

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION DESIGNATING RONALD BRAND, DIRECTOR OF DEVELOPMENT
AS VOTING DELEGATE TO THE ASSOCIATION OF TOWNS FOR 2020**

WHEREAS, the Association of Towns is having their 2020 Training School and Annual Meeting February 16-19, 2020, and

WHEREAS, the Town of Farmington must first adopt a resolution designating its delegate to vote on our behalf, now therefore be it

RESOLVED that the Town Board hereby designates Ronald Brand, Director of Development as Voting Delegate to the Association of Towns for 2020, and authorizes payment of the registration fee by the Town, and

BE IT FURTHER RESOLVED, that the Town Clerk provides copies of this resolution and the Certificate of Designation to the Supervisor's Secretary and the Association of Towns.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT
OF THE SUPERVISOR FOR NOVEMBER 2019**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for November 2019 to the Town Supervisor on December 3, 2019, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for November 2019 on December 3, 2019,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for November 2019, and be it further

RESOLVED that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

December 10, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

RESOLUTION AUTHORIZING PUBLIC BIDDING FOR A PRE-ENGINEERED UNDERGROUND CONTROL VALVE STATION PRV-5 LOCATED AT COUNTY ROAD 28 AND SHORTSVILLE ROAD IN THE TOWN OF FARMINGTON FOR THE CANANDAIGUA-FARMINGTON WATER DISTRICT (CFWD)

WHEREAS, the Water and Supt. for the Canandaigua-Farmington Water District (CFWD) had identified the need to perform necessary maintenance to our pressure reducing vaults located at PRV-1; PRV-2; PRV-3, PRV-4 and PRV-5 which were originally approved by Board Resolution dated August 12, 2012 for the CFWD Systems Pressure Reducing Valves, and

WHEREAS, and due to the aging conditions, the Water Systems Pressure Reducing valves at PRV-5 located at the intersection of County Road 28 and Shortsville Road were identified as needing to be completely replaced by the factory representative for Ross Valve Company, and

WHEREAS, a Capital 5-Year Plan was approved to begin replacement of the oldest pressure reducing vaults starting in 2018, 2019 and 2020 with PRV-5 now being replaced in the year 2020 in conjunction with the Ontario County DPW Intersection Improvement Project, PIN 40NO.03, that is currently under design by Bergmann Associates, and

WHEREAS, the MRB Group has reviewed the 75% Design Watermain Plans for PIN 40NO.03 and has submitted design comments dated November 18, 2019 with their system hydraulics model recommending the new PRV-5 be installed with incoming line pressure at 130 psi and outgoing line pressure at 65 psi, and

WHEREAS, the replacement of the valves had been discussed with the Public Works Committee during the 2020 Budget processes with the Water and Sewer Supt. recommending the purchase of a Pre-Packaged Valve Vault that included all necessary piping, controls and appurtenances delivered and tested to replace the existing PRV-5, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Advertisement of Public Bidding for the CFWD PRV-5 Improvement and that bids will be received until 10:00 AM on Monday, December 23, 2019 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425, and

BE IT FURTHER RESOLVED, that funding for the Project will be from Budget Code SW1-8340.42 PRV Contractual to be reimbursed to the Town of Farmington by Ontario County, and

LASTLY BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**AUTHORIZATION TO ROLL-OVER VACATION TIME INTO 2020 –
ROBIN MACDONALD, WATER/SEWER SUPERVISOR**

December 10, 2019

WHEREAS, Water/Sewer Supervisor, Robin MacDonald, in this new position is unable to exhausted his remaining vacation by the end of the year per the Employee Policy, and

WHEREAS, Robin MacDonald is asking the Town Supervisor and Town Board to allow him to roll over three unused days (3.00 day) into 2020 with the understanding that the time be used before March 31, 2019 because it would prove a hardship for the time to be used before the end of 2019 due to the lack of days left in the year.

THEREFORE, BE IT RESOLVED, that the Farmington Town Board hereby authorizes Robin MacDonald to roll over her vacation time to be used no later than March 31, 2019, and

BE IT FURTHER RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, the Principal Account Clerk, and the Supervisor's Confidential Secretary.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**AUTHORIZATION TO ROLL-OVER VACATION TIME INTO 2020 –
SHERYL SMITH, FINANCE CLERK II**

December 10, 2019

WHEREAS, the sixth-year anniversary date for Water/Sewer Employee Sheryl Smith is December 30, 2019 at which time she earns one (1) day of vacation, and

WHEREAS, vacation has to be exhausted by the end of the year per the Employee Policy, and

WHEREAS, Sheryl Smith is asking the Supervisor and Town Board to allow her to roll over one unused day (1.00 day) into 2020 with the understanding that the time be used before March 31, 2019 because it would prove a hardship for the time to be used before the end of 2019 due to the lack of days left in the year.

THEREFORE, BE IT RESOLVED, that the Farmington Town Board hereby authorizes Sheryl Smith to roll over her vacation time to be used no later than March 31, 2019, and

BE IT FURTHER RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, the Principal Account Clerk, and the Supervisor's Confidential Secretary.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption: December 10, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Acceptance of the request for the final release of funds, Release #1, from the Letter of Credit for site improvements Dr. DiMartino, DDS, Site Plan in the total amount of \$127,102.00.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Director of Planning and Development (hereinafter referred to as Director), a resolution recommending the Town Board accept the above referenced final release of funds (Release #1) from the Letter of Credit for approved site improvements within the Dr. DiMartino, DDS, Site Plan Project, in the total amount of \$127,102.00; and

WHEREAS, the Town Construction Inspector, Town Engineer and Town Department Heads have all reviewed and accepted the quantities and unit prices identified in the letter of credit release #1, dated November 25, 2019; and

WHEREAS, with this partial release of funds there will be a zero balance remaining in this Letter of Credit.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the final release of funds from the above referenced Letter of Credit Estimate, in the total amount of \$ 127,102.00.

BE IT FURTHER RESOLVED that the Town Board does hereby direct the Town Clerk to provide certified copies of this resolution to Matthew Tomlinson, P.E., Marathon Engineering, 39 Cascade Drive, Rochester, New York 14614; Dr. DiMartino, DDS, 1375 Hathaway Drive, Farmington, New York 14425; Lauren Levings, Associate-Construction, Live Oak Bank, 1741 Tiburon Drive, Wilmington, North Carolina, 28403; the Town Planning Board Chairperson; the Town Highway and Parks Superintendent; the Town Water and Sewer Superintendent; the Town Code Enforcement Officer; the Town Construction Inspector; the Town Engineer; the Director of Planning & Development; and John Robortella, Clerk of the Planning Board.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

December 10, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nate Bowerman				

RESOLUTION ESTABLISHING THE WATER SHUT OFF DATE FOR ALL UNPAID 2019 FOURTH QUARTER WATER SERVICES LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND SEWER DISTRICTS

WHEREAS, The Farmington Code, Chapter 159 entitled Water Rules and Regulations, Section 159-25, Shutting Off Water Services states that in event a water bill remains unpaid for more than 60 days, the Town Board may, by Resolution, cause the supply of public water to be shut off given at least 10 days written notice to the owner and occupant of the premises and that a written notice will be given by first-class mail that will be addressed to both the owner and occupant at least 10 days prior to the proposed shut off date, and

WHEREAS, such notice shall advise the owner and occupants that the water supply to such property shall be shut off on the specified dated for nonpayment of the water bill unless the unpaid water bill and penalty are paid in full to the Town Clerk prior to the specified dated, and

WHEREAS, the water supply to such property shall not be restored after the shutoff date until the unpaid water bill and late fee penalties, including administrative fees, are paid in full, and

WHEREAS, payment for the 4th Quarter 2019 CFWD water and sewer bills and Victor Sewer District sewer bills are due on the close of business day at the Farmington Town Clerks Office located at the Farmington Town Hall, 1000 County Road 8 on Friday, January 31, 2020, and

LET IT BE RESOLVED that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water District hereby authorizes the Water Superintendent to establish the last day for payment of the CFWD 4th Quarter 2019 and Victor Sewer District without the 20% penalty applied as being Friday, January 31, 2020, and any payments with US mail postmarks as of 12:00 AM on Saturday, February 1, 2020 being accepted without penalty, and

LET IT BE RESOLVED, that the On-Line payment option are also available for water and sewer payments which will be accepted up until midnight of January 31 2020 without the 20% penalty being applied and

LET IT BE FURTHER RESOLVED that any payment received after February 1, 2020 for all unpaid water and sewer accounts will be assessed with a 20% late fee being applied to the bill, and

NOW, THEREFORE BE IT RESOLVED that the water shutoff date being established by this Resolution as being Wednesday, March 4, 2020, with administrative fees also being added, and

LASTLY BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Principal Account Clerk.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Inglasbe				
Councilman Ron Herendeen				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nate Bowerman				

**RESOLUTION TO APPROVE UPGRADING THE CURRENT 3G
PHOENIX UNITS AT PUMP STATIONS 1 THROUGH 17 AND 33**

December 10, 2019

WHEREAS, Verizon will no longer be supporting their 3G network, which will require an upgrade to the modems, and in some cases the mother board on the Phoenix units at the pump stations throughout Farmington and Victor,

WHEREAS, FSI Systems, Inc, who currently supports all the units, has provided a quote for the cost of the modems as well as the mother board replacements for the pump stations,

NOW, THEREFORE BE IT RESOLVED, that the Town Board approves the upgrades for pump stations 1-17 and 33 at a cost not to exceed \$9500, with the remaining stations to be upgraded in 2020,

FURTHER RESOLVED, that the Town Board approves the following budget amendment which will move excess funds from the fencing expense line to the Scada expense lines:

From: SS8130.463	\$9500	
To: SS8120.45 Scada		\$3325
To: SS8120.45V Scada-Victor		\$6175

FULLY RESOLVED, that the Town Clerk forward copies of this resolution to the Principal Account Clerk, and the Water and Sewer Department.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Inglasbe				
Councilman Ron Herendeen				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nate Bowerman				

**RESOLUTION AUTHORIZING BURROW BROS., INC. TO PERFORM
THE BORING UNDER ROUTE 332 AND UNDER BEAVER CREEK AT
COUNTY ROAD 41 FOR THE WATERLINE INSTALLATION FOR
HATHAWAYS CORNERS**

December 10, 2019

WHEREAS, per the Incenting Zoning for the Hathaway Corner Project, underground bores at Route 332 and at Route 41 for the waterline installation are the responsibility of the Town of Farmington and were budgeted for 2019, with the applicant Ashley Companies providing the materials,

WHEREAS, the water and sewer department received quotes from Turner Underground Installations and Burrows Bros, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Town Board award the work to Burrow Bros., Inc for a cost not to exceed \$23,175 for the boring under Route 332 and a cost not to exceed \$16,435 for the boring under Beaver Creek at County Route 41 to be paid out of expense line SW1-8340.25,

FULLY RESOLVED, that the Town Clerk forward copies of this resolution to the Principal Account Clerk, the Water and Sewer Department, Ryan Destro at BME Associates, 10 Lift Bridge Lane East, Fairport, NY 14450, and Mark Stevens, President Ashley Companies, 16 W. Main St, Suite 100, Rochester, NY 14614

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

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Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

RESOLUTION APPROVING THE 2020 WAGELIST

WHEREAS, the attached 2020 Farmington Town Employee Salary List reflects wages of all employees and has been reviewed by the Supervisor, Principal Account Clerk and the Town Board, now therefore be it

RESOLVED, that the Town Board approves the 2020 Salary List (attached), and be it further

RESOLVED, that the Town Clerk forward a copy of this resolution and the salary list to the Principal Account Clerk and the Supervisor's Secretary

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB GROUP FOR GRANT WRITING SERVICES FOR LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND APPLICATION

WHEREAS, MRB Group has submitted a Proposal for Professional Services for Local Government Records Management Improvement Fund Application at a cost not to exceed \$5,000.00, and

WHEREAS, this competitive grant program provides funds to help local governments enhance records management programs, a priority for the Town of Farmington, which will assume primary responsibility for the ongoing implementation of the improved records management program on a long-term continuing basis, and

