarke	Managing Director	08/08/2013	3.0	500.0	1500.00	Administration	Issues management around FMIF court ruling including client liaison, planning and media relations activity
Kelly-Anne Trenfield	Senior Managing Director	08/08/2013	0.4	590	236.00	Administration	GOK update re funding from MIF; GOK re funding from pre-payments Review legal/consultants register
Renee Lobb	Director 1	08/08/2013	0.2	485	97.00	Administration	Review and save to file media coverage.
Sally McBryde	Managing Director	08/08/2013	1.5	550	825.00	Trade-On	Discussions re strategy around outcome of judgement for MIF
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Approve PO for mail redirection
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Approve PO for office supplies
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Review Invoices from Carolyn Hodge and request invoices to be run by me before approval
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to S
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Chairman for staff expenses
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Email to Maribel re compassionate leave
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Email from Andrea of Blue Broking requesting confirmation that PI premium funding to Macquarie will continue to be paid, respond to same
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to Macquarie of PI premium funding
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Trade-On	Review & sign FORM OSR P-12 Final return for payroll tax
Joan Springate	Administration	08/08/2013	0.1	130	13.00	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	08/08/2013	0.3	130	39.00	Trade-On	Setting up online payment & posting payment
Joan Springate	Administration	08/08/2013	0.2	235	47.00	Administration	Setting up Online payment & posting payment
Benjamin Robson	Accountant	08/08/2013	0.2	235	47.00	Administration	Mail redirected price guide obtained and forwarded to H Sarblin
Benjamin Robson	Accountant	08/08/2013	0.2	235	47.00	Administration	Mail in
Benjamin Robson	Accountant	08/08/2013	0.3	235	70.50	Administration	Purchase Order C.V.I. 004/005
Benjamin Robson	Accountant	08/08/2013	0.3	235	70.50	Administration	MYOB Voucher payments to Russell Law
Benjamin Robson	Accountant	08/08/2013	0.2	235	47.00	Employees	Follow up Col. form with Telstra for David Nunn
Benjamin Robson	Accountant	08/08/2013	0.3	235	70.50	Administration	Staff expenses claim S. Chalmers
Benjamin Robson	Accountant	08/08/2013	0.2	235	47.00	Administration	Purchase Order 004/005 approved and forward to K Brown
Benjamin Robson	Accountant	08/08/2013	0.2	235	47.00	Administration	Mail out
Eloa Zuari	Manager 1	08/08/2013	0.2	345	47.00	Administration	The LM Australian Units Fund
Eloa Zuari	Manager 1	08/08/2013	0.3	345	103.50	Administration	Follow up Carolyn's payment for this week
Eloa Zuari	Manager 1	08/08/2013	0.2	345	59.00	Administration	Advise Irene re LMA Staff Expenses WK 05.07.13 paid last week.
Eloa Zuari	Manager 1	08/08/2013	0.2	345	59.00	Employees	LMA Staff Expenses WK 09.07.13 - arrange payment
Eloa Zuari	Manager 1	08/08/2013	0.2	345	59.00	Employees	Arrange PO for Post Box Redirection
Eloa Zuari	Manager 1	08/08/2013	0.3	345	103.50	Administration	PO re Stationery/Office Supplies
Eloa Zuari	Manager 1	08/08/2013	0.2	345	59.00	Administration	Email in from SAM re subcontractors invoices/approvals
Eloa Zuari	Manager 1	08/08/2013	0.2	345	59.00	Administration	Advise Zoran re Corporate Traveller Account payment
Eloa Zuari	Manager 1	08/08/2013	0.2	345	59.00	Trade-On	Compile all supporting docs for LMA operational costs for period 1 to 26 July. Advise re calculation of estimated figures.
Eloa Zuari	Manager 1	08/08/2013	2	345	690.00	Trade-On	Follow up Telstra change of lessee form
Eloa Zuari	Manager 1	08/08/2013	0.2	345	69.00	Administration	Review and approve payments/myob - va period. Review note from McGrath discussions with Eloa regarding supporting documents. review docs and proposed email form Eloa and approve.
Glenn O'Keamey	Director 2	08/08/2013	0.5	545	272.50	Trade-On	Email regarding staff expenses
Sally McBryde	Managing Director	08/08/2013	0.1	550	55.00	Employees	Review Electronic Funds Transfer payments
Christine Allertor	Director 2	08/08/2013	0.1	545	54.50	Trade-On	Forward CLUTZ invoice and update consultants fee register
Benjamin Robson	Accountant	08/08/2013	0.3	235	70.50	Administration	

Justin Clarke	Managing Director	09/08/2013	1.5	500.0	750.00	Administration	Media relations and planning around ASIC announcement
Eloa Zuari	Manager 1	09/08/2013	1	345	345.00	Trade-On	Update cash flow figures for WE 09/08/13.
Joan Springate	Administration	09/08/2013	0.2	130	28.00	Trade-On	Receipt voucher, Posting receipt & getting cheque ready to bank
Joan Springate	Administration	09/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	09/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Kelly-Anne Trenfield	Senior Managing Director	09/08/2013	0.3	590	177.00	Creditors	Call with Glenn O'Keamey and subsequent emails re query from KM re remuneration report
Renee Lobb	Director 1	09/08/2013	0.2	485	97.00	Administration	Review and save to file media coverage.
Renee Lobb	Director 1	09/08/2013	0.1	485	48.50	Administration	Send database updates to LM staff for actioning.
Renee Lobb	Director 1	09/08/2013	0.1	485	48.50	Trade-On	Review and file Gineette Muller email on teleconference with ACI
Renee Lobb	Director 1	09/08/2013	0.4	485	194.00	Administration	Review online journal media on judgment.
Renee Lobb	Director 1	09/08/2013	0.2	485	97.00	Trade-On	Review and file further emails regarding ACI.
Renee Lobb	Director 1	09/08/2013	0.1	485	48.50	Trade-On	Review Gineette Muller respond to ACI queries.
Renee Lobb	Director 1	09/08/2013	0.7	485	339.50	Trade-On	Respond to numerous investor emails and review and file email from Simon Lister on adviser committee.
Sally McBryde	Managing Director	09/08/2013	0.1	550	55.00	Trade-On	Email from employee re PAYG & FEG claim
Sally McBryde	Managing Director	09/08/2013	0.5	550	275.00	Trade-On	Review weekly costs & cash flow, approve amount to be transferred to LMA
Sally McBryde	Managing Director	09/08/2013	0.1	550	55.00	Trade-On	Email from Chris Parker re work requirements going forward
Benjamin Robson	Accountant	09/08/2013	0.4	235	94.00	Administration	International Payment to Central Bank of Ireland, attach supporting documents
Benjamin Robson	Accountant	09/08/2013	0.2	235	47.00	Administration	Purchase Order C.V. 4 and Correspondence with Kate Brown
Benjamin Robson	Accountant	09/08/2013	0.2	235	47.00	Administration	Request for Water Purchase Order 8
Joan Springate	Administration	09/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Joan Springate	Administration	09/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Manushka Flynn	Administrative	09/08/2013	0.1	130	13.00	Employees	Update employee details in MYOB
Eloa Zuari	Manager 1	09/08/2013	0.6	345	207.00	Trade-On	Phone call out to Kate re cash flow update. Email out subcontractor invoice. Discussions re Telestra change of a/c's.
Eloa Zuari	Manager 1	09/08/2013	0.5	345	172.50	Trade-On	Obtain info re Hilux rego transfer. Advise GOK re status and leasing payment overdue
Eloa Zuari	Manager 1	09/08/2013	0.2	345	68.00	Employees	Email to Bronwyn PAYG summary
Eloa Zuari	Manager 1	09/08/2013	1	345	345.00	Administration	Update cash flow re liquidators costs for upcoming week.
Eloa Zuari	Manager 1	09/08/2013	0.5	345	172.50	Administration	Email out to Carolyn re payment of Primus Compliance, and authorization from F11 to proceed with services.
Eloa Zuari	Manager 1	09/08/2013	0.5	345	172.50	Administration	Email in from Cameron re Staff Travel request for next week. PO requested.
Eloa Zuari	Manager 1	09/08/2013	0.2	345	68.00	Administration	Payment of GIGGLE NEWS INV
Eloa Zuari	Manager 1	09/08/2013	0.2	345	68.00	Administration	Follow up Carolyn's invoice
Eloa Zuari	Manager 1	09/08/2013	1.5	345	517.50	Trade-On	Update cash flow figures for WE 09/08/13.
Kelly-Anne Trenfield	Senior Managing Director	09/08/2013	0.1	590	59.00	Trade-On	Review and approve payment
Justin Clarke	Managing Director	11/08/2013	1.0	500.0	500.00	Administration	Media relations and planning around court findings and ASIC announcement and follow on media scrutiny
Andrew Stokes	Director	12/08/2013	4.5	400	1800.00	Administration	Monitoring of media. Responding to Rob Stock re legal verdict. Liaison with John Park and lawyers in responding to Ben Butler article, including drafting up quotes and checking off. Liaising with Gineette Muller.
Benjamin Robson	Accountant	12/08/2013	0.2	235	47.00	Administration	Correspondence with Irene Cailing regarding Sean Haydock's reimbursement request
Benjamin Robson	Accountant	12/08/2013	0.2	235	47.00	Administration	Telstra Bill reconciliation and invoice payment request
Benjamin Robson	Accountant	12/08/2013	0.3	235	70.50	Administration	Received funds CBA cheque, MYOB voucher created supporting documents attached.
Benjamin Robson	Accountant	12/08/2013	0.6	235	141.00	Administration	Consultants Fees Register work. Inclusion of Allen's Linklater's invoices and Correspondence with Allen's requesting invoice readdress and Correspondence with Irene Cailing regarding computer share payments.
Brittany Newman	Administration	12/08/2013	0.1	130	13.00	Administration	Mail in from Michael Sandor & Associates - Correspondence re Computershare Investor Services dated 30 July 2013
Christine Alterator	Director 2	12/08/2013	0.2	545	109.00	Administration	Review overseas payment and query amount of voucher with JS
Christine Alterator	Director 2	12/08/2013	0.1	545	54.50	Trade-On	Review payment to LMA

Eloa Zuardi	Manager 1	12/08/2013	0.2	345	89.00	Administration	Chq received for LM NZ GST refund - \$688.
Eloa Zuardi	Manager 1	12/08/2013	0.3	345	103.50	Administration	Prepare MYOB voucher to transfer funds to liquidator
Eloa Zuardi	Manager 1	12/08/2013	1.5	345	517.50	Trade-On	Updated Cash flow/SOP
Eloa Zuardi	Manager 1	12/08/2013	0.3	345	103.50	Trade-On	Review active phones under LMM account. Request BJR to update spreadsheet listing nos & employee names
Eloa Zuardi	Manager 1	12/08/2013	0.2	345	89.00	Administration	Email out to Eloa re correspondence received today from Bartley Coffin. Litigation.
Ginette Muller	Senior Managing Director	12/08/2013	1	590	590.00	Administration	Meetings with Kelly, Tehfield and John Corbett regarding general LMM matters.
Glenn O'Kearney	Director 2	12/08/2013	1	545	545.00	Trade-On	Review and draft cash flow/SOP for week end 9th, review accounts online.
Glen O'Kearney	Director 2	12/08/2013	0.5	545	272.50	Trade-On	Trading payment from accounts. queries Eloa regarding trading, call and discussions with Carolyn regarding compliance issues funds
Joan Springate	Administration	12/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Kelly Anne Trenfield	Senior Managing Director	12/08/2013	0.1	590	59.00	Administration	Review and approve payment
Renee Lobb	Director 1	12/08/2013	0.3	485	145.50	Assets	Speak with Ginette Muller and Damien Lau regarding investigation work to be done and notification to be made to Blue Broking following judgement.
Renee Lobb	Director 1	12/08/2013	0.1	485	48.50	Trade-On	Review and respond to advise query regarding early redemption requests.
Renee Lobb	Director 1	12/08/2013	0.7	485	335.50	Administration	Review media coverage. Save to file.
Renee Lobb	Director 1	12/08/2013	0.5	485	242.50	Assets	Draft notification to insurer and send to Ginette Muller.
Renee Lobb	Director 1	12/08/2013	0.2	485	97.00	Trade-On	Review and respond to email regarding timing of tax statement issuance.
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to LMA for trading costs w/e 18/8/13
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Email from Kelly-Joe Doozatta re FEG claim, provide information as requested
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Receipt - check supporting documentation and coding of receipt voucher, approve in MYOB - WorkCover refund
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Review & approve PO for office supplies
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Review & approve PO for office supplies
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Response to Glou's re FEG claims
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Review & complete account application form for Corporate Traveller
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Emails to BJR re Sean Haydock expense claim
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Email from EBZ re FEG claim forms & respond to same
Sally McBryde	Managing Director	12/08/2013	0.5	550	275.00	Trade-On	Review cash flow for weekly payment to liquidator, discuss items with EBZ, approve payment
Sally McBryde	Managing Director	12/08/2013	0.1	550	55.00	Trade-On	Review Carolyn Hodge weekly invoice
Sally McBryde	Managing Director	12/08/2013	0.2	550	110.00	Trade-On	Review organisation chart & current employee listing send to KAT
Brittany Newman	Administration	12/08/2013	0.3	130	39.00	Administration	Search alternate address for Andrew Petrik - 8973r10 returned to sender + prepare 8973r102
Brittany Newman	Administration	12/08/2013	0.2	130	26.00	Administration	Order through ABR Form 524 - Presentation Of Accounts & Statement (Document #7E5389165) for Fiona Draney, charge to 8974
Brittany Newman	Administration	12/08/2013	0.1	130	13.00	Administration	Mail in from Macquarie Telecom - Tax invoice #638876
Brittany Newman	Administration	12/08/2013	0.1	130	13.00	Administration	Mail in from Macquarie Telecom - Reminder Notice - Overdue Account 127011 - \$190.18
Brittany Newman	Administration	12/08/2013	0.3	130	39.00	Administration	Returned Post - 8973r10 to Andrew Scott King. Prepare 8973r103. Email 8973r10 to sking@rapilis.com
Eloa Zuardi	Manager 1	12/08/2013	1	345	345.00	Trade-On	Various emails in/phone calls re Cameron's travel schedule for this Wed. Discussions re new a/c to be opened for Corp Travel. Email to Anna from Corp. Travel. Advise RFZ of travel request.
Eloa Zuardi	Manager 1	12/08/2013	0.2	345	69.00	Trade-On	Water purchase order.
Eloa Zuardi	Manager 1	12/08/2013	0.2	345	69.00	Employees	Advise Katerie re FEG claim forms lodged
Eloa Zuardi	Manager 1	12/08/2013	1.5	345	617.50	Trade-On	Updated Cash flow/SOP
Eloa Zuardi	Manager 1	12/08/2013	0.2	345	69.00	Trade-On	Payment to Circle News
Eloa Zuardi	Manager 1	12/08/2013	0.3	345	103.50	Administration	Phone call in from JS re payment to The LM Australian Units Fund and "Invalid Account" message. I advised James/Mike from The Central Bank of Ireland to confirm details

Eloa Zuardi	Manager 1	12/08/2013	0.2	345	69.00	Administration	Follow up approval re Outstanding invoices for regulatory services provided in Singapore.
Eloa Zuardi	Manager 1	12/08/2013	0.2	345	69.00	Employees	Carolyn's invoice, email to John/Fran
Glenn O'Kearney	Director 2	12/08/2013	1	545	545.00	Trade-On	Review and draft cash flow/SOP for week end 9/8. review accounts online. trading payment VA period/ approvals etc.
Glenn O'Kearney	Director 2	12/08/2013	0.3	545	163.50	Trade-On	Review updated LMF va period numbers, redraft invoice and issue to LM.
Benjamin Robson	Accountant	12/08/2013	0.2	235	47.00	Administration	Purchase Order Cvt. 007
Benjamin Robson	Accountant	12/08/2013	0.2	235	47.00	Administration	Cor L. Malden at Grace Records regarding Outstanding invoices
Benjamin Robson	Accountant	12/08/2013	0.4	235	94.00	Administration	Grace records Purchase Order and register reconciliation, Correspondence with Lara Walden regarding outstanding payments not matching approved amounts
Christine Alterator	Director 2	12/08/2013	0.2	545	109.00	Trade-On	review payments
Joan Springate	Administration	12/08/2013	0.1	130	13.00	Trade-On	Receipt voucher & posting receipt
Joan Springate	Administration	12/08/2013	0.1	130	13.00	Trade-On	Bank Rec
Kelly-Anne Trenfield	Senior Managing Director	12/08/2013	0.1	580	59.00	Trade-On	Review and approve payment
Benjamin Robson	Accountant	13/08/2013	0.2	235	47.00	Administration	Transfer funds to MPF to cover bank fees
Christine Alterator	Director 2	13/08/2013	0.5	545	272.50	Administration	Review emails in regarding IT system and layout and discuss access issues moving forward and physical B&R
Christine Alterator	Director 2	13/08/2013	0.5	545	272.50	Administration	Phone Call to Ben Fisher regarding IT access and email out to Patrick Ma
Christine Alterator	Director 2	13/08/2013	0.6	545	327.00	Administration	Phone Call with Patrick regarding imaging of IT systems for future use
Eloa Zuardi	Manager 1	13/08/2013	0.2	345	69.00	Trade-On	Email out to GOK re Telstra accounts in name of LM/LM.
Kelly-Anne Trenfield	Senior Managing Director	13/08/2013	1.4	590	826.00	Administration	CMA re access to IT system; JDC re handover Review, pdf and email IT plan and re details to DLC, BDO and MCNREZ re controllership appointments Discuss with GOK re indemnity claim
Renee Lobb	Director 1	13/08/2013	0.4	485	194.00	Trade-On	Responding to Investor enquiries regarding liquidation.
Renee Lobb	Director 1	13/08/2013	0.3	485	145.50	Trade-On	Catch up with Shauna at LM Investment Management Ltd regarding database and send email requesting updates from returned mail.
Sally McBryde	Managing Director	13/08/2013	0.1	550	55.00	Trade-On	Email from Chris Phillips re role being redundant, respond to same
Sally McBryde	Managing Director	13/08/2013	0.2	550	110.00	Trade-On	Review leave of this payroll period
Sally McBryde	Managing Director	13/08/2013	0.2	550	110.00	Trade-On	Review wages & discuss timing of same due to Brisbane public holiday
Sally McBryde	Managing Director	13/08/2013	0.1	550	55.00	Trade-On	Email from John Corbett re staffing requirements of FX staff/departments
Brittany Newman	Administration	13/08/2013	0.1	130	13.00	Administration	Mail in from TNT Express - Tax Invoice #41519731
Eloa Zuardi	Manager 1	13/08/2013	0.3	345	103.50	Administration	Review bank statements for payments made. Advise Irene re LMA Staff Expenses paid WK 09.07.13
Eloa Zuardi	Manager 1	13/08/2013	1	345	345.00	Employees	Various emails/phone calls to Kate from Clouts & Maribel from LM re wages payment for this week. Request ABA file from Maribel today. Advise Kate re transfer of funds to liquidator.
Eloa Zuardi	Manager 1	13/08/2013	1	345	345.00	Administration	Review various MYOB vouchers re transfers/payments/receipts last week.
Joan Springate	Administration	13/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Andrew Stokes	Director	14/08/2013	0.5	400	200.00	Administration	Review of morning clippings; monitoring situation with John Park.
Benjamin Robson	Accountant	14/08/2013	0.2	235	47.00	Administration	Follow up request of payment to P Drake
Benjamin Robson	Accountant	14/08/2013	0.5	235	117.50	Administration	Correspondence with TNT regarding outstanding invoices, Review of invoices for filing and review of invoices for payment
Christine Alterator	Director 2	14/08/2013	0.4	545	218.00	Administration	Discussion with GOK and emails out to Ben and Patrick regarding IT system
Eloa Zuardi	Manager 1	14/08/2013	1	345	345.00	Administration	Email and phone call re Telstra transfer of lessee to Liquidators, lodge forms with Telstra. Request BJR to update phones for staff mobiles active
Eloa Zuardi	Manager 1	14/08/2013	0.5	345	172.50	Administration	Review bank statement, prepare MYOB vouchers and Advise Eunice re Outstanding invoices for regulatory services provided in Singapore
Eloa Zuardi	Manager 1	14/08/2013	0.3	345	103.50	Administration	Review bank statement and advise Maribel re Chq received returned for LM NZ GST refund - \$999.
Glenn O'Kearney	Director 2	14/08/2013	0.2	545	109.00	Trade-On	Liaise with Eloa regarding trading issues/funding etc. review and approve myob payments. review online accounts for deposits.

Glenn O'Kearney	Director 2	14/08/2013	1	545	545.00	Trade-On	Discussions with Sally and Christine regarding ongoing operations/record management etc. attend/cash flows etc.
Sally McBryde	Managing Director	14/08/2013	4.5	550	2475.00	Trade-On	Attend premises, discussions with John Corbett re outcome of judgement, meet with staff to advise & discuss
Sally McBryde	Managing Director	14/08/2013	0.1	550	55.00	Trade-On	Discussion with EBZ re telephone line requirements going forward
Sally McBryde	Managing Director	14/08/2013	0.1	550	55.00	Trade-On	Discussion with EBZ re consultants invoices
Eloa Zuari	Manager 1	14/08/2013	0.3	345	103.50	Trade-On	Email out re subcontractors invoices
Eloa Zuari	Manager 1	14/08/2013	0.2	345	99.00	Administration	Email out outstanding invoices to be paid for Corporate Traveller.
Eloa Zuari	Manager 1	14/08/2013	0.2	345	99.00	Administration	Email out to Carolyn re returned cheque from ASIC. Post again to LM PO Box
Benjamin Robson	Accountant	14/08/2013	0.3	235	70.50	Administration	Follow up re issue of invoices from multiple suppliers regarding appointment of Liquidators
Benjamin Robson	Accountant	14/08/2013	0.2	235	47.00	Administration	Correspondence with Robert Wareham and Carol Kierns
Brittany Newman	Administration	14/08/2013	0.1	130	13.00	Administration	Returned Post - CHQ \$37 to Carolyn Hodge
Brittany Newman	Administration	14/08/2013	0.2	130	26.00	Administration	Add & Update Lisa Maree D'Arcy POD in MYOB
Brittany Newman	Administration	14/08/2013	0.1	130	13.00	Administration	Mail out to Carolyn Hodge - CHQ \$37
Brittany Newman	Administration	14/08/2013	0.8	130	104.00	Administration	Filing
Andrew Stokes	Director	15/08/2013	2	400	800.00	Administration	Discussion with Shane Murphy regarding corporate affairs, Judges orders and liaison with client.
Benjamin Robson	Accountant	15/08/2013	0.2	235	47.00	Administration	Review of MYOB payment vouchers
Benjamin Robson	Accountant	15/08/2013	0.5	235	117.50	Administration	Consultants Fee Register updates. Inclusion of KWM Invoice and CLUTZ reconciliation
Eloa Zuari	Manager 1	15/08/2013	0.5	345	172.50	Administration	Advise James from The LM Australian Units Fund re overseas payment bounced back
Eloa Zuari	Manager 1	15/08/2013	0.2	345	99.00	Administration	MYOB Entry done for 8973 \$1,200 cheque deposited on 17/07/13
Glenn O'Kearney	Director 2	15/08/2013	2	545	1090.00	Trade-On	Follow up operational costs and loan man fees etc, from FMIF - discuss with Eloa. further amendments to indemnity spread sheet, collate documents into file, not etc Kelly with update.
Glenn O'Kearney	Director 2	15/08/2013	1	545	545.00	Trade-On	Discuss operational issues with Sally regarding staff etc. note from Kate brown regarding trading/operational costs: note to Eloa. review note regarding ongoing complain re issues c Hodge, discussions with Sally and Eloa regarding operational issues.
Joan Springale	Administration	15/08/2013	0.3	130	38.00	Trade-On	Setting up Online payment & posting payment
Renee Lobb	Director 1	15/08/2013	1.1	485	533.50	Assets	Meeting with Mark Waller and Chris Erfurt as well as Ginevra Muller regarding insurance actions and avenues to seek funds. Discuss information required and potential impact of Austcorp proceedings.
Renee Lobb	Director 1	15/08/2013	0.1	485	48.50	Assets	Call and leave message for Andrew at Blue Bricking regarding obtaining copy of insurance notification following on from Scarlett Pimpama article.
Renee Lobb	Director 1	15/08/2013	0.3	485	145.50	Assets	Speak with Andrea regarding insurance notification. Find and review Scarlett Pimpama article and send to Andrea.
Renee Lobb	Director 1	15/08/2013	0.2	485	97.00	Administration	Review and save to file media coverage.
Renee Lobb	Director 1	15/08/2013	0.3	485	145.50	Assets	Discussions via email with SAM, GOK and LM Investment Management Ltd regarding insurance payments being up to date. Also discuss with LM Investment Management Ltd payment of worldwide invoice for 601NC notice.
Sally McBryde	Managing Director	15/08/2013	0.1	550	55.00	Trade-On	Email from Clouts enclosing trading costs reconciliation, review for reasonableness
Sally McBryde	Managing Director	15/08/2013	0.1	550	55.00	Trade-On	Review & sign Separation Certificate for Brigit Zammit
Sally McBryde	Managing Director	15/08/2013	1	550	550.00	Trade-On	Discussions re reconciliation of trading costs by liquidator, trading issues, employee terminations
Sally McBryde	Managing Director	15/08/2013	0.2	550	110.00	Trade-On	Discussions with EBZ re telephone services and redundancies of FX team members
Sally McBryde	Managing Director	15/08/2013	0.1	550	55.00	Trade-On	Email from EBZ re insurance policies for P&E & corporate
Sally McBryde	Managing Director	15/08/2013	0.3	550	165.00	Trade-On	Discussions with John Corbett re consultants, email EBZ re consultant invoices, draft email to consultants re work required going forward

Sally McBoyle	Managing Director	15/08/2013	0.6	560	330.00	Trade-On	Call from Carolyn Hodge re compliance work going forward, email from Carolyn re current & proposed work, consider email & response to same
Eloa Zuari	Manager 1	15/08/2013	0.2	345	68.00	Trade-On	Advise Heyley re TNT invoices received billed under the administrators account for services provided post 26 July 2013.
Eloa Zuari	Manager 1	15/08/2013	0.3	345	103.50	Administration	Follow up Ian Niccol from McGrathnicol re FMIF Payment Batches - batches still to be authorized - \$354,673.
Eloa Zuari	Manager 1	15/08/2013	0.1	345	34.50	Administration	Email Kate TNT contact
Eloa Zuari	Manager 1	15/08/2013	1	345	345.00	Administration	Various discussions emails/phone call with Kate from Clouts re reconciliation based on pro rata calculation for costs incurred from 26 July 2013 to 9 August 2013.
Eloa Zuari	Manager 1	15/08/2013	0.2	345	68.00	Administration	Email to Clouts re insurance cancellation
Eloa Zuari	Manager 1	15/08/2013	0.1	345	34.50	Administration	Advise SAM re Michelle Ballard's invoice
Eloa Zuari	Manager 1	15/08/2013	1	345	345.00	Administration	Email in from Matthew from OSR re Payroll Tax assessment June and July 2013. Advise figures provided and calculation of days. Discussion re amended assessment. Contact Maribel for wages for period, review info provided by Maribel and advise amendments required.
Benjamin Robson	Accountant	15/08/2013	0.3	235	70.50	Employees	Separation Certificate Birgit Zammit
Joan Springate	Administration	15/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Christine Alterator	Director 2	15/08/2013	0.1	545	54.50	Trade-On	Review payment to Newsagency
Brittany Newman	Administration	15/08/2013	0.1	130	13.00	Administration	Mail in from QIEC Super Pty Ltd - Correspondence; Employer Record of Contributions
Brittany Newman	Administration	15/08/2013	0.2	130	26.00	Administration	Amend POD in MYOB - Lisa Maree D'Arcy
Brittany Newman	Administration	15/08/2013	0.3	130	39.00	Administration	Filing
Brittany Newman	Administration	15/08/2013	0.4	130	13.00	Administration	Mail out to Maribel Bell - Employment Separation Certificate, Birgit Zammit
Benjamin Robson	Accountant	16/08/2013	0.3	235	70.50	Administration	Consultants Fee Register update
Benjamin Robson	Accountant	16/08/2013	0.2	235	47.00	Administration	Computer Share invoice payment confirmation, update fee register
Christine Alterator	Director 2	16/08/2013	0.3	545	163.50	Administration	Respond to email from Patrick and update KAT
Joan Springate	Administration	16/08/2013	0.1	130	13.00	Trade-On	Receipt voucher & posting receipt
John Park	Senior Managing Director	16/08/2013	0.2	590	118.00	Administration	Emails in Ryan Zorgrader on operational matters
Renee Lobb	Director 1	16/08/2013	0.2	485	97.00	Administration	Review Strategic Communications media release draft and Ginette Muller edits/ File same.
Renee Lobb	Director 1	16/08/2013	0.4	485	194.00	Assets	Review FTI PI notification form. Complete same and send to GDM for signing with accompanying file note. Call and leave msg for Andrea at Blue Broking regarding potential claim notification process for LM Investment Management Ltd Insurance policies.
Renee Lobb	Director 1	16/08/2013	0.2	485	97.00	Trade-On	Responding to investor and adviser queries.
Eloa Zuari	Manager 1	16/08/2013	1	345	345.00	Administration	Email in from Kate re reconciliation costs/accounts up until 9 August 2013. Review figures for reasonableness.
Eloa Zuari	Manager 1	16/08/2013	0.5	345	172.50	Administration	Various emails re FMIF Payment Batches - batches still to be authorized - \$354,673.
Eloa Zuari	Manager 1	16/08/2013	2	345	690.00	Administration	Various discussions re Insurance to be cancelled. Review all insurance policies and prepare summary recommending cancellation of policies not required re LMA trading activities
Eloa Zuari	Manager 1	16/08/2013	1	345	345.00	Administration	Prepare breakdown of wages and super as requested for payroll tax purposes. Email SAM reports and summary to be provided to OSR
Eloa Zuari	Manager 1	16/08/2013	0.2	345	69.00	Administration	Correspondence QIEC
Brittany Newman	Administration	16/08/2013	0.1	130	13.00	Administration	Returned Post - FEG Claim for to Caela Moss

Brittany Newman	Administration	19/08/2013	0.1	130	13.00	Administration	Mail in from Hayley Seplin, LM - Invoices from LM Accounts; Jeans for Genes, Endeavour
Andrew Stokes	Director	19/08/2013	1	400	400.00	Administration	Couriers & PKF Chartered Accountants
Benjamin Robson	Accountant	19/08/2013	0.6	235	141.00	Administration	Monitoring LM coverage and updating on court.
Benjamin Robson	Accountant	19/08/2013	1.3	235	305.50	Administration	KWM statement reviewed, outstanding amounts pulled from register and forwarded to Lauren
Brittany Newman	Administration	19/08/2013	0.1	130	13.00	Trade-On	Morecombe for each invoice
Brittany Newman	Administration	19/08/2013	0.2	130	26.00	Administration	Payment of King & Wood Mallecons LMM Corporate portions. Portion Eclajajajjajj, MYOB
Christine Alterator	Director 2	19/08/2013	0.4	545	218.00	Administration	Vouchers created and supporting documents attached.
Eloa Zuadi	Manager 1	19/08/2013	1.5	345	517.50	Trade-On	Mail in from Australian Bureau of Statistics - Economic Activity Statement 2012-13
Eloa Zuadi	Manager 1	19/08/2013	0.3	345	103.50	Administration	LEA DEVELOPMENTS PTY LTD Company Search for Fiona Draney
Eloa Zuadi	Manager 1	19/08/2013	0.1	345	34.50	Administration	Return Phone Call to Peter regarding ASIC notice; email out to Fran regarding current ASIC
Eloa Zuadi	Manager 1	19/08/2013	0.2	345	69.00	Administration	notice
Eloa Zuadi	Manager 1	19/08/2013	0.3	345	103.50	Trade-On	Update cash flow figures and SOP. Review bank accounts and cash available
Glenn O'Keamey	Director 2	19/08/2013	0.3	545	163.50	Trade-On	Discuss with Carolyn Hodge outstanding invoices for FOS membership for: 10589
Kelly-Anne Trenfield	Senior Managing Director	19/08/2013	0.4	580	236.00	Administration	Request for company search: Resort Corp file
Renee Lobb	Director 1	19/08/2013	0.3	485	145.50	Trade-On	Correspondence re Chiq received for LM NZ GST refund -
Renee Lobb	Director 1	19/08/2013	0.1	485	48.50	Trade-On	Advise James re outstanding invoice to The LM Australian Units Fund, incorrect bank account
Renee Lobb	Director 1	19/08/2013	0.5	485	242.50	Trade-On	provided. Request confirmation of bank details.
Renee Lobb	Director 1	19/08/2013	0.1	485	48.50	Administration	Discussions with John C and Carolyn regarding compliance meeting/issues, review agenda
Renee Lobb	Director 1	19/08/2013	0.4	485	194.00	Trade-On	Email from and response to Fran Muller re MIFCMA re ASIC notices; B&R handover Emails/mail in
Renee Lobb	Director 1	19/08/2013	0.4	485	194.00	Assets	Responding to numerous investor queries regarding future distributions.
Renee Lobb	Director 1	19/08/2013	0.5	485	242.50	Trade-On	Send database updates to LM Investment Management Ltd staff.
Stuart Clancy	Manager 1	19/08/2013	0.1	345	34.50	Trade-On	Responding to investor and adviser queries.
Benjamin Robson	Accountant	19/08/2013	0.2	235	47.00	Administration	Respond to enquiry from Andrew Sickles regarding court orders.
Eloa Zuadi	Manager 1	19/08/2013	1.5	345	517.50	Trade-On	Responding to investor and adviser queries concerning tax statements, distribution updates and
Eloa Zuadi	Manager 1	19/08/2013	0.5	345	172.50	Administration	account transfers, send further database updates to LM Investment Management Ltd staff for
Eloa Zuadi	Manager 1	19/08/2013	0.6	346	207.00	Trade-On	actioning.
Eloa Zuadi	Manager 1	19/08/2013	0.5	345	172.50	Administration	Speak with Chris at Clayton Utz regarding progress and insurance matters. Follow up Andrea also
Eloa Zuadi	Manager 1	19/08/2013	0.5	345	172.50	Administration	regarding notification copy. Review and file Andrea's response.
Brittany Newman	Administration	19/08/2013	0.1	130	13.00	Administration	Take two back to back investor calls, provide update on litigation and explain why no updates
Joan Springate	Administration	19/08/2013	0.1	130	13.00	Trade-On	issued recently pending orders etc.

Benjamin Robson	Accountant	20/08/2013	0.4	235	94.00	Administration	Review of payment and receipt vouchers for filing, check MYOB for processing of payments
Benjamin Robson	Accountant	20/08/2013	0.2	235	47.00	Administration	ASIC fees invoice review and send to Irene
Christine Altarator	Director 2	20/08/2013	0.3	545	183.50	Trade-On	Review Electronic Funds Transfer payments and download source documents from MYOB
Glenn O'Kearney	Director 2	20/08/2013	0.2	545	108.00	Trade-On	Review compliance committee report
Joan Springgate	Administration	20/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Kelly-Anne Trenfield	Senior Managing Director	20/08/2013	0.1	580	58.00	Administration	Review and approve payment
Renee Lobb	Director 1	20/08/2013	0.3	485	145.50	Trade-On	Review emails from Investors and Ginette Muller Email Shauna to confirm to investor regarding commission redirections. Respond to investor to confirm investors are not required to submit PODS.
Renee Lobb	Director 1	20/08/2013	0.5	485	242.50	Trade-On	Review and respond to investor and advisor queries with one regarding Wholesale First Mortgage Income Fund distribution timing and amount.
Renee Lobb	Director 1	20/08/2013	0.3	485	145.50	Administration	Review and respond to investor email. Also send database updates to LM Investment Management Ltd staff for actioning.
Renee Lobb	Director 1	20/08/2013	0.2	485	97.00	Administration	Request update on tax and transaction statements for fund distributions from Steve Hannan.
Renee Lobb	Director 1	20/08/2013	0.3	485	145.50	Trade-On	Review email from Steve with update on tax and distribution statements. Send email to Lauren Morcom requesting update.
Renee Lobb	Director 1	20/08/2013	0.3	485	145.50	Trade-On	Responding to investor and adviser queries.
Sally McBryde	Managing Director	20/08/2013	0.1	550	55.00	Trade-On	Review invoice from Carolyn Hodge and breakdown of work undertaken
Sally McBryde	Managing Director	20/08/2013	0.3	550	165.00	Trade-On	Review email from EBZ re insurance policies and providing LMA policies to liquidator, review current policies and what needs to be retained by LMIM
Sally McBryde	Managing Director	20/08/2013	0.5	550	275.00	Trade-On	Reviewing leave for admin period, responding to query from EBZ re leave for liquidator
Sally McBryde	Managing Director	20/08/2013	0.2	550	110.00	Trade-On	Reviewing wages and super calculation for June & July for payroll tax calculation purposes, approve for calculation
Sally McBryde	Managing Director	20/08/2013	0.1	550	55.00	Trade-On	Various emails from Carolyn Hodge re compliance work going forward
Benjamin Robson	Accountant	20/08/2013	0.5	235	117.50	Administration	Follow up on purchase order register outstanding invoices and payments, email and phone Correspondence with Hayley Serbin, Matthew Ayre, Elio Zuari
Benjamin Robson	Accountant	20/08/2013	1	235	235.00	Administration	Call to suppliers regarding outstanding invoices including Aizer, Robina Cleaning Services, Australia Post. Updates to Purchase Order register. Correspondence with Hayley Serbin, Matthew Ayre and Irene Calling
Elio Zuari	Manager 1	20/08/2013	0.3	345	103.50	Administration	Instruct BJR to follow up refund re bond payment for Macquarie Telecom. Advise re invoice receive to date.
Elio Zuari	Manager 1	20/08/2013	0.3	345	103.50	Administration	Follow up Zoran re expenses to be refunded by funds
Elio Zuari	Manager 1	20/08/2013	0.5	345	172.50	Administration	Advise Matthew from Payroll Tax QLD - QSR re wages paid from 25 June 2013 - 30 June 2013, then from 1 July 2013 - 25 July 2013. Request re-assessment
Elio Zuari	Manager 1	20/08/2013	0.5	345	172.50	Administration	Email in from SAM re insurance cancellation. Confirm with SAC if LMIM owns any equipment & machinery.
Elio Zuari	Manager 1	20/08/2013	0.5	345	172.50	Administration	Email out to BJR re Request - Temp cleaner. Advise re various suppliers not received invoices and outstanding payments.
Elio Zuari	Manager 1	20/08/2013	0.5	345	172.50	Administration	Discussions with SAM re employee entitlements to be paid VA period and FEG advances to be received.
Brittany Newman	Administration	20/08/2013	0.1	130	13.00	Administration	Mail in from ATO - Correspondence; Confirmation of revised activity statement for the period 01/04/2013 - 30/06/2013.
Joan Springgate	Administration	20/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment

Benjamin Robson	Accountant	21/08/2013	0.7	235	164.50	Administration	Consultants fee register update - inclusion of CLUTZ invoice 3776900. Calculation of fund apportionment, draft email to S Tickner and F Mulder requesting payment and send for review
Christine Alterator	Director 2	21/08/2013	0.1	545	54.50	Trade-On	Respond to email from KAT regarding Fran's final day
Eloa Zuari	Manager 1	21/08/2013	0.2	345	69.00	Administration	Amendments on letter to Bartley Cohen Litigation
Eloa Zuari	Manager 1	21/08/2013	0.5	345	172.50	Trade-On	Review various suppliers payments.
Glenn O'Kearney	Director 2	21/08/2013	0.1	545	54.50	Trade-On	Note from Kelly regarding ongoing ops; reply.
Glenn O'Kearney	Director 2	21/08/2013	0.3	545	163.50	Trade-On	Review consultants invoices in note from Sally regarding employee costs to be funded and FE loans form LMIM. reply, note to Carolyn regarding compliance mtg.
Renee Lobb	Director 1	21/08/2013	1	485	485.00	Trade-On	Speak with Lauren Morcom after review of emails from Steve Hannan regarding transaction and tax statements. Discuss issues in using FTI mail account as well as process for purchase orders. Send Steve email advising of outcome. Review emails and send to Ginette Muller copy of Letter to ASIC. Also Review and forward on interim invoice from Clayton Utz to GOK.
Sally McBryde	Managing Director	21/08/2013	0.5	550	275.00	Trade-On	Call from David Clout re Carolyn Hodge's role going forward, call to John Corbett to discuss further, discuss employees made redundant & consultant's roles going forward
Sally McBryde	Managing Director	21/08/2013	3	550	1650.00	Trade-On	Call from Kate of Clouts, discuss employee entitlements issues, leave payments for admin period, dead of advance & FEG claims update, review FEG Act, email to EBZ for update, review leave for admin period, review emails from Mallesons & Deed, email queries to Mallesons re Deed & FEG Act
Sally McBryde	Managing Director	21/08/2013	0.1	550	55.00	Trade-On	Email from BJR re valuation of vehicle, review emails & approve to provide to liquidator
Sally McBryde	Managing Director	21/08/2013	0.5	550	275.00	Trade-On	Follow up various emails, phone calls and discussions regarding administration
Sally McBryde	Managing Director	21/08/2013	0.1	550	55.00	Trade-On	Email re no further funding of liquidators costs
Eloa Zuari	Manager 1	21/08/2013	0.5	345	172.50	Administration	Obtain info and advise Andre from Blue Broking re pre app insurance policy for property 20 Albatross Ave
Benjamin Robson	Accountant	21/08/2013	0.3	235	70.50	Employees	Correspondence with Sean Haydock regarding valuation for Hilux. Emails to SAM and Sean
Eloa Zuari	Manager 1	21/08/2013	0.5	345	172.50	Employees	Call and email out to FEG re AL or LSL from date of administration up adm ceased. Confirm re employee entitlements to be paid by Adm/Liquidators. Update received re terminated employees
Eloa Zuari	Manager 1	21/08/2013	0.5	345	172.50	Administration	Confirm AL taken between 28.7.13 - 9.8.13. Review excel file for AL/LSL for administration period. Advise SAM re discussions with Clouts and Martel Info provided.
Brittany Newman	Administration	21/08/2013	0.7	130	91.00	Administration	Review various suppliers payments.
Benjamin Robson	Accountant	22/08/2013	1.5	235	352.50	Administration	Filing
Benjamin Robson	Accountant	22/08/2013	0.2	235	47.00	Administration	Consultant Fee register update, inclusion of Russell's invoices. Draft and final emails regarding Allen's Linklater's invoice and Clayton Utz invoice to Simon Tickner.
Benjamin Robson	Accountant	22/08/2013	0.3	235	70.50	Administration	MYOB payment to TNT Express
Benjamin Robson	Accountant	22/08/2013	0.2	235	47.00	Administration	Correspondence with Australian Bureau of Statistics regarding economic survey request. File note created on events
Benjamin Robson	Manager 1	22/08/2013	0.3	345	103.50	Administration	Inclusion Allen's Linklater's invoice 90831757 into Consultants register. Drafted email to Simon Tickner
Glenn O'Kearney	Director 2	22/08/2013	0.3	545	163.50	Trade-On	Review various bank vouchers
Joan Springate	Administration	22/08/2013	0.1	130	13.00	Trade-On	Discussions with Eloa and Sally regarding entitlement/costs /invoicing funds etc. review spreadsheet of costs. Receipt voucher & posting receipt

Joan Springgate	Administration	22/08/2013	0.1	130	13.00	Trade-On	Payment voucher & posting payment
Joan Springgate	Administration	22/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Kelly-Anne Trenfield	Senior Managing Director	22/08/2013	0.3	590	177.00	Administration	GOK update Call in from Simon Tickner re release of information to KM re MIF Interactions
Renee Lobb	Director 1	22/08/2013	0.5	485	242.50	Assets	Review Clayton Uz advice on way forward for insurance claims and settlement.
Sally McBryde	Managing Director	22/08/2013	0.1	550	55.00	Trade-On	Request from Clouts re copy of employee termination letter; respond re same to EBZ
Sally McBryde	Managing Director	22/08/2013	0.2	550	110.00	Trade-On	Discussions in relation to accrued leave for employees for VA period & responsibility for payment of same
Eloa Zuardi	Manager 1	22/08/2013	1	345	345.00	Creditors	Email out to James re MSG of invalid a/c. Discussions with Central Bank of Ireland re incorrect details. Update info provided. Amendments on MYOB voucher. Email JS re amended payment and request CMA to approve update figures.
Eloa Zuardi	Manager 1	22/08/2013	0.5	345	172.50	Employees	Phone call in from Kate from Clouts and discussions re employee entitlements and payment requested. Advise re FEG claims. Email out initial employee circular advising of our app and disclosing pre app employee entitlements.
Eloa Zuardi	Manager 1	22/08/2013	1	345	345.00	Trade-On	Advise BJR re change of customer form lodged with Telstra to transfer over to the liquidators. Update on various phone lines/mobiles transferred and cancellations requested.
Eloa Zuardi	Manager 1	22/08/2013	0.3	345	103.50	Administration	Review various bank vouchers
Brittany Newman	Administration	22/08/2013	0.1	130	13.00	Administration	Amend Payment voucher in MYOB - Transaction ID 435630
Glenn O'Kearney	Director 2	22/08/2013	0.1	545	54.50	Trade-On	Review and approve LMA va costs, note to Eloa regarding LMA va cost reconciliation.
Benjamin Robson	Accountant	23/08/2013	0.5	235	117.50	Administration	Review of payment request and receipt vouchers for filing. Update Consultants fee register with payments made from LMM account
Brittany Newman	Administration	23/08/2013	0.1	130	13.00	Administration	Mail in from LM Investment Management Ltd - Invoice from Trust Company
Christine Alterator	Director 2	23/08/2013	0.4	545	218.00	Administration	Review work performed by JDF on Director's emails; instructions to draft letter to ASIC; review draft letter and spreadsheet and email to Peter at Norton Rose
Christine Alterator	Director 2	23/08/2013	0.4	545	218.00	Administration	Review information in data room for ASIC notice on accounting systems; email Peter at Norton Rose
Kelly-Anne Trenfield	Senior Managing Director	23/08/2013	0.2	590	118.00	Administration	GDM update re MPP/MIF funding/orders
Renee Lobb	Director 1	23/08/2013	0.1	485	48.50	Trade-On	Send email to LM Investment Management Ltd staff to attend to response.
Renee Lobb	Director 1	23/08/2013	1.5	485	776.00	Trade-On	Draft circular to investors summarizing court proceedings and roles going forward. Send to Ginele Muller and John Corbett for review and additional comments.
Eloa Zuardi	Manager 1	23/08/2013	1	345	345.00	Employees	July super on line lodgement paperwork received from Maribel; Review, request amendments. Prepare payment vouchers
Eloa Zuardi	Manager 1	23/08/2013	0.2	345	69.00	Creditors	Email and phone call to JS re International Transferor payment Bank of Ireland
Eloa Zuardi	Manager 1	23/08/2013	0.5	345	172.50	Creditors	Email in from Eunice re Outstanding Invoices for regulatory services provided in Singapore. Verify payments made to date and advise re pre app debt and payments allocated to incorrect invoices. Advise invoices to be allocated and update on remaining debt
Eloa Zuardi	Manager 1	23/08/2013	0.3	345	103.50	Employees	Returned super choice cheque \$464.60 for ex-employee Bronwyn Kingston. Email to Maribel re super details update
Eloa Zuardi	Manager 1	23/08/2013	0.2	345	69.00	Administration	Email in re ASIC invoices. Email out to Flora and request project name for each fund
Brittany Newman	Administration	23/08/2013	0.1	130	13.00	Administration	Mail in from Lloyds Auctioneers & Valuers Pty Ltd - Tax Invoice #0998AW & Valuation Report
Brittany Newman	Administration	23/08/2013	0.1	130	13.00	Administration	Mail in from Maribel Bell LM Investment Management Ltd - Correspondence from Asgard re Bronwyn Kingston Super Payment + CHQ \$464.60 + enter in CHQ register
Joan Springgate	Administration	23/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment

Kelly-Anne Trenfield	Senior Managing Director	25/08/2013	0.2	590	118.00	Administration	Review Russell's discussion paper
Christine Alterator	Director 2	26/08/2013	0.9	546	490.50	Administration	Draft letter to ASIC, finalise and arrange for JRP to sign, see CSW regarding USB for ASIC; CH regarding delivery required; review and respond to email from Peter at Norton Rose
Eloa Zuardi	Manager 1	26/08/2013	1.5	345	517.50	Administration	Update cash flow and security position
Eloa Zuardi	Manager 1	26/08/2013	0.3	345	103.50	Administration	Advise re various ASIC invoices received and request additional information
Eloa Zuardi	Manager 1	26/08/2013	0.6	345	207.00	Employees	Phone call and email in from FEG re Employee Michael Steggs claim.. review employee entitlements and request contract from Maribel. Check against docs provided to FEG. Advise SAM re entity listed on employment agreement.
Kelly-Anne Trenfield	Senior Managing Director	26/08/2013	1.5	590	885.00	Administration	Meeting with Russell's re strategy going forward and discussion of indemnity issues re MIF/MPF and various legal claims
Kelly-Anne Trenfield	Senior Managing Director	26/08/2013	0.5	590	295.00	Administration	GOK re funding SOP re counsel Emails in re actions of Whyte re transfer of MIF Emails from Russell's re counsel invoices; forward to GOK re MIF
Kelly-Anne Trenfield	Senior Managing Director	26/08/2013	0.1	590	59.00	Trade-On	Review and approve payment
Renee Lobb	Director 1	26/08/2013	0.7	485	339.50	Trade-On	Take two investor calls. Update on status of distributions, tax statement timing and where to from here: Review Court order and advise GDM will not post on website till stamped order received.
Renee Lobb	Director 1	26/08/2013	0.2	485	97.00	Administration	Review numerous emails and proposed amendments to media release on court orders.
Renee Lobb	Director 1	26/08/2013	0.3	485	145.50	Trade-On	Review email from Simon Tickner regarding BDO role enforced on staff and RFZ response to same.
Sally McBryde	Managing Director	26/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment - July super
Sally McBryde	Managing Director	26/08/2013	0.5	550	275.00	Trade-On	Review PAYG Summaries for employees for VA period, review leave entitlements, email to EBZ re payment of same, review & consider response
Sally McBryde	Managing Director	26/08/2013	0.2	550	110.00	Employees	Email from EBZ re FEG claim from Michael Steggs of NZ office, review employment contract and other background information, respond to EBZ re same
Eloa Zuardi	Manager 1	26/08/2013	1.5	345	517.50	Administration	Update cash flow and security position
Eloa Zuardi	Manager 1	26/08/2013	0.3	345	103.50	Employees	Return phone call to Hayley re annual leave to be paid for VA period. Advise we are waiting funds from MIF and McGrath Nicol to authorise payment.
Eloa Zuardi	Manager 1	26/08/2013	0.2	345	69.00	Employees	PAYG summaries received for July
Benjamin Robson	Accountant	26/08/2013	0.3	235	70.50	Administration	Follow up Irene Gilling regarding payment register, follow up J Cutts regarding outstanding Grace invoices
Benjamin Robson	Accountant	26/08/2013	0.2	235	47.00	Administration	Correspondence with Lloyds Auctions regarding payment of invoice for valuation services
Benjamin Robson	Accountant	26/08/2013	0.3	235	70.50	Administration	Update Purchase Order register with payments made by funds to Corporate traveller
Christine Alterator	Director 2	26/08/2013	0.1	545	54.50	Trade-On	review Electronic Funds Transfer to TNT
Joan Springate	Administration	26/08/2013	0.1	130	13.00	Trade-On	Bank Rec
Benjamin Robson	Accountant	27/08/2013	0.3	235	70.50	Administration	Payment of invoice to Mick Byrnes
Eloa Zuardi	Manager 1	27/08/2013	1.5	345	517.50	Administration	Various discussions re payment of the invoice re FOS outstanding fees to avoid any issues in our membership of FOS: review LMM licence agreement. Phone call out to FOS. Phone call to confirm investor names/funds to Sharon and Carolyn. Prepare file note with recommendation.
Eloa Zuardi	Manager 1	27/08/2013	0.2	345	69.00	Administration	Email to Irene ASIC invoice to be paid from AIF.
Eloa Zuardi	Manager 1	27/08/2013	0.5	345	172.50	Administration	Attend to CPA Branch re Chq received from NZ Inland Revenue- GST refund. I was advised that director/ authorized signatories of account must attend to Branch to deposit the cheque.

