

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

| | Names | Ayes | Nays | Abstain | Absent |
|-----------------------------|---------------------------------------|------|------|---------|--------|
| The following was presented | Supervisor Peter Ingalsbe | | | | |
| By _____ | Councilman Steven Holtz | | | | |
| Sec'd by _____ | Councilman Michael Casale | | | | |
| Date of Adoption _____ | Councilman Ronald Herendeen | | | | |
| | Councilman Nathan Bowerman | | | | |
| | | | | | |

**RESOLUTION DESIGNATING RONALD BRAND, DIRECTOR OF DEVELOPMENT
AS VOTING DELEGATE TO THE ASSOCIATION OF TOWNS FOR 2019**

WHEREAS, the Association of Towns is having their 2019 Training School and Annual Meeting February 17-20, 2019, and

WHEREAS, the Town of Farmington must first adopt a resolution designating its delegate to vote on our behalf, now therefore be it

RESOLVED that the Town Board hereby designates Ronald Brand, Director of Development as Voting Delegate to the Association of Towns for 2019, and authorizes payment of the registration fee by the Town, and

BE IT FURTHER RESOLVED, that the Town Clerk provides copies of this resolution and the Certificate of Designation to the Supervisor's Secretary and the Association of Towns.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

January 9, 2019

| Names | Ayes | Nays | Abstain | Absent |
|---------------------------------------|------|------|---------|--------|
| Supervisor Peter Ingalsbe | | | | |
| Councilman Steven Holtz | | | | |
| Councilman Michael Casale | | | | |
| Councilman Nathan Bowerman | | | | |
| Councilman Ronald Herendeen | | | | |
| | | | | |

RESOLUTION AUTHORIZING THE PUBLIC BIDDING FOR MATERIALS FOR THE CFWD IVORY DRIVE EXTENSION, 8" WATERLINE PROJECT, STATION 0+75 TO 4+75 LOCATED AT CARMEN WAY TO FARMINGTON POINT ROAD

WHEREAS, the Auburn Meadows subdivision on Canandaigua-Farmington Town Line Road is in the final stages in the area of Ivory Drive and opposite Auburn Meadows on NYS Route 332 is Carmen Way which terminates approximately 300 feet from Auburn Meadow's Ivory Drive by Farmington Point Road and the Town desires to connect these two dead ends to provide additional ingress and egress via an Ivory Drive connection, and

WHEREAS, by letter dated November 2, 2017 the MRB Group submitted a proposal for Professional Services for the Ivory Drive Connection Design, and have provided a list of materials needed to connect the Canandaigua-Farmington Water District (CFWD) to provide a watermain loop, thus eliminating any dead-end water connections, and

WHEREAS, as required under the Town's Procurement Policy, Public Bidding of the water materials are required with the Legal Notice for Bidding for the Ivory Drive Extension 8" Water Main Materials for the CFWD, and

WHEREAS, the Water and Sewer Supt. has requested a bid opening date be established by the Town Board for the Public Bidding for the purchase of various water materials required for the 8" watermain for the Ivory Drive Extension located from station 0+75 to 4+75, and

WHEREAS, BE IT RESOLVED, that bids will be received until 10:00 A.M. on Tuesday, January 29, 2019 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425, and

BE IT FURTHER RESOLVED, that funding for said water supply materials will be from the expense code SW1-8340.24 Ivory Drive Waterline, and

LASTLY LET BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Principal Account Clerk.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

| Names | Ayes | Nays | Abstain | Absent |
|---------------------------------------|------|------|---------|--------|
| Supervisor Peter Ingalsbe | | | | |
| Councilman Steven Holtz | | | | |
| Councilman Ronald Herendeen | | | | |
| Councilman Michael Casale | | | | |
| Councilman Nate Bowerman | | | | |
| | | | | |

**Paul F. Fleig – WWTP Grade 3 Supervision and Technical Operations
January 28, 2019 through February 1, 2019
At the Environmental Training Center, SUNY Morrisville State
College**

WHEREAS, the Wastewater Treatment Plant Mechanic, Mr. Paul F. Fleig has expressed interest in continued training beyond his current Grade 2 and becoming a Grade 3 Waste Water Treatment Operator, and

WHEREAS, a Wastewater Treatment Plant Operators must complete training classes per the requirements set forth by the New York State Department of Environmental Conservation to obtain a Grade 3 Wastewater Operation Certification, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Farmington Water and Sewer Districts, hereby authorizes employee Paul Fleig to attend SUNY at Morrisville New York to take the ETC Grade 3 Supervision and Technical Operation course that is being held on January 28, 2019 through February 1, 2019 at a cost of \$575.00 for the training class; lodging at a cost of \$75.00 per night per person for total lodging costs of \$375.00; meal allowance of \$40.00 per day for a cost of \$200.00; and training books plus any travel expenses at a cost of \$100.00 for a total combined cost for all not to exceed \$1,250.00, and