WHEREAS, the Town of Farmington recognizes and maintains Town Clerk Michelle Finley as the Records Management Officer and Records Access Officer, as resolved at the January 2, 2019 Organizational Town Board Meeting, with anticipated re-appointment of Michelle Finley as the Records Management Officer and Records Access Officer for 2020 at the Organizational Town Board Meeting in January 2020, and

WHEREAS, the Town of Farmington utilizes and has formally adopted Records Retention and Disposition Schedule MU-1, and

WHEREAS, the Town, if awarded funding, will contract with a consultant to perform a scanning and indexing of paper records and integration of those records into the existing online records management system, as well as to develop and document records management policies and procedures for the Town, now therefore be it

RESOLVED, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign the Proposal for Professional Services for grant writing for Local Government Records Management Improvement Fund Application at a cost not to exceed \$5,000.00.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD FOR WATER AND
SEWER DEPARTMENT PLUS PAY INCREASE – ACCOUNT CLERK/TYPIST**

December 10, 2019

WHEREAS, Water and Sewer employee Tanya Sakowsky has successfully completed the required time line for the Probationary Period in the position of Account Clerk/Typist for the Farmington Water and Sewer Department since the start date of April 15, 2019, with her probation period ending on October 15, 2019, and

WHEREAS, the Town Personal Policy allows an increase at this point with the recommendation of the Department Head, and

WHEREAS, this increase was budgeted as part of the position review during the probationary period and is in keeping within the 2019 budget limits, and

THEREFORE, BE IT RESOLVED, that the Farmington Town Board acting on behalf of the Water and Sewer Districts hereby authorizes a \$.50 increase from \$13.75 to \$14.25 per hour for employee Tanya Sakowsky effective December 1, 2019 which is the start of the Town’s Pay Period #26 for 2019, and

BE IT FURTHER RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, the Principal Account Clerk, and the Supervisor’s Confidential Secretary.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

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By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING BUDGET AMENDMENT FOR THE
WATER DEPARTMENT**

December 10, 2019

WHEREAS, additional funding is needed in several water accounts for outstanding and future invoices,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua Farmington Water District hereby authorizes the following budget amendment for the Water Funds:

From:	SW1-8320.4	Source of Supply	\$35,000.00
To:	SW1-8340.12	Trans & Dist. – PS - OT	\$5,000.00
To:	SW1-8340.4	Trans & Dist. – CE	\$30,000.00

BE IT RESOLVED that the Principal Account Clerk completes the budget amendment,

BE IT FINALLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE
SEWER FUND**

WHEREAS, additional funding is needed to pay outstanding and future expenses and,

NOW, THEREFOR BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SS2374	Sewer Services Other Government	\$38,000.00
To: SS8120.2V	Sanitary Sewer – EQ Victor	\$20,000.00
To: SS8130.43	Sewer Treatment – Sludge Removal	\$18,000.00

BE IT RESOLVED that the Principal Account Clerk completes the budget amendment,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**AUTHORIZATION TO ROLL-OVER VACATION TIME INTO 2020 – MATTHEW
HEILMANN, WATER/SEWER CONSTRUCTION INSPECTOR**

December 10, 2019

WHEREAS, the Water and Sewer Construction Inspector, Matthew Heilmann, is unable to exhaust his remaining vacation by the end of the year per the Employee Policy, and

WHEREAS, Matthew Heilmann is asking the Town Supervisor and Town Board to allow him to roll over two unused days (2.00 day) into 2020 with the understanding that the time be used before March 31, 2019 because it would prove a hardship for the time to be used before the end of 2019 due to the lack of days left in the year.

THEREFORE, BE IT RESOLVED, that the Farmington Town Board hereby authorizes Matthew Heilmann to roll over his vacation time to be used no later than March 31, 2019, and

BE IT FURTHER RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Supervisor, the Principal Account Clerk, and the Supervisor's Confidential Secretary.

Resolution No. _____ Of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

12/10/19

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT TO PURCHASE A 2020 S570 T4 BOBCAT SKID-
STEER LOADER UTILIZING THE TRADE IN OF A
2018 S570 BOBCAT SKID-STEER LOADER**

WHEREAS, the Highway/Parks Superintendent has budgeted for a Bobcat Skid-Steer Loader with a trade in of the 2018 S570 at (\$29,000), and

WHEREAS, the 2020 T4 Bobcat will cost (\$6,704) and a planer as an attachment (\$15,706) and,

WHEREAS, in compliance with the current purchasing policy for the Town, and this quote follows the NYS Contract #PC67141 Award # PGB 22792 **at a cost not to exceed \$22,500.00**, and

WHEREAS, the breakdown will be funded via Sidewalks, (\$1,000) SM-5410.2, (\$2,352) A5410.2 and Parks Equipment Fund (\$3,352) A7110.4, and the Planer will be funded via Highway Machinery Equipment (\$15,706) DA5130.2, and now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the attached customer acceptance to purchase one S570 T4 Bobcat Skid-Steer Loader, and be it further

RESOLVED, that the Town Clerk forward the originals to the Highway/Parks Department and copies of this Resolution be forwarded to the Confidential Secretary, and the Principal Account Clerk

Resolution No. _____ Of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

12/6/19

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT TO PURCHASE ONE (1) JOHN DEERE 5075 E
UTILITY TRACTOR WITH 8' SWEEPSTER AND A 90" DIAMOND
MOWER UNDER NYS AG TRACTORS AND IMPLEMENTS PC67140**

WHEREAS, the Highway/Parks Superintendent budgeted a John Deere Utility Tractor with 8' Sweepster and a 90" Diamond mower for the Highway Department, and

WHEREAS, in compliance with the current purchasing policy for the Town, and this quote follows **New York State Agriculture Tractors and implements PC67140** pricing equipment **at a cost not to exceed \$69,945.34** to be paid from **A-7110.2 Parks Equipment (\$31,964.78)** and **DA-5130.2 – Highway Equipment (\$37,980.56)**, now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to sign the quote Summary **as Accepted By** to purchase one (1) John Deere 5075 E Utility Tractor with attachments, and be it further

RESOLVED, that the Town Clerk forward the original to the Highway/Parks Superintendent and copies of this Resolution to the Principal Account Clerk.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

RESOLUTION SUPPORTING A TOWN GRANT APPLICATION TO THE NEW YORK STATE ARCHIVES' LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND PROGRAM.

WHEREAS, the Farmington Town Board fully supports the submission of a Local Government Records Management Improvement Fund grant application to New York State Archives through the category of Document Conversion and Access for improved management of Town Building Department records, and

WHEREAS, this competitive grant program provides funds to help local governments enhance records management programs, a priority for the Town of Farmington, which will assume primary responsibility for the ongoing implementation of the improved records management program on a long-term continuing basis, and

WHEREAS, the Town of Farmington recognizes and maintains Town Clerk Michelle Finley as the Records Management Officer and Records Access Officer, as resolved at the January 2, 2019 Organizational Town Board Meeting, with anticipated re-appointment of Michelle Finley as the Records Management Officer and Records Access Officer for 2020 at the Organizational Town Board Meeting in January 2020, and

WHEREAS, the Town of Farmington utilizes and has formally adopted Records Retention and Disposition Schedule MU-1, and

WHEREAS, the Town, if awarded funding, will contract with a consultant to perform a scanning and indexing of paper records and integration of those records into the existing online records management system, as well as to develop and document records management policies and procedures for the Town, now therefore be it

RESOLVED, that Supervisor Peter Ingalsbe is hereby authorized and directed to file an application with New York State Archives for a Local Government Records Management Improvement Fund grant, and upon grant award, is directed to fulfill agency requirements with the State, implement the records management improvement project, and maintain the results of the grant project over the long term by allocating Town resources for continued comprehensive management of such records, and

BE IT FURTHER RESOLVED, that the Town Board recognizes and fully supports the submission of a Local Government Records Management Improvement Fund grant application.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
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Roll Call Vote

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Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Michael Casale				
Councilman Nate Bowerman				

December 10, 2019

RESOLUTION AUTHORIZING THE WATER AND SEWER DEPARTMENT TO PURCHASE ONE (1) NEW AND UNUSED 2020 INTERNATIONAL MODEL CV515 4X4 DIESEL TRUCK WITH A HUGHES 11' DRW UTILITY BODY WITH CRANE UNDER THE ONONDAGA COUNTY CONTRACT #7974-2019 CLASS 3-7, LANDSCAPE SMALL DUMP TRUCKS

Whereas, the Water and Sewer Superintendent has established a Five (5) and Ten (10) Year Vehicle and Equipment Replacement Program for the Farmington Water and Sewer Department, and

Whereas the Water and Sewer Department has budgeted for Vehicle and Equipment Replacement for the water department's former 2011 Ford F-350 Utility truck with Crane # W-19 with Vin # FDRF3H63BEB25625 with mileage of 77,296 miles to be replaced within 2020 Budget under line SS 8130.2 (Equipment) and the SW1 8340.2 (Equipment), and

Whereas, in compliance with the current purchasing policy for the Town allowing Best Value Contracts, the Water and Sewer Supt. has asked to be authorized to purchase one (1) new and unused 2020 International Model CV515 SFA diesel powered 4x4 19,500 GVWR, 6-wheel truck, cab, and chassis with a Hughes 11' DRW utility body and crane from Regional International Corp., Henrietta, NY. Under the bid quotation from the award 2019 on Onondaga County bid contract #7974class3-7 landscape small dump truck; now therefore

Be it resolved the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase one (1) new and unused 2020 International/Utility Body 6-wheel small truck. The purchase cost including freight and delivery being \$107,872.00; and

Be it further resolved the funds are appropriated in the 2020 budget lines at a 50/50 shared cost for the Water Dept. SW1-8340.2 (equipment), the Sewer Dept. SS-8120.2 (equipment), and SS8130.2; and

Be it further resolved that the Town Clerk provides a copy of this resolution to the Water/Sewer Superintendent, the Supervisor's Secretary and the Principle Account Clerk.

Resolution No. _____ Of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

WAIVER OF THE RULE - 12/10/19

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT TO TRADE IN AND PURCHASE ONE (1) 2020
CATERPILLAR 962M FROM NYS OGS NJPA
HEAVY EQUIPMENT CONTRACT #PC 66988**

WHEREAS, the Highway/Parks Superintendent received approval back in May, 2017 from board resolution #232-2017 to sign the two (2) year trade agreement, and

WHEREAS, the Highway/Parks Superintendent has received approval in the 2020 budget to trade in the 2017 Caterpillar 962M in for a 2020 Caterpillar 962M, and

WHEREAS, in compliance with the current purchasing policy for the Town, and this quote follows the NYS OGS NJPA at an after-net trade of a cost not to exceed \$45,000.00 is budgeted from (DA-5130.2) - Highway Equipment, and

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption:

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RESOLUTION TO AWARD NORTH ROAD WATERMAIN REPLACEMENT PROJECT BID TO FINELINE PIPELINE, INC.

WHEREAS, bids were received on October 31, 2019 at 10 a.m. at the Town of Farmington Town Hall for the North Road Watermain Replacement Project; and

WHEREAS, seven (7) bids were received and the low bidder was found to be Rochester Pipeline, Inc. but the bid did not include the required Non-Collusion Form and was rejected by the Town; and

WHEREAS, the second lowest bidder was found to be Fineline Pipeline, Inc. with a base bid cost of \$254,200.00 and a total base bid plus alternate cost of \$312,589.00; and

WHEREAS, MRB Group has reviewed the project scope and the bid amount and has advised the Town Board that they have found no reasons to deny a contract with Fineline Pipeline, Inc.; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Town Supervisor to sign the Notice of Award to Fineline Pipeline, Inc. for the North Road Watermain Replacement Project at a cost not to exceed \$254,200.00 but will consider approving the base bid plus alternate cost not to exceed \$312,589.00 within 60 days depending on finances; and

BE IT FURTHER RESOLVED, that the Town Clerk provide copies of this resolution to the Principal Account Clerk, David Herman of MRB Group and the W&S Department.

Resolution No. _____ Of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN
AGREEMENT TO PURCHASE REAL PROPERTY FOR TEMPORARY
EASEMENTS TO 2, 180± SQUARE FEET OF REAL PROPERTY
LOCATED AT THE INTERSECTION OF COUNTY ROAD 28 AND
SHORTSVILLE ROAD**

WHEREAS, the Town Supervisor has received an Agreement to Purchase Real Property from Dean Frohm of R.H. Kite in regards to temporary easements to 2, 180± square feet of real property located at the intersection of County Road 28 and Shortsville Road, and

WHEREAS, the County Attorney and Town Attorney have reviewed and approved the agreement, and

WHEREAS, the property will be sold to Ontario County for a purchase price of \$200.00, and

WHEREAS, Ontario County will be responsible for all recording fees and the real property transfer tax, now therefore be it

RESOLVED, that the Town Board of the Town of Farmington hereby authorizes the Town Supervisor to sign the Agreement to Purchase Real Property for temporary easements to 2, 180 ± square feet of real property located at the intersection of County Road 28 and Shortsville Road, and be it further

RESOLVED, that the Town Clerk forward 2 executed copies and attachments to Dean Frohm of R.H. Kite, PO Box 130, Avon, NY 14414 and a copy of the resolution and attachments to the Principal Account Clerk and Tim McElligot, Ontario County DPW.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption: December 10, 2019

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Resolution approving with conditions an area variance to allow an Accessory Structure having 240 square feet in building area to be placed in the Rear Yard portion of the Lot located at 5865 Tweed Trail.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has received from a request from Matthew Glover, 5865 Tweed Trail, Farmington, New York 14425 for an area variance to allow an Accessory Structure, a storage shed, containing a total building area of 240 square feet, to be placed in the Rear Yard portion of the Lot located at said address; and

WHEREAS, the Town Code allows Accessory Structures to be sized not larger than 200 square feet; and

WHEREAS, the Town Board is the governing body responsible for the granting of any change to the land use regulations for land lying within an established IZ Incentive Zoning District; and

WHEREAS, the Town Board has advertised a public hearing to be held this evening upon this requested area variance; and

WHEREAS, the Town Board has caused to have the property posted with a Public Notification Sign; and

WHEREAS, the Town Board has received public testimony upon this requested Action at tonight's Town Board Meeting; and

WHEREAS, the Town Board has given consideration to the character of the neighborhood, the natural setting of the neighborhood; the presence of Accessory Structures located within this project; and the sizes of Lots adjacent to and nearby the subject Lot.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby finds that:

1. the subject Lot contains a total of 13,402 square feet in area;
2. there are a total of 34 Lots located within Section 4 of the Hickory Rise Subdivision Tract;
3. of the 34 Lots within Section 4, only 6 Lots are larger in size than the subject Lot;
4. the variance being requested consists of a twenty percent (20%) increase in size above what is otherwise required by Town Code and that such a request is not considered to be a substantial variance request;
5. the Rear Yard portion of the subject Lot backs up to a dedicated Conservation Area; and
6. the proposed location of the Accessory Structure can be easily screened from view from along the adjacent Tweed Trail.

BE IT FURTHER RESOLVED that the Town Board understands that there are no public objections to the requested area variance being granted.

THEREFORE, BE IT FURTHER RESOLVED, that the Board does hereby approved of the requested area variance to permit a 240 square foot Accessory Structure to be placed on the above referenced property and in the location shown on the sketch plan for this application with the following conditions:

1. The Accessory Structure is to have exterior siding in a color that matches the Principal Structure located on the Lot.
2. The Accessory Structure is not to have any water service connection.
3. The Accessory Structure is allowed electric service.
4. The Accessory Structure is not to have any exterior lights that shine beyond the property lines and such lighting shall not be aimed towards the adjacent Conservation Area.
5. The Accessory Structure is to have landscaping installed along the south east portion of the structure to soften the appearance of the building from properties adjacent to the south and to soften the appearance of the structure from along Tweed Trail.
6. All landscaping improvements are to be installed by May 31, 2020 and maintained.
7. The Accessory Structure is to contain all personal items discussed at tonight's meeting.

BE IT FINALLY RESOLVED, that the Town Clerk is hereby directed to provide certified copies of this resolution to the property owner, the Town Code Enforcement Officer and the Town Assessor.