Eloa Zuardi	Manager 1	27/08/2013	0.2	345	68.00	Administration	Prepare MYOB payment re FOS Membership - outstanding fees
Glenn O'Kearney	Director 2	27/08/2013	0.8	545	490.50	Trade-On	Discussions with Kelly regarding consultants/reconcile costs cash flow and payment. Updates on indemnity issues etc, note to Ben regarding payment of costs from limb account. Review consultants register regarding outstanding and sch for payment.
Kelly-Anne Trenfield	Senior Managing Director	27/08/2013	0.9	590	531.00	Administration	Corp structure to Greg Lister emails in re staffing/ LMA allocation of resources GDM update; emails in; email in from Russell's re application from tucker GOK. discussion re funding
Renee Lobb	Director 1	27/08/2013	0.3	485	145.50	Trade-On	Review BDO circular regarding appointment and save to file, Email SAM regarding myself being responsible for the circular and posting of order online.
Renee Lobb	Director 1	27/08/2013	0.1	485	48.50	Assets	Send emails to Andrea regarding insurance notification.
Renee Lobb	Director 1	27/08/2013	0.1	485	48.50	Assets	Send email to Chris Erfurt at Clayton Utz regarding notifiable activity to be communicated to LM Investment Management Ltd insurers after correspondence received from Piper Alderman.
Renee Lobb	Director 1	27/08/2013	0.7	485	339.50	Trade-On	Working with Ginevra Muller and Steve Hannan at LM Investment Management Ltd to draft correspondence to investors regarding court orders. Discuss same and email out with Steve Hannan and upload court orders to website.
Renee Lobb	Director 1	27/08/2013	0.2	485	97.00	Trade-On	Further website updates to ensure court order requirements met, add link to BDO site.
Renee Lobb	Director 1	27/08/2013	0.2	485	97.00	Trade-On	Review and respond to investor update request, revert to link with court orders.
Renee Lobb	Director 1	27/08/2013	0.1	485	48.50	Trade-On	Confirm with Steve Hannan okay to send circular to investors per court orders.
Sally McBryde	Managing Director	27/08/2013	0.1	550	55.00	Trade-On	Email from Andrea Hyslop of Blue Broking re noting liquidators on insurance policy & consider & respond
Eloa Zuardi	Manager 1	27/08/2013	0.2	345	68.00	Administration	Email in from Kate re LM Admin: Asset Listing/valuation
Eloa Zuardi	Manager 1	27/08/2013	0.5	345	172.50	Employees	Phone call and email out to PEG re Claimant Michael Skeggs, Discuss contracts of employment and advise re LMIM NZ entity
Eloa Zuardi	Manager 1	27/08/2013	0.2	345	68.00	Employees	Email to Maribel re Super from 26.6 to 26.7.13 to be lodged. Check MYOB for payment.
Benjamin Robson	Accountant	27/08/2013	0.5	235	117.50	Administration	Correspondence with James Cuffs of Grace records regarding outstanding invoices and corresponding Purchase Order
Kelly-Anne Trenfield	Senior Managing Director	27/08/2013	0.1	590	58.00	Trade-On	Review and approve payment
Joan Springate	Administration	27/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Benjamin Robson	Accountant	28/08/2013	0.2	235	47.00	Administration	Correspondence with Irene Cailing regarding additional payments to Clayton Utz invoices
Benjamin Robson	Accountant	28/08/2013	0.4	235	94.00	Administration	Seek payment for Allen's Linklaters Invoice 80830006 and Russell's Invoice B16530, Fund apportionment calculations and update to register
Benjamin Robson	Accountant	28/08/2013	0.5	235	117.50	Administration	Pay counsel portion of Russell's bills to Savage and Cheslerman, MYOB vouchers and Batches created and supporting document attached for approval
Benjamin Robson	Accountant	28/08/2013	1	235	235.00	Administration	Discussion with GOK regarding counsel fee payments. Update Consultants Fee Register with all payments made to date. Reconcile MYOB ledger to register and complete missing data from payment confirmations
Benjamin Robson	Accountant	28/08/2013	0.3	235	70.50	Administration	Payment invoice to Mick Byrnes and attach supporting documents
Benjamin Robson	Accountant	28/08/2013	0.2	235	47.00	Administration	Receive review and send for filing various payment requests and deposit slips
Christine Alterator	Director 2	28/08/2013	0.1	545	54.50	Administration	Review payment to Russell's and email BUR regarding missing documents
Christine Alterator	Director 2	28/08/2013	0.7	545	381.50	Administration	Meet with KAT regarding securing IT systems
Christine Alterator	Director 2	28/08/2013	0.8	545	490.50	Administration	Finalise ASIC delivery of documents
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Review bank voucher and update files attached re payment FOS membership
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Receipt voucher GST refund

Eloa Zuardi	Manager 1	28/08/2013	0.5	345	172.50	Administration	Email out and discussions with RFZ re file notedocs re FOS outstanding invoice to be paid, draft letter to FOS membership and advise Renee.
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Follow up Telstra re transfer of phone lines
Glenn O'Keane	Director 2	28/08/2013	0.3	545	163.50	Trade-On	Note to Eloa regarding trading costs/invoice LIQ, draft assist regarding liq invoice
Joan Springate	Administration	28/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Renee Lobb	Director 1	28/08/2013	0.7	485	339.50	Trade-On	Responding to investor and adviser enquiries post orders. Discuss with Gineffe Muller and confirm adviser email to go out. Make edits to same and do enquiry register for issues to deal with in terms of roles post orders.
Renee Lobb	Director 1	28/08/2013	0.4	485	184.00	Trade-On	Instruct Steve Hannan to issue litigation update to advisers of First Mortgage Income Fund and feeder funds. Add content regarding the litigation update to the website.
Renee Lobb	Director 1	28/08/2013	0.6	485	291.00	Trade-On	Updating spread sheet with investor enquiries post court order notification.
Renee Lobb	Director 1	28/08/2013	0.5	485	242.50	Trade-On	Take two investor calls regarding First Mortgage Income Fund orders.
Renee Lobb	Director 1	28/08/2013	0.8	485	386.00	Trade-On	Further calls from investors and advisers regarding the correspondence on court orders, provide update. Draft letter to Stephen Russell seeking draft of correspondence to Whyte regarding parameters and powers of his appointment.
Sally McBryde	Managing Director	28/08/2013	0.1	550	55.00	Trade-On	Payment - approve payment in MYOB, review invoices and banking voucher for payment to payroll tax
Sally McBryde	Managing Director	28/08/2013	0.1	550	55.00	Trade-On	Email from EBZ to liquidators requesting details of costs during funding period, discuss with EBZ
Sally McBryde	Managing Director	28/08/2013	0.1	550	55.00	Trade-On	Email from EBZ enclosing payroll tax due for trading period, respond to same
Benjamin Robson	Accountant	28/08/2013	0.3	235	70.50	Administration	Purchase order register update, review of Grace records invoices, Investigate Total Supply solutions payments received.
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Review various bank vouchers/suppliers
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Email out to OSR re re-assessment request for 2013/2014 annual return
Eloa Zuardi	Manager 1	28/08/2013	0.3	345	103.50	Administration	Phone call out to OSR NSW to follow up tax refund for June 2013
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Follow up Andrea re insurance update and policies to be cancelled.
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Email to Andrea re LMA & LMM - Insurance Update
Eloa Zuardi	Manager 1	28/08/2013	1	345	345.00	Administration	Email in from Matthew from OSR re Payroll Tax, review re-assessment for June and July.
Eloa Zuardi	Manager 1	28/08/2013	0.2	345	69.00	Administration	Request invoice to be re-issued to Administrators, Prepare payment in MYOB
Eloa Zuardi	Manager 1	28/08/2013	0.5	345	172.50	Administration	Email to GOK re WIP to be drawn for LMA, Update cash flow
Eloa Zuardi	Manager 1	28/08/2013	0.5	345	172.50	Administration	Discussions with Kate re invoice for period of funding 26 July 2013 to 9 August 2013 and pro rata calculation.
Eloa Zuardi	Manager 1	28/08/2013	1	345	345.00	Trade-On	Email out to Anna from Corporate Traveller re July Outstanding Invoices, Update PO register for payments made by funds. Enquire from Anna re pre app invoice. Email POD for lodgement and advise procedures
Benjamin Robson	Accountant	28/08/2013	0.3	235	70.50	Administration	Phone call to Sean Russell, Left Message: Phone call to Total Supply Solutions, Left Message
Brittany Newman	Administration	28/08/2013	0.5	130	65.00	Administration	Phone call to Grace records, Left message
Eloa Zuardi	Manager 1	28/08/2013	0.5	345	172.50	Administration	Amend job type on transactions in MYOB after 1/8/2013 to CGL job
Eloa Zuardi	Manager 1	28/08/2013	0.1	345	34.50	Employees	Phone call in from Bartley Cohen Litigation, Draft correspondence and file note re no records found on docs retrieved from archive
Joan Springate	Administration	28/08/2013	0.3	130	39.00	Trade-On	FEG claim received from Michael Steggs
John Corbett	Managing Director	29/08/2013	2.5	550	1375.00	Administration	Setting up Online payment & posting payment
							Review of compliance documents for FMIF, AIF, CPAIF, SPF, Cash Fund and ACPAIF and then attending Compliance Committee meeting to discuss issues and approach to compliance matters.

Kelly-Anne Trenfield	Senior Managing Director	29/08/2013	0.1	590	59.00	Trade-On	Review and sign letter to FOS re non-payment of costs
Kelly-Anne Trenfield	Senior Managing Director	29/08/2013	0.1	590	59.00	Administration	Review and approve payment
Renee Lobb	Director 1	29/08/2013	1	485	485.00	Trade-On	Reviewing and responding to numerous emails regarding distributions and amounts to be received and implications of court orders on same.
Renee Lobb	Director 1	29/08/2013	0.1	485	48.50	Trade-On	Take investor call regarding First Mortgage Income Fund. Explain outcome of court hearings.
Renee Lobb	Director 1	29/08/2013	0.2	485	97.00	Trade-On	Review and file email draft regarding controllerships from RFZ.
Renee Lobb	Director 1	29/08/2013	0.1	485	48.50	Trade-On	Review and respond to tax statement enquiry.
Renee Lobb	Director 1	29/08/2013	0.1	485	48.50	Trade-On	Database updates requested.
Renee Lobb	Director 1	29/08/2013	0.2	485	97.00	Trade-On	Take investor call, answer queries.
Benjamin Robson	Accountant	29/08/2013	0.8	235	141.00	Administration	Phone call to James Cui at Grace Records regarding outstanding invoices. Update to Purchase Order register. Phone call to Total Supply Solutions. Discussion regarding Purchase Order 1, update Purchase Order register
Joan Springate	Administration	29/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
Eloa Zuadi	Manager 1	29/08/2013	1	345	345.00	Administration	Phone call in from Kate and email out re pro rata calculation of costs incurred (not paid) for period 26 July 2013 to 9 August 2013. Review trading liabilities provided and advise costs to be amended
Ginette Muller	Senior Managing Director	30/08/2013	1	590	590.00	Administration	General insurance review.
Joan Springate	Administration	30/08/2013	0.3	130	39.00	Trade-On	Setting up Online payment & posting payment
John Corbett	Managing Director	30/08/2013	1.5	550	825.00	Administration	Compilation of compliance matters and organising meeting with ASIC to discuss
Kelly-Anne Trenfield	Senior Managing Director	30/08/2013	1.6	590	944.00	Administration	Issues re access to B&R; emails in re investors, controllerships, insurance claims Emails in re insurance claims/litigation and costs for Clayton utz details re Austcorp claim; update to GDM; review email re access to books and records and position of receivers Emails in re retirement village insurance and controllerships review advice re charging controllership accounts; draft email to Russell's re confirmation of previous advice
Lauren Marcom	Director 1	30/08/2013	2	485	970.00	Creditors	Preparing for meeting with ASIC about fund compliance matters.
Renee Lobb	Director 1	30/08/2013	0.5	485	242.50	Trade-On	Review and respond to investor and adviser emails. Confirm with Kelly-Anne Trenfield and Ginette Muller available time for discussion on insurance and controllership matters. Also review Clayton Utz recent correspondence on insurance matters.
Renee Lobb	Director 1	30/08/2013	1.2	485	582.00	Assets	Review of all recent insurance emails and annexed correspondence. Summarise issues to be dealt with in Ginette Muller and my meeting today.
Renee Lobb	Director 1	30/08/2013	0.1	485	48.50	Trade-On	Respond to investor request for account details. Forward enquiry to LM Investment Management Ltd.
Renee Lobb	Director 1	30/08/2013	0.9	485	436.50	Trade-On	Responding to investor and adviser queries. Review and summarise points and discuss with Ginette Muller insurance issues.
Renee Lobb	Director 1	30/08/2013	1.4	485	679.00	Assets	Do agenda on insurance matters to be dealt with and suggest response on other lien issues. Meet with Ginette Muller to discuss summary of controllership appointments. Draft Spread sheet summarizing same.
Renee Lobb	Director 1	30/08/2013	0.2	485	97.00	Administration	Send email to Clayton Utz regarding meeting next week regarding all outstanding insurance issues.
Renee Lobb	Director 1	30/08/2013	0.3	485	145.50	Trade-On	Take adviser call and answer queries on First Mortgage Income Fund. Review material from class action firm and request for FTI to distribute to investors of the fund. Draft response to be sent this afternoon.
Renee Lobb	Director 1	30/08/2013	0.4	485	194.00	Assets	Further work on insurance agenda, review of Mark Waller's email and discussions with Ginette Muller and Kelly-Anne Trenfield on available times.

Renee Lobb	Director 1	30/08/2013	0.2	485	97.00 Assets	Review and send off to all parties FTI PI Insurance notification form and supporting documents. Scan and save to file.
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LMI Investment Management Ltd (in Liquidation): Calculation of Category 2 Remuneration 1 October 2013 to 31 October 2013							
Name	Position	Date	Hours	Charge Out Rate	Charge	Task Desc	Narrative
Eloa Zuardi	Manager 1	1/10/2013	0.5	345.00	\$ 172.50	Administration	Review bank accounts and check against MYOB balances. Prepare receipt for money received from MIF/AIF
Eloa Zuardi	Manager 1	1/10/2013	0.3	345.00	\$ 103.50	Administration	Transfer of monies from AIF and MIF account to LMIM main account.. Request Bank reconciliations from JS. Verify balances in MYOB
Eloa Zuardi	Manager 1	1/10/2013	0.3	345.00	\$ 103.50	Administration	Amendments in MYOB re resource fees paid to LMA in August. Split transaction between resource fees and loan to LMA. Update cash flow.
Benjamin Robson	Accountant	1/10/2013	0.3	235.00	\$ 70.50	Administration	Include Hickey Lawyers Invoice into Register for payment by LMIM. Email Correspondence with Glenn O'Kearney regarding outstanding LMIM invoices
Sally McBryde	Managing Director	1/10/2013	0.1	550.00	\$ 55.00	Trade-On	Email from Clouts re payment of leave for admin period, email update to Fran Mulder
Sally McBryde	Managing Director	1/10/2013	0.5	550.00	\$ 275.00	Administration	Email re meeting with Clutz, McGIN, BDO, KM & GDM re insurance claim proposal, call to Clutz, call to GDM, discuss postponement of meeting
Eloa Zuardi	Manager 1	1/10/2013	0.3	345.00	\$ 103.50	Administration	Amendments in MYOB re resource fees paid to LMA in August. Split transaction between resource fees and loan from LMIM. Update cash flow.
Eloa Zuardi	Manager 1	1/10/2013	0.2	345.00	\$ 69.00	Employees	Email to Donna Alexander - LM Outstanding Payment of AL & LSL
Eloa Zuardi	Manager 1	2/10/2013	0.5	345.00	\$ 172.50	Administration	Prepare various bank vouchers for monies received MIF. Transfer of funds from MIF/AIF to LMIM main account
Eloa Zuardi	Manager 1	2/10/2013	0.3	345.00	\$ 103.50	Administration	Emails In/out re FOS membership and active member ID
Eloa Zuardi	Manager 1	2/10/2013	0.2	345.00	\$ 69.00	Administration	Email in from FOS Membership
Eloa Zuardi	Manager 1	2/10/2013	0.2	345.00	\$ 69.00	Administration	Email to Irene re refund re ASIC fees paid by LMIM
Sally McBryde	Managing Director	2/10/2013	0.3	550.00	\$ 165.00	Administration	Discussion with GDM, call with Chris Erfurt of Clutz re arranging meeting re insurance claim proposal
Sally McBryde	Managing Director	2/10/2013	0.2	550.00	\$ 110.00	Administration	Email from Mark Waller re insurance meeting, review & send to relevant parties to postpone meeting & obtain further details
Kelly-Anne Tremfield	Senior Managing Director	2/10/2013	0.1	590.00	\$ 59.00	Administration	Emails re payment of costs and correspondence re appeal
Eloa Zuardi	Manager 1	2/10/2013	0.1	345.00	\$ 34.50	Trade-On	Confirm disclaimer date of level 4
Eloa Zuardi	Manager 1	2/10/2013	0.5	345.00	\$ 172.50	Employees	Phone call in from FEG re Claim by various Employees received under LMIM. Email to Maribel re termination dates and employer entity. Discussion re FEG rejection of Michael Steggs
Benjamin Robson	Accountant	3/10/2013	2.0	235.00	\$ 470.00	Administration	Reorganise all consultants fee invoices into hard copy folders. Add labels and ensure all invoices received are copied into folders and hard drive
Benjamin Robson	Accountant	3/10/2013	0.3	235.00	\$ 70.50	Administration	Correspondence with Luke Bona at King Wood and Malleson's regarding invoice break up
Benjamin Robson	Accountant	3/10/2013	1.0	235.00	\$ 235.00	Administration	Parasol and responses to several emails from Simon Tickner and Glenn O'Kearney regarding fund invoices, allocations and apportionments.
John Corbett	Managing Director	3/10/2013	2.5	550.00	\$ 1,375.00	Administration	Dealing with various emails regarding fund and asset queries across the FMIF, AIF and ASPF.
Glenn O'Kearney	Director 2	3/10/2013	0.2	545.00	\$ 109.00	Administration	Review consultant invoices corporate matters, discuss with BUR.

Renee Lobb	Director 1	3/10/2013	0.3	485.00	\$ 145.50	Trade-On	Review and contribute to numerous emails regarding progress of payment of Clayton Uz invoices.
Eloa Zuardi	Manager 1	3/10/2013	0.5	345.00	\$ 172.50	Trade-On	Phone call out and email to OSR re annual reconciliation ending 30/06/2013 and refund due
Sally McBryde	Managing Director	3/10/2013	0.1	550.00	\$ 55.00	Employees	Update on payment of leave to redundant employees, provide update to Fran Mulder
Eloa Zuardi	Manager 1	4/10/2013	0.3	345.00	\$ 103.50	Administration	Insurance refund received. Review vouchers, amendments re GST
Eloa Zuardi	Manager 1	4/10/2013	1.0	345.00	\$ 345.00	Administration	Various bank vouchers received. Review bank reconc. Review transactions on cash flow against bank statement. Prepare MYOB entries for monies received into accounts. Arrange transfers from MIF/AIF to LMIM main account
Benjamin Robson	Accountant	4/10/2013	0.4	235.00	\$ 94.00	Administration	Update Consultants Fee register with payment confirmations from Irene Cailing. Amendments to refund from Macquarie
John Corbett	Managing Director	4/10/2013	3.0	650.00	\$ 1,650.00	Trade-On	Discussions with ASIC and composition of emails in relation to fund audit issues meeting with EY re the audits of the ASPF, CPF and AIF.
Kelly-Anne Trenfield	Senior Managing Director	4/10/2013	2.3	590.00	\$ 1,357.00	Administration	Review and reallocation of remuneration costs to deal with fund allocations
Glenn O'Keamey	Director 2	4/10/2013	0.1	545.00	\$ 54.50	Administration	Update to hickey lawyers regarding legal fees owing/timing.
Eloa Zuardi	Manager 1	4/10/2013	0.2	345.00	\$ 69.00	Administration	Insurance refund received. Review vouchers, amendments re GST
Eloa Zuardi	Manager 1	4/10/2013	0.3	345.00	\$ 103.50	Trade-On	Follow up Zoran re Expenses to be reimbursed by Funds. Email bank statement confirming non receipt and original invoices sent in July.
Benjamin Robson	Accountant	4/10/2013	0.4	235.00	\$ 94.00	Administration	Receipt funds from refund of Blue Broking Insurance into account, create MYOB vouchers
Benjamin Robson	Accountant	4/10/2013	0.1	235.00	\$ 23.50	Administration	Amend MYOB voucher - refund blue Broking
Eloa Zuardi	Manager 1	8/10/2013	0.2	345.00	\$ 69.00	Trade-On	Follow up Telstra closure of accounts
Eloa Zuardi	Manager 1	8/10/2013	0.8	345.00	\$ 276.00	Administration	Update SOP/ Cash flow
Lauren Morcom	Director 1	8/10/2013	1.5	545.00	\$ 817.50	Administration	Reviewing 601NC notices, general LM emails, calls to EY (auditors)
Benjamin Robson	Accountant	8/10/2013	0.5	235.00	\$ 117.50	Administration	Review Norton Rose invoice 1230988 against 1225889 and compare work completed. Review Corporations act regarding s 30 notices and Re-assign invoice to LMIM Corporate instead of MPF
Benjamin Robson	Accountant	8/10/2013	0.2	235.00	\$ 47.00	Administration	Arrange Cancellation of commonwealth bank account
Benjamin Robson	Accountant	8/10/2013	0.2	235.00	\$ 47.00	Administration	Amendments to Blue Broking refunds vouchers
Kelly-Anne Trenfield	Senior Managing Director	8/10/2013	0.2	590.00	\$ 118.00	Administration	Cash flow/satisfaction of admin liabilities re trading/funds; arrangements re meeting with AJT
Sally McBryde	Managing Director	8/10/2013	0.1	550.00	\$ 55.00	Employees	Discussion with EBZ re loans made to employees and repayment from LMA FEG funds
Sally McBryde	Managing Director	8/10/2013	0.1	550.00	\$ 55.00	Trade-On	Review invoice from Carolyn Hodge re compliance, email to GOK re approval of same
Sally McBryde	Managing Director	8/10/2013	0.1	550.00	\$ 55.00	Trade-On	Email from Kelvin re Termination Agreement for termination of clients for Drake Insurance, review files & respond
Glenn O'Keamey	Director 2	8/10/2013	0.2	545.00	\$ 109.00	Administration	Review corporate cash flow/SOP update from Eloa.
Eloa Zuardi	Manager 1	8/10/2013	0.8	345.00	\$ 276.00	Administration	Update SOP/ Cash flow

Glenn O'Kearney	Director 2	8/10/2013	0.2	545.00	\$ 109.00	Administration	Review cash flow SOP update - liq. from Eloa
Eloa Zuardi	Manager 1	9/10/2013	0.2	345.00	\$ 69.00	Administration	Insurance instalment payment
Benjamin Robson	Accountant	9/10/2013	0.1	235.00	\$ 23.50	Administration	Follow up invoice payments with Irene Culling
Benjamin Robson	Accountant	9/10/2013	0.1	235.00	\$ 23.50	Administration	Perusal email from Simon Tickner, forward CLUTZ letter
Brittany Newman	Administration	9/10/2013	0.1	130.00	\$ 13.00	Administration	Mail in from Norton Rose Fulbright - Statement
Kelly-Anne Trenfield	Senior Managing Director	9/10/2013	0.5	590.00	\$ 295.00	Administration	Preparation re meeting with AJT re o/s issues for LMFMIF/MPF review o/s
Glenn O'Kearney	Director 2	9/10/2013	0.1	545.00	\$ 54.50	Administration	Receipt of insurance cancellation into account. discuss insurance cancellations with Eloa
Glenn O'Kearney	Director 2	9/10/2013	0.1	545.00	\$ 54.50	Administration	Note to BJR regarding KWM invoice corporate time
Eloa Zuardi	Manager 1	9/10/2013	0.2	345.00	\$ 69.00	Administration	Prepare receipt re insurance refund
Eloa Zuardi	Manager 1	9/10/2013	0.5	345.00	\$ 172.50	Administration	Update PO register
Glenn O'Kearney	Director 2	9/10/2013	0.1	545.00	\$ 54.50	Administration	Receipt of insurance cancellation into account. discuss insurance cancellations with Eloa
Glenn O'Kearney	Director 2	9/10/2013	0.2	545.00	\$ 109.00	Trade-On	Review draft advice LMA fees/trading. discuss with ash.
Sally McBryde	Managing Director	9/10/2013	0.1	550.00	\$ 55.00	Employees	Email from Fran Muller confirming leave entitlements now paid, advise EBZ & respond to Fran
Eloa Zuardi	Manager 1	10/10/2013	0.6	345.00	\$ 207.00	Administration	Arrange sept invoices to AIF/MIF. Prepare supporting docs and invoices. Review cash flow
Benjamin Robson	Accountant	10/10/2013	0.8	235.00	\$ 188.00	Administration	King & Wood Mallesons invoice apportionment of General fund work. Email to King & Wood Mallesons, phone conversation with Luke Bona, discussion with Glenn O'Kearney and email to Luke Bona
Benjamin Robson	Accountant	10/10/2013	3.5	235.00	\$ 822.50	Administration	Correspondence with King and Wood Mallesons regarding apportionment of invoices to LMIM as Regarding. Multiple emails to Wendy Bryan, Kealy Fitzpatrick and Luke Bona. Phone discussion with Luke Bona regarding split of LMIM corporate work and fund work from invoice 1548784. Payment of all outstanding King & Wood Mallesons, Russell's, Norton Rose and Hickey LMIM Corporate Invoices. Discussions with Glenn O'Kearney regarding payments. Email to S Tickner requesting payment
Benjamin Robson	Accountant	10/10/2013	0.1	235.00	\$ 23.50	Administration	Urgency request on payments made today
Benjamin Robson	Accountant	10/10/2013	0.5	235.00	\$ 117.50	Administration	Provide detailed breakdown of invoice payment requests for AGT for all MYOB payments for LMIM Corporate
Kelly-Anne Trenfield	Senior Managing Director	10/10/2013	0.5	590.00	\$ 295.00	Administration	Peter McLeod re correspondence from ME re caveat/transfer review indemnity position Call in from Sean Russell's re settlement of OA and filing
Kelly-Anne Trenfield	Senior Managing Director	10/10/2013	0.4	590.00	\$ 236.00	Administration	JRP re payment of costs GOK re payment of legal costs Payments to solicitors

Glenn O'Kearney	Director 2	10/10/2013	0.8	545.00	\$ 436.00	Administration	Call from Kelly with update on consultant payment directions. reconcile register with BJR. discuss amendments to Mallesons bill. arrange payment run - allocation of fund counsel portions to be paid. discussions and review with BJR on payment. prepare Russell's schedule for KAT. prepare schedule of fund costs paid by corporate entity. review and sign off on all payment requests in MYOB. time split between corp/mp/infinitaspt.
Sally McBryde	Managing Director	10/10/2013	0.1	550.00	\$ 55.00	Employees	Update on FEG status and repayment of deed of advance from employees
Eloa Zuari	Manager 1	10/10/2013	0.3	345.00	\$ 103.50	Administration	Follow up Zoran re Expenses to be reimbursed by Funds
Eloa Zuari	Manager 1	10/10/2013	0.2	345.00	\$ 69.00	Employees	Update GOK/SAM re VA entitlements for redundant employees
Glenn O'Kearney	Director 2	11/10/2013	0.1	545.00	\$ 54.50	Administration	Follow up payments/legal fees etc.
Sally McBryde	Managing Director	11/10/2013	0.1	550.00	\$ 55.00	Administration	Payment - check supporting documentation, review invoices and banking voucher for payment to Macquarie re premium funding, approve payment
Eloa Zuari	Manager 1	11/10/2013	0.2	345.00	\$ 69.00	Administration	Insurance payment
Eloa Zuari	Manager 1	11/10/2013	0.2	345.00	\$ 69.00	Administration	Follow up LM Insurance payment
Renee Lobb	Director 1	14/10/2013	0.3	485.00	\$ 145.50	Trade-On	Review and fwd to LM Investment Management Ltd update of details request. Also forward bank account change request.
Renee Lobb	Director 1	14/10/2013	0.2	485.00	\$ 97.00	Administration	Filing all emails received in two weeks on leave. enter timesheet's for responses to same.
Benjamin Robson	Accountant	14/10/2013	0.1	235.00	\$ 23.50	Administration	Follow up Mohamed regarding payment of Macquarie insurance
Benjamin Robson	Accountant	14/10/2013	1.5	235.00	\$ 352.50	Administration	Payment confirmations for EFT and cheque payments made 10/10/13 - update register with payments made, draft emails to Norton Rose and King & Wood Mallesons advising remittance of each payment. file payments
John Corbett	Managing Director	14/10/2013	0.5	550.00	\$ 275.00	Administration	AFSL related administration
Glenn O'Kearney	Director 2	14/10/2013	0.5	545.00	\$ 272.50	Administration	Liaise with Kelly regarding legal payments made. review online account and discuss with BJR. review BJR remittance emails. review Russell's statement and reconcile with register. time split imin corporate/FMIF
Eloa Zuari	Manager 1	14/10/2013	0.2	345.00	\$ 69.00	Employees	Post VA payment summary requested by Joe
Sally McBryde	Managing Director	14/10/2013	0.1	550.00	\$ 55.00	Employees	Email from Joe Comm re employee issues & PAYG, forward to EBZ to respond
Renee Lobb	Director 1	15/10/2013	0.5	485.00	\$ 242.50	Investigations	Review appeal docs. Save to file.
Renee Lobb	Director 1	15/10/2013	0.8	485.00	\$ 388.00	Administration	Catch up on all funds and to do's.
Renee Lobb	Director 1	15/10/2013	0.6	485.00	\$ 291.00	Trade-On	Teleconference with John Corbett, myself and advisers overseas to answer queries on funds.
Renee Lobb	Director 1	15/10/2013	0.3	485.00	\$ 145.50	Investigations	Discussion with Chris Erfurt at Clayton Utz regarding upcoming meeting to be scheduled with Receivers for insurance matters. Discuss David Whyte request for documents on policies held and email GINETTE MULLER, SAM and Kelly-Anne Trenfield to confirm progress and information held including Managed Performance Fund court filings.

Renee Lobb	Director 1	15/10/2013	0.2	485.00	\$	97.00	Administration	Call with LM Investment Management Ltd staff regarding matters to attend to.
Eloa Zuardi	Manager 1	15/10/2013	1.0	345.00	\$	345.00	Administration	Send email with same.
Benjamin Robson	Accountant	15/10/2013	0.2	235.00	\$	47.00	Administration	Update cash flow and SOP
Kelly-Anne Trenfield	Senior Managing Director	15/10/2013	0.3	590.00	\$	177.00	Administration	Payment confirmations received from I Calling, updates to Register
Sally McBryde	Managing Director	15/10/2013	0.1	550.00	\$	55.00	Administration	JDC re updates; GOK re indemnity issues
Sally McBryde	Managing Director	15/10/2013	0.5	550.00	\$	275.00	Administration	Consider email re insurance meeting & other issues
John Corbett	Managing Director	15/10/2013	1.5	550.00	\$	825.00	Trade-On	Call from RCL re Drake Insurance query from Tracy Knight, review documentarian and update on background of issue
Eloa Zuardi	Manager 1	15/10/2013	0.5	345.00	\$	172.50	Administration	Updates on progress with funds on S601NC, investor communications and discussions with HK advisors.
Glenn O'Keamey	Director 2	15/10/2013	0.3	545.00	\$	163.50	Administration	Update cash flow and SOP
Renee Lobb	Director 1	16/10/2013	0.6	485.00	\$	291.00	Administration	Weekly LMA SOP and cash forecast prepared by Eloa, corporate sop/cash flow review, discuss finalisation/bas etc.
Renee Lobb	Director 1	16/10/2013	0.2	485.00	\$	97.00	Investigations	Discussions with advisers, answer queries. Discussion with John Corbett and Lauren Morcom regarding correspondence issued by David Whyte and email received from Joanne Kedney requesting further documentation. Send proposed response to Ginette Muller.
Renee Lobb	Director 1	16/10/2013	0.3	485.00	\$	145.50	Administration	Review email from Kelly-Anne Trenfield regarding insurance filing docs from KM/Calibre. Email originating application to Clayton Utz.
Renee Lobb	Director 1	16/10/2013	0.3	485.00	\$	145.50	Administration	Emails with Shauna regarding 601NC notices and David Whyte update.
John Corbett	Managing Director	16/10/2013	2.5	550.00	\$	1,375.00	Trade-On	Review David Whyte's update and respond to investor enquiry.
Glenn O'Keamey	Director 2	16/10/2013	0.1	545.00	\$	54.50	Trade-On	Travel Brisbane / Gold Coast (return) for meeting at LM
Eloa Zuardi	Manager 1	16/10/2013	0.5	345.00	\$	172.50	Trade-On	Note to Eloa regarding trading payments.
Eloa Zuardi	Manager 1	16/10/2013	0.3	345.00	\$	103.50	Administration	Follow up NSW payroll tax refund. Advise re wages declared on the annual reconciliation are the wages for period ending 12/03/13 to 25/08/13.
Brittany Newman	Administration	16/10/2013	0.1	130.00	\$	13.00	Trade-On	Payment of compliance committee invoice
Eloa Zuardi	Manager 1	17/10/2013	0.4	345.00	\$	138.00	Administration	Email PAYG Summary to Joseph Comm as requested.
Benjamin Robson	Accountant	17/10/2013	0.3	235.00	\$	70.50	Administration	Email to GOK re Professional Indemnity Policy, and insurance paid to Macquarie funding. Email to Andrea from Blue Broking cover details required.
Renee Lobb	Director 1	17/10/2013	0.1	485.00	\$	48.50	Administration	Perusal email from Irene Caring, provide list of all outstanding invoices
Renee Lobb	Director 1	17/10/2013	0.3	485.00	\$	145.50	Creditors	Respond to BDO email requesting reports and recording of creditor.
Renee Lobb	Director 1	17/10/2013	0.3	485.00	\$	145.50	Administration	Response to Jon Davies about adviser commissions and ongoing payments and ability to access fund monies.
Renee Lobb	Director 1	17/10/2013	0.3	485.00	\$	145.50	Administration	Emails from GDM regarding BDO investor circular and our response. Save down CPAIF and ICPAIF postal registers.
Renee Lobb	Director 1	17/10/2013	0.3	485.00	\$	145.50	Trade-On	Commence draft of CPAIF and ICPAIF report in response to David Whyte update.
Mohamed Almulla	Senior Accountant 2	17/10/2013	1.3	325.00	\$	422.50	Trade-On	Review and forward payments to JDC regarding: payments, scan to Zoran and separate
John Corbett	Managing Director	17/10/2013	0.7	550.00	\$	385.00	Administration	S601NC notices.

Eloa Zuari	Manager 1	17/10/2013	0.3	345.00	\$ 103.50	Administration	Follow up Zoran re various invoices to be paid re fund related expenses
Benjamin Robson	Accountant	18/10/2013	0.2	235.00	\$ 47.00	Administration	Provide Irene Culling with List of outstanding invoices and amounts for payment
Kelly-Anne Trenfield	Senior Managing Director	18/10/2013	2.7	590.00	\$ 1,593.00	Administration	Review and reallocation of remuneration costs to deal with fund allocations
Ashleigh Ubank	Administration	18/10/2013	3.2	130.00	\$ 416.00	Administration	Amending addresses in client recipients date file.
Renee Lobb	Director 1	18/10/2013	0.8	485.00	\$ 388.00	Trade-On	Working on first draft of response to David Whyte 15 October 2013 correspondence.
Renee Lobb	Director 1	21/10/2013	0.2	485.00	\$ 97.00	Trade-On	Review and respond in part to email from adviser regarding queries on numerous funds. Send emails to SMD's and others to assist in furnishing full response.
Renee Lobb	Director 1	21/10/2013	0.2	485.00	\$ 97.00	Administration	Attending to misc. emails regarding ring fenced investment amounts to answer adviser queries.
Renee Lobb	Director 1	21/10/2013	0.5	485.00	\$ 242.50	Administration	Filing emails sent whilst overseas into public folders.
Renee Lobb	Director 1	21/10/2013	0.2	485.00	\$ 97.00	Administration	Call ASIC regarding ARSN for ARLF. Return email after obtaining ARSN from LM Investment Management Ltd staff.
Renee Lobb	Director 1	21/10/2013	0.2	485.00	\$ 97.00	Trade-On	Further enquiries regarding quarantines fund dates, review Kelly-Anne Trenfield response and request further background from Steve Hannan.
Renee Lobb	Director 1	21/10/2013	0.7	485.00	\$ 339.50	Trade-On	Respond in length after discussion with Steve Hanna regarding quarantine date. Review filed correspondence on date discrepancy and disprove same. Discuss with John Corbett ARLF situation and to do's for tomorrow
Eloa Zuari	Manager 1	21/10/2013	0.5	345.00	\$ 172.50	Trade-On	Invoices from Austral. Review statements and obtain more details from Irene re services provided
John Corbett	Managing Director	21/10/2013	0.5	550.00	\$ 275.00	Trade-On	Preparation of information for discussion with the auditors of CPF, ASPF and AIF
John Corbett	Managing Director	21/10/2013	2.0	550.00	\$ 1,100.00	Administration	Working through general fund matters in relation to S601NC notices to investors, investor communications and general matters related to RE role.
Renee Lobb	Director 1	22/10/2013	0.4	485.00	\$ 194.00	Investigations	Reviewing and drafting responses for Ginette Muller on proposal for Glutz fees going forward and upcoming insurance meeting.
Renee Lobb	Director 1	22/10/2013	0.1	485.00	\$ 48.50	Administration	Email ASIC to confirm wind up finalisation notice not commencement for ARLF. Request proposed action from ASIC for amendment.
Renee Lobb	Director 1	22/10/2013	0.1	485.00	\$ 48.50	Administration	Do ARLF revised completion of wind up form 5138.
Renee Lobb	Director 1	22/10/2013	0.3	485.00	\$ 145.50	Trade-On	Draft letter to David Whyte regarding sufficient notice being provided should LM Investment Management Ltd infrastructure be dismantled to take in house at BDO.
Renee Lobb	Director 1	22/10/2013	0.4	485.00	\$ 194.00	Trade-On	Review and draft response to David Wilkinson correspondence.
John Corbett	Managing Director	22/10/2013	1.0	550.00	\$ 550.00	Trade-On	Meeting with auditors (EY) to discuss various issues in relation to the audits of CPF, AIF and ASPF
John Corbett	Managing Director	22/10/2013	1.0	550.00	\$ 550.00	Administration	Dealing with wind-up of funds (communications) and responding to enquiries.

Glenn O'Kearney	Director 2	22/10/2013	0.1	545.00	\$ 54.50	Trade-On	Review and reply various emails, note to Lauren and Eloa regarding compliance Invoice.
Renee Lobb	Director 1	23/10/2013	0.1	485.00	\$ 48.50	Trade-On	Review John Corbett additions to proposed adviser response on quarantined funds.
Renee Lobb	Director 1	23/10/2013	0.1	485.00	\$ 48.50	Trade-On	Further response to investor regarding value of investor and how not reflective of eventual return.
Renee Lobb	Director 1	23/10/2013	0.1	485.00	\$ 48.50	Creditors	Respond to adviser emailed letter on quarantined funds.
Renee Lobb	Director 1	23/10/2013	0.7	485.00	\$ 339.50	Administration	Review and make edits to the website. Upload CPAIF and ICPAIF 601NC notices and make amendments to FAQ page to update.
Renee Lobb	Director 1	23/10/2013	0.3	485.00	\$ 145.50	Administration	Formatting and editing response to ASIC audit relief letter.
Renee Lobb	Director 1	23/10/2013	0.1	485.00	\$ 48.50	Administration	Review John Corbett changes to letter to BDO regarding staffing and infrastructure.
Renee Lobb	Director 1	23/10/2013	0.2	485.00	\$ 97.00	Trade-On	Review and respond to emails from Steve Hannan regarding timing of investor listings and other supplementary matters.
Renee Lobb	Director 1	23/10/2013	0.2	485.00	\$ 97.00	Trade-On	General update on LM Investment Management Ltd GC goings on and progress of matters.
Benjamin Robson	Accountant	23/10/2013	0.2	235.00	\$ 47.00	Creditors	Payment to Russell's of additional disbursements invoice B15450
Eloa Zuardi	Manager 1	23/10/2013	0.3	345.00	\$ 103.50	Trade-On	Follow up closure of the following bank accounts: MIF - 13 409 115/CPIF - 13 409 180/Follow up MYOB vouchers
Eloa Zuardi	Manager 1	23/10/2013	0.5	345.00	\$ 172.50	Assets	Update SOP and cash flow
Christine Alator	Director 2	23/10/2013	0.1	545.00	\$ 54.50	Administration	Review payment to Russell's - disbursements outstanding
John Corbett	Managing Director	23/10/2013	2.0	550.00	\$ 1,100.00	Administration	Attending to follow-up matters following meeting with auditors and reworking AIF material for distribution of communications to members
Glenn O'Kearney	Director 2	23/10/2013	0.2	545.00	\$ 109.00	Trade-On	Review LMA SOP/cash flow from Eloa, amend, corporate and trading - time split between two subtasks.
Mohamed Almulla	Senior Accountant 2	23/10/2013	0.4	325.00	\$ 130.00	Trade-On	Review and update cash flow for accounts as of 18.1.13
Eloa Zuardi	Manager 1	23/10/2013	0.5	345.00	\$ 172.50	Trade-On	Update SOP and cash flow
Brittany Newman	Administration	23/10/2013	0.8	130.00	\$ 104.00	Administration	Enter receipts for Fund Reimbursements in MYOB + scan/save/upload supporting documents
Joan Springate	Administration	23/10/2013	0.1	130.00	\$ 13.00	Administration	Receipt voucher & posting receipt
Joan Springate	Administration	23/10/2013	0.1	130.00	\$ 13.00	Administration	Bank Rec
Glenn O'Kearney	Director 2	23/10/2013	0.1	545.00	\$ 54.50	Assets	Review LMA SOP/cash flow from Eloa, amend.
Renee Lobb	Director 1	24/10/2013	0.2	485.00	\$ 97.00	Investigations	Amendments to ASIC letter. Resend to John Corbett with edits.
Renee Lobb	Director 1	24/10/2013	0.2	485.00	\$ 97.00	Trade-On	GET GRADS TO LODGE REVISED WIND UP FORM FOR FINALISATION OF ARLF WIND UP.
Renee Lobb	Director 1	24/10/2013	0.1	485.00	\$ 48.50	Administration	Printing of supporting documents for ASIC letter.
Ginette Muller	Senior Managing Director	24/10/2013	0.3	590.00	\$ 177.00	Administration	Email from David Whyte re LMA not giving him access to records. Email to KAT and then to DLG and DW regarding same.
Ginette Muller	Senior Managing Director	24/10/2013	0.5	590.00	\$ 295.00	Administration	Lengthy letter to Gerald Yip at ASIC regarding the audit. Check and sign. Email and send.
Benjamin Robson	Accountant	24/10/2013	0.3	235.00	\$ 70.50	Creditors	Review of Hickeys Invoice 116151 and action for payment

Eloa Zuardi	Manager 1	24/10/2013	0.2	345.00	\$	69.00	Trade-On	ASIC Notices received for various funds
Eloa Zuardi	Manager 1	24/10/2013	0.3	345.00	\$	103.50	Trade-On	LM FMIF and LM AIF monies received into account. Prepare MYOB vouchers
Benjamin Robson	Accountant	24/10/2013	0.1	235.00	\$	23.50	Trade-On	Email to Nicholas M of Telstra requesting break up of invoices
Eloa Zuardi	Manager 1	24/10/2013	0.2	345.00	\$	69.00	Trade-On	Request break up of charges re Telstra invoice to be paid
Joan Springgate	Administration	24/10/2013	0.1	130.00	\$	13.00	Administration	Payment voucher & posting payment
Glenn O'Kearney	Director 2	24/10/2013	0.1	545.00	\$	54.50	Trade-On	Review 5 x receipts fund reimbursements to LMA.
Renee Lobb	Director 1	25/10/2013	0.1	485.00	\$	48.50	Administration	Finalise letter to David Whyte.
Renee Lobb	Director 1	25/10/2013	0.2	485.00	\$	97.00	Administration	Emails regarding wind up notice payments.
Renee Lobb	Director 1	25/10/2013	0.3	485.00	\$	145.50	Trade-On	Review email from Simon Tickner regarding employment conditions. Review scan and email out letter to David Whyte from Ginetie.
Renee Lobb	Director 1	25/10/2013	0.2	485.00	\$	97.00	Employees	Review further commentary on Simon Tickers role and employment conditions.
Renee Lobb	Director 1	25/10/2013	0.1	485.00	\$	48.50	Trade-On	Respond to investor query.
Benjamin Robson	Accountant	25/10/2013	0.2	235.00	\$	47.00	Creditors	Payment confirmation received regarding King & Wood Mallesons Inv 1548788. Consultants register updated
Benjamin Robson	Accountant	25/10/2013	0.3	235.00	\$	70.50	Administration	Receipt funds transfer from Closure of FMIF and ICPIF accounts in MYOB
Benjamin Robson	Accountant	25/10/2013	0.2	235.00	\$	47.00	Creditors	Correspondence with Hickey Lawyers regarding outstanding Silver Sea Invoice
John Corbett	Managing Director	25/10/2013	0.5	550.00	\$	275.00	Administration	Review and authorisation of payments and authorisations
Eloa Zuardi	Manager 1	25/10/2013	0.3	345.00	\$	103.50	Trade-On	Various ASIC Notices received re various funds for LMIM. Forward to Steve Hannan
Sally McBryde	Managing Director	25/10/2013	0.3	550.00	\$	165.00	Trade-On	Email from GDM re Simon Tickner terms of employment, review previous emails and invoices, email to and from EBZ re payment terms, respond to GDM
Joan Springgate	Administration	25/10/2013	0.2	130.00	\$	26.00	Administration	Receipt voucher & posting receipt
Eloa Zuardi	Manager 1	25/10/2013	0.5	345.00	\$	172.50	Employees	Review Simon Ticker - Terms of Engagement, advise SAM re holidays paid. Review all invoices paid to date and hours worked
Eloa Zuardi	Manager 1	25/10/2013	0.5	345.00	\$	172.50	Trade-On	Review Telstra Invoice received and service and equipment rental for period 22/07 to 26/07
Eloa Zuardi	Manager 1	28/10/2013	0.3	345.00	\$	103.50	Creditors	Email in from Irene re ASIC Notices received. Asked BN to re-scan all notices
Benjamin Robson	Accountant	28/10/2013	0.1	235.00	\$	23.50	Creditors	Take phone call from LM investor and refer appropriately
Mohamed Almulla	Senior Accountant 2	28/10/2013	0.4	325.00	\$	130.00	Administration	Form 601NC regarding funds - look up in filing room and correspondence with staff 1 at LM
Sally McBryde	Managing Director	28/10/2013	0.3	550.00	\$	165.00	Administration	Email from Mark Waller re insurance meeting, discuss with GDM, review various related emails
Renee Lobb	Director 1	29/10/2013	0.3	485.00	\$	145.50	Assets	Review correspondence from Clayton Utz regarding insurance request for documents by David Whyte. Send email to Chris regarding Managed Performance Fund affidavit sought also.

Renee Lobb	Director 1	29/10/2013	0.6	485.00	\$ 291.00	Assets	Discussion with Ginette Muller regarding outstanding matters on insurance. Update on all and draft correspondence to all parties regarding retained for Clayton Utz.
Renee Lobb	Director 1	29/10/2013	0.2	485.00	\$ 97.00	Assets	Finalise and email to KM, BDO and MGN+ insurance letter regarding retained for Clayton Utz.
Renee Lobb	Director 1	29/10/2013	0.2	485.00	\$ 97.00	Trade-On	Respond to advisor enquiry regarding tax statements for investors.
Renee Lobb	Director 1	29/10/2013	0.3	485.00	\$ 145.50	Trade-On	Patrick Gray. Take call and answer numerous queries on First Mortgage Income Fund, provide comprehensive update.
Renee Lobb	Director 1	29/10/2013	0.3	485.00	\$ 145.50	Trade-On	Review and respond to investor emails. request fund details to respond appropriately.
Ginette Muller	Senior Managing Director	29/10/2013	0.4	590.00	\$ 236.00	Administration	Discussion with RCL re insurance. Agree action plan and send letter to LPS.
Mohamed Almulla	Senior Accountant 2	29/10/2013	2.0	325.00	\$ 650.00	Trade-On	Update numerous cash flow transactions for the following Cash Perf Wk. Incl Flexi ASP ASX 200FMIF Restricted Working FMIF Bridgewater Estate Controller FMIF North shore Bayview Street Pty Ltd FMIF OVST Pty Ltd FMIF Coulter and Rocola Controller
Eloa Zuardi	Manager 1	29/10/2013	0.5	345.00	\$ 172.50	Employees	Various correspondences to payroll tax NSW re 2013 assessment based on the wages declared on the annual reconciliation but for the period ending 19/03/13 to 30/06/13.
Renee Lobb	Director 1	30/10/2013	0.3	485.00	\$ 145.50	Trade-On	Review Russell's update version of letter to Mr. Whyte and discussion around defamation suits possible.
Renee Lobb	Director 1	30/10/2013	0.2	485.00	\$ 97.00	Administration	Review correspondence from ASIC on meeting request and subsequent emails from Ginette Muller and John Corbett.
Renee Lobb	Director 1	30/10/2013	0.1	485.00	\$ 48.50	Administration	Obtain Simon Vertullo affidavit from Kelly-Anne Trenfield. See AU and have her scan in parts to send to Clayton Utz.
Renee Lobb	Director 1	30/10/2013	0.9	485.00	\$ 436.50	Investigations	Discussions with ASIC regarding audit requirements.
Ashleigh Ubank	Administration	30/10/2013	0.6	130.00	\$ 76.00	Administration	Scanning and saving affidavit to system in parts and reassembling them in Adobe.
Eloa Zuardi	Manager 1	30/10/2013	0.5	345.00	\$ 172.50	Trade-On	Mail in from Australian Bureau of Statistics. Log in on the website and re-set password, review questionnaire to be completed. Phone call out to Australian Bureau of Statistics and discuss completion of survey
Eloa Zuardi	Manager 1	30/10/2013	0.2	345.00	\$ 69.00	Trade-On	Follow up Blue Broking re insurance cover (Professional Indemnity Policy)
Kelly-Anne Trenfield	Senior Managing Director	30/10/2013	3.9	590.00	\$ 2,301.00	Administration	Review and reallocation of remuneration costs to deal with fund allocations
Kelly-Anne Trenfield	Senior Managing Director	30/10/2013	0.3	590.00	\$ 177.00	Administration	Review and reallocation of remuneration costs to deal with fund allocations
John Corbett	Managing Director	30/10/2013	0.5	550.00	\$ 275.00	Trade-On	Discussions with ASIC re fund audits
Sally McBryde	Managing Director	30/10/2013	0.7	550.00	\$ 385.00	Administration	Call from Andrea Hyslop of Blue Broking re claim received from Ramsden Law on behalf of direct, discuss same, review email and information, call to Chris Erfurt of Clayton Utz to discuss further
Sally McBryde	Managing Director	30/10/2013	0.5	550.00	\$ 275.00	Administration	Discussion with Chris Erfurt of Clayton Utz re insurance claim and notification to insurers, discuss claim by Peter Drake
Eloa Zuardi	Manager 1	30/10/2013	0.5	345.00	\$ 172.50	Trade-On	Retrieve Loan Management Fees from archive and forward to McGrath

Eloa Zuardi	Manager 1	30/10/2013	0.2	345.00	\$	69.00	Trade-On	Follow up Blue Broking re insurance cover (Professional Indemnity Policy)
Renee Lobb	Director 1	31/10/2013	0.2	485.00	\$	97.00	Trade-On	Review letter from Russell's with their amendments to investors of CPAIF and suggestions and send to John Corbett.
Renee Lobb	Director 1	31/10/2013	0.3	485.00	\$	145.50	Trade-On	Discussion with MGN+ regarding staffing and proportions of costs for each funds servicing requirements. Discuss with Ginette Muller also.
Renee Lobb	Director 1	31/10/2013	0.2	485.00	\$	97.00	Employees	Discussion with Ginette Muller regarding staffing. Send email to MGN+ on same.
Renee Lobb	Director 1	31/10/2013	0.4	485.00	\$	194.00	Assets	Discussion with Chris Erfurt at Clayton Utz regarding policy expiry for insurance today and matters to be attended to. Send copy of letter sent to other practitioners regarding retainer and discuss if any further notifications need to be made before policy expiry. Send email to Ginette Muller and Kelly-Anne Trenfield requesting a revision of the initial notification to ensure all points covered.
Renee Lobb	Director 1	31/10/2013	0.2	485.00	\$	97.00	Trade-On	Review and respond to query regarding tax statement.
Renee Lobb	Director 1	31/10/2013	0.3	485.00	\$	145.50	Trade-On	Call investor and answer numerous queries regarding David Whyte recent correspondence.
Renee Lobb	Director 1	31/10/2013	0.3	485.00	\$	145.50	Investigations	Review ASIC outline of argument.
Ginette Muller	Senior Managing Director	31/10/2013	0.5	590.00	\$	295.00	Administration	Email from SCR re Whyte letter to investors. Review and RCL to finalise re audit comments
Ginette Muller	Senior Managing Director	31/10/2013	0.5	590.00	\$	295.00	Administration	Correspondence with Utz and other IP's issues re insurance. Email from BDO re the other funds. Took phone call from McGrath re other funds using staff and equipment at LM.
Eloa Zuardi	Manager 1	31/10/2013	0.2	345.00	\$	69.00	Trade-On	Review various MYOB vouchers and update MYOB
Benjamin Robson	Accountant	31/10/2013	0.3	235.00	\$	70.50	Creditors	Correspondence with Irene Cailing regarding outstanding invoices, provide update to Glenn O'Kearney
Benjamin Robson	Accountant	31/10/2013	0.2	235.00	\$	47.00	Creditors	Correspondence with Zoran of LM regarding loan book outstanding payments and payment confirmations
Glenn O'Kearney	Director 2	31/10/2013	0.1	545.00	\$	54.50	Administration	Laise with BJR regarding consultants register/updates and new invoices.
Kelly-Anne Trenfield	Senior Managing Director	31/10/2013	2.6	590.00	\$	1,534.00	Administration	Review and reallocation of remuneration costs to deal with fund allocations
Eloa Zuardi	Manager 1	31/10/2013	1.0	345.00	\$	345.00	Trade-On	Email in from Kate from Clouds re annual reconciliation for NSW payroll tax for period post appointment (01/07/2012 to 18/03/2013). Phone call out to payroll tax and discuss lodgement's made to date and figures. Email to Maribel re annual reconciliation for NSW payroll tax for period pre appointment (01/07/2012 to 18/03/2013). Prepare MYOB voucher for payment of outstanding payroll tax
Joan Springate	Administration	31/10/2013	0.1	130.00	\$	13.00	Administration	Receipt voucher & posting receipt

LM Investment Management Ltd (In Liquidation): Calculation of Category 2 Remuneration 1 November 2013 to 30 November 2013									
Name	Position	Date	Hours	Charge Out Rate	Charge	Task Desc	Narrative		
Benjamin Robson	Accountant	01/11/2013	0.3	235 \$	70.50	Creditors	Update Consultants fee register with payment confirmations from Zoran.		
							Correspondence with Zoran regarding payment of remaining King & Wood Mallesons balances		
Kelly-Anne Trenfield	Senior Managing Director	01/11/2013	1.5	590 \$	885.00	Administration	Review fees and allocation across funds Emails re sop/fee position and ability of funds to make payment towards outstanding costs Discussion with GOK re fee allocation		
Kelly-Anne Trenfield	Senior Managing Director	01/11/2013	0.4	590 \$	236.00	Administration	Email in from David Whyte re access to books and records Review Russell's correspondence to Clouts re confidentiality deed Draft email to David Whyte re access to information		
Renee Lobb	Director 1	01/11/2013	0.1	485 \$	48.50	Creditors	Respond to advisor query. Confirm with LM Investment Management Ltd staff to add email to distribution list.		
Renee Lobb	Director 1	01/11/2013	0.3	485 \$	145.50	Assets	Review emails and letters sent to three insurers yesterday regarding possible claims. Save all to Insurance folder in file.		
Renee Lobb	Director 1	01/11/2013	1.0	485 \$	485.00	Investigations	Fund update on all funds with GINETTE Muller. Discussions regarding how to get paid, proposals for each fund and staffing costs issue.		
Renee Lobb	Director 1	01/11/2013	0.3	485 \$	145.50	Assets	Discussion with Chris Erfurt regarding insurance and call to be made to David Whyte. Find email and send to GINETTE Muller. Also find correspondence recently sent by BDO and give copy to Chris.		
Renee Lobb	Director 1	01/11/2013	0.3	485 \$	145.50	Administration	General update with Steve Hannan. Discuss issues and updates to be sent out and timing for same.		
Renee Lobb	Director 1	01/11/2013	0.3	485 \$	145.50	Assets	Send insurance letter to GINETTE Muller for communication with BDO. make edits as appropriate and resubmit for approval.		
Sally McBryde	Managing Director	01/11/2013	0.1	550 \$	55.00	Administration	Email from Chris Erfurt of Clayton Utz enclosing letters to insurers providing further notification of claims under PI policy		
John Corbett	Managing Director	04/11/2013	1.0	550 \$	550.00	Administration	Working through general fund matters across the various funds subject to the AFSL and investor communications queries arising from communications sent out last week.		
Kelly-Anne Trenfield	Senior Managing Director	04/11/2013	0.2	590 \$	118.00	Administration	Discussion re LMIM funding and apportionment of costs; receipt of legal docs - GOK		
Renee Lobb	Director 1	04/11/2013	0.2	485 \$	97.00	Investigations	Review and save to file argument in response to ASIC outline of argument.		
Renee Lobb	Director 1	04/11/2013	0.8	485 \$	388.00	Administration	Updating the website for all funds to include updating details liquidation form, 601NC notices, information about tax statements etc.		
Renee Lobb	Director 1	04/11/2013	0.2	485 \$	97.00	Trade-On	Review and file email from MGNH regarding staffing agreement and details of proposal for same.		
Renee Lobb	Director 1	04/11/2013	0.2	485 \$	97.00	Trade-On	Respond to investor enquire regarding how to update details. Attach form.		
Glenn O'Kearney	Director 2	04/11/2013	0.2	545	109.00	Assets	Follow up MN for loan management fee owing to LM (VA)		
Benjamin Robson	Accountant	05/11/2013	0.3	235 \$	70.50	Creditors	Russell's invoice B16193 regarding appeal of decision of Dalton J. Update consultants register		
Eloa Zuardi	Manager 1	05/11/2013	1.0	345 \$	345.00	Trade-On	Update cash flow and SOP		

John Corbett	Managing Director	05/11/2013	0.5	550	\$	275.00	Administration	Review of breakdown of to date FTI costs between funds and implications for audits
John Park	Senior Managing Director	05/11/2013	0.1	590	\$	59.00	Administration	Email in Russell's
Renee Lobb	Director 1	05/11/2013	0.5	485	\$	242.50	Trade-On	Draft response to David Whyte for GINETTE Muller. Save down appeal documents and update website for Im finif BDO address.
Renee Lobb	Director 1	05/11/2013	0.2	485	\$	97.00	Assets	Do email response for GINETTE Muller for KM regarding insurance.
Eloa Zuardi	Manager 1	05/11/2013	1	345		345.00	Trade-On	Update cash flow and SOP
Benjamin Robson	Accountant	06/11/2013	0.4	235	\$	94.00	Creditors	Email and telephone Correspondence with Nicholas from Telstra discussing charges on Reconciliation of 26/07. Email to Eloa Zuardi outlining charges
Benjamin Robson	Accountant	06/11/2013	0.3	235	\$	70.50	Creditors	King & Wood Mallesons invoice 1594059 discussion of appointment with Glenn O'Keamey. Review of previous invoice apportionment
Eloa Zuardi	Manager 1	06/11/2013	0.2	345	\$	69.00	Administration	Phone call and email in from JS re MYOB Entry - Transfer from VA to Liquidation
Eloa Zuardi	Manager 1	06/11/2013	0.2	345	\$	69.00	Trade-On	Review Telstra Invoice for payment
Eloa Zuardi	Manager 1	06/11/2013	2.1	345	\$	724.50	Trade-On	Updated fee summary, remuneration and OOPS calculation for period 19 March to 30 September 2013 Draft various invoices for each controllership & Funds
John Corbett	Managing Director	06/11/2013	0.5	550	\$	275.00	Administration	Various general investor correspondence issues across the funds
Christine Alterator	Director 2	06/11/2013	0.2	545		109.00	Assets	Amend calculations of staff time spent assisting MPF Trustees; amend draft invoice
Benjamin Robson	Accountant	07/11/2013	0.4	235	\$	94.00	Creditors	Verification of final Telstra charges and file note on accuracy of invoice
Damian Bender	Managing Director	07/11/2013	3.2	550	\$	1,760.00	Administration	Review draft outline in reply to asic
Eloa Zuardi	Manager 1	07/11/2013	2.0	345	\$	690.00	Trade-On	Updated fee summary, remuneration and OOPS calculation for period 19 March to 30 September 2013 Draft various invoices for each controllership & Funds
Eloa Zuardi	Manager 1	07/11/2013	1.5	345	\$	517.50	Trade-On	Amendments on various invoices for each controllership & Funds. Updated fee summary, remuneration and OOPS calculation for period 19 March to 30 September 2013
John Corbett	Managing Director	07/11/2013	1.0	550	\$	550.00	Administration	Discussions with LM staff on general matters across funds. General LM correspondence including Court Appeal.
Renee Lobb	Director 1	07/11/2013	0.2	485	\$	97.00	Trade-On	Review WGN+ email to GINETTE Muller regarding staff cost sharing. Review GINETTE Muller response also.
Kelly-Anne Trenfield	Senior Managing Director	07/11/2013	0.1	590		59.00	Trade-On	Review and approve payment
Benjamin Robson	Accountant	08/11/2013	0.2	235	\$	47.00	Creditors	Russell's invoice B16221 regarding LMIM Corporate
John Corbett	Managing Director	08/11/2013	0.5	550	\$	275.00	Administration	Dealing with general matters across the funds including some general investor / advisor correspondence.
Kelly-Anne Trenfield	Senior Managing Director	08/11/2013	0.7	590	\$	413.00	Administration	Review and reallocation of remuneration re fund split GDM re spec purpose liquidator
Benjamin Robson	Accountant	11/11/2013	0.1	235	\$	23.50	Creditors	Follow up Shelley chambers regarding payment of invoice to Hickeys - 116511

Benjamin Robson	Accountant	11/11/2013	0.2	235	\$	47.00	Creditors	MYOB payment to Macquarie Premium Funding for October Insurance instalment
Eloa Zuardi	Manager 1	11/11/2013	1.0	345	\$	345.00	Trade-On	Update cash flow and SOP
Eloa Zuardi	Manager 1	11/11/2013	0.2	345	\$	69.00	Trade-On	Follow up the insurance payment
Renee Lobb	Director 1	11/11/2013	0.2	485	\$	97.00	Creditors	Respond to adviser queries on winding up notice.
Renee Lobb	Director 1	11/11/2013	0.1	485	\$	48.50	Trade-On	Review and file email from David Whyte regarding update for website.
Eloa Zuardi	Manager 1	11/11/2013	1	345		345.00	Trade-On	Update cash flow and SOP
Christine Alterator	Director 2	11/11/2013	0.1	545		54.50	Assets	Draft email to Jarrod at KordaMentha issuing invoice for staff time assisting KM
Eloa Zuardi	Manager 1	12/11/2013	0.5	345	\$	172.50	Creditors	Review ASIC statements re last, review file note from BN request to ASIC to provide us with a detailed statement listing the ACN for each lodgement. Update GOK
Eloa Zuardi	Manager 1	12/11/2013	0.3	345	\$	103.50	Trade-On	Review various ASIC late fees
Eloa Zuardi	Manager 1	12/11/2013	0.2	345	\$	69.00	Administration	Review FUND WIP/OOPS
Glenn O'Kearney	Director 2	12/11/2013	0.1	545	\$	54.50	Administration	Review custody fees. note to LM team.
John Corbett	Managing Director	12/11/2013	0.5	550	\$	275.00	Administration	Covering off on some minor audit matters for the various funds.
Kelly-Anne Trenfield	Senior Managing Director	12/11/2013	2.2	550	\$	1,298.00	Administration	Review remuneration and allocation Review calculations and reporting
Sally McBryde	Managing Director	12/11/2013	0.1	550	\$	55.00	Administration	Payment - check supporting documentation, review invoices and banking voucher for payment to Macquarie for PI insurance, approve payment
Eloa Zuardi	Manager 1	12/11/2013	0.1	345		34.50	Trade-On	Teistra outstanding invoice
Christine Alterator	Director 2	12/11/2013	0.1	545		54.50	Administration	Email in from Jarrod at KM querying charges for time post Liquidators appointment; draft response and confirm with KAT
Eloa Zuardi	Manager 1	13/11/2013	1.6	345	\$	552.00	Administration	Various discussions re WIP/OOPS amendments. Phone call out to Renee re previous amendments required. Email Sharon and CH. Discuss fees with GOK request EOM September and October figures. Update LMIM operational costs for October. Draft invoices
Eloa Zuardi	Manager 1	13/11/2013	0.5	345	\$	172.50	Trade-On	Various discussions re ASIC invoices re overdue lodgements for MIF.
Renee Lobb	Director 1	13/11/2013	0.2	485	\$	97.00	Investigations	Review email from Clayton Utz regarding insurance matters and directors indemnity for legal costs. send email to Ginette Muller with my comments on proposed actions.
Renee Lobb	Director 1	13/11/2013	0.3	485	\$	145.50	Trade-On	Take First Mortgage Income Fund call regarding tax statements. Advise process. Do draft response for Ginette Muller to quarantined fund enquiry.
Renee Lobb	Director 1	13/11/2013	0.5	485	\$	242.50	Investigations	Review numerous emails regarding inspection of insurance policies. confirm with Ginette Muller still waiting on fee update. Email Chris at Clayton Utz to confirm matters raised and provide draft correspondence to be reviewed to David Whyte.

Brittany Newman	Administration	13/11/2013	0.1	130	13.00	Administration	Mail in from Aizer Plumbing Solutions Pty Ltd - Overdue Account - \$381.74
Benjamin Robson	Accountant	13/11/2013	0.2	235	47.00	Trade-On	Final payment to Telstra
Glenn O'Kearney	Director 2	13/11/2013	0.1	545	54.50	Administration	Review and sign off on payments to Telstra - va period
Benjamin Robson	Accountant	14/11/2013	0.2	235	47.00	Creditors	Review of King & Wood Mallesons statement of accounts and P&K lawyers invoice reviewed and filed
Eloa Zuardi	Manager 1	14/11/2013	0.3	345	103.50	Trade-On	Various discussions re WIP/OOPS amendments. Phone call out to Renee re previous amendments required. Email Sharon and CH. Discuss fees with GOK
Eloa Zuardi	Manager 1	14/11/2013	1.5	345	517.50	Trade-On	Various discussions re WIP/OOPS amendments. Phone call out to Renee re previous amendments required. Email Sharon and CH. Discuss fees with GOK
Eloa Zuardi	Manager 1	14/11/2013	0.6	345	207.00	Trade-On	Request EOM September figures. Prepare draft invoices October 2013 and supporting docs.
Eloa Zuardi	Manager 1	14/11/2013	0.2	345	69.00	Trade-On	Various emails in re ASIC invoices
Eloa Zuardi	Manager 1	14/11/2013	0.2	345	69.00	Trade-On	D H Flinders invoice 14044 to LM Investment Management Limited
Ginette Muller	Senior Managing Director	14/11/2013	1.0	590	590.00	Administration	Insurance emails from DW to DW. Call Chris Erfurt. Provide RCL with update and discuss issues.
John Corbett	Managing Director	14/11/2013	0.5	550	275.00	Administration	ASIC costs. Queries - reviewing of listing for allocation across funds.
Kelly-Anne Trenfield	Senior Managing Director	14/11/2013	0.2	590	118.00	Administration	Review and file emails Discussion with GOK re fee allocation
Renee Lobb	Director 1	14/11/2013	0.3	485	145.50	Investigations	Discussions with Ginette Muller and Chris Erfurt regarding inspection of policy documents by Whyte.
Renee Lobb	Director 1	14/11/2013	0.5	485	242.50	Investigations	Discussion with Chris Erfurt regarding meeting this afternoon and potential conflicts. Draft letter and acknowledgement to be signed by attendees to note documents are being viewed on a strictly without prejudice basis.
Renee Lobb	Director 1	14/11/2013	1.6	485	776.00	Investigations	Meeting with David Whyte, David Schwarz and Chris Erfurt regarding insurance matters, cooperative approach and inspection of notification documents.
Sally McBryde	Managing Director	14/11/2013	0.1	550	55.00	Administration	Discussions with GOK re status of fees, invoicing of funds, payments and receivers position
Eloa Zuardi	Manager 1	15/11/2013	0.2	345	69.00	Trade-On	request EOM September and October figures. Update LMIM operational costs for October. Draft invoices
Eloa Zuardi	Manager 1	15/11/2013	0.3	345	103.50	Creditors	Various emails in re ASIC invoices outstanding
Eloa Zuardi	Manager 1	15/11/2013	0.2	345	69.00	Trade-On	Email out to John Corbett re D H Flinders invoice 14044
Eloa Zuardi	Manager 1	15/11/2013	0.5	345	172.50	Trade-On	Final October invoices for MIF and AIF
Kelly-Anne Trenfield	Senior Managing Director	15/11/2013	0.1	590	59.00	Administration	Review and approve payment
Benjamin Robson	Accountant	15/11/2013	0.2	235	47.00	Trade-On	Final payment to Aizer. Update Purchase Order register
Eloa Zuardi	Manager 1	18/11/2013	0.5	345	172.50	Trade-On	Amended invoices as requested. LM FMIF/LM AIF

Glenn O'Kearney	Director 2	18/11/2013	0.1	545 \$	54.50	Trade-On	Sign of payment consultant regarding committee meetings.
John Corbett	Managing Director	18/11/2013	1.0	550 \$	550.00	Administration	Covering a range of general administrative matters including audits, fund expenses and general correspondence.
Renee Lobb	Director 1	18/11/2013	0.1	485 \$	48.50	Trade-On	Respond to generic query regarding adviser change.
Renee Lobb	Director 1	18/11/2013	0.1	485 \$	48.50	Trade-On	Respond to general investor query.
Glenn O'Kearney	Director 2	18/11/2013	0.1	545	54.50	Trade-On	Sign off payments VA period/ .1
Eloa Zuardi	Manager 1	19/11/2013	0.5	345 \$	172.50	Trade-On	Various discussions with GOK re WIP/OOPS Prepare Monthly invoices for period 19/03/13 to 31/10/13 and supporting documents. Prepare excel file re WIP/OOPS for each period.
Kelly-Anne Trenfield	Senior Managing Director	19/11/2013	0.2	590 \$	118.00	Administration	Discussion with Gok re invoicing and cost recovery claims
Kelly-Anne Trenfield	Senior Managing Director	19/11/2013	0.1	590 \$	59.00	Administration	Review and approve payment
Renee Lobb	Director 1	19/11/2013	0.1	485 \$	48.50	Trade-On	Respond to general investor enquiry regarding change of ownership.
Benjamin Robson	Accountant	19/11/2013	0.1	235	23.50	Administration	Mail out cheque Telstra
Eloa Zuardi	Manager 1	20/11/2013	0.5	345 \$	172.50	Creditors	Email out to Industry Fund credit control re correspondence re super funds and employees super not paid to date. Draft response
Eloa Zuardi	Manager 1	20/11/2013	1.0	345 \$	345.00	Trade-On	Various discussions with GOK re WIP/OOPS Prepare Monthly invoices for period 19/03/13 to 31/10/13 and supporting documents. Prepare excel file re WIP/OOPS for each period.
Renee Lobb	Director 1	20/11/2013	0.2	485 \$	97.00	Trade-On	Update with Chris Erfurt and Ginette Muller regarding meeting after hearing.
Benjamin Robson	Accountant	21/11/2013	0.2	235 \$	47.00	Creditors	Update consultants register with payment confirmations and reconcile Clayton Utz and King & Wood Mallesons statements with payments made
Eloa Zuardi	Manager 1	21/11/2013	1.0	345 \$	345.00	Trade-On	Prepare Monthly invoices for period 19/03/13 to 31/10/13 and supporting documents. Prepare excel file re WIP/OOPS for each period.
Glenn O'Kearney	Director 2	21/11/2013	0.5	545 \$	272.50	Administration	Reconcile LMIM/OOPS regarding allocation to funds. recommendation from Eloa and reply.
Glenn O'Kearney	Director 2	21/11/2013	1.5	545 \$	817.50	Assets	Consider allocation expenses issues for FUND COSTS - RE time etc. prepare note for Kelly for further discussions.
Kelly-Anne Trenfield	Senior Managing Director	21/11/2013	0.1	590 \$	59.00	Administration	GDM re payment to clayton Utz
Renee Lobb	Director 1	21/11/2013	0.2	485 \$	97.00	Investigations	Emails and review of same with Ginette Muller regarding insurance matters and payment of Clayton Utz costs.
Renee Lobb	Director 1	21/11/2013	0.2	485 \$	97.00	Trade-On	Respond to enquiries covering numerous funds.
Kelly-Anne Trenfield	Senior Managing Director	22/11/2013	0.2	590 \$	118.00	Administration	GOK re fee distribution review costs outstanding to clayton Utz; update to gdm
Renee Lobb	Director 1	22/11/2013	0.1	485 \$	48.50	Trade-On	Respond to generic query regarding tax statement.
Renee Lobb	Director 1	22/11/2013	0.4	485 \$	194.00	Trade-On	Call ASIC regarding audit requirement for ARLF. Get information.
Renee Lobb	Director 1	22/11/2013	0.2	485 \$	97.00	Administration	Send database updates to LM Investment Management Ltd staff and send CPAIF tax returns to LM Investment Management Ltd per John Corbett request.
Renee Lobb	Director 1	22/11/2013	0.5	485 \$	242.50	Trade-On	Responding to numerous general enquiries from investors.

Andrew Weatherley	Director 2	25/11/2013	0.1	545 \$	54.50	Trade-On	Michelle- Austral email regarding requirements for insolvency apt, fwd to Review perv emails, fwd to JC
Eloa Zuadi	Manager 1	25/11/2013	0.5	345 \$	172.50	Trade-On	Prepare Monthly invoices for period 19/03/13 to 31/10/13 and supporting documents. Prepare excel file re WIP/OOPS for each period.
John Corbett	Managing Director	25/11/2013	2.0	550 \$	1,100.00	Administration	Dealing with general fund administration - ASIC matters regarding closure of funds, YTD costs and invoicing.
Renee Lobb	Director 1	25/11/2013	0.1	485 \$	48.50	Trade-On	Respond to investor general query, request which fund invested in to tailor response.
Christine Alterator	Director 2	25/11/2013	0.1	545	54.50	Assets	Review account for payment of invoice from MPF; draft email to JV requesting timing of payment
John Corbett	Managing Director	26/11/2013	1.0	550 \$	550.00	Administration	Dealing with various emails across the remaining funds - covering audits, invoicing and wind-up issues.
Kelly-Anne Trenfield	Senior Managing Director	26/11/2013	0.1	590 \$	59.00	Administration	Discussion with GDM re books and records application for directions
Renee Lobb	Director 1	26/11/2013	0.5	485 \$	242.50	Administration	Catch up with John Corbett regarding audit queries and issues raised by EY and potential 2 week period down coast to resolve same, discuss AIF update and follow up steve on distribution spread sheet and get Shauna to draft RG 45 update for AIF.
Eloa Zuadi	Manager 1	26/11/2013	0.2	345	69.00	Trade-On	Follow up Clouls re FEG - Deed of Advance
Christine Alterator	Director 2	26/11/2013	0.1	545	54.50	Assets	Phone Call from GOK regarding funds received into bank account; advise related invoice details; email out to JV confirming receipt of payment
Eloa Zuadi	Manager 1	27/11/2013	0.5	345 \$	172.50	Trade-On	Phone call in from Kate and discussions re FEG - Deed of Advance. Advise SAM/GOK expected date to pay liquidators.
John Corbett	Managing Director	27/11/2013	0.5	550 \$	275.00	Administration	General matters (emails, invoices) across LM funds.
Renee Lobb	Director 1	27/11/2013	0.2	485 \$	97.00	Investigations	Speak with John Corbett and review email regarding audit meeting on Monday.
Renee Lobb	Director 1	27/11/2013	0.2	485 \$	97.00	Investigations	With Gineette Muller regarding hearing tomorrow and details of how we found out BOQ deal fell over. Discuss with John Corbett also.
Sally McBryde	Managing Director	27/11/2013	0.1	550 \$	55.00	Trade-On	Follow up FEG repayment of advances to employees
John Corbett	Managing Director	28/11/2013	0.5	550 \$	275.00	Administration	Organisation of matters to allow for resolution of audit issues across the funds under audit by EY
Kelly-Anne Trenfield	Senior Managing Director	28/11/2013	3.8	590 \$	2,242.00	Administration	Preparation for and attendance at court re books and records directions re application for dissemination of records
Kelly-Anne Trenfield	Senior Managing Director	28/11/2013	0.2	590 \$	118.00	Administration	Call in from AJT re court appearance; call in from Sean Russell request member details ahead of court appearance
Andrew Weatherley	Director 2	29/11/2013	0.1	545 \$	54.50	Trade-On	Prepare and send email to Irene/Lucy- LM to pay Austral reg fee Email from/to Michelle- Austral regarding o/s invoice
Benjamin Robson	Accountant	29/11/2013	0.2	235 \$	47.00	Creditors	King & Wood Mallesons invoice 1552208
Renee Lobb	Director 1	29/11/2013	0.1	485 \$	48.50	Trade-On	Send database updates to LM Investment Management Ltd staff.
Renee Lobb	Director 1	29/11/2013	0.1	485 \$	48.50	Trade-On	Respond to investor enquiry. Request LM Investment Management Ltd to update details.
Eloa Zuadi	Manager 1	29/11/2013	0.2	345	69.00	Trade-On	Prepare MYOB receipt voucher re funds received

Kelly-Anne Trenfield	Senior Managing Director	30/11/2013	0.1	590	\$ 59.00	Administration	Email in re mediation results
\$ 29,936.50							

LM Investment Management Ltd (In Liquidation): Calculation of Category 2 Remuneration 1 December 2013 to 31 December 2013

Name	Position	Date	Hours	Charge Out Rate	Charge	Task Desc	Narrative
Andrew Weatherley	Director 2	02/12/2013	0.1	545.00	54.50	Trade-On	Emails with Lucy- LM and EBZ regarding Austrac invoice and to do, fwd original to EBZ
Eloa Zuardi	Manager 1	02/12/2013	0.3	345.00	103.50	Trade-On	Email to JS re new a/c to be opened for MPF. Draft let to CBA
Eloa Zuardi	Manager 1	02/12/2013	0.2	345.00	69.00	Creditors	Prepare payment AUSTRAC 2013-2014 Levy Invoice & Removal from RE Roll (Ref: 100011353)
Renee Lobb	Director 1	02/12/2013	0.1	485.00	48.50	Trade-On	Request database update per investor request.
Renee Lobb	Director 1	02/12/2013	2.7	485.00	1,309.50	Administration	Travel to and from premises for audit meeting.
Glenn O'Kearney	Director 2	02/12/2013	0.1	545.00	54.50	Trade-On	Review and approve payment Austrac.
Mohamed Almulla	Senior Accountant 2	02/12/2013	0.2	325.00	65.00	Administration	Scan bank statements to H Drive e
Mohamed Almulla	Senior Accountant 2	02/12/2013	0.5	325.00	162.50	Administration	Payment queries - forms etc.
Christine Alterator	Director 2	02/12/2013	0.4	545.00	218.00	Administration	Email supporting invoices to Sean at Russell's regarding MPF indemnity claim
Eloa Zuardi	Manager 1	03/12/2013	1.0	345.00	345.00	Trade-On	Update cash flow
Eloa Zuardi	Manager 1	03/12/2013	0.2	345.00	69.00	Creditors	Invoice in from PCW 3322795
Renee Lobb	Director 1	03/12/2013	0.1	485.00	48.50	Trade-On	Respond to tax statement query.
Benjamin Robson	Accountant	03/12/2013	0.2	235.00	47.00	Creditors	Provide Irene Ceiling with updated outstanding invoices
Benjamin Robson	Accountant	03/12/2013	0.3	235.00	70.50	Creditors	Amended King & Wood Mallesons invoice received and apportioned into register, Email to S Tickner requesting payment
Benjamin Robson	Accountant	03/12/2013	0.1	235.00	23.50	Administration	Mail in Superannuation fund
Kelly-Anne Trenfield	Senior Managing Director	03/12/2013	0.6	590.00	354.00	Administration	Emails in re legal invoices and payments to Counsel Email in re costs assessment of tucker and coven costs; draft response to Russell's Read transcript Emails in/out; review and update to do list
Eloa Zuardi	Manager 1	03/12/2013	0.2	345.00	69.00	Trade-On	Update cash flow
Eloa Zuardi	Manager 1	03/12/2013	0.6	345.00	207.00	Employees	Various emails in/out to Simone from Industry Funds Credit Control in relation to various employee's super outstanding/paid. Update re termination dates etc.
Eloa Zuardi	Manager 1	04/12/2013	0.5	345.00	172.50	Trade-On	Update SOP and cash flow
Eloa Zuardi	Manager 1	04/12/2013	0.2	345.00	69.00	Creditors	Payment of Austrac
Andrew Weatherley	Director 2	04/12/2013	0.1	545.00	54.50	Administration	Call from - ASIC regarding Simon Tickner interview and info Search file and email eng staff queries on role

Andrew Weatherley	Director 2		04/12/2013	0.1	545.00	54.50	Administration	JC email regarding S Tickner, email to P Mines- ASIC
Renee Lobb	Director 1		04/12/2013	0.3	485.00	145.50	Investigations	Speak with Clayton Utz regarding their fees, outcome of Managed Performance Fund hearing and insurance update from David Whyte. Follow up Kelly-Anne Trenfield regarding timing of fees and respond to Clayton Utz.
Renee Lobb	Director 1		04/12/2013	0.1	485.00	48.50	Trade-On	Send address updates to LM Investment Management Ltd.
Benjamin Robson	Accountant		04/12/2013	1.0	235.00	235.00	Creditors	Payment of Russell's Counsel Fees for Invoices B16042 and Law in Order document production on Russell's invoices 15201 and 15450. Reconcile bills paid from consultants register
Kelly-Anne Trenfield	Senior Managing Director		04/12/2013	0.1	590.00	59.00	Administration	Review and approve payment - fund related
Christine Alterator	Director 2		04/12/2013	0.1	545.00	54.50	Administration	Review payment of AUSTRAC fees
Eloa Zuardi	Manager 1		04/12/2013	0.2	345.00	69.00	Trade-On	Update SOP and cash flow
Renee Lobb	Director 1		05/12/2013	0.3	485.00	145.50	Trade-On	Respond to queries from investors regarding unit pricing and to Shauna regarding same. Find transcript and send to Shane Roberts per GINETTE Muller request and correspond with SMD's regarding ASIC meeting.
Renee Lobb	Director 1		05/12/2013	0.2	485.00	97.00	Trade-On	Review and respond to emails trying to make a time to meet with ASIC. Respond to Leah at ASIC regarding week after next availability.
Renee Lobb	Director 1		05/12/2013	0.5	485.00	242.50	Trade-On	Catch up with John Corbett regarding outstanding issues of ASIC meeting, unit price reduction and audit queries.
Renee Lobb	Director 1		05/12/2013	0.3	485.00	145.50	Trade-On	Respond to investor emails. Take call with yellow pages regarding details.
Renee Lobb	Director 1		05/12/2013	0.1	485.00	48.50	Trade-On	Arrange conference with ASIC.
Benjamin Robson	Accountant		05/12/2013	0.1	235.00	23.50	Administration	Mail in Norton Rose
GINETTE Muller	Senior Managing Director		05/12/2013	1.0	590.00	590.00	Administration	Review outstanding issues and consider handover to KAT fully. Emails from JC regarding ASIC, responses to RCL and KAT. Continue to assess each of the issues that can be handed over. Review emails in and out requesting information including David Whyte and his next circular. Shane Roberts and general queries regarding where matters sit.
Renee Lobb	Director 1		06/12/2013	0.1	485.00	48.50	Administration	Update website for CPAIF/ICPAIF unit price revision standpoint.
Renee Lobb	Director 1		06/12/2013	0.1	485.00	48.50	Administration	Respond to LM Investment Management Ltd staff enquiry.
Kelly-Anne Trenfield	Senior Managing Director		06/12/2013	0.2	590.00	118.00	Administration	Emails in re ASIC meeting; emails in re legal invoices
Renee Lobb	Director 1		09/12/2013	0.1	485.00	48.50	Assets	Send email to John Corbett and GINETTE Muller regarding return of trust account authority documents.

Mohamed Almulla	Senior Accountant 2	09/12/2013	0.5	325.00	162.50	Administration	Review payment approvals and send to LM - review other matters.
							Review advice from Paden/Doyle re indemnity claim and ability to compromise; draft response to Ashley Tiplady re instructions re advisors Email from and response to Jarrod Villani re status of caveat withdrawals Gok re status of service agreement; GDM re status of insurance; Jarrod Villani re status of advice on quarantined funds
Kelly-Anne Trenfield	Senior Managing Director	09/12/2013	0.4	590.00	238.00	Administration	
Ginette Muller	Senior Managing Director	09/12/2013	0.5	590.00	296.00	Administration	Correspondence out - KAT regarding the insurance issues pertaining to the LM matters and how to go about a handover.
Renee Lobb	Director 1	10/12/2013	0.1	485.00	48.50	Trade-On	Send signed trust documents back to LM Investment Management Ltd. Arrange courier.
Benjamin Robson	Accountant	10/12/2013	0.3	235.00	70.50	Creditors	Adjustment to register - overpayment of Russell's fees. Review of Norton rose statement
Eloa Zuari	Manager 1	10/12/2013	0.5	345.00	172.50	Trade-On	Phone call in from Kate re FEG payments and PAYG summaries provided
Brittany Newman	Administration	10/12/2013	0.1	130.00	13.00	Administration	Mail in from Norton Rose Fulbright - Statement as at 6 December 2013
Sally McBryde	Managing Director	10/12/2013	0.1	550.00	55.00	Employees	Email from Clouls re advance to employee and treatment for PAYG purposes, consider and respond
Sally McBryde	Managing Director	10/12/2013	0.1	550.00	55.00	Administration	Discussion with staff member and response thereto, regarding current progress of administration; strategy and further action to be taken.
Renee Lobb	Director 1	11/12/2013	0.2	485.00	97.00	Trade-On	Take call from adviser: Answer queries on multiple funds and provide update.
Eloa Zuari	Manager 1	11/12/2013	0.2	345.00	69.00	Trade-On	Insurance payment
Eloa Zuari	Manager 1	11/12/2013	0.5	345.00	172.50	Trade-On	Follow up ASIC re updated statement listing Coys ACN to be identified.
Brittany Newman	Administration	11/12/2013	0.1	130.00	13.00	Administration	Mail in from ASIC - Invoice Statement 1 Dec 2013
							Emails in re quarantined funds; emails in re insurance MPF/Madison creditor claims emails from and response to JV re quarantined funds issue; email in from Russell's re release of advice
Kelly-Anne Trenfield	Senior Managing Director	11/12/2013	0.3	590.00	177.00	Administration	Payment - check supporting documentation, review invoices and banking voucher for payment to Macquarie Premium Funding, approve payment
Sally McBryde	Managing Director	11/12/2013	0.1	550.00	55.00	Administration	Review of ASIC agenda for Tuesday's meeting.
Renee Lobb	Director 1	12/12/2013	0.2	485.00	97.00	Trade-On	
John Park	Senior Managing Director	12/12/2013	0.1	590.00	59.00	Administration	Sign caveat release
Kelly-Anne Trenfield	Senior Managing Director	12/12/2013	0.1	590.00	59.00	Administration	Arrange execution of and delivery of caveat withdrawal to Jarrod Villani

Kelly-Anne Trenfield	Senior Managing Director	12/12/2013	0.1	590.00	59.00	Administration	email in re ASIC meeting; request meeting re prep and update to ASIC
Brittany Newman	Administration	12/12/2013	0.4	130.00	52.00	Administration	Call to ASIC following up Statement listing each lodgement for LMMM originally requested August 2013. Prepare file note 8974fn
Eloa Zuardi	Manager 1	13/12/2013	0.2	345.00	69.00	Trade-On	Phone call in and email from JS re insurance payment
Eloa Zuardi	Manager 1	13/12/2013	0.2	345.00	69.00	Trade-On	Correspondence in from Barwon Heads Development
Renee Lobb	Director 1	13/12/2013	0.1	485.00	48.50	Administration	Inform ASIC of meeting attendees for Thursday meeting.
Renee Lobb	Director 1	13/12/2013	0.2	485.00	97.00	Trade-On	Review and respond to, forward on some investor queries regarding LM Investment Management Ltd.
Kelly-Anne Trenfield	Senior Managing Director	13/12/2013	0.7	590.00	413.00	Administration	Review agenda re meeting with ASIC; prepare outline of response to queries not being addressed by fund team; review summary of fund status
Kelly-Anne Trenfield	Senior Managing Director	13/12/2013	0.1	590.00	59.00	Administration	emails in re meeting with ASIC to discuss status of funds
Renee Lobb	Director 1	16/12/2013	0.1	485.00	48.50	Administration	Arrange catch up pre ASIC meeting.
Eloa Zuardi	Manager 1	16/12/2013	0.2	345.00	69.00	Trade-On	Advise Lucy status of Payment for - D H Flinders invoice 14044
Eloa Zuardi	Manager 1	16/12/2013	0.2	345.00	69.00	Trade-On	Follow up Kate re LMA FEG Payments
Benjamin Robson	Accountant	16/12/2013	0.8	235.00	141.00	Creditors	Payment confirmation received from I Calling - register updated. Preparation of remaining LMM Corporate invoices outstanding for Glenn O'Kearney, filing of invoices and creditor statements.
Kelly-Anne Trenfield	Senior Managing Director	16/12/2013	0.4	590.00	236.00	Administration	Call to AJT re hearing; update to JRP and team arrangements re meeting with ASIC Review account from Holman Webb; email same to Russell's with commentary
Kelly-Anne Trenfield	Senior Managing Director	16/12/2013	0.2	590.00	118.00	Administration	Planning; to do list review affidavits from SMV
John Corbett	Managing Director	16/12/2013	0.5	550.00	275.00	Administration	Preparation for meeting with ASIC
Ginette Muller	Senior Managing Director	16/12/2013	0.5	590.00	295.00	Administration	Update from KAT on MPF settlement and therefore payment of legal to Mark Waller. Note RCL comments accordingly. Email from Simon Tickner on his ASIC investigation and request for records. Read and email KAT/JC.
Eloa Zuardi	Manager 1	17/12/2013	0.2	345.00	69.00	Trade-On	Phone call in from Trevor re LMM Company Search
Eloa Zuardi	Manager 1	17/12/2013	0.2	345.00	69.00	Trade-On	Follow up JS re NZ Cheques to be deposited
Eloa Zuardi	Manager 1	17/12/2013	1.0	345.00	345.00	Trade-On	Follow up EOM November figures from Ben Fisher and prepare invoices + supporting docs to be issued to AIF and MIF
Brittany Newman	Administration	17/12/2013	0.3	130.00	39.00	Administration	Call to ASIC following up call 12 December 2013. Prepare 8974fn-48.

Kelly-Anne Trenfield	Senior Managing Director	17/12/2013	1.6	590.00	944.00	Administration	Catch-up/planning for ASIC meeting with JDC/RCL attending ASIC meeting re status of funds
Kelly-Anne Trenfield	Senior Managing Director	17/12/2013	0.1	590.00	59.00	Assets	Emails in re Lifestyle caveat and request re removal; arrange execution and witnessing
Kelly-Anne Trenfield	Senior Managing Director	17/12/2013	0.1	590.00	59.00	Administration	Email from and response to Simon Tickner re information requested by ASIC x 2
Kelly-Anne Trenfield	Senior Managing Director	17/12/2013	0.1	590.00	59.00	Administration	Call in from seen Russell; email to team re update on fund receipt
John Corbett	Managing Director	17/12/2013	1.5	550.00	825.00	Administration	Meeting with ASIC
Renee Lobb	Director 1	17/12/2013	0.1	485.00	48.50	Investigations	Email Steve regarding review of WU docs received for audit information.
Renee Lobb	Director 1	17/12/2013	0.5	485.00	242.50	Administration	Pre ASIC meeting to discuss agenda on all LM Investment Management Ltd Funds.
Renee Lobb	Director 1	17/12/2013	1.5	485.00	727.50	Trade-On	Meeting with Kelly-Anne Trenfield, John Corbett and ASIC regarding agenda items across all funds.
Ginette Muller	Senior Managing Director	17/12/2013	0.2	590.00	118.00	Administration	External correspondence in final; Check and execute document; send to mail following close inspection and approval of enclosures and content to Stephen Russell regarding the result of the costs hearing on FMIF.
Eloa Zuardi	Manager 1	18/12/2013	0.2	345.00	69.00	Trade-On	Email in from Simon re op costs invoices
Brittany Newman	Administration	18/12/2013	0.1	130.00	13.00	Administration	Mail in from Computershare - Statement
John Corbett	Managing Director	18/12/2013	0.5	550.00	275.00	Administration	Responding to queries from the ASIC meeting
Renee Lobb	Director 1	18/12/2013	0.3	485.00	145.50	Investigations	Take call with ASIC and answer queries.
Renee Lobb	Director 1	18/12/2013	0.2	485.00	97.00	Investigations	Send information requested to ASIC.
Glenn O'Keamey	Director 2	18/12/2013	1.0	545.00	545.00	Administration	Discussions with Mark Waller of Clayton Utz regarding invoices. review invoices and recommendation to Kelly. arrange payment of Clayton Utz invoice. review Russell's payments of corporate invoices. follow up Russell's regarding funds received. review online accounts and review cash flow regarding funds available to meet costs.
Eloa Zuardi	Manager 1	18/12/2013	0.3	345.00	103.50	Employees	Phone call in from Employee Devi Pillay. I called Kate re pending information for her claim, she was advised unaware of pending docs.
Benjamin Robson	Accountant	19/12/2013	0.5	235.00	117.50	Creditors	Finalise payment to Clayton UTZ for MPF portfolios of invoices. Finalise and submit payment to Russell's and Norton Rose, update register
Eloa Zuardi	Manager 1	19/12/2013	1.5	345.00	517.50	Trade-On	Prepare various receipt vouchers, Create summary of fees listing all invoices issued to date and outstanding liability
Renee Lobb	Director 1	19/12/2013	0.1	485.00	48.50	Trade-On	Respond to investor enquiry regarding updating details.

