

# TOWN OF FARMINGTON

## TOWN BOARD AGENDA

October 8, 2019

### **PUBLIC HEARINGS:**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF MINUTES:** Town Board Meeting September 27<sup>th</sup>, 2019

### **PRIVILEGE OF THE FLOOR:**

### **PUBLIC CONCERNS:**

### **REPORTS OF STANDING COMMITTEES:**

Public Works  
Town Operations

### **REPORTS OF TOWN OFFICIALS:**

Supervisor  
Highway/Parks  
Town Clerk      2020 Preliminary Budget  
Water & Sewer  
Building/Zoning  
Planning Board  
Director of Planning & Development  
Town Engineer  
Assessor  
Recreation

### **COMMUNICATIONS:**

1. Letter to Auburn Creek Apartments, LLC from the Town Supervisor and Water & Sewer Superintendent. Re: Morgan Management late payments.
2. Email to the Town Supervisor from Tracey Hitchen Boyd of the NYS Comptroller's Office. Re: Completion of 2018 Annual Update Document (AUD).
3. Class Action Notice from the United States District Court for the Northern District of Ohio. Re: Opioids Negotiation Class.
4. Letter to the Town Supervisor from David Bodkin of NOCO. Re: Federal Excise Taxes on Motor Fuel and Diesel Motor Fuel Exemption.
5. Operations and Maintenance Article. Re: Asset management puts smart metering within reach of small communities.
6. Letter to the Assessor from John Zappia of the Victor Central School District. Re: Real Property Tax Law §487.

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7. FLI Insurance Company Status Inquiry. Re: Fairdale Pump Station PS-2 Improvements.
8. Email to the Town Supervisor from the W&S Superintendent. Re: NYS Alert Notifier Agreement.
9. Memo to all employees from the Town Supervisor. Re: Flu shot clinic.
10. Letter to Robin Sedgwick from the Town Historian. Re: Lyons National Bank.
11. Thank you letter from the McClurg Family. Re: Resolution of Sympathy.
12. Email to the Highway Superintendent from Matt Griffiths of NYS DEC. Re: Notice of Violation Abatement.
13. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: CFWD Approval – Redfield Grove Phase 2.
14. Ontario County Public Health Notice and Demands Letters that NYSDOH Geneva District Office sends to landlords.
15. Certificates of Liability Insurance from: Matzan Construction, LLC; Walworth Hardware Services, LLC; Nowak Homes, LLC; Lowe North Construction, Inc.; T Bell Construction Corp.; John Welch Enterprises, Inc.
16. Certificate of Workers' Compensation Insurance from: Allstate Roofing & More, LLC.

### **REPORTS & MINUTES:**

1. Report to Public Works and Town Operations for Town Board Meeting on September 27, 2019.
2. Judge Lew – Monthly Report – September 2019.
3. Building Department – Inspection Search Report – September 2019.
4. Building Department – Permit Report by Type – September 2019.
5. Building Department – Inspection Schedule – September 2019.
6. Manchester Fire Department Incident Run Log – September 2019.

### **RESOLUTIONS:**

1. Resolution setting a public hearing for the 2020 Town Budget for October 22, 2019 at 7 p.m. at the Farmington Town Hall.
2. Resolution setting a public hearing for the 2020 Fire Contracts (Farmington and Manchester) for October 22, 2019 at 7:01 p.m. at the Farmington Town Hall.
3. Resolution allowing contractors to work on October 14<sup>th</sup>, 2019, Columbus Day and November 11<sup>th</sup>, 2019, Veterans Day.
4. Resolution authorizing the acceptance of the Monthly Report of the Supervisor for September 2019.

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5. Resolution authorizing the Supervisor to enter into a Professional Services Agreement with Public Sector HR Consultants.
6. Resolution authorizing the adoption of a Waste Materials Policy.
7. Resolution authorizing the W&S Superintendent to purchase parts for rebuilding Vaughan Model PE6U8CSEC-115 Serial #78936 Chopper Pumps for the WWTP Control Building #1 at a cost not to exceed \$11,850.00.
8. Resolution authorizing the hiring of Nicholas Parker as a full time Laborer in the W&S Department at a rate of \$16.00 per hour.
9. Resolution authorizing the asphalt paving of north gate access road at the WWTP at a cost not to exceed \$9,000.00.
10. Resolution authorizing the purchase and installation of a sliding gate with operator unit for the north entrance access to the WWTP at a cost not to exceed \$16,000.00.
11. Resolution authorizing the hiring of Stephen Patrode as a full time MEO in the W&S Department at a rate of \$18.00 per hour.
12. Resolution authorizing the hiring of James Tuttle, Jr. as a full time Laborer in the W&S Department at a rate of \$19.00 per hour.
13. Resolution to adopt the various amendments to sections of the Town of Farmington Site Design and Development Criteria Manual, last dated July 23, 2019, as set forth herein; directing copies of said amended section to be provided to Town Staff and directing the posting of the above referenced Manual upon the Town's Official Website.
14. Resolution establishing a two year Maintenance Bond in the total amount of \$11,272.80 for the dedication of top coat asphalt site improvements within Auburn Meadows Subdivision Sections 6N and 6S.
15. Resolution establishing a two year Maintenance Bond in the total amount of \$6,735.60 for the dedication of top coat asphalt located within Auburn Meadows Subdivision Section 9.
16. Resolution authorizing the transfer of revenue to the expenditure line within the Townline Road Capital Project.
17. Resolution authorizing the Highway Superintendent to place a three way stop sign at Clover Trail and Amber Drive in the Auburn Meadows Subdivision.

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18. Resolution authorizing the transfer of funds to the Water Tank Repair Capital Project from the Water Capital Reserve once the Public Referendum Period is complete and also from the Water Savings to the Capital Project.
19. Resolution accepting the Proposal from Brown & Brown Consulting for GASB75 Actuarial Services at a cost not to exceed \$3,500.00.
20. Resolution authorizing the Town Supervisor to sign the documents included with the Underwriting Package with Excellus.
21. Resolution authorizing the Town Supervisor to sign the Group Customer Quotes with MVP Health Plan, Inc.

22. Abstract 19-2019

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS** **FROM: J. MARCIANO**

ABSTRACT NUMBER	<u>19</u>
DATE OF BOARD MEETING	<u>10/8/2019</u>

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	21,485.82	1978-2015,2070-2071
DA	HIGHWAY FUND	253,996.45	1978,2017-2027,2068,2071
HA	AUBURN TRAIL PROJ	340.00	2014
HB	BEAVER CREEK PARK	2,522.47	
HZ	TOWNLIN CAP PROJ	54,506.66	2027-2030,2069
SD	STORM DRAINAGE	286.06	2061,2071
SS	SEWER DISTRICT	99,792.83	1996,2001,2011,2031-2061,2068,2073
SW1	WATER DISTRICT	8,272.95	2001,2032,2039-2041,2046-2048,2050,2051,2060-2068,2072-2073
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	38.80	2008,2009,2040
	<b>TOTAL ABSTRACT</b>	\$ 441,242.04	

**TRAINING UNDER \$100:**

**DISCUSSION:**

**EXECUTIVE SESSION:**

**WAIVER OF THE RULE:**

1. Resolution authorizing the acceptance of a donation in the amount of \$200.00 from the Farmington Historical Society to be placed in the Historical Property Expense Account (A7520.4).
2. Resolution of receipt, review and rejection of sold bid received on Wednesday, October 2, 2019 for the Phase 3, 4 and 5 North Road Watermain Replacement Project.