

TOWN OF FARMINGTON

TOWN BOARD AGENDA

November 12, 2019

PUBLIC HEARINGS:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Town Board Meeting October 22nd, 2019
Town Board Meeting October 29, 2019

PRIVILEGE OF THE FLOOR: Matt Glover – variance for shed

PUBLIC CONCERNS:

REPORTS OF STANDING COMMITTEES:

Public Works
Town Operations

REPORTS OF TOWN OFFICIALS:

Supervisor
Highway/Parks
Town Clerk
Water & Sewer
Building/Zoning
Planning Board
Director of Planning & Development
Town Engineer
Assessor
Recreation

COMMUNICATIONS:

1. Acknowledgment of receipt of returned funds in the amount of \$120.00 in cash by the Town Clerk's Office to Danielle Hill.
2. Letter to Michael Birkby of Conifer Realty, LLC from the Town Supervisor. Re: Letter of support for application for funding of Phase II of Pintail Crossing.
3. Letter to the Town Supervisor from Cindy Neverette of Girl Scouts of NYPENN Pathways, Inc. Re: Elizabeth Komara Girl Scout Silver Award.
4. Email to the Town Historian from Joe Tiberio. Re: New LNB Bank Branch.
5. Letter to the Town Supervisor from Investigator Jackie Falkey of the Ontario County Sheriff's Office. Re: Offender Notifications.
6. Letter to the Town Supervisor from Karen Przepiora, resident. Re: Request for penalty to be waived.
7. Letter to the Highway Superintendent from Sue Mook of Ontario County Public Health. Re: Rabies Clinic.
8. Letter to the Town Supervisor from Kamran Hashmi of Hashmi Law Firm. Re: Notice of Public Improvement Lien – Auburn Trail Connector Project.

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9. Letter to the Town Supervisor from Lorraine Pelkey of Northeastern Subcontractors Association, Inc. Re: Notice of Mechanic's Lien for Account of Public Improvement – Auburn Trail Connector Project.
10. Letter to the Town Supervisor from Duane Shoen of Insero & Co. Re: Audit Services.
11. Letter to Robert Jacobson of Jacobson Law Firm from Sheila Chalifoux. Re: Buckingham Properties, LLC et al. v. Town of Farmington Board of Assessment Review, et al.
12. Hudson Insurance Group Status Report – Pol Barn Swap Shop.
13. Certificates of Liability Insurance from: McKenna Builders, Inc.; R-J Taylor General Contractors, Inc.; BME Associates; NYS Metal Roofing Co-Op, Inc.; Meyers Environmental, Inc.; Backyard Products, LLC; Walworth Hardware Services, LLC; Christa Construction.
14. Certificate of Workers' Compensation Insurance from: Meyers Environmental, Inc.; Empire Fence Co., Inc.

REPORTS & MINUTES:

1. Report to Public Works and Town Operations for Town Board Meeting on October 22, 2019.
2. Building Department – Inspection Search Report – October 2019.
3. Building Department – Inspection Schedule – October 2019.
4. Building Department – Permit Report by Type – October 2019.
5. Judge Lew – Monthly Report – October 2019.
6. Judge Gligora – Monthly Report – October 2019.
7. Planning Board Meeting Minutes – October 16, 2019.
8. Project Review Committee Meeting Minutes – November 1, 2019.
9. Manchester Fire Department Incident Run Log – October 2019.

RESOLUTIONS:

1. Resolution establishing the Update Committee for the 2020 Edition of the Town of Farmington Comprehensive Plan and providing a charge to said Committee.
2. Confirming Resolution authorizing a stipend for Robin MacDonald.
3. Resolution adopting the 2020 Town Budget.
4. Resolution authorizing Dan Delpriore to attend the NYWEA Stormwater Specialty Conference at the Marriott in Syracuse on November 19, 2019 at a cost not to exceed \$230.00.
5. Resolution appointing Joshua Barry to the Historic Preservation Committee for a term to expire on December 31, 2021.
6. Resolution authorizing the acceptance of the Monthly Report of the Supervisor for October 2019.
7. Resolution authorizing the Town Supervisor to sign annual contracts for dog control services for 2020.