Glenn O'Kearney	Director 2	19/12/2013	0.3	545.00	163.50	Assets	Discussion Ashley regarding allocation issues
Eloa Zuadi	Manager 1	20/12/2013	0.5	345.00	172.50	Administration	Invoice in from Info Capital. Phone call out to Irene re services provided re advisory for funds MPF and AIF.
Benjamin Robson	Accountant	24/12/2013	0.1	235.00	23.50	Administration	Mail in Russell's invoice
Benjamin Robson	Accountant	24/12/2013	1.0	235.00	235.00	Creditors	Invoices received from Russell's B 16861, B 16657, B 16858 apportioned and entered into register - hard copy filed
Kelly-Anne Trenfield	Senior Managing Director	24/12/2013	0.1	590.00	59.00	Administration	Review and approve payment - legal re role as RE
Kelly-Anne Trenfield	Senior Managing Director	24/12/2013	0.1	590.00	59.00	Administration	emails in re costs judgement; review and notes re planning for disbursements of funds
Benjamin Robson	Accountant	30/12/2013	0.1	235.00	23.50	Administration	Mail In The Trust Company
Kelly-Anne Trenfield	Senior Managing Director	31/12/2013	0.3	590.00	177.00	Administration	Discussion with GOK re statement of position, legal fees and payment of outstanding costs

LM Investment Management Ltd (In Liquidation): Calculation of Category 2 Remuneration 1 January 2014 to 31 March 2014							
Name	Position	Date	Hours	Charge Out Rate	Charge	Task Desc	Narrative
Eloa Zuardi	Sr. Consult I	06/01/2014	2.0	345.00	\$ 690.00	Trade-On	Update cash flow for December month
Eloa Zuardi	Sr. Consult I	06/01/2014	0.2	345.00	\$ 69.00	Administration	Email to BUR re FOS Membership Monthly
Eloa Zuardi	Sr. Consult I	06/01/2014	0.2	345.00	\$ 69.00	Creditors	POD received from Telstra
Eloa Zuardi	Sr. Consult I	06/01/2014	0.3	345.00	\$ 103.50	Creditors	Email to Irene re various invoices addressed to funds
Eloa Zuardi	Sr. Consult I	06/01/2014	1.0	345.00	\$ 345.00	Trade-On	EOI December 2013 Figures received from Ben Fisher. Prepare AIF/MIF Invoices re operational costs.
Renee Lobb	Director	06/01/2014	0.1	485.00	\$ 48.50	Administration	Review letters received and scan and send to LM Investment Management Ltd for response.
Benjamin Robson	Associate II	06/01/2014	1.0	235.00	\$ 235.00	Creditors	Update Consultants register with all invoices and include payments made to Russell's regarding indemnity claim. prepare receipt voucher for balance of funds received by ohq
Benjamin Robson	Associate II	06/01/2014	0.3	235.00	\$ 70.50	Creditors	Payment confirmations received and reviewed from I Calling regarding Pikes and Verelers Invoices. Update to register
Benjamin Robson	Associate II	06/01/2014	0.4	235.00	\$ 94.00	Creditors	Clayton Uz Invoice 3793421 reviewed and apportioned. Payment request sent to LM
Benjamin Robson	Associate II	06/01/2014	0.4	235.00	\$ 94.00	Creditors	King and Wood Mallesons Invoice 1555008 reviewed and apportioned. Payment request sent to LM
Benjamin Robson	Associate II	06/01/2014	0.2	235.00	\$ 47.00	Creditors	Review of Russell's Invoices paid to match statement. Reconciliation of Invoices
Eloa Zuardi	Sr. Consult I	07/01/2014	0.5	345.00	\$ 172.50	Trade-On	Email to BN re breakdown of \$ and Identification of Coys received from ASIC. Advise Fiona
Eloa Zuardi	Sr. Consult I	07/01/2014	0.5	345.00	\$ 172.50	Trade-On	Email to Simon re LM FMI/FIM AIF - December Invoices
Benjamin Robson	Associate II	07/01/2014	0.2	235.00	\$ 47.00	Administration	Follow up Joan Springgate at request of Eloa Zuardi to see if new LM account opened at CBA
Glen O'Keamey	Senior Director	07/01/2014	0.1	545.00	\$ 54.50	Administration	Discuss wip info/data with Kelly.
Eloa Zuardi	Sr. Consult I	08/01/2014	0.3	345.00	\$ 103.50	Administration	Email to BN re reconciliation received from ASIC, listing all outstanding invoices as per latest statement received.
Benjamin Robson	Associate II	08/01/2014	0.2	235.00	\$ 47.00	Administration	Correspondence with Joan Springgate regarding account open request. Call from Joan Springgate regarding Russell's cheque receipt lodgement.
Eloa Zuardi	Sr. Consult I	09/01/2014	0.5	345.00	\$ 172.50	Administration	Bank reconciliation: Update MYOB transactions
Renee Lobb	Director	09/01/2014	0.2	485.00	\$ 97.00	Administration	Call ABS and advise cannot complete the building activity collection request as in liquidation.
Eloa Zuardi	Sr. Consult I	10/01/2014	0.2	345.00	\$ 69.00	Administration	File review with GOK
Eloa Zuardi	Sr. Consult I	10/01/2014	0.5	345.00	\$ 172.50	Trade-On	Discuss with BN reconciliation to be prepared re info received from ASIC, listing all outstanding invoices as per latest statement received.
Eloa Zuardi	Sr. Consult I	10/01/2014	0.1	345.00	\$ 34.50	Administration	Email in re ASIC invoices
Renee Lobb	Director	10/01/2014	0.2	485.00	\$ 97.00	Trade-On	Take general call from property agent regarding properties and sell down. Revert to Receivers.
Brittany Newman	Admin I	10/01/2014	1.0	130.00	\$ 130.00	Administration	Prepare 8974 ASIC Invoice Statement Reconciliation
Christine Alterator	Senior Director	10/01/2014	1.2	545.00	\$ 654.00	Administration	Download November WIP and OOPS and prepare Monthly fee summary
Renee Lobb	Director	13/01/2014	0.1	485.00	\$ 48.50	Administration	Respond to investor enquiry and fwd to LM Investment Management Ltd change of address request.
Renee Lobb	Director	13/01/2014	0.2	485.00	\$ 97.00	Trade-On	Review and respond to two general requests for updates across funds.
Eloa Zuardi	Sr. Consult I	13/01/2014	1.5	345.00	\$ 517.50	Trade-On	Update cash flow
Eloa Zuardi	Sr. Consult I	13/01/2014	0.5	345.00	\$ 172.50	Administration	Review fees to be excluded from WIP re investors meeting
Kelly-Anne Trenfield	Sr Managing Dir	13/01/2014	0.5	590.00	\$ 295.00	Administration	Email in from Peter Schmidt re information request from ASIC Teleconference with John Newby and Trent Franklin re merger with Perpetual emails in asic notices; review email in re baronsands payment
John Park	Sr Managing Dir	13/01/2014	0.3	590.00	\$ 177.00	Administration	Teleconference with Trust Company
John Corbett	Managing Dir	13/01/2014	1.0	550.00	\$ 550.00	Trade-On	Working through a variety of general fund matters across CPF, AIF and ASPP from the previous week.
Sally McBryde	Managing Dir	13/01/2014	0.2	550.00	\$ 110.00	Administration	Consider email re U Own Storage subpoena, respond to BN with instructions
Renee Lobb	Director	14/01/2014	0.1	485.00	\$ 48.50	Trade-On	Respond to general query regarding update on LM Investment Management Ltd. Request specific fund file client is invested in to enable a response.

Christine Alterator	Senior Director	14/01/2014	0.8	\$ 545.00	\$ 436.00	Investigations	Review emails in from Peter at Norton Rose regarding ASIC notices; review previous information and draft response; review new notices and email Simon Tickner requesting assistance
Kelly-Anne Trenfield	Sr Managing Dir	14/01/2014	0.2	\$ 590.00	\$ 118.00	Administration	Call to Sean Russell re B&R; review email in re access and discuss with CMA emails in re asic requests for records
Kelly-Anne Trenfield	Sr Managing Dir	14/01/2014	0.1	\$ 590.00	\$ 59.00	Administration	Emails in re asic requests for records and provision of information
John Park	Sr Managing Dir	14/01/2014	0.2	\$ 590.00	\$ 118.00	Administration	Emails in Norton Rose
John Corbett	Managing Dir	14/01/2014	0.5	\$ 550.00	\$ 275.00	Trade-On	General administrative issues across the funds
Kelly-Anne Trenfield	Sr Managing Dir	14/01/2014	0.1	\$ 590.00	\$ 59.00	Administration	Emails in re asic requests for records and provision of information
Brittany Newman	Admin I	14/01/2014	0.1	\$ 130.00	\$ 13.00	Administration	Mail in from Alber Plumbing Solutions Pty Ltd - Tax Invoice AP000849:01 dated 28 May 2013
Renee Lobb	Director	15/01/2014	0.4	\$ 485.00	\$ 194.00	Trade-On	Provide update on all funds to investor representative.
John Corbett	Managing Dir	15/01/2014	0.5	\$ 550.00	\$ 275.00	Trade-On	General administrative matters across funds
Kelly-Anne Trenfield	Sr Managing Dir	15/01/2014	0.1	\$ 590.00	\$ 59.00	Administration	Email in from Steve Russell re status of legal actions
Sally McByrde	Managing Dir	15/01/2014	0.1	\$ 550.00	\$ 55.00	Administration	Payment - check supporting documentation; review invoices and banking voucher for payment to Macquarie re PI
Sally McByrde	Managing Dir	15/01/2014	0.1	\$ 550.00	\$ 55.00	Administration	Follow up monthly PI instalment, check MYOB, email to EBZ
Patrick Ma	Director	15/01/2014	0.4	\$ 350.00	\$ 140.00	Assets	Discuss with Christine of FTI in relation to the initial discussion with Korda Menzies in relation to the practicability on providing the data from NAS device containing LM Investment server data. Telephone call with Brendan Read of Korda Menzies to discuss upcoming discussion on transferring the data.
Renee Lobb	Director	16/01/2014	0.2	\$ 485.00	\$ 97.00	Trade-On	Review and respond to general tax statement enquiry.
Renee Lobb	Director	16/01/2014	0.3	\$ 485.00	\$ 145.50	Administration	Review and save to file ASIC letter.
Eloa Zuardi	Sr. Consult I	16/01/2014	0.2	\$ 345.00	\$ 69.00	Employees	Seek update in relation to the Deed of advance payment
Eloa Zuardi	Sr. Consult I	16/01/2014	0.3	\$ 345.00	\$ 103.50	Administration	Insurance payment
Eloa Zuardi	Sr. Consult I	16/01/2014	0.8	\$ 345.00	\$ 276.00	Administration	Review fees for period March to July and update re investor's meeting time change
Kelly-Anne Trenfield	Sr Managing Dir	16/01/2014	0.2	\$ 590.00	\$ 118.00	Administration	CMA update re access agreement re books and records
Christine Alterator	Senior Director	16/01/2014	0.1	\$ 545.00	\$ 54.50	Administration	Email Simon regarding estimated time for Carolyn and seek approval from KAT
Christine Alterator	Senior Director	16/01/2014	0.1	\$ 545.00	\$ 54.50	Administration	Phone Call from Sean at Russell's regarding request for further information
Christine Alterator	Senior Director	16/01/2014	0.1	\$ 545.00	\$ 54.50	Administration	Review email from Sean and forward to Patrick Ma
Eloa Zuardi	Sr. Consult I	16/01/2014	0.2	\$ 345.00	\$ 69.00	Employees	Seek update in relation to the Deed of advance payment
Patrick Ma	Director	16/01/2014	1.3	\$ 350.00	\$ 455.00	Assets	Review email and draft confidentiality deed from lawyer in relation to the practicability on the logistic in providing relevant data to Korda Menzies, and provide recommendation. Telephone conference with Brendan Read and Craig Macaulay of Korda Menzies to discuss the logistic and details FTI obtained in March 2013.
Eloa Zuardi	Sr. Consult I	17/01/2014	0.5	\$ 345.00	\$ 172.50	Employees	Email received from Clouts re Deed of Advance funds. Phone call and email out to Cameron from Mallesons re legal advice.
Eloa Zuardi	Sr. Consult I	17/01/2014	0.3	\$ 345.00	\$ 103.50	Creditors	Guarantee and proof of debt received from Impressions finance
Renee Lobb	Director	17/01/2014	0.7	\$ 485.00	\$ 339.50	Investigations	Meeting with EY regarding audit.
Renee Lobb	Director	17/01/2014	0.1	\$ 485.00	\$ 48.50	Investigations	Follow up Steve Hannan regarding Trust co statements for audit.
John Corbett	Managing Dir	17/01/2014	1.0	\$ 550.00	\$ 550.00	Trade-On	Meeting with auditors to discuss progress with fund audits and follow up with Western union on outstanding matters
Kelly-Anne Trenfield	Sr Managing Dir	17/01/2014	0.9	\$ 590.00	\$ 531.00	Administration	Meeting with Steve Russell re appeal/next steps/legal cost
Kelly-Anne Trenfield	Sr Managing Dir	17/01/2014	0.3	\$ 590.00	\$ 177.00	Administration	Discussion with CMA re books and records agreement; emails in
John Park	Sr Managing Dir	17/01/2014	0.8	\$ 590.00	\$ 472.00	Administration	Meeting with Stephen Russell to discuss upcoming trial
Sally McByrde	Managing Dir	17/01/2014	0.1	\$ 550.00	\$ 55.00	Employees	Email from Clouts re FEG and payment of Deed of Advance, review legal position and respond to EBZ
Eloa Zuardi	Sr. Consult I	17/01/2014	0.1	\$ 345.00	\$ 34.50	Employees	Email received from Clouts re Deed of Advance funds.

Sally McBryde	Managing Dir	17/01/2014	0.1	550.00	55.00	Employees	Email from Clouts re FEG and payment of Deed of Advance, review legal position and respond to EBZ
Patrick Ma	Director	17/01/2014	4.8	350.00	1880.00	Assets	Liaise with Christine of FTI in relation to the concerns and issues after the initial discussion with Korda Menzies. Liaise with Korda Menzies IT Forensics team to discuss the logistic and methodology use to create the forensics image of the NAS containing LM Investment virtual server data. Received 2 NAS devices from Korda Menzies and liaise with their team to configure the devices, setup and perform image acquisition on the 6.7 TB of data.
Renee Lobb	Director	20/01/2014	0.3	485.00	145.50	Investigations	Discussion with Chris Erfurt regarding insurance meeting on claims articulation and where to from here.
Renee Lobb	Director	20/01/2014	0.2	485.00	97.00	Administration	Find Leo's and send to Kelly-Anne Trenfield. Review Ginecia Miller email and send insurance details to Kelly-Anne.
Renee Lobb	Director	20/01/2014	0.1	485.00	48.50	Administration	Trenfield for meeting request with Clayton Utz.
Eloa Zuardi	Sr. Consult I	20/01/2014	0.6	345.00	207.00	Trade-On	Send email to Clayton Utz regarding times for insurance meeting.
Sally McBryde	Managing Dir	20/01/2014	0.1	550.00	55.00	Administration	Review invoices summary and speak with RFZ re review
Kelly-Anne Trenfield	Sr Managing Dir	20/01/2014	0.4	590.00	236.00	Administration	Call from John Denelhy of Blue re PI payment, check MYOB and advise date of payment
John Corbett	Managing Dir	20/01/2014	0.5	550.00	275.00	Trade-On	CMA re ASIC notices respond to HO re audit requirements for MIF emails in re insurance meetings and ASIC notices
Patrick Ma	Director	20/01/2014	1.5	350.00	525.00	Assets	Various matters (notifications, etc.) relating to wind-up of funds
Renee Lobb	Director	21/01/2014	0.2	485.00	97.00	Trade-On	Oversee the imaging process of the 5.2 TB (total of 6.7 TB) of LM Investment data, documentation the process and report to Korda Menzies on the status.
Ryan Zorndrager	Senior Director	21/01/2014	0.8	545.00	438.00	Administration	Take investor call regarding general update on funds.
Eloa Zuardi	Sr. Consult I	21/01/2014	1.0	345.00	345.00	Trade-On	Review fee approval reconciliation prepared by EBZ and copy of Order dated 20 December 2013 considering FMIF costs.
Kelly-Anne Trenfield	Sr Managing Dir	21/01/2014	0.2	590.00	118.00	Administration	Review ASIC invoices and excel file from Fiona. Email out to BN and Fiona re allocation of payments.
Christine Alterator	Senior Director	21/01/2014	0.6	545.00	327.00	Administration	Emails in re ASIC review position re Clayton Utz invoices; draft response to CU re outstanding invoices
John Corbett	Managing Dir	21/01/2014	1.0	550.00	550.00	Trade-On	Review ASIC notice requirements and email in from Simon
Patrick Ma	Director	21/01/2014	3	350.00	1050.00	Assets	Review of audit statement requirements and review of draft notices to investors for election of options for ASPF.
Renee Lobb	Director	22/01/2014	0.2	485.00	97.00	Trade-On	Examine the completed 5.2 TB logical image and documentation, report to Korda Menzies. Obtain equipment's and perform backup on the 5.2 TB logical forensics image. Perform logical image acquisition of remaining 1.6 TB of LM Investment server data and oversee the process with documentation.
Renee Lobb	Director	22/01/2014	0.2	485.00	97.00	Administration	Review emails between Kelly-Anne Trenfield and Clayton Utz regarding fee situation.
Renee Lobb	Director	22/01/2014	0.1	485.00	48.50	Trade-On	Call with Clayton Utz to confirm amounts paid against invoices in December.
Renee Lobb	Director	22/01/2014	0.4	485.00	194.00	Administration	Send update of address to LM Investment Management Ltd for database editing.
Kelly-Anne Trenfield	Sr Managing Dir	22/01/2014	0.4	590.00	236.00	Administration	Review Director report requirements and note via email to John Corbett and on document what sections I believe we may be able to complete.
Sally McBryde	Managing Dir	22/01/2014	0.1	550.00	55.00	Administration	Email from and response to mark Waller re status of insurance cost payments; RCL re payment of costs and discussion with CU emails in re ASIC notices email in from Ashley already re challenge to tucker's invoices; draft email in response
John Corbett	Managing Dir	22/01/2014	1.0	550.00	550.00	Trade-On	Call from John Denelhy of Blue Broking advising that PI Insalment has not been received by Macquarie, instructions to EBZ to locate and email remittance to Blue
Eloa Zuardi	Sr. Consult I	22/01/2014	0.5	345.00	172.50	Trade-On	General administration matters across the funds including ASIC information and enquiries.
Eloa Zuardi	Sr. Consult I	22/01/2014	0.6	345.00	207.00	Administration	Follow up insurance payment and advise John from Blue Broking
Benjamin Robson	Associate II	22/01/2014	0.2	235.00	47.00	Creditors	Review file to source information for RFZ re lodged minutes of meeting where motions considering fee approval were approved.
Patrick Ma	Director	22/01/2014	2.3	350.00	805.00	Assets	Payment to Aizar Examine the completed 1.7 TB logical image and documentation, report to Korda Menzies. Perform backup on the logical forensics image of 1.6 TB data, and checking the backup of both logical images to ensure we have an exact copy of data which will be provided to Korda Menzies.

Renee Lobb	Director	23/01/2014	0.3	485.00	\$	145.50	Administration	With John Corbett regarding director report contents and queries. Leave message with Sally to call back on disclosures for s300 KMP.
Renee Lobb	Director	23/01/2014	0.2	485.00	\$	97.00	Trade-On	Review emails regarding LOEs required, discuss with John Park, Gineette Muller and Kelly-Anne Trenfield.
Renee Lobb	Director	23/01/2014	0.1	485.00	\$	48.50	Administration	Send Gineette Muller first and second meeting reports and minutes for reporting purposes.
Benjamin Robson	Associate II	23/01/2014	0.3	235.00	\$	70.50	Creditors	Update Consultant register with Norton Rose payment on 8/01/14. Call to Russell's to request invoices outstanding.
John Corbett	Managing Dir	23/01/2014	1.0	550.00	\$	550.00	Trade-On	Structuring of directors statements for audits, General administration across the funds.
Christine Alterator	Senior Director	23/01/2014	0.3	545.00	\$	163.50	Administration	Phone Call with Michael from Norton Rose and Phone Call to Irma at ASIC
Christine Alterator	Senior Director	23/01/2014	0.5	545.00	\$	272.50	Administration	Review December fee schedule and email to KAT
Eloa Zuardi	Sr. Consult I	23/01/2014	1.5	345.00	\$	517.50	Administration	Follow up Simon re various invoices to be paid from funds and controllerships, Liaise with John Corbett re invoices on hold and approvals requested. Update excel file re invoices, Review bank account for invoices received, Update cash flow/SOP
Eloa Zuardi	Sr. Consult I	23/01/2014	0.5	345.00	\$	172.50	Trade-On	Follow up Cameron re FEG - Deed of Advance
Eloa Zuardi	Sr. Consult I	23/01/2014	0.5	345.00	\$	172.50	Administration	Handover file memo and meeting with BJR
Sally McBryde	Managing Dir	23/01/2014	0.1	550.00		55.00	Trade-On	Payment - check supporting documentation, review invoices and banking voucher for payment to supplier - Akzer Plumbing; approve payment
Christine Alterator	Senior Director	23/01/2014	0.1	545.00		54.50	Administration	Query from JS regarding bank statement for Mortgage in Possession
Renee Lobb	Director	24/01/2014	0.3	485.00	\$	145.50	Trade-On	Emails with Steve and Shauna from LM Investment Management Ltd regarding western union issues and outstanding matters.
Benjamin Robson	Associate II	24/01/2014	0.8	235.00	\$	141.00	Administration	File handover with Eloa Zuardi, update on current issues/workload
Kelly-Anne Trenfield	Sr Managing Dir	24/01/2014	0.6	590.00	\$	354.00	Administration	Review and approve basic notice re schedules of info review correspondence from Piper alderman review pa letter to MPF indemnity email from and response to Shane Roberts re asic review pa letter to MPF indemnity
John Corbett	Managing Dir	24/01/2014	0.5	550.00	\$	275.00	Trade-On	Emails and administration matters across the funds.
Christine Alterator	Senior Director	24/01/2014	0.3	545.00	\$	163.50	Administration	Review and amend letter to ASIC; instructions to CD to finalise; review payment for repairs and maintenance
Christine Alterator	Senior Director	24/01/2014	0.1	545.00	\$	64.50	Administration	Review final letter to ASIC and arrange execution and delivery with CD
Eloa Zuardi	Sr. Consult I	24/01/2014	0.5	345.00	\$	172.50	Administration	Meeting with BJR re LMIM Operational cost involving
Joan Springate	Admin II	24/01/2014	0.3	130.00		39.00	Administration	Setting up Online payment & posting payment
Renee Lobb	Director	28/01/2014	0.1	485.00	\$	48.50	Trade-On	Review and respond to adviser request for client listing.
Eloa Zuardi	Sr. Consult I	28/01/2014	0.5	345.00	\$	172.50	Trade-On	FOS email re investor complaint, Liaise with LM staff
Glen O'Kearney	Senior Director	28/01/2014	0.2	545.00	\$	109.00	Assets	Review correspondence from Russell's regarding cost allocation/indemnity issues etc, prelim review of renunciation.
John Corbett	Managing Dir	28/01/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with Responsible Entity matters across funds including receipt of information from Western Union and completion matters for the audits
Kelly-Anne Trenfield	Sr Managing Dir	28/01/2014	1.1	590.00	\$	649.00	Administration	Review, allocation and calculation of remuneration for invoicing to individual funds
Renee Lobb	Director	29/01/2014	0.2	485.00	\$	97.00	Trade-On	Review and respond to adviser request for valuations, advise available through adviser portal.
Renee Lobb	Director	29/01/2014	0.1	485.00	\$	48.50	Administration	Review and respond to email from Shauna regarding issues with adviser information exchange.
Renee Lobb	Director	29/01/2014	0.1	485.00	\$	48.50	Administration	Review update on additional information received for audit queries.
Christine Alterator	Senior Director	29/01/2014	0.3	545.00	\$	163.50	Administration	Review and amend Nov fee schedule
Christine Alterator	Senior Director	29/01/2014	0.1	545.00	\$	54.50	Administration	Respond to email in from EBZ re fees
Eloa Zuardi	Sr. Consult I	29/01/2014	0.5	345.00	\$	172.50	Trade-On	Invoice in from Telstra, Email out re closure of account
Eloa Zuardi	Sr. Consult I	29/01/2014	1.0	345.00	\$	345.00	Trade-On	Email and phone call out to Fiona re ASIC invoices, Advise BJR re update, Follow up statement from ASIC
Eloa Zuardi	Sr. Consult I	29/01/2014	0.6	345.00	\$	207.00	Administration	Email to CMA re DeclNov fees and data dump, Review files saved under H: drive, Update invoice summary
Benjamin Robson	Associate II	29/01/2014	0.1	235.00	\$	23.50	Administration	Email to FOS requesting future emails to myself

Benjamin Robson	Associate II	29/01/2014	0.5	235.00	\$	117.50	Creditors	Notion Rose invoice reconciliation and credit of invoice 1209536, King & Wood Mailesons invoice reconciliation and application of \$1426.15 to 1554216
John Corbett	Managing Dir	29/01/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with Responsible Entity matters across funds including receipt of information from Western Union and completion matters for the audits
Kelly-Anne Trenfield	Sr Managing Dir	29/01/2014	0.6	590.00	\$	354.00	Administration	Review, calculation and allocation of remuneration re allocation to funds and invoicing
Renee Lobb	Director	30/01/2014	0.2	485.00	\$	97.00	Trade-On	Review and respond to request to move investor to LM Investment Management Ltd license instead of bond portfolio. Advise cannot do this under AFSL restrictions.
Brittany Newman	Admin I	30/01/2014	0.1	130.00	\$	13.00	Administration	Mail in from The Trust Company - Tax invoices PM0006536, PM0006537, PM0006538, PM0006539 & PM0006540
Eloa Zuardi	Sr. Consult I	30/01/2014	0.5	345.00	\$	172.50	Trade-On	Email out to SAM re Dispute awaiting allocation at Acceptance: Mr Hodge, case number 349764
Eloa Zuardi	Sr. Consult I	30/01/2014	1.0	345.00	\$	345.00	Trade-On	Meeting with GOK re invoices and update Dec/Nov fees going forward.
John Corbett	Managing Dir	30/01/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with Responsible Entity matters across funds including receipt of information from Western Union and completion matters for the audits
Eloa Zuardi	Sr. Consult I	31/01/2014	0.5	345.00	\$	172.50	Trade-On	Prepare invoices Nov re fees
Renee Lobb	Director	31/01/2014	0.2	485.00	\$	97.00	Trade-On	Review and respond to query regarding transfer from bond holding to LM Investment Management Ltd. Advise cannot take on responsibility under the AFSL restrictions.
Renee Lobb	Director	31/01/2014	0.2	485.00	\$	97.00	Trade-On	Review and respond to investor enquiry for tax statement.
Renee Lobb	Director	31/01/2014	0.1	485.00	\$	48.50	Administration	Follow up EY regarding audit and director report disclosures.
Renee Lobb	Director	31/01/2014	0.2	485.00	\$	97.00	Administration	Take call from Sally at EY and discuss KMP and section 300 disclosures. Take notes and discuss outstanding subsequent event issues.
Glenn O'Kearney	Senior Director	31/01/2014	0.1	545.00	\$	54.50	Administration	Note to Ashley regarding allocation fund work issues, note to Kelly with update.
Benjamin Robson	Associate II	31/01/2014	0.2	235.00	\$	47.00	Creditors	Scan in save and send multiple invoices from the trust company to S Tickner
Benjamin Robson	Associate II	31/01/2014	0.5	235.00	\$	117.50	Administration	File handover review with Eloa Zuardi
John Corbett	Managing Dir	31/01/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with Responsible Entity matters across funds including receipt of information from Western Union and completion matters for the audits
Benjamin Robson	Associate II	03/02/2014	1.2	235.00	\$	282.00	Investigations	ASIC lodgement invoice statement reconciliation work for dividing charges amongst funds
Benjamin Robson	Associate II	03/02/2014	0.2	235.00	\$	47.00	Administration	Email to Fiona Draney regarding ASIC invoice statement and procedure going forward
John Corbett	Managing Dir	03/02/2014	0.5	550.00	\$	275.00	Trade-On	Follow-up on various fund administration matters (audits)
Renee Lobb	Director	04/02/2014	0.1	485.00	\$	48.50	Trade-On	Respond to investor enquiry.
Benjamin Robson	Associate II	04/02/2014	0.5	235.00	\$	117.50	Administration	LM January BAS reporting and review
Benjamin Robson	Associate II	04/02/2014	0.7	235.00	\$	184.50	Creditors	Consultant register reconciliation and enquiries to Russell's regarding \$8.5k unallocated and request invoices not received.
Benjamin Robson	Associate II	04/02/2014	0.2	235.00	\$	47.00	Administration	Print review and save new Russell's invoices
Renee Lobb	Director	04/02/2014	0.1	485.00	\$	48.50	Trade-On	Perusal of email from Fiona Draney Regarding fund invoices
John Corbett	Managing Dir	04/02/2014	0.5	550.00	\$	275.00	Trade-On	Review and forward to MHA and AGT custody fees payable.
Benjamin Robson	Associate II	05/02/2014	0.2	235.00	\$	47.00	Creditors	Follow-up on various fund administration matters (audits)
Benjamin Robson	Associate II	05/02/2014	0.2	235.00	\$	47.00	Creditors	Verify entries for \$66 k payment to Clayton Utz regarding Legal fees
Benjamin Robson	Associate II	05/02/2014	0.3	235.00	\$	70.50	Creditors	Inclusion of Russell's invoice B16908 and 16909 in registers
Glenn O'Kearney	Senior Director	05/02/2014	0.2	545.00	\$	109.00	Administration	Inclusion of King & Wood Mailesons invoice 1557763 in register, draft email to S Tickner providing break down of invoice into funds and requesting payment
Sally McBryde	Managing Dir	05/02/2014	0.5	550.00	\$	275.00	Employees	Letter from KWM re entitlement of former administrators to priority to funds received from FEG, consider, discuss with KWM and respond to Clouts
Sally McBryde	Managing Dir	05/02/2014	0.5	550.00	\$	275.00	Employees	Letter from KWM re entitlement of former administrators to priority to funds received from FEG, consider, discuss with KWM and respond to Clouts

Sally McBryde	Managing Dir	05/02/2014	0.2	550.00	110.00	Employees	Email from John Kennedy of Citibank re repayment of Deed of Advance funds, respond to same & email bank account details
Benjamin Robson	Associate II	06/02/2014	0.2	235.00	\$ 47.00	Creditors	MYOB payment to Macquarie Premium funding Insurance
Benjamin Robson	Associate II	06/02/2014	1.8	235.00	\$ 376.00	Administration	Meeting and discussion with Glenn O'Kearney regarding process for processing LM fund, operational cost and Contingency Invoices, as well as monthly LM Cash flow
Benjamin Robson	Associate II	06/02/2014	0.2	235.00	\$ 47.00	Administration	Email to Sean Russell requesting written appointment of Books and Records Invoices
Renee Lobb	Director	06/02/2014	1.0	485.00	\$ 485.00	Investigations	Meeting with Kelly-Anne Trenfield and Clayton Utz regarding Insurance Issues.
Renee Lobb	Director	06/02/2014	0.2	485.00	\$ 97.00	Trade-On	Speak with Shauna at LM Investment Management Ltd regarding specific investor query.
Kelly-Anne Trenfield	Sr Managing Dir	06/02/2014	1.0	590.00	\$ 590.00	Assets	Meeting with Mark Waller and Chris Enright from CU re insurance progress
Glenn O'Kearney	Senior Director	06/02/2014	4.0	545.00	\$ 2,180.00	Trade-On	Discussion with Ashley regarding allocation advice, prepare updated allocations Mar - Dec 13 for all LMM general responsible entity work, meeting with BUR to discuss invoicing of general fund work, update schedules regarding removal of investor mtg times.
Sally McBryde	Managing Dir	06/02/2014	0.1	550.00	\$ 55.00	Administration	Payment - check supporting documentation, review invoices and banking voucher for payment to Macquarie for PI
Renee Lobb	Director	07/02/2014	0.1	485.00	\$ 48.50	Creditors	Respond to advisor query on commission payments.
Christine Alterator	Senior Director	07/02/2014	0.2	545.00	\$ 108.00	Administration	review LM payment, KAT to sign and see JS re reference
Benjamin Robson	Associate II	07/02/2014	0.1	235.00	\$ 23.50	Creditors	Submit payment to Insurance
Benjamin Robson	Associate II	07/02/2014	0.2	235.00	\$ 47.00	Creditors	Receipt Norton Rose Invoice 1252784 into consultants register
Benjamin Robson	Associate II	07/02/2014	0.2	235.00	\$ 47.00	Creditors	ASIC invoices reconciliation spreadsheet review and discussion with BN
Leo Guthrie	Admin I	07/02/2014	0.2	130.00	\$ 26.00	Administration	Bank reconciliation of multiple accounts
Renee Lobb	Director	10/02/2014	0.3	485.00	\$ 145.50	Investigations	Commence review of Clayton Utz insurance memo summarise same and send to John Corbett.
Benjamin Robson	Associate II	10/02/2014	0.7	235.00	\$ 164.50	Creditors	ASIC invoice reconciliation work - assign ACN numbers to missing entries. Email to Fiona Draney to request further information
Sally McBryde	Managing Dir	10/02/2014	0.1	550.00	\$ 55.00	Administration	Check MYOB and bank account for PI insurance payment
Renee Lobb	Director	11/02/2014	0.1	485.00	\$ 48.50	Trade-On	Respond to general enquiry.
Renee Lobb	Director	11/02/2014	0.2	485.00	\$ 97.00	Trade-On	Review EY director report template. Send to Steve Hanna to gather required information for disclosures.
Benjamin Robson	Associate II	11/02/2014	0.3	235.00	\$ 70.50	Creditors	Phone call with Accounts manager at Russell's regarding allocation of Counsel Invoice payment
Kelly-Anne Trenfield	Sr Managing Dir	11/02/2014	0.5	580.00	\$ 295.00	Administration	Email in re Bellpac insurers claims draft invoice re MPF settlement funds and forward to Russell emails in re books and records access review app with gok
Kelly-Anne Trenfield	Sr Managing Dir	11/02/2014	0.1	590.00	\$ 59.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
John Corbett	Managing Dir	11/02/2014	1.0	550.00	\$ 550.00	Trade-On	General matters associated with fund wind-ups and queries re ASPF 12
Glenn O'Kearney	Senior Director	11/02/2014	2.0	545.00	\$ 1,090.00	Assets	Collate and update consultants info, SOP, allocation information regarding legal costs. meet with Kelly regarding SOP.
Christine Alterator	Senior Director	11/02/2014	0.1	545.00	\$ 54.50	Administration	Invoicing, allocations etc.
Renee Lobb	Director	12/02/2014	0.1	485.00	\$ 48.50	Trade-On	Prepare payment to Carolyn Hodge
Renee Lobb	Director	12/02/2014	0.1	485.00	\$ 48.50	Trade-On	Send transfer of agent request to LM Investment Management Ltd for processing.
Renee Lobb	Director	12/02/2014	0.1	485.00	\$ 48.50	Trade-On	Respond to investor enquiry, advice cannot provide advice.
Benjamin Robson	Associate II	12/02/2014	0.1	485.00	\$ 48.50	Trade-On	Respond to query regarding redemption. Request investor ID to respond appropriately.
Benjamin Robson	Associate II	12/02/2014	0.1	235.00	\$ 23.50	Creditors	Trace origin of payment to Carolyn Hodge
Benjamin Robson	Associate II	12/02/2014	0.1	235.00	\$ 23.50	Creditors	Review file note regarding Telstra account closure
Benjamin Robson	Associate II	12/02/2014	0.2	235.00	\$ 47.00	Administration	Perusal of email and ASIC invoice spreadsheet + comments from Fiona Draney
John Corbett	Managing Dir	12/02/2014	0.5	550.00	\$ 275.00	Trade-On	Processing of emails across ASPF and CPF.
Renee Lobb	Director	13/02/2014	0.1	485.00	\$ 48.50	Trade-On	Respond to email from ELY regarding meeting to progress audits.

Renee Lobb	Director	13/02/2014	0.3	485.00	\$	145.50	Investigations	Emails to BDO and Kordamania to gauge support for scheme of arrangement and process to analyse and assess claims.
Renee Lobb	Director	13/02/2014	0.1	485.00	\$	48.50	Administration	Liase with Kelly-Anne Trenfield on this step.
Kelly-Anne Trenfield	Sr Managing Dir	13/02/2014	0.1	590.00	\$	59.00	Assets	Organizing meeting auditors.
John Corbett	Managing Dir	13/02/2014	1.0	550.00	\$	550.00	Trade-On	review insurance advice
Glenn O'Kearney	Senior Director	13/02/2014	0.2	545.00	\$	109.00	Assets	Processing of emails across ASPF and CPF.
Leo Guthrie	Admin I	14/02/2014	1.0	130.00	\$	130.00	Assets	Liase with MOP and ABW regarding lm invoicing funds, discussions with BJR regarding varies invoicing queries.
Benjamin Robson	Associate II	14/02/2014	0.5	235.00	\$	117.50	Creditors	Cash flow analysis and data entry
Glenn O'Kearney	Senior Director	14/02/2014	0.1	545.00	\$	54.50	Assets	King & Wood Mallesons statement of account received 12/02 reviewed and reconciled against register
Sally McBryde	Managing Dir	14/02/2014	0.5	550.00	\$	275.00	Trade-On	Discussions with esly regarding LM loan fund form LMA reg.
Sally McBryde	Managing Dir	14/02/2014	1.5	550.00	\$	825.00	Trade-On	Email from Clouts re payment of Debt of Advance funds, consider position and respond to same
Renee Lobb	Director	17/02/2014	0.1	485.00	\$	48.50	Trade-On	Review Debt of Advance repayment schedule from LMA liquidator, review employees where not claimed, searches to determine current whereabouts, draft letter to chase up payment
Benjamin Robson	Associate II	17/02/2014	0.3	235.00	\$	70.50	Administration	Request detail of investors fund to respond to email appropriately.
Leo Guthrie	Admin I	18/02/2014	0.4	130.00	\$	52.00	Assets	Email Cor Sean Russell and Catherine from Russell's regarding Douglas Savage bill apportionment, and letter confirming fund split for Books and Records invoices
Brittany Newman	Admin I	18/02/2014	0.1	130.00	\$	13.00	Administration	Cash flow Analysis and upload entries into spread sheet
John Corbett	Managing Dir	18/02/2014	3.0	550.00	\$	1,650.00	Trade-On	Mail in from Computershare Investor Services Pty Ltd - Statement as at 11/02/2014
Renee Lobb	Director	19/02/2014	0.2	485.00	\$	97.00	Administration	Review of Regulatory Guidance documents in relation to the responsibilities and requirements of AFSL for a managed investment scheme
Renee Lobb	Director	19/02/2014	0.1	485.00	\$	48.50	Administration	Discussions regarding and reschedule of meeting with Steve Hamman.
Kelly-Anne Trenfield	Sr Managing Dir	19/02/2014	0.8	590.00	\$	472.00	Administration	Touch base with John Corbett regarding prep for morning meeting.
Sally McBryde	Managing Dir	19/02/2014	0.1	550.00	\$	55.00	Administration	Review status of funding from KM Review assessment of costs and split re coverage of disbursements and comparisons re remuneration
Christine Alator	Senior Director	19/02/2014	0.2	545.00	\$	109.00	Administration	Discussion with staff member and response thereto, regarding current progress of administration, strategy and further action to be taken.
John Corbett	Managing Dir	19/02/2014	3.5	550.00	\$	1,925.00	Trade-On	Prepare cheques to T&C and Skuse & co, conform payee with Sean Russell for second cheque; confirm account drawing with KAT, confirm MYOB entries with GOK
Kelly-Anne Trenfield	Sr Managing Dir	19/02/2014	0.1	590.00	\$	59.00	Assets	Review of Regulatory Guidance documents in relation to the responsibilities and requirements of AFSL for a managed investment scheme, Discussion with ASIC.
Benjamin Robson	Associate II	20/02/2014	0.2	235.00	\$	47.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
John Corbett	Managing Dir	20/02/2014	2.0	650.00	\$	1,100.00	Trade-On	Correspondence with John Corbet regarding FOS dispute
Leo Guthrie	Admin I	24/02/2014	0.5	130.00	\$	65.00	Assets	Meeting with Steve Hamman to work through where items are at for each the funds where LM is Responsible Entity
Benjamin Robson	Associate II	24/02/2014	0.3	235.00	\$	70.50	Administration	Cash flow data entry and investigation
Renee Lobb	Director	25/02/2014	0.1	485.00	\$	48.50	Trade-On	Transfer of FEG Guarantee monies and creation of MYOB vouchers to reflect
Benjamin Robson	Associate II	25/02/2014	0.3	235.00	\$	70.50	Administration	Review and fwd to LM Investment Management Ltd request for removal of advisor.
Glenn O'Kearney	Senior Director	26/02/2014	0.1	545.00	\$	54.50	Trade-On	Investigation into FOS membership invoice, Correspondence with Simon Tickner and Shelley Chalmers of LM
Benjamin Robson	Associate II	26/02/2014	0.2	235.00	\$	47.00	Creditors	Review and approve payment regarding FOS, note from BJR regarding FOS payment.
Renee Lobb	Director	27/02/2014	0.2	485.00	\$	97.00	Trade-On	MYOB payment, FOS membership
Renee Lobb	Director	27/02/2014	0.1	485.00	\$	48.50	Administration	Review and respond to investor request for accounts, Advise not audited as yet and cannot be provided.
Glenn O'Kearney	Senior Director	27/02/2014	0.3	545.00	\$	163.50	Assets	File all sent emails
								Review draft allocation advice LMM fund time, discussions with Ashley.

Benjamin Robson	Associate II	27/02/2014	0.3	235.00	\$	70.50	Creditors	Cheque payment to Piper alderman regarding cost orders
Benjamin Robson	Associate II	27/02/2014	0.4	235.00	\$	94.00	Creditors	Consultant fee register update, enter clayton Utz and Hickeys payments in
Benjamin Robson	Associate II	27/02/2014	0.1	235.00	\$	23.50	Administration	Follow up B&R letter Sean Russell
Sally McBryde	Managing Dir	27/02/2014	0.1	550.00	\$	55.00	Assets	Call from John Denehy of Blue Broking re survey of properties for insurance inspection re retirement village invoice finalization.
Glenn O'Kearney	Senior Director	28/02/2014	0.5	545.00	\$	272.50	Trade-On	Review allocation advice form Ashley- review FUM figures used, note to ash, discuss allocation numbers with BJR of
Renee Lobb	Director	28/02/2014	0.2	485.00	\$	97.00	Trade-On	Respond to request for accounts. Explain 2013 not complete and copy in lm to assist with prior accounts.
Renee Lobb	Director	28/02/2014	0.1	485.00	\$	48.50	Trade-On	Request update from Steve on progression with director report disclosures.
Renee Lobb	Director	28/02/2014	0.1	485.00	\$	48.50	Trade-On	Review and respond to investor update request.
Benjamin Robson	Associate II	28/02/2014	0.3	235.00	\$	70.50	Creditors	Update to consultants register with multiple payment confirmations from LMM
Renee Lobb	Director	03/03/2014	0.1	485.00	\$	48.50	Trade-On	Update from Steve Hamman on audit report director report.
Renee Lobb	Director	03/03/2014	0.2	485.00	\$	97.00	Trade-On	Respond to general query regarding distributions.
Benjamin Robson	Associate II	03/03/2014	0.2	235.00	\$	47.00	Creditors	Payment to Russell's Invoice B 16974
Benjamin Robson	Associate II	03/03/2014	0.2	235.00	\$	47.00	Creditors	Payment to King & Wood Malesons Invoice 1569773
Benjamin Robson	Associate II	03/03/2014	0.2	235.00	\$	47.00	Creditors	Payment to Norton Rose Invoice 1252784
Benjamin Robson	Associate II	03/03/2014	0.2	235.00	\$	47.00	Administration	Call to Sean Russell regarding books and records split, spoke with Catherine regarding outstanding payments
Benjamin Robson	Associate II	03/03/2014	0.1	235.00	\$	23.50	Creditors	Submission of legal invoices in MYOB
Benjamin Robson	Associate II	03/03/2014	0.2	235.00	\$	47.00	Administration	Review ASIC invoice list from Fiona and request further documents from BN and ASIC
Glenn O'Kearney	Senior Director	03/03/2014	0.5	545.00	\$	272.50	Assets	Note from Sean and CMA regarding b&R and deeds etc, discuss banking settlement proceeds with BJR, review and approve receipt info, review and sign off on various legal payments, note to ash tipplady following up advices, review correspondence from team regarding civil settlement, consider issues for response on albatross sale.
Renee Lobb	Director	04/03/2014	0.1	485.00	\$	48.50	Trade-On	Respond to email regarding director resignations: provide documents on file to Steve for same. Send update to database request to LM Investment Management Ltd.
Renee Lobb	Director	04/03/2014	0.1	485.00	\$	48.50	Investigations	Review file for Eghard resignation, Advise Steve Hamman nothing held.
Benjamin Robson	Associate II	04/03/2014	0.2	235.00	\$	47.00	Creditors	Update Consultant fee register with payments to LMM Corporate
Benjamin Robson	Associate II	04/03/2014	0.2	235.00	\$	47.00	Creditors	Prepare R&P report for February operational cost Involving
Benjamin Robson	Associate II	04/03/2014	0.1	235.00	\$	23.50	Creditors	Forward King & Wood Malesons invoice and apportionment to S Tickner
John Corbett	Managing Dir	04/03/2014	2.5	550.00	\$	1,375.00	Trade-On	Discussions with auditors. Discussion and file review with Ryan Zorgrager.
Kelly-Anne Trenfield	Sr Managing Dir	04/03/2014	0.4	590.00	\$	235.00	Administration	Emails in re media, indemnity claims, books and records: Insurance update and legal emails in re media and antia queries
Sally McBryde	Managing Dir	04/03/2014	0.2	590.00	\$	110.00	Administration	Email from mark Waller of Clayton Utz re Pikes & Varetters recommendation to appear
Glenn O'Kearney	Senior Director	04/03/2014	0.4	645.00	\$	218.00	Trade-On	Note to Sean Russell regarding FUM and discussions with ash tipplady regarding FUM and apportionment of general RE time/costs and advice.
Renee Lobb	Director	05/03/2014	0.1	485.00	\$	48.50	Assets	Update Kelly-Anne Trenfield on insurance.
Renee Lobb	Director	05/03/2014	0.3	485.00	\$	145.50	Trade-On	Discussions with GOK and BR regarding Clayton Utz legal fees and anticipated forward costs on insurance issues.
Renee Lobb	Director	05/03/2014	0.2	485.00	\$	97.00	Assets	Continues discussions/explain explanation regarding progress on insurance matters and likely costs and commitment by PDO and KM to contribute to same.
John Corbett	Managing Dir	05/03/2014	1.0	550.00	\$	550.00	Trade-On	Discussions with auditors. Discussion and file review with Ryan Zorgrager.
Kelly-Anne Trenfield	Sr Managing Dir	05/03/2014	0.6	590.00	\$	354.00	Administration	Emails in re bell Pac litigation and impact on insurance claim RfZ re engagement of accountants Update from Gok re indemnity claim and status of admin

Kelly-Anne Trenfield	Sr Managing Dir	05/03/2014	0.1	590.00	\$	59.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Glenn O'Kearney	Senior Director	05/03/2014	0.2	545.00	\$	109.00	Assets	Issue query to Renee and Christine regarding costs, discussions with Kelly regarding reconcile mpf consultant costs breakdown between expenses and wip.
Christine Allartor	Senior Director	05/03/2014	0.1	545.00	\$	54.50	Administration	Review various legal payments - KWM/Norton Rose/Russell's
Christine Allartor	Senior Director	05/03/2014	0.2	545.00	\$	109.00	Administration	Review emails in re start comm's fees for Aug-Sep 2013 and respond to email from GOK
Benjamin Robson	Associate II	06/03/2014	0.1	235.00	\$	23.50	Administration	Mail in ATO
Benjamin Robson	Associate II	06/03/2014	0.3	235.00	\$	70.50	Creditors	Print LM expense claims and review for RFZ approval
John Corbett	Managing Dir	06/03/2014	1.0	550.00	\$	550.00	Trade-On	Discussions with auditors, Discussion and file review with Ryan Zorndrager.
Kelly-Anne Trenfield	Sr Managing Dir	06/03/2014	0.1	590.00	\$	59.00	Administration	Discussion with JDC re staffing and status of funds and audits/accounts
Leo Guthrie	Admin I	06/03/2014	1.0	130.00	\$	130.00	Assets	Cash flow entries and fixing errors
Damian Bender	Sr Managing Dir	06/03/2014	1.1	550.00	\$	605.00	Administration	Position statement review, file management and handover to RFZ consideration
Benjamin Robson	Associate II	07/03/2014	0.2	235.00	\$	47.00	Creditors	Further payment approvals received and sent to RFZ for sign off
John Corbett	Managing Dir	07/03/2014	1.0	550.00	\$	550.00	Trade-On	Discussions with auditors, Discussion and file review with Ryan Zorndrager.
Glenn O'Kearney	Senior Director	07/03/2014	0.3	545.00	\$	163.50	Trade-On	Review updated RE allocation advice, note to Kelly, note to BJR regarding books and records split.
Kelly-Anne Trenfield	Sr Managing Dir	10/03/2014	1.9	590.00	\$	1,121.00	Administration	Review draft response to ASIC queries and arrange for letter to be finalised indemnity position, review MPF funding Meeting AJT re legal costs and statement of position review letter to FOS, amend and arrange finalisation and signing review letter to ASIC, amend and arrange finalisation and signing
Sally McBryde	Managing Dir	10/03/2014	0.3	550.00	\$	165.00	Trade-On	Email from employees re PAYG summary, locate PAYG summary, email top LM staff to confirm details, respond to employees
Glenn O'Kearney	Senior Director	10/03/2014	3.5	545.00	\$	1,907.50	Administration	Travel to Brisbane office for meeting with Kelly and Ashley Tiplady regarding consultants fees, meet with Ashley and Kelly, travel time back from Brisbane to GC office.
Benjamin Robson	Associate II	11/03/2014	3.4	235.00	\$	799.00	Creditors	Handover instructions with Alene Teixeira regarding LMI payment approvals. Print and reconcile all invoices and commence LM invoice batch payment approvals.
Kelly-Anne Trenfield	Sr Managing Dir	11/03/2014	0.5	590.00	\$	295.00	Administration	Ona update re B&R JDC & RFZ re update and status of controllerships
Sally McBryde	Managing Dir	11/03/2014	0.1	550.00	\$	55.00	Trade-On	Email and scan PAYG summary for Fran Mulier
Patrick Ma	Director	11/03/2014	0.4	350.00	\$	140.00	Assets	Conference with Korda Menzies team to discuss the logistic and process of transferring Encase images which contain LM investment server data, Drafting response to Korda Menzies with documentation and document listing requested by Korda Menzies.
Patrick Ma	Director	11/03/2014	0.6	350.00	\$	210.00	Assets	Prepare document and document listings of the Encase images per Korda Menzies request.
Benjamin Robson	Associate II	12/03/2014	0.8	235.00	\$	188.00	Administration	Payment approval register training with RFZ - walk through of all payments made/approved to date for classification purposes
Benjamin Robson	Associate II	12/03/2014	0.2	235.00	\$	47.00	Creditors	Norton Rose statement reconciliation with register
Benjamin Robson	Associate II	12/03/2014	0.2	235.00	\$	47.00	Administration	Update to fund invoice register and circulate to JC and RFZ
Patrick Ma	Director	12/03/2014	0.3	350.00	\$	105.00	Assets	Meeting with John Monahan of Korda Menzies for transfer of 2 NAS storage containing LM server data. Prepare chain of custody documentation for the media transfer.
Benjamin Robson	Associate II	13/03/2014	1.0	235.00	\$	235.00	Creditors	Multiple payment approvals received and reviewed for approval, scan save to file and return items to Zoran Irene and Leanne of LM
Kelly-Anne Trenfield	Sr Managing Dir	13/03/2014	0.1	590.00	\$	59.00	Administration	Email in from Peter Schmidt re status of ASIC relief - query GDM response to Peter Schmidt
Glenn O'Kearney	Senior Director	13/03/2014	0.1	545.00	\$	54.50	Assets	Note from BJR regarding fund invoices/trust corp. reply.
Glenn O'Kearney	Senior Director	13/03/2014	0.3	545.00	\$	163.50	Administration	Review updates Russell register, reconcile and adapted LMMI consultancies register, follow up BJR regarding apportioning invoices.
Leo Guthrie	Admin I	13/03/2014	1.0	130.00	\$	130.00	Administration	Cash flow analysis and data entry
Benjamin Robson	Associate II	14/03/2014	0.9	235.00	\$	211.50	Creditors	FUM calculations and apportionment of Russell's Books and Records invoices B 16379, B16656, B 16589 and draft payment requests to S Tickner

Benjamin Robson	Associate II	14/03/2014	0.4	235.00	\$	94.00	Creditors	Deduction of disbursements from Russell's invoices B16193 and B 16622 and appointment to B17924. Review of allocation and final invoice and entry in consultants register
Benjamin Robson	Associate II	14/03/2014	0.2	235.00	\$	47.00	Creditors	Payment to Russell's invoice B17284
Benjamin Robson	Associate II	14/03/2014	0.5	235.00	\$	117.50	Creditors	Print off and review daily LM Approvals for RFZ approval
Benjamin Robson	Associate II	14/03/2014	0.5	235.00	\$	117.50	Creditors	Preparation of remaining Russell's books and records invoices for payment request to S Tickner
Renee Lobb	Director	17/03/2014	0.2	485.00	\$	97.00	Investigations	Review email from KM regarding insurance issues. Send to Clayton Lutz regarding setup of meeting.
Glenn O'Kearney	Senior Director	17/03/2014	0.7	545.00	\$	381.50	Assets	Review invoice allocations and draft correspondence to LM. approve. reply in Simon and note to BJR regarding response. review updated Russell's numbers. update russ schedules and consultants register. approve payment to Russell's for dis invoices. note to BJR regarding to do. review and amend draft reply LM regarding allocations.
Benjamin Robson	Associate II	17/03/2014	1.1	235.00	\$	288.50	Creditors	Update consultants fee register with appointment of B&R invoices as per relative month FUM split. General updates to consultants invoices paid and outstanding amounts. discuss with Glenn O'Kearney
John Corbett	Managing Dir	17/03/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with / review of various correspondence
Renee Lobb	Director	18/03/2014	0.1	485.00	\$	48.50	Investigations	Request RFZ assistance in review of director disclosure report.
John Corbett	Managing Dir	18/03/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with / review of various correspondence
Kelly-Anne Trenfield	Sr Managing Dir	18/03/2014	0.7	590.00	\$	413.00	Administration	Meeting with GOK re SOP and payment of costs/indemnity claims
Kelly-Anne Trenfield	Sr Managing Dir	18/03/2014	0.1	590.00	\$	59.00	Assets	emails in re insurance
Sally McBryde	Managing Dir	18/03/2014	0.2	550.00	\$	110.00	Administration	Review PI insurance policy. discuss with GOK. email Blue Broking for details of renewal
Glenn O'Kearney	Senior Director	19/03/2014	0.5	545.00	\$	272.50	Administration	Correspondence from Ashley regarding update on legal fees and allocations issues. review fee approve vs cash held across various entities/funds. discuss fee drawings with Stuart Clancy and query on subtasks.
John Corbett	Managing Dir	19/03/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with / review of various correspondence
Benjamin Robson	Associate II	19/03/2014	0.3	235.00	\$	70.50	Creditors	Payment confirmations received from Ilenia and entered into consultants register
Patrick Ma	Director	19/03/2014	0.3	350.00		105.00	Assets	Telephone conference with Ben Midalla and Craig Macalay to discuss the methodology used to conduct the backup back in March 2013. Discuss the problem Korda Mentha encountered with accessing specific file share virtual machine images.
Patrick Ma	Director	19/03/2014	0.5	350.00		175.00	Assets	Response to Korda Mentha request in testing on specific file server virtual machine image using multiple mounting software. Provide results to Korda Mentha to confirm file server data are accessible without error.
John Corbett	Managing Dir	20/03/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with / review of various correspondence
Kelly-Anne Trenfield	Sr Managing Dir	20/03/2014	1.1	590.00	\$	649.00	Administration	Email from and message to Ashley Iplacy re fees review invoicing/fees; info to GOK re invoiced discussion re status of funds/staffing/MIF-GOK re invoicing/indemnity claims emails in re insurance; meeting times to RCL. Review incoming documentation. consider and send to filing Review and update to do list; query outstanding items
Leo Guthrie	Admin I	20/03/2014	0.2	130.00	\$	26.00	Administration	Banking
John Corbett	Managing Dir	21/03/2014	0.5	550.00	\$	275.00	Trade-On	Dealing with / review of various correspondence
Kelly-Anne Trenfield	Sr Managing Dir	25/03/2014	1.8	590.00	\$	1,062.00	Assets	Meeting with Clayton Lutz and KM re potential scheme of arrangement to cover insurance claims within all funds and corporate
Kelly-Anne Trenfield	Sr Managing Dir	25/03/2014	0.6	590.00	\$	354.00	Administration	Review indemnity claim and update to JRP/DJB re Mallesons costs Discuss Sop and funding with GOK
Sally McBryde	Managing Dir	25/03/2014	0.1	550.00	\$	55.00	Administration	Letter from Robert Tassell of Pikes & Verelers re Austcorp legal action update
Benjamin Robson	Associate II	25/03/2014	0.2	235.00	\$	47.00	Creditors	Follow up outstanding payments from LM with rene Cailing regarding operational costs and management fees
Renee Lobb	Director	25/03/2014	1.9	485.00	\$	921.50	Investigations	Meeting with Minter Ellison, Clayton Lutz and KordalMentha regarding potential scheme of arrangement.
Patrick Ma	Director	25/03/2014	1.4	350.00		490.00	Assets	Handle Ben Midalla of Korda Mentha's request and integrity concerns on the server data vmdk files preserved in March 2013. Server data extraction from forensics image, and using VMware mounting utility to mount specific vmdk server files (LM-BRIS-DC-01, LMGMSSQL01 and LMGCPORTDC01) in questions. Provide successful mounted results with screenshots provided on email response to Korda Mentha.