BE IT FURTHER RESOLVED, that the WWTP training will be paid under the 2019 Budget line SS-8130.4, Treatment Plant- CE, and

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Supervisor’s Secretary, the Water and Sewer Superintendent and the Principal Account Clerk

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

| Names | Ayes | Nays | Abstain | Absent |
|---------------------------------------|------|------|---------|--------|
| Supervisor Peter Ingalsbe | | | | |
| Councilman Steven Holtz | | | | |
| Councilman Michael Casale | | | | |
| Councilman Ronald Herendeen | | | | |
| Councilman Nathan Bowerman | | | | |
| | | | | |

1/8/19

DECLARE 1,000 GALLON WASTE OIL STORAGE TANK AND SECONDARY TANK SURPLUS

WHEREAS, the Highway/Parks Superintendent is asking that the Town Board declare items as surplus, and

WHEREAS, the items to be declared are the 1,000-gallon waste oil storage and secondary tank located at the park shop, now therefore be it

RESOLVED, that the Town Board that the above listed equipment be declared surplus and disposed at Alpco Recycling, and be it further

RESOLVED, that the Town Clerk provide copies of this Resolution to the Principal Account Clerk, Confidential Secretary and the Highway/Parks Department.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented
By _____
Sec'd by _____
Date of Adoption _____

| Names | Ayes | Nays | Abstain | Absent |
|---------------------------------------|------|------|---------|--------|
| Supervisor Peter Ingalsbe | | | | |
| Councilman Steven Holtz | | | | |
| Councilman Ronald Herendeen | | | | |
| Councilman Michael Casale | | | | |
| Councilman Nate Bowerman | | | | |
| | | | | |

January 8, 2019

RESOLUTION AUTHORIZING APPROVAL OF THE HIRING OF A FULL TIME ACCOUNT CLERK/TYPIST FOR THE WATER AND SEWER DEPARTMENT

WHEREAS, the current office position of Account Clerk/Typist in the Water and Sewer Department is currently vacant, and

WHEREAS, office staffing will be needed to perform the general office and administrative, including various office tasks in the Water and Sewer department, and.

WHEREAS, the Town received a list of Certification of Eligibles canvas list from the Ontario County Department of Human Resources and the top three candidates were interviewed and the Water and Sewer Department is in agreement on the hiring of one such candidate, and

FURTHER RESOLVED that the Town Board, authorizes the Farmington Water and Sewer Superintendent to hire Shawn Foster as the Account Clerk/ Typist, full time, at an hourly rate of \$13.75 per hour effective on or about January 14, 2019, and

BE IT FURTHER RESOLVED, Funding for this position is from budget line SW1-8130.1 and SS-8110.1. The person hired for this position will report to the Supervisors Office in advance of this scheduled start date for processing.

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Supervisor's Secretary, the Water and Sewer Superintendent and the Principal Account Clerk

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

| Names | Ayes | Nays | Abstain | Absent |
|---------------------------------------|------|------|---------|--------|
| Supervisor Peter Ingalsbe | | | | |
| Councilman Steven Holtz | | | | |
| Councilman Michael Casale | | | | |
| Councilman Ronald Herendeen | | | | |
| Councilman Nathan Bowerman | | | | |
| | | | | |

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT
OF THE SUPERVISOR FOR DECEMBER 2018**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Bookkeeper submitted the Monthly Report of the Supervisor for December 2018 to the Town Supervisor on January 4, 2019, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for December 2018 on January 4, 2019,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for December 2018, and be it further

RESOLVED that the Town Clerk give a copy of this resolution to the Principal Account Clerk and the Supervisor's Office.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

| | Names | Ayes | Nays | Abstain | Absent |
|-----------------------------|------------------------------------|------|------|---------|--------|
| The following was presented | Supervisor Mr. Ingalsbe | | | | |
| By _____ | Councilman Dr. Casale | | | | |
| Sec'd by _____ | Councilman Mr. Holtz | | | | |
| Date of Adoption: | Councilman Mr. Herendeen | | | | |
| | Councilman Mr. Bowerman | | | | |
| | Total | | | | |

RESOLUTION AUTHORIZING THE TOWN CLERK'S OFFICE TO WAIVE THE RESERVATION FEE FOR THE MERTENSIA LODGE FOR KIWANIS CLUB OF FARMINGTON-VICTOR ON MARCH 24, MAY 4 AND MAY 15, 2019 FOR VARIOUS EVENTS

WHEREAS, the Kiwanis Club of Farmington-Victor has requested the use of the Mertensia Lodge on March 24th for a fund raiser, may 4th for a fund raiser, and May 15th, 2019 for a "Meet & Greet", and

WHEREAS they have requested that the reservation fees be waived, and

WHEREAS the Town Clerk's Office has that date available and is agreeable to the fee waiver, and

NOW THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the Town Clerk's Office to waive the reservation fee for the Kiwanis Club of Farmington-Victor on March 24th, May 4th and May 15th, 2019, and be it

FINALLY RESOLVED that the Town Clerk keeps a copy of this resolution for her office and provides a copy to Barbara Years at 5117 Collett Road, Shortsville, NY 14548.

Resolution No. _____ of 2019

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

| Names | Ayes | Nays | Abstain | Absent |
|-------------------------------------|------|------|---------|--------|
| Supervisor Peter Ingalsbe | | | | |
| Councilman Steven Holtz | | | | |
| Councilman Ron Herendeen | | | | |
| Councilman Michael Casale | | | | |
| Councilman Nate Bowerman | | | | |
| | | | | |

**RESOLUTION AUTHORIZING THE ELECTRONIC WITHDRAWAL OF
PAYCHEX MONTHLY ANALYSIS FEES**

January 7, 2019

WHEREAS, Paychex withdraws a monthly electronic payment out of the Town of Farmington’s General account to cover administration costs

WHEREAS, the administration costs were appropriated in the General 2018 budget expenditure line A1670.4 at an amount not to exceed \$4550

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the Principal Account Clerk to complete the monthly Journal Entries to record the electronic withdrawals

FURTHER RESOLVED, that the FSA balance from 2018 in the amount of \$47.89 be transferred to the General Savings account and applied to the FSA monthly administrative fee,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk.

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption: January 8, 2019

| Names | Ayes | Nays | Abstain | Absent |
|------------------------------------|------|------|---------|--------|
| Supervisor Mr. Ingalsbe | | | | |
| Councilman Mr. Holtz | | | | |
| Councilman Dr. Casale | | | | |
| Councilman Mr. Herendeen | | | | |
| Councilman Mr. Bowerman | | | | |
| Total | | | | |

RE: Resolution to Authorize Advertisement for Bids, Canandaigua-Farmington Town Line Road Culvert Replacement, Beaver Creek Crossing Project; and to establish a formal bidding process to commence on January 18, 2019 and to end at 10:00 a.m. local time on February 19, 2019.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Farmington Town Board) has in cooperation with the Town of Canandaigua Town Board (hereinafter referred to a Canandaigua Town Board) retained the services of both towns engineering firm, MRB Group, D.P.C., to prepare detailed drawings and specifications for the formal bidding of the proposed replacement of an existing culvert for the Beaver Creek crossing, located in both towns and below the Canandaigua-Farmington Town Line Road (hereinafter referred to as the Project); and

WHEREAS, the Farmington Town Board acting as the designated lead agency for this joint highway capital improvement project; and in agreement with the Canandaigua Town Board, now desires to solicit formal public bids upon the above referenced Project; and

WHEREAS, the Farmington Town Board, as the designated lead agency has reviewed the environmental record prepared for the proposed Action, making a determination of non-significance thereon.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby establish the formal public bidding period for said Project to commence on Friday, January 18, 2019 at 8:30 a.m. Eastern Daylight Savings Time; and to end at 10:00 a.m. Eastern Daylight Savings Time on Tuesday, February 19, 2019.

BE IT FURTHER RESOLVED, that in accordance with Section 103 of Article 5-A of the New York State General Municipal Law, sealed Bids for the construction of the Project will be received by the Town of Farmington, at the office of the Town Clerk of the Town of Farmington, 1000 County Road 8, Farmington, New York 14425, until 10:00 a.m. Eastern Daylight Savings Time, on Tuesday, February 19, 2019 at which time the Bids received will be publicly opened and read.

BE IT FURTHER RESOLVED, that the Town Board does hereby direct the Town Clerk to request the Canandaigua Daily Messenger, the Town's Official Newspaper, to publish on January 18, 2019 the attached Advertisement For Bids, prepared by MRB Group, D.P.C., for the Canandaigua Farmington Town Line Road Culvert Replacement, MRB Project No. 0610.16003.000, which is hereby made part of this resolution.

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided to: Jean Chrisman, Town Clerk, Town of Canandaigua, 5440 Routes 5 & 20 West, Canandaigua, New York 14424; Douglas Finch, Town Manager, Town of Canandaigua, 5440 Routes 5 & 20 West, Canandaigua, New York 14424; James Fletcher, Highway Superintendent, Town of Canandaigua, 5440 Routes 5 & 20 West, Canandaigua, New York 14424; Donald Giroux, Highway Superintendent, Town of Farmington, 985 Hook Road, Farmington, New York 14425; Gregory Hotaling, P.E., Project Engineer, MRB Group, D.P.C., The Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York, 14620; and David Herman, MRB Group, D.P.C., The Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York 14620; and the Town Director of Planning & Development.

**RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENTS
FROM A & D REAL ESTATE DEVELOPMENT, LLC**

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with A & D Real Estate Development, LLC f/k/a A & D DEVELOPMENT COMPANY ("Owner") regarding the Town's obtaining Sanitary Sewer and Utility Easements over portions of its properties in the Auburn Meadows Subdivision (Section 9 and future sections), as shown on a final plat map for Section 9 prepared by D.S.B. Engineers & Architects, P.C. dated February 2018 and last revised June 1, 2018 and filed in the Ontario County Clerk's Office on August 9, 2018 as Map No. 035932; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town this easement over said lands of said Owner; and

WHEREAS, said easement has been offered by Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easement on behalf of said Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easements to be fair and reasonable; and

WHEREAS, the Owner has also requested the Town to execute and have recorded an Abandonment of Easement Declaration to have the Town abandon portions of three previously recorded easements to the Town that extend into Section 9 and are no longer needed within Section 9.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Farmington does hereby accept the Easement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of the Abandonment of Easement Declaration

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on _____, 2019, by the following vote:

| | <u>Aye</u> | <u>Nay</u> |
|------------------|-------------------|-------------------|
| Peter Ingalsbe | _____ | _____ |
| Michael Casale | _____ | _____ |
| Steven Holtz | _____ | _____ |
| Ronald Herendeen | _____ | _____ |
| Nathan Bowerman | _____ | _____ |

Dated: _____, 2019

Michelle Finley, Town Clerk

SEAL

**RESOLUTION AUTHORIZING ACCEPTANCE OF DEED
FROM A & D REAL ESTATE DEVELOPMENT, LLC**

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with A & D Real Estate Development, LLC ("Owner") regarding Owner conveying certain land to the Town in the Auburn Meadows Subdivision, Section 9 as shown on maps previously delivered to the Town, for purposes of providing sidewalk access from Ackerman Way (proposed) to parkland (proposed); and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner conveys this real estate to the Town; and

WHEREAS, said deed has been offered by the Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered deed; and

WHEREAS, the Town Board of the Town of Farmington has examined said deed and finds the consideration described in said deed to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Farmington does hereby accept the Deed, attached hereto as Exhibit 1, from Owner to the Town of Farmington in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on _____, 2019, by the following vote:

| | <u>Aye</u> | <u>Nay</u> |
|------------------|------------|------------|
| Peter Ingalsbe | _____ | _____ |
| Michael Casale | _____ | _____ |
| Steven Holtz | _____ | _____ |
| Ronald Herendeen | _____ | _____ |
| Nathan Bowerman | _____ | _____ |

Dated: _____, 2019

Michelle Finley, Town Clerk

SEAL

Resolution No. _____ of 2019

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption: January 8, 2019

| Names | Ayes | Nays | Abstain | Absent |
|------------------------------------|------|------|---------|--------|
| Supervisor Mr. Ingalsbe | | | | |
| Councilman Mr. Holtz | | | | |
| Councilman Dr. Casale | | | | |
| Councilman Mr. Herendeen | | | | |
| Councilman Mr. Bowerman | | | | |
| Total | | | | |

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ENTER INTO A PURCHASE CONTRACT FOR PROPERTY LOCATED AT 130 HOOK ROAD, FARMINGTON

WHEREAS, the Farmington Grange 431 members have retained Rowe Realty & Appraisal, Inc.; and

WHEREAS, the property located at 130 Hook Road is available for purchase; and

WHEREAS, the Farmington Town Board desires to purchase the property to be used to promote Farmington's history; and

WHEREAS, an offer will be made requiring a \$2,000.00 down payment; therefore

BE IT RESOLVED, the Town Board authorizes the Town Supervisor to enter into a purchase contract for 130 Hook Road and to deposit a check in the amount of \$2,000.00 with the broker; and

BE IT FURTHER RESOLVED, that the Town Clerk provide copies of this resolution to Jeff Graff, the Principal Account Clerk, Rowe Realty at 4040 W. Walworth Road, Macedon, NY 14502 and the Town Supervisor.