



## NOARLUNGA MODEL AERO SPORTS Inc.

Flying field and club rooms.

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# Conflict of Interest Policy

## MOP NUMBER 37

(08/12/2022)

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### PURPOSE

This policy is to ensure member who hold a position of responsibility in the club act in the best interest of the club whether a decision may impact on their personal activities. The policy protects the club and individual members from allegations of using a position for personal gain.

The Association Incorporation Act compels all members of management to act honestly and in good faith.

### DEFINITION

Conflicts of interest can be defined as any situation in which an individual or corporation (either private or governmental) is in a position to exploit a professional or official capacity in some way for their personal or corporate benefit.

A conflict of interest occurs when a person's or entity's vested interests raise a question of whether their actions, judgment, and/or decision-making can be unbiased

### TYPES OF CONFLICT OF INTERESTS

The following conflicts of interest may be in existence either separately or consecutively:

**Real Conflict:** – where a direct conflict exists between club official duties and existing private interests.

**Apparent Conflict:** - where it appears or could be perceived that private interests are improperly influencing the performance of official duties whether that is the case or not.

**Potential:** – where private interests are not but could come into direct conflict with official duties

**POLICY**

1. All members nominating for an Executive or Committee position must declare at the time of nominating whether he/she has any conflicts of interest.
2. The committee when entering a contract for work/service for which a remuneration is proposed shall provide an opportunity for other similar service providers to tender for the work.
3. The committee, when seeking donations or services from sponsors, shall provide others similar sponsors an opportunity to provide donations or services.
4. The chairperson of any committee, subcommittee or working group shall at the commencement of the meeting ask all members of the committee, subcommittee or working group whether any conflict of interest exist with any items on the agenda.
5. If a member declares a conflict the Chairperson must decide:
  - a. if the member can remain and participate in discussions relative to the items where the conflict exists,
  - b. whether the member can remain in the meeting however not take part in discussions
  - c. leave the meeting when the topic of conflict is discussed.

**RESPONSIBILITY**

All members holding an office or activity of responsibility in the management of the Club.