Sally McBryde	Managing Dir	27/03/2014	0.1	550.00	\$	55.00	Trade-On	Email from Blue Broking re insurance for office risk, review policies, emails to GOK to discuss payment arrangements, respond to AGT
Benjamin Robson	Associate II	28/03/2014	0.5	235.00	\$	117.50	Creditors	Miscellaneous LM payment approval batches - Commbiz distributions not recorded in register but approved and filed in records
Benjamin Robson	Associate II	28/03/2014	0.5	235.00	\$	117.50	Creditors	Consultant fee register update and reconciliation - monthly update and request for payment confirmations
Benjamin Robson	Associate II	31/03/2014	0.1	235.00	\$	23.50	Administration	Check accounts for Payments form LM
Benjamin Robson	Associate II	31/03/2014	0.1	235.00	\$	23.50	Creditors	Enter PKF invoice into Consultants fee register
Benjamin Robson	Associate II	31/03/2014	0.2	235.00	\$	47.00	Administration	Discuss LM payment procedures with REZ
Glenn O'Kearney	Senior Director	31/03/2014	0.1	545.00	\$	54.50	Administration	Discuss invoicing wip data for LHM funds with CMA.
Kelly-Anne Trentfield	Sr Managing Dir	31/03/2014	0.1	590.00	\$	59.00	Administration	emails in re funding/legal costs
Damian Bender	Sr Managing Dir	31/03/2014	1.3	550.00		715.00	Administration	Fee issue / Russell's / KWM pro rata discussions
								\$ 69,391.50

LM Investment Management Ltd (In Liquidation): Calculation of Category 2 Remuneration 1 April 2014 to 30 June 2014							
Name	Position	Date	Hours	Charge Out Rate	Charge	Task Desc	Narrative
Benjamin Robson	Associate II	01/04/2014	0.2	270	54.00	Creditors	Prepare and send to LM Russell's Invoices B16009 and supporting FUM split
Glenn O'Kearney	Director 2	01/04/2014	0.3	560	168.00	Assets	Correspondence from Sally regarding insurance matters. Discussions with John Kennedy regarding insurance for LMA and fund operations. Note to John. Note in from blue broking confirmation status.
Benjamin Robson	Associate II	02/04/2014	0.4	270	108.00	Creditors	Receive review and record Russell's Invoice B17205 including Books and Records FUM split from Feb EOM figures
Carly Drew	Administration	03/04/2014	0.3	175	52.50	Administration	Witnessed KAT signature on contract docs for RFZ; arranged for express post of originals to Tony Bee @ LM; RFZ requested a chase up on docs, chased up in-trays and emailed KAT for whereabouts
Benjamin Robson	Associate II	04/04/2014	0.5	270	135.00	Creditors	Preparation of LM Payment approval batches for signing by RFZ and return batches to Zoran and Irene
Sally McBryde	Managing Director	04/04/2014	0.2	570	114.00	Trade-On	Review emails from Blue Broking re PI Insurance renewal, review proposal forms, discuss with GOK, call John Denahy of Blue Broking re same
Renee Lobb	Director 1	07/04/2014	0.2	510	102.00	Trade-On	Respond to numerous ACI queries for Ginette Muller, provide commentary on appropriate parties to provide answers.
Benjamin Robson	Associate II	07/04/2014	0.2	270	54.00	Creditors	Correspondence with Zoran regarding outstanding LM Payment batches
Kelly-Anne Trenfield	Senior Managing Director	07/04/2014	0.3	600	180.00	Administration	GOK re LM funding and payment to Russell's email in from ACI and add commentary and request response
John Park	Senior Managing Director	07/04/2014	0.5	600	300.00	Administration	Email in from ACI, Review status of queries, Send letter to MTN and Trilogy
Carly Drew	Administration	07/04/2014	0.2	175	35.00	Assets	Contracts witnessed KAT signature; Return docs to Shelley @ LM via Express post; Prepared Final Letter for GOK, scan & email to GOK
Renee Lobb	Director 1	08/04/2014	0.5	510	255.00	Trade-On	Do comprehensive response to ACI email and request component regarding calculation of AIF distribution from John Corbett and RFZ. Follow up both David Whyte and Jarrod Villani regarding their intentions with regards to a joint approach to claim on the Insurance policies.
Ryan Zogrdrager	Director 2	08/04/2014	0.5	560	280.00	Administration	Prepare funds summary for KAT
Benjamin Robson	Associate II	08/04/2014	0.2	270	54.00	Creditors	LM IM Operational costs for month of March - R&P lists created, No Op costs
Kelly-Anne Trenfield	Senior Managing Director	09/04/2014	0.1	600	60.00	Administration	Review and approve payment of outstanding fund liabilities including review of supporting documentation and signing of transfer or cheque
Carly Drew	Administration	09/04/2014	0.3	175	52.50	Assets	Contracts witnessed JRP/KAT signatures, sent to Shelley @ LM
Brittany Newman	Administration	10/04/2014	0.1	135	13.50	Administration	Mail in from ASIC - Correspondence; Pay Invoices & Check Company Statement + Invoice Statement 30 Mar 14
Ryan Zogrdrager	Director 2	10/04/2014	0.5	560	280.00	Administration	Review audit position in respect to remaining funds
Sally McBryde	Managing Director	10/04/2014	0.5	570	285.00	Administration	Review PI proposal document, call with John Denahy re status and income, call to GOK to discuss further
Kelly-Anne Trenfield	Senior Managing Director	10/04/2014	0.4	600	240.00	Administration	Review sop and request changes gok re sop and payment to solicitors Mail in email in from David Whyte; discussion with RCL re next steps
Brittany Newman	Administration	11/04/2014	0.1	135	13.50	Administration	Mail in from ASIC - Invoice Statement 5 April 2014
Renee Lobb	Director 1	14/04/2014	0.1	510	51.00	Trade-On	Review email regarding ACI response. File same after responding to Kelly-Anne Trenfield.
Renee Lobb	Director 1	14/04/2014	0.1	510	51.00	Trade-On	Send database update to LM Investment Management Ltd staff.
Brittany Newman	Administration	14/04/2014	0.4	135	54.00	Administration	Call to ASIC to request copies of documents listed on Invoice Statement. Prepare 8974652
Benjamin Robson	Associate II	14/04/2014	0.3	270	81.00	Creditors	General updates to consultant fee register and LM funds register
Kelly-Anne Trenfield	Senior Managing Director	14/04/2014	0.2	600	120.00	Administration	Emails re response to ACI queries; email from and response to Patrick Ma re fees; call in from Allen's re legal fees call in from GOK re sop/asic

Glenn O'Kearney	Director 2	14/04/2014	0.2	560	112.00	Trade-On	Review ASIC statement for funds expenses, note to BJR, confirm regarding insurance in from John at Insurances brokers regarding LMA/LMM trade insurance.
Renee Lobb	Director 1	15/04/2014	0.2	510	102.00	Administration	Emails to GOK and Ben Robson regarding Clayton Utz and commitment to costs from Funds
Renee Lobb	Director 1	15/04/2014	0.1	510	51.00	Assets	Call with Chris Erfurt at Clayton Utz regarding responses from KMI on insurance.
Benjamin Robson	Associate II	15/04/2014	0.2	270	54.00	Creditors	Receive and review LM Payment batches and maintain funds payment register
Benjamin Robson	Associate II	15/04/2014	0.2	270	54.00	Administration	Update to consultants fee register and fund payment register
Kelly-Anne Trenfield	Senior Managing Director	15/04/2014	0.1	600	60.00	Administration	Review and approve payment of outstanding fund liabilities including review of supporting documentation and signing of transfer or cheque
Benjamin Robson	Associate II	16/04/2014	0.4	270	108.00	Creditors	Receive and review various LM Payment batches for RFZ approval
Benjamin Robson	Associate II	16/04/2014	0.7	270	189.00	Creditors	New ASIC invoice received summarising charges for document lodgements. Reconcile invoice with previous and create a spreadsheet of document lodgements that have not been allocated to a fund. Request information on outstanding items from finance team at LM
Renee Lobb	Director 1	22/04/2014	0.1	510	51.00	Trade-On	Review correspondence and scan and send to LM Investment Management Ltd to update address details in database
Kelly-Anne Trenfield	Senior Managing Director	22/04/2014	1.1	600	690.00	Administration	Draft response to Russell's re costs queries emails re payment of legal, discussions with Jp
Kelly-Anne Trenfield	Senior Managing Director	22/04/2014	0.1	600	60.00	Assets	emails re insurance issues
Glenn O'Kearney	Director 2	22/04/2014	0.3	560	188.00	Assets	Review insurance queries sally, review previous data provided to brokers, correspondence with sally.
Sally McBryde	Managing Director	23/04/2014	3.5	570	1995.00	Trade-On	Completing PI insurance proposal forms, compiling information, discussion with GOK re income, review previous proposals, call to John Denery of Blue Broking
Kelly-Anne Trenfield	Senior Managing Director	23/04/2014	0.3	600	180.00	Assets	GOK re MIF indemnity claim and SOP emails re insurance; query status of KMI response and review timing of B&R request
Kelly-Anne Trenfield	Senior Managing Director	23/04/2014	0.2	600	120.00	Administration	Review re update re funds emails re legal fees and compromise of these
Ryan Zorndrager	Director 2	23/04/2014	0.2	560	112.00	Administration	Conference with SAM RE management services agreements for insurance renewal purposes.
Benjamin Robson	Associate II	23/04/2014	0.2	270	54.00	Creditors	Follow up LM regarding Operational cost invoice payments
Glenn O'Kearney	Director 2	23/04/2014	1.2	560	672.00	Assets	Review correspondence from sally, meet with sally to discuss insurance for RE, prepare numbers for insurance forms completed by sally.
Renee Lobb	Director 1	24/04/2014	0.2	510	102.00	Investigations	Review email response to David Whyte from Clayton Utz and on send, Follow up Kordametha regarding insurance progress.
Kelly-Anne Trenfield	Senior Managing Director	24/04/2014	0.1	600	60.00	Administration	emails in re sop and payment of fund legal costs
Renee Lobb	Director 1	28/04/2014	0.3	510	153.00	Trade-On	Review email from ACL, Raise with RFZ and provide commentary for response where able.
Christine Alterator	Senior Director	28/04/2014	0.1	560	58.00	Administration	review email in from KAT - Request from KMPA for extension of time to provide B&R listing request
Benjamin Robson	Associate II	29/04/2014	0.2	270	54.00	Creditors	Various LM Payment batches received and sent to RFZ for review
Ryan Zorndrager	Director 2	29/04/2014	1.2	560	672.00	Assets	Liaise with Sally McBryde in response to information requests surrounding management services agreements and applicable insurance. Liaise with Fiona surrounding same
Sally McBryde	Managing Director	29/04/2014	0.5	570	285.00	Trade-On	Review management agreements, review controllerships, complete spreadsheet with details f same, complete PI proposal documents
Kelly-Anne Trenfield	Senior Managing Director	29/04/2014	1.6	600	960.00	Administration	Meeting with Russell's re breakdown of fees and split of proceeds planning re requested information; information re Mallesons fees to DJB
Brittany Newman	Administration	29/04/2014	0.1	135	13.50	Administration	Mail in from Australian Super - Super Business - your Australian Super half yearly report
Renee Lobb	Director 1	30/04/2014	0.3	510	153.00	Trade-On	Take call from ASIC regarding information required regarding all funds and remuneration. Review subsequent email and respond to my sections. Copy in RFZ and GOK to assist in comprehensive response.
Benjamin Robson	Associate II	30/04/2014	0.3	270	81.00	Creditors	Creditor LM Payment batches various actions - follow up Zoran for supporting documents, Correspondence with Irene regarding FTI invoices and WIP ledgers

Benjamin Robson	Associate II		30/04/2014	0.2	270	54.00	Administration	Organizing payment batches and signatures for missing LM Payment batches for Zoran and Irene
Ryan Zorndrager	Director 2		01/05/2014	0.4	560	224.00	Trade-On	Draft response to ASIC and forward to John Corbett and KAT for consideration
Ryan Zorndrager	Director 2		01/05/2014	0.2	560	112.00	Trade-On	Draft email to team concerning legal advice on advisor commission payments, for finalisation of audit
Ryan Zorndrager	Director 2		01/05/2014	0.3	560	168.00	Trade-On	Draft email to LM team concerning wind-down costs for each fund required to finalise audit and prepare investor communications
Ryan Zorndrager	Director 2		01/05/2014	0.2	560	112.00	Trade-On	Telephone in from Simon Tickner advising staff reductions at LM
Glenn O'Kearney	Director 2		01/05/2014	1.2	560	672.00	Assets	Correspondence from 12 regarding costings required funds/investor updates, general updates on investor matters/costs etc. RFZ, discussions BJR, review op cost breakup and note to BJR.
Benjamin Robson	Associate II		01/05/2014	0.3	270	81.00	Creditors	Preparation of FUM split and payment request for DH Flinders invoice 14060
Benjamin Robson	Associate II		01/05/2014	0.2	270	54.00	Creditors	Payment of DH Flinders Invoice
Kelly-Anne Trenfield	Senior Managing Director		01/05/2014	0.3	600	180.00	Administration	Call in from GOK - discussion re LM indemnity position and settlement of legal costs
Christine Alterator	Senior Director		01/05/2014	0.2	560	112.00	Administration	discuss ASIC notice with KAT and email ABW and GOK
Renee Lobb	Director 1		02/05/2014	0.2	510	102.00	Investigations	Review email from Kondalmerin regarding insurance process contribution. Send email to Kelly-Anne Trenfield recommending process, Email Clayton Utz regarding contact with BDO.
Renee Lobb	Director 1		02/05/2014	0.1	510	51.00	Investigations	Review email from Mark Waller, Confirm okay to proceed with their suggested course of action.
Glenn O'Kearney	Director 2		02/05/2014	0.1	560	56.00	Assets	Review and sign off on compliance fee payments.
Kelly-Anne Trenfield	Senior Managing Director		02/05/2014	1.7	600	1020.00	Administration	Review statement of position and available funds; draft proposal re split of funds; review flow of funds re distribution of indemnity funds from funds
Renee Lobb	Director 1		05/05/2014	0.2	510	102.00	Trade-On	Emails with Chris Efrut regarding distribution of costs for insurance scheme proposal.
Kelly-Anne Trenfield	Senior Managing Director		05/05/2014	0.4	600	240.00	Administration	Draft proposal to Russell's re settlement of Fund legal costs
Benjamin Robson	Associate II		05/05/2014	2.3	270	621.00	Creditors	LM Payment information total summary spread sheet by fund completed as per RFZ request. Inclusion of outstanding reimbursements by fund and operational costs by fund. Email to RFZ providing spreadsheet and supporting information. Discussion with RFZ regarding outstanding LM ASIC invoice charges not included
Girnette Muller	Senior Managing Director		05/05/2014	0.3	600	180.00	Administration	Exclude LMM Professional Indemnity Insurance, review and send to Sally McBryde to review.
Ryan Zorndrager	Director 2		06/05/2014	0.6	560	336.00	Administration	Draft response to ASIC queries
Benjamin Robson	Associate II		06/05/2014	0.4	270	108.00	Creditors	Update o Consultants fee register with multiple payment confirmations from Irene, primarily Russell's books and records invoices and King & Wood Mallesons outstanding payments
Christine Alterator	Senior Director		08/05/2014	0.2	560	112.00	Administration	Review B&R for share register requested by ASIC
Brittany Newman	Administration		06/05/2014	0.1	135	13.50	Administration	Mail out to David Clout & Associates - Correspondence received from Australian Super
Ryan Zorndrager	Director 2		07/05/2014	0.9	560	504.00	Trade-On	Receive and provide responses to emails to:1. Glenn O'Kearney - concerning fund costs and controlship dates2. Ben Robson - concerning LMM controller late lodgement asic invoices Discuss fund apportionment of expenses with GOK. Review spreadsheet concerning costs of funds and wind-down costs.
Ryan Zorndrager	Director 2		07/05/2014	1.6	560	896.00	Administration	Review ASIC folders on server for documentation from ASIC, application for relief documentation. Consider impact on audits. Draft email to FTI learn on audit documentation and required ASIC notices
Kelly-Anne Trenfield	Senior Managing Director		07/05/2014	0.1	600	60.00	Administration	Emails in re mif indemnity and provision of information to MPF
Christine Alterator	Senior Director		07/05/2014	0.5	560	280.00	Administration	Review ccy register and mark up for SED to complete; discuss instructions with SED review and amend ASIC letter
Ryan Zorndrager	Director 2		08/05/2014	1.3	560	728.00	Trade-On	Review emails and draft legal advice concerning termination of terms of business by advisors, emails with Steve and Renee. Review advice from Norton Rose on the issue. Corresponded with John Corbett

Ryan Zorndrager	Director 2	08/05/2014	1.1	560	616.00	Administration	Review server for TOB agreements from investors / advisors, Emails with Renee Lobb concerning same
Renee Lobb	Director 1	08/05/2014	0.2	510	102.00	Investigations	Review emails in LMIM folder for terminations of adviser agreements and send to RFZ.
Glenn O'Kearney	Director 2	09/05/2014	1.7	560	952.00	Administration	Reconcile OOPS charges for inter-company invoices and consultancy fees as converted to remuneration across fund codes, correspondence with Ribb/CMA/Patrick ma and SAC, note to Kelly, discussions and updates from CMA.
Benjamin Robson	Associate II	09/05/2014	0.2	270	54.00	Creditors	Correspondence with Zoran regarding payment of LM Fund payments and retirement of FTI over controllership funds
Ryan Zorndrager	Director 2	12/05/2014	1.8	560	1008.00	Administration	Compile list of ASIC correspondences, review ASIC correspondences for suitability, Draft email to team to confirm no other documents available
Kelly-Anne Trenfield	Senior Managing Director	12/05/2014	0.1	600	60.00	Administration	Discussion with JRP re funding position
Christine Alterator	Senior Director	12/05/2014	0.3	560	168.00	Administration	Review register of ASIC docs from RFZ and respond to email in
Renee Lobb	Director 1	13/05/2014	0.2	510	102.00	Trade-On	Answering queries regarding form 5138's and providing same to Kelly-Anne Trenfield and RFZ.
Renee Lobb	Director 1	13/05/2014	0.1	510	51.00	Trade-On	Review and fwd change of adviser request to LM Investment Management Ltd staff for actioning.
Ryan Zorndrager	Director 2	13/05/2014	0.2	560	112.00	Trade-On	Provide KAT with update on funds
Kelly-Anne Trenfield	Senior Managing Director	13/05/2014	0.1	600	60.00	Administration	email/update re indemnity claim and costs orders
Sally McBryde	Managing Director	14/05/2014	0.1	570	57.00	Trade-On	Discussion with John Dench of Blue Broking re PI Insurance & proposals, update on status
Damian Bender	Managing Director	14/05/2014	1.5	600	900.00	Assets	Review work papers re client costing / preparation for meeting with lawyers
Benjamin Robson	Associate II	15/05/2014	0.4	270	108.00	Assets	Correspondence with Irene Caring regarding outstanding invoices for all funds on behalf on LMIM as RE
Glenn O'Kearney	Director 2	15/05/2014	0.1	560	56.00	Assets	Update in from Sally regarding LM Insurance funds.
Glenn O'Kearney	Director 2	15/05/2014	0.7	560	392.00	Administration	Update master spreadsheet with fees across all fund codes, update LM FTI tech time as regarding trustee into sheet.
John Park	Senior Managing Director	15/05/2014	0.5	600	300.00	Administration	Work on Global Statement of Position. Email in Tucker & Cowen
Kelly-Anne Trenfield	Senior Managing Director	16/05/2014	0.1	500	60.00	Administration	JRP re SOP and satisfaction of fund legal costs/indemnities
Glenn O'Kearney	Director 2	19/05/2014	0.1	560	58.00	Assets	Discuss March qtr FUM figures BJR
Ryan Zorndrager	Director 2	19/05/2014	1.4	560	784.00	Trade-On	Review WIP allocations across funds as provided by GOK
Ryan Zorndrager	Director 2	19/05/2014	0.6	560	338.00	Trade-On	Review ASIC invoice and conference with BJR in relation to allocation of lodgement fees across the funds
Benjamin Robson	Associate II	19/05/2014	1.5	270	405.00	Creditors	Allocation of all ASIC invoices to a particular fund and loan book - work undertaken related to LMIM as responsible entity for funds. Work completed with RFZ
Kelly-Anne Trenfield	Senior Managing Director	19/05/2014	1.8	600	1080.00	Administration	Reconciliation of legal and administrator costs across funds; emails re Russell's/mif claims; dlp re lm updates; Discussion with Gok re fee allocations; review figures and discuss with gok; jrp update re Russell fee position;
Benjamin Robson	Associate II	20/05/2014	0.2	270	54.00	Creditors	Oz Fire invoice - advice to creditor to issue to Liquidators of LMA
Kelly-Anne Trenfield	Senior Managing Director	20/05/2014	0.1	600	60.00	Administration	call in from Sean Russell re extension re submission of B&R list from KM and delivery of flash drive for review
Christine Alterator	Senior Director	20/05/2014	0.2	560	112.00	Investigations	review USB from Kordamentia
Benjamin Robson	Associate II	21/05/2014	0.2	270	54.00	Creditors	Capital distribution payments received, reviewed, approved, recorded and returned to Leanne Troy
Kelly-Anne Trenfield	Senior Managing Director	22/05/2014	0.4	600	240.00	Administration	CMA re review of B&R request from KMCall in from GOK re administration update
Glenn O'Kearney	Director 2	22/05/2014	0.3	560	168.00	Assets	Review Average FUM figures March Qtr, prepare split of LMIM RE WIP calculations for March qtr invoicing across funds.
Benjamin Robson	Associate II	22/05/2014	0.5	270	135.00	Administration	EOM FUM figures for months of January to April saved and average FUM figures spread sheet created

Christine Alterator	Senior Director	22/05/2014	0.6	560	338.00	Administration	Review and copy file from KM with B&R request meeting with KAT re KM request and PC to Sean Russell
Christine Alterator	Senior Director	22/05/2014	0.1	560	56.00	Administration	See KAT regarding Phone Call to Sean Russell
Kelly-Anne Trenfield	Senior Managing Director	23/05/2014	0.2	600	120.00	Administration	CMA re review of information request from KM
Benjamin Robson	Associate II	23/05/2014	0.2	270	54.00	Creditors	Correspondence with Irene Galing and RFZ regarding daily LM Payment batches, print off invoices for signing and circulate
Benjamin Robson	Associate II	23/05/2014	1	270	270.00	Creditors	Formalizing of data for FUM figures Jan - March 2014 and preparation of remuneration and OOP's invoices for same period.
Christine Alterator	Senior Director	23/05/2014	0.3	560	448.00	Administration	review Deed and docs online email out to Sean at Russell's re extension of time to review KM B&R request
Christine Alterator	Senior Director	23/05/2014	0.2	560	112.00	Administration	See KAT regarding review of Deed
Christine Alterator	Senior Director	26/05/2014	2.1	560	1176.00	Administration	review B&R request and prepare list of approved records and records requiring further investigations continue review B&R request and prepare list of approved records and records requiring further investigations
Benjamin Robson	Associate II	27/05/2014	0.4	270	108.00	Creditors	Collating and printing invoices for RFZ approval, cos Simon Tickner, Irene Galing, Leanne Troy of LM
Brittany Newman	Administration	27/05/2014	0.1	135	13.50	Administration	Mail in from Australian Super - Correspondence: Your contributions for payment period 18/4/2014 - 29/05/2014
Brittany Newman	Administration	27/05/2014	0.1	135	13.50	Administration	Mail out to David Clout & Associates - Correspondence received 27/05/2014 from Australian Super
Kelly-Anne Trenfield	Senior Managing Director	28/05/2014	0.2	600	120.00	Administration	GOKJRP re fee issues with BDO email from and response to Sean Russell re status of MPF costs orders
Glenn O'Kearney	Director 2	29/05/2014	0.1	560	56.00	Assets	Discuss RE FUM split BJR
Renee Lobb	Director 1	29/05/2014	0.2	510	102.00	Trade-On	Review AGI email and draft response: Request assistance from Kelly-Anne Trenfield and RFZ regarding audit meeting and quarantined monies.
Benjamin Robson	Associate II	29/05/2014	1.2	270	324.00	Creditors	Calls to ASIC to allocate lodgment charges from ASIC invoice - finalisation of charges spreadsheet and draft email requesting payment pursuant to summary completed for each fund
Kelly-Anne Trenfield	Senior Managing Director	29/05/2014	0.1	600	60.00	Creditors	Review and add commentary to RCL email to ACI
Kelly-Anne Trenfield	Senior Managing Director	29/05/2014	0.1	600	60.00	Administration	Emails in re B&R access and legal costs
Kelly-Anne Trenfield	Senior Managing Director	29/05/2014	0.1	600	60.00	Administration	Email from and response to Steve Russell re outstanding costs
Mohamed Almulla	Senior Consultant I	29/05/2014	0.1	360	36.00	Administration	Assist CMA with Excel Sorting of Data
Christine Alterator	Senior Director	29/05/2014	0.1	560	56.00	Administration	Update to KAT regarding B&R review review
Christine Alterator	Senior Director	29/05/2014	0.1	560	56.00	Administration	MHA assistance with excel capabilities for sorting and reviewing books and records request
Christine Alterator	Senior Director	29/05/2014	0.1	560	56.00	Administration	Email out to Sean at Russell's regarding extension request
Benjamin Robson	Associate II	30/05/2014	0.2	270	54.00	Creditors	Received, reviewed, approved, recorded and returned transfer requests from Leanne Troy
Benjamin Robson	Associate II	30/05/2014	0.2	270	54.00	Creditors	Russell's invoice regarding Books and Records - discuss split with Glenn O'Kearney
Renee Lobb	Director 1	30/05/2014	0.2	510	102.00	Trade-On	Respond in full to ACI queries after revision of RFZ and Kelly-Anne Trenfield emails.
Christine Alterator	Senior Director	30/05/2014	0.3	560	168.00	Administration	Investigate ideas proposed by MHA for sorting data in excel and test on MPF listing
Christine Alterator	Senior Director	30/05/2014	0.7	560	392.00	Administration	SED - instructions on MPF data review
Renee Lobb	Director 1	02/06/2014	0.2	510	102.00	Creditors	Call from creditor regarding potential negligence claim by investor.
Glenn O'Kearney	Director 2	02/06/2014	0.5	560	280.00	Trade-On	Correspondence from BJR regarding op costs may, review ledger and further invoice material. liaise with SAC and Kelly regarding unknown investor query, review quarantined funds data from appointment, note to Steve Hamman for assistance with information on investor deposits.
Benjamin Robson	Associate II	02/06/2014	0.4	270	108.00	Creditors	Time spent preparing LM Payment batches from Leanne Troy for signing by RFZ
John Corbett	Managing Director	02/06/2014	1.5	570	855.00	Assets	Review of documents for signing and dealing with audit issues across the funds

Kelly-Anne Trenfield	Senior Managing Director	02/06/2014	0.2	600	120.00	Administration	Review and update to do list; query outstanding items Review incoming documentation, consider and send to filing Mail in
Kelly-Anne Trenfield	Senior Managing Director	02/06/2014	0.4	600	240.00	Administration	emails in re quarantined funds; review position and schedule of deposits and instructions re Emails in; GOK re LMA indemnity RFZ/GOK emails re legal issues/costs/audits
Damian Bender	Managing Director	02/06/2014	1.3	600	780.00	Assets	Review emails and suggestions re insurance litigation.
Glenn O'Kearney	Director 2	03/06/2014	0.4	560	224.00	Trade-On	Call form David Kennedy lma regarding server issues/records/move of lma staff etc. discussions with RFZ/
Benjamin Robson	Associate II	03/06/2014	0.2	270	54.00	Creditors	Forward LM Payment batches to tene's new address - system down at LM
John Corbett	Managing Director	03/06/2014	1	570	570.00	Assets	Dealing with audit issues across the funds and FX issues
Kelly-Anne Trenfield	Senior Managing Director	03/06/2014	0.5	600	300.00	Administration	Meeting with RFZ/JDC re audit and accounting function
Renee Lobb	Director 1	04/06/2014	0.2	510	102.00	Trade-On	Responding to misc. requests for updating of database contact details. divert to appropriate parties where relevant.
Kelly-Anne Trenfield	Senior Managing Director	04/06/2014	1.4	600	560.00	Administration	Emails re mpf; mail in emails in re appeal review and amend letter to EY re conduct of audit email re audit fees/ fee claim with receivers review letter to EY details of indemnity claim; discuss review with gok email in from aci; review draft response and request amendments
Benjamin Robson	Associate II	06/06/2014	0.3	270	81.00	Creditors	Enquiry from accounting firm regarding Tax return for LMIM for an investors tax return
Kelly-Anne Trenfield	Senior Managing Director	06/06/2014	0.1	600	60.00	Administration	RFZ re engagement of former employees on hourly rates
Benjamin Robson	Associate II	10/06/2014	0.4	270	108.00	Creditors	Various amendments and inclusions to LMIM payment requests and Correspondence with Leanne Troy
Renee Lobb	Director 1	10/06/2014	0.2	510	102.00	Trade-On	Respond to generalised email queries
Kelly-Anne Trenfield	Senior Managing Director	10/06/2014	0.2	600	120.00	Administration	email in from KM re request re review of source docs re peter drake loan; request info from LM team;
John Corbett	Managing Director	10/06/2014	0.5	570	285.00	Assets	review records held re Drake loan
Glenn O'Kearney	Director 2	10/06/2014	0.2	560	112.00	Creditors	Audit issues
Kelly-Anne Trenfield	Senior Managing Director	11/06/2014	0.1	600	60.00	Administration	Correspondence from a Hannan regarding quarantined investments, note to Stuart Clancy for response.
Sally McBryde	Managing Director	11/06/2014	0.1	570	57.00	Trade-On	Letter in from Pipar Alderman re potential claims by RE and litigation funding opportunity to conduct examinations and formulate scheme of arrangement
John Corbett	Managing Director	11/06/2014	1	570	570.00	Assets	Call from Blue Broking re PI policy renewal
Christine Alterator	Senior Director	11/06/2014	3.9	560	2184.00	Administration	Audit completion issues
Carly Drew	Administration	12/06/2014	0.1	175	17.50	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Kelly-Anne Trenfield	Senior Managing Director	12/06/2014	0.1	600	60.00	Administration	Prepared Final Letter for RFZ
John Corbett	Managing Director	12/06/2014	2	570	1140.00	Assets	review letter to asic re audit
Glenn O'Kearney	Director 2	12/06/2014	0.1	560	56.00	Trade-On	Review of material and discussions re completion of audits
Glenn O'Kearney	Director 2	12/06/2014	0.3	560	168.00	Assets	Review operation cost invoices and allocations to funds.
Sally McBryde	Managing Director	13/06/2014	0.1	570	57.00	Trade-On	Discussions with sally regarding insurance for responsible entity
John Corbett	Managing Director	13/06/2014	1	570	570.00	Assets	Call from Blue Broking re PI policy renewal
Sally McBryde	Managing Director	16/06/2014	0.2	570	114.00	Trade-On	Dealing with correspondence re completion of audits
Kelly-Anne Trenfield	Senior Managing Director	16/06/2014	0.2	600	120.00	Administration	Email from John Denahy of Blue Broking re PI insurance, email to RFZ & GOK re same, discuss and respond to Blue Broking
Glenn O'Kearney	Director 2	16/06/2014	1.5	560	840.00	Assets	Emails in re transfer of Belpac files; RFZ re issuance of letters re audit/DG funding; cma re B&R Review insurance renew policy documents. Prof indemnity, discussions with RFZ on insurance issues, note to John Kennedy to discuss insurance for RE and LMA, prepare allocation split and provide to John Kennedy at c louts requesting funding, call form John to discuss, discuss trading issues with John and update team.

Kelly-Anne Trenfield	Senior Managing Director	17/06/2014	0.2	600	120.00	Administration	Email inform Ausbeck re claim by client against LM for loss in fund; instructions to RCI re response call in from Chris Erfurt re response to gadens on insurance issues
Glenn O'Kearney	Director 2	17/06/2014	0.5	560	280.00	Assets	Call from CMA regarding books and records issues regarding fund records, discussion with RFZ regarding management of LM fund issues.
Christine Alterator	Senior Director	17/06/2014	3.9	560	2184.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Kelly-Anne Trenfield	Senior Managing Director	17/06/2014	0.2	600	120.00	Administration	CMA re review of B&R
Christine Alterator	Senior Director	17/06/2014	0.2	560	112.00	Administration	Phone Call with Sean Russell regarding new B&R review listing
Christine Alterator	Senior Director	17/06/2014	3.9	560	2184.00	Administration	Review and categorise MPF books and records listing from KM - for protection of balance funds
Christine Alterator	Senior Director	17/06/2014	-3.9	560	-2184.00	Administration	Review and categorise MPF books and records listing from KM - for protection of balance funds
Renee Lobb	Director 1	18/06/2014	0.3	510	153.00	Creditors	Review Kelly-Anne Trenfield email and Atkinson Vinden Lawyers correspondence, draft response to same and send to KAT for review.
Renee Lobb	Director 1	18/06/2014	0.2	510	102.00	Trade-On	Amendments to letter to Atkinson vinden lawyers, Send to Kelly-Anne Trenfield.
Glenn O'Kearney	Director 2	18/06/2014	0.5	560	280.00	Assets	Review correspondence Trilogy regarding insurance action and funding etc, consider insurance position for SOP.
Glenn O'Kearney	Director 2	19/06/2014	0.2	560	112.00	Assets	Seek update john at clouts regarding insurance matters, call from john with update, discuss with Sally regarding blue broking position
Glenn O'Kearney	Director 2	19/06/2014	0.8	560	448.00	Creditors	Review fund advisor commission cred issue including previous advices KWM, review file for records on issue, discussions RFZ, brief review NR advices.
Glenn O'Kearney	Director 2	19/06/2014	0.5	560	280.00	Creditors	Reconcile myob accounts - funds owing LMA va service costs, review historical invoices etc, review loan account position etc.
Christine Alterator	Senior Director	19/06/2014	9	560	5040.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Christine Alterator	Senior Director	19/06/2014	9	560	5040.00	Administration	Review and categorise MPF books and records listing from KM - for protection of balance funds
Christine Alterator	Senior Director	19/06/2014	-9	560	-5040.00	Administration	Review and categorise MPF books and records listing from KM - for protection of balance funds
John Park	Senior Managing Director	19/06/2014	0.3	600	180.00	Administration	Review and sign various ASIC Judgements
Renee Lobb	Director 1	19/06/2014	0.1	510	51.00	Creditors	Send return correspondence to Atkinson Vinden lawyers.
Benjamin Robson	Associate II	19/06/2014	0.4	270	108.00	Administration	Resource allocation fee transfers as per Glenn O'Kearney instruction
Glenn O'Kearney	Director 2	19/06/2014	1.5	560	840.00	Administration	Reconcile service fees due to LMA from LMIM RE, finalise invoices to LMIM RE, memo to Kelly regarding LMA drawings, update SOP regarding payments to LMA, prepare split of Fund time charged to funds across LMA and LMIM.
Christine Alterator	Senior Director	19/06/2014	7.5	560	4200.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Christine Alterator	Senior Director	19/06/2014	7.5	560	4200.00	Administration	Review and categorise MPF books and records listing from KM - for protection of balance funds
Christine Alterator	Senior Director	19/06/2014	-7.5	560	-4200.00	Administration	Review and categorise MPF books and records listing from KM - for protection of balance funds
Benjamin Robson	Associate II	19/06/2014	0.5	270	135.00	Creditors	Category 2 AIF/CPF resource funds allocation payments to LMA from funds received from LMIM for June 2013
Renee Lobb	Director 1	20/06/2014	0.2	510	102.00	Trade-On	Call with Eghard, Answer queries on our response to management associated application queries.
Glenn O'Kearney	Director 2	20/06/2014	0.1	560	56.00	Assets	Update in from john k at clouts regarding insurance payments.
Benjamin Robson	Associate II	20/06/2014	1	270	270.00	Creditors	Correspondence with RFZ and LM regarding ASIC charges, issue ASIC charges to LM for payment
Kelly-Anne Trenfield	Senior Managing Director	20/06/2014	0.2	600	120.00	Administration	Review and approve email responses/correspondence replying to creditor/investor queries, review payment of costs from MPF funds
Ryan Zengdrager	Director 2	20/06/2014	0.1	560	56.00	Trade-On	Provide instructions to BUR RE issue of ASIC change invoices to Funds
Kelly-Anne Trenfield	Senior Managing Director	20/06/2014	0.1	600	60.00	Administration	Emails in, discussion with CMA/Russell's re responding to ASIC notice for MPF records

Christine Alterator	Senior Director	20/06/2014	2.1	560	1178.00	Administration	Review and categorise MPF books and records listing from KM - for protection of balance funds
Christine Alterator	Senior Director	20/06/2014	0.5	560	280.00	Administration	Finalise review of B&R review; Phone Call with Sean regarding delivery of listing and discuss response to Piper Alderman letter (regarding notice from ASIC to produce Maddison feasibility emails)
Benjamin Robson	Associate II	23/06/2014	0.2	270	54.00	Creditors	Consultants fee register updated
Glenn O'Kearney	Director 2	23/06/2014	0.2	560	112.00	Assets	Review Russell's invoice - RE work records, review FUM split and draft email to LM, note to BJR
Benjamin Robson	Associate II	24/06/2014	0.2	270	54.00	Creditors	Enquiry to Irene regarding split of EY invoice and fund amounts outstanding as per RFZ request
Kelly-Anne Trenfield	Senior Managing Director	24/06/2014	0.1	600	60.00	Administration	Review and update to do list query outstanding items re AIF/MPF
Christine Alterator	Senior Director	24/06/2014	1.5	560	840.00	Administration	Review records and collate listing of records not available for release to trustee of MPF
Kelly-Anne Trenfield	Senior Managing Director	24/06/2014	0.2	600	120.00	Administration	Review CMA assessment of books and records from KM information request; review mail in/out re contact with Piper Alderman re response to ASIC information request
Kelly-Anne Trenfield	Senior Managing Director	24/06/2014	0.1	600	60.00	Administration	Emails in re ASIC information request; review details of review of KM information request re confidentiality
Renee Lobb	Director 1	25/06/2014	0.3	510	153.00	Trade-On	Review correspondence draft from Clayton Utz to Gardens and email Kelly-Anne Trenfield seeking confirmation to instruct Clayton Utz to issue. Confirm same with Clayton Utz.
John Park	Senior Managing Director	25/06/2014	0.3	600	180.00	Administration	Review and settle updates from Ryan Zogdrager
Kelly-Anne Trenfield	Senior Managing Director	25/06/2014	0.1	600	60.00	Administration	Review email in from Clayton Utz re insurance issues and draft response; provide instructions to RCI re release of corro
Glenn O'Kearney	Director 2	25/06/2014	0.2	560	112.00	Trade-On	Discussions with John at clout regarding funding insurance/amendments to service arrangement/agreement, update early regarding insurance.
Christine Alterator	Senior Director	25/06/2014	3.7	560	2072.00	Administration	review records and collate listing of quarantined records not available for release to MPF trustee
Brittany Newman	Administration	25/06/2014	0.1	135	13.50	Administration	Mail out to David Clout & Associates - Correspondence received from Australian Super
Renee Lobb	Director 1	26/06/2014	0.1	510	51.00	Trade-On	Review and fwd to LM Investment Management Ltd to action - transfer request
Benjamin Robson	Associate II	26/06/2014	0.4	270	108.00	Creditors	LM IM capital distribution payments received, reviewed, approved, recorded and returned
Benjamin Robson	Associate II	26/06/2014	0.2	270	54.00	Creditors	Correspondence with LM regarding ASIC charges and apportionment of charges, advise S Tickner to pay ASPF and ICPAIF sections
Kelly-Anne Trenfield	Senior Managing Director	26/06/2014	0.3	600	180.00	Administration	review response from McGrath Nicol re controllership indemnity; instructions to RFZ letter in from Piper Alderman re funding of PE/litigation FLE
Kelly-Anne Trenfield	Senior Managing Director	27/06/2014	0.1	600	60.00	Administration	emails re correspondence with auditors; claim against trilogy
Glenn O'Kearney	Director 2	27/06/2014	0.6	560	336.00	Trade-On	Review draft HOA clouts regarding fund contributions' service costs, consider issues and prelim note to Kelly, update in regarding insurance payments clouts.
Benjamin Robson	Associate II	27/06/2014	0.3	270	81.00	Creditors	LMIM Cap distribution payments received from Leanne Troy, printed and collated for signing
Christine Alterator	Senior Director	30/06/2014	1	560	560.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Glenn O'Kearney	Director 2	30/06/2014	0.5	560	280.00	Trade-On	Correspondence with Simon Tickner regarding fund payables/register; review service agreement clouts; note to Kelly regarding issues.
Kelly-Anne Trenfield	Senior Managing Director	30/06/2014	0.4	600	240.00	Administration	Review costs/service agreement proposed by DEC re funds management business; Review sop to JRP re ADO fee discuss and Russell's claims; Review fee position/approval and drawings review RFZ letter to asic re update

64850.00

LM Investment Management Ltd (in Liquidation): Calculation of Category 2 Remuneration 1 July 2014 to 30 September 2014

Name	Position	Date	hrs	Charge out Rate	Charge	Task Desc	Narrative
Christine Allarator	Senior Director	01/07/2014	0.4	500	224.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Kelly-Anne Trenfield	Senior Managing Director	02/07/2014	0.2	600	120.00	Administration	Draft letter to Piper Alderman to offer re litigation funding review fund update from RFZ
Christine Allarator	Senior Director	02/07/2014	3.7	500	2072.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Glenn O'Keamey	Director 2	02/07/2014	0.2	500	112.00	Trade-On	Draft and issue note to LMA regarding HOA service agreement for fundoperation costs.
Benjamin Robson	Associate II	03/07/2014	0.3	270	81.00	Creditors	Correspondence with Lesmae Troy regarding outstanding LM Payment batches - send cap distribution payments through
Renee Lobb	Director 1	03/07/2014	0.2	510	102.00	Trade-On	Review and respond and forward on admin queries regarding investment transfers etc.
Christine Allarator	Senior Director	03/07/2014	3.5	500	1650.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Benjamin Robson	Associate II	03/07/2014	0.8	270	218.00	Creditors	Correspondence with T Ceiling from LM in regards to reconciliation of payroll liabilities for LMA - retrieve and send multiple payment vouchers from filing and work with Irene to incorporate payments
Benjamin Robson	Associate II	04/07/2014	0.4	270	108.00	Creditors	Correspondence with Zoran M. Lesmae Troy and T Ceiling from LM and arranging LM Payment batches.
Benjamin Robson	Associate II	04/07/2014	0.7	270	189.00	Creditors	General updates to LM payment schedule register - ensure spreadsheets correctly consolidating and amending various allocations and amounts
Renee Lobb	Director 1	04/07/2014	0.2	510	102.00	Trade-On	Review email requesting clarification on fund investment. Try identifying by name. When unsuccessful request investor number to assist.
Kelly-Anne Trenfield	Senior Managing Director	04/07/2014	0.2	600	120.00	Administration	Finalise draft correspondence: email to Amanda Barton re Pillingation funding Review incoming documentation, consider and send to filing
Glenn O'Keamey	Director 2	04/07/2014	0.2	500	112.00	Trade-On	Review email BUR regarding reconciliation operational costs June 2014, review reconciliation of accounts, reply to BUR
Renee Lobb	Director 1	07/07/2014	0.2	510	102.00	Trade-On	Review email from investor: Look up in investor list by name and respond advising in Managed Performance Fund and to contact trustee.
Renee Lobb	Director 1	08/07/2014	0.3	510	153.00	Trade-On	Find judgment and appeal documents and sent to Tanya for printing for govt. discuss updates on funds and insurance with Gineke Muller also.
Glenn O'Keamey	Director 2	08/07/2014	0.5	500	250.00	Trade-On	Reply to query and send copy of book records agreement: review agreement and application to service agreement, update Kelly status of service agreement with LMA.
Christine Allarator	Senior Director	08/07/2014	1	500	500.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Benjamin Robson	Associate II	08/07/2014	0.2	270	54.00	Creditors	Payment of FOS invoices regarding Alec Hodge
Christine Allarator	Senior Director	08/07/2014	2.6	500	1460.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Renee Lobb	Director 1	11/07/2014	0.5	510	306.00	Investigations	Call with Glenn regarding recovery of policy by LMM. Email GOK with outcome. Call with Clayton Uz regarding claims on foot, progress with KM and BDO and status of funds claims, discuss articulation of claims for other fund where we remain seeing RE. Emails to FTI LM Investment Management Ltd been regarding staff best placed to articulate potential claims.
Christine Allarator	Senior Director	11/07/2014	2.4	500	1344.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Renee Lobb	Director 1	14/07/2014	0.1	510	51.00	Administration	Send database update requests to LM Investment Management Ltd staff for actioning.
Christine Allarator	Senior Director	14/07/2014	1.3	500	728.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Christine Allarator	Senior Director	14/07/2014	2.5	500	1400.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Benjamin Robson	Associate II	15/07/2014	0.2	270	54.00	Administration	Line EOL FLIM figures requested from Steve Haman
Christine Allarator	Senior Director	15/07/2014	7.2	500	4080.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Glenn O'Keamey	Director 2	15/07/2014	1.5	600	900.00	Administration	Review of June 09 fee summary, allocations of responsible entity time, update tracking sheet with all fund wip allocations, note to Kelly regarding allocation review.
Renee Lobb	Director 1	16/07/2014	0.1	510	51.00	Trade-On	Review email and respond, Fed to LMM for investigation into website issue.
Renee Lobb	Director 1	16/07/2014	0.1	510	51.00	Trade-On	Respond to email from RFZ with details of claims submitted to insurer to date.
Renee Lobb	Director 1	16/07/2014	0.2	510	102.00	Investigations	Review email from RFZ regarding potential claims. Commentary to Kelly-Anne Trenfield on same.
Renee Lobb	Director 1	16/07/2014	0.2	510	102.00	Administration	Update from LM Investment Management Ltd staff on enquiry levels and timing for reply. Discuss issues with website also.
Kelly-Anne Trenfield	Senior Managing Director	16/07/2014	0.2	600	180.00	Administration	Review invoices and fee allocations for funds emails in insurance and details of potential claims review correspondence in from Clayton Uz re request for provision of insurance policy from BDO
Christine Allarator	Senior Director	16/07/2014	7.8	500	4258.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee
Glenn O'Keamey	Director 2	16/07/2014	1	600	580.00	Administration	Discussions RFZ regarding insurance matters, review new correspondence regarding insurance, review comments Ryan Zaidinger on WIP review, reply regarding fund related charges, amendments to spreadsheet regarding allocations and fee to Kelly regarding cat 2 fund costs.
Renee Lobb	Director 1	17/07/2014	0.1	510	51.00	Investigations	Review email from RFZ regarding insurance matters. Raise issues with Kelly-Anne Trenfield.
Benjamin Robson	Associate II	17/07/2014	0.3	270	81.00	Creditors	Scan and send PTAAL invoices to LM for payment from their respective funds, notify LM that no register of funds kept by Liquidators (not expressly incurred)
Glenn O'Keamey	Director 2	17/07/2014	0.5	500	250.00	Trade-On	Draft and issue Follow up Cloud and associates and MIM regarding detail on operating cost contributions for our funds, review custody fees all funds. Instruct BUR to issue to LM, call from DLC to discuss, discuss fund allocations/negotiations with LMA/MIM with RFZ
Benjamin Robson	Associate II	17/07/2014	0.1	135	13.50	Administration	Mail in from The Trust Company (PTAL) Limited - Fee invoices RM0007180, RM0007186, RM0007188, RM0007189, RM0007192, RM0007198 & RM0007195
Kelly-Anne Trenfield	Senior Managing Director	18/07/2014	0.1	600	60.00	Administration	Finalise in fee disputes: email re books and records review
Glenn O'Keamey	Director 2	21/07/2014	0.1	500	50.00	Trade-On	Note from Cloud, reply regarding confirmation of additional info we required to assess service agreement on behalf of funds.
Christine Allarator	Senior Director	22/07/2014	1.1	500	550.00	Administration	Identify books and records not available for collection by MPF Trustees from records listing provided by MPF Trustee

Glenn O'Keamey	Director 2	22/07/2014	0.2	580	112.00	Administration	Reconcile consultant register with BURR regarding allocations and invoices to Funds.
Renee Lobb	Director 1	23/07/2014	0.3	510	153.00	Trade-On	Call from adviser seeking updates on numerous funds which he has clients in. Provide updates and answer queries.
Ryan Zordrager	Director 2	23/07/2014	0.2	580	112.00	Trade-On	Conference with GOK provide summary of outstanding fund issues
Christine Allertor	Senior Director	24/07/2014	1.8	580	1008.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Benjamin Robson	Associate II	25/07/2014	0.2	270	54.00	Creditors	June 2014 Qtr. FUM figures averaged out
Glenn O'Keamey	Director 2	25/07/2014	1	580	580.00	Trade-On	Review LMA service agreement table. amendments, review confidentially regime documents, review consultant register and advise Kelly regarding Clayton UZ
Renee Lobb	Director 1	29/07/2014	0.2	510	102.00	Trade-On	Bill, review FUM average June Qtr, note RFZ query on fund values and discuss with RFZ 1
Glenn O'Keamey	Director 2	29/07/2014	1	580	580.00	Assets	Review email regarding change of address, respond with process to be follow and where to send same.
Christine Allertor	Senior Director	29/07/2014	3.1	580	1736.00	Administration	Discuss CMA regarding books and records agreement regarding fund records/LMA service agreement etc. review letter from Clayton UZ regarding insurance
Renee Lobb	Director 1	29/07/2014	0.1	510	51.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Christine Allertor	Senior Director	29/07/2014	0.1	580	58.00	Administration	Review, scan and send to LM Investment Management Ltd database address update request.
Renee Lobb	Director 1	30/07/2014	0.3	510	153.00	Trade-On	review email from Sean Russell and correspondence from Piper Aldermen
Benjamin Robson	Associate II	30/07/2014	0.4	270	108.00	Creditors	Call from investor regarding change of address, print form and mail after providing fund update.
Glenn O'Keamey	Director 2	30/07/2014	0.2	580	112.00	Administration	LM Payment batteries - arrange payments to be signed, reconciliation of fees register
Benjamin Robson	Associate II	31/07/2014	0.3	270	81.00	Administration	Review June Qtr. LMA RE time split, note to Kelly to confirm instructions to invoices.
Glenn O'Keamey	Director 2	31/07/2014	0.7	580	392.00	Administration	Investigate POS issue with Glen O'Keamey
Christine Allertor	Senior Director	31/07/2014	2.7	580	1512.00	Administration	Note Kelly regarding cat 2 LMA RE fees, note to RFZ and BUR regarding invoicing funds, follow up about regarding LMA costs, follow up MN regarding loan
Renee Lobb	Director 1	01/08/2014	0.2	510	51.00	Administration	reconciliation costs, reply in MN, review memo to LM regarding fund fees and add in note tree cat 2 fees, review legal invoice in books and records - request
Carly Drew	Administration	04/08/2014	0.3	175	52.50	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Renee Lobb	Director 1	05/08/2014	0.2	510	102.00	Trade-On	Return call and leave message for Marnie McLaren of BT.
Renee Lobb	Director 1	05/08/2014	0.1	510	51.00	Trade-On	Issue LM invoices for June Qtr. to LM - category 2
Kelly-Anne Trenfield	Senior Managing Director	05/08/2014	1.4	800	840.00	Administration	Plan from LM called in RE 524 previous judgement - emailed RFZ for copy of Form 104 from July
Christine Allertor	Senior Director	05/08/2014	2.6	580	1456.00	Administration	Review and respond to queries regarding address details and transfers awaited, fwd to Im.
Renee Lobb	Director 1	06/08/2014	0.1	510	51.00	Trade-On	Review further update from LM Investment Management Ltd regarding equity lining etc.
Benjamin Robson	Associate II	08/08/2014	0.5	270	182.00	Creditors	Meeting with Russell's re legal strategy re funds management issues
Glenn O'Keamey	Director 2	08/08/2014	0.2	580	112.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Benjamin Robson	Associate II	08/08/2014	0.5	270	182.00	Creditors	Review and respond to general enquiry from adviser regarding commissions owed and progress.
Christine Allertor	Senior Director	11/08/2014	0.9	580	135.00	Creditors	LM Fee summary update with June Qtr. invoices with respect to LM as RE
Christine Allertor	Senior Director	12/08/2014	2.9	580	1624.00	Administration	Update fee summary register with payments of FTI category 2 remuneration Invoices - various
Christine Allertor	Senior Director	13/08/2014	0.5	580	280.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Benjamin Robson	Associate II	14/08/2014	0.5	270	135.00	Creditors	Forward correspondence to Steve Harman as per RFZ
Glenn O'Keamey	Director 2	14/08/2014	0.1	580	58.00	Trade-On	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Kelly-Anne Trenfield	Senior Managing Director	15/08/2014	0.1	600	60.00	Administration	Update in from Clout regarding service agreement data from timesheets
Christine Allertor	Senior Director	15/08/2014	0.1	580	58.00	Administration	Meeting with Glen O'Keamey regarding supporting documents for LMM Invoices from period of appointment
Christine Allertor	Senior Director	18/08/2014	0.1	580	58.00	Administration	Review email re B&R dispute with Kordaminter, JP re costing info to Steve re allocation of fund costs; email to JV re B&R review
Christine Allertor	Senior Director	19/08/2014	2.7	580	1512.00	Administration	Email out to Glen re meeting with KM
Kelly-Anne Trenfield	Senior Managing Director	20/08/2014	0.1	600	60.00	Administration	Email in from KAT re meeting with KM re B&R
Christine Allertor	Senior Director	20/08/2014	1.6	580	988.00	Administration	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Glenn O'Keamey	Director 2	21/08/2014	1.5	580	840.00	Trade-On	Identify books and records not available for collection by MPF Trustee from records listing provided by MPF Trustee
Benjamin Robson	Associate II	22/08/2014	0.3	270	81.00	Creditors	Reconcile MYOB with BUR - regarding trading/operational costs/fund Invoicing, update Invoices, approve split of books and records Invoices, update to LMA cat
Glenn O'Keamey	Director 2	22/08/2014	0.5	580	280.00	Administration	2 Invoicing Invoices for LMM records, update registers/allocation.
Kelly-Anne Trenfield	Senior Managing Director	25/08/2014	0.3	600	180.00	Administration	FREE register summary reconciliation work - allocation of LM funds to controlship Invoices
Renee Lobb	Director 1	27/08/2014	0.1	510	51.00	Trade-On	Review update cat 2 Invoicing data update allocations.
							File review with GOK re trustee issues and indemnity
							Review email from Wholesale First Mortgage Income Fund Investor and respond to make enquiry with inlogy as to distribution amounts.

Glenn O'Kearney	Director 2	27/08/2014	0.2	560	112.00	Trade-On	Correspondence from FOS, false with BUR and REF regarding membership etc.
Glenn O'Kearney	Director 2	28/08/2014	1	560	560.00	Trade-On	Correspondence LMA, review service agreement and provide reply to LMA, discuss data req UK investors with REF, draft reply, discussion REF and BUR regarding status of FOS quarterly payments.
Benjamin Robson	Associate II	29/08/2014	0.2	270	54.00	Administration	Follow up calls and messages left at FOS regarding notice to exit
Ryan Zargdager	Director 2	28/08/2014	0.3	560	168.00	Trade-On	Conference with GOK RE FOS membership slide-off notification. Draft email out to Peter Schmidt of NRF
Kelly-Anne Trenfield	Senior Managing Director	29/08/2014	0.1	500	60.00	Administration	Review letter to ask re status of account lodgment
Glenn O'Kearney	Director 2	01/09/2014	0.2	560	112.00	Trade-On	Review note regarding the membership/leave Ben Robson and Ryan and instruct payments.
Renee Lobb	Director 1	02/09/2014	0.1	510	51.00	Administration	Send to LM Investment Management Ltd staff change of details information received for investors.
Benjamin Robson	Associate II	02/09/2014	0.4	270	108.00	Creditors	Payment of FOS membership invoices on behalf of funds, discussion with Nicolas Wurst at FOS and Glenn O'Kearney regarding exclusion from FOS
Glenn O'Kearney	Director 2	02/09/2014	0.3	560	168.00	Assets	Discussions REF regarding status of fund work, review FOS payment and discuss with BUR
Christine Allator	Senior Director	02/09/2014	1.8	560	898.00	Investigations	Finalise investigations of MPF/KM data request and draft response to Ronald
Christine Allator	Senior Director	02/09/2014	0.2	560	112.00	Investigations	Amend email to Ronald at KM re review of BAR
Christine Allator	Senior Director	03/09/2014	1.1	560	816.00	Investigations	Teleconference with KM re books and records issues; update KAT and finalise file note of meeting
Benjamin Robson	Associate II	04/09/2014	0.4	270	108.00	Creditors	Correspondence with Irene Caring, Shelly Chalmers and Fiona Doney of LM regarding LMM invoices outstanding as RE for funds. Request update from Irene
Renee Lobb	Director 1	05/09/2014	0.1	510	51.00	Administration	Review and fwd to LM Investment Management Ltd staff platform transfer query.
Renee Lobb	Director 1	08/09/2014	0.2	510	102.00	Trade-On	Review email from adviser regarding lack of updates on funds. Provide explanation and refer to website for recent CPF, AIF and ASPF updates issued.
Kelly-Anne Trenfield	Senior Managing Director	08/09/2014	0.2	600	120.00	Administration	Up update re discussions with Ananda Barton/Review incoming documentation, consider and send to filing
Kelly-Anne Trenfield	Senior Managing Director	08/09/2014	0.1	600	60.00	Administration	Email in from David Clout and discussion with GDM/JRP
Renee Lobb	Director 1	10/09/2014	0.2	510	102.00	Trade-On	Review and respond to investor claims.
Renee Lobb	Director 1	11/09/2014	0.2	510	102.00	Trade-On	Review and forward on to LM Investment Management Ltd where required and respond to other investor enquiries.
Renee Lobb	Director 1	12/09/2014	0.1	510	51.00	Administration	Fwd transfer form to LM Investment Management Ltd for action.
Renee Lobb	Director 1	12/09/2014	0.1	510	51.00	Investigations	Review update on PE possibility with piper aldeman on insurance claims.
Kelly-Anne Trenfield	Senior Managing Director	12/09/2014	0.8	600	480.00	Investigations	Review proposal from DUA re publication examination/funding agreement email in re requests for meeting from Thai investor group. JRP re meeting times email to Clayton Uz re insurance scheme and involvement to PA.
Glenn O'Kearney	Director 2	12/09/2014	0.1	560	56.00	Trade-On	Update Kelly regarding services agreement etc.
Renee Lobb	Director 1	15/09/2014	0.7	510	357.00	Investigations	Teleconference with Clayton Uz regarding insurance funding proposal by piper aldeman. Pre and post discussions with Kelly-Anne Trenfield on same.
Renee Lobb	Director 1	16/09/2014	0.1	510	51.00	Administration	Fwd transfer form to investor.
Renee Lobb	Director 1	16/09/2014	0.1	510	51.00	Administration	File all sent emails on insurance issues and general enquiries from investors.
Ginette Muller	Senior Managing Director	16/09/2014	1.5	600	900.00	Administration	Meeting with DLG regarding cloud etc. See file note regarding same. Consider further issues
Renee Lobb	Director 1	17/09/2014	0.3	510	153.00	Trade-On	Call with investor. Answer general questions on pricing and some on First Mortgage Income Fund, provide BDO's details and brief update.
Renee Lobb	Director 1	17/09/2014	0.3	510	153.00	Creditors	Call from adviser provide general update on funds.
Christine Allator	Senior Director	17/09/2014	0.1	560	56.00	Investigations	MPF - review of denied records titled credit synopses and prepare summary for KM.
Christine Allator	Senior Director	17/09/2014	-0.1	500	-56.00	Investigations	MPF - review of denied records titled credit synopses and prepare summary for KM
Christine Allator	Senior Director	17/09/2014	1.5	560	1054.00	Investigations	MPF - review of denied records titled credit synopses and prepare summary for KM
Renee Lobb	Director 1	18/09/2014	0.2	510	102.00	Trade-On	Review and respond to investor queries.
Renee Lobb	Director 1	18/09/2014	0.3	510	153.00	Administration	Call with Chris Effort of Clayton Uz regarding insurance matters and time cost charging separation between funds. Provide update on information from LMM staff. Follow up LMM staff on timing of same.
Renee Lobb	Director 1	18/09/2014	0.3	510	153.00	Investigations	Review piper aldeman funding agreement.
Kelly-Anne Trenfield	Senior Managing Director	18/09/2014	0.1	600	60.00	Administration	Email to Clayton Uz re piper aldeman correspondence
Kelly-Anne Trenfield	Senior Managing Director	18/09/2014	0.3	600	180.00	Administration	Call in from Mark Waller re correspondence from Piper aldeman draft email to piper aldeman re instructions; review email from Mark Waller and additional comments
Renee Lobb	Director 1	19/09/2014	0.2	510	102.00	Investigations	Review email from Clayton Uz regarding costs separation and split between LMM and Managed Performance Fund. Send email to Kelly-Anne Trenfield and review information updating and awaiting timing on same.
Renee Lobb	Director 1	22/09/2014	0.1	510	51.00	Administration	Review and respond to email regarding change of address enquiries.
Renee Lobb	Director 1	22/09/2014	0.2	510	102.00	Administration	Review and respond to email from investor. Fwd links for acting to LM Investment Management Ltd staff.
Kelly-Anne Trenfield	Senior Managing Director	22/09/2014	0.1	600	60.00	Administration	Mail in from McGrath Nicol re claim for reimbursement of costs borne by LMA and paid by MIF re funds management business
Kelly-Anne Trenfield	Senior Managing Director	22/09/2014	0.1	600	60.00	Assets	Emails in re cost allocations, review responses
Christine Allator	Senior Director	22/09/2014	0.1	560	56.00	Administration	Email out to Ronald at KM regarding review of credit synopses denied records

Glenn O'Kearney	Director 2	22/08/2014	1	560	560.00	Assets	Review correspondence McGrath Nicoll regarding operational costs reimbursement. review annuities. compare with estimates across funds. note to J Corbett for discussion.
Renee Lobb	Director 1	23/08/2014	0.1	510	51.00	Administration	Confirm with Ben after review of Kelly-Anne Trefield email that no further information on member numbers is required for Russell's.
Kelly-Anne Trefield	Senior Managing Director	23/08/2014	0.2	600	120.00	Administration	GOK re status of law claim and LMA position; mail in; emails in
Kelly-Anne Trefield	Senior Managing Director	23/08/2014	0.1	600	60.00	Administration	Review RFZ email to WMS and discuss with GOK
Glenn O'Kearney	Director 2	23/08/2014	1.8	560	1008.00	Trade-On	Review previous correspondence McGon regarding service agreements/operational costs. teleconference with John Corbett regarding funds ability to contribute. review supporting docs to McGon claims. prepare memo and strategy for dealing with matter - issue to Kelly and John. reply in Kelly; note to Kelly regarding offset issues/FMIF.
Benjamin Robson	Associate II	24/08/2014	1	270	270.00	Creditors	Various LM Payment batches filed, reconciliation of payments register.
Renee Lobb	Director 1	26/08/2014	0.1	510	51.00	Investigations	Review email from Steve Hannan. Advise to send all lawyer required information in one lot.
Glenn O'Kearney	Director 2	29/08/2014	0.2	560	112.00	Trade-On	Liaise Ian Nicoll regarding op cost contributions/discussion. note RFZ regarding op cost budgets.
Renee Lobb	Director 1	29/08/2014	0.1	510	51.00	Administration	Fid enquiry regarding adviser login to LIR Investment Management Ltd staff.
Glenn O'Kearney	Director 2	30/08/2014	1.3	560	728.00	Trade-On	Notes from RFZ regarding op cost issues and reply to RFZ. review ASIG statement regarding charge across funds windup fees etc. teleconference with Ian Nicoll regarding op contributions to FMIF regarding funding requested, prepare and issue note to John c and Ryan regarding discussion and next steps to resolve.
					50608.00		

LM Investment Management Period: 1 October to 31 December 2014									
Name	Position	Date	hrs	Charge out Rate	Charge	Task Desc	Narrative		
Carly Drew	Administration	01/10/2014	0.2	175	35.00	Administration	6078 - WIF - saved 500s and sent to filing section 2		
Kelly-Anne Trenfield	Senior Managing Director	01/10/2014	0.1	600	60.00	Administration	Got re status of LMA management fee recovery and BDO position		
Glenn O'Keamey	Director 2	01/10/2014	0.6	560	280.00	Trade-On	Review breakdown of financial data McGrath Neal regarding operation cost allocations and general allocations vs FUM method.		
Darrian Bender	Managing Director	01/10/2014	2.2	600	1320.00	Administration	Review funding issues re class action discussions clayton utz AWS email PA issues		
Benjamin Robson	Associate II	03/10/2014	0.3	270	81.00	Creditors	Perusal email and invoice from ASIC relating to outstanding legments. Issues to LM		
Benjamin Robson	Associate II	03/10/2014	0.9	270	135.00	Creditors	Update Consultants register with Matter number form for Russell's invoices across various funds as RE		
Glenn O'Keamey	Director 2	03/10/2014	0.3	560	168.00	Trade-On	Call from JPK K regarding operational documents for op cost support reimbursements FMIF		
John Park	Senior Managing Director	07/10/2014	0.1	600	60.00	Administration	Enail in from investor		
Kelly-Anne Trenfield	Senior Managing Director	08/10/2014	0.3	600	180.00	Administration	Update status memo GOK to update; mail in re costs order claims review email from RPZ re accounting function of funds		
Renee Lobb	Director 1	10/10/2014	0.1	510	51.00	Administration	Send transfer form to LMIM for processing		
Renee Lobb	Director 1	10/10/2014	0.1	510	51.00	Trade-On	Review email from investor. Pwd to LMIM staff to action transfer		
Kelly-Anne Trenfield	Senior Managing Director	13/10/2014	0.2	510	102.00	Administration	Review fund update request from Steve Hannan and RPZ response regarding items required for ASPP and CPF audits.		
Glenn O'Keamey	Director 2	13/10/2014	0.1	600	60.00	Administration	Enails from and to Ian Bissell re co-ordination of Russell's FMIF meeting		
Benjamin Robson	Associate II	13/10/2014	0.1	560	56.00	Trade-On	Discuss op cost invoice status BUR		
Carly Drew	Administration	17/10/2014	0.3	600	180.00	Administration	Enails in re funding Russell's to do list		
Renee Lobb	Director 1	19/10/2014	0.2	600	120.00	Administration	Review and update to do list query outstanding light message re air got re funding		
Glenn O'Keamey	Director 2	19/10/2014	0.3	560	168.00	Administration	Note to Ryan regarding Fund accounting generally. Initial review REIN data prepared BUR across funds.		
Benjamin Robson	Associate II	17/10/2014	0.3	270	81.00	Administration	Check LM Accounts - AIF, CPF and FMIF for funds received into Liquidation account		
Carly Drew	Administration	20/10/2014	0.1	175	17.50	Administration	Prepared Final Letter and issued to Piper Alderman & Clayton utz as KAT/ARP		
Renee Lobb	Director 1	20/10/2014	0.2	510	102.00	Trade-On	Sending to LM Investment Management Ltd transfer and holding requests for action.		
Renee Lobb	Director 1	21/10/2014	0.2	510	102.00	Trade-On	Review and file LM enails and responses.		
Renee Lobb	Director 1	21/10/2014	0.2	510	102.00	Trade-On	Respond to enail seeking JV		
Renee Lobb	Director 1	21/10/2014	0.2	510	102.00	Trade-On	Call with ASIC regarding 77 CA notice		
Renee Lobb	Director 1	21/10/2014	0.1	510	51.00	Creditors	Filing all sent emails		
Renee Lobb	Director 1	22/10/2014	0.1	510	51.00	Investigations	Call from adviser regarding commissions.		
Renee Lobb	Director 1	22/10/2014	0.1	510	51.00	Investigations	Review ASIC notice of production and send to Kelly-Anne Trenfield with comments.		
Renee Lobb	Director 1	22/10/2014	0.1	510	51.00	Investigations	Email to Steve Hannan requesting production of records for ASIC notice.		
Renee Lobb	Director 1	22/10/2014	0.1	510	51.00	Investigations	Answer Steve Hannan's queries regarding cashbook		
Benjamin Robson	Associate II	22/10/2014	1	270	270.00	Administration	Follow up items on multiple issues relating to LM as RE for funds - invoices to be paid, aged payable reports, remuneration to be paid		
Renee Lobb	Director 1	23/10/2014	0.2	510	102.00	Administration	Review email from Steve Hanna Request from Kelly-Anne Trenfield information to access data room. After unable to access data room request USB from Steve.		
Benjamin Robson	Associate II	24/10/2014	0.1	270	27.00	Administration	Email to Steve Hannan regarding September FUM figures		
Renee Lobb	Director 1	24/10/2014	0.1	510	51.00	Administration	Review and respond to email from ASIC.		
Renee Lobb	Director 1	24/10/2014	0.1	510	51.00	Administration	Further email to ASIC.		
Renee Lobb	Director 1	27/10/2014	0.1	510	51.00	Administration	Email investor requesting transfer document to be sent.		
Renee Lobb	Director 1	27/10/2014	0.2	510	102.00	Investigations	Review after downloading documents from LM Investment Management Ltd for ASIC notice response. raise email queries with Steve Hannan		
Renee Lobb	Director 1	27/10/2014	0.1	510	51.00	Investigations	Further email to Steve Hannan regarding clarification on requirements of notice vs information provided.		
Renee Lobb	Director 1	27/10/2014	0.2	510	102.00	Investigations	Review Steve's response to email regarding LMIM information. Request additional information and email Kelly-Anne Trenfield regarding interim ASIC response and extension request.		
Renee Lobb	Director 1	27/10/2014	0.2	510	102.00	Investigations	Email to Steve Hannan regarding data room issues in CMA documents.		
Renee Lobb	Director 1	27/10/2014	0.1	510	51.00	Administration	Review further information from Steve and download from Dropbox to client file. email ASIC confirming documents to hand and requesting confirmation of medium to send.		
Renee Lobb	Director 1	27/10/2014	0.3	510	153.00	Investigations	DRAFT COVER LETTER TO ACCOMPANY DOCUMENTS FOR ASIC NOTICE.		
Renee Lobb	Director 1	27/10/2014	0.2	510	102.00	Investigations	Response to email from GOK regarding ASIC notice.		
Renee Lobb	Director 1	27/10/2014	0.1	510	51.00	Administration	Finalise letter and send to Kelly-Anne Trenfield for ASIC.		
Renee Lobb	Director 1	27/10/2014	0.1	510	51.00	Administration	Enails re ASIC notice and supply of info; jpk re status of Russell's responses; review letter to gsk		
Kelly-Anne Trenfield	Senior Managing Director	27/10/2014	0.4	600	240.00	Administration	Arrange mailing of USB and email ASIC to confirm response to ASIC notice in today's mail.		
Renee Lobb	Director 1	28/10/2014	0.1	510	51.00	Investigations			

Renee Lobb	Director 1	28/10/2014	0.1	510	51.00	Administration	File all emails
Renee Lobb	Director 1	28/10/2014	0.2	510	102.00	Administration	Emails with Steve Hanton regarding leave and documents to go out whilst away.
Glenn O'Keamey	Director 2	28/10/2014	1.1	560	616.00	Administration	Review LMM time recorded sept qtr. allocation review. note to Kelly regarding LMM insurance time allocation.
Glenn O'Keamey	Director 2	28/10/2014	0.5	560	260.00	Trade-On	Review staff time requests info provided by Mark regarding operation cost allocation to funds. reply requesting additional info. note to REF regarding staffing and fund accounting.
Glenn O'Keamey	Director 2	28/10/2014	1	560	560.00	Administration	Reconciliation of Sept rem data and allocations. update master summary spreadsheet. confirm invoice allocation to BURKilly. Prepare FVMS split Category 2 items.
Glenn O'Keamey	Director 2	30/10/2014	0.2	560	112.00	Assets	Correspondence from blue broking regarding prior indemn insurance. correspondence to and from Sally regarding matter.
Sally McByde	Managing Director	30/10/2014	0.1	570	57.00	Trade-On	Email from Blue Broking re PI policy. consider and email GOK. review old emails & respond to GOK query re same.
Glenn O'Keamey	Director 2	31/10/2014	0.4	560	224.00	Investigations	Review ASIC notes. call Steven Hanton regarding required documents ASIC. note to Steve confirming same. note from JAC regarding emp records. note sally regarding same.
Glenn O'Keamey	Director 2	31/10/2014	0.5	560	260.00	Assets	Review LMM PI renewal documents for RE position and LMA in position. draft reply to Blue Broking regarding update on Income details etc.
John Corbett	Managing Director	31/10/2014	0.5	570	265.00	Administration	Review and processing of payments
Kelly-Anne Trenfield	Senior Managing Director	03/11/2014	0.1	600	60.00	Administration	Review advice to ASIC re status of smaller funds/audit
Glenn O'Keamey	Director 2	03/11/2014	0.3	560	168.00	Trade-On	Update in DLC regarding office closure. raise REF regarding management funds.
Renee Lobb	Director 1	04/11/2014	0.2	510	102.00	Administration	Review emails regarding time costing provide input
Renee Lobb	Director 1	04/11/2014	0.2	510	102.00	Administration	Review further ASIC notice and subsequent emails. respond to GOK regarding where to obtain info.
Benjamin Robson	Associate II	04/11/2014	0.3	270	81.00	Administration	Check LM Bank Accounts for funds received
Renee Lobb	Director 1	05/11/2014	0.2	510	102.00	Administration	Email ASIC to confirm receipt of second notice.
Renee Lobb	Director 1	05/11/2014	0.1	510	51.00	Administration	Send updates for database to Im staff.
Renee Lobb	Director 1	05/11/2014	0.1	510	51.00	Administration	Review and respond to emails regarding ASIC request for documents.
Kelly-Anne Trenfield	Senior Managing Director	05/11/2014	0.1	600	60.00	Administration	GOK re recovery of costs and update on claims against BDO
Glenn O'Keamey	Director 2	05/11/2014	0.1	560	56.00	Trade-On	Discussion BUR closure of office. review ring DLC.
Renee Lobb	Director 1	07/11/2014	0.3	510	153.00	Investigations	Review of records left by Glenda Miller for listing. List same and request labels from Tracey Rumbold.
Renee Lobb	Director 1	07/11/2014	0.1	510	51.00	Administration	Request Steve Hanton assistance in responding to inquiry on committee members etc.
John Park	Senior Managing Director	07/11/2014	0.1	500	60.00	Administration	Email to from investor
John Corbett	Managing Director	07/11/2014	0.5	570	265.00	Trade-On	Discussion with EY regarding audit advice across the funds
Renee Lobb	Director 1	07/11/2014	0.2	510	102.00	Trade-On	Review email requesting information on compliance committee. Contact LM Investment Management Ltd staff to assist with same.
Kelly-Anne Trenfield	Senior Managing Director	10/11/2014	0.2	600	60.00	Administration	Respond to investor query regarding committee of compliance members etc.
Renee Lobb	Director 1	11/11/2014	0.2	510	102.00	Investigations	Emails re status of sds lawyers. email to Steve Russell re update on Im issues
Renee Lobb	Director 1	11/11/2014	0.2	510	102.00	Investigations	Email to REF requesting CPA, ASPE and AIF fund balances and likely returns.
John Corbett	Managing Director	11/11/2014	1	570	570.00	Trade-On	Review and respond to email from REF. Provide information table to be completed and provide background on fund information required
Renee Lobb	Director 1	11/11/2014	0.3	800	180.00	Administration	Discussion regarding issues and process of taking the fund management in-house with LMA to be shut down by 23 December.
Kelly-Anne Trenfield	Senior Managing Director	11/11/2014	0.3	600	180.00	Administration	Review emails in re conversion to computer share review re email re fund returns for insurance purpose. email from Chris Effert and query to Russell re outstanding costs
Glenn O'Keamey	Director 2	11/11/2014	0.3	560	168.00	Trade-On	Discussions with David Cloud regarding LM RE requirements LMA staff etc. note REF. note Insurer.
Renee Lobb	Director 1	12/11/2014	0.2	510	102.00	Trade-On	Review email regarding western union issue from Kelly-Anne Trenfield. respond with info provided by Ryan.
John Corbett	Managing Director	12/11/2014	0.5	570	265.00	Administration	Review emails re Western Union
Glenn O'Keamey	Director 2	12/11/2014	0.2	560	112.00	Assets	Update in regarding insurance. review correspondence regarding fund creditor claims.
Renee Lobb	Director 1	13/11/2014	0.1	510	51.00	Administration	Respond to email from GOK regarding timing of Steve Hanton's return.
Renee Lobb	Director 1	13/11/2014	0.1	510	51.00	Administration	Follow up Tracey regarding records listings and box labels.
Glenn O'Keamey	Director 2	13/11/2014	1	560	560.00	Administration	Review amended Cat 2 invoices. notes for discussion with BUR. re-prepare REM approval/REM tracking sheets regarding fund allocations
Glenn O'Keamey	Director 2	14/11/2014	0.3	560	168.00	Assets	Call from John at blue broking regarding PI Insurance. review proposal and reply w/ Blu seeking updated info. note to DLC regarding LMA PI.
Renee Lobb	Director 1	17/11/2014	0.2	510	102.00	Investigations	Review print for file and save to file. Supplementary insurer notification around auto claims.
Glenn O'Keamey	Director 2	17/11/2014	0.5	560	260.00	Assets	Call John Kennedy regarding PI Insurance LMA and LMM as RE. call John at Blue and discuss insurance terms for LMM RE. note.
Kelly-Anne Trenfield	Senior Managing Director	17/11/2014	0.2	600	120.00	Administration	Review engagement of computer share and agree to appointment. Be-ordination and execution of appointment documents
Renee Lobb	Director 1	18/11/2014	0.1	510	51.00	Creditors	Review enquiry regarding skanda and royal London investors. respond requesting investor ID to provide appropriate update.
Renee Lobb	Director 1	18/11/2014	0.5	570	265.00	Investigations	Call with Chris at Clayton Utz. Discuss outstanding issues and indemnity request for undervalue balance action. Follow up REF on progress regarding capital loss fund figures and GOK regarding remuneration update.
Renee Lobb	Director 1	18/11/2014	0.1	510	51.00	Administration	Review update on involving.
Renee Lobb	Director 1	18/11/2014	0.1	510	51.00	Assets	Review email and policy documents. confirm will have Glenda Miller sign.

Glenn O'Keamey	Director 2	18/11/2014	1.1	560	616.00	Assets	Review policy from Bluebridge regarding insurance requirements, note to Blue with further queries, note to RFZ FYI, call from Andrea and discuss insurance requirements further advice in from Blue - confirm cover, discuss with DLO office, note Robb Rega
Renee Lobb	Director 1	19/11/2014	0.2	510	102.00	Administration	Further response to adviser on compliance committee members, Email to Clayton, Utz with update on RFZ progress regarding funds capital loss figures.
Renee Lobb	Director 1	19/11/2014	0.1	510	51.00	Assets	Review and print insurance financial documents, Send to Christine Muller with requirements for signing.
Glenn O'Keamey	Director 2	19/11/2014	0.2	560	112.00	Trade-On	Note in RFZ regarding operation cost fund services issues, reply
Renee Lobb	Director 1	21/11/2014	0.1	510	51.00	Administration	Send receipts to storage.
Renee Lobb	Director 1	21/11/2014	0.2	510	102.00	Administration	Review email message and call reception regarding which lawyers ASIC sent documents to, send email to Clayton Utz advising they should receive documents.
Renee Lobb	Director 1	21/11/2014	0.1	510	51.00	Administration	Review email activity regarding general status of funds and in response, file both.
Glenn O'Keamey	Director 2	21/11/2014	0.6	560	448.00	Trade-On	Review LMA start fitness regarding allocation of op costs to various funds - provided by McGrath Nicol, notes summarising areas for review and sample checking of costing.
Glenn O'Keamey	Director 2	21/11/2014	0.2	560	112.00	Trade-On	Review invoices regarding trading op costs, note to BRF regarding LMA op costs, call from John regarding LM site visit - staff/equipment issues, continue sample review of LMA items costing from FIM/IMM operation cost reimbursement, prepare and issue item
Renee Lobb	Director 1	25/11/2014	0.2	510	102.00	Administration	Note to insurers and Lobb regarding signed doc's, review custody fees, note to Stuart Clancy and Ben Robson regarding custody fees.
Benjamin Robson	Associate II	25/11/2014	0.1	510	51.00	Administration	Review emails from Lobb regarding outstanding custody payments, Send to Stuart Clancy and Ben Robson regarding custody fees.
Benjamin Robson	Associate II	25/11/2014	0.5	270	135.00	Creditors	Enquire to GSK to confirm will forward insurance documentation when received.
Benjamin Robson	Associate II	25/11/2014	0.5	270	135.00	Creditors	Email to S. Ticker regarding Clayton Utz invoices outstanding balances, Update consultants fee register with payments processed
Benjamin Robson	Associate II	25/11/2014	0.5	270	135.00	Creditors	Update consultants register payments and send outstanding schedules to I. Culling
Benjamin Robson	Associate II	25/11/2014	0.5	270	135.00	Creditors	LM Payment batches received, reviewed, approved, recorded and returned
Kelly-Anne Trenfield	Senior Managing Director	26/11/2014	0.1	600	60.00	Administration	Check LM Bank accounts for receipts and update Fee summary and consultants register
Renee Lobb	Director 1	27/11/2014	0.2	510	102.00	Administration	Review proposal re engagement of dropbox re data, email to RFZ re approval
Renee Lobb	Director 1	27/11/2014	0.2	510	102.00	Administration	Call with John Doherty regarding PI documents, Email Christine Muller following up same.
Renee Lobb	Director 1	27/11/2014	0.1	510	51.00	Assets	Get insurance policy signed, Send to John Doherty.
Renee Lobb	Director 1	27/11/2014	0.2	510	102.00	Trade-On	Review letter John Garry Smith, Do investor email and respond via email.
Renee Lobb	Director 1	28/11/2014	0.1	510	51.00	Administration	Filing all sent and received emails.
Benjamin Robson	Associate II	28/11/2014	1	270	270.00	Assets	Check LM accounts and receipt funds into various fund accounts and supporting documents
Kelly-Anne Trenfield	Senior Managing Director	28/11/2014	0.1	600	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Mohamed Almulla	Senior Consultant I	28/11/2014	0.3	380	108.00	Administration	Discussions with AGT regarding next week meeting and tasks required for LM
John Park	Senior Managing Director	29/11/2014	0.1	600	60.00	Administration	Email in Françoise Muller
Benjamin Robson	Associate II	01/12/2014	1.1	270	287.00	Administration	Arranging access to the Suncorp accounts - Correspondence with Denise and Chris at LM, Correspondence with Fiona and Bree regarding procedure and request of letter of authority
Kelly-Anne Trenfield	Senior Managing Director	01/12/2014	0.8	600	480.00	Administration	Review correspondence re legal issues, updates status; preparation for legal update meeting re status of various fund related legal issues
Kelly-Anne Trenfield	Senior Managing Director	01/12/2014	0.1	600	60.00	Administration	Approval for costs re engagement of WMS and use of MYOB
Christine Allartor	Senior Director	01/12/2014	2.2	560	1232.00	Administration	Review MPF books and records schedule from KM and finalise categorisation of allowable items and PC from Ren at KM
Christine Allartor	Senior Director	01/12/2014	1.1	560	616.00	Administration	Review MPF schedule regarding books and request from KM and finalise categorisation of allowable/denied items
Benjamin Robson	Associate II	02/12/2014	2.5	270	675.00	Administration	Preparing for taking over of tasks when LM offices close, Correspondence with Fiona Draney, Irene Culling and Bree Howe as well as RFZ in designing procedures for LM fund payments, BAS lodgments and S24 schedules
Benjamin Robson	Associate II	02/12/2014	1.1	270	287.00	Administration	Issues relating to transfer of authority and getting access to LM accounts due to office closure, phone Correspondence with Fiona Draney and Irene Culling to understand process involved, Emails to Bree Howe and RFZ
Kelly-Anne Trenfield	Senior Managing Director	02/12/2014	0.2	600	120.00	Administration	Emails to Russell requesting update on information re court proceedings and general update/review financial position of administrations
Benjamin Robson	Associate II	03/12/2014	0.7	270	189.00	Administration	Issues relating to transfer of authority to view and transact the Suncorp online accounts.
Christine Allartor	Senior Director	03/12/2014	0.1	560	56.00	Administration	Voicemail in from Ren at KM and draft email out
Renee Lobb	Director 1	04/12/2014	0.1	510	51.00	Administration	Scan and send to LM Investment Management Ltd account details for investor to update records.
Mohamed Almulla	Senior Consultant I	04/12/2014	5.5	380	1980.00	Trade-On	Travel with AGT from Brisbane to GC have consecutive meetings with Aline and Computer Share, Further meeting with LM, further meeting with WMS
Christine Allartor	Senior Director	04/12/2014	0.4	580	224.00	Administration	Accountants on hand over of registry and funds etc, Travel back to Brisbane
Renee Lobb	Director 1	05/12/2014	0.1	510	51.00	Creditors	Teleconference with LM
Renee Lobb	Director 1	05/12/2014	0.2	510	102.00	Creditors	Respond and forward advisor login issues to LM Investment Management Ltd staff for action.
Benjamin Robson	Associate II	05/12/2014	0.6	270	162.00	Creditors	Review and on forward after, response query about website login.
Kelly-Anne Trenfield	Senior Managing Director	05/12/2014	0.7	600	420.00	Assets	Discussion with staff RFZ on summary of outstanding Fees and costs for all funds, including TFI remuneration and expenses and consultant costs. Send summary and detail reports
Kelly-Anne Trenfield	Senior Managing Director	05/12/2014	0.1	600	60.00	Administration	Travel to and attendance re meeting at Russell to discuss progress of legal matters
Kelly-Anne Trenfield	Senior Managing Director	05/12/2014	0.1	600	60.00	Administration	Review and sign letter to ASIC re status of accounts/audit

Mohamed Amulla	Senior Consultant I	06/12/2014	0.3	350	118.00	Administration	Review emails from RZ and AGT regarding transfer of files and respond.
John Park	Senior Managing Director	07/12/2014	0.1	800	50.00	Administration	Email in David Clout
Renee Lobb	Director 1	08/12/2014	0.1	510	51.00	Administration	Review appeal with POA for PTA and fwd to In.
Kelly-Anne Trenfield	Senior Managing Director	08/12/2014	0.1	600	50.00	Administration	Mail in to IM auditor and delete on website.
Mohamed Amulla	Senior Consultant I	08/12/2014	1	360	360.00	Administration	Meeting with AGT and Computer store regarding hard over etc.
Mohamed Amulla	Senior Consultant I	08/12/2014	1.5	360	540.00	Administration	Discuss with AGT and Ryan and discussions on data servers etc. review ftp servers

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Renee Lobb	Director	19/01/2015	0.10	510.00	51.00	Administration	Response to KAT on responding to investor proceeding and forwarding Steve Hamman information.
Renee Lobb	Director	19/01/2015	0.10	510.00	51.00	Trade-On	Review email from investor. Try to locate which fund invested in by re-e. Respond requesting further information.
Glenn O'Keamey	Senior Director	19/01/2015	0.30	560.00	188.00	Trade-On	Discussions with BJR regarding long allocations/payments/processes/info, requests.
Kelly-Anne Trenfield	Sr Managing Dir	19/01/2015	0.30	600.00	180.00	Administration	Call in from John Kennedy re dealing with hardcopy books and records emails in re Simon Tucker and insurance; emails re fund updates re registry services review
John Corbett	Managing Dir	19/01/2015	1.50	570.00	655.00	Administration	Working through backlog of emails on LM matters - backlogged whilst focused on Eruse & Hall through December and early January. Identifying issues to follow up and progress.
Renee Lobb	Director	20/01/2015	0.30	510.00	153.00	Administration	Call back Sharon at Armstrong. Discuss creditors to be sent for AIF, CFP, ASPP and scope of their role. Obtain direct email contact for Sharon for circular distribution.
John Corbett	Managing Dir	20/01/2015	1.50	570.00	855.00	Administration	Review of all funds with Ryan Zorndorfer to ascertain actions and required information to wind up funds.
Benjamin Robson	Consultant I	20/01/2015	1.00	270.00	270.00	Administration	Teleconference with RFZ to go through fund payment procedures and general strategic overview of LM Fund future
Benjamin Robson	Consultant I	20/01/2015	1.00	270.00	270.00	Trade-On	LM investor general enquiries, subcorp fund payments requests
Benjamin Robson	Consultant I	20/01/2015	0.70	270.00	188.00	Trade-On	FTI fee parallel updates
Renee Lobb	Director	21/01/2015	0.20	510.00	102.00	Administration	General updates to LM Investment Management Ltd website to remove references to emails no longer monitored.
Renee Lobb	Director	21/01/2015	0.10	510.00	51.00	Administration	Review email with asset mortgage discharge request, fwd to John Corbett to confirm if FIMF asset.
Kelly-Anne Trenfield	Sr Managing Dir	21/01/2015	0.40	600.00	240.00	Administration	Review and update to do list review correspondence from Clotilde re books and records; forward emails to Russells; review draft undertakings and forward to Russells
Kelly-Anne Trenfield	Sr Managing Dir	21/01/2015	0.40	600.00	240.00	Administration	To do list from Russells listing prepare file notes re legal action emails in; RFZ re renewal of AFSI, license email in from plat re request re release of mortgage
John Corbett	Managing Dir	21/01/2015	0.10	600.00	60.00	Administration	Emails in re LM website and legal invoices
John Corbett	Managing Dir	21/01/2015	1.00	570.00	570.00	Administration	Working through a backlog of queries and requests from various fund investors.
Renee Lobb	Director	22/01/2015	0.20	510.00	102.00	Trade-On	Review email from John Corbett regarding asset to be identified. Respond to email from perpetual regarding same and copy to Ben Robson to make enquiries with Steve Hamman.
Renee Lobb	Director	22/01/2015	0.10	510.00	51.00	Trade-On	Respond to email queries on assets from BR.
Kelly-Anne Trenfield	Sr Managing Dir	22/01/2015	0.40	600.00	240.00	Administration	Email in from AJT: provide draft undertakings; email in re changes; email out re request for minimal changes as in from david about re undertaking. Call to seen Russell re timing of response/review, incoming documentation, consider and send to filing
Benjamin Robson	Consultant I	22/01/2015	0.20	270.00	54.00	Administration	Email to RFZ raising concerns with impact of mislead registers into MYOB
Benjamin Robson	Consultant I	22/01/2015	0.30	270.00	91.00	Creditors	Draft letter to PWC Singapore in response to audit request letter
John Corbett	Managing Dir	23/01/2015	2.50	570.00	1,425.00	Administration	Dealing with emails and queries regarding the wrap up of funds, renewal of AFSI, processing of transfers.
Renee Lobb	Director	23/01/2015	0.20	510.00	102.00	Trade-On	Respond to query with update on each fund as fund not identified when requesting information on disbursements.
Renee Lobb	Director	23/01/2015	0.20	510.00	102.00	Administration	Emails regarding mail issue and send email to Ben advising to complete mail redirection.
Renee Lobb	Director	23/01/2015	0.20	510.00	102.00	Administration	Email correspondence on job description of Steve Hamman as to whether he facilitates transfers or not.
Renee Lobb	Director	23/01/2015	0.10	510.00	51.00	Administration	Review email update from Ben Robson of failures of mail direction procedure.
Renee Lobb	Director	23/01/2015	0.10	510.00	51.00	Administration	Return email from Armstrong.
Glenn O'Keamey	Senior Director	23/01/2015	0.20	560.00	112.00	Administration	Discuss cat 2 Fund Invoices BJR
Kelly-Anne Trenfield	Sr Managing Dir	23/01/2015	0.30	600.00	180.00	Administration	Call in from Ashley Tiplady re review of orders/undertaking email in from david why re orders and undertaking re B&R application; draft response re LMIM consent
Kelly-Anne Trenfield	Sr Managing Dir	23/01/2015	0.40	600.00	240.00	Administration	Review and update to do list query outstanding items/review incoming documentation, consider and send to filing funds issues
Benjamin Robson	Consultant I	23/01/2015	0.30	600.00	180.00	Administration	Review deadline for audit email to Ryan re finalise wrap up file notes
Benjamin Robson	Consultant I	23/01/2015	2.00	270.00	540.00	Trade-On	Field investor queries. Correspondence with Steve Hamman regarding various information requests, Mail redirection etc.
John Corbett	Managing Dir	23/01/2015	1.50	570.00	855.00	Administration	Dealing with emails and queries regarding the wrap up of funds, renewal of AFSI, processing of transfers.
John Park	Sr Managing Dir	23/01/2015	0.30	600.00	180.00	Administration	Emails in Russells / David Clout
Renee Lobb	Director	27/01/2015	0.10	510.00	51.00	Administration	Sent requested LMIM details to registry as requested.
Renee Lobb	Director	27/01/2015	0.10	510.00	51.00	Administration	Review and respond to email from Kelly-Anne Trenfield regarding registry and Armstrong role if any
Christine Alerator	Senior Director	27/01/2015	0.10	560.00	56.00	Administration	email out to Patrick re hosting of database and request to catch up via teleconference
Kelly-Anne Trenfield	Sr Managing Dir	27/01/2015	0.10	600.00	60.00	Administration	Review incoming documentation, consider and send to filing
Kelly-Anne Trenfield	Sr Managing Dir	27/01/2015	1.30	600.00	750.00	Administration	Emails re fund registries and access to books and records email in from clout re access to records and progression of receivership/review and sign letter to PWC re audit query on client re fund holdings/emails re processing of transfers/emails in re
Renee Lobb	Director	28/01/2015	0.10	510.00	51.00	Investigations	Follow up Clayton Lutz regarding response to Simon Tucker's insurance information request.
Benjamin Robson	Consultant I	28/01/2015	0.50	270.00	135.00	Creditors	Update consultants fee register
Kelly-Anne Trenfield	Sr Managing Dir	28/01/2015	0.50	600.00	300.00	Administration	Start Russell re response, come re technology review of records/housing emails in re status of consent orders/RFZ re update to funds; queries from investors/emails in re books and records proceedings and changes to orders
Renee Lobb	Director	28/01/2015	0.10	510.00	51.00	Administration	Email domain providers regarding renewal.

Renee Lobb	Director	29/01/2015	0.20	510.00	102.00	Administration	Discussions with Joanne Dunn and emails with Joanne Dunn and KAT and Caroline Halceop regarding domain name renewal and contacts and references for same.
Benjamin Robson	Consultant I	29/01/2015	0.50	270.00	135.00	Trade-On	Review mail received from Steve Hannon for all funds - backing forwarded from LM
Brittany Newman	Admin I	29/01/2015	0.10	135.00	13.50	Administration	Mail in from Steve Hannon, LM Investment (Express Post SV689822) - Various mail for LM received at PO Box 432, PO Box 485 & Level 4/9 Beach Road, Surfers Paradise
Brittany Newman	Admin I	29/01/2015	0.40	135.00	54.00	Administration	Create Mail Inwards spreadsheet and list various mail received in from Steve Hannon, LM
Kelly-Anne Trenfield	Sr Managing Dir	29/01/2015	0.40	600.00	240.00	Administration	Call to AJT re emails on B&R access; call to Philip path re issues with access; follow-on call to AJT re conversation with PP; update to JRP
Kelly-Anne Trenfield	Sr Managing Dir	29/01/2015	0.60	600.00	480.00	Administration	Emails in re B&R applications update to JRP re B&R applications; update re court proceedings; RCI re transfer of investor holdings; RCI/B&R re transfer of investor interests
Kelly-Anne Trenfield	Sr Managing Dir	29/01/2015	0.30	600.00	60.00	Administration	Re re renewal of domain; review reimburse it
John Park	Sr Managing Dir	29/01/2015	1.20	600.00	720.00	Administration	Numerous emails dealing with consent orders for books and records, Discussions with Ashley Tippley
Renee Lobb	Director	30/01/2015	0.10	510.00	51.00	Administration	Request Br to call to obtain domain renewal and pay same.
Kelly-Anne Trenfield	Sr Managing Dir	30/01/2015	1.30	600.00	780.00	Administration	Review email in from AJT re responses to accusations by Whyte; re draft for JRP to send - In response to David Whyte's email re queries levied at NIGRAH+
John Park	Sr Managing Dir	01/02/2015	0.20	600.00	120.00	Administration	Notes involvement in books and records application
Renee Lobb	Director	02/02/2015	0.10	510.00	51.00	Trade-On	Correspondence in Russell
Renee Lobb	Director	02/02/2015	0.20	510.00	102.00	Investigations	Respond to non-descript email request about transfers; advise CPAIF and CPAIF on hold and Armstrong regarding AIF ASPP and CPF.
Kelly-Anne Trenfield	Sr Managing Dir	02/02/2015	0.50	600.00	300.00	Administration	Review email and attached letter regarding records access. Confirm use of Steve Hannon with KAT and save to file.
Renee Lobb	Director	03/02/2015	0.10	510.00	102.00	Administration	Email to team re access to records; email from John Kennedy re new regime; instructions to B&R re payment and recovery; email to John Kennedy re access to books and records; receipt of final orders; forward email from Clouds to Russell; distribute orders;
Renee Lobb	Director	03/02/2015	0.10	510.00	102.00	Administration	Review final orders regarding records.
Renee Lobb	Director	03/02/2015	0.20	510.00	102.00	Administration	Respond to Armstrong, Advise permitting transfers to related parties only.
Renee Lobb	Director	03/02/2015	0.10	510.00	51.00	Administration	Answer B&R's queries and provide blurbs on fund value and unit price.
Brittany Newman	Admin I	03/02/2015	0.10	135.00	13.50	Administration	Review email regarding approval for domain, seek approval from Kelly-Anne Trenfield and instruct Br to pay.
Benjamin Robson	Consultant I	03/02/2015	0.60	270.00	162.00	Trade-On	Prepare payment voucher in MYOB - Domain name renewal for www.investmentadministration.com + upload supporting documents
Benjamin Robson	Consultant I	03/02/2015	0.50	270.00	135.00	Trade-On	Review final orders from court hearing in regards to LM Books and Records, Prepare payment of LMIM as RE share of OCP for receiver of B&R
Benjamin Robson	Consultant I	03/02/2015	1.00	270.00	270.00	Trade-On	Phone call to Melbourne IT and Domain-Registration Services, arrange renewal of InvestmentAdministration domain name
Kelly-Anne Trenfield	Sr Managing Dir	03/02/2015	0.10	600.00	60.00	Administration	Issues surrounding the transfer of member registers to MYOB - Correspondence with Simon Allen of MYOB Inco, various email Correspondence with RCL, KAT and RFZ. Further Correspondence regarding the process for member transfer requests, including ID centir
Glenn O'Keane	Senior Director	03/02/2015	0.60	550.00	335.00	Trade-On	Review checklist re transfer of investor accounts
Benjamin Robson	Consultant I	04/02/2015	0.10	600.00	60.00	Administration	Review undertakings about correspondence regarding fund records arrangement order regarding records, sign off on payment about expenses, discuss fund payables register with B&R, discuss status of fund invoices B&R.
Glenn O'Keane	Senior Director	04/02/2015	0.10	550.00	55.00	Trade-On	Correspondence with Steve Hannon regarding investor enquiries, primarily ID for transfer requests
Benjamin Robson	Consultant I	04/02/2015	0.30	270.00	81.00	Administration	Emails in re extension of gifts; changes to investor registry, archiving records
Benjamin Robson	Consultant I	04/02/2015	0.10	550.00	55.00	Trade-On	Review approve payment (leading costs)
Benjamin Robson	Consultant I	05/02/2015	0.30	270.00	81.00	Administration	Update transfer request checklist with new procedures
Kelly-Anne Trenfield	Sr Managing Dir	05/02/2015	0.20	600.00	120.00	Administration	Review ASIC extension letter
Kelly-Anne Trenfield	Sr Managing Dir	05/02/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Brittany Newman	Admin I	05/02/2015	0.10	135.00	13.50	Administration	Mail in from ASIC - Correspondence; Pay invoice and check company statement
Benjamin Robson	Consultant I	05/02/2015	0.20	270.00	54.00	Trade-On	Domain name renewal remittance issued
Benjamin Robson	Consultant I	05/02/2015	0.50	270.00	135.00	Trade-On	Update consultants fee register
Glenn O'Keane	Senior Director	05/02/2015	0.50	550.00	280.00	Trade-On	Meet with B&R to discuss receipt funds operational cost contributions costs and transfers, review ASIC statement regarding fund charges, note for B&R
Renee Lobb	Director	10/02/2015	0.30	510.00	153.00	Trade-On	Review email sting and respond requesting clarification on which fund the inquiry is for as issue noted through emails, advise situation for registry enquiries across each fund mentioned.
Benjamin Robson	Consultant I	10/02/2015	0.20	270.00	54.00	Trade-On	Follow up change of address letter for LM closure
Benjamin Robson	Consultant I	10/02/2015	1.00	270.00	270.00	Trade-On	Correspondence with Steve Hannon and WMS arranging AX excel extractions for the LM funds - various, information requests to Steve Hannon
Kelly-Anne Trenfield	Sr Managing Dir	10/02/2015	0.60	600.00	360.00	Administration	Email to John Kennedy re access to books and records; re reimbursement of fund costs; review letter in from Clouds re books and records regime - update re outstanding information; call to Philip pen re need to extend a/c and requirements; email update to
Renee Lobb	Director	11/02/2015	0.20	510.00	102.00	Administration	Review emails regarding Po box cancellation, post on website notice of address details update and information on forwarding of future correspondence.
Benjamin Robson	Consultant I	11/02/2015	0.30	270.00	81.00	Trade-On	Update consultants register with Suntop fund payments
Renee Lobb	Director	12/02/2015	0.20	510.00	102.00	Trade-On	Review and respond to email from Ben Robson, confirm off market transfers should only require changing to details and request lift to sure up transfer process with Steve Hannon.

John Park	Sr Managing Dir	12/02/2015	0.40	600.00	240.00	Administration	Emails to Ryan Zopfdrager on Ba position; Email to Philip Pan regarding AFSI Licence
Benjamin Robson	Consultant I	12/02/2015	0.50	270.00	135.00	Trade-On	Investor Enquiry - specifically regarding transfer of holdings into personal names
Kelly-Anne Trenfield	Sr Managing Dir	12/02/2015	0.20	600.00	120.00	Administration	email to Philip Pan re approach re AFSI
Tanya Kratz	Admin II	13/02/2015	0.10	175.00	17.50	Administration	Point, scan and email Settlement Dead executed by GDM to BUR as requested
Benjamin Robson	Consultant I	13/02/2015	0.50	270.00	135.00	Trade-On	January 2015 Operational costs review - RFP data from Jen
Benjamin Robson	Consultant I	13/02/2015	2.00	270.00	540.00	Trade-On	Extended Telephone discussion with Steve Hannan in regards to previous procedure in place at LM for recording changes in registry details, file not on conversation and planning out process for future in regards to transfers, requesting documents, navigat
Kelly-Anne Trenfield	Sr Managing Dir	13/02/2015	0.10	600.00	60.00	Administration	Emails in; call to AJT re status update
Glenn O'Kearney	Senior Director	13/02/2015	0.50	270.00	280.00	Trade-On	Review fund mail direction letters, memo to BUR regarding process for fund mail, discussions with BUR regarding ongoing fund recordmanagement issues. discuss same with RFZ
Renee Lobb	Director	16/02/2015	0.20	610.00	102.00	Trade-On	Review email from adviser, provide details of which funds highlighted by Armstrong and us direct. Provide update in ability to make transfers.
Benjamin Robson	Consultant I	16/02/2015	0.30	270.00	81.00	Creditors	Payment of barrister fee invoice
Kelly-Anne Trenfield	Sr Managing Dir	16/02/2015	0.10	600.00	60.00	Administration	Review and sign letters re closure of inta office and redaction of mail
Renee Lobb	Director	17/02/2015	0.10	610.00	61.00	Trade-On	Review updates in preparation of Thursday meeting.
Benjamin Robson	Consultant I	17/02/2015	0.50	270.00	135.00	Trade-On	Update to authorized signatory list and Correspondence with KAT and Trust Company to effect same
Benjamin Robson	Consultant I	17/02/2015	0.30	270.00	81.00	Creditors	Payment to Clayton Utz regarding barristers fees
Brittany Newman	Admin I	17/02/2015	0.40	135.00	54.00	Administration	Mail out to ClearStream Banking - 8874146 + scanmail, CIMBANK - 8874148, Anglo Investment Administration - 8874138 & 8874141 + scanmail, David King - 8874142 + scanmail, Suncoast-Motway Ltd - 8874143, Commissioner of State Revenue - 8874144 &
Kelly-Anne Trenfield	Sr Managing Dir	17/02/2015	0.20	600.00	120.00	Administration	Review emails re payment signatories; instruction to BUR re changesreview Philip pan email re atst, consider position re extension
Glenn O'Kearney	Senior Director	17/02/2015	0.20	560.00	112.00	Trade-On	Julie Ben Robson regarding signatory issues on fund payments
Glenn O'Kearney	Senior Director	17/02/2015	0.10	560.00	56.00	Trade-On	Sign off on fund account register.
John Park	Sr Managing Dir	18/02/2015	0.10	600.00	60.00	Administration	Email to Ashley Tully
Benjamin Robson	Consultant I	18/02/2015	1.00	270.00	270.00	Trade-On	Update and reconcile LM Fund payables register at request of RFZ
Glenn O'Kearney	Senior Director	18/02/2015	0.20	560.00	112.00	Trade-On	Discuss fund management issues BUR
Renee Lobb	Director	19/02/2015	0.30	510.00	153.00	Administration	Updates to LM Investment Management Ltd website to remove further references to the m@lm email address. Also update FAQ's for current events.
Renee Lobb	Director	19/02/2015	0.40	510.00	204.00	Administration	General fund and RE level update on insurance issues, litigation, impact on funds of litigation, audit progress, maintaining of registers whilst Ben away, impact of John Corbett consulting role on fund level responsibilities.
Benjamin Robson	Consultant I	19/02/2015	0.30	270.00	81.00	Trade-On	Updates to fund payables register and consultant fees register
Benjamin Robson	Consultant I	19/02/2015	0.70	270.00	189.00	Trade-On	Meeting with Belf to discuss the progression
Kelly-Anne Trenfield	Sr Managing Dir	19/02/2015	0.10	600.00	60.00	Creditors	Belgian claim against fund; claim against LMM
Kelly-Anne Trenfield	Sr Managing Dir	19/02/2015	0.10	600.00	60.00	Assets	Review and sign notification re change to account access
Christine Alterator	Senior Director	19/02/2015	1.00	560.00	560.00	Administration	Teleconference with KAT/GSK
Ryan Zopfdrager	Senior Director	19/02/2015	0.80	590.00	448.00	Trade-On	Team Teleconference
Renee Lobb	Director	20/02/2015	0.30	510.00	153.00	Administration	Review email regarding asset in port Douglas, raise enquiry with John Corbett and RFZ, after seeing John Corbett response send email advising to contact BDO.
Renee Lobb	Director	20/02/2015	0.20	510.00	102.00	Trade-On	Review investor enquiry, request which fund the inquiry relates to and inform the contact of the office closure.
Benjamin Robson	Consultant I	20/02/2015	0.30	270.00	81.00	Trade-On	Change of address notice prepared
Kelly-Anne Trenfield	Sr Managing Dir	20/02/2015	0.20	600.00	120.00	Administration	Jrp re suspension of afssuissels to do list to jp
Kelly-Anne Trenfield	Sr Managing Dir	20/02/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Glenn O'Kearney	Senior Director	20/02/2015	0.50	560.00	280.00	Trade-On	Discuss letter to investors regarding change of address, check draft, review fund payables procedure note BUR, call Kate at clouts regarding records storage
Renee Lobb	Director	23/02/2015	0.20	510.00	102.00	Trade-On	Review email from investor, note if this is the RE of the Wholesale First Mortgage Income Fund and query must be redrafted
John Park	Sr Managing Dir	23/02/2015	0.20	600.00	120.00	Administration	Review file notes on AFSI, licence
Kelly-Anne Trenfield	Sr Managing Dir	23/02/2015	0.70	600.00	420.00	Administration	Review incoming documentation, consider and send to litigation advice from Philip Pan re suspension of AFSI, draft file note re intended actionemail in and response to BUR image; request meeting with Russell in from Ian Biscoe, Russell re status o
Glenn O'Kearney	Senior Director	23/02/2015	0.20	560.00	112.00	Trade-On	Note from Kate regarding records costs, note gdm regarding reports across funds
Benjamin Robson	Consultant I	24/02/2015	0.90	270.00	81.00	Trade-On	LM receipts and payments for 524 period - advise Ann Clarke on procedures for amending RFP in previous period
Kelly-Anne Trenfield	Sr Managing Dir	24/02/2015	0.60	600.00	360.00	Administration	review and amend update re asic re status of funds
Kelly-Anne Trenfield	Sr Managing Dir	24/02/2015	0.20	600.00	120.00	Administration	Arrange meeting with Russell; agenda to A/Trialise update to asic; instructions to finalise and request re insertion of electronic signature
Glenn O'Kearney	Senior Director	24/02/2015	0.20	580.00	112.00	Trade-On	Note to BUR regarding books and records cost allocation; note to Ryan Zopfdrager regarding allocation.
John Park	Sr Managing Dir	25/02/2015	0.40	600.00	240.00	Administration	Settle letter to ASIC with update on various funds

Benjamin Robson	Consultant I	25/02/2015	1.00	270.00	270.00	Trade-On	Provide update to Glenn O'Kearney in regards to tasks completed day to day and bid list for RFZ
Kelly-Anne Trenfield	Sr Managing Dir	25/02/2015	0.50	600.00	300.00	Administration	Query re use of books and records; email to clients re increasing review and updates to do list; query outstanding items AJJ update re perogian and other LM
Christine Alterator	Senior Director	26/02/2015	0.20	560.00	112.00	Administration	Interim meeting, finalise and send update to site re winding up of funds
Renee Lobb	Director	26/02/2015	0.10	510.00	51.00	Trade-On	Phone call with Patrick from Sydney Tech and update to KAT
Renee Lobb	Director	26/02/2015	0.20	510.00	102.00	Trade-On	Review email requesting pricing; respond that First Mortgage Income Fund Inquiries must be directed to the receiver.
Kelly-Anne Trenfield	Sr Managing Dir	26/02/2015	0.40	600.00	240.00	Administration	Review email from Kelly regarding ASIC info, send updated contact information to ASIC.
Renee Lobb	Director	27/02/2015	0.20	610.00	102.00	Investigations	Email in re legal fees and update re preparation from Russell in from site re contact details email in re books and records; query delivery, email instructions re receipt and return review and the incoming correspondence review and update to do list
Renee Lobb	Director	27/02/2015	0.10	510.00	51.00	Investigations	Take call from Jeremy at ASIC and confirm increased details to be removed and information to be added to media website in ASIC.
Renee Lobb	Director	27/02/2015	0.10	510.00	51.00	Administration	Review email from CMA on update of database copy, respond and advise files I will need access to maintain the registry.
Madhu Menon	Sr. Consultant I	27/02/2015	1.00	360.00	360.00	Administration	Further response to CMA regarding ASIC info, request EPR's assistance.
Kelly-Anne Trenfield	Sr Managing Dir	27/02/2015	0.20	600.00	120.00	Administration	Received from CMA a NAS drive, analyzed drive contents, verified the structure and setup, Connected and tested network connectivity. Calculated breakdown of contents and type of files, and how to access. Deleted with Patrick Ma and Scott Gillard from
John Park	Sr Managing Dir	27/02/2015	0.50	600.00	300.00	Administration	CMA re access to books and records and queries from technology re access to data arrangement re access to LM records
Benjamin Robson	Consultant I	27/02/2015	0.60	270.00	162.00	Trade-On	Review and sign affidavit material for directors hearing
Christine Alterator	Senior Director	27/02/2015	1.00	560.00	560.00	Administration	Hand over file notes and training to BN regarding payment registers
Christine Alterator	Senior Director	27/02/2015	0.20	560.00	112.00	Administration	Meet with Madhu regarding set up of LM system and meet with Scott Gillard
Christine Alterator	Senior Director	27/02/2015	0.30	560.00	168.00	Administration	Phone call update with KAT and email team regarding use of LM server
Christine Alterator	Senior Director	27/02/2015	0.10	560.00	56.00	Administration	Discussion with MM regarding electronic records and respond to email from RCL
Christine Alterator	Senior Director	27/02/2015	0.50	560.00	280.00	Administration	Further queries regarding electronic records
Christine Alterator	Senior Director	27/02/2015	0.50	560.00	280.00	Administration	Review email from tech regarding methods and costs; further discussion with MM and email out to RFZ
Renee Lobb	Director	02/03/2015	0.30	510.00	153.00	Trade-On	Call with BUR regarding registry details and transfer process for ICPAIF and CPAIF. Confirm possible process and set time for review.
Benjamin Robson	Consultant I	02/03/2015	0.60	270.00	162.00	Trade-On	Discuss LM B&R status with Christine Alterator, email to R Lobb regarding transfer request processing forward and status of B&R copy for FTI
Benjamin Robson	Consultant I	02/03/2015	0.30	270.00	81.00	Trade-On	LM Investor Enquiry to Steve Hannan
Christine Alterator	Senior Director	02/03/2015	0.20	560.00	112.00	Administration	Im B&R - discuss with BUR
Glenn O'Kearney	Senior Director	02/03/2015	0.10	560.00	56.00	Administration	Correspondence agent regarding in site accounts; note BUR
Christine Alterator	Senior Director	03/03/2015	0.10	560.00	56.00	Administration	Review email in from Ben and respond to email from KAT
Benjamin Robson	Consultant I	03/03/2015	0.60	270.00	162.00	Administration	Handover tasks memo completed
John Park	Sr Managing Dir	03/03/2015	0.50	600.00	300.00	Administration	Attend update meeting with Ashley Tibbity
Kelly-Anne Trenfield	Sr Managing Dir	03/03/2015	0.30	600.00	180.00	Assets	Preparation for meeting with Russell re outstanding issues update meeting with Ashley Tibbity
Glenn O'Kearney	Senior Director	03/03/2015	0.10	560.00	56.00	Administration	Review handover memo regarding LM fund work, review notes on fund tasks BUR
Renee Lobb	Director	04/03/2015	0.30	510.00	153.00	Administration	Review email regarding CBA facilities; Advise not aware of any facilities and revert to GOK. Review Kelly-Anne Trenfield's comments regarding letter about security for costs and edit to same, request confirmation of date of original letter to enable redr
Kelly-Anne Trenfield	Sr Managing Dir	04/03/2015	0.40	600.00	240.00	Administration	CMA re resolution of B&R access emails in re outstanding legal; RFZ re Lyon at correspondence/position re refinancing review outstanding issues and update to do list
Kelly-Anne Trenfield	Sr Managing Dir	04/03/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Christine Alterator	Senior Director	04/03/2015	0.60	560.00	336.00	Administration	Meet with MM
Christine Alterator	Senior Director	04/03/2015	0.40	560.00	224.00	Administration	Meeting update with KAT regarding books and records
Glenn O'Kearney	Senior Director	04/03/2015	0.20	560.00	112.00	Trade-On	Call Michel at CBA regarding fund facilities, discussions with BUR regarding invest CBA facilities, review Russell's legal invoices, note to BUR regarding split and pay.
Renee Lobb	Director	05/03/2015	0.20	510.00	102.00	Trade-On	Response to BUR regarding distribution documentation, advise to contact RFZ.
Benjamin Robson	Consultant I	05/03/2015	0.50	270.00	135.00	Trade-On	Handover file in relation to Fund tasks - specific and ad hoc tasks, sit down with GOK to discuss progression of fund issues
Brittany Newman	Admin I	05/03/2015	0.10	135.00	13.50	Administration	Mail in from Steve Hannan, LM Investment (Express Post SV5989920) - Various mail for LM received at PO Box 932, PO Box 485 & Level 4/8 Beach Road, Surfers Paradise
Kelly-Anne Trenfield	Sr Managing Dir	05/03/2015	0.50	600.00	300.00	Administration	Review of issues and update to do list and review staffing and outstanding tasks re fund issues
Glenn O'Kearney	Senior Director	05/03/2015	2.00	560.00	1,120.00	Trade-On	Meet with BUR regarding LM fund tasks, review note and examples, memo to Kelly regarding same, teleconference with RFZ regarding management of fund tasks audit requests etc
Kelly-Anne Trenfield	Sr Managing Dir	06/03/2015	0.10	600.00	60.00	Administration	CMA re access to records/ information control/sharing re operation of funds
Christine Alterator	Senior Director	06/03/2015	0.40	560.00	224.00	Administration	Review email from Ben re accounts audit and respond to RFZ
Christine Alterator	Senior Director	06/03/2015	1.40	560.00	784.00	Administration	Discuss information required from BUR and RCL and review online data for requested documents
Christine Alterator	Senior Director	06/03/2015	1.80	560.00	1,008.00	Administration	Review records for document requested by Clayton Utz

Glenn O'Keamey	Senior Director	08/03/2015	0.30	560.00	168.00	Trade-On	Review various updates to LM Fund Matters
Madhu Menon	Sr. Consult I	08/03/2015	2.00	360.00	720.00	Administration	Set up NAS for access/review - discuss with CALIAR on NAS contents, how to access, restrictions to consider, etc. - Walk to Officeworks and back, procure USB hard-drives to make local copies - Update FTI technology consultants on the plan for NAS data
Madhu Menon	Sr. Consult I	09/03/2015	0.70	360.00	252.00	Administration	Robocopy overnight failed at read, looks like NAS connection dropped about 85% of the way in - Set tasks to copy data via NAS web interface itself - Set a few folders at a time and monitored throughout the day
Renee Lobb	Director	09/03/2015	0.20	510.00	102.00	Creditors	Review Kelly-Anne Trenfield's response regarding commission payments, respond to email regarding same from adviser
Renee Lobb	Director	09/03/2015	0.10	510.00	51.00	Creditors	Review email from RFFZ regarding commission payable upon audit completion for funds, confirm regarding First Mortgage Income Fund and other funds not audited
Kelly-Anne Trenfield	Sr Managing Dir	09/03/2015	0.10	600.00	60.00	Administration	Mail in: Review incoming documentation, consider and send to filing; Review and update to do list; query outstanding items
Ginette Muller	CONSULTANT	09/03/2015	0.30	600.00	180.00	Administration	Email from Trent FRANKLIN; Natalia Vella regarding LM Investment Management Limited (Administrator Appointed) - Asset Register Reports - February 2015
Renee Lobb	Director	10/03/2015	0.20	510.00	102.00	Administration	Review email from RFFZ regarding commission payment obligations and respond to request for assistance with remuneration disclosure for KMP's
Renee Lobb	Director	10/03/2015	0.20	510.00	102.00	Creditors	Respond to further advisor query regarding commissions
Madhu Menon	Sr. Consult I	10/03/2015	0.50	360.00	180.00	Administration	Reply failed NAS copy files
Kelly-Anne Trenfield	Sr Managing Dir	10/03/2015	0.50	600.00	360.00	Administration	Email in from perpetual re asset register email to ashley Upday re status of outstanding legal advice/correspondence; Review and update to do list; query outstanding items; Review incoming documentation, consider and send to filing
Ryan Zogdrager	Senior Director	10/03/2015	0.10	600.00	60.00	Trade-On	Email in Russell's
John Park	Sr Managing Dir	10/03/2015	0.10	600.00	60.00	Administration	Email in Russell's
Ginette Muller	CONSULTANT	10/03/2015	0.20	600.00	120.00	Administration	Send email to KAT to call Australian; receive update regarding latest media statements regarding fund & bankruptcy
Kelly-Anne Trenfield	Sr Managing Dir	11/03/2015	0.60	600.00	360.00	Administration	Review and update to do list - update summary of outstanding tasks
John Park	Sr Managing Dir	11/03/2015	0.20	600.00	120.00	Administration	Emails in Kelly Trenfield regarding affidavit material
Ginette Muller	CONSULTANT	11/03/2015	0.30	600.00	180.00	Administration	Email from Daniel D. Steiner mallo@deppellawyers.com.au regarding law suit against C Hodge. Email KAT ROL
Madhu Menon	Sr. Consult I	12/03/2015	1.00	360.00	360.00	Administration	Left file server copied out for now as it has failed again; Regardless robocopy or UNC copy will attempt built in NAS filecopy later; Today it had successfully copied VM's overnight, 4 Terabytes of data copied to powered portable USB; Verified contents copy
John Park	Sr Managing Dir	12/03/2015	0.30	600.00	180.00	Administration	Email in ASBC; Review Kelly Trenfield
Glenn O'Keamey	Senior Director	12/03/2015	0.30	560.00	168.00	Creditors	Note to Caroline regarding LMM regarding invoice grace - review online accounts regarding fund payments - review BUR email enquires investors and forward nobb
John Park	Sr Managing Dir	13/03/2015	0.20	560.00	112.00	Creditors	Emails in Russell's
Glenn O'Keamey	Senior Director	13/03/2015	0.10	560.00	56.00	Creditors	Invoice in grace for fund records - request payment
Madhu Menon	Sr. Consult I	14/03/2015	1.00	360.00	360.00	Administration	NAS file copy (built in services) has failed; Status completed but on verifying the directory, has slipped a lot of folders. Unable to ascertain why; Researched online and apparently this model they have used has known problems with suspended file transfers
John Park	Sr Managing Dir	16/03/2015	0.10	600.00	60.00	Administration	Email in Ashley Tipsey
Madhu Menon	Sr. Consult I	16/03/2015	1.00	360.00	360.00	Administration	Extra file backup successful; NAS file transfer is Linux based and it copied perfectly; Issue is when reading this property on VM system; Second USB failed again in certain folders; Discussed with Patrick Ma, and Kenney Chu; Looked at possible options for VM to
Kelly-Anne Trenfield	Sr Managing Dir	16/03/2015	0.10	600.00	60.00	Administration	Email from and response to ashley Upday re meeting between russells and fti re legal update and progressing belpac claim
Glenn O'Keamey	Senior Director	16/03/2015	0.20	560.00	112.00	Trade-On	Note to BN regarding payment grace storage costs; Note to Kate at about regarding refund receivers costs records
John Park	Sr Managing Dir	17/03/2015	0.20	600.00	120.00	Administration	Review and sign audit letters
Marushka Flynn	Admin II	17/03/2015	0.10	175.00	17.50	Administration	Arranged ex Solicitor Representation Letters to be signed, emailed copy to Ryan Zogdrager & arranged for originals to be mailed
Tanya Kratz	Admin II	18/03/2015	0.10	175.00	17.50	Administration	Print and prepare document to be signed by GDM
Kelly-Anne Trenfield	Sr Managing Dir	18/03/2015	1.00	600.00	600.00	Administration	Draft request to ASIC re extension to ASIC suspension
Kelly-Anne Trenfield	Sr Managing Dir	18/03/2015	0.10	600.00	60.00	Administration	Review outstanding emails; note to david whye
Christine Alterator	Senior Director	18/03/2015	0.20	560.00	112.00	Administration	Meeting with MM regarding Books and Records
John Park	Sr Managing Dir	18/03/2015	0.50	600.00	300.00	Administration	Review correspondence to ASBC regarding AFSL
Tanya Kratz	Admin II	18/03/2015	0.10	175.00	17.50	Administration	Scan signed document; email to RFFZ and mail original to GC office as requested
Kelly-Anne Trenfield	Sr Managing Dir	19/03/2015	0.50	600.00	300.00	Administration	Finalise letter to ASIC re extension of ASIC; draft email and send to ASIC
Glenn O'Keamey	Senior Director	19/03/2015	0.20	560.00	112.00	Trade-On	Review and approve payment voucher grace storage costs; note to clods regarding accounts for refunds
Christine Alterator	Senior Director	19/03/2015	0.20	560.00	112.00	Administration	Issue instructions to KR re LM payment request from KAT
Christine Alterator	Senior Director	19/03/2015	0.10	560.00	56.00	Administration	Assist KR with queries
Brittany Newman	Admin I	19/03/2015	0.10	135.00	13.50	Administration	Assist KR with queries
Ginette Muller	CONSULTANT	19/03/2015	0.30	600.00	180.00	Administration	Prepare payment voucher in MYOB - Grace Records Management (GLD) Pty Ltd Invoice R200245861
Kelly-Anne Trenfield	Sr Managing Dir	20/03/2015	0.10	600.00	60.00	Administration	Sign request to Buy Back X-Market Securities issued by DB London, as requested by RFFZ
							Review and update to do list; query outstanding items
Kelly-Anne Trenfield	Sr Managing Dir	20/03/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque

John Park	Sr Managing Dir	20/03/2015	0.10	600.00	60.00	Administration	Email in Stephen Russell
Glenn O'Keamey	Senior Director	20/03/2015	0.20	560.00	112.00	Trade-On	Discuss 484 address for funds, BN review and sign off on later to ATO.
Ginella Muller	CONSULTANT	20/03/2015	1.00	600.00	600.00	Administration	Review latest developments on LM by reading responses to ASIC regarding their request to slow cause as to why the AFSL should be extended beyond 12 months.
Renee Lobb	Director	23/03/2015	0.10	510.00	51.00	Trade-On	Request full fund update from John Corbett and REF.
Renee Lobb	Director	23/03/2015	0.20	510.00	102.00	Administration	Take call from Armstrong regarding unpaid accounts, receive same via email and query Kelly-Anne Trenfield on appropriate party to arrange payment.
Kelly-Anne Trenfield	Sr Managing Dir	23/03/2015	0.30	600.00	120.00	Administration	Monthly reports in from PTA email in re finalisation of books and records receivables; query to cma re install of LM records from lma server
Christine Allertor	Senior Director	23/03/2015	0.30	560.00	168.00	Administration	email in from KAT re review of records; further review of GC records
Glenn O'Keamey	Senior Director	23/03/2015	0.20	560.00	112.00	Trade-On	Correspondence with egiat regarding asic fund charges, correspondence in re review of fund records review reconciliation and payments.
Ginella Muller	CONSULTANT	23/03/2015	0.30	600.00	180.00	Administration	Review correspondence from Terri Franklin, forward to KAT and others for further action.
Ginella Muller	CONSULTANT	23/03/2015	1.00	600.00	600.00	Administration	Womate - review situation of McGrath with JED; consider issues etc, 1.0
Renee Lobb	Director	24/03/2015	0.20	510.00	102.00	Creditors	Respond to request for full fund update
Kelly-Anne Trenfield	Sr Managing Dir	24/03/2015	0.30	600.00	120.00	Administration	Meeting with AJT re update on lma matters
Kelly-Anne Trenfield	Sr Managing Dir	24/03/2015	0.10	600.00	60.00	Administration	review and amend F&P re change of registered office
Kelly-Anne Trenfield	Sr Managing Dir	24/03/2015	0.10	600.00	60.00	Administration	call with AJT re LM status; email in from ASIC re waiver of privilege
Christine Allertor	Senior Director	24/03/2015	0.20	560.00	112.00	Administration	See KAT regarding review of records
Ginella Muller	CONSULTANT	24/03/2015	0.50	600.00	300.00	Administration	LM correspondence from ASIC regarding the necessity to renew or show reasons why the company's AFSL ought not to be cancelled. Consider the issues carefully after reading their letter.
John Park	Sr Managing Dir	25/03/2015	0.10	600.00	60.00	Administration	Review Kelly Trenfield update on ASIC request
Kelly-Anne Trenfield	Sr Managing Dir	25/03/2015	0.50	600.00	300.00	Administration	Review asic act re power for disclosure of LM information provided to asic during investigations; draft email to Ryan Rourke at ASIC re source of information
Kelly-Anne Trenfield	Sr Managing Dir	25/03/2015	0.20	600.00	120.00	Administration	Update to gdm re asic request for waiver of privilege/Review incoming documentation, consider and send to filing
Glenn O'Keamey	Senior Director	25/03/2015	0.10	560.00	56.00	Assets	Review account regarding receipt of refund (receivers cost).
Ginella Muller	CONSULTANT	25/03/2015	0.20	600.00	120.00	Administration	Email to KAT about the ASIC correspondence and next steps.
John Park	Sr Managing Dir	26/03/2015	0.10	600.00	60.00	Administration	Email in Russell
Kelly-Anne Trenfield	Sr Managing Dir	26/03/2015	0.20	600.00	120.00	Administration	Email in and draft response re audit queries; Review incoming documentation, consider and send to filing
Christine Allertor	Senior Director	26/03/2015	0.70	600.00	362.00	Administration	Review USB of Credit committee minutes and email out to RCL, save data on H/
Glenn O'Keamey	Senior Director	26/03/2015	0.10	560.00	56.00	Creditors	Note to BN regarding armstrong account payment fund costs.
Madhu Menon	Sr, Consult I	27/03/2015	1.50	360.00	640.00	Administration	Consult with P&M from Tech (on-site in Brisbane) Downloaded trial version of VEEAM Attempted to read contents of VBAK virtual machine archives. Offices were ok. Offices had corruption. Their multiple methods but unable to even list contents. Analysed the EFT
John Park	Sr Managing Dir	27/03/2015	0.20	600.00	120.00	Administration	Correspondence in Russell
Christine Allertor	Senior Director	27/03/2015	0.20	560.00	112.00	Administration	Meeting with MIM regarding books and records and discussions with Patrick Ma
Christine Allertor	Senior Director	30/03/2015	0.10	560.00	56.00	Administration	Review update from Madhu re books and records
Kelly-Anne Trenfield	Sr Managing Dir	30/03/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Renee Lobb	Director	31/03/2015	0.20	510.00	102.00	Creditors	Respond to creditor query on commissions.
Kelly-Anne Trenfield	Sr Managing Dir	31/03/2015	0.30	600.00	180.00	Administration	Call to Peter Schmidt re asic request to waive privilege; email to GDM/JP re response/Review and update to do list; query outstanding items
Kelly-Anne Trenfield	Sr Managing Dir	01/04/2015	0.50	600.00	300.00	Administration	Review advice from asic re details of notices and waiving of privilege, finalise letter and email to asic
John Park	Sr Managing Dir	01/04/2015	0.20	600.00	120.00	Administration	Settle letter to ASIC regarding privilege
Ginella Muller	CONSULTANT	01/04/2015	0.30	600.00	180.00	Administration	Review email from KAT and JRP regarding ASIC privilege issues. Agree with Norton Rose and others that privilege shouldn't be waived.
John Park	Sr Managing Dir	02/04/2015	0.10	600.00	60.00	Administration	Fills review KAT on directions heading
John Park	Sr Managing Dir	07/04/2015	0.40	600.00	240.00	Administration	Emails in ASIC / Russell, Discussion with Leanne Darnley
Kelly-Anne Trenfield	Sr Managing Dir	07/04/2015	0.10	600.00	60.00	Administration	Review incoming documentation, consider and send to filing
Ginella Muller	CONSULTANT	07/04/2015	0.50	600.00	300.00	Administration	ASIC correspondence - AFSL cancelled
Renee Lobb	Director	08/04/2015	0.10	510.00	51.00	Administration	Review email from Ryan regarding AFSL changes. Check with Kelly-Anne Trenfield as to whether to update with a website note.
Danien Bender	Sr Managing Dir	08/04/2015	1.70	600.00	1,020.00	Assets	Issue re license suspension / asic issues advise on powers ratifications
Brittany Newman	Admin I	08/04/2015	0.10	135.00	73.50	Administration	Mail in from ASIC - Invoice Statement 22 March 2015
Brittany Newman	Admin I	08/04/2015	0.10	135.00	13.50	Administration	Mail in from Allens Linklaters - Correspondence; Audit of LMM & the Managed Investment Schemes - year ended 30 June 2013
Kelly-Anne Trenfield	Sr Managing Dir	08/04/2015	0.10	600.00	60.00	Administration	Update to jrp re various issues
Kelly-Anne Trenfield	Sr Managing Dir	08/04/2015	0.10	600.00	60.00	Administration	Review incoming documentation, consider and send to filing
Renee Lobb	Director	09/04/2015	0.20	510.00	102.00	Administration	Update website for extension in AFSL, extension provided by ASIC on 2 April 2015.

Glenn O'Kearney	Senior Director	10/04/2015	0.10	560.00	56.00	Trade-On	Discuss management funds Kelly
Ginette Muller	CONSULTANT	10/04/2015	0.50	600.00	300.00	Administration	Application material filed by Russell for May hearing; review and note same
Kelly-Anne Trenfield	Sr Managing Dir	13/04/2015	0.10	600.00	60.00	Administration	Review incoming documentation, consider and send to filing
Renee Lobb	Director	14/04/2015	0.10	510.00	51.00	Investigations	Seek update from CMA on database reconstruction
Kelly-Anne Trenfield	Sr Managing Dir	15/04/2015	0.20	510.00	102.00	Administration	Emails with CMA regarding registry and ability to access database
Christina Allertor	Senior Director	15/04/2015	0.20	600.00	120.00	Administration	Review and update to do list; query outstanding items/Review incoming documentation, consider and send to filing
Christina Allertor	Senior Director	16/04/2015	0.40	560.00	224.00	Administration	See MM regarding books and records
Kelly-Anne Trenfield	Sr Managing Dir	16/04/2015	0.30	560.00	168.00	Administration	Phone call to David Clout & Associates and Point of Contact to survey IT
Christina Allertor	Senior Director	17/04/2015	0.30	560.00	112.00	Administration	RCL re update to website emails in CMA re status of books and records and update
Christina Allertor	Senior Director	17/04/2015	0.80	588.00	336.00	Administration	Phone call in from survey IT and see MM
Madhu Menon	Sr. Consult I	17/04/2015	0.50	380.00	180.00	Administration	Review books and records
Kelly-Anne Trenfield	Sr Managing Dir	17/04/2015	0.20	600.00	120.00	Administration	Advise CA on what the options are with LM data and VM's provided. Spoke to Jon Smith from Surety, discussed contents of VM, and enquired on quotes to get them hosting it so we can access AX data. Jon advised there are up to 7 servers needed to be running
Renee Lobb	Director	21/04/2015	0.20	510.00	102.00	Trade-On	Review and update to do list; query outstanding items/Review incoming documentation, consider and send to filing
James Cook	Associate II	21/04/2015	0.20	270.00	54.00	Administration	Emails regarding asset query for PTAL mortgage releases, find in GOK and REFZ
Christina Allertor	Senior Director	21/04/2015	0.20	580.00	112.00	Administration	Attending to payments with BN
John Park	Sr Managing Dir	22/04/2015	0.10	600.00	60.00	Assets	Follow up KR regarding review records for capital distribution
Renee Lobb	Director	22/04/2015	0.30	510.00	153.00	Investigations	Review and payment of account
Christina Allertor	Senior Director	22/04/2015	0.10	560.00	56.00	Administration	Review records to assist CV lawyers, provide as much information as possible to establish ownership of issue
Christina Allertor	Sr Managing Dir	23/04/2015	0.30	600.00	180.00	Administration	Update from MM re dispute from surety it
Christina Allertor	Senior Director	24/04/2015	0.30	560.00	504.00	Administration	Emails in Russell; discussion with Ashley Tiplady
Carly Drew	Admin II	24/04/2015	0.10	175.00	17.50	Administration	REFZ review request
Renee Lobb	Director	27/04/2015	0.10	510.00	51.00	Trade-On	Scanned and emailed document signed by JRP to Stephen Williamson of Russells
Kelly-Anne Trenfield	Sr Managing Dir	27/04/2015	0.20	600.00	120.00	Administration	Review email, respond requesting investor to identify fund in order to deal with query
Kelly-Anne Trenfield	Sr Managing Dir	27/04/2015	0.30	600.00	180.00	Creditors	Review and update to do list; query outstanding items; Review incoming documentation, consider and send to filing
Kelly-Anne Trenfield	Sr Managing Dir	27/04/2015	0.10	600.00	60.00	Administration	Mail in from query to gedemans in re BAR application, responses from gedemans
Christina Allertor	Senior Director	28/04/2015	0.40	560.00	224.00	Administration	Review and sign consultancy agreement with Kibnet
Damian Bender	Sr Managing Dir	28/04/2015	1.00	600.00	600.00	Administration	Email out to KAT regarding update and querying level of holding required; further email in from MM and issue query regarding licensing to KAT
Damian Bender	Sr Managing Dir	28/04/2015	2.00	600.00	1,200.00	Administration	General fund administration
Kelly-Anne Trenfield	Sr Managing Dir	28/04/2015	0.40	600.00	240.00	Administration	Legal discussions and review
Christina Allertor	Senior Director	30/04/2015	0.10	560.00	56.00	Administration	Review and update to do list; query outstanding items/Review incoming documentation, consider and send to filing/CMA re access to BAR; review position re access/info needed
Kelly-Anne Trenfield	Sr Managing Dir	30/04/2015	0.20	600.00	120.00	Administration	See MM regarding books and records query from surety IT - licensing issues and hosting of emails
Renee Lobb	Director	04/05/2015	0.10	510.00	51.00	Administration	Update from Ashley Tiplady re court hearing
Benjamin Robson	Consultant I	04/05/2015	1.00	300.00	300.00	Trade-On	Upload to website BN receiver update
Kelly-Anne Trenfield	Sr Managing Dir	04/05/2015	0.10	600.00	60.00	Administration	Reconciliation of Consultants fee register, update with new invoices across all funds, save invoices to H and hard copy
Glenn O'Kearney	Senior Director	04/05/2015	0.20	560.00	112.00	Administration	Review email in from Russells; draft response to Stephen Russell re outstanding costs
Benjamin Robson	Consultant I	05/05/2015	0.30	300.00	90.00	Trade-On	Review status of up cost invoices and fund payments
Kelly-Anne Trenfield	Sr Managing Dir	05/05/2015	0.10	600.00	60.00	Administration	Discuss details of request to KAT and issue meeting request to KAT
Christina Allertor	Senior Director	05/05/2015	0.20	560.00	112.00	Administration	Transaction statements for fund accounts received and reviewed, issue to AGT
Benjamin Robson	Consultant I	06/05/2015	0.30	300.00	90.00	Trade-On	Review and update to do list; query outstanding items; Review incoming documentation, consider and send to filing
Kelly-Anne Trenfield	Sr Managing Dir	06/05/2015	0.10	600.00	60.00	Administration	Call in from GOK to discuss outstanding issues
Christina Allertor	Senior Director	06/05/2015	0.20	560.00	112.00	Administration	Meeting with KAT regarding quote from surety IT and instruction from KAT to discuss with BURRCL and REFZ
Caroline Halcoop	Admin II	06/05/2015	0.10	175.00	17.50	Administration	Payment of storage invoice and update to registers
Kelly-Anne Trenfield	Sr Managing Dir	06/05/2015	0.20	600.00	120.00	Administration	MYOB processing of PV and printing of cheque x 1 - chq 22 Dept of Justice & Attorney General - \$1690.65 - CD
Kelly-Anne Trenfield	Sr Managing Dir	06/05/2015	0.20	600.00	120.00	Administration	Emails in re application and funding/Review incoming documentation, consider and send to filing/Review and update to do list; query outstanding items
Kelly-Anne Trenfield	Sr Managing Dir	06/05/2015	0.10	600.00	60.00	Administration	Emails in re meeting status
Kelly-Anne Trenfield	Sr Managing Dir	06/05/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
John Park	Sr Managing Dir	07/05/2015	0.30	600.00	180.00	Administration	Emails in Russell;

Glenn O'Kearney	Senior Director	07/05/2015	0.10	550.00	56.00	Trade-On	Sign of payment request storage.
Kelly-Anne Trenfield	Sr Managing Dir	08/05/2015	0.40	600.00	240.00	Administration	Meeting with Ashley Tippley re LM
John Park	Sr Managing Dir	09/05/2015	0.40	600.00	240.00	Administration	Meeting with Ashley Tippley
Ryan Zograder	Senior Director	11/05/2015	0.30	950.00	504.00	Trade-On	Telephone call to ATO concerning ABR registrations, TFNs, preparation of tax information summary for distribution to WMS
Kelly-Anne Trenfield	Sr Managing Dir	11/05/2015	0.20	600.00	120.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Glenn O'Kearney	Senior Director	11/05/2015	0.50	600.00	280.00	Trade-On	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Christine Alterator	Senior Director	11/05/2015	0.20	560.00	112.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Christine Alterator	Senior Director	11/05/2015	0.20	560.00	112.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Benjamin Robson	Consultant I	11/05/2015	0.20	300.00	60.00	Creditors	Discuss LM records/AX issues with RFZ and CMA
Kelly-Anne Trenfield	Sr Managing Dir	12/05/2015	0.10	600.00	80.00	Administration	Further discussion with RFZ and GOK regarding books and records
Christine Alterator	Senior Director	12/05/2015	0.10	560.00	56.00	Administration	Review and sign off payments to Grace and Armstrong
Christine Alterator	Senior Director	12/05/2015	0.10	560.00	56.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Benjamin Robson	Consultant I	12/05/2015	0.60	300.00	180.00	Creditors	Arrange NAB devices to be activated and email out to MM regarding request for required quote from surety IT
Benjamin Robson	Consultant I	12/05/2015	0.50	300.00	150.00	Trade-On	Review email form cadence and query request with KAT, email query to MM
Renee Lobb	Director	13/05/2015	0.20	510.00	102.00	Administration	Phone call from Leah Dwyer, reconciliation of Russell's bill paid by PMF
John Park	Sr Managing Dir	13/05/2015	0.30	600.00	180.00	Administration	Investor enquiries
Ryan Zograder	Senior Director	13/05/2015	3.10	560.00	1,795.00	Administration	Review email with DO questionnaire from transfer agent Armstrong, respond and note it is for their completion.
Ryan Zograder	Senior Director	13/05/2015	0.70	560.00	392.00	Trade-On	Review and sign affidavit for records matter
Kelly-Anne Trenfield	Admin II	13/05/2015	0.10	600.00	60.00	Administration	Telephones out to Deputy Commissioner of Taxation: Discuss outstanding lodgements, confirmation of ABNs where more than one registered, confirm tax file numbers, Preparation of Key Tax Information summary file summarising tax file numbers and outstanding to
Carly Drew	Admin II	13/05/2015	0.20	175.00	35.00	Administration	Log in to Surecorp and extract bank statement information for cashflow preparation purposes. Review extractions
John Park	Sr Managing Dir	14/05/2015	0.10	600.00	60.00	Administration	Review and update to do list query outstanding items, Review Incoming documentation, consider and send to filing
Renee Lobb	Director	14/05/2015	0.60	510.00	305.00	Administration	Forwarded scanned letter to RFZ
Ryan Zograder	Senior Director	14/05/2015	0.60	560.00	335.00	Trade-On	Discussion with Jim Connors
Ryan Zograder	Senior Director	14/05/2015	2.70	560.00	1,515.00	Trade-On	General fund catch up with RFZ on audits, ETA of distributions, future testing of registry issues and indemnity agreed to for legal costs, class website updates to be provided and website updates also.
John Park	Sr Managing Dir	15/05/2015	0.30	600.00	180.00	Administration	Review server and copy fund finance information pertaining to non-externally administered funds
Christine Alterator	Senior Director	15/05/2015	0.10	560.00	56.00	Administration	Preparation for attendance of and post meeting emails concerning cross-fund updates and reconciliation of outstanding items. Telephone call to RCL and KAT
Benjamin Robson	Consultant I	15/05/2015	2.00	300.00	600.00	Trade-On	Concerning arena. Conf with GOK concerning same
Christine Alterator	Senior Director	15/05/2015	0.20	560.00	112.00	Trade-On	update from RFZ
Ryan Zograder	Senior Director	15/05/2015	0.10	560.00	56.00	Administration	Emails in Russia
Benjamin Robson	Consultant I	15/05/2015	0.20	300.00	60.00	Trade-On	Review email in from KAT and review response from MM
Christine Alterator	Senior Director	15/05/2015	0.20	560.00	112.00	Trade-On	ASIC invoice and outstanding charges reconciliation and summary prepared for RFZ on outstanding charges across each fund
Ryan Zograder	Senior Director	15/05/2015	0.10	560.00	56.00	Trade-On	Phone call from Steven Miller - Rogers Business Green - (Lisa Darcy) - regarding inspection of electronic records
Ryan Zograder	Senior Director	15/05/2015	0.10	560.00	56.00	Trade-On	Telephone call to RCL of WMS - vehicle financial statements reconciliation meeting Thursday 21 May 2015
Ryan Zograder	Senior Director	15/05/2015	0.20	560.00	112.00	Trade-On	Telephone call to CH - request details for CBA internet banking to add to correspondence to CBA for each fund.
Ryan Zograder	Senior Director	15/05/2015	0.60	560.00	335.00	Administration	Telephone call to Custodian (Trust Franklin) concerning procedures for attaching postal address and internal banking access
Ryan Zograder	Senior Director	15/05/2015	0.20	560.00	112.00	Trade-On	Review of ASIO invoice and allocation across funds. Reconciliation of outstanding amounts
Kelly-Anne Trenfield	Sr Managing Dir	15/05/2015	0.10	600.00	60.00	Administration	Review ASIC invoice sent by SJR to RFZ for comment / instruction. Draft notation in response
Renee Lobb	Director	20/05/2015	0.10	510.00	51.00	Creditors	review and sign letters to perpetual re charge of bank account details address details
John Park	Sr Managing Dir	20/05/2015	0.30	600.00	180.00	Creditors	Respond to creditor enquiry regarding trail fees.
Benjamin Robson	Consultant I	20/05/2015	0.30	300.00	90.00	Creditors	Correspondence in Russia
Benjamin Robson	Consultant I	20/05/2015	0.60	300.00	180.00	Trade-On	Approve CLUTZ and Russell's payments, print and have KAT approve and sign, send back to CH
Benjamin Robson	Consultant I	20/05/2015	0.50	300.00	150.00	Trade-On	Search LM Records for transfer of fund form: Alter form in PDF and distribute to investors
Ryan Zograder	Senior Director	20/05/2015	0.10	560.00	56.00	Trade-On	Update funds payable register, consultants fee register and LM payment schedule
Kelly-Anne Trenfield	Sr Managing Dir	20/05/2015	0.10	560.00	56.00	Trade-On	Discuss transfer form with SJR
Ryan Zograder	Senior Director	20/05/2015	0.70	600.00	420.00	Administration	Receive transfer form from BJR, Consider and provide instructions for amendment
Christine Alterator	Senior Director	20/05/2015	0.10	560.00	56.00	Administration	Update discussion with GOK review and update to do list, query outstanding items review and sign letter to ato re lodgement of tax returns
Renee Lobb	Director	21/05/2015	0.20	510.00	102.00	Administration	Various Phone Calls / Mail with Mark at Surety IT

Benjamin Robson	Consultant 1	21/05/2015	0.80	300.00	180.00	Trade-On	Creation of fund payables folder and include outstanding invoices
Ryan Zordrager	Senior Director	21/05/2015	4.80	560.00	2,576.00	Trade-On	Review audit positions and positions in respect to financial statement preparation in preparation for meeting with WMS. Travel to and from WMS. Attend WMS premises to discuss and records go forward position
Victoria Liddell	Consultant 1	21/05/2015	0.30	300.00	90.00	Administration	Draft letter to Surety IT. Discuss with CMA and send CMA draft for review. Amend and re-finalise.
Christine Allator	Senior Director	21/05/2015	0.30	560.00	198.00	Administration	Check in on JCL regarding records review and discuss progress; meet with JCL prior to finalising review and shut-down computer/access to records
John Park	Sr Managing Dir	22/05/2015	0.40	600.00	240.00	Administration	Review Russell's correspondence to Gardens and Minerva
Christine Allator	Senior Director	22/05/2015	0.10	560.00	56.00	Administration	Review amended quote from surety IT and update KAT and RFZ
Christine Allator	Senior Director	22/05/2015	0.70	560.00	332.00	Administration	Query from RCL regarding status of records; review email in from Stephanie at Russell's and respond to email from KAT regarding unit pricing calculations; scan documents and email RFZ; Phone Call with RFZ to discuss and forward information received to KAT
Ryan Zordrager	Senior Director	25/05/2015	0.10	300.00	30.00	Administration	Note from BJR seeking instructions of ALIF. Draft notation and return
Victoria Liddell	Consultant 1	25/05/2015	0.10	300.00	30.00	Administration	Scan, save and email correspondence to Surety IT.
Kelly-Anne Trenfield	Sr Managing Dir	25/05/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Kelly-Anne Trenfield	Sr Managing Dir	26/05/2015	0.10	600.00	60.00	Administration	Update to do list; query outstanding items
John Park	Sr Managing Dir	27/05/2015	0.20	600.00	120.00	Administration	Mail in re ASIC request re discovery and privilege
Ryan Zordrager	Senior Director	27/05/2015	0.40	560.00	224.00	Trade-On	Correspondence in ASIC
Kelly-Anne Trenfield	Sr Managing Dir	27/05/2015	0.10	600.00	60.00	Administration	Telephone call in from Emma Costello concerning Western Union Funds held for various funds. Telephone out to Jarrod Villani at Kordametha concerning same. Left message. Telephone out to Emma Costello.
Kelly-Anne Trenfield	Sr Managing Dir	27/05/2015	0.10	600.00	60.00	Administration	Review and update to do list; query outstanding items
Christine Allator	Senior Director	27/05/2015	0.10	600.00	60.00	Administration	Email in from ASIC re waiving privilege; review previous correspondence; draft email to Russell's re position with ASIC; draft email to JRP re intended response
Christine Allator	Senior Director	27/05/2015	0.10	560.00	56.00	Administration	Review email in from Stephanie at Russell's
Christine Allator	Senior Director	27/05/2015	0.40	560.00	224.00	Administration	Phone call and email in from Steven Muter; Phone call out to Steph - left message to return call; Phone call with Steven further regarding set up of inspection; Phone call from Viable - JCL; emails in/out with Medhu regarding setup and Phone call to Kati
Christine Allator	Senior Director	27/05/2015	0.20	560.00	112.00	Administration	Follow up call from Stephanie regarding undertakings to be filed
John Park	Sr Managing Dir	28/05/2015	0.20	600.00	120.00	Administration	Correspondence in ASIC
Ryan Zordrager	Senior Director	28/05/2015	2.70	560.00	1,512.00	Trade-On	Complete Employee Record information from LM server for completion of Key Management Personnel table for fund financial statements. Review payroll reports and for 2013 and compare with PAYG summaries issued for period pre administration. Note Drake and O'
Kelly-Anne Trenfield	Sr Managing Dir	28/05/2015	0.20	600.00	120.00	Administration	Email from RFZ re resignation of director re fund accounts/review legislation re resignation of director
Christine Allator	Senior Director	28/05/2015	0.30	560.00	168.00	Administration	Set up records with MM, Mesi Viables from JCL and discuss review; updates with Stephanie from Russell's regarding inspection
Benjamin Robson	Consultant 1	28/05/2015	0.40	300.00	120.00	Investigations	Searches pertaining to ALIF fund as requested by RFZ
Benjamin Robson	Consultant 1	28/05/2015	0.80	300.00	240.00	Trade-On	ASIC involves share allocations and research; discuss with RFZ
Ryan Zordrager	Senior Director	29/05/2015	0.40	560.00	224.00	Trade-On	Review LM server for Dequillen and Drake payment information; Tel out to CMA seeking assistance. Draft email to KAT requesting assistance
Kelly-Anne Trenfield	Sr Managing Dir	29/05/2015	0.30	600.00	180.00	Administration	Email in from RFZ re director resignation; review prior correspondence and provide instructions to RFZ re no action needed re ASIC lodgements/emails in - re lodgement of funds account/emails in from Gardens to Russell's requesting review of forensic image of
Kelly-Anne Trenfield	Sr Managing Dir	29/05/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Kelly-Anne Trenfield	Sr Managing Dir	29/05/2015	0.10	600.00	60.00	Administration	Call from RFZ regarding trans with Director; review H drive
Andrew Weatherley	Senior Director	01/06/2015	0.30	600.00	180.00	Administration	Correspondence in Russell's / Gardens
John Park	Sr Managing Dir	01/06/2015	0.10	600.00	60.00	Administration	email from RFZ re directors and payroll costs
Kelly-Anne Trenfield	Sr Managing Dir	01/06/2015	0.10	600.00	60.00	Administration	Prepare fund transfer from High Interest account and payment of Russell's invoices B21824 and B21869
Benjamin Robson	Consultant 1	01/06/2015	0.40	300.00	120.00	Creditors	Review update from RFZ regarding LM
Christine Allator	Senior Director	01/06/2015	0.10	560.00	56.00	Administration	Log on to Sunlight Banking and extract bank balances for end of month
Ryan Zordrager	Senior Director	01/06/2015	0.20	560.00	112.00	Trade-On	Telephone out to Caroline Halcoop. Discuss Comptable situation and request assistance to add LM Fund CBA accounts to view only access to FTI comtable
Ryan Zordrager	Senior Director	01/06/2015	0.10	560.00	56.00	Trade-On	Review server for Drake payment information and discussion with GOK. Tel out to ASW concerning same. Review LMA server information and review of investigations memorandum
Ryan Zordrager	Senior Director	01/06/2015	1.40	560.00	784.00	Trade-On	Discuss fund invoicing/costs etc with BJR. Note MEN regarding fund operation cost reimbursements. review grace invoice and forward for payment.
Glen O'Keefe	Senior Director	01/06/2015	0.20	560.00	112.00	Trade-On	Respond to GOK regarding ASIC notice; confirm being handled.
Renee Lobb	Director	02/06/2015	0.10	510.00	51.00	Trade-On	Email to Chris regarding TCG's on legal fees.
Renee Lobb	Director	02/06/2015	0.40	510.00	51.00	Administration	Call to AJT re info; respond to GOK re legal invoice call in from RFZ re status of discussions/review with western union/review RFZ update on re-establishing AX server; emails in
Kelly-Anne Trenfield	Sr Managing Dir	02/06/2015	0.40	500.00	240.00	Administration	Consultants fee register, fund payables register and LM Payment schedule update
Benjamin Robson	Consultant 1	02/06/2015	1.30	300.00	390.00	Trade-On	Review update from Stephanie at Russell's regarding further filings and inspections
Christine Allator	Senior Director	02/06/2015	0.10	560.00	56.00	Administration	

Glenn O'Keamey	Senior Director	02/06/2015	0.60	560.00	338.00	Trade-On	Correspondence BJR regarding op costs May 2015, review correspondence from McGrath re: op costs incurred FIMF and allocations/repayments from other funds, reply regarding queries on data.
Glenn O'Keamey	Senior Director	02/06/2015	0.50	560.00	280.00	Creditors	Reconcile consultants regarding payments to be made from LMM account, note to BUR
Kelly-Anne Trenfield	Sr Managing Dir	03/06/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Kelly-Anne Trenfield	Sr Managing Dir	03/06/2015	0.10	600.00	60.00	Administration	Emails in re legal costs - re: GOK and AJT re split of costs
Ryan Zogdrager	Senior Director	03/06/2015	2.80	560.00	1,568.00	Administration	Search of LM server for custodial agreements and amendments.
Ryan Zogdrager	Senior Director	03/06/2015	1.30	560.00	728.00	Trade-On	Review of Custodian Deeds and subsequent amendments
Glenn O'Keamey	Senior Director	03/06/2015	0.20	560.00	112.00	Trade-On	Review BJR records invoices, note BUR, discuss operational costs FUM split with BUR.
Carly Drew	Admin II	03/06/2015	0.20	175.00	35.00	Administration	Final letters printed, scanned, saved and emailed back to RFZ.
Kelly-Anne Trenfield	Sr Managing Dir	04/06/2015	1.20	600.00	720.00	Administration	Preparation for travel to and attendance at meeting with Ashley Tiplady re LM issues
Kelly-Anne Trenfield	Sr Managing Dir	04/06/2015	0.30	600.00	180.00	Administration	Draft letter to sdc re Drake matter and request for waiver of privilege
Glenn O'Keamey	Senior Director	04/06/2015	0.30	560.00	168.00	Trade-On	Review and sign off on payment to grace, note to RFZ regarding update on operation cost reimbursement matter MCN, discuss RFZ
Caroline Halcoop	Admin II	05/06/2015	0.10	175.00	17.50	Administration	Post and print payment voucher and set up transfer on Commbiz - Grace Records - \$301.18; scan to BUR for checking and approval
Benjamin Robson	Consultant I	05/06/2015	0.40	300.00	120.00	Creditors	Sign and approve various correspondence with payments for CH
Benjamin Robson	Consultant I	05/06/2015	0.30	300.00	90.00	Creditors	Record split split Russell's invoice B21715 and update registers
John Park	Sr Managing Dir	05/06/2015	0.30	600.00	180.00	Administration	Correspondence out ABC, Email in Russell's
Renee Lobb	Director	05/06/2015	0.20	510.00	102.00	Administration	Review made query from journalist, fwd to Kelly-Anne Trenfield and John Park for if we want to comment.
Renee Lobb	Director	09/06/2015	0.20	510.00	102.00	Creditors	Review email and PDF attachments, look up name and address to attempt to locate fund, respond requesting further details to allow a tailored response.
Kelly-Anne Trenfield	Sr Managing Dir	09/06/2015	0.80	600.00	360.00	Administration	Email to David Monaghan re sdc request to privilege emails in mail in from David Monaghan re response to sdc request for waiver review letter to
Benjamin Robson	Consultant I	09/06/2015	0.30	300.00	90.00	Trade-On	Email to Stephanie Williamson regarding split of cheque to department of justice between all funds
Ginetta Muller	CONSULTANT	09/06/2015	0.20	600.00	120.00	Administration	Receive, review and consider external correspondence relevant to the administration.
Kelly-Anne Trenfield	Sr Managing Dir	10/06/2015	0.20	600.00	120.00	Administration	email in from Russell's re response to sdc email to AJT re instructions/Review and updates to do list query outstanding items/Review incoming documentation, consider and send to filing
Glenn O'Keamey	Senior Director	10/06/2015	0.50	560.00	280.00	Trade-On	Review of order regarding split of cost rec'd application, raise with BUR regarding costs splitting.
John Park	Sr Managing Dir	11/06/2015	0.20	600.00	120.00	Administration	Review and sign affidavit, Review KAT.
Kelly-Anne Trenfield	Sr Managing Dir	11/06/2015	0.20	600.00	120.00	Administration	Review incoming documentation, consider and send to filing, Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Ryan Zogdrager	Senior Director	11/06/2015	0.40	560.00	224.00	Trade-On	Receive claim by Perpetual with copies of invoices for accrued liabilities
Ryan Zogdrager	Senior Director	11/06/2015	0.20	560.00	112.00	Trade-On	Receive email from Carolina Halcoop concerning completion of Commbiz forms, Review emails and forward Perpetual details and ACN
Glenn O'Keamey	Senior Director	11/06/2015	0.30	560.00	168.00	Trade-On	Note to BUR regarding later allocation of records costs, discuss net asset value/allocation methods with BN.
Benjamin Robson	Consultant I	11/06/2015	0.30	300.00	90.00	Creditors	Review sign and approve various payment vouchers for CH
Benjamin Robson	Consultant I	11/06/2015	0.50	300.00	150.00	Creditors	Collect all PTA invoices across all funds
Kelly-Anne Trenfield	Sr Managing Dir	12/06/2015	0.10	600.00	60.00	Administration	Update from RFZ re review of custodian position
Ryan Zogdrager	Senior Director	12/06/2015	0.50	560.00	280.00	Trade-On	Court with CH concerning forms to access commbiz for fund cba accounts, Post review of forms
Benjamin Robson	Consultant I	15/06/2015	0.10	300.00	30.00	Administration	File review
Ryan Zogdrager	Senior Director	15/06/2015	0.20	560.00	112.00	Trade-On	Telephone out to CH RE COMmbiz application forms
Ryan Zogdrager	Senior Director	15/06/2015	0.20	560.00	112.00	Creditors	Email John Newby of Trust Co re reconciliation of outstanding custodian invoices and request invoices
Glenn O'Keamey	Senior Director	16/06/2015	0.20	560.00	112.00	Administration	Meet with POC and discuss current status of file, discuss status of fee summary sheets/fund allocations, reply RFZ regarding status of allocations.
Christine Alterator	Senior Director	15/06/2015	0.10	560.00	56.00	Administration	request updated quote from survey IT
John Park	Sr Managing Dir	16/06/2015	0.10	600.00	60.00	Administration	Email in Ashley Tiplady.
Renee Lobb	Director	16/06/2015	0.20	510.00	102.00	Administration	Review email regarding housing and go through previous emails for payment earlier in the year, query whether domain and hosting are different and request
Renee Lobb	Director	16/06/2015	0.10	510.00	51.00	Trade-On	Invoice.
Renee Lobb	Director	16/06/2015	0.10	510.00	51.00	Trade-On	Review email with Liederkerke's invoice, Request BUR to pay.
Renee Lobb	Director	16/06/2015	0.10	510.00	51.00	Administration	Review housing information and request 1 year renewal invoice.
Kelly-Anne Trenfield	Sr Managing Dir	16/06/2015	0.10	510.00	51.00	Trade-On	Review housing invoice email, Request BUR to pay again.
Renee Lobb	Director	16/06/2015	0.10	600.00	60.00	Assets	Emails in from Russell's re update meetings and court dates
Renee Lobb	Director	17/06/2015	0.20	510.00	102.00	Administration	Catch up with CMA on housing of AX costing and data access progress.
Benjamin Robson	Consultant I	17/06/2015	0.50	300.00	150.00	Trade-On	Correspondence with Chris Erlurt regarding update of Clayton Uiz amounts owed by MIM, FIMF and MPF, Work through outstanding invoice list
Benjamin Robson	Consultant I	17/06/2015	0.40	300.00	120.00	Trade-On	Update consultant register

Kelly-Anne Trenfield	Sr Managing Dir	17/06/2015	0.30	600.00	180.00	Administration	Review incoming documentation, consider and send to fill up data with GOK re funds and file handover
Glenn O'Keamey	Senior Director	17/06/2015	0.10	560.00	56.00	Trade-On	Discussions with Kelly regarding RE allocation payment methods.
Christine Alterator	Senior Director	17/06/2015	0.10	600.00	59.00	Administration	review email in and issue to RFZ and KAT
Christine Alterator	Senior Director	17/06/2015	0.20	560.00	112.00	Administration	PC with Steph re LM
Benjamin Robson	Consultant I	18/06/2015	0.30	300.00	90.00	Trade-On	Update funds payable register, and LM payment schedule
Brittany Newman	Admin I	18/06/2015	0.10	135.00	13.50	Administration	Mail in from ATO - Correspondence re outstanding judgements for various funds
Glenn O'Keamey	Senior Director	18/06/2015	0.30	560.00	168.00	Trade-On	Discussions RFZ regarding allocations fund basis, brief updates, review draft letter to funds regarding records recover per ctt cards trust app.
Victoria Liddell	Consultant I	19/06/2015	0.20	300.00	60.00	Administration	Discusses Directors lawyers coming to review records and Company database with CMA.
Kelly-Anne Trenfield	Sr Managing Dir	19/06/2015	0.10	600.00	60.00	Administration	RFZ re dealings with custodians
Christine Alterator	Senior Director	19/06/2015	0.40	560.00	224.00	Administration	Computer set up and deal with lawyers; set up point
Glenn O'Keamey	Senior Director	19/06/2015	0.10	560.00	56.00	Trade-On	Review and sign off payment website.
Benjamin Robson	Consultant I	22/06/2015	0.30	300.00	90.00	Creditors	Approval of payment vouchers as requested by CH
Victoria Liddell	Consultant I	23/06/2015	0.30	300.00	90.00	Administration	Meet with Ashtleigh Packer re inspection of LM records. Discuss records and what is possible/not possible with same. Call in from Stephanie from Russells re review of LM Server. Discuss with CMA.
John Park	Sr Managing Dir	23/06/2015	1.50	600.00	600.00	Administration	File Review meeting with Russells.
Kelly-Anne Trenfield	Sr Managing Dir	23/06/2015	1.00	600.00	600.00	Administration	meeting with Russells to discuss ongoing legal matters
Kelly-Anne Trenfield	Sr Managing Dir	23/06/2015	0.60	600.00	360.00	Administration	emails regarding re meeting with Russells re legal issues/review outstanding legal matters and prepare agenda re meeting with Russells
Renee Lobb	Director	24/06/2015	0.10	510.00	51.00	Administration	Follow up BUR on payment of website invoice.
John Park	Sr Managing Dir	24/06/2015	0.10	600.00	60.00	Administration	Email in RFZ with update.
Kelly-Anne Trenfield	Sr Managing Dir	25/06/2015	0.20	600.00	120.00	Administration	arrangements re regular meeting to discuss path and strategy/reallocation of tasks
Renee Lobb	Director	25/06/2015	0.20	510.00	102.00	Trade-On	Review email from adviser regarding likely returns. Advise to clarify which fund to enable correct response.
Kelly-Anne Trenfield	Sr Managing Dir	25/06/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Glenn O'Keamey	Senior Director	25/06/2015	0.10	560.00	56.00	Trade-On	Correspondence Kelly/BUR regarding LM fund management.
Christine Alterator	Senior Director	25/06/2015	0.10	560.00	56.00	Administration	respond to email from RCL and quick update with KAT re various emails in from Russells
Carly Drew	Admin II	25/06/2015	0.20	175.00	35.00	Administration	Prepared Final Letter, scanned, saved and issued via email; No post so issued to RFZ for filing.
Madhu Menon	Sr Consult I	29/06/2015	0.30	360.00	100.00	Administration	(Work done 23rd June) / last week/assist with setting up NMS, and a guest user laptop. Create guest access and enable. Set up laptop on network for access by external party
Renee Lobb	Director	29/06/2015	0.10	510.00	51.00	Administration	Review email from create a website regarding unpaid invoice, confirm with NUR to liaise regarding payment and advise them already paid.
Christine Alterator	Senior Director	29/06/2015	0.10	560.00	56.00	Administration	Return PC to Clayton Ltd
Benjamin Robson	Consultant I	30/06/2015	0.50	300.00	150.00	Creditors	Follow up with CH various payments - Clayton Ltd and create a Webster
Glenn O'Keamey	Senior Director	30/06/2015	0.20	560.00	112.00	Trade-On	Discuss ongoing management of funds BUR/KAT.

LM Investment Management Period - 1 July 2015 to 30 September 2015						
Name	Position	Date	hrs	Charge out Rate	Charge	Task Desc Narrative
Glenn O'Kearney	Senior Director	01/07/2015	0.20	560.00	112.00	Trade-On
Christine Stead	Senior Director	01/07/2015	0.20	560.00	112.00	Administration
Benjamin Robson	Consultant I	01/07/2015	1.30	300.00	390.00	Trade-On
Renees Lobb	Director	02/07/2015	0.30	510.00	153.00	Trade-On
Renees Lobb	Director	02/07/2015	0.10	510.00	51.00	Investigations
Glenn O'Kearney	Senior Director	02/07/2015	0.60	560.00	280.00	Trade-On
Brittany Newman	Admin I	02/07/2015	0.10	135.00	13.50	Administration
Renees Lobb	Director	03/07/2015	0.10	510.00	51.00	Administration
Kelly-Anne Trenfield	Sr Managing Dir	03/07/2015	0.10	600.00	60.00	Administration
Glenn O'Kearney	Senior Director	06/07/2015	0.40	560.00	224.00	Trade-On
John Park	Sr Managing Dir	07/07/2015	0.10	600.00	60.00	Administration
Kelly-Anne Trenfield	Sr Managing Dir	07/07/2015	0.10	600.00	60.00	Creditors
Glenn O'Kearney	Senior Director	07/07/2015	0.10	560.00	56.00	Trade-On
Glenn O'Kearney	Senior Director	07/07/2015	0.50	560.00	280.00	Trade-On
Gineale Muller	Sr Managing Dir	07/07/2015	0.20	600.00	120.00	Administration
Kelly-Anne Trenfield	Sr Managing Dir	09/07/2015	0.10	600.00	60.00	Administration
Kelly-Anne Trenfield	Sr Managing Dir	09/07/2015	0.10	600.00	60.00	Administration
John Park	Sr Managing Dir	09/07/2015	0.20	600.00	120.00	Administration
Kelly-Anne Trenfield	Sr Managing Dir	10/07/2015	0.30	600.00	180.00	Administration
Glenn O'Kearney	Senior Director	10/07/2015	0.30	560.00	168.00	Trade-On
Benjamin Robson	Consultant I	13/07/2015	0.30	300.00	90.00	Trade-On
Benjamin Robson	Consultant I	13/07/2015	0.40	300.00	120.00	Trade-On
Benjamin Robson	Consultant I	13/07/2015	0.30	300.00	90.00	Trade-On
Glenn O'Kearney	Senior Director	13/07/2015	0.10	560.00	56.00	Trade-On
Glenn O'Kearney	Senior Director	13/07/2015	0.80	560.00	448.00	Trade-On
John Park	Sr Managing Dir	14/07/2015	0.10	600.00	60.00	Administration
Kelly-Anne Trenfield	Sr Managing Dir	14/07/2015	0.20	600.00	120.00	Administration
Christine Stead	Senior Director	14/07/2015	0.30	560.00	168.00	Administration
Glenn O'Kearney	Senior Director	14/07/2015	1.00	560.00	560.00	Trade-On
Brittany Newman	Admin I	14/07/2015	0.10	135.00	13.50	Administration
Glenn O'Kearney	Senior Director	15/07/2015	3.50	560.00	1,960.00	Trade-On
Christine Stead	Senior Director	15/07/2015	0.80	560.00	448.00	Trade-On
Christine Stead	Senior Director	16/07/2015	0.10	560.00	56.00	Administration
Christine Stead	Senior Director	16/07/2015	0.10	560.00	56.00	Administration
Glenn O'Kearney	Senior Director	16/07/2015	0.30	560.00	168.00	Trade-On
Benjamin Robson	Consultant I	17/07/2015	1.20	300.00	360.00	Trade-On
Kelly-Anne Trenfield	Sr Managing Dir	17/07/2015	0.50	600.00	300.00	Administration
John Park	Sr Managing Dir	17/07/2015	0.20	600.00	120.00	Administration
Christine Stead	Senior Director	17/07/2015	0.10	560.00	56.00	Administration
Christine Stead	Senior Director	17/07/2015	0.30	560.00	168.00	Administration
Christine Stead	Senior Director	17/07/2015	1.10	560.00	616.00	Administration
Glenn O'Kearney	Senior Director	17/07/2015	2.20	560.00	1,232.00	Trade-On

Carly Drew	Admin II	17/07/2015	0.10	175.00	17.50	Administration	Prepared Final Letter
Carly Drew	Admin II	20/07/2015	0.10	175.00	17.50	Administration	Scanned, saved and emailed correspondence
Glenn O'Kearney	Senior Director	20/07/2015	0.50	560.00	280.00	Trade-On	Confirm AX with CMA, note in SH regarding contract, reply with update, discussions and updates BUR regarding meeting WMS/auditors.
Christine Stead	Senior Director	20/07/2015	0.10	560.00	56.00	Administration	Final in from GOK and email out to MM re AX restoration
Christine Stead	Senior Director	20/07/2015	0.10	560.00	56.00	Administration	Review emails in from MM and respond
Renee Lobb	Director	21/07/2015	0.20	510.00	102.00	Investigations	Review email from New Zealand various fraud office and respond to same on appropriate contacts for each of the funds to investigate the SPG and Ayley Robinson fraud matter.
Glenn O'Kearney	Senior Director	21/07/2015	1.50	560.00	840.00	Trade-On	Meet with BUR and discuss fund allocations/receivable conditions register files on cost register, call Bluebirding and discuss insurance PI renewal issues.
Christine Stead	Senior Director	21/07/2015	0.40	560.00	224.00	Administration	discuss AX queries etc CMA, review underlings from all order and allocations basis, source contra
Christine Stead	Senior Director	21/07/2015	0.10	560.00	56.00	Administration	Email in re costs, PC with GOK and see MM, email out to Goff
Christine Stead	Senior Director	21/07/2015	0.30	560.00	168.00	Administration	Email in from Goff, review and send email update to GOK
Kelly-Anne Trenfield	Sr Managing Dir	22/07/2015	3.80	600.00	2,280.00	Administration	Final with quotes
Kelly-Anne Trenfield	Sr Managing Dir	22/07/2015	0.30	600.00	180.00	Administration	Update meeting with Glenn O'Kearney & Ben Robson re status of funds and plan to progress, travel to/from meeting
Glenn O'Kearney	Senior Director	22/07/2015	0.20	560.00	112.00	Trade-On	Update to GOK re legal actions/insurance/contractive emails; Review incoming documentation, consider and send to filing
Glenn O'Kearney	Senior Director	22/07/2015	1.10	560.00	616.00	Trade-On	Review and approve invoice for recovery bkr application, review ASIG statement in regarding fund charges, discuss WMS meeting BUR
Kelly-Anne Trenfield	Sr Managing Dir	23/07/2015	0.50	600.00	300.00	Creditors	Meeting with Shane Roberts re LM and his representation of various investors
Kelly-Anne Trenfield	Sr Managing Dir	23/07/2015	0.20	600.00	120.00	Administration	Review orders re AX reinstatement - request additional information, review with cma
Glenn O'Kearney	Senior Director	23/07/2015	1.00	560.00	560.00	Trade-On	Review review re AX reinstatement - request additional information, review with cma
Christine Stead	Senior Director	23/07/2015	0.40	560.00	224.00	Administration	Drafting Slave Harman contract agreement for services to LM as RE
Kelly-Anne Trenfield	Sr Managing Dir	24/07/2015	0.10	600.00	60.00	Administration	Email in from KAT, and GOK following up the status of the server restore; print all quotation summaries and link to orders for approval
Glenn O'Kearney	Senior Director	24/07/2015	0.20	560.00	188.00	Trade-On	Discussion with cma re reinstatement of AX
Christine Stead	Senior Director	24/07/2015	0.60	560.00	448.00	Administration	Discuss AX requirements CMA, print review western union correspondence regarding claims, note SH regarding contractor agreements, call from SH to discuss
Christine Stead	Senior Director	24/07/2015	0.60	560.00	112.00	Administration	prepare cost comparison and summary
Benjamin Robson	Consultant I	24/07/2015	0.20	300.00	60.00	Trade-On	Finals invoice with MM regarding USes purchased for IT work to be undertaken
Renee Lobb	Director	27/07/2015	0.40	510.00	51.00	Creditors	Issue invoices for payables portion of Russell's bills to MPF
Benjamin Robson	Consultant I	27/07/2015	0.30	300.00	90.00	Creditors	Enquiry about Holdings by dealer group, forward to BUR for response
Kelly-Anne Trenfield	Sr Managing Dir	27/07/2015	0.40	600.00	240.00	Administration	Review and record Russell's invoice B22298, update consultants register
Glenn O'Kearney	Senior Director	27/07/2015	0.20	560.00	112.00	Trade-On	Review Russell's letter to ask re discovery/Review incoming documentation, consider and send to filing/review slave harman contractor agreement
Carly Drew	Admin II	27/07/2015	0.10	175.00	17.50	Administration	Discuss AX updates CMA
Christine Stead	Senior Director	28/07/2015	0.20	560.00	112.00	Administration	Prepared Final Letter and issued signed doc via email
Glenn O'Kearney	Senior Director	28/07/2015	0.50	560.00	280.00	Trade-On	Issue email to surety IT with scanned orders
Caroline Halcoop	Admin II	28/07/2015	0.10	175.00	17.50	Administration	Rece Bluebirding regarding insurance meeting regarding fund main PI: discuss updates BUR, update TDL regarding op costs/fund payables position, discuss monthly task list/NAV etc BUR, update Kelly regarding EOM fund reporting and signed agreement SH.
Renee Lobb	Director	29/07/2015	0.10	510.00	51.00	Trade-On	Release Commitment Transaction - Grace Records - BUR
Kelly-Anne Trenfield	Sr Managing Dir	29/07/2015	0.10	600.00	60.00	Creditors	Review and respond to email from Amstrong.
Christine Stead	Senior Director	29/07/2015	0.20	560.00	112.00	Administration	Call in from cullen from Holden web re member claims
Christine Stead	Senior Director	29/07/2015	0.10	560.00	56.00	Administration	Review email in from Stephanie and email Madhu email further MYOB issues to Madhu
Glenn O'Kearney	Senior Director	29/07/2015	0.20	560.00	112.00	Trade-On	Search and copy documents from LM server as requested by Stephanie from Russell and arrange for NAS to be sent to surety IT, update KAT and email invoices to GOK for payment
Glenn O'Kearney	Senior Director	29/07/2015	1.60	600.00	600.00	Trade-On	Review and approve payments of AX accounts, collate SH agreements, arrange insurance meeting regarding fund PI.
Benjamin Robson	Consultant I	31/07/2015	0.20	300.00	60.00	Creditors	Review services from NR regarding withold process and advisor commissions.
Kelly-Anne Trenfield	Sr Managing Dir	31/07/2015	0.20	600.00	120.00	Administration	Surety IT payment review and submission
Carly Drew	Admin II	31/07/2015	0.10	175.00	17.50	Administration	Review incoming documentation, consider and send to filing/receipt and review of legal invoice from Russell
Madhu Menon	Sr. Consult I	03/08/2015	0.50	360.00	180.00	Administration	Prepared Final Letter and issued original back to BUR.
Benjamin Robson	Consultant I	03/08/2015	0.50	300.00	150.00	Trade-On	Make NAS online, Finalize data needed internally from LM NAS, Unmount NAS drive, Pack up securely and provide to reception for courier to SuretyIT.
Kelly-Anne Trenfield	Sr Managing Dir	03/08/2015	0.80	600.00	480.00	Administration	General update of consultants fee register
Glenn O'Kearney	Senior Director	03/08/2015	0.60	560.00	336.00	Trade-On	Update meeting with Russell's (A. Tippley & S. Russell). Draft agenda for meeting.
Christine Stead	Senior Director	03/08/2015	0.20	560.00	112.00	Administration	Update in regarding op costs, reply, review and sign off on payment books and records app invoices, review and sign off on car 2 invoices, request update AX, review and approve allocation based, records invoices, note TDL for discussions with Kelly.
							Review email in from Steph and issue email to KAT detailing location of files found on server

Benjamin Robson	Consultant I	03/08/2015	0.50	300.00	150.00	Trade-On	Record funds in from MPF in relation to costs of application review and (email) funds to Russell - update consultants register with portions paid, hold portion relating to cheque for costs of app
Benjamin Robson	Consultant I	03/08/2015	0.30	300.00	90.00	Trade-On	Record and apportion Russell invoices B 22406, 822410, 822424, 822433 and general update to register
John Park	Sr Managing Dir	04/08/2015	0.10	600.00	60.00	Administration	Review and sign correspondence FTAL
Carly Drew	Admin II	04/08/2015	0.10	175.00	17.50	Administration	Prepared Final Letter
Kelly-Anne Trenfield	Sr Managing Dir	04/08/2015	2.80	600.00	1,800.00	Administration	Review ASIC docs re privilege from group 1 & 2 - 12000 in total
Kelly-Anne Trenfield	Sr Managing Dir	04/08/2015	0.30	600.00	180.00	Administration	Discuss document review with CMAA, call to Stephanie Williamson re issue with review/Review and approve payment of outstanding administration facilities including review of supporting documentation and signing of transfer or cheque
Glenn O'Keamey	Senior Director	04/08/2015	0.30	560.00	168.00	Administration	Arrange ASIC privileged records loaded onto server KAT
Glenn O'Keamey	Senior Director	04/08/2015	0.20	560.00	112.00	Trade-On	Discuss fund management status KAT, discuss fund accounting WMS.
Christine Stead	Senior Director	04/08/2015	0.60	560.00	336.00	Administration	See Medhu re MAS and Scott Gillard (out of the office) PC with Stephanie and review of documents held, issue email to Stephanie with attached documents
Christine Stead	Senior Director	04/08/2015	0.30	560.00	168.00	Administration	See Scott Gillard re inquiry for LM
Christine Stead	Senior Director	04/08/2015	4.40	560.00	2,464.00	Administration	Identify and review ASIC documents for privilege
Glenn O'Keamey	Senior Director	05/08/2015	0.20	560.00	112.00	Trade-On	Review update in regarding AX, policy controller, discuss NAV issues BUR
Christine Stead	Senior Director	05/08/2015	0.20	560.00	112.00	Administration	Finalise affidavit and Phone Call to Stephanie arrange collection
Carly Drew	Admin II	06/08/2015	0.40	175.00	70.00	Administration	Collected cheques from Suncopt, had Jersign and show photo for release of cheque, BUR to advise how to proceed - issued via express post, printed letters for JRP to sign for BUR
Caroline Halcoop	Admin II	06/08/2015	0.20	175.00	35.00	Administration	Release Combit transfer - Surety IT - email to BUR to advise
Glenn O'Keamey	Senior Director	06/08/2015	0.30	560.00	168.00	Trade-On	Query broker regarding unknown deposits, responses regarding linking correspondence regarding AX lining, correspondence SH regarding start date etc.
Christine Stead	Senior Director	06/08/2015	0.10	560.00	56.00	Administration	LM re payment to surety
Christine Stead	Senior Director	06/08/2015	0.10	560.00	56.00	Administration	Email out to Surety re payment
Carly Drew	Admin II	07/08/2015	0.10	175.00	17.50	Administration	Scanned and saved docs, emailed to BUR for issue, sent to BUR in regards,
Kelly-Anne Trenfield	Sr Managing Dir	07/08/2015	0.20	600.00	120.00	Administration	Check status of doc review and plan to progress
Glenn O'Keamey	Senior Director	07/08/2015	0.20	560.00	112.00	Trade-On	Review of Bank statements in across all funds, review ASIC statement across all funds.
Glenn O'Keamey	Senior Director	07/08/2015	0.20	560.00	112.00	Trade-On	Discuss various NAV/reoffer position issues BUR, correspondence regarding insurance queries etc
John Park	Sr Managing Dir	07/08/2015	0.10	600.00	60.00	Administration	Email in Russell.
Christine Stead	Senior Director	07/08/2015	0.60	560.00	336.00	Administration	Phone call with Steph regarding ASIC records and response to be issued to ASIC
Christine Stead	Senior Director	07/08/2015	0.30	560.00	168.00	Administration	Update with KAT regarding review of documents
Benjamin Robson	Consultant I	10/08/2015	4.60	300.00	1,200.00	Trade-On	Travel to and from Arthur J. Gallagher office in Brisbane for meeting with John Denahy and Andrea H
Kelly-Anne Trenfield	Sr Managing Dir	10/08/2015	0.10	600.00	60.00	Administration	Review incoming documentation, consider and send to filing
Glenn O'Keamey	Senior Director	10/08/2015	3.50	560.00	1,960.00	Trade-On	Travel to Brisbane - meet with Bluebird regarding ongoing insurance requirements for responsible entity.
Christine Stead	Senior Director	10/08/2015	0.10	560.00	56.00	Administration	Review email in from Steph and review attached correspondences between ASIC and Russell
Christine Stead	Senior Director	10/08/2015	0.10	560.00	56.00	Investigations	Review of ASIC documents for privilege 7001-7102
Benjamin Robson	Consultant I	11/08/2015	0.50	300.00	150.00	Trade-On	ASIC invoices received and reviewed, Allegation of outstanding amounts to Funds
Kelly-Anne Trenfield	Sr Managing Dir	11/08/2015	0.30	600.00	180.00	Administration	Review file notes re review of books and records by whyle and asic, emails in review incoming documentation, consider and send to filing
Glenn O'Keamey	Senior Director	11/08/2015	0.50	560.00	280.00	Trade-On	Discussions with IT regarding set up system for fund contractor.
Glenn O'Keamey	Senior Director	12/08/2015	0.20	560.00	112.00	Administration	Review and sign off on BAS and worksheets.
Medhu Menon	Sr. Consult I	13/08/2015	0.20	360.00	72.00	Administration	Meet with Jon from Surety in regards to AX environment. Provide usernames and password of initial users for Environment to be created in hosted active directory.
Kelly-Anne Trenfield	Sr Managing Dir	13/08/2015	0.20	600.00	120.00	Administration	Call in from Stephanie Williamson re ASIC hearing on discovery and additional request from 11 August CMA update re outcome of ASIC hearing and progress re review of records re discovery/privilege
Carly Drew	Admin II	14/08/2015	0.50	175.00	87.50	Administration	Arranged for large file to be available for Greg Lister of Syntronics Legal for JRP, tech support provided FTP file;
Ginette Muller	Sr Managing Dir	14/08/2015	0.50	600.00	300.00	Administration	External correspondence received by the appointee in relation to the administration; check the nature of the enquiry and direct the correspondence to the most appropriate staff member for further action. Review documents received from the Perpetual trustee
Medhu Menon	Sr. Consult I	17/08/2015	0.50	360.00	180.00	Administration	Test remote desktop connection set up by Surety. It is access hosted LM environment. Tested multiple desktops and the 4 user accounts assigned. Confirmed this was all OK with Surety/Sent instructions internally to GOK and CA on accessing.
Benjamin Robson	Consultant I	17/08/2015	1.50	300.00	450.00	Trade-On	Preparation of task lists for Steve Harman - organizing and collating work to be done for WMS and EY via AX system that requires Steve's help
Caroline Halcoop	Admin II	17/08/2015	0.20	175.00	35.00	Administration	CV & Combit transfer - Ameliong Registry Services - \$550.00; sent and email to BUR for checking and approval
Glenn O'Keamey	Senior Director	17/08/2015	0.60	560.00	336.00	Trade-On	Update in regarding AX etc.; liaise with CMA/Madhu regarding access etc. Note Harman; note Riab regarding sid update investors, testing of AX access etc.
Benjamin Robson	Consultant I	18/08/2015	1.00	300.00	300.00	Trade-On	Discuss with IT, discuss SH action items BUR

Kelly-Anne Trenfield	Sr Managing Dir	20/08/2015	0.10	600.00	60.00	Administration	Email to AJT; return costs agreement and request update meeting.
Kelly-Anne Trenfield	Sr Managing Dir	20/08/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque
Glenn O'Kearney	Senior Director	20/08/2015	0.20	560.00	112.00	Trade-On	Review tax position funds, note to PKF regarding set work costs.
Renee Lobb	Director	21/08/2015	0.30	510.00	153.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Benjamin Robson	Consultant I	21/08/2015	0.60	300.00	180.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Caroline Halcoop	Admin II	21/08/2015	0.40	175.00	70.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	21/08/2015	0.40	600.00	240.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	21/08/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
John Park	Sr Managing Dir	21/08/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Benjamin Robson	Consultant I	24/08/2015	0.20	300.00	60.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Renee Lobb	Director	25/08/2015	0.10	510.00	51.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	25/08/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
John Park	Sr Managing Dir	26/08/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Benjamin Robson	Consultant I	26/08/2015	0.50	300.00	150.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	26/08/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Renee Lobb	Director	27/08/2015	0.30	510.00	153.00	Investigations	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	27/08/2015	0.70	600.00	420.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Glenn O'Kearney	Senior Director	31/08/2015	0.20	560.00	112.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Caroline Halcoop	Admin II	01/09/2015	0.20	175.00	35.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	01/09/2015	0.20	600.00	120.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Glenn O'Kearney	Senior Director	01/09/2015	0.50	560.00	280.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Renee Lobb	Director	02/09/2015	0.10	510.00	51.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Renee Lobb	Director	02/09/2015	0.10	510.00	51.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Caroline Halcoop	Admin II	03/09/2015	0.30	175.00	82.50	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	04/09/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	04/09/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Benjamin Robson	Consultant I	04/09/2015	0.30	300.00	90.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	05/09/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
John Park	Sr Managing Dir	07/09/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Glenn O'Kearney	Senior Director	07/09/2015	0.30	560.00	168.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	08/09/2015	0.40	600.00	240.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Christine Slead	Senior Director	08/09/2015	0.20	560.00	112.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Glenn O'Kearney	Senior Director	08/09/2015	1.00	560.00	560.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Benjamin Robson	Consultant I	09/09/2015	0.30	300.00	90.00	Creditors	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Benjamin Robson	Consultant I	09/09/2015	0.20	300.00	60.00	Creditors	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Glenn O'Kearney	Senior Director	09/09/2015	0.10	560.00	56.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	11/09/2015	0.30	600.00	180.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Renee Lobb	Director	13/09/2015	0.20	510.00	102.00	Trade-On	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	14/09/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	14/09/2015	0.20	600.00	120.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	14/09/2015	0.10	600.00	60.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.
Kelly-Anne Trenfield	Sr Managing Dir	15/09/2015	0.30	600.00	180.00	Administration	Review email from Armstrong regarding correction of cost details. Make changes to all pages where registry details appear.

Glenn O'Kearney	Senior Director	15/09/2015	1.00	560.00	560.00	Trade-On	Review PI form for insurance renewal, prelin collation of information for forms, identify claims against funds/review MYOB transactions etc, review and sign off on fund expenses.
Benjamin Robson	Consultant I	16/09/2015	0.30	300.00	300.00	Trade-On	Respond to investor advisor enquiry from Deanna Zuk regarding Account 100264874; Correspondence with Steve Hannan regarding same
John Park	Sr Managing Dir	16/09/2015	0.20	600.00	120.00	Administration	Emails to Stephen Rusech
Benjamin Robson	Consultant I	16/09/2015	0.30	300.00	90.00	Trade-On	Correspondence with WMS regarding ability to provide GST reports for PKF
Caroline Falcoop	Admin II	16/09/2015	0.20	175.00	35.00	Administration	Correspondence with Nilsand Pty Ltd - \$4215.76; scan and email to BUR for checking and approval - BUR
Ginetta Muller	Sr Managing Dir	16/09/2015	0.40	600.00	240.00	Administration	External correspondence received by the appointees in relation to the administration; check the nature of the enquiry and direct the correspondence to the most appropriate staff member for further action CCS at Perpetual Custody reports.
Benjamin Robson	Consultant I	16/09/2015	0.20	300.00	60.00	Trade-On	Respond to investor Graham Welch
Kelly-Anne Trenfield	Sr Managing Dir	17/09/2015	0.20	600.00	120.00	Administration	Review and update to do list; query outstanding items/Review incoming documentation, consider and send to filing/review core re filing claim, draft response to Ashley
Julie Ross	Admin II	18/09/2015	0.60	175.00	140.00	Administration	3x CBA EFT payments to Russells Law for \$91350.00, Nilsand for 4215.75 and Clayton Utz for 8473.20
Kelly-Anne Trenfield	Sr Managing Dir	18/09/2015	0.30	600.00	180.00	Administration	Email form and response to share request re costs, draft/Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque; online authorisation
Glenn O'Kearney	Senior Director	18/09/2015	2.00	560.00	1,120.00	Trade-On	Review and prepare PI proposal forms for renewal of insurance
Benjamin Robson	Consultant I	18/09/2015	0.30	300.00	90.00	Trade-On	Investor enquiry - Deanna Zuk
Benjamin Robson	Consultant I	21/09/2015	0.50	300.00	150.00	Trade-On	Collate and send to Glenn O'Kearney Op cost table for amounts invoiced for period 01/07/14 to 30/06/15
Glenn O'Kearney	Senior Director	21/09/2015	0.20	560.00	112.00	Trade-On	Discuss op cost funding/reimbursements with BUR
Kelly-Anne Trenfield	Sr Managing Dir	22/09/2015	0.20	600.00	120.00	Administration	Review incoming documentation, consider and send to filing/Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque; online transaction
Kelly-Anne Trenfield	Sr Managing Dir	22/09/2015	0.10	600.00	60.00	Administration	GOK update re audit
Glenn O'Kearney	Senior Director	22/09/2015	2.00	560.00	1,120.00	Trade-On	Discussions with Arthur Gallagher regarding insurance matters, further work on PI proposal forms, prepare annexure and issue form in draft with annexure's to A.G.
Kelly-Anne Trenfield	Sr Managing Dir	23/09/2015	0.20	600.00	120.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque; online review email to russells re legal costs
Kelly-Anne Trenfield	Sr Managing Dir	24/09/2015	0.10	600.00	60.00	Administration	Email form and response to CBA re fund distributions
Kelly-Anne Trenfield	Sr Managing Dir	25/09/2015	0.10	600.00	60.00	Administration	Review and approve payment of outstanding administration liabilities including review of supporting documentation and signing of transfer or cheque; online authorisation
Kelly-Anne Trenfield	Sr Managing Dir	25/09/2015	0.50	600.00	300.00	Administration	Meeting with Ashley Thibault to discuss costs/legal matters
Kelly-Anne Trenfield	Sr Managing Dir	25/09/2015	0.10	600.00	60.00	Administration	Review incoming documentation, consider and send to filing
Carly Drew	Admin II	28/09/2015	0.10	175.00	17.50	Administration	Scanned and emailed payment approvals to BUR
Kelly-Anne Trenfield	Sr Managing Dir	29/09/2015	0.20	600.00	120.00	Administration	Review and update to do list; query outstanding items/Review incoming documentation, consider and send to filing
Julie Ross	Admin II	30/09/2015	0.60	175.00	105.00	Administration	Set up EFT payment for \$550 to Armstrong Registry Services, email payment and transaction to Ben for review, finalise for signature.
Kelly-Anne Trenfield	Sr Managing Dir	30/09/2015	0.40	600.00	240.00	Administration	GOK LM update re funds status including accounts and audit