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8. Resolution authorizing the purchase of new Badger Water Meters, Itron Meter Reader Encoders and ERTS with inline connectors for various locations within the CFWD at a total cost not to exceed \$13,000.00.
9. Resolution authorizing the final release of funds, Release #4 from the Letter of Credit for site improvements for Route 332, MIII Incentive Zoning Project, Phase I in the total amount of \$78,567.98.
10. Confirming Resolution authorizing the purchase of necessary chemicals for the operation of the WWTP at a cost not to exceed \$3,300.00.
11. Confirming Resolution authorizing the necessary repairs to the traffic loops and conduit at the north west corner of Mertensia Road and Route 332 at a cost not to exceed \$4,450.00.
12. Resolution authorizing the purchase of the asphalt materials for the paving of the north gate access road at the WWTP at a cost not to exceed \$14,200.00.
13. Resolution authorizing the establishment of a two (2) year maintenance bond for landscaping and final site stabilization within Farmington Gardens II Project, Phase I in the total amount of \$10,800.00.
14. Resolution to adopt the various amendments to sections of the Town of Farmington Site Design and Development Criteria Manual, last dated July 23, 2019, as set forth herein; directing copies of said amended sections to be provided to Town Staff and directing the posting of the above referenced manual upon the Town's Official Website.
15. Resolution authorizing prorated Town contributions to HSAs.
16. Resolution authorizing the Water & Sewer Superintendent to pass to tax unpaid water and sewer charges for 2019 in the total amount of \$224,120.62.
17. Resolution to recall and amend Resolution #355-2019 adjusting the cost for authorized service & maintenance work and repairs for 2016 Vactor Model 2100 Plus PD Flusher Truck, Fleet #W-16 to be a cost not to exceed \$5,650.00.
18. Confirming Resolution authorizing the repair for Service Truck #W-17 at a cost not to exceed \$3,850.00.
19. Resolution authorizing budget amendment transferring money from Interest & Earnings (A2401V18) and Interest & Earnings (A2401V19) to Central Printing & Mailing Contractual (A1670.4), Safety Inspection Equipment (A3620.2), Safety Inspection Contractual (A3620.4), Central Communications (A1620.2) and Law – Contractual (A1420.4) in the total amount of \$22,000.00.
20. Resolution authorizing budget amendment transferring money from HWY-General Repairs-PS-Seasonal (DA5110.11) and HWY-Snow Removal-PS (DA5142.1) to HWY-General Repairs-PS (DA5110.1) and HWY-Misc./Brush & Weeds-PS (DA5140.1) in the total amount of \$30,272.50.

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21. Resolution authorizing budget amendment transferring money from Sanitary Sewer-PS (SS8120.1) to Sanitary Sewer-PS-OT (SS8120.12) in the amount of \$8,000.00; from Taxes & Assessments (SS1950.4) to Sanitary Sewer-Utilities (SS8120.41), Sanitary Sewers-Engineering (SS8120.44), Sanitary Sewers-Engineering Victor (SS8120.44V) and Sanitary Sewers-CE-Victor (SS8120.4V) in the amount of \$23,000.00; and from Sewage Treatment-PS (SS8130.1) to Sewage Treatment-PS-OT (SS8130.12) in the amount of \$5,000.00.
22. Resolution authorizing a transfer to the Townline Road Capital Project for the Culvert in the total amount of \$45,000.00.
23. Resolution accepting the MRB and Town Staff Report prepared in response to the NYS DEC MS4 Audit and directing the Town Supervisor to sign the transmittal letter and submit said documentation to the NYS DEC Region 8 Office for their acceptance.
24. Resolution authorizing Susan Shafer to attend Quickbooks training class February 24th and 25th, 2020 at a cost not to exceed \$600.00.
25. Resolution authorizing the purchase of radar speed signs.
26. Resolution authorizing acceptance of a sanitary sewer easement over a portion of premises owned by Lyons National Bank located at 1423 Hathaway Drive. **ROLL CALL VOTE**
27. Resolution authorizing the Town Supervisor to sign the IMG Grant Agreement (Intermunicipal Grant Program) between the Town of Farmington and NYS Environmental Facilities Corporation.
28. Resolution to award North Road Watermain Replacement Project bid to Fineline Pipeline, Inc.
LAI D O V E R
29. Resolution authorizing the advertisement for a second Construction Inspector for the Water & Sewer Department.
30. Resolution authorizing the rental of a bypass pump for PS-14 at Cobblestone from Xylem at a monthly rental rate of \$6,831.00 plus additional delivery and pickup charges of \$750.00.
31. Resolution authorizing the Town Supervisor to sign the Farmington Fire Contract for 2020.
32. Resolution authorizing the Town Supervisor to sign the Manchester Fire Contract for 2020.

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33. Abstract 21-2019

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS

FROM: J. MARCIANO

ABSTRACT NUMBER	<u>21</u>
DATE OF BOARD MEETING	<u>11/12/2019</u>

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	110,747.49	2181-2191,2193-2236,2309-2318
DA	HIGHWAY FUND	531,601.14	2198,2205,2206,2217,2223,2230,238-2258,2314,2318-2321
HA	AUBURN TRAIL PROJ	1,598.00	2192
HZ	TOWNLIN CAP PROJ	592,249.16	2237,2244,2259,2320,2322
SD	STORM DRAINAGE	201.91	2260,2295
SL1	LIGHTING DISTRICT	6,546.84	2225
SS	SEWER DISTRICT	72,729.16	2216,2233,2236,2260-2297,2312,2313
SW1	WATER DISTRICT	40,029.72	2216,2233,2236,2260,2263,2266-2276,2279,2281,2286,2289,2294,2295,2297-2308,2312,2313
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	38.40	2232,2270,2271,2317
	TOTAL ABSTRACT	\$ 1,355,741.82	

TRAINING UNDER \$100:

1. Ed Hemminger to attend the Genesee Finger Lakes Regional Planning Council Fall Local Government Workshop on November 15th, 2019 at the Quality Inn & Suites in Batavia at a cost not to exceed \$80.00.

DISCUSSION:

EXECUTIVE SESSION: To discuss the employment history of a particular person.

WAIVER OF THE RULE: