

At the Farmington Town Board Meeting, held in the Town Hall on the 26<sup>th</sup> day of November 2019, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present were: **Don Giroux** – Highway/Parks Superintendent, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, **Donna Herendeen** – Town Historian, **Karen Guidarelli** – Food Cupboard

**PUBLIC HEARINGS- None.**

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Bowerman** and seconded by **Councilman Casale**, that the minutes of the November 12, 2019, Town Board Meeting, and given to members for review, be approved. All Voting “Aye” (Herendeen, Holtz, Bowerman, Casale, and Ingalsbe). Motion Carried.

**PRIVILEGE OF THE FLOOR:**

**KAREN GUIDARELLI – FOOD CUPBOARD**

Mrs. Guidarelli handed out folders containing information regarding the food cupboard. She stated that they had 511 surveys returned as they are trying to figure out why their numbers have increased in the past few months. They are in need of a larger building. Their current building is 900 square foot and would like a 2000 square foot building. They currently have 6 parking spots and would like 20-25 spots. She added that they have offsite storage of food but would really like to have it all in one spot in a climate controlled setting. Mrs. Guidarelli stated that they are thinking that they might need to build something like a pole barn with heat plus electrical for the refrigeration. She stated that the electrical load is significant. They bring in about 4 tons of food a month. She added that when she talked with people coming in about finding a different location they suggested not on a main street so passerby’s didn’t see them standing in line for food. About 30% of their clients need help with transportation so near a bus line would be ideal. She asked for the board to keep their ears and eyes open for an ideas of possible places.

Supervisor Ingalsbe asked how the surveys were handed out. Mrs. Guidarelli replied to people coming in to the food cupboard and then it was returned to a box so it was completely anonymous.

**DONNA HERENDEEN – TOWN HISTORIAN – HISTORIAN INDEX BOOK**

Mrs. Herendeen stated that for the last year and a half she along with Amy Herendeen have inventoried everything that is being stored in the office. She stated that the benefit of this is that they will know everything they have. She provided copies of the index book to the Supervisor (Town Board) and to the Town Clerk. She added that since new items come in frequently, the book will be updated on a monthly basis. She stated that they are half way through the project but thought she should turn over what information she does have as of now.

**PUBLIC CONCERNS: None.**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

1. Discussed Vaughn Pump Rebuild.
2. Discussed Influent Building.
3. Discussed Final Clarifier Bearings.
4. Discussed new boiler replacement.
5. Discussed UV Replacement.
6. Discussed lawn mowing winterizing.
7. Discussed ongoing hydrant replacement.
8. Discussed digester cleaning.
9. Discussed ongoing watermain replacement – Mertensia Road and Rt. 96.
10. Discussed smoke testing at Eastview Mall.
11. Watermain breaks – 5712 Dalton Drive.
12. Discussed resolutions on agenda.

**Highway & Parks:**

1. Highway- plowing roads, salting roads, nightman shift has started, hauling stone, paperwork submitted to NYS DOT for dedicated roads for 2019, mixing salt and magic, trimmed roadside brush, placed snow markers stakes in subdivisions, and equipment maintenance.
2. Parks- building and park maintenance, plowing and salting of roads, equipment maintenance, tree installed at town hall, and salting parking lots and sidewalks.
3. Discussed resolutions on agenda.

**Town Operations Committee: Councilman Bowerman reported:**

1. Discussed resolutions on agenda.
2. Discussed Auburn Trail Project, Delaware River Solar, Byrne Dairy, Beaver Creek Park Project, Cobblestone Arts Center addition, Town Code update, Comprehensive Plan update, and Victor Community Softball.

**Town Personnel Committee: None.**

**Town Finance Committee: Supervisor Ingalsbe reported:**

**Town Public Safety Committee: Councilman Holtz reported:**

**REPORTS OF TOWN OFFICIALS:**

**Supervisor Peter Ingalsbe reported:**

1. Discussed Beaver Creek Park.

**Highway& Parks Superintendent Giroux reported:**

1. Update on Fuel Island project.
2. Update on new trees and location of them.
3. Update on the ADA Restrooms – construction to start this Monday.

**Town Clerk Michelle Finley reported:**

1. Discussed retention of records and destruction of obsolete files.

**Water & Sewer Superintendent Dave Degear reported: None.**

**Code Enforcement Officer Dan Delpriore reported: None.**

**Director of Planning and Development Ron Brand reported:**

1. Report on file and on the website.
2. Reported on Street Scape document.
3. Reported on Genesee Transportation Study.

**Assessor Michelle Nicodemus reported: None.**

**Town Engineer reported: Dave Herman reported: None.**

**Fire Chief reported: None.**

**Planning Board Member Adrian Bellis reported:**

1. Next Meeting – New Energy Works.

**Zoning Board of Appeals Tim Delucia reported: None.**

**Recreation Advisory Committee Bryan Meck reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairman Hilton reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Councilman Holtz: None.**

**Agricultural Advisory Committee Chairman Hal Adams: None.**

**COMMUNICATIONS:**

1. Email from the Town Supervisor to the W&S Department. Re: Victor late payments.
2. Letter to the Town Supervisor from Joh Auricchio of the NYS Department of Public Service. Re: winter outreach and education campaign.
3. Letter to the Town Supervisor from Chelly Knobel of the Ontario County Purchasing Department. Re: Request for insurance certificates.
4. Letter to the Town Supervisor from Kimberly Doherty of the NYS EFC. Re: NYS Revolving Fund Project No. C8-6433-02-00.
5. Letter to the Town Supervisor from Joe DelleFave. Re: Property at 1240 McMahan Road.
6. Letter to the Town Supervisor from Lisa Kaseman of Pintail Crossing II, LLC. Re: CEO Notification and Transmittal of LIHTC Program Application Documents.
7. Letter to the Director of Development from Jai Sai, Inc. and response from the Director of Development. Re: America’s Best Value Inn.
8. Owner/Operator Certification Form (SPDES General Permit for Stormwater Discharges from Construction Activity (GP-0-15-002). Re: Beaver Creek Park.
9. Certificates of Liability Insurance from: Arrow Contracting, Inc.; Diehlux, LLC; Reid Petroleum Corp. Cancellation of Insurance from: Ontop Home Improvements.

**REPORTS & MINUTES:**

1. Report to Public Works and Town Operations for Town Board Meeting on November 12, 2019.
2. Farmington Senior Citizens Meeting Minutes – October 21, 2019.
3. Recreation Board Meeting Minutes – November 12, 2019.
4. Conservation Board Meeting Minutes – September 23, 2019.
5. Conservation Board Meeting Minutes – October 28, 2019.
6. Planning Board Meeting Minutes – November 6, 2019.

**ORDER OF BUSINESS:**

**RESOLUTION #482-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION ACCEPTING THE FINAL 2018 AUDIT REPORTS FROM RAYMOND F. WAGER, A DIVISION OF MMB & CO FOR THE TOWN CLERK AND RECEIVER OF TAXES**

**WHEREAS**, representatives from Raymond F. Wager, CPA, a division of Mengel Metzger Barr & Co. have mailed the final reports for the Town Clerk and Receiver of Taxes from the year ended December 31, 2018 audit,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington accepts the reports and that the Town Clerk file one copy with the resolution and retain one copy for her records,

**FULLY RESOLVED**, that a copy of the resolution be forwarded to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #483-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION**

**WHEREAS**, Empire Pipeline, Inc. has submitted a donation in the amount of \$5,000 to the Town of Farmington,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington accepts the donation that will be deposited in the General Savings account to be put toward playground upgrades at the Town Hall Park.

**FURTHER RESOLVED**, that the following budget amendment transferring the revenue to the expense line be approved:

A2705 Donation	\$5,000	
A7110.4 Parks Contractual		\$5,000

**RESOLVED**, that the Town Clerk forward copies of this resolution to the Principal Account Clerk and the Highway Superintendent.

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #484-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS IN THE RETIREMENT EXPENSE LINES**

**WHEREAS**, the 2020 invoice has been received from NYS retirement which is due December 15, 2019 and was \$8500 over the projected amount,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington approves the following budget amendments,

A9050.8 Unemployment Ins	\$275	
A9010.8 NYS Retirement		\$275
DA9060.8 Health Ins	\$750	
DA9010.8 NYS Retirement		\$750
SD9060.8 Health Ins	\$75	
SD9010.8 NYS Retirement		\$75
SS9050.8 Unemployment Ins	\$50	
SS9010.8 NYS Retirement		\$50
SW1-9060.8 Health Ins	\$1020	
SW1-9010.8 NYS Retirement		\$1020

**RESOLVED**, that the Town Clerk forward copies of this resolution to the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #485-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE SEWER FUND**

**WHEREAS**, additional funding is needed in several sewer accounts for outstanding and future invoices,

**NOW, THEREFOR BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SS1950.4	Taxes & Assessments	\$16,000.00
To: SS8130.4	Sewage Treatment – CE	\$15,500.00
To: SS8120.42V	Sanitary Sewers – Odor Control	\$500.00

**BE IT RESOLVED**, that the Principal Account Clerk completes the budget amendment,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #486-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE RG&E ENERGY EFFICIENCY PROPOSAL FOR THE WWTP**

**WHEREAS**, Joe Bruno of Lime Energy Services Co. has submitted an RG&E Energy Efficiency Proposal for the WWTP to the Town Supervisor, and

**WHEREAS**, the Town contribution would be \$35,300.00 with a yearly estimated savings of \$20,860.00 with an estimated payback of 20 months, now

**THEREFOR BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Town Supervisor to sign the RG&E Energy Efficiency Proposal for the WWTP, and

**BE IT RESOLVED**, that the Town Clerk provide copies of this resolution to the Principal Account Clerk and the W&S Department.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #487-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE ONE (1) JOHN DEERE 6105 E CAB TRACTOR WITH DIAMOND MOWERS 75” SIDE MOUNT FLAIL AND DIAMOND MOWERS 102” OFFSET 3-POINT HITCH UNDER NYS AG TRACTORS AND IMPLEMENTS PC67140**

**WHEREAS**, the Highway/Parks Superintendent budgeted a John Deere with 75” side mount flail mower and 102” offset – point hitch flail mower for the Highway Department, and

**WHEREAS**, in compliance with the current purchasing policy for the Town, and this quote follows **New York State Agriculture Tractors and implements PC67140** pricing equipment **at a cost not to exceed \$101,259.99** to be paid from **DA-5130.2** – Highway Equipment, now therefore be it

**RESOLVED**, that the Town Board authorizes the Highway/Parks Superintendent to purchase one (1) John Deere 6105 E Cab Tractor with attachments, and be it further

**RESOLVED**, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION 488-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE FOUR (4) STEEL POLES AND FOUR (4) LED FIXTURES; TWO (2) TO BE PLACED AT NEW FUEL STATION LOCATED AT 985 HOOK ROAD AND TWO (2) TO BE PLACED AT TOWN PARK NEXT TO TENNIS COURT LOT**

**WHEREAS**, 3 quotes were obtained for (4) Four steel poles from First Choice Electric Supply (\$2056.60), Light Poles Plus (\$2,268.00), and Warehouse Lighting (\$2,383.80), and

**WHEREAS**, 3 quotes were obtained for (4) Four the light fixtures from First Choice Electric Supply (\$2,137.44), Crescent Electric Supply Company (\$4,265.63) and from 1000 Bulbs (\$4,155.16), and

**WHEREAS**, the lowest of the vendors was First Choice Electric Supply for the poles and light fixtures, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorize the Highway Superintendent to accept the quote for the two projects one (1) at Town Park and (1) one at the new fuel island, at a cost **not to exceed \$4,500** and to be split from A-7110.4 Parks- Contractual and HM-1620.2 – Fuel Island Capital, and

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk and the Highway Superintendent.

All Voting “Aye” (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #489-2019:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE ONE (1) GLOBAL TRAILER FROM VANTAGE EQUIPMENT**

**WHEREAS**, the Highway/Parks Superintendent budgeted for a Trailer from the approved 2020 Budget for the Highway Department, and

**WHEREAS**, the Highway Superintendent has received three (3) quotes: Vantage Equipment quote is **(\$59,520.33)**, Monroe Tractor quote is **(\$64,819.00)**, Tracey Road Equipment, Inc., quote is **(\$60,563)**, and

**WHEREAS**, Vantage Equipment is the lesser of the three quotes using Vendor #121918GLB, Sourcewell/NJPA #95439 Contract, now therefore

**BE IT RESOLVED**, the Town Board authorizes the Town Supervisor to sign the sales contract and security agreement, and be it

**FURTHER RESOLVED**, that the lowboy trailer be funded from (DA-5130.2) Highway – Equipment \$53,038.43 and (SD-8540.2) Storm Drainage \$6,481.90 **at a cost not to exceed \$60,000.00** to be it

**FINALLY RESOLVED**, that the Town Clerk forward the original signed agreement of this Resolution back to the Highway/Parks Department and a copy to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION 490-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**AUTHORIZE HIGHWAY SUPERINTENDENT TO PURCHASE AND REPLACE A FREESTANDING SWING SET AT THE TOWN PARK**

**WHEREAS**, the Highway/Parks Department is replacing and installing a new freestanding swing (2 belt seats, 2 tot seats and one ADA seat) at town park, and

**WHEREAS**, we reviewed 3 quotes from Miracle Recreation equip., Co, with NYS contract **PC#67836 (\$4,070.44) includes freight**, Jeffrey Associates, **(\$7,091) including freight**, and GameTime **(\$6,393.11) including freight**, and

**WHEREAS**, Miracle Recreation equip., Co. quote is the lowest, and

**THEREFORE**, authorize the Town Supervisor to sign the quote from Miracle Recreation equip., Co., **not to exceed \$4,500 to be paid for from A-7110.4**, and be it

**RESOLVED**, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department, the Confidential Secretary and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #491-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A QUOTE FOR PLAYGROUND EQUIPMENT FROM MIRACLE**

**WHEREAS**, the current playground equipment needs to be replaced after 20+ years, and

**WHEREAS**, the Highway/Park Superintendent has received (3) quotes: **Miracle with NYS contract PC #67836 pricing (\$39,124)**, which includes installation charges of **(\$12,625)**, **Miracle #714S494 (\$52,403)** which includes installation charges of **(\$10,100)** and **Jeffrey Associates #J101019-1 (\$45,510)** which includes installation charges of **(\$14,679)**, and

**WHEREAS**, the Highway/Parks Superintendent considered the Recreation Advisory opinions; and

**WHEREAS**, Miracle's **NYS contract PC #67836 pricing (\$39,124)** is the lesser of the three quotes, and

**THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the quote to be funded from **Parks – CE (A-7110.4) and**, and be it further

**RESOLVED**, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #492-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RECALL AND AMEND RESOLUTION 478-2019 AUTHORIZING THE RENTAL OF A BYPASS PUMP FOR PS 14 AT COBBLESTONE**

**WHEREAS**, historically the pump station 14 at Cobblestone has had high flow rates and sewer spills during the holiday season which stem from high flows from the Eastview Mall area,

**WHEREAS**, discussions with the Labella engineering team in Victor have determined that a larger bypass pump is needed than what was originally quoted by Xylem. The water and sewer department has received a revised quote to rent a CD150M electric pump from Xylem at a monthly rental rate of \$7452 plus additional delivery and pickup charges of \$750,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington approves that the water and sewer department rent the equipment through the holiday shopping season and be paid out of the Victor Sewer Contractual line SS8120.4V,

**FULLY RESOLVED**, that the Town Clerk forward copies of this resolution to the Principal Account Clerk and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #493-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**SUCCESSFUL COMPLETION OF TRAINING COURSE – BUILDING CODE OF NEW YORK STATE – CODE ENFORCEMENT OFFICIAL – FOR BUILDING DEPARTMENT EMPLOYEE AUGUST GORDNER**

**WHEREAS**, all Building Department Code Enforcement Officer’s must complete Building Code of New York State Code Enforcement Official training and

**WHEREAS**, the Building Code of New York State Code Enforcement Official training is required by New York State Civil Service and by the agency Ontario County Department of Human Resources as part of the job description and duties of the Building Department Code Enforcement Officer and

**WHEREAS**, on November 8, 2019, August Gordner successfully completed the requirements of a Basic Code Enforcement Training Program established by the Minimum Standards for Code Enforcement Personnel (19NYCRR Part 1208) in the State of New York and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes to increase August Gordner’s hourly wage by \$.30 per hour from \$20.00 to \$20.30 per hour effective November 17, 2019 (Payroll #25) and

**BE IT FURTHER RESOLVED**, this increase was included in the 2019 Building Department budget and

**LASTLY LET IT BE FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, Confidential Secretary, Dan Delpriore, and August Gordner.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #494-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**SUCCESSFUL COMPLETION OF TRAINING COURSE – BUILDING CODE OF NEW YORK STATE – CODE ENFORCEMENT OFFICIAL – FOR BUILDING DEPARTMENT EMPLOYEE JOHN WEIDENBORNER**

**WHEREAS**, all Building Department Zoning Officer’s must complete Building Code of New York State Code Enforcement Official training and

**WHEREAS**, the Building Code of New York State Code Enforcement Official training is required by New York State Civil Service and by the agency Ontario County Department of Human Resources as part of the job description and duties of the Building Department Zoning Officer and

**WHEREAS**, on November 8, 2019, John Weidenborner successfully completed the requirements of a Basic Code Enforcement Training Program established by the Minimum Standards for Code Enforcement Personnel (19NYCRR Part 1208) in the State of New York and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes to increase John Weidenborner’s hourly wage by \$.30 per hour from \$20.00 to \$20.30 per hour effective November 17, 2019 (Payroll #25) and

**BE IT FURTHER RESOLVED**, this increase was included in the 2019 Building Department budget and

**LASTLY LET IT BE FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, Confidential Secretary, Dan Delpriore, and John Weidenborner.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #495-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**ACCEPTANCE OF THE REQUEST FOR THE FINAL RELEASE OF FUNDS, RELEASE #5, FROM THE LETTER OF CREDIT FOR SITE IMPROVEMENTS FARMINGTON GARDENS II, PHASE I, IN THE TOTAL AMOUNT OF \$123,207.38**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Director of Planning and Development (hereinafter referred to as Director), a resolution recommending the Town Board accept the above referenced final release of funds (Release #5) from the Letter of Credit for approved site improvements within the Farmington Gardens II Project – Phase I, in the total amount of \$123,207.38; and

**WHEREAS**, the Town Construction Inspector, Town Engineer and Town Department Heads have all reviewed and accepted the quantities and unit prices identified in the letter of credit release #5, dated November 15, 2019; and

**WHEREAS**, with this partial release of funds there will be a zero balance remaining in this Letter of Credit.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes the sixth and final release of funds from the above referenced Letter of Credit Estimate, in the total amount of \$ 123,207.38.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby direct the Town Clerk to provide certified copies of this resolution to Gregg McMahon, P.E., McMahon/LaRue Associates, 822 Holt Road, Webster, New York 14580; Megan Houppert, Development Manager, Home Leasing, LLC, 700 Clinton Square, Rochester, New York 14604; Michael Bonacchi, Controller, Home Leasing, LLC, 700 Clinton Square, Rochester, New York 14604; the Town Planning Board Chairperson; the Town Highway and Parks Superintendent; the Town Water and Sewer Superintendent; the Town Code Enforcement Officer; the Town Construction Inspector; the Town Engineer; the Director of Planning & Development; and John Robortella, Clerk of the Planning Board.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #496-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**ACCEPTING A REQUEST TO SCHEDULE A PUBLIC HEARING UPON THE DENIAL OF AN APPLICATION FOR A BUILDING PERMIT TO ALLOW A 240 SQUARE FOOT ACCESSORY STRUCTURE, A STORAGE SHED, TO BE PLACED IN THE REAR YARD PORTION OF THE SITE AT 5865 TWEED TRAIL, WHICH IS LOCATED IN THE HICKORY RISE INCENTIVE ZONING DISTRICT SUBDIVISION – SECTION 4; AND SCHEDULING A PUBLIC HEARING UPON THIS REQUEST FOR TUESDAY, DECEMBER 10, 2019**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Code Enforcement Officer (hereinafter referred to as Code Officer) his denial for a Building Permit, from Matthew Glover, to place a 240 square foot accessory structure, a storage shed, on his property located at 5865 Tweed Trail, which is located within the Hickory Rise Subdivision, Section 4; and

**WHEREAS**, the Hickory Rise Subdivision is part of the established Hickory Rise Incentive Zoning District; and

**WHEREAS**, Section 4 is a part of the overall residential portion of the above referenced incentive zoning district; and

**WHEREAS**, the Code Officer’s denial is based upon provisions in the Town Code that accessory structures located within residential districts shall not be larger in size than 200 square feet; and

**WHEREAS**, the Town Board is the governing board for granting any requested relief from any established incentive zoning district requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Planning Board does hereby agree to schedule a public hearing to be held on Tuesday, December 10, 2019 commencing at 7:00 p.m., Standard Time, in the Farmington Town Hall, upon a request from Matthew Glover, to place a 240 square foot accessory structure, a storage shed, within the Rear Yard portion of the lot at 5865 Tweed Trail.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to: cause a legal notice for said public hearing to be published in the Town’s Official Newspaper, The Daily Messenger; post on the Town Hall Bulletin Board, a copy of said legal notice; and to post upon the Town’s website, [www.townoffarmingtonny.com](http://www.townoffarmingtonny.com) a copy of said legal notice.

**BE IT FURTHER RESOLVED**, that the Code Officer is to post one of the Town’s Public Notification Signs in the front yard portion of the property located at 5865 Tweed Trail in accordance with the time periods specified in the Town Code for public notification purposes.

**BE IT FURTHER RESOLVED**, that the Town Clerk is to provide copies of this resolution to: Matt Heilmann, Town Construction Inspector; Don Giroux, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

**FINALLY BE IT RESOLVED**, that a certified copy of this resolution is to be provided to the property owner, Matthew Glover, 5865 Tweed Trail, Farmington, New York 14425.

All Voting “Aye” (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #497-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT AND THE CODE ENFORCEMENT OFFICER TO PURCHASE TWO (2) 2020 DODGE RAM 1500 CLASSIC SLT CREW CAB THRU ROBERT GREEN FROM THE ONONDAGA BID #8771**



**WHEREAS**, the Highway/Parks Superintendent and Code Enforcement Officer both budgeted a 2020 Dodge Ram 1500 Classic SLT Crew Cab for the Highway Department and Building Department, and

**WHEREAS**, in compliance with the current purchasing policy for the Town, and this quote follows the Onondaga County Piggy-Back at a cost not to exceed \$32,500 (DA-5130.2) and \$32,500 (A3620.2), now therefore be it

**RESOLVED**, that the Town Board authorizes the Highway/Parks Superintendent and Code Enforcement Officer to purchase two (2) 2020 Dodge Ram 1500 Classic SLT Crew Cab per the approved 2020 budget, and be it further

**RESOLVED**, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department, the Code Enforcement Officer and the Principal Account Clerk.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #498-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE ONE (1) 2021 INTERNATIONAL HX620 SBA 6X4 LOWBOY TRACTOR WITH EXTENDED WARRANTY**

**WHEREAS**, the Highway/Parks Superintendent budgeted a 2021 International HX620 SBA 6X4 Lowboy Tractor for the Highway Department for 2020, and

**WHEREAS**, in compliance with the current purchasing policy for the Town, and this quote which follows the Onondaga County Piggy-Back at a cost not to exceed \$123,730.00 (DA-5130.2) and \$13,270.00 (SD8540.2), now therefore be it

**RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the financial Summary to purchase one (1) 2021 International HX620 SBA 6X4 Lowboy Tractor with extended warranty for the Highway Department for the 2020 budget, and be it further

**RESOLVED**, that the Town Clerk forward the original of this Resolution to the Highway/Parks Department and a copy to the Principal Account Clerk.

All Voting "Aye" (Herendeen, Ingalsbe, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #499-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**Abstract 22-2019**

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS FROM: J. MARCIANO**

ABSTRACT NUMBER	<u>22</u>
DATE OF BOARD MEETING	<u>11/26/2019</u>

FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	233,444.01	2323-2364,2366,2369,2449
HG	MERTENSIA WATERLINE	4,695.50	2349
DA	HIGHWAY FUND	114,210.75	2324,2330,2331,2349-2352,2362,2368,2370-2380
HA	AUBURN TRAIL PROJ	3,373.57	2337,2338
HB	BEAVER CREEK PARK	15,998.91	2345,2349,2398,2408,2424
HM	FUEL STATION CAP PROJ	96,528.13	2335
HN	NORTH RD CAP PROJ	4,250.00	2349
HP	TOWN PARK IMPROVEMENTS	9,125.54	2349
HS	PUMP STATION 2	0.00	
HW	WATER TANK REPAIR	9,336.00	2349
HZ	TOWNLIN CAP PROJ	33,330.75	2349,2380-2382
SD	STORM DRAINAGE	17,493.05	2324,2330,2349
SF	FIRE PROTECTION DISTRICT	0.00	
SL1	LIGHTING DISTRICT	0	
SM	SIDEWALKS	0.00	
SS	SEWER DISTRICT	193,710.75	2324,2330,2342,2349,2350,2368,2383-2437,2443,2450
SW1	WATER DISTRICT	64,209.70	2324,2330,2342,2349,2350,2368,2384,2385,2386,2393,2395-2398,2400,2403,2410,2413,2414,2417-2418,2425,2426,2430,2435-2448
TA93	LETTER OF CREDIT (CASH)		
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	7,024.90	2329,2330,2350,2360,2365,2367,2395-2397
	<b>TOTAL ABSTRACT</b>	<b>\$ 806,731.56</b>	

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**TRAINING UNDER \$100: None.**

**WAIVER OF THE RULE: No Objections**

**RESOLUTION #500-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION TO SET BID DATE FOR WATERMAIN SUPPLIES**

**WHEREAS**, watermain supplies are needed for the Canandaigua Farmington Townline Road Project, and

**WHEREAS**, bid packets will be available on or after December 2, 2019 at the office of the Water & Sewer Department, 1216 McMahan Road, Victor, NY, and

**WHEREAS**, the Town Board invites the submission of sealed bids for watermain supplies to be received by 9 a.m. on December 12, 2019 at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, now therefore be it

**RESOLVED**, that the Town Clerk forward copies of this Resolution to the Water & Sewer Department and Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #501-2019:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION TO APPROVE THE INITIAL RELOCATION OF EARTHWORK AT BEAVER CREEK PARK BY B.A. WHYTE EARTHMOVNG**

**WHEREAS**, quotes were solicited from B.A. Whyte Earthmoving, Pooler Excavating, Redman (declined to quote), and Woodstone (declined to quote), for the earthwork at Beaver Creek Park needed for installation of water and sewer lines,

**WHEREAS**, B.A. Whyte Earthmoving had the lowest proposal to strip the topsoil of approximately 11,000 CY, with hourly prevailing wage rates at:

- Cat D7 dozer: \$200
- Cat D8 dozer: \$240
- Cat 627 scaper: \$240
- Mobilization \$400 each for D7 and 627 and \$650 for D8 and pull scraper

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington approves the work to be performed by Whyte Earthmoving at a cost not to exceed, \$35,000 to be paid out of the Capital Project budget line HB7110.2

**FULLY RESOLVED**, that the Town Clerk forward copies of this resolution to the Principal Account Clerk, the Water and Sewer Superintendent and the Highway Superintendent, Bill Davis and Steve Schultz at MRB Group.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #502-2019:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING TWO EMPLOYEES TO CARRY OVER VACATION TIME INTO THE NEW YEAR**

**WHEREAS**, Jeannine Marciano has had vacation time scheduled and available for the remainder of the 2019 calendar year, and

**WHEREAS**, the balance time of 2 Vacation days for the calendar year 2019 has been confirmed, and

**WHEREAS**, Marcy Daniels has had vacation time scheduled and available for the remainder of the 2019 calendar year, and

**WHEREAS**, the balance time of 1 ½ vacation days for the calendar year 2019 has been confirmed,

**NOW BE IT RESOLVED**, that the Town Board authorizes Jeannine Marciano and Marcy Daniels to carry over the requested days of vacation time to be used by March 31<sup>st</sup>, 2020, and be it

**FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Principal Account Clerk and the Confidential Secretary.

All Voting "Aye" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **CARRIED**.

**RESOLUTION #503-2019:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION TO AWARD NORTH ROAD WATERMAIN REPLACEMENT PROJECT BID TO FINELINE PIPELINE, INC.**

**WHEREAS**, bids were received on October 31, 2019 at 10 a.m. at the Town of Farmington Town Hall for the North Road Watermain Replacement Project; and

**WHEREAS**, seven (7) bids were received and the low bidder was found to be Rochester Pipeline, Inc. but the bid did not include the required Non-Collusion Form and was rejected by the Town; and

**WHEREAS**, the second lowest bidder was found to be Finline Pipeline, Inc. with a base bid cost of \$254,200.00 and a total base bid plus alternate cost of \$312,589.00; and

**WHEREAS**, MRB Group has reviewed the project scope and the bid amount and has advised the Town Board that they have found no reasons to deny a contract with Finline Pipeline, Inc.; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Town Supervisor to sign the Notice of Award to Finline Pipeline, Inc. for the North Road Watermain Replacement Project at a cost not to exceed \$254,200.00 but will consider approving the base bid plus alternate cost not to exceed \$312,589.00 within 60 days depending on finances; and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Principal Account Clerk, David Herman of MRB Group and the W&S Department.

All Voting "Nay" (Ingalsbe, Herendeen, Casale, Bowerman, and Holtz), the Resolution was **DENIED**.

**DISCUSSION: None.**

**EXECUTIVE SESSION: None.**

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:41 p.m., seconded by **Councilman Casale**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk: \_\_\_\